

REGULAR SESSION

THURSDAY

APRIL 4, 2013

The Board of Huron County Commissioners met this date in Special Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

13-109

IN THE MATTER OF AWARDING THE BID FOR THE 5th FLOOR INTERIOR ALTERATIONS AT HURON COUNTY OFFICE BUILDING

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, bids were let for the 5th Floor Alterations at the Huron County Office Building; and

WHEREAS, bids were received for the above titled project on Wednesday, March 27, 2013 at 1:00 p.m. as follows:

CONTRACTOR	BASE BID	ALT #1	ALT #2	
Studer-Obringer, Inc.	87,800	39,200	1,300	
Hoty Builders	96,500	44,160	1,850	
Seitz Construction, Inc.	117,982	101,850	2,049	
Telamon Construction	119,000	44,000	1,000	and

WHEREAS, the architect’s estimate for the project is \$80,000base bid work; Alt. #1 \$25,000,; Alt.#2 \$5,000 lowest bid was submitted by **Studer-Obringer, Inc.** and it has been recommended by Dan Frederick Architect, that the bid be awarded to **Studer-Obringer Construction Company, 525 South Kibler Street, New Washington, Ohio 44854.** in the amount of **\$ 87,800 base bid and Alt. #2 \$1,300 only;** now therefore

BE IT RESOLVED, that after consideration of the recommendation the Board of Huron County Commissioners hereby awards the bid for the 5th Floor Interior Alterations at Huron County Office Building to Studer-Obringer Construction Company for the base bid of \$87,800 only; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Tom Dunlap
- Aye – Joe Hintz

13-110

IN THE MATTER OF AWARDING THE BID FOR THE WINDOW REPLACEMENT AT HURON COUNTY ADMINISTRATION BUILDING AND ALTERNATE LOCATIONS

Joe Hintz moved the adoption of the following resolution:

WHEREAS, bids were let for the Window Replacement at Huron County Administration Building; and

WHEREAS, bids were received for the above titled project on Wednesday, March 27, 2013 at 1:15 p.m. as follows:

CONTRACTOR	BASE BID	ALT #1	ALT #2	ALT #3	ALT #4	ALT #5	
Capitol Aluminum & Glass	79,400	5,000	10,200	7,000	12,800	4,000	
Pella-Gunton	100,500	6,515	10,125	10,340	17,665	6,480	and

WHEREAS, the architect’s estimate for the project is \$93,000base bid work; Alt. #1\$7,750; Alt. #2 \$12,500; Alt.3 \$9,000; Alt.#4 \$17,000 Alt.#5 \$6,000 the lowest bid was submitted by **Capitol Aluminum & Glass Corp.** and it has been recommended by Dan Frederick Architect, that the bid be awarded to

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Capitol Aluminum & Glass, Corp., 1276 West Main Street, Bellevue, Ohio 44811 in the amount of \$79,400 for base bid work and a proposed ADD of \$39,000 for all alternate work resulting in a total general contract sum of \$118,400; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby awards the bid for the Window Replacement at Huron County Administration Building plus alternate locations to Capitol Aluminum & Glass, Corp. as stated above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

13-113

IN THE MATTER OF APPROVING MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF HURON COUNTY COMMISSIONERS OF HURON COUNTY, OHIO (OWNER) AND MAIN STREET NORWALK, NORWALK, OHIO ORGANIZATION (PROMOTER)

Tom Dunlap moved the adoption of the following resolution: and

WHEREAS Kristie Wert, Program Manager of Main Street Norwalk, has requested the use of the Old Huron County Jail, 21 Benedict Avenue, Norwalk, Ohio, to stage a one-day Ghost Tour event which will be a ticketed event with a maximum attendance of 60 people, including Main Street Norwalk volunteers for the benefit and promotion of Norwalk and Huron County; and

WHEREAS, the Board of Huron County Commissioners has agreed to permit the use of the facility for the event provided that Main Street Norwalk agrees to certain conditions and restrictions; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves of the Memorandum of Understanding with Main Street Norwalk as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

- Agreement on file.

IN THE MATTER OF TRAVEL

Tom Dunlap moved to approve the following travel request this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

PETITION FOR EXPEDITED TYPE 1 ANNEXATION
Ohio Revised Code Chapter 709

Date: 04-03-13

To: The Board of County Commissioners of Huron County, Ohio
Huron County Administration Building, Top Floor
180 Milan Avenue, Norwalk, Ohio 44857

The undersigned Petitioners, who are ALL of the owners of the real estate within the territory proposed to be annexed, consisting of ONE AND 5/8 (1.5) acres in NORWALK Township, Huron County, Ohio, adjacent to the City/Village of NORWALK, OH., do hereby respectfully petition the Board of Huron County Commissioners to cause such territory to be annexed to said City/Village as an Expedited Type 1 Annexation, ORC § 709.022.

The undersigned Petitioners do hereby designate as their Agent LAWRENCE HURST whose address is 81 TOWNSEND AVE., NORWALK, OH, 44857

The Agent's phone number is 419-668-2604; Fax number is NA and email address is NA.

The total number of owners within the territory proposed to be annexed is 2.

Attached to this Petition and made part hereof are:

- 1) Accurate legal description of the territory proposed to be annexed, marked Exhibit "A"; and
- 2) Accurate map or plat of the territory proposed to be annexed, marked Exhibit "B".

This Petition is accompanied by the following:

- 1) List of parcels located within, adjacent to, and across the road from the territory proposed to be annexed, that includes the owner's name, mailing address and permanent parcel number, marked Exhibit "C".
- 2) Certified copy of the Annexation Agreement or Cooperative Economic Development Agreement, marked Exhibit "D".
- 3) Filing fee deposit of \$25.00.

"WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL ANY ACTION ON THE PETITION TAKEN BY THE BOARD OF COUNTY COMMISSIONERS. THERE ALSO IS NO APPEAL FROM THE BOARD'S DECISION IN THIS MATTER IN LAW OR IN EQUITY."

Petitioners' Signature _____ Address 81 TOWNSEND AVE Date _____

Lawrence B. Hurst Constance J. Hurst

Other Business

The board discussed the projects that were just awarded in regards to overages. Mr. Bauer also discussed the jail roof project as well. Mr. Bauer is going to contact the architect for this project. Funds were also discussed.

At 10:00 a.m. Aaron Robinson came before the board in regards to reviewing and changing maintenance bases. Mr. Robinson explained that at this time it has been found that the total maintenance base does not need to be raised but that the owner is being notified because of a name change or change of ownership. Mr. Bauer asked about the Megginson Creek ditch maintenance. Mr. Robinson presented a brief explanation as to the status of this ditch maintenance and stated that it should be finalized soon.

**IN THE MATTER OF REVIEWING AND CHANGING MAINTENANCE BASES AND
SETTING A DATE FOR HEARING ON THE CHANGES IN THE MAINTENANCE BASE FOR
THE ATTACHED GROUPS**

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, under Section 6137.11 of the Ohio Revised Code each six years the Board of Commissioners shall review the maintenance bases for each group on the county maintenance program, make any changes that are needed, and set a date for a hearing on the changes in the maintenance bases and/or benefits that have occurred since the last review; now therefore

BE IT RESOLVED, that the bases were reviewed, and at this time it has been found that the total maintenance base does not need to be raised, but a name change or change of ownership needs to be made, and that a hearing will be held on these changes for the attached-named projects at the Huron County Administration Building (top floor), 180 Milan Avenue, Norwalk, Ohio, on Tuesday, May 28, 2013 at 10:30 a.m.; and further

BE IT RESOLVED, that Huron County Soil & Water will notify each owner by first-class mail in a five-day return envelope with the words "Legal Notice" in plain view on the face of the envelope; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

Cawrse-Chandler	182	(11-310)
Sutorious way Group	257	(11-257)
Sutorious way tile	256	(11-256)
McClaflin-Schmidt	163	(11-030)
Bilton-Lateral	135	(11-120)
Dalton-Stackhouse	117	(11-260)
Wolfe-Ward	119	(11-840)
Stone-Clayton	128	(11-800)

Bilton- Dunlap	#138	(11-980)
Stockmaster-Puckett	#191	(11-430)
Smith-Scheid	#190	(11-450)
Alison-Davis	#162	(11-110)
Feichtner Group	#96	(11-580)
Barnes wacker	#158	(11-080)
Wolfe Eitle	#169	(11-050)
Donnamiller-hay	#164	(11-170)
Roader Fitch	#194	(11-194)
Green Group	#94	(11-940)
Setchel Turner	#104	(11-920)
Borzon-Gibson	#179	(11-350)
Fischer-Krumwiede	#182	(11-310)

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**HURON COUNTY DITCH MAINTENANCE PROGRAM
MAINTENANCE BASE REVIEW; 6137.11 OHIO REVISED CODE**

GROUP NAME:

April 4, 2013

Bilton- Dunlap	#138	(11-980)
Stockmaster-Puckett	#191	(11-430)
Smith-Scheid	#190	(11-450)
Alison-Davis	#162	(11-110)
Feichtner Group	#96	(11-580)
Barnes wacker	#158	(11-080)
Wolfe Eitle	#169	(11-050)
Donnamiller-hay	#164	(11-170)
Roader Fitch	#194	(11-194)
Green Group	#94	(11-940)
Setchel Turner	#104	(11-920)
Borzon-Gibson	#179	(11-350)
Fischer-Krumwiede	#182	(11-310)

It is the requirement under Section 6137.11 of the Ohio Revised Code that each six years the Board of Commissioners review the maintenance bases for each group on the county maintenance program. The Board of Commissioners may increase or decrease the respective benefit apportionments in accordance with changes in benefits and or maintenance bases that have occurred since the last review.

At this time it has been found that the total maintenance base does not need to be raised. The owner is being notified because of a name change or change of ownership. Pursuant to that Section, a hearing will be held on the changes made to the Parcels in the watersheds of the Ditches listed above.

The hearing will be held at the Huron County Commissioners' Office located in the County Administration Building, top floor, 180 Milan Avenue, Norwalk, Ohio on:

May 28, 2013 10:30 a.m.

Enclosed please find a schedule "B" containing the parcels affected, the acres owned, the acres benefitted or units benefitted, the present or old maintenance base, and the new maintenance base for each parcel.

Your attendance at this hearing is not required, however, your concerns are important to us. Please contact Aaron Robinson, Ditch Maintenance Supervisor, for answers to your questions. The Huron SWCD Office is located at 8 Fair Road, Norwalk, Ohio and the phone number is 419-668-4113 Ext. 3.

By order of the Board of Huron County Commissioners:

Gary W. Bauer Tom Dunlap Joe Hintz

HURON COUNTY DITCH MAINTENANCE PROGRAM

MAINTENANCE BASE REVIEW; 6137.11 OHIO REVISED CODE

GROUP NAME:

April 4, 2013

Cawrse-Chandler	182	(11-310)
Sutorious way Group	257	(11-257)
Sutorious way tile	256	(11-256)
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Dalton-Stackhouse	117	(11-260)
Wolfe-Ward	119	(11-840)
Stone-Clayton	128	(11-800)

It is the requirement under Section 6137.11 of the Ohio Revised Code that each six years the Board of Commissioners review the maintenance bases for each group on the county maintenance program. The Board of Commissioners may increase or decrease the respective benefit apportionments in accordance with changes in benefits and or maintenance bases that have occurred since the last review.

At this time it has been found that the total maintenance base does not need to be raised. The owner is

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being notified because of a name change or change of ownership. Pursuant to that Section, a hearing will be held on the changes made to the Parcels in the watersheds of the Ditches listed above.

The hearing will be held at the Huron County Commissioners' Office located in the County Administration Building, top floor, 180 Milan Avenue, Norwalk, Ohio on:

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Your attendance at this hearing is not required, however, your concerns are important to us. Please contact Aaron Robinson, Ditch Maintenance Supervisor, for answers to your questions. The Huron SWCD Office is located at 8 Fair Road, Norwalk, Ohio and the phone number is 419-668-4113 Ext. 3.

By order of the Board of Huron County Commissioners:

Gary W. Bauer Tom Dunlap Joe Hintz

At 10:05 a.m. the board recessed.

At 10:45 a.m. regular session resumed.

Gail Bartle, Huron County Law Library came before the board in regards to a grant that the Law Library would like to apply for. Ms. Bartle explained what these funds would be used for such as new computers.

13-112

IN THE MATTER OF MEMORANDUM OF UNDERSTANDING (MOU) BY AND BETWEEN THE STATEWIDE CONSORTIUM OF LAW LIBRARY RESOURCE BOARDS ("SCLLRB") AND BOARD OF HURON COUNTY COMMISSIONERS ("COUNTY") ON BEHALF OF THE HURON COUNTY LAW LIBRARY RESOURCES BOARD ("LLRB")

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the SCCLLRB is a statewide consortium comprised of all county law library resources boards, R.C. 3375.48.1, and is authorized to provide grants to County Law Library Resources Board; and

WHEREAS, the SCCLLRB will provide a one time, total grant award in the amount of \$2,769.27, for the purchase of computers and computer equipment on the terms and conditions specified in its Request for Proposals, to the County for use by the LLRB, copy attached; and

WHEREAS, the County desires to approve a MOU by and between SCCLLRB on behalf of LLRB to accept the one time total grant award in the amount of \$2,769.27 for the purchase of computers and computer equipment on the terms and conditions specified in its Request for Proposals, to the County for use by the LLRB; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves of the memorandum of understanding as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

- MOU on file.

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Cheryl Nolan stated that a resolution in regards to letting bids for the city of Willard for their Emerald Street Improvement Project, CDBG FY-12 funds needed to be passed today as the city has the advertisement sent to the newspaper for advertising on Tuesday, April 9, 2013 for the first time.

13-114

IN THE MATTER OF LETTING BIDS FOR THE CITY OF WILLARD EMERALD STREET IMPROVEMENTS PROJECT

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, Huron County is seeking bids for the City of Willard Emerald Street Improvement Project;
and

WHEREAS, notice must be placed in a newspaper of general circulation, pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the City of Willard Emerald Street Improvements Project; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation on Tuesday April 9, 2013, Tuesday April 16, 2013 and posted on the County's internet site on the Worldwide Web at <http://www.hccommissioners.com>, and bids will be opened on Tuesday, April 23, 2013 at 10:00 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

NOTICE TO BIDDERS

The Huron County Commissioners and the City of Willard, (herein called the "Owners") will be receiving sealed proposals for the "Emerald Street Improvement Project" at the City Manager's Office, 631 S Myrtle Ave, Willard, OH 44890, until 10:00am on April 23, 2013, and then at said office opened and read aloud.

Bids shall be sealed and marked as "**BID FOR EMERALD STREET IMPROVEMENTS – DO NOT OPEN**".

The "Owners" will not assure responsibility for bids forwarded by mail and no bid will be accepted after specified hours above.

Plans, specifications and bid forms may be secured at the City of Willard Engineers Office, 631 S Myrtle Ave, Willard, OH 44890, beginning April 9, 2012. A payment of Twenty Dollars (\$20.00) will be required for each set of plans, specifications and contract documents. Checks shall be made payable to CITY OF WILLARD and all documents become the property of the prospective Bidder, with no portion of said payment being refunded.

Each bid must be accompanied by either a bid bond in an amount of one hundred percent (100%) of the bid amount with a surety satisfactory to the Huron County Treasurer, or by certified check, cashier's check, or letter of credit upon a solvent bank in the amount of not less than ten percent (10%) of the bid amount in favor of the aforesaid Huron County Treasurer. Bid bonds shall be accompanied by Proof of Authority of the officials or agent signing the bond.

The estimated cost of the Emerald Street Improvement project is \$ 80,600.00. The project is funded

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by the Federal Community Development Block Grant. **All bids are to be in whole dollars only.** A **Pre-Bid Meeting** will be held at the City of Willard, 631 South Myrtle Ave, on April 16, 2013 at 10:00AM.

Attention of bidders is called to all of the requirements contained in the bid packet, particularly to the Federal Davis-Bacon Wages, various insurance requirements, various equal opportunity provisions, and the requirement of the payment bond and performance bond for hundred percent (100%) of the contract price.

No bidder may withdraw his/her bid within thirty (30) days after the actual date of the opening thereof. The "Owners" reserve the right to reject any or all bids, to waive irregularities in the bidding, and to award the bid on the basis of the lowest and best bidder as it deems to be in the best interest of the County of Huron, Ohio, and the City of Willard, Ohio.

Huron County Commissioners
City of Willard

At 11:08 a.m. Joe Hintz moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on April 4, 2013.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:08 a.m.

Signatures on File