

REGULAR SESSION

THURSDAY

November 20, 2014

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the November 13, 2014 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the November 13, 2014 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

CONSENT LEGISLATION

Ordinance/Resolution No. 14-341
PID No. 97548
Project Name HUR CR 0048 00.55

The following ^{Resolution 14-341}
_(Ordinance/Resolution) enacted by the Huron County Commissioners of Ohio,
hereinafter referred to as the County, in the matter of the stated described project.

Gary W Bauer moved the adoption of the following resolution:

SECTION I - Project Description

WHEREAS, the State has identified the need for the described project:

To perform a bridge replacement of the structure located on Lovers Lane (County Rd. 48) over the East Branch of the Huron River in Huron County, Ohio. This is part of the Governor's Ohio Bridge Partnership Program Initiative.

The entire scope of bridge work for this project is within the County.

This project is currently tentatively scheduled to begin construction in 2015.

NOW THEREFORE, be it ordained by the Huron County Commissioners of Ohio.

SECTION II - Consent Statement

Being in the public interest, the County gives consent to the Director of Transportation to complete the above described project.

SECTION III - Cooperation Statement

The County shall cooperate with the Director of Transportation in the above described project as follows:

- 1) *The County gives consent for the above improvement,*
- 2) *No funds are required from the County except that the County agrees to assume and bear one hundred percent (100%) of the total cost for added construction items requested by the County and not necessary for the improvement as determined by the State and the Federal Highway Administration.*

SECTION IV - Maintenance

The County will maintain the right-of-way and keep it free of obstructions, and hold said right-of-way inviolate for public highway purposes.

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SECTION V - Authority to Sign

The Huron County of said Huron County Commissioners is hereby empowered on behalf
(Contractual Agent) Engineer
of the Huron County Commissioners to enter into contracts with the Director of Transportation
necessary to complete the above described project.

Passed: November 20, 2014.
(Date)

Attested: Cheryl Olson Administrator/Clerk
(Clerk) (Officer of County - title)

Attested: President _____
(Title) (President of Council) Board of Commissioners

This Resolution is hereby declared to be an emergency measure to expedite the highway
(Ordinance/Resolution)
project and to promote highway safety. Following appropriate legislative action, it shall take
effect and be in force immediately upon its passage and approval, otherwise it shall take effect
and be in force from and after the earliest period allowed by law.

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The County Engineer is hereby empowered and directed on behalf of the County to enter into agreements with the Director of Transportation necessary to complete the planning and construction of this improvement.

Thereupon Mr./Ms. Tom Dunlap seconded the said motion and upon the roll being called the result of the vote was as follows:

<u>Don W Bane</u> (Commissioner)	<u>Yes</u> (approved)
<u>Tom Dunlap</u> (Commissioner)	<u>Aye</u> (approved)
<u>Joe [unclear]</u> (Commissioner)	<u>yes</u> (approved)

Commissioners of Huron County
Huron County Ohio

PID No. 97548
Project Name HUR CR 0048 00.55

CERTIFICATE OF COPY
STATE OF OHIO
Huron County Commissioners of Ohio

Cheryl Nolan, as Clerk of the Huron County Commissioners of Ohio,

Do hereby certify that the foregoing is a true and correct copy of Resolution 14-341
(Ordinance/Resolution) adopted by
the legislative Authority of the said Huron County Commissioners on this 20th day of
November, 2014,

that the publication of such Resolution
(Ordinance/Resolution) has been made and certified of record according to
law; that no proceedings looking to a referendum upon such Resolution
(Ordinance/Resolution) have been taken;
and that such Resolution
(Ordinance/Resolution) and certificate of publication thereof are of record in

Journal 93, Page _____
(Ordinance/Resolution)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official
seal, if applicable, this 20th day of November 2014.

(SEAL)
(If Applicable)

Cheryl Nolan
Clerk Signature
Huron County Commissioners of Ohio.

The foregoing is accepted as a basis for proceeding with the project herein described.

For the Huron County Commissioners of Ohio

Attest: _____ Huron County Engineer, Date _____
Contractual Officer

For the State of Ohio

Attest: _____, Date _____

14-342

THE MATTER OF AMENDING RESOLUTION NUMBER 14-252, "A METHOD OF APPLYING EMPLOYEE PRESCRIPTION DRUG CO-PAYS TO EMPLOYEES' OUT-OF-POCKET MAXIMUMS AND APPROVING AND ADOPTING SUCH SELECTION IN ORDER TO COMPLY WITH THE PROVISIONS OF THE AFFORDABLE HEALTH CARE ACT THAT ARE EFFECTIVE JANUARY 1, 2015."

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, Willis of Ohio HRH has informed the Board of Huron County Commissioners that the formula for calculating the out-of-pocket maximums for prescription drugs must include plan deductibles

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in the total for medical out-of-pocket maximums;

and

WHEREAS, Willis of Ohio HRH has requested that Resolution #14-252 be amended to correct the formulas previously used as follows;

*ACA out-of-pocket maximums = \$6,600 single and \$13,200 family
and medical out-of-pocket maximums for the **Standard Plan** plus the deductible =
\$500 deductible + \$2,500 medical out-of-pocket maximum = \$3,000 single and
\$1,000 deductible + \$5,000 medical out-of-pocket maximum = \$6,000 family and
Medical out-of-pocket maximums for the **Basic Plan** plus the deductible =
\$800 deductible + \$4,200 medical out-of-pocket maximum = \$5,000 single and
\$1,600 deductible + \$8,400 medical out-of-pocket maximum = \$10,000 family*

and

WHEREAS, it was also recommended that the out-of-pocket maximums for prescription drugs for the Standard Plan and the Basic Plan be the same, using the lower Basic Plan Rx deductible for both; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve that the out-of-pocket maximums for prescription drugs for both the Standard health plan and the Basic health plan be \$1,600 for single coverage and \$3,200 (\$6,600 - \$5,000 and \$13,200 - \$10,000) for family coverage effective January 1, 2015;

and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

IN THE MATTER OF HOLIDAY

NOTICE

**ALL HURON COUNTY OFFICES AND THE HURON COUNTY
TRANSFER STATION WILL BE CLOSED ON
THURSDAY, NOVEMBER 27, 2014
TO OBSERVE THANKSGIVING
Gary W. Bauer, Tom Dunlap, Joe Hintz**

IN THE MATTER OF REQUEST FOR LEAVE

Valerie Stebel/Commissioners/Bereavement/11:00 a.m. – 4:30 p.m. November 19, 2014.

At 9:30 a.m. Public Comment

Harry Brady came before the board not as an Airport Board member but as a citizen. Mr. Brady stated he is asking the Board of Commissioners to make sure what needs to be done gets done regarding getting the access road put in so when the season starts at the race track, there is egress from the track. Mr. Brady explained that he lives on 601 and sees the traffic and for someone who sits on the board and is concerned with shutting the airport down this is a very important project. Mr. Dunlap explained that they are working very hard to move forward.

J.W. Kelly presented Mike Weisenberger for an airport board member. Mr. Kelly stated he has been trying to get Mike Weisenberger to agree to possibly sit on the airport board. With Mr. Kelly leaving at the beginning of the year, he feels Mr. Weisenberger would be a great member. Mr. Seitz, reporter from the Reflector asked if there is anyone else leaving the board. Mr. Bauer stated at this time there are no other resignations at this time.

At 9:45 a.m. the board recessed.

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At 9:48 a.m. regular session resumed.

Jan Tkach, Recorder came before the board in regards to presenting the Retention report.

HURON COUNTY RECORDER

Jan M. Tkach

12 E Main Street Suite 100, Norwalk, OH 44857

419.668.1916

November 20, 2014

TO: THE HURON COUNTY COMMISSIONERS

RE: HURON COUNTY RECORDS COMMISSION REPORT

The Huron County records commission met on June 26 and August 28, 2014. At these meetings we approved:

RC-2 Schedule for the Commissioners

RC-3 Records Retention Certificate for the Records Commission

RC-3 Records Retention Certificate for Huron SWCD

RC-3 Records Retention Certificate for Huron Co. Juvenile Court

We also adopted Ohio History Connections 2012 draft of the County General Retention Schedule with annotations by assistant prosecutor, Daivia Kasper.

The commission recommended to Commissioner Bauer that the Solid Waste district needs to develop a records retention schedule. The Recorder gave him a copy of the one used by Wood County as an example.

Microfilm/Records Center

The old server used to house the data for the Microfilm/Records Center has died. It is now turned off and still housed in the Tech closet at the Recorder's office. The new server will not support the old technology. All of the Auditor's data from the Canofile program has been exported to an external hard drive. The auditor's staff is able to access these files for their use. The Recorder's data from this same program has been exported and is being integrated into the DTS software program. The Commissioners have CD's of scanned images of each of the journals scanned into this program. Microfilm of all of these records is stored in the small vault in the Recorder's office.

We are still able to create microfilm records of the Clerk of Courts journals on the small microfilm scanner which uses a simple program. My part-time employee is responsible for this part of the operation. These digital images while not indexed are being saved to an external hard drive.

I am continuing to research options for this department. I have the support of the courts who are eager to see this department move forward as most of their records prior to July 2103 exist only on paper. A microfilm copy is still considered the best long term storage option by archivists at the Ohio History Connection. Once I determine what options would be best for our county I would like to meet with commissioners to go over my suggestions on how the county should proceed.

The easy part was determining what equipment I will need. I have begun to set aside money in the Recorder's technology fund for the actual hardware. Choosing a software program is more difficult, partly due to expense.

The commissioners suggested that I try to find a solution that would continue to allow the Auditor and Recorder's office to share our current server. I have received varying opinions as to how much additional space I will need vs. how much space I actually have. Space requirements can be met by installing additional pieces of equipment. What I do not have in this continued arrangement is control over my own network. This has limited me to a take it or leave it option with ES Consulting providing IT support at \$115/hr. This is one of the few companies the county data processing employee trusts. If I hire a different vendor to provide IT I must also have ES remote in watching every move the other vendor makes. This would be an additional and unnecessary expense to the county.

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Recent support provided by ES:

2 hours at \$150/hr. to remove/quarantine malware on a computer.	\$300.
1 hour at \$150 for remote support on a network issue.	150.
6 hours of on-site support at \$115/hr. to try to resolve a printing issue.	<u>690.</u>
	\$1,140.

ES was unable to resolve this. We finally contacted DTS, our recording software provider, who fixed the “communication problem” between the hardware and the software program in less than 20 minutes.

To compare, Microcharged provides IT support to the courts upon request. They would like to provide IT support to the Recorder’s office. Their cost is \$80/hr. The cost comparison for 9 hours of support from Microcharged would have been \$720. A savings of \$420. They are unable to provide IT because they are not permitted in the “circle of trust.”

I have had to increase my line item for IT support in the technology budget for 2015. This may affect the amount of money that I will be able to set aside toward the updating of the Microfilm/Records Center.

Jan M. Tkach
Huron County Recorder

Ms. Tkach asked about a Records Retention meeting before the end of year. Mr. Bauer stated if she needs one, Ms. Tkach stated she will notify them if a meeting is needed.

At 10:07 a.m. the board recessed.

At 10:33 a.m. Regular session resumed.

Sharon Locke, Tom Gerrity and members of the Election Board came before the board to present their annual report. Ms. Locke reported on the May and November election went well, some ballots were encoded incorrectly. After the May election, they made a few changes for the November election, there were still some problems, but not as many. Ms. Locke explained they has some problems with the scanners, they are table top scanners they are not made for the volume of paper that they are putting through them. Ms. Locke stated they are hoping for high speed scanner in the future, at least one if not a couple. Ms. Locke explained that there will be no February election; this will not need to be budgeted.

Board member discussed a special fund for equipment that the special elections funds would be deposited. He board member stated that the county gets a charge back after the elections; this check has been going into the General Fund, instead of going into the General Fund it would go into the Election Revenue Fund. The money in the fund would be used for capital for example the scanners and replacement of electrical equipment. This fund could be set up to receive the next refund check.

