

REGULAR SESSION

THURSDAY

MARCH 5, 2015

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the March 3, 2015 meeting(s) were presented to the Board. Gary W. Bauer made the motion to waive the reading of the minutes of the March 3, 2015 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

Gary W. Bauer moved to amend resolution 15-079 to read removing mechanic from the list and adding administrative assistant (vacant). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz*

15-079-as amended

IN THE MATTER OF DESIGNATION AND REAFFIRMING CERTAIN POSITIONS OF THE BOARD OF HURON COUNTY COMMISSIONERS AS BEING IN THE UNCLASSIFIED SERVICE

Joe Hintz moved the adoption of the following resolution:

WHEREAS, after due consideration of certain job classifications in the County the Board of Huron County Commissioners has determined to designate/reaffirm certain positions as being in the unclassified service; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby designate/reaffirm the following positions as being in the unclassified service:

<u>Title</u>	<u>(person holding position)</u>	<u>ORC Section</u>	
Administrator/Clerk to the Board	(Cheryl Nolan)	124.11 (A) (9)	
Department of Job & Family Services Dir.	(Jill Nolan)	124.11 (A) (22), 329.02	
Solid Waste District Coordinator	(Peter Welch)	124.11 (A) (3) (b), (A)(9)	
EMA Director	(Jason Roblin)	124.11 (A) (3) (b), (A)(9)	
Assistant EMA Director	(vacant)	124.11 (A) (9)	
County Administrator	(vacant)	124.11 (A) (9), 305.29	
Maintenance Supervisor	(Pete Welch)	124.11 (A) (3) (b), (A)(9)	
Dog Warden	(Gary Ousley)	124.11 (A) (3) (b), (A)(9)	
Human Resource Director/Loss Prevention	(Sue Bommer)	124.11 (A) (3) (b), (A)(9)	
Clerical Assistant	(Valerie Stebel)	124.11 (A) (8)	
Administrative Assistant	(vacant)	124.11(A) (8)	and further

BE IT RESOLVED, that the Clerk to the Board is directed to certify a copy of this resolution to the above mentioned incumbent individuals; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Discussion: Remove mechanic from the list and add Administrative Assistant (vacant). Gary W. Bauer seconded the motion.

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The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

At 9:30 a.m. Public Comment.

No public comments.

IN THE MATTER OF REQUEST FOR LEAVE

Joshua Jasinski/Dog Warden/Sick/8:00 a.m. – 4:30 p.m. March 10, 2015.

Cheryl Nolan/Commissioners/Sick/10:00 a.m. – 4:30 p.m. February 20, 2015/Sick/1:30 p.m. – 4:30 p.m. March 5, 2015.

Vickie Ziemba/Commissioners/Vacation/8:00 a.m. – 4:30 p.m. March 20, 2015/Sick/8:00 a.m. – 4:30 p.m. March 23, 2015/Vacation/8:00 a.m. – 4:30 p.m. April 10, 2015/Vacation/8:00 a.m. – 4:30 p.m. April 17, 2015/Vacation/8:00 a.m. – 4:30 p.m. April 24, 2015/Vacation/8:00 a.m. – 4:30 p.m. May 22, 2015.

Budget Discussion

Mr. Bauer discussed the conversation he had with Mr. Tkach regarding the Sheriff's curser that was damaged in an accident. Mr. Tkach was upset that the vehicle was only ½ paid off, however per the article in the paper it stated that the curser was going to be fixed. Mr. Bauer asked if the cost of the new cursers was in the budget. Mr. Dunlap explained yes, it is under capital improvement in the amount of \$48,000.00 for the six cursers.

The Auditor's budget was reviewed and discussed. Mr. Bauer stated that Mr. Tkach mentioned that he has no intention of changing anything. Mr. Dunlap explained that if they want to increase the Auditor's budget, he has no argument. The board discussed the request from God's Little Critters, Mr. Bauer stated that they just can't grant this request. The board discussed the request from Human Society, Mr. Dunlap spoke to some of the board members whom stated they are dropping the request.

The board reviewed the budget sheet and the following changes were made:

Mr. Bauer questioned if they added in the \$30,000.00 for Jan Tkach. Mr. Dunlap stated they did into contingences, \$90,000.00 air marked for the tower project and \$30,000.00 for the recorder. Mr. Bauer questioned if \$260,000.00 is being used for the tower project, with \$130,000.00 for ½ the grant along with \$39,000.00 from the EMA Board, however there is insurance money. Mr. Dunlap stated that Mr. Bauer was correct, and was not added into the budget. Mr. Nolan explained the insurance money already went into the carry over.

401K - \$397,000.00 – Hires, retirement and raises.

Microfilm – \$49,441. Mr. Hintz explained that the notations state that is what's needed.

Data Processing – Mr. Bauer suggested we leave this line alone.

Fund #004 Auditor – \$212,150.00, this is the amount the board agreed on.

Mechanic - \$60,000 includes mandatory 3% raise due to union contract.

099 – Will include retirements.

Prosecutor – \$568,916.00.

Revision – Will stay the same.

Common Pleas Court - \$396,016 this includes the 2% raises. Ms. Nolan explained that they do have a retirement, which has been added to 099.

Jury – Will stay the same.

Adult Probate – Will stay the same.

Appeals – Will stay the same.

Human Resources - \$72,041.00 this includes the 2% raise.

Juvenile Court - \$364,844.00 this includes the 2% raise.

Probation - \$340,438.00 this includes the 2% raise.

Detention - \$155,000.00.

Probate - \$156,187.00 this includes the 2% raises.

Clerk of Courts - \$398,343.00 this includes the 2% raises.

Coroner - \$75,969.00.

Muni Court - \$237,071.00.

Board of Elections - \$388,609.00 this includes the 2% raises.

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Capital Improvement -\$125,000.00.

Building & Grounds - \$855,178.00 this includes the new hire custodial with a mandatory 3% raise with their union agreement, along with summer help.

Sheriff - \$1,614,208.00 includes the \$50,000.00 for personnel.

Recorder - \$120,000.00 includes 2% raise.

EMA - \$86,300.00.

Public Defender - \$269,325.00 includes 2% raise.

OSU - \$162,200.00.

Jail - \$80,000.00 increase for personnel.

Soil & Water - \$160,000.00.

Fair Board – Will stay the same.

Insurance & Taxes – number came from the Auditor.

Inspections – Will stay the same.

Ditches – Will stay the same.

Airport – Will stay the same.

County Planning – Will stay the same.

Miscellaneous - \$225,000.00.

Reassessments - \$79,500.00 includes 2% raise.

Jail housing - \$175,000.00.

Transfer out - \$723,076.00 includes retirements.

Discussion:

Mr. Bauer questioned Ms. Bommer on what is going on with Mr. Wendt. Ms. Bommer stated she hasn't heard anything from him in a while. Mr. Bauer suggested that Ms. Bommer contact Mr. Wendt to see what is going on.

At 10:00 a.m. the board recessed.**At 10:19 a.m. regular session resumed.**

Sue Bommer/HR/LCP came before the board to present her semi-annual report. Ms. Bommer explained that there is an HR information system program that is not being used. The auditor's office is concerned about this and they are concerned about HR taking on the data entry for open enrollment for insurance. Ms. Bommer explained that within the new HR system there is going to be a section for all new employee inputting. Ms. Bommer explained she has not seen the system, she explained she spoke to Mr. Tkach stating it was unusual that we have an HR system for which the HR Director was not involved with. In order to do all this, she doesn't have the time. All the clerical work is keeping her from working on major projects. She feels another person is needed. The board agrees, however it won't be until next year. Mr. Bauer explained that if the auditor gives this job up, the auditor's budget will be effected, in order to hire another person to help in HR. Mr. Bauer explained that Mr. Tkach stated unless the Commissioners received something in writing from the Auditor everything stays the same. Mr. Dunlap stated that Mr. Tkach will need to come before the board to clarify what is going on.

Mr. Bauer questioned if Ms. Bommer is getting a lot of people signing up for the wellness program. Ms. Bommer stated she has only (1) person from the Engineers, and no one from the Sheriff's Office.

Ms. Bommer questioned if the board would like to make a bigger contribution to HSA? The board stated not at this time.

At 10:42 a.m. Joe Hintz moved to adjourn. Gary W. Bauer seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

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IN THE MATTER OF CERTIFICATION

MARCH 5, 2015

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on March 5, 2015.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:42 a.m.

Signatures on File