

REGULAR SESSION

TUESDAY

MAY 5, 2015

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the April 28, 2015 meeting(s) were presented to the Board. Gary W. Bauer made the motion to waive the reading of the minutes of the April 28, 2015 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

15- 147

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Joe Hintz moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 05/05/15, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

Table with columns: Payment Type, Fund, Batch ID, Line Description, Amount, and Payment #. Includes sub-totals for various departments like Data Processing, Probate, and Police.



Vendor Data - Current		Batch ID		Claims Register for Payment Batch	
Account #	Account Description	PO All Line #	Line Description	Amount	Vendor #
Account 156.186.0025 (OTHER EXPENSES) Total		21029	2015-05-27	329.81	
Department Total				329.81	
Fund 500 - LOCAL EMERGENCY PLAN Total					
Fund 500 - LANDFILL					
Department	06072016	21029	2015-05-27	116.00	
Account 000.501.0025 (CONTRACT - SERVICE) Total		21029	2015-05-27	991.46	
Department Total				991.46	
Fund 500 - LANDFILL Total				116.00	
Fund 500 - WASTE TRUST					
Department	06072016	21029	2015-05-27	327.75	
Account 000.501.0025 (ACTIVITIES) Total		21029	2015-05-27	327.75	
Department Total				327.75	
Fund 500 - WASTE TRUST Total				327.75	
Grand Total				971.02	

15-148

**IN THE MATTER OF LETTING BIDS FOR THE CITY OF WILLARD WOODLAND AVENUE STREET IMPROVEMENTS**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, Huron County is seeking bids for the City of Willard Woodland Avenue Street Improvements; and

**WHEREAS**, notice must be placed in a newspaper of general circulation, pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids for the City of Willard Woodland Street Improvements; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation on Monday, May 11, 2014, Monday May, 18, 2015, and posted on the County's internet site on the Worldwide Web at <http://www.hccommissioners.com>, and bids will be opened on Thursday, May 28, 2015 at 11:00 a.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye - Tom Dunlap
- Aye – Joe Hintz

**NOTICE TO BIDDERS**

The Huron County Commissioners and the City of Willard, (herein called the "Owners") will be receiving sealed proposals for the "Woodland Ave Street Improvements" project at the City Manager's Office, 631 S Myrtle Ave, Willard, OH 44890, until 11:00am on May 28, 2015, and then at said office opened and read aloud. Bids shall be sealed and marked as "**BID FOR WOODLAND AVE STREET IMPROVEMENTS – DO NOT OPEN**".

The "Owners" will not assure responsibility for bids forwarded by mail and no bid will be

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accepted after specified hours above.

Plans, specifications and bid forms may be secured at the City of Willard Engineers Office, 631 S Myrtle Ave, Willard, OH 44890, beginning May 11, 2015. A payment of Twenty-Five Dollars (\$25.00) will be required for each set of plans, specifications and contract documents. Checks shall be made payable to CITY OF WILLARD and all documents become the property of the prospective Bidder, with no portion of said payment being refunded.

Each bid must be accompanied by either a bid bond in an amount of one hundred percent (100%) of the bid amount with a surety satisfactory to the Huron County Treasurer, or by certified check, cashier's check, or letter of credit upon a solvent bank in the amount of not less than ten percent (10%) of the bid amount in favor of the aforesaid Huron County Treasurer. Bid bonds shall be accompanied by Proof of Authority of the officials or agent signing the bond.

The estimated cost of the Woodland Ave Street Improvements project is \$ 134,400.00. The project is funded by the Federal Community Development Block Grant. **All bids are to be in whole dollars only.** A **Pre-Bid** Meeting will be held at the City of Willard, 631 South Myrtle Ave, on May 18, 2015 at 10:00AM.

Attention of bidders is called to all of the requirements contained in the bid packet, particularly to the Federal Davis-Bacon Wages, various insurance requirements, various equal opportunity provisions, and the requirement of the payment bond and performance bond for hundred percent (100%) of the contract price.

No bidder may withdraw his/her bid within thirty (30) days after the actual date of the opening thereof. The "Owners" reserve the right to reject any or all bids, to waive irregularities in the bidding, and to award the bid on the basis of the lowest and best bidder as it deems to be in the best interest of the County of Huron, Ohio, and the City of Willard, Ohio.

Huron County Commissioners  
City of Willard

Publish: May 11, 2015  
May 18, 2015

15-149

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00  
SUBMITTED TO THE BOARD MAY 5, 2015**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

**Buildings & Grounds**

Calcom Inc.	Annual fire alarm inspection	\$1,671.00	
Cummins Bridgeway, LLC	Emergency generator agreement (jail)	\$1,132.83	now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

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Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

15-150

**IN THE MATTER OF HIRING FOR THE POSITION OF CUSTODIAL WORKER, A PERMANENT, FULL TIME, CLASSIFIED EMPLOYEE FOR THE HURON COUNTY BUILDINGS AND GROUNDS, AND COVERED BY THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE HURON COUNTY BOARD OF COMMISSIONERS AND AFSCME/OHIO COUNCIL 8, LOCAL 710, CUSTODIAL/MAINTENANCE UNIT.**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, it is the desire of the Board of Huron County Commissioners to hire a Custodial Worker as a permanent, full time, classified employee for the Huron County Buildings and Grounds Department; and

**WHEREAS**, this position was posted and advertised in accordance with the Huron County Personnel Policies Handbook, and

**WHEREAS**, all applications were reviewed and three applicants were interviewed, and

**WHEREAS**, having successfully passed a required physical examination, pre-employment drug test, MVR check, and BCI background check, Pete Welch, Custodial/Maintenance Supervisor, recommends the hiring of Doris Peterson for the position of Custodial Worker, now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the appointment of Doris Peterson to the position of Custodial Worker, effective May 11, 2015, at the starting rate of \$10.71 per hour, with an increase of 50 cents per hour, followed by a contractually negotiated increase of three percent (3%), upon successful completion of a 120 calendar-day probationary period; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

15-151

**IN THE MATTER OF APPROVING THE GROUP RETROSPECTIVE RATING PLAN AGREEMENT**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners wishes to continue its participation in the County Commissioners Association of Ohio Workers' Compensation Group Retrospective Rating Program; and

**WHEREAS**, the CCAO has invited Huron County to participate in its Group Retrospective Rating Program, for the calendar year beginning January 1, 2016; and

**WHEREAS**, this agreement signifies a continuation of Huron County's participation in the Program,

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initial participation having been previously discussed and approved;

and

**WHEREAS**, this Retrospective Group Rating Program continues to be the best option for savings in the cost of Workers' Compensation premiums for Huron County; now therefore

**BE IT RESOLVED**, that Huron County wishes to continue its participation in the Group Retrospective Rating Plan per the invitation of the CCAO; and further

**BE IT RESOLVED**, that the Huron County Board of Commissioners hereby approves and enters into the CCAO Workers' Compensation Group Retrospective Rating Plan Agreement to continue participation for the 2016 calendar year and certifies for the Ohio Bureau of Workers' Compensation the Employer Statement for Group-Retrospective Rating Program; and further

**BE IT RESOLVED** that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

- Contract on file.

15-152

**IN THE MATTER OF LETTING BIDS FOR THE RADIO COMMUNICATIONS TOWER REPLACEMENT AT THE HURON COUNTY TRANSFER STATION**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, Huron County is seeking bids for the Radio Communications Tower Replacement at the Huron County Transfer Station; and

**WHEREAS**, notice must be placed in a newspaper of general circulation, pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids for the Radio Communications Tower Replacement at the Huron County Transfer Station; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation on Thursday, May 7, 2015 and further that the notice shall be posted on the Commissioners' website at [www.hccommissioners.com](http://www.hccommissioners.com) and bids will be opened on Thursday, May 28, 2015 at 2:30 p.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

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LEGAL NOTICE**

**MAY 5, 2015**

Sealed proposals will be received by the Board of Huron County Commissioners in their office at the Administration Building, 180 Milan Avenue, Norwalk, Ohio 44857, until **2:30 p.m. on THURSDAY, MAY 28, 2015** and then at said office publicly opened and read aloud for the:

**RADIO COMMUNICATIONS TOWER REPLACEMENT  
AT THE HURON COUNTY TRANSFER STATION**

This project consists of erecting a new 300' self supporting solid steel radio tower at the Huron County Transfer Station site, 2415 Townline Road 131, Willard, 44890. This will include the foundation; installation of new antennas and lines; installation of a new tower lighting package; installation of a generator with propane tank; foundation for equipment shelter; moving the existing equipment shelter; and removal of the old tower and all associated attachments. The tower must meet all design requirements of ANSI/EIA-222-F, as a minimum.

The estimated cost for this project is \$255,200.00 and must be completed in 150 days.

Bid documents and specifications may be obtained from the Huron County Commissioners, 180 Milan Avenue, Norwalk, Ohio 44857. Questions concerning the specifications should be directed to Cheryl Nolan, Huron County Commissioners, 419-668-3092.

In accordance with ORC Sec. 153.54 each bidder must deposit with his bid, security in the amount, form, and subject to the conditions provided in the Information for Bidders. Bonds shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

This project is to be funded by a grant through the Emergency Management Performance Grant (EMPG). Attention of the bidders is called to all federal requirements including the payment of federal prevailing wages and Equal Employment Opportunity Provisions.

The envelope containing a bid proposal must be sealed, addressed to the Huron County Commissioners at 180 Milan Avenue, Norwalk, Ohio 44857, and clearly marked as a bid for "**RADIO COMMUNICATIONS TOWER REPLACEMENT AT THE HURON COUNTY TRANSFER STATION SITE.**"

**A mandatory pre-bid conference will be held at 2:00 p.m. on Monday, May 18, 2015 at the Huron County Transfer Station Site, 2415 Townline Road 131, Willard, Ohio.**

The Board of Huron County Commissioners may consider informal any bid not prepared and submitted in accordance with the provisions hereof. The Huron County Commissioners reserve the right to waive any informalities in the bidding and to reject any or all bids. No bidder may withdraw a bid within sixty (60) days of the actual date of the opening thereof.

This notice can be located on the county's internet site on worldwide web, at <http://www.hccommissioners.com> click on legal notice button.

By order of the Huron County Commissioners  
Cheryl Nolan  
Administrator/Clerk  
Advertise: May 7, 2015

15-153

**IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #099 IN THE GENERAL  
FUND TO DEPARTMENT #006**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, a transfer of funds is needed for the #006 Prosecutor's department; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 099-00600-001 transfer out in the amount of \$18,537.31 to the prosecutor #006-00125-001salary line; and further

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**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 006 account;and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

15-154

**IN THE MATTER OF ESTABLISHMENT OF A NEW FUND TO BE KNOWN AS THE JUVENILE COURT TECHNOLOGY GRANT FUND #154**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, a new fund needs to be established; now therefore

**BE IT RESOLVED**, that the Huron County Auditor is directed to create a new fund to be known as the Juvenile Court Technology Grant Fund #154; and further

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby authorizes the Huron County Auditor to create a new account line 154-00475-154 Other Expenses; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

15-155

**IN THE MATTER OF APPROPRIATING FUNDS IN THE JUVENILE COURT TECHNOLOGY GRANT FUND #154**

Joe Hintz moved the following resolution:

**WHEREAS**, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources for the Juvenile Court Technology Grant Fund # 154 in the amount of \$75,000.00; and

**WHEREAS**, it is the desire of this Board of Huron County Commissioners to appropriate these funds to the Juvenile Court Technology Grant fund #154; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the appropriation as follows:

TO: 154-00475- 154 Other Expenses and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Auditor and the departments requesting the appropriation; and further



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**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

**At 9:30 a.m.**

Public Comment, no comment.

**IN THE MATTER OF TRAVEL**

Gary W. Bauer moved to approve the following travel request this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows.

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

Roland Tkach, Auditor, on May 6, 2015 to Columbus, Ohio, for CAAO Legislative meeting.

**IN THE MATTER OF REQUEST FOR LEAVE**

**Christina Norton/EMA** sick, 1:00 p.m. – 4:30 p.m. on April 29, 2015; vacation, 8:00 a.m. – 4:30 p.m. May 15, 2015.

**Vickie Ziemba**, Commissioners/3:30 p.m. – 4:30 p.m. /May 5, 2015/ personal time/flex.

**Cheryl Nolan/Commissioners**/8:00 a.m. – 4:30 p.m. May 8, 2015 vacation.

**Andriana Leach/buildings & grounds**/6:30 a.m. -2:00 p.m. April 22, 2015/ sick.

**Darwin Pesnell/buildings & grounds**/8:00 a/m/ - 4:30 p.m. April 30, 2015/vacation.

**Ronald Ackerman/buildings & grounds**/10:30 a.m. – 12:30 p.m. April 30, 2015/personal.

**OTHER BUSINESS**

Gary Bauer reported that we had four responses back from the six townships in regards to the meeting to discuss the road use agreement with the county with the Utopia Pipeline. They all would like to attend such meeting. The board agreed that the first meeting should be just the commissioners, engineer and township trustees and agreed that they should go to North Fairfield for such meeting.

Cheryl Nolan discussed the possibility of purchasing a new recording system. Ms. Nolan stated that she had received a call from Norlson Inc. It was stated that they have parts at this time to repair the current recorder but that they would not be able to repair in the future. A quote was received in the amount of 4544.00 for an Olympus DS-7000 professional digital dictation/recording package to replace current Olympus DS-4000 recorder. The quote included labor to install, deliver and configure. After further discussion in regards to the age of the current recorder the board agreed to purchase the new recorder. Ms. Nolan also discussed the resolution received from Jill Nolan, Director DJFS in regards to the WIOA Area 7 and stated that she would put such resolution on the agenda for the Tuesday, May 12, 2015 meeting.

**At 9:49 a.m.** the board recessed.

**At 10:02 a.m.** regular session resumed.

Eric Morris, ACC Norwalk came before the board in regards to internet. Mr. Morris presented his presentation by explaining the company's history in Huron County and stated why he is here is to explain that they have their wireless side which is a global side and they have their ACC side. Mr. Morris stated that they do work with municipalities and are experienced with government entities. Also discussed what they are doing for different county departments at this time and further stated that he would like to see how

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they can further service the county of Huron. Mr. Bauer stated that he had several questions. Further discussion was had in regards to how the county can all have the same internet service and whether the county should hire an IT person or hire a consultant. Mr. Bauer asked ACC to explain what they have to offer. Mr. Morris explained how he felt that a consultant would work better than hiring a consultant as having a larger group of technicians with more technology background.

**At 10:24 a.m.** the board recessed.

**At 10:30 a.m.** regular session resumed. Daivia Kasper was on the phone to discuss airport consultant contract.

**At 10:35 a.m.** the board recessed due to phone difficulties.

**At 10:39a.m.** regular session resumed.

Pete Welch, Maintenance Supervisor, SWD Supervisor came before the board to present his report. Mr. Welch discussed the grants that the county was awarded and also presented the annual reports for the landfill. Mr. Welch stated that Solid Waste District is holding its own not making money. Mr. Welch stated that Albin Bauer is working on the language for the waiver fees and further explained. Mr. Welch stated that Doris Peterson will work during the day for a week or two and then will start working an evening shift. Further discussion in regards to maintenance issues. Mr. Welch also discussed the applications received for summer employment. Mr. Welch also discussed the new carpet for the commissioners' office.

**At 11:02 a.m.** Daivia Kasper, Assistant Prosecutor came before the board in regards to the Airport consultant agreement. Ms. Kasper discussed her concerns with this agreement and reviewed the following points.

I have reviewed the proposed Agreement for General Airport Engineering and Planning Services and note the following items:

- 1) Are we sure that "Michael Baker Jr Inc" is the proper name of the engineering firm with whom we are contracting? Although that name is registered with the Ohio Secretary of State as a foreign corporation, the website names "Michael Baker International" as the name of the parent organization and does not identify any "Michael Baker Jr Inc" as a subsidiary.
- 2) This Agreement does not identify any specific scope of work for Baker to do, nor does it specify the \$\$ or rates of pay that the County agrees to pay for the work, nor does it state a maximum amount of contract that the County will pay for the work. As an umbrella contract, the individual project work and project costs can be as determined later, however, there should be fixed rates of pay that the County is agreeing to and, more importantly, a maximum amount of the contract. How much are we planning to pay Baker?
- 3) Item #4: The County should not agree to pay 1.5% interest on payment not made within 30 days of date of invoice. Strike the late payment charge sentence.
- 4) Item #6: If the County thinks that it may want Baker to do construction management or supervision of any sort, then it should revise this section to state ". . . with the contract documents unless such responsibilities are included in the applicable General Services Task Order."
- 5) Section #8: Delete ". . . by operation of law or otherwise . . ."
- 6) Section #12: If the work is stopped by the County, the County agrees to pay costs to date and reasonable profit – both conditions are reasonable. The County also agrees to pay "termination costs" – without a definition or stated limit, this condition is not reasonable. I recommend it be struck out.
- 7) Section #14: The County agrees to indemnify Baker for work "related to hazardous waste or asbestos removal, disposal or cleanup or environmental liability". Is the County anticipating that Baker will do any work related to those areas?
- 8) Sections #15 & #16: Are these limitations reasonable? It is hard for me to evaluate since the scope of work for Baker is not specified in the Agreement. The County is agreeing to limit the liability of Baker to the County and to all contractors and subs on the project to \$50,000, which means the County will pay any judgment over that amount. Will there be contractors and subs on the projects? That depends on what Baker is going to be asked to do.

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- 9) Section #19: Strike the paragraph. It requires the County to get prior written approval from Baker before the County were to make any public release of information regarding the contract.
- 10) Section #22: Revise "Commonwealth of Pennsylvania" to "State of Ohio". There is no reason that Ohio law should not apply to this contract.
- 11) Signature Page: Please provide signature lines for each of the three commissioners. It is also helpful to have a Date line for each of the parties' signatures – otherwise the contract is effective on the date on page 1 and many times that date is not filled in.

Further, how is this Agreement related to the Selection of Consultants AIP Sponsor Certification – if at all? For example, the Certification states #5 "The consultant services contract will clearly establish the scope of work . . ." Does the Agreement satisfy this assertion? Certification #9 states " . . . the scope of work will be specifically described in the advertisement . . ." Did the advertisement satisfy that assertion? Certifications #2&3 state that fees were negotiated. Were they? Is there a summary of fees that should be included with the Agreement – see my note #2 above.

If the Airport Board could put this Agreement into context as to what Baker will do, who did this work in the past, is this contract substantially similar to the old contracts, etc, it may answer some of the above concerns.

I know this project is important, I was out of the office for most of last week, so let me know what I can do to facilitate the agreements.

Daivia S. Kasper, Assistant Prosecutor  
Huron County Prosecutors Office  
12 E Main St, 4<sup>th</sup> Flr  
Norwalk OH 44857  
ph 419.668.8215  
fx 419.663.3844  
email [dkasper-hcpo@neo.rr.com](mailto:dkasper-hcpo@neo.rr.com)

After further discussion the board agreed to the following motion and second so that the consultant could start the process of preparing the grant.

***Gary W. Bauer moved to accept the contract with Michael Baker Jr. Inc. subject to changes that the Huron County Assistant Prosecutor, Daivia Kasper would make in that contract and with the understanding that the Huron County Commissioners are producing no funds underneath the contract and that the term client which term is used in the contract is the Huron County Airport Authority part of the contract being responsible for the funds. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz*

Ms. Kasper briefly discussed the retirement of Russell Leffler and the appointment of his replacement and further explained the process.

**At 11:35 a.m.** Joe Hintz moved to adjourn. Gary W. Bauer seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on May 5, 2015.

**REGULAR SESSION  
IN THE MATTER OF ADJOURNING**

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The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:35 a. m.

**Signatures on File**