

REGULAR SESSION

TUESDAY

SEPTEMBER 8, 2015

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the September 1, 2015; September 2, 2015; September 3, 2015 meeting(s) were presented to the Board. Gary W. Bauer made the motion to waive the reading of the minutes of the September 1, 2015; September 2, 2015; September 3, 2015 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

At 9:30 a.m. Public Comment

No Comment

15- 291

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY

AUDITOR FOR PAYMENT

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment;now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule 09/08/15, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

Huron County			
Claims Register for Payment Batches			
Payment Type: All		Vendor Date: 9/16/2015 to 9/16/2015	
Vendor Numbers: All		Payment Batch: 00000000000000000000	
Funds: 001 to 590		Amount	Vendor #
Vendor Date Comment			
Fund: 001 - GENERAL FUND	BATCH ID	PO #LINE #	Line Description
Department: Commissioners	210008		
Account 001.000.00175 (SUPPLIES) Inc	210008	2015-000175	Travel Expense: 1000 miles
Account 001.001.00175 (SUPPLIES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Account 001.000.00175 (SUPPLIES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Account 001.001.00175 (SUPPLIES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Account 001.001.00025 (ADV. & PRINTING) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Department: Commissioners Total	210008	2015-000175	Travel Expense: 1000 miles
Department: Data Processing	210008	2015-000175	Travel Expense: 1000 miles
Account 001.000.00075 (CONTRACT SERVICES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Department: Data Processing Total	210008	2015-000175	Travel Expense: 1000 miles
Department: Treasurer	210008	2015-000175	Travel Expense: 1000 miles
Account 001.000.00175 (SUPPLIES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Department: Treasurer Total	210008	2015-000175	Travel Expense: 1000 miles
Department: Juvenile	210008	2015-000175	Travel Expense: 1000 miles
Account 001.001.00075 (OTHER EXPENSES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Department: Juvenile Total	210008	2015-000175	Travel Expense: 1000 miles
Department: Juvenile Probation	210008	2015-000175	Travel Expense: 1000 miles
Account 001.001.00075 (OTHER EXPENSES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Department: Juvenile Probation Total	210008	2015-000175	Travel Expense: 1000 miles
Department: Probation	210008	2015-000175	Travel Expense: 1000 miles
Account 001.001.00075 (OTHER EXPENSES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Department: Probation Total	210008	2015-000175	Travel Expense: 1000 miles

Huron County			
Claims Register for Payment Batches			
Payment Type: All		Vendor Date: 9/16/2015 to 9/16/2015	
Vendor Numbers: All		Payment Batch: 00000000000000000000	
Funds: 001 to 590		Amount	Vendor #
Vendor Date Comment			
Fund: 001 - GENERAL FUND	BATCH ID	PO #LINE #	Line Description
Department: Commissioners	210008	2015-000175	Travel Expense: 1000 miles
Account 001.000.00175 (SUPPLIES) Inc	210008	2015-000175	Travel Expense: 1000 miles
Account 001.001.00175 (SUPPLIES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Account 001.000.00175 (SUPPLIES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Account 001.001.00175 (SUPPLIES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Account 001.001.00025 (ADV. & PRINTING) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Department: Commissioners Total	210008	2015-000175	Travel Expense: 1000 miles
Department: Data Processing	210008	2015-000175	Travel Expense: 1000 miles
Account 001.000.00075 (CONTRACT SERVICES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Department: Data Processing Total	210008	2015-000175	Travel Expense: 1000 miles
Department: Treasurer	210008	2015-000175	Travel Expense: 1000 miles
Account 001.000.00175 (SUPPLIES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Department: Treasurer Total	210008	2015-000175	Travel Expense: 1000 miles
Department: Juvenile	210008	2015-000175	Travel Expense: 1000 miles
Account 001.001.00075 (OTHER EXPENSES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Department: Juvenile Total	210008	2015-000175	Travel Expense: 1000 miles
Department: Juvenile Probation	210008	2015-000175	Travel Expense: 1000 miles
Account 001.001.00075 (OTHER EXPENSES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Department: Juvenile Probation Total	210008	2015-000175	Travel Expense: 1000 miles
Department: Probation	210008	2015-000175	Travel Expense: 1000 miles
Account 001.001.00075 (OTHER EXPENSES) TOTAL	210008	2015-000175	Travel Expense: 1000 miles
Department: Probation Total	210008	2015-000175	Travel Expense: 1000 miles



**SEPTEMBER 8, 2015**

**WHEREAS**, the Board of Commissioners opines that a three member board of trustees will be as productive, if not more, than a five member board of trustees; and

**REGULAR SESSION**

**TUESDAY**

**SEPTEMBER 8, 2015**

**WHEREAS**, the Board of Commissioners opines that it is in the best interest of the Huron County Airport to have a three member board of trustees instead of a five member board of trustees; and

**WHEREAS**, the Board of Commissioners opines that it is in the best interest of the Huron County Airport to have such a three member board of trustees serve three-year terms; and

**WHEREAS**, the Board of Commissioners has the power to amend the original resolution for any purpose the Board determines necessary, ORC § 308.03; now therefore

**BE IT RESOLVED**, that the Huron County Board of Commissioners determines it is necessary to amend the original Resolution Creating the Airport Authority and does hereby amend the original Resolution as follows:

- 5.1 Commencing September 8, 2015, the number of members of the Board of Trustees of the Huron County Airport Authority shall be reduced from five to three, with the reduced seats being those currently vacant.
- 5.2 Commencing September 8, 2015, the terms of the members of the Board of Trustees shall be reduced from five-year terms to three-year terms commencing on January 1 and expiring on December 31
- 5.3 The three-year terms shall be staggered such that one term shall expire each year.
- 5.4 The Board of Commissioners may appoint members to terms of less than three-years when necessary to re-establish the three-year rotation

**Page -2-  
Resolution 15-292  
September 8, 2015**

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

15-293

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00  
SUBMITTED TO THE BOARD SEPTEMBER 8, 2015**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

**Huron County DJFS**

MNJ	Laptop	\$1,420.00	now therefore
-----	--------	------------	---------------

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

15-294

**IN THE MATTER OF APPROVING AWARDING BID TO PRECISION PAVING FOR THE NORTH KNIFFIN ROAD IMPROVEMENT PROJECT**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, Pursuant to Resolution 15-271 the Board of Huron County Commissioners authorized to seek bids for the North Kniffin Road Improvement Project; and

**WHEREAS**, notices was given in accord with Section 307.87 of the Ohio Revised Code; and

**WHEREAS**, bids were received Wednesday, September 2, 2015 at 10:00 a.m. from the following:

<b><u>CONTRACTOR</u></b>	<b><u>BASE BID</u></b>	
Erie Blacktop:	\$103,738.00	
<b>Precision Paving:</b>	<b>\$ 83,985.00</b>	
Gerken Paving:	\$ 84,909.20	and

**WHEREAS**, the bids were reviewed by Jason Popiel PE,CPESCE, Project Engineer, for the Village of Greenwich and WSOS and it was recommended that the bid be awarded to Precision Paving, 3414 St. Rt. 113, Milan, Ohio 44846 in the amount of Base Bid Work \$83,985.00; now therefore

**BE IT RESOLVED**, the Board of Huron County Commissioners does hereby award the bid for the North Kniffin Road Improvement Project as recommended; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

15-295

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #006**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, there is a need for appropriation adjustments; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

## REGULAR SESSION

TUESDAY

**SEPTEMBER 8, 2015**

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	006	00450	001	\$2,000.00		006	00200	001	\$2,000.00
		unemployment					equipment		and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

## Resolution 15-296

**RESOLUTION ADOPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING  
THEM TO THE COUNTY AUDITOR**  
**(BOARD OF COUNTY COMMISSIONERS)**  
Res. Code, Sec. 5902-34, 35

Resolution 15-296

*The Board of County Commissioners of \_\_\_\_\_* Huron *County, Ohio,*  
*met in \_\_\_\_\_* Regular *session on the \_\_\_\_\_* 8th *day of \_\_\_\_\_* September *, 20* 15 *, at the office of*  
*(Regular or Special)*

Huron County Commissioners *with the following members present:*

\_\_\_\_\_  
Gary W. Bauger

\_\_\_\_\_  
Tom Dunlap

\_\_\_\_\_  
Joe Hintz

<b>SCHEDULE J</b>					
<b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES</b>					
<b>Fund</b>	<b>Amount Approved by Budget Commission Inside 10 M Limitation</b>	<b>Amount to Be Cleared From Levies Outside 10 M Limitation</b>	<b>County Auditor's Estimate of Tax Rate to Be Levied Inside 10 M Limit</b>	<b>County Auditor's Estimate of Tax Rate to Be Levied Outside 10 M Limit</b>	
A. General Fund					
B. Road and Bridge Fund	2,164,535		2.10		
C. District Board of Health		\$14,864		.75	
D. General Land Encroachment Funds					
E. Road Construction Funds					
F. Relief and Welfare Special Levy Funds					
G. Child Welfare Services Special Levy Funds / Children's Line		3,584,140		4.00	
H. Health, Mental Health/Clinical Support Fund/MH/MHMI BID		515,365		.90	
I. Parks and Recreation Special Levy Funds					
J. Other - Miscellaneous/Special Levy Funds/Initiator Services		\$41,505		.55	
Total	2,164,535	5,155,874	2.10	\$ .80	

SCHEDULE B  
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

Fund	Minimum Rate Authorized by the Local	County Auditor's Estimate of Yield of Levy (Copy to Schedule A Column B)
<b>GENERAL FUND- GENERAL HEALTH DISTRICT</b>		
Current expense levy authorized by voters on November 7, 2006	.30	198,589
not to exceed 10 years		
Current expense levy authorized by voters on November 7, 2006	.30	132,239
not to exceed 10 years		
Current expense levy authorized by voters on November 3, 2009	.25	184,266
not to exceed 10 years		
Current expense levy authorized by voters on		
not to exceed years		
<b>TOTAL GENERAL FUND OUTSIDE 10M LIMITATION</b>		
<b>SPECIAL LEVY FUNDS:</b>		
Levy authorized by voters on November 6, 1984 Christie Lane	.20	52,630
not to exceed, years		
Levy authorized by voters on May 6, 2001 Christie Lane	1.30	1,184,162
not to exceed, years		
Levy authorized by voters on November 4, 2003 Christie Lane	1.50	1,367,286
not to exceed, years		
Levy authorized by voters on November 4, 2014 ADAMIS RD.	.50	515,365
not to exceed 10 years		
Levy authorized by voters on November 5, 2013 Senior Service	.55	541,505
not to exceed 5 years		
Levy authorized by voters on May 3, 2011 Christie Lane	1.00	980,062
not to exceed 5 years		
and be it further		
RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.		
Mr. Joe Hintz seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:		
Mr. Gary W. Bauer		
Mr. Tom Dunlap		
Attest: Gary W. Bauer		
Adopted the 8th day of September, 2015		
Clerk of the Board of County Commissioners of		
Huron County, Ohio.		

CERTIFICATE OF COPY  
ORIGINAL ON FILE

The State of Ohio, Huron County, ss

I, Gary W. Bauer, Clerk of the Board of County Commissioners within and for said County, and in whose custody the Files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original

now on file with said Board, that the foregoing has been compared by me with said original and copied from the original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 8th day of September, 2015

Gary W. Bauer

Clerk of the Board of County Commissioners,

Huron County, Ohio.

A copy of this Resolution must be verified by the County Auditor before the first day of October, or at such later date as may be approved by the Department of Taxation of Ohio.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

Discussion was had in regards to the HR appointment. Mr. Bauer stated there is clearly one outstanding candidate with outstanding qualifications. Mr. Hintz stated he doesn’t agree that there is only one outstanding candidate. Ms. Nolan read an email from Mr. Warren Brown thanking the Board the opportunity to interview for the Human Resources position. Mr. Hintz agrees that Mr. Brown has the qualifications to do the job, however he is concerned he will be unable to work with others. Mr. Hintz thinks there needs to be a balance. Mr. Bauer and Mr. Dunlap are ready to hire for this position.

Ms. Nolan explained that the position needs to be offered to Mr. Brown, therefore a motion will not be needed. Ms. Nolan asked if the board would like to recess in order for Mr. Dunlap to call Mr. Brown to offer him the position. The board agreed to recess.

At 9:50 a.m. the board recessed.

At 10:10 a.m. regular session resumed.

Mr. Dunlap reported on his conversation with Mr. Brown and stated that Mr. Brown had accepted the position as offered.

15-297

IN THE MATTER OF HIRING A HUMAN RESOURCE DIRECTOR /LOSS PREVENTION COORDINATOR FOR HURON COUNTY

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS posting and advertising was authorized for the position of a Human Resource Director/Loss Prevention Coordinator for Huron County;

WHEREAS, the Huron County Commissioners have posted and advertised this position in accordance with the Huron County Personnel Policy Manual;

WHEREAS, applications were received and were ranked according to the information reported on the required application with three (3) candidates being interviewed;

and

**REGULAR SESSION****TUESDAY****SEPTEMBER 8, 2015**

**WHEREAS**, this ranking, screening and interviewing process resulted in the selection of Warren Brown as the finalist having matched his skills with the required job description as attached, which includes a hiring rate of \$68,000.00 annually providing the candidate passes a required pre-employment physical exam, drug screening, reference check and receipt of a copy of a valid driver's license; and

**WHEREAS**, this is an unclassified position and a six (6) month evaluation will be completed to review job performance and wage rate; now therefore

**BE IT RESOLVED**, that Warren Brown shall be hired as a Human Resource Director/Loss Prevention Coordinator for Huron County, by the Board of Huron County Commissioners effective September 28, 2015; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Discussion: Mr. Bauer stated this is not a rash decisions, it has been going on for weeks now. Mr. Bauer hopes this will be a great decision. Mr. Hintz stated this was not his first choice. Mr. Dunlap wanted to concur with Mr. Bauer, his experience with County Government is excellent.

Aye – Gary W. Bauer

Aye – Tom Dunlap

No – Joe Hintz

**At 10:14 a.m.** Roxanne Sandles, Catholic Charities, came before the board to present her Domestic Violence shelter annual report. Ms. Sandles explained it is not much different from last year's report. Ms. Sandles explained that they served 22 households. She explained that they have had (2) woman come out of a drug rehab program, they are finding employment and working with probation. Ms. Sandles that 91% of the woman have come from Huron County, however she stated they have had women from other states in the past come to them for help. Ms. Sandles stated the length of stay has increased to 4-5 months instead of 2-3 months. This helps build relationships with these women, along with a safer environment.

Ms. Sandles explained that they have connected with Ohio State Extension to have meal training. Mr. Hintz wanted to know how much they are being taught spiritually. Ms. Sandles stated that they are not cramming anything down their throats, they do encourage them to find a church. Ms. Sandles stated they don't have to be Catholic to seek out their help.

**At 10:32 a.m.**

Jan Tkach, Recorder came before the board in regards to the hard ware for the Recorder's office. Ms. Tkach explained that Microcharged is the new vendor that she will use for the server. Vince Thompson from Microcharged explained that the Huron County Recorder's Office faces three issues. The first is an aging network infrastructure, including cabling and equipment. The second is the lack of control over the office computer network, requiring staff from a neighboring office to effect changes and additions. The third is providing a public's need to access documents electronically through the Internet, a modern and accepted method of information delivery. The project will begin with the drilling of several holes through the concrete floor to the basement level below. A network equipment rack will be placed in the existing closet next to the current rack. Frontier will be managing the connection through the internet. Two servers will be needed. One CAT6 line will be installed to connect the EdgeRouter to the Internet. The second CAT6 cable will connect the EdgeRouter to the Netgear ProSAFE Switch. Ms. Tkach explained she is comfortable using the vendor who wired the building the first time. Mr. Dunlap suggested that Ms. Tkach run this by Mr. Welch before they start. Mr. Bauer questioned if she went before the Date Processing Board. Ms. Tkach stated she has, they have been approved to move forward.

Mr. Dunlap questioned what Ms. Tkach needed to move forward. Ms. Tkach explained that she will need money to move forward. Ms. Tkach questioned Mr. Thompson how much do they need to move forward, he stated \$15,000.00. This will cover hardware cost. Mr. Dunlap stated at least \$30,000.00 has been set aside for this project. Mr. Bauer asked Ms. Nolan to get this ready for resolution for next Tuesday. This



**REGULAR SESSION****TUESDAY****SEPTEMBER 8, 2015**

will be transferred to the Microfilm account, this is where most of the money will be coming out of.

Ms. Tkach explained she has been looking from software vendors. Ms. Tkach stated she has been going over the pros and cons of working with the two vendors she had a quote submitted from, one is MT-Mansfield, Ohio and Strategic Solutions – with an office in Norwalk. Ms. Tkach explained the one advantage that Strategic Solutions offer is the can give her the whole package. This would include off site storage, electronic images for microfilm, retrieval along with a better price for these. Ms. Tkach stated the record retrieval will be delivered at a no-charge, it is implemented into the contract.

Mr. Dunlap questioned if she has every researched or spoken about it at the State Recorder's meeting in regards to is there a way she could secure Marion County's records and they could secure yours and the geographical location is far enough apart that a catastrophe happening at point a wouldn't be point b. Ms. Tkach stated she will bring that up at the fall meeting next week. Ms. Tkach stated this is county records not recorder's records, this needs to be stored in a controlled environment. Ms. Tkach showed the board an estimated budget for next year for this project.

**At 11:01 a.m.** Gary W. Bauer moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on September 8, 2015.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 p.m. With no further business to come before the Board, the meeting was adjourned at 11:02 a. m.

**Signatures on File**