

REGULAR SESSION

TUESDAY

DECEMBER 3, 2013

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the November 26, 2013 meeting(s) were presented to the Board. Joe Hintz made the motion to waive the reading of the minutes of the November 26, 2013 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Gary W. Bauer
Abstain - Tom Dunlap
Aye – Joe Hintz

13-413

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment;now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule C 13-47 authorize the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

CLAIM SCHEDULE Page: 1

Batch Number: 47 Date: Reference:

I hereby certify that there are sufficient funds in the Various Appropriation Codes to cover the payment of the following claims.

Robert Koch byms Auditor

We hereby approve for payment by the County Auditor the following vouchers as itemized below.

Gary W. Bauer
Tom Dunlap
Joe Hintz

County Commissioners

Vendor	Amount	PO/Line	Warrant	Account
001 GENERAL FUND				
001-001 COUNTY COMMISSIONERS				
SHIPLEYS OFFICE SUPPLY INC	105.27	34016/1	000000	00175
PAPER, LABELS, FOLDERS INV 0193185-001				
001-001 COUNTY COMMISSIONERS	105.27	** Total **		
001-002 MICROFILMING				
INDUS INTERNATIONAL INC	101.48	34049/1	000000	00175
MICROFILM JACKETS INV 71133				
QUILL CORPORATION	49.68	33672/1	000000	00175
FILE FOLDERS, PENS, INK INV 7389350				
QUILL CORPORATION	66.97	34049/1	000000	00175
FILE FOLDERS, PENS, INK INV 7389350				
001-002 MICROFILMING	218.13	** Total **		
001-003 AUTO DATA PROCESSING				
MT BUSINESS TECHNOLOGIES IN	1,826.88	33645/1	000000	00275
SOPHOS, REMOTE SUPPORT INV MMT16094, MMT16135				
MT BUSINESS TECHNOLOGIES IN	1,232.30	34183/1	000000	00275
SOPHOS, REMOTE SUPPORT INV MMT16094, MMT16135				
001-003 AUTO DATA PROCESSING	3,059.18	** Total **		
001-005 TREASURER				
KATHLEEN SCHAFER	129.04	34064/1	000000	00300
MILEAGE REIMB				
MT BUSINESS TECHNOLOGIES IN	203.62	33891/2	000000	00525
RICOM MF2550 SFP CNIN216137M				

CLAIM SCHEDULE Page: 2

Batch Number: 47 Date: 12/05/2013 Reference:

Vendor	Amount	PO/Line	Warrant	Account
001-005 TREASURER	332.66	** Total **		
001-010 C PLEAS ADULT P				
HURON COUNTY COMMISSIONERS	91.20	34095/2	000000	00175
COPY PAPER/ADULT PROBATION				
SCHILD'S TGA INC	47.21	34096/1	000000	00475
DRUG COURT CARE & COOKIES				
001-010 C PLEAS ADULT P	138.41	** Total **		
001-012 HUMAN RESOURCES				
SUE BOMMER	6.11	33824/1	000000	00175
POSTAGE REIMB				
CCAO SERVICE CORPORATION	50.00	34142/1	000000	00300
WINTER CONFERENCE INV 21924				
001-012 HUMAN RESOURCES	56.11	** Total **		
001-013 JUVENILE COURT				
US BANK EQUIPMENT FINANCE	2,257.73	33457/1	000000	00200
RICOM MF2851 INV 241095660				
OHIO JUDICIAL CONFERENCE	150.00	33434/1	000000	00475
JUDGE-ANNUAL DUES				
OA/JCJ	555.00	33434/1	000000	00475
JUDGE-ANNUAL DUES				
001-013 JUVENILE COURT	2,962.73	** Total **		
001-014 JUVENILE C PROBATION				
PHIL CHARVILLE	160.46	33435/1	000000	00475
MILEAGE REIMB				
001-014 JUVENILE C PROBATION	160.46	** Total **		
001-017 CLERK OF COURTS				
HURON COUNTY COMMISSIONERS	136.80	33923/1	000000	00175
COPY PAPER/CLERK				
UNITED STATES POSTAL SERVIC	4,650.00	33923/1	000000	00175
POSTAGE BY PHONE ACCT 106000117627				
BIDWELL INDUSTRIAL GROUP IN	95.01	33923/1	000000	00175
RIBB ASSY INV 1081609				

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C L A I M S C H E D U L E

Batch Number: 47 Date: 12/05/2013 Reference:

Vendor	Amount	PO/Line	Warrant	Account
125-126 AUTO TAX - ROADS	57,000.00	** Total **		
125 AUTO TAX	86,803.60	** Total **		
131 RECORDERS EQUIPMENT				
131-131 RECORDERS EQUIPMENT				
ISSG INC	750.00	34047/1	000000	00200
WEB HOSTING JAN-JUNE 2013 INV 5704				
US BANK EQUIPMENT FINANCE	269.75	34047/1	000000	00200
RICOH MP2550 INV 241269885				
131-131 RECORDERS EQUIPMENT	1,019.75	** Total **		
131 RECORDERS EQUIPMENT	1,019.75	** Total **		
132 CLERK OF COURTS - TI				
132-132 CLERK OF COURTS - TI				
HURON COUNTY COMMISSIONERS	273.60	33911/1	000000	00175
COPY PAPER/TITLE				
OHIO TELECOM INC	99.45	33921/1	000000	00275
TELEPHONE/TITLE INV 14971				
132-132 CLERK OF COURTS - TI	373.05	** Total **		
132 CLERK OF COURTS - TI	373.05	** Total **		
145 CHILDREN'S SERVICE				
145-145 CHILDREN'S SERVICE F				
WAL-MART COMMUNITY BRC	29.72	33618/1	000000	00150
ESAA-A FLETCHER-DIAPERS				
WAL-MART COMMUNITY BRC	187.00	33618/1	000000	00150
ESAA-E GRESZLEZ-CRIB MATTRESS				
WAL-MART COMMUNITY BRC	53.91	33618/1	000000	00150
ESAA-C CHILLON-LICE RX				
WAL-MART COMMUNITY BRC	144.32	33618/1	000000	00150
ESAA-T LOVE-DIAPERS				
WAL-MART COMMUNITY BRC	98.11	33618/1	000000	00150
ESAA-S SHELTON-CLOTHES				
WAL-MART COMMUNITY BRC	403.53	33618/1	000000	00150
ESAA-D SAMKO HOUSEHOLD ITEMS				
WAL-MART COMMUNITY BRC	199.23	33618/1	000000	00150
ESAA-C DUREY CLOTHES				

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Batch Number: 47 Date: 12/05/2013 Reference:

Vendor	Amount	PO/Line	Warrant	Account
WAL-MART COMMUNITY BRC	155.37	33618/1	000000	00150
ESAA-H STEINMETZ-GROCERIES				
WAL-MART COMMUNITY BRC	464.41	33618/1	000000	00150
ESAA-D SAMKO-CLOTHES				
LAURA CRAIG	300.00	33618/1	000000	00150
KPIP				
LAURA CRAIG	300.00	33618/1	000000	00150
KPIP				
LAURA CRAIG	300.00	33618/1	000000	00150
KPIP				
WILLIAM D KOPAS JR	300.00	33618/1	000000	00150
FOSTER PARENT TRAINING				
ELMO OR REMBLIN	11.56	33618/1	000000	00150
ESAA-TOILETRIES				
NORB'S NORTHSIDE SERVICE	300.00	33618/1	000000	00150
ESAA-CAR REPAIRS				
AMY VANDERPOOL	100.00	33618/1	000000	00150
FOSTER CARE DAY CARE				
AMBER LANTZ	60.00	33618/1	000000	00150
FOSTER PARENT TRAINING				
APRIL CAMPBELL	60.00	33618/1	000000	00150
FOSTER PARENT TRAINING				
145-145 CHILDREN'S SERVICE F	3,467.16	** Total **		
145 CHILDREN'S SERVICE	3,467.16	** Total **		
170 HURON COUNTY BLOCK G				
170-170 HURON COUNTY BLOCK G				
GERKEN FAYING INC	24,500.00	33850/1	000000	00909
NEW LONDON ENERGY PLACE INV 234-13				
170-170 HURON COUNTY BLOCK G	24,500.00	** Total **		
170 HURON COUNTY BLOCK G	24,500.00	** Total **		
171 HURON COUNTY BLOCK R				
171-171 HURON COUNTY BLOCK R				
GERKEN FAYING INC	1,076.00	33852/1	000000	00475
NEW LONDON ENERGY PLACE INV 234-13				
A J RILEY INC	17,000.00	33852/1	000000	00475
NORTH ST/CALARNSFIELD INV 20131131				
171-171 HURON COUNTY BLOCK R	18,076.00	** Total **		

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C L A I M S C H E D U L E

Batch Number: 47 Date: 12/05/2013 Reference:

Vendor	Amount	PO/Line	Warrant	Account
171 HURON COUNTY BLOCK R	18,076.00	** Total **		
195 LOCAL EMERGENCY PLAN				
195-195 LOCAL EMERGENCY PLAN				
MT BUSINESS TECHNOLOGIES IN	30.22	33553/1	000000	00475
COPIES;INVE-COINTEL518M				
195-195 LOCAL EMERGENCY PLAN	30.22	** Total **		
195 LOCAL EMERGENCY PLAN	30.22	** Total **		
320 COUNTY CAPITAL PROJ				
320-320 COUNTY CAPITAL PROJ				
GENERAL RESTORATION CORP	46,040.76	33868/1	000000	00525
EXT RESTORATION/OLD JAIL/APP 2				
GENERAL RESTORATION CORP	68,559.24	34141/1	000000	00525
EXT RESTORATION/OLD JAIL/APP 2				
320-320 COUNTY CAPITAL PROJ	114,600.00	** Total **		
320 COUNTY CAPITAL PROJ	114,600.00	** Total **		
525 LANDFILL SOLID WASTE				
525-525 LANDFILL SOLID WASTE				
NORWALK REFLECTOR INC	104.81	34119/1	000000	00250
RECYCLING AD				
OHIO TELECOM INC	31.50	34028/1	000000	00475
PHONE				
MARK PROVENZALE	410.00	34028/1	000000	00475
LETTERING FOR BOXES				
525-525 LANDFILL SOLID WASTE	546.31	** Total **		
525 LANDFILL SOLID WASTE	546.31	** Total **		

*** End of Report ***

13-414

IN THE MATTER OF DISPOSING COUNTY PROPERTY

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Huron County Common Pleas Court/Juvenile/Probate Division has various pieces of equipment which no longer work and/or are obsolete and cannot be repaired; and

WHEREAS, the Board of County Commissioners hereby determines that they are not needed for public use; and

WHEREAS, pursuant to Ohio Revised Code section 307.12(I), the Board has the authority to discard or salvage such property; now therefore

BE IT RESOLVED, that the board hereby directs that the list of obsolete pieces of equipment as attached hereto and incorporated herein be disposed of; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open

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to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

13-415

IN THE MATTER OF ACCEPTING THE RESIGNATION OF JOSEPH LOVELACE

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, Joseph Lovelace has submitted his resignation for the position of casual laborer at the Transfer Station effective November 25, 2013; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby accepts the resignation of Mr. Lovelace, effective November 25, 2013 and wishes him well in his future endeavors; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

13-416

IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #039 IN THE GENERAL FUND TO FUND # 004

Joe Hintz moved the adoption of the following resolution:

WHEREAS, fund #004 is in need of funding; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 039-00567-001 health insurance in the amount of \$1,299.96 to the fund #004-00125-001; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 004 account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

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IN THE MATTER OF APPROVING OF THE AGREEMENT BY AND BETWEEN TEXT & DATA TECHNOLOGIES, INC. AND THE BOARD OF HURON COUNTY COMMISSIONERS TO PROVIDE IMPLEMENTING WEB JAMIN AND NEW SERVER

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, proposals were received and after careful review by the Huron County Sheriff's staff it was recommended that Huron County enter into agreement with Text & Data Technologies, Inc. for implementing Web Jamin and New Server; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves entering into agreement with Text & Data Technologies, Inc. for implementing Web Jamin and new server; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

CONSENT LEGISLATIONOrdinance/Resolution No. 13-418PID No. 97114Project Name SAN/HUR COUNTY BRIDGE 1

The following resolution enacted by the Huron County Commissioners of Ohio,
(Ordinance/Resolution)
hereinafter referred to as the County, in the matter of the stated described project.

Joe Hintz moved the adoption of the following resolution:

SECTION I - Project Description

WHEREAS, the State has identified the need for the described project:

To perform bridge replacement of the structure located at on OLD State Road South (County Rd. 52) over the East Branch of the Huron River just north of Penn Rd (Township Rd. 134) in Huron County, Ohio. This is part of the Governor's Ohio Bridge Partnership Program Initiative.

The entire scope of bridge work for this project is within the County.

This project is currently tentatively scheduled to begin construction in 2014.

NOW THEREFORE, be it ordained by the Huron County Commissioners of Ohio.

SECTION II - Consent Statement

Being in the public interest, the County gives consent to the Director of Transportation to complete the above described project.

SECTION III - Cooperation Statement

The County shall cooperate with the Director of Transportation in the above described project as follows:

- 1) *The County gives consent for the above improvement,*
- 2) *No funds are required from the County except that the County agrees to assume and bear one hundred percent (100%) of the total cost for added construction items requested by the County and not necessary for the improvement as determined by the State and the Federal Highway Administration.*

SECTION IV - Maintenance

The County will maintain the right-of-way and keep it free of obstructions, and hold said right-of-way inviolate for public highway purposes.

PID No. 97114
Project Name SAN/HUR COUNTY BRIDGE 1

The County Engineer is hereby empowered and directed on behalf of the County to enter into agreements with the Director of Transportation necessary to complete the planning and construction of this improvement.

Thereupon Mr./Ms. Tom Dunlap seconded the said motion and upon the roll being called the result of the vote was as follows:

<u>Gay W. Bauer</u> (Commissioner)	<u>Yes</u> (approved)
<u>[Signature]</u> (Commissioner)	<u>Yes</u> (approved)
<u>Joe D. A.</u> (Commissioner)	<u>yes</u> (approved)

Commissioners of Huron County
Huron County Ohio

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PID No. 97114
Project Name SANJHUR COUNTY BRIDGE I

SECTION V - Authority to Sign
The Huron County Engineer
(Contractual Agent) of said Huron County Commissioners is hereby empowered on behalf of the Huron County Commissioners to enter into contracts with the Director of Transportation necessary to complete the above described project.

Passed: December 3, 2013, 2013
(Date)

Attested: [Signature] Gary W. Bauer - President
(Check) (Official of County - title)

Attested: [Signature]
(Official of County - title)

This _____ is hereby declared to be an emergency measure to expedite the highway project and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PID No. 97114
Project Name SANJHUR COUNTY BRIDGE I

CERTIFICATE OF COPY
STATE OF OHIO
Huron County Commissioners of Ohio

I, Cheryl Nolan, as Clerk of the Huron County Commissioners of Ohio,
Do hereby certify that the foregoing is a true and correct copy of Res. 13-418 adopted by the legislative Authority of the said Huron County Commissioners on this 3rd day of December, 2013.

that the publication of such _____ has been made and certified of record according to law; that no proceedings looking to a referendum upon such _____ have been taken; and that such _____ and certificate of publication thereof are of record in _____
(Journal) _____ Page _____
(Ordinance/Resolution)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this 3rd day of December, 2013.

(SEAL) [Signature] Clerk Signature
(If Applicable) Huron County Commissioners of Ohio.

The foregoing is accepted as a basis for proceeding with the project herein described.

For the Huron County Commissioners of Ohio
Attested: [Signature] Gary W. Bauer - President
(Contractual Officer)

For the State of Ohio

Attest: _____ Date _____

IN THE MATTER OF REQUEST FOR LEAVE

Jeff Deeble/Buildings & Grounds/Vacation/5:30 a.m. – 2:00 p.m. December 6, 13, 20, 27, 2013.

Christina Norton/EMA/Sick/8:00 a.m. – 10:00 a.m. December 4, 2013/Sick/12:30 p.m. – 4:30 p.m. December 8, 2013.

Sue Bommer/HR/Personal Time/1:00 p.m. – 5:00 p.m. November 27, 2013/Vacation/8:30 a.m. – 5:00 p.m. November 29, 2013.

Josh Jasinski/Dog Warden/Vacation/8:00 a.m. – 4:30 p.m. November 29, 2013.

Gary Ousley/Dog Warden/12:30 p.m. – 4:30 p.m. November 18, 2013/Vacation/8:00 a.m. – 4:30 p.m. November 29, 2013/Sick/8:00 a.m. – 4:30 p.m. December 2, 2013/Personal Time/8:00 a.m. – 4:30 p.m. December 19, 2013.

At 9:30 a.m. Public Comment

At 9:45 a.m. Nadine Thompson, WSOS came before the board in regards to presenting an update on the CDBG projects. Ms. Thompson explained the 2012 grant; the state required the county to use the RLF money for some of the projects. The Clarksfield Township North Street Project is completed. This project was paid with RLF Funds in the amount of \$17,000.00 the Township contributed \$1,405.00. New London Village Energy Place Project was paid with CDBG Funds in the amount of \$24,500.00 and RLF Funds in the amount of \$1,076.00. There was \$5,000.00 in the RLF Fund that was allocated for this project for which leaves a balance of \$3,924.00 that is being applied to the Administration Building ADA Ramp Project. The New London Hileman Building was paid for in CDBG Funds in the amount of \$16,400.00 and the village contributed \$2,460.00. Mr. Bauer questioned if this project was completed. Ms. Thompson stated that three weeks ago, she was told they were finishing up. Ms. Thompson explained that the contractor had an issue with the handicap stalls, some of the plumbing need to be moved. Ripley Township Old State Road Project was paid for in CDBG Funds in the amount of \$14,200.00 and RLF Funds in the amount of \$12,400.00 with the Township contributing \$8,400.00. Willard Emerald Street Project was paid with CDBG Funds in the amount of \$35,000.00 and the village contributed \$9,326.00.

Ms. Thompson explained the Administration Building ADA Ramp; the contract amount is \$64,400.00 includes \$3,400.00 for the alternate bid. The RLF Budget is for \$57,000.00. The county will need to contribute \$3,476.00. Ms. Thompson stated she contacted the State to do an extension on the project. Ms. Thompson stated that she is not worried about the project, it will get completed. This project will be started in March 2014. Ms. Thompson explained that she received a call regarding partial payment on the Greenwich Alpha Road Project. Ms. Thompson explained she would need to speak to the State regarding the partial payment, she did not see anything in regards to sending a partial payment. Mr. Bauer stated that the contractor needs paid for the materials used and 10% of the labor. CDBG Funds have been allocated in the amount of \$23,000.00 and \$2,500.00 in RLF Funds has been spent and the township will contribute \$500.00.

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Ms. Thompson explained that if you recall, based on your allocation amount, the State has limited the number of CDBG project to three projects for 2013. When pre-applications were accepted there were five submitted. Because the Commissioners’ preferred to fund all five projects, it was decided at that time that two of the projects would have to be rejected but could be funded with Revolving Loan Funds. The Ripley Township Street Improvements CDBG Funds allocated in the amount of \$25,400.00 and the township contributing \$14,600.00. The Village of Greenwich Street Improvements CDBG Funds allocated in the amount \$27,700.00 and the village contributing \$8,500.00. The Village of New London Street Improvements CDBG Funds allocated in the amount of \$27,700.00 and the village contributing \$8,500.00.

The 2013 projects not funded with CDBG (potential to fund with RLF) are the Greenwich Township Street Improvements in the amount of \$25,400.00 and City of Willard Street Improvements in the amount of \$32,600.00. This money has already been set aside by the county as noted on the Semi-annual report ending 6/30/13 and by resolution 13-312. Ms. Thompson stated that these two projects will need to submit a separate waiver to the State; for which she will take care of. This is basically another CDBG application. The State could come back and state that they do not qualify. Mr. Dunlap question how likely would this happen. Ms. Thompson stated it is very unlikely.

2013 CDBG Projects	Contract Amount	CDBG Funds Budgeted	CDBG Funds Drawn/Spent	CDBG Funds balance	RLF Budgeted	RLF Spent	RLF Balance	County/Trp Funds to be contributed
Admin Bldg ADA Rem (Includes \$3400 alternate bid)	\$64,400	\$0	\$0	\$0	\$57,000	\$57,000	\$0	\$3,400
Clarks Field Two North Street	\$18,240	\$0	\$0	\$0	\$17,000	\$17,000	\$0	\$1,240
New London Vlg Energy Plaza	\$26,376	\$24,500	\$24,500	\$0	\$5,000	\$1,076	\$3,924	\$0
New London Hillman Bldg	\$18,860	\$16,400	\$16,400	\$0	\$0	\$0	\$0	\$2,460
Greenwich Twp. Alpha Road	\$26,000	\$23,000	\$23,000	\$2,500	\$2,500	\$2,500	\$0	\$500
Ripley Twp Old State Road	\$95,000	\$14,200	\$14,200	\$14,200	\$12,400	\$12,400	\$0	\$8,400
Willard Emerald Street	\$44,376	\$35,000	\$35,000	\$0	\$0	\$0	\$0	\$9,376

Add'l Revolving Loan Funds needed:

FX2013
 ADA Raising (push button opener) \$3,500
 (estimated architect fees) \$5,500
 \$9,000

2013 CDBG Projects	CDBG Funds Budgeted	CDBG Funds Spent	CDBG Funds balance	Trp/Vlg funds	Total Project Cost
Ripley Township Street Improvements	\$25,400	\$0	\$25,400	\$14,600	\$40,000
Village of Greenwich Street Improvements	\$27,700	\$0	\$27,700	\$8,500	\$36,200
Village of New London Street Improvements	\$27,700	\$0	\$27,700	\$8,500	\$36,200
	\$80,800	\$0	\$80,800	\$31,600	\$112,400

If you recall, based on your allocation amount, the State has limited the number of CDBG projects to 3 projects. When pre-applications were accepted there were 5 submitted. Because the Commissioners preferred to fund all 5 projects, it was decided at that time that 2 of the projects would have to be rejected but could be funded with Revolving Loan Funds. Following is a list of the 2 projects and the amount of funding they are requesting from the Commissioners. The Commissioners still have the option to determine the actual amount.

FX2013 Projects not funded with CDBG (potential to fund with RLF)	RLF funds committed
Greenwich Street Improvements	\$32,600
City of Willard Street Improvements	\$32,600
(total needed = \$65,200)	\$65,200
State Required RLF for FY2012 CDBG	\$96,000
Adtl RLF needed for ADA Ramp	\$10,000
Unfunded Greenwich Street Improvements	\$25,400
Unfunded Willard Project	\$32,600
	\$166,600

* This money has already been set aside by the county as noted on the Semi-annual report ending 6/30/13 and by resolution 13-312 dated 9/26/13.

RLF Balance (June 30, 2013)	Plus expected loan payments	RLF Balance (December 31, 2013)
\$285,702	\$63,531	\$125,853

At 10:15 a.m. the board recessed.

At 10:22 a.m. regular session resumed.

At 10:23 a.m. Joe Hintz moved to enter into **Executive Sessions ORC 121.22 (G) (1)** to consider the appointment, **employment, dismissal, discipline,** promotion, demotion, or **compensation of a public employee** or official, or the **investigation of charges or complaints against a public employee,** official, licensee, or regulated individual; **ORC 121.22 (G) (4)** preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye - Tom Dunlap
- Aye – Joe Hintz

At 11:10 a.m. the executive sessions were recessed.

At 11:11 a.m. Auditor, Roland Tkach, Clerk of Courts, Susan Hazel , Daivia Kasper, Assistant Prosecutor, and Lucinda Smith, Services for Aging came before the board in regards to the new building. Mr. Tkach explained that Dan Fredrick’s payment schedule is 25% preliminary design completed by January 2014,

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50% complete by March 24, 2014 construction drawings. Mr. Tkach stated they are willing to pay ½ from the BMV Funds and ½ from Title Office per Ms. Hazel. Mr. Tkach explained he is concerned with the contractor's availability.

Mr. Tkach questioned if the garage for the Services of Aging can be built with ODOT funds. Ms. Smith stated unfortunately the ODOT funds cannot be used. Ms. Smith explained that this is a capital project that is grant money. Mr. Bauer questioned if this garage is in the plans in the next few years. Ms. Smith stated that there is nothing in the plans right now. If they pursue this it will be roughly four years before the grant money would be available.

Ms. Hazel questioned what will happen if the bids come in higher than the estimate. Mr. Bauer stated if the bids come in 10% over than the estimate the bids can be rejected and rebid.

Mr. Hintz stated that he hopes that the storm shelter will be considered. Mr. Bauer stated that one of the rooms be concrete walls. Mr. Bauer stated that the deadline is seven weeks, he questioned if Mr. Tkach and Ms. Hazel are ready to sit down with Dan Fredrick to get this moving. They both stated yes.

Ms. Kasper asked is this building going on a full parcel or partial parcel, and is this land currently being farmed? Mr. Bauer explained that yes this parcel is being farmed till 2014. Mr. Bauer stated he would speak to the farmer regarding taking some of the land back for this project. Ms. Kasper stated that she would like everyone to keep in mind what the name of the building will be; it could not be named the Office Building because the Office Building is located downtown.

At 12:15 a.m. the board recessed.

At 12:29 p.m. regular session resumed

OTHER BUSINESS

Gary Bauer discussed the Auditor's software agreement stated that if the Commissioners' sign the agreement then if people want to pay to participate they will need to pay \$1,520.00 plus \$1,000.00 year. Mr. Tkach explained that the General Fund will be paying the maintenance fee; therefore the \$1,000.00 access fee will be waived. Per Mr. Tkach stated that this is all revenue sources for the General Fund. Ms. Hazel stated that she would like to get input from legal counsel regarding the guidelines in the Ohio Revised Code. Ms. Kasper explained that only special funds can be used for certain purposes. You cannot make another office pay for something another office would use, and this is not the case. Ms. Hazel doesn't disagree with the one-time access fee; however Ms. Hazel disagrees with the yearly maintenance fee that will gradually go up, expecting other offices to use their money for something the Auditor should be responsible for. Ms. Hazel stated she feels this violates the Ohio Revised Code. Mr. Tkach explained that if the department doesn't want to utilize this program, they do not have too. It would not cost that department a dime for not using this program.

At 12:30 p.m. Tom Dunlap moved to enter into **Executive Session ORC 121.22 (G) (3)** a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Joe Hintz seconded the motion. The roll being called upon its adoption the vote resulted as follows;

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

At 12:30 a.m. Executive Sessions ORC 121.22 (G) (1) resumed.

At 1:30 p.m. Tom Dunlap moved to end Executive Session ORC 121.22 (G) (1), ORC 121.22 (G) (3), and ORC 121.22 (G) (4). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

REGULAR SESSION

TUESDAY

DECEMBER 3, 2013

Action taken:

Lon Burton's denied request for leave.

Lon Burton/Garage/Vacation/7:00 a.m. December 16, 2013 – 3:30 p.m. January 10, 2014/Denied.

Gary Bauer stated that the evaluations were complete and need to be typed and appointments set for review with employees.

At 1:32 a.m. the interim budget was discussed. Mr. Dunlap explained that the Auditor is bringing in another employee sometime next year. Mr. Dunlap explained that he reduced the Auditor by \$10,000.00.

Ms. Nolan contacted Lynn Chapin by phone to help explain the new Auditor's software. Mr. Bauer asked do we have to pay a user fee for each person. Ms. Chapin explained that the Commissioners' are an exception regarding the \$1,000.00 one-time per user fee. Ms. Chapin explained that Vickie Ziemba, Cheryl Nolan and Valerie Stebel would all need access to the software; therefore a one-time user fee of \$1,000.00 for a total of \$3,000.00 would need to be paid. Ms. Chapin explained that the average office would only need 2-3 users. Mr. Bauer questioned who would have to pay the \$1,520.00 fee? Ms. Chapin explained that the departments with special funds would have to pay the \$1,520.00 yearly fee.

Ms. Nolan explained she received an email from John Swartz regarding the lift station project at Christie Lane. Ms. Nolan explained she spoke to Daivia Kasper regarding the prevailing wage packet. Per the Ohio Revised Code the prevailing wage packets are to be included in the bid specs. Ms. Kasper stated she did not think this was a big enough item to not award the bid. Mr. Dunlap questioned why we cannot hold Christie Lane reliable for informing the contractor verbally that they won the bid.

At 2:31 p.m. Tom Dunlap moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on December 3, 2013.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 2:31 p.m.

Signatures on File