TUESDAY

October 28, 2014

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the October 21, 2014 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the October 21, 2014 meeting(s) and approve as presented. Gary Bauer seconded the motion. Voting was as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

14-314

# IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule 10/28/14 and authorizes the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

\*Discussion: Mr. Dunlap questioned that this is being passed. He doesn't like the way this is formatted. Mr. Bauer stated that the Auditor's office doesn't know how to answer the questions the Commissioners have. Mr. Bauer stated they don't know who send the payment and why with this new formatted. Ms. Nolan explained that it is not grouped by departments anymore. Ms. Nolan explained that Ms. Chapin explained that the claim schedule will be sent electronically, it will not be coming in paper form.

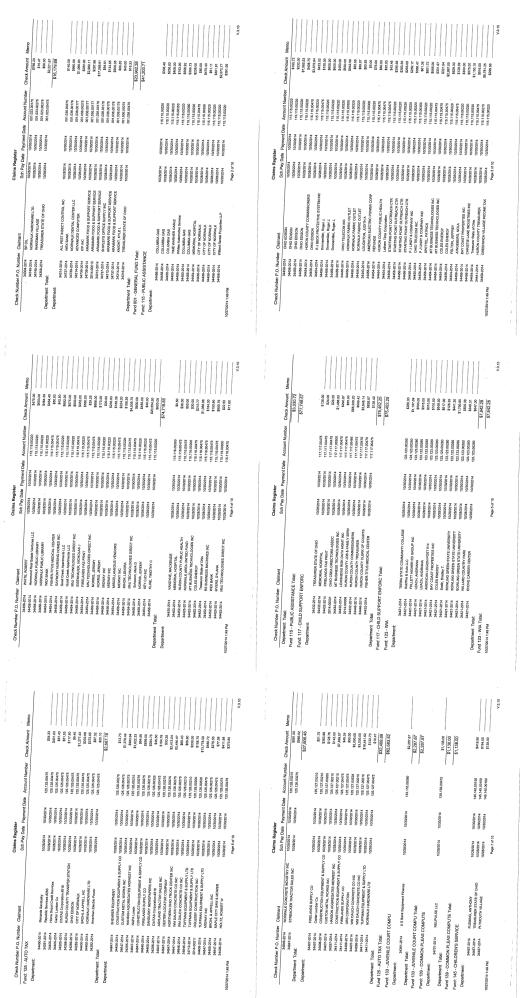
The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

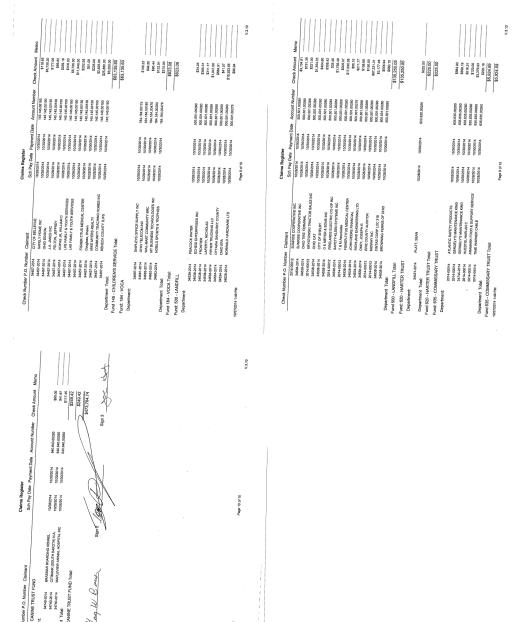
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#### 14-315

# IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #052 IN THE GENERAL FUND TO FUND #036

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, a transfer of funds is needed for the #036;

now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 052-00550-001 in the amount of \$ 49,302.33 to fund #036 as follows:

FROM:	Dept. 052	Account 00550	Amount \$49,302.33	TO:	Dept. 036	Account 00177		Amount \$ 49,302.33
						Jail/Me	dical/H	ygiene and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 036 account; and further

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# October 28, 2014

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

#### At 9:30 a.m. Public Comment

Ralph Fegley came before the board to discuss the building at the airport. Mr. Fegley wanted to make sure that everyone was on the same page regarding the airport for the meeting being held on Wednesday, October 29, 2014. Mr. Fegley explained that he was at the airport around a week or so ago, he went through the building. Mr. Fegley stated it was a good building with a few problems, with one being a roof leak on the south-west corner of the building water is coming down from the outside wall through the blocks this needs to be fixed right away before the freezing weather comes in. Mr. Fegley stated there are several other roof leaks needing to be fixed at well. Mr. Dunlap questioned Mr. Arnold if they knew that this building was leaking. Mr. Arnold did not respond to the question with an answer, he stated that there is water running behind the wall. Mr. Bauer explained that the decision of the board regarding the left of money for the trees go to the airport to repair the runway, however he feels it should be used to make the repairs to the building.

J.W. Kelley explained that the leaks are from the skylights on the roof. Fixing them will only last 2-3 years and they will start to leak again. Mr. Kelley stated he is unsure on what is causing the leak in the corner, unless it was a buildup of ice and snow. Mr. Dunlap questioned if the Airport Authority will now get this area fixed. Mr. Arnold stated now that they have identified the problem, it can be fixed. Mr. Dunlap asked that they notify them when it is fixed. Mr. Kelley stated the problem with the south-west corner, he was not aware of, however he did state that the eve's needed to be cleaned and looked at, however there was no funds to have this work done. Mr. Hintz asked if the appraiser will be present at the Board of Revision Hearing. Mr. Arnold stated that the appraiser confirmed via email that he would be present. Mr. Arnold explained he would be present at the hearing as well. Mr. Hintz explained he will also be present, and it's very important to utilize the appraiser with his presence at the meeting to testify.

Mr. Arnold came before the board to discuss the EPA Report. Mr. Arnold stated that new information regarding the wetlands was discovered. Mr. Dunlap stated Mr. Arnold needed to speak to Mr. Welch he had all the information the EPA was looking for.

Susan Hazel came before the board in regards to the state lines for the new Shady Lane building. She explained she spoke to a deputy agent from Cuyahoga County who has been in involved with the construction of several new title offices. She explained that they have worked with the state and a company called Excel. Ms. Hazel stated they were very satisfied with the work they did. Ms. Hazel explained that is was \$5,000.00 additional to run the phones in the one facility with 16 drops. Ms. Hazel stated that if Excel doesn't do the wiring for the state equipment, Excel will need to sign off on it. Ms. Hazel would prefer to have Excel do it, for the Title Office this way she knows what has been done and set up the way the state expects it to be done. Mr. Bauer stated that if the other two Commissioners read the email, they would understand what Ms. Hazel is speaking about and it is clearly the route they should follow. Ms. Hazel stated that Ms. Nolan has written a letter that she would like the Commissioners to sign to move forward with Excel to do this transfer.

Ms. Hazel comments on her budget, she has spoken to her Recorder who does all the micro-filming, with the judges support she will be placing \$10,000.00 in her computer fund in support of the clerks micro-filming.

Ms. Hazel explained 2-1-1 is a phone line for information and referral to area resources services. It is a free, 24-hour service to get you help when you need it. This is a great resource made available by The Norwalk Area United Fund, which continues to work tirelessly for our community. Mr. Bauer questioned on who will answer these calls. Ms. Hazel stated she believed it is a call center out of Cleveland.

# TUESDAY

**REGULAR SESSION** SIGNING October 24, 2014

ATPS Department of Public Safety 1970 West Broad Street Columbus, OH 43223

**ATTENTION:** Phil Ross

Dear Mr. Ross:

Please bring to the attention of the Department of Public Safety, that construction for a new facility which will house the Huron County Title Office and the License Office is now underway at 305 Shady Lane in Norwalk, Ohio.

We are now officially submitting a request for the Department of Public Safety's assistance in preparing for the move of our state title equipment to this new facility.

Sincerely,

HURON COUNTY BOARD OF COMMISSIONERS Gary W. Bauer, Tom Dunlap, Joe Hintz

Publicsafetytitleofficemoveletter102814

# **Other Business**

Sue Bommer, HR discussion in regards to AED's. Ms. Bommer explained she received a quote for the AED's. Ms. Bommer explained this quote came in considerable lower than the three quotes Job & Family Services received. The quote she received is based on a quantity purchase of 15 AED's in the amount of \$14,175.00. Ms. Bommer explained that Job & Family only need 2 AED's. Ms. Nolan stated the cost for the 2 AED's for Job & Family would be \$3,107.98. Ms. Bommer explained that if the Commissioners approve the purchase of 15 AED's, the 2 AED's for Job and Family Services will come from the total. Mr. Dunlap questioned what are the battery life, maintenance and training needed for these AED's. Mr. Bauer suggested that this be placed on hold until next week so the Commissioners can review this to make a decision.

Mr. Kelley explained that the Airport Board was going to pass a resolution for the right - of -way for the new service road; however it was brought to his attention not everything was completed for the resolution. One being that the City of Norwalk owns 2 acres and the road will have run through this property. Mr. Kelley explained that he went to speak with the Mayor however they Mayor was unavailable. Mr. Kelley explained he spoke to the Safety Service Director; however he did not get much from him. Mr. Bauer stated that if the Commissioners place the request, per Mayor Duncan and Mr. Putaski it will be fine. Mr. Kelley stated he spoke to Chris Mushett whom spoke to Steve Euton, who explained that council would not have a problem passing this.

At 10:00 a.m. the board recessed

At 10:19 a.m. board resumed regular session

Sue Bommer presented the business agreement with MMO.

\* Agreement on file HR.

The Board discussed in regards to where the money will come from for the AED's and bullet proof vests. Mr. Hintz suggested asking Veteran's Service to help with the cost of the AED's and bullet proof vests.

The Board discussed on sending certificate to Dick Carlisle for retirement. Messages have been left for Mr. Carlisle, who has not contacted the Commissioners back. Ms. Nolan stated if we do not hear back from Mr. Carlisle we will mail a certificate to Dick Carlisle and Carol Holden for retirement.

TUESDAY

# October 28, 2014

Ms. Bommer discussed the reinsurance fee for health insurance, she explained that her preliminary calculations indicate not quite around 600 in shared lives and its \$62.00 a year for each shared life or its \$526 a month for someone not here for the full year. Ms. Bommer stated her preliminary calculations will be \$36,000.00 - \$37,000.00 that can come out of insurance trust. Ms. Bommer needs to have the numbers in by November 15, 2014 with the bill being paid by January 15, 2015. Ms. Bommer explained this fee is to stabilize the premiums in connection with the exchange program. This is done for the next three years and will need to be recalculated every year.

14-316

# IN THE MATTER OF APPROVING OF THE HURON COUNTY REVOLVING LOAN FUND SEMI-ANNUAL REPORT

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Huron County Revolving Loan Fund Semi-Annual Report for the first half of 2014 has been prepared by WSOS Community Action, Inc. and submitted to the Board of Huron County Commissioners for their approval; and

WHEREAS, the Board of Huron County Commissioners has reviewed the Huron County Revolving Loan Fund Semi-Annual Report for the first half of 2014 and has found that to the best of their knowledge the data in the report as attached herein has been verified to be true and correct as of the date of this report; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the Huron County Revolving Loan Fund Semi-Annual Report for the first half of 2014; and further

BE IT RESOLVED, that the Huron County Revolving Loan Fund Semi-Annual Report for 2014 be made a part of this resolution hereof the same as if fully written herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye - Gary W. Bauer Aye - Tom Dunlap Aye – Joe Hintz

\* Report on file.

14-317

#### IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD OCTOBER 28, 2014

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

#### Permanent Improvements #310

Schodorf & Assoc., Inc. Repair Munchkin Boiler \$1,656.25 now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

TUESDAY

### October 28, 2014

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

14-318

# IN THE MATTER OF APPROPRIATING UNAPPROPRIATED FUNDS IN THE LANDFILL SOLID WASTE FUND #525

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, there are unappropriated funds in the Landfill Solid Waste Fund #525 that need to be appropriated for expenses; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of appropriating \$13,500.00 of unappropriated funds as follows:

TO: 525-00475-525	Other Expenses	\$12,500.00	
525-00300-525	Travel	1,000.00	and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

14-319

# IN THE MATTER OF APPROPRIATING UNAPPROPRIATED FUNDS IN THE MUNICIPAL COURT ADV #183

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, there are unappropriated funds in the Municipal Court Adv Fund #183 that need to be appropriated for expenses; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of appropriating \$9,426.27 of unappropriated funds as follows:

TO: 183-00475-183 Other Expenses \$9,426.27 and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

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Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

# IN THE MATTER OF REQUEST FOR LEAVE

**Christina Norton/**EMA/Vacation/8:00 a.m. – 4:30 p.m. November 10, 2014/Vacation/12:30 p.m. – 4:30 p.m. November 7, 2014/Vacation/8:00 a.m. – 4:30 p.m. November 5, 2014/Sick/8:00 a.m. – 12:00 p.m. November 7, 2014.

Gary Ousley/Dog Warden/Personal Time/8:00 a.m. - 4:30 p.m. October 30, 2014.

Brooke Fox/Dog Warden/Sick/8:00 a.m. - 4:30 p.m. October 23, 2014.

Joshua Jasinski/Dog Warden/Personal Time/8:00 a.m. - 4:30 p.m. October 17, 2014.

Valerie Stebel/Commissioners/Sick/2:00 p.m. - 4:30 p.m. November 21, 2014.

Stephen Minor/Building & Grounds/Vacation/6:00 a.m. - 2:00 p.m. November 10, 2014/Sick/6:00 a.m. -

2:00 p.m. October 28, 2014/Sick/6:00 a.m. October 20, 20104 – 2:00 p.m. October 22, 2014.

Jeff Deeble/Building & Grounds/Sick/8:30 a.m. – 2:00 p.m. October 23, 2014.

**Scott Hipp**/Building & Grounds/Personal Time/9:30 a.m. – 2:00 p.m. October 30, 2014/Personal Time/5:30 a.m. – 2:00 p.m. November 28, 2014/Personal Time/5:30 a.m. – 2:00 p.m. December 26, 2014. **Peter Welch**/SWMD/BG/TS/Sick/12:00 p.m. – 3:30 p.m. October 20, 2014/Sick/12:00 p.m. – 3:30 p.m. October 21, 2014.

Budget Discussion: Mr. Hintz stated that the money that was given to the Auditor for training in 2014, which was not used, can be used for Mr. Stieber's retirement in 2015. Mr. Hintz also stated since the Auditor did not train someone for Mr. Stieber's position; he assumes he is not being replaced, so he took a portion of Mr. Stieber's pay from the 2015 budget. Mr. Bauer agrees with Mr. Hintz's logic regarding the replacement of Mr. Stieber. Ms. Nolan explained Common Pleas Court is requesting and extra \$7,566.40 for retirement, and \$5,836.80 to train someone for this position and <sup>1</sup>/<sub>2</sub> of the magistrate's salary at \$40,000.00. Mr. Bauer is not happy with the cost of janitorial services for Soil and Water; at this time he is not willing to hire someone for the Engineer's Office. Ms. Nolan stated that the Building & Grounds 703 will need to be placed back to what they received in 2013, because it included a retirement and summer help. Mr. Bauer stated that if Soil and Water and Engineer's Office split the cost of the janitorial services he doesn't see hiring someone for just one of the buildings. Mr. Bauer asked what the final amount was given to Building & Grounds for 2014. Ms. Nolan stated \$814,220.00 was the final budget in 2014. The Board agreed on \$790,000.00 for Buildings & Grounds this is minus retirement. Ms. Nolan explained Sheriff she has at \$1,564,208.00, however Mr. Dunlap had increased it by \$135,792.00, Mr. Dunlap stated he likes where Ms. Nolan has it. Ms. Nolan explained she has the Recorder the same as last year of \$116,583.87 however the Recorder is asking for an additional \$1,564.13 for micro-filming.

Department	2015 Interim \$
001 Commiss.	\$ 397,000.00 \$
002 Microfilm	45,641.39 \$
003 Data Proc.	145,641.00 \$
004 Auditor	153,365.00 \$
005 Treasurer	153,219.60 \$
006 Prosecutor	561,916.00 \$
007 Revision	1,425.00 \$
008 Common Pleas	383,452.00 \$
009 C.P. Jury	1,232.00 \$
010 C.P. Adult Pro.	8,900.00

<b>REGULAR SESSION</b>	<b>•</b>
<b>011</b> C.P. Appeals <b>012</b> Human Resources	\$ 300.00 \$ 70,841.00
013 Juvenile	\$ 359,843.60
014 Juv. Probation	\$ 334,838.56
015 Juv. Detention	\$ 155,000.00
016 Probate	\$ 154,187.85
017 Clerk of Courts	\$ 385,343.80
018 Coroner	\$ 75,969.00 \$
019 Muny Court	φ 230,771.00 \$
020 Bd. Of Elections	
021 Capital Improv.	↓ 125,000.00 \$
<b>022</b> B & G	790,000.00 \$
023 Sheriff	1,564,208.00 \$
024 Recorder 025 Humane Society	116,583.87
<b>026</b> EMA	\$ 85,000.00
027 Public Defender	\$ 266,235.00
028 OSU/4-H	\$ 159,800.00 \$
029 Health/Welfare	↓ 12,000.00 \$
<b>030</b> Health/Vital St. <b>031</b> Children Services	↓ 105,173.05 \$ 400,000.00
032 Mechanic	\$ 56,813.00
033 Veterans	\$ 518,365.23
034 Soldiers Relief	\$ 13,500.00
035 Public Assist.	\$ 147,430.00
<b>036</b> Jail	\$ 2,711,460.00
037 Soil & Water	\$ 153,000.00
038 Fair Board	\$ 3,000.00 \$
039 Insurance/Tax	<sup>ф</sup> 2,307,382.00 \$
040 Miscellaneous	ф 225,000.00 \$
041 Contingencies 042 Inspection	φ 87,948.78 \$

October 28, 2014

TUESDAY

<b>REGULAR SESSION</b>		TUESDAY	October 28, 2014
	100,000.00		
	\$		
043 Ditches	850.00		
044 Airport			
045 County Planning			
<b>051</b> Real	\$		
Assessment	78,000.00		
	\$		
052 Jail Housing	175,000.00		
	\$		
099 Transfer	793,994.87		
	•		
	\$		
TOTALS	15,000,000.00		
	<b>^</b>		
D	\$		
Revenue Income	15,000,000.00		

<u>At 11:50 a.m.</u> discussion in regards to the Willard parade. Ms. Stebel to register the board for November  $21^{st}$  at 6:30 p.m. Find out where parade starts.

<u>At 11:52 a.m</u>. Gary W. Bauer moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

# IN THE MATTER OF OPEN SESSION

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

#### IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 28, 2014.

#### IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at11:52 a.m.

# **Signature on File**