

**REGULAR SESSION**

**THURSDAY**

**MAY 15, 2014**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the May 13, 2014 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the May 13, 2014 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

14-152

**IN THE MATTER OF APPROVING AMENDMENT NO. 2 TO THE OPERATING AGREEMENT BY AND BETWEEN THE BOARD OF HURON COUNTY COMMISSIONERS/HURON COUNTY SHERIFF (COUNTY) AND ARAMARK CORRECTIONAL SERVICES, LLC. (ARAMARK)**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the County and ARAMARK entered into an Operating Agreement dated June 3, 2010 for the management of the food service operation at the Huron County Jail (as amended, the “agreement”);  
and

**WHEREAS**, the parties desire to amend the provisions of the Agreement as follows, effective as of February 1, 2014;

1. **Term:** In accordance with Paragraph 7 of the Agreement, the parties agree that to extend the term of the agreement for a two-year period commencing February 1, 2013 and continuing through January 31, 2015.
2. **Price Adjustment:** The parties agree that the price increase shall be waived for the renewal term and the price per meal shall be as set forth on Attachment A. This price shall be effective from February 1, 2014 through January 31, 2015; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the amendment as stated above and attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

- Amendment on file.

14-153

**IN THE MATTER OF APPROVING ENTERING INTO CONTRACT BY AND BETWEEN HURON COUNTY COMMISSIONERS AND GERKEN PAVING INC. FOR THE GREENWICH VILLAGE MARKET STREET IMPROVEMENT PROJECT**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, Pursuant to Resolution 14-138 the Board of Huron County Commissioners awarded the bid for the Greenwich Village Market Street Improvement Project to Gerken Paving Inc. as recommended by

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WSOS and Huron County Engineer;

and

**WHEREAS**, the Huron County Board of Commissioners and Gerken Paving Inc., 9072 Co. Rd. 424, Napoleon, Ohio 43545 desire to execute a contract for the Greenwich Village Market Street Improvement project; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the contract with Gerken Paving Inc. as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

- Contract on file

14-154

**IN THE MATTER OF AGREEMENT BY AND BETWEEN TIME WARNER CABLE AND THE HURON COUNTY COMMISSIONERS**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, the Huron County Board of Commissioners seek to contract for basic + business prime TV promotion, business TV prime services for the Huron County Jail ; and

**WHEREAS**, that Time Warner Cable provides such services; now therefore

**WHEREAS**, Time Warner Cable will provide such services in an amount of \$155.20 per month; and further

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves of the agreement with Time Warner Cable as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

- Contract on file.

14-155

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #022**

Tom Dunlap moved the following resolution:

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**WHEREAS**, there is a need for an appropriation adjustment;

and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable;

now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	022	00280	001	\$ 2,000.00		022	00475	001	\$2,000.00
		Service Contract					Other Expenses		and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

**At 9:30 a.m.** Public Comment

Jan Tkach, Recorder came before the board in regards to explaining her warrant that was pulled from the claims schedule for document. Ms Tkach explained that this warrant is paid monthly due to a contract that the board signed.

**Tom Dunlap moved to release the warrant for the Recorder's office that was held. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

**Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz**

Jeff Savage, Airport Board member came before the board and spoke in regards to the letter to the FAA for closing the airport for egress for the Motor Sports events. Mr. Savage stated the Airport Board dropped the ball when it came to closing the airport for the Motor Sports events. Mr. Savage stated the letter from Bill Bader was sent in January and received by Carl Essex; however it was not placed on the Airport Board's January agenda. Mr. Savage was told that the FAA gave a verbal ok to close, however some pilot's told Mr. Savage the FAA never does anything verbally. Mr. Savage stated the Mr. Kelley will be meeting with the FAA on Friday afternoon to try and get the FAA to approve the closure.

**At 10:00 a.m.** Jan Tkach, Recorder came before the board in regards to present report for the recorder's commission. Ms. Tkach explained that the RC2s need to be updated by EMA, Clerk of Courts and Commissioners. These offices are currently working on updating them. Ms. Tkach explained that the following offices do not have retention schedules and are working on getting them established; Veterans Services, Huron County Department of Mental Health and Huron County Board of Development Disabilities. In December 2013 it was recommended to devise a schedule of office schedules to be reviewed. Ms. Tkach stated she sent a copy to Daivia Kasper for her review. Ms. Tkach stated that it is her recommendation that the handbook be revised regarding email.

Ms. Tkach stated that the microfilming equipment will need to be replaced. The current equipment is

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running a program that is no longer supported on the new computers. Ms. Tkach wants to keep this process in her office; she would like to review this with Commissioners at a later date. Records storage in the county is something that needs to be addressed very soon.

Ms. Nolan stated that there is a disclaimer that could be placed on the retention schedule regarding email; however Ms. Tkach stated that is correct however it will not let the county off the hook.

Ms. Tkach stated that she shares a server with the Auditor for the Recorder's Office. When Lynn Chapin makes a call regarding service under the Recorder's Office it costs them \$150.00 because they do not have an agreement with MT. Ms. Chapin stated that a new network line was needed to fix the problem. Ms. Tkach stated that by the time she was able to get the proper equipment to link up all the computers to the server it cost \$1,000.00. Because of the sensitivity of the security issues by Ms. Chapin regarding the Auditor's; she doesn't feel comfortable giving out the Administrative password to anyone, including Ms. Tkach. Ms. Tkach cannot update Adobe on the staff computer without this password. Ms. Chapin can only come down to the Recorder's Office when she has time, because she is very busy.

Ms. Tkach contacted MT to get a bid including their support with one system at the cost \$1,799.98, just to get it installed in Ms. Tkach's office was \$880.00. Ms. Tkach took those specs to get Apple to Apple bids she gave them to Micro charge and CDWG. Micro charge bid came in at \$1,017.99 including support, however Ms. Chapin will need to be there to ok and will have to contact MT at an additional cost of \$600.00. CDWG came in at \$1,629.44 with no support. Ms. Tkach would like Micro charge do to this.

Ms. Tkach would eventually like to separate her office from the Auditor's. Mr. Hintz agrees that they need to be separated.

**At 10:26 a.m.** The board recessed.

**At 10:35 a.m.** regular session resumed.

**At 10:37 a.m.** Joyce Huntley, WSOS came before the board to present their report. Ruthanne Houser explained 2013 they completed 343 units of services regarding housing in Huron County. Ben Kenny, WSOS discussed economic development projects, however he stated that Carol Knapp would be able to explain all the projects in Huron County. Mr. Kenny spoke about economic gardening. Mr. Kenny spoke in regards to the RLF. Carrie Carr spoke in regards to the plant closures of Janesville and Epic Technology's. There are mobile units at both plants to help these employees find new employment or schooling. They have EHOVE coming in to help these employees who do not have computer skills.

Mr. Bauer questioned that if they are laid off they have to sign up through Job and Family Services? Ms. Carr stated any person who applies for unemployment under House Bill 2 must register with Job and Family Services – Ohio Means Jobs.

#### **Administrator/Clerk's Report**

Cheryl Nolan, Administrator/Clerk presented five applications received for CDBG FY-14 grant funding. Ms. Nolan explained that due to the decrease in funding this year the projects needed to be rated for funding. Nadine Thompson and she rated each of the applications equally and New London Village and Greenwich Village were chosen to be recommended to the board for funding with the City of Willard being an alternate. Ms. Nolan requested that the board review the applications along with the rating sheet and state any comments or concerns that they might have.

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SIGNINGS**

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Ohio Department of Youth Services Subsidy Grant  
JUVENILE COURT FUNDING APPLICATION UPDATE  
(Submit the original to the DYS Bureau of Subsidies and Grants by June 2, 2014)

Juvenile Court: Huron County

Fiscal Year 2015 Projections:

- a) Projected number of admissions to DYS in FY 2015: 3
- b) This represents (check one) from the previous year:  
 an increase  a decrease  no change
- c) Projected number of admissions to a CCF in FY 2015: 3
- d) This represents (check one) from the previous year:  
 an increase  a decrease  no change

Authorized Signatures:

  
Administrative Judge

13 May 2014  
Date

  
President, Board of County Commissioners  
or County Executive

5-15-14  
Date

Required Attachments to this page:

- Attachment A, Page 1, for FY 2015
- Attachment A, Page 2, for FY 2015
- Budget Forms for each program listed on Attachment A, Page 2

Attachment B only needs to be submitted if one or more of the following is true:

- The court is creating a new program for FY 2015
- The program has changed to the extent that the current Attachment B is no longer accurate

Application Update FY15 Cover Page

Ohio Department of Youth Services Subsidy grant update

**OTHER BUSINESS**

Sheriff would like to give radios to a volunteer worker. The board agreed. Ms. Nolan reminded the board that this will need to be done per a resolution.

Tom Dunlap commented regarding the airport situation, he stated he would like to draft a letter regarding that the board will not be giving them anymore money. To do what they can with the money they have and to be a good neighbor with Summit Motor Raceway. Mr. Bauer stated that the Commissioners have no authority except for over the Airport Board.

**At 11:20 a.m.** Gary W. Bauer moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on May 15, 2014.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:20 a. m.

**Signature on File**