

FEBRUARY 5, 2013

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the January 29, 2013 meeting(s) were presented to the Board. Joe Hintz made the motion to waive the reading of the minutes of the January 29, 2013 meeting(s) and approve as presented. Tom Dunlap seconded the motion. Voting was as follows:

Aye –Joe Hintz

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY
AUDITOR FOR PAYMENT:**

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;
now therefore

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Ave –Joe Hintz

CLAIM SCHEDULE					Page: 2
Batch Number: 04	Date: 02/07/2013	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
CHIO JURY MANAGEMENT ASSOC	50.00	34004/1	888896	04475	
2013 OHIO JURY MANAGEMENT DUES					
OHIO COURT REPORTERS ASSOC	125.00	34004/1	888897	04475	
DUES 2013					
OHIO JUDICIAL CONFERENCE	150.00	34004/1	888898	04475	
2013 JUDICIAL CONFERENCE DUES					
OHIO COMMON PLEAS JUDGES AS	200.00	34004/1	888899	04475	
2013 JUDGES ASSOCIATION DUES					
OHIO ASSOC FOR COURT ADMIN	50.00	34004/1	888900	04475	
2013 MEMBERSHIP DUES					
OHIO STATE BAR ASSOCIATION	240.00	34004/1	888901	04475	
BAR ASSOCIATION DUES 2013 - CONWAY					
OHIO STATE BAR ASSOCIATION	240.00	34004/1	888901	04475	
BAR ASSOCIATION DUES 2013 - SALES					
MAGDALENA HAYS	87.50	34004/1	888902	04475	
INTERPRETING SERVICES					
001-008 COMMON PLEAS COURT	3,793.39	** Total *			
001-010 C PLEAS ADULT P					
OHIO CHIEF PROBATION OF ASS	150.00	33949/1	888903	04475	
2013 TRAINING FEE					
001-010 C PLEAS ADULT P	150.00	** Total *			
001-014 JUVENILE C PROBATION					
KATHLEEN M FOX	50.40	33435/1	888904	04475	
MILEAGE					
JORDAN SPADAFORRE	34.40	33435/1	888905	04475	
MILEAGE					
001-014 JUVENILE C PROBATION	92.80	** Total *			
001-016 PROBATE COURT					
GRAPHIC PAPER PRODUCTS	103.50	33437/1	888906	00175	
MARRIAGE LICENSES					
KATHLEEN H NOFTZ	152.70	33442/1	888907	04475	
MILEAGE & TOLLS					
001-016 PROBATE COURT	256.20	** Total *			
001-017 CLERK OF COURTS					
OHIO TELECOM INC	68.52	33910/1	888909	04475	
INTERNET ACCESS					

REGULAR SESSION

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C L A I M S C H E D U L E					Page:	3
Batch Number: 04	Date: 02/07/2013	Reference:				
Vendor	Amount	PO/Line	Warrant	Account		
001-017 CLERK OF COURTS	68.52	* * Total	* *			
001-019 POLICE & MUNY COURTS						
NORMALK MUNICIPAL COURT WITNESSES & JURORS	97.98	33828/1	888908	00594		
001-019 POLICE & MUNY COURTS	97.98	* * Total	* *			
001-022 BLDG & G-M & OPERATI						
SHERWIN WILLIAMS CORP PAINT	754.86	33831/1	888913	00175		
MOTO ELCTRIC INC BLOWER MOTOR	54.95	33834/1	888911	00275		
S A COMUNALE CO INC SPKINKLER INSPECTION	495.00	33835/1	888912	00280		
OHIO TELECOM INC	3,635.45		888890	00525		
GE PHONES/12339 HURON COUNTY TRANSFER STATI TICKET 233623	260.96		888914	00529		
001-022 BLDG & G-M & OPERATI	5,201.22	* * Total	* *			
001-023 SHERIFF						
CITIBANK (SOUTH DAKOTA) N.A GAS - DECEMBER	70.05	32572/1	888915	00175		
CITIBANK (SOUTH DAKOTA) N.A GAS - JANUARY	300.02	33676/1	888915	00175		
BUCKEYE SHERIFFS EDUCATIONA CONFERENCE TRAINING	250.00	33677/1	888916	00280		
CROWNE PLAZA	198.00	33677/1	888917	00280		
HOTEL RESERVATION - HOWARD	130.00	33677/1	888918	00280		
DRURY INN & SUITES	130.00	33677/1	888919	00280		
HOTEL RESERVATION - DUNCAN	130.00	33677/1	888920	00280		
DRURY INN & SUITES	130.00	33677/1	888920	00280		
HOTEL RESERVATION - EVANS	590.00	33677/1	888921	00280		
PUBLIC AGENCY TRAINING COUN SANDER & EVANS TRAINING - INVOICE 161378	260.00	33677/1	888922	00280		
PUBLIC AGENCY TRAINING COUN TRAINING - DUNCAN						
001-023 SHERIFF	2,058.07	* * Total	* *			

C L A I M S C H E D U L E					Page:	4
Batch Number: 04	Date: 02/07/2013	Reference:				
Vendor	Amount	PO/Line	Warrant	Account		
001-024 RECORDER						
SHIPLEYS OFFICE SUPPLY INC PAPER, STAPLES, MARKER	70.21	33665/1	889005	00175		
OHIO RECORDERS ASSOCIATION DUMP	1,200.00	33667/1	888923	00475		
001-024 RECORDER	1,270.21	* * Total	* *			
001-027 PUBLIC DEFENDER COMM						
STAPLES CREDIT PLAN LAPTOP COMPUTER - INVOICE 47225	622.41	33427/1	888924	00200		
001-027 PUBLIC DEFENDER COMM	622.41	* * Total	* *			
001-039 INSURANCE & TAXES						
K & J FLICKINGER INS AGENCY PROSECUTOR BONDS/04249/04248	1,100.00	33842/1	888925	00566		
001-039 INSURANCE & TAXES	1,100.00	* * Total	* *			
001-040 MISCELLANEOUS						
CHRISTIE LANE INDUSTRIES IN COURIER - INVOICE 17721	427.35	33844/1	889006	00569		
HURON COUNTY TREASURER	36.00	33844/1	889007	00569		
TAX ACCT 03083	191.58	33844/1	888926	00569		
SANDUSKY NEWSPAPERS INC	470.00	33307/1	888927	00570		
RFQ CHIP 331925/GOV DEALS 332654	454.80	33307/1	888928	00570		
PAUL D POLICE	380.20	33845/1	888928	00570		
INDIGENT DEFENSE						
MATTHEW HAWLEY						
INDIGENT DEFENSE						
MATTHEW HAWLEY						
INDIGENT DEFENSE						
001-040 MISCELLANEOUS	1,959.93	* * Total	* *			
001 GENERAL FUND	16,993.48	* * Total	* *			
104 INDIGENT GUARDIANSHI						
104-104 INDIGENT GUARDIANSHI						
THE LONZ LAW FIRM LLC INDIGENT GUARDIANSHIP	1,175.00	33445/1	888930	00250		

C L A I M S C H E D U L E					Page:	5
Batch Number: 04	Date: 02/07/2013	Reference:				
Vendor	Amount	PO/Line	Warrant	Account		
104-104 INDIGENT GUARDIANSHI	1,175.00	* * Total	* *			
104 INDIGENT GUARDIANSHI	1,175.00	* * Total	* *			
105 DOG & KENNEL						
105-105 DOG & KENNEL						
OHIO TELECOM INC PHONE SERVICE - 2 LINES	63.00	33876/1	888931	00275		
SPRINT	70.94	33876/1	888932	00275		
CELL PHONE - ACCT 504309395-048						
105-105 DOG & KENNEL	133.94	* * Total	* *			
105 DOG & KENNEL	133.94	* * Total	* *			
115 PUBLIC ASSISTANCE						
115-115 ADM. & OPERATION						
OHIO TELCOM INC PHONE SERVICE	842.50	33628/1	888938	00350		
TIME WARNER CABLE	26.13	33628/1	888939	00350		
CABLE - NORTH & SOUTH LOBBIES	70.01	33628/1	888940	00350		
VERIZON WIRELESS - ACCT 685485171-00001	165.00	33624/1	888942	00475		
FISHER-TITUS MEDICAL CENTER MEDICAL RECORDS - TUTTLE	165.00	33624/1	888942	00475		
FISHER-TITUS MEDICAL CENTER MEDICAL RECORDS - YOUNGLESS	250.00	33624/1	888943	00475		
HURON COUNTY FAIR BOOTH - 2013	15.00	33624/1	889010	00475		
AMY LEIBOLD NOTARY RENEWAL FEE	471.39	33624/1	888944	00475		
MT BUSINESS TECHNOLOGIES IN COPIER MAINTENANCE - INV CNIN183165W	35.00	33624/1	888945	00475		
SAM'S CLUB MEMBERSHIP RENEWAL	36.25	33624/1	888946	00475		
WOODFORD NATIONAL BANK BANK RECORDS - BATES						
115-115 ADM. & OPERATION	2,076.28	* * Total	* *			
115-116 SOCIAL SERVICES						
TAMMIE WENDT TRAVEL & EXPENSE	37.70	33629/1	888947	00300		

C L A I M S C H E D U L E					Page:	6
Batch Number: 04	Date: 02/07/2013	Reference:				
Vendor	Amount	PO/Line	Warrant	Account		
VERIZON WIRELESS	258.56	33630/1	888940	00350		
CELL PHONE - ACCT 585485171-00001	2,300.00	33625/1	888948	00475		
FIRKLANDS PLUMBING LLC	222.32	33625/1	888949	00475		
WADSWORTH HOME REPAIRS	25.00	33625/1	889011	00475		
FUELMAN FUEL - CHILDREN SERVICES	25.00	33625/1	889011	00475		
HURON COUNTY HEALTH DEPT BIRTH CERTIFICATE - WEIDINGER	83.08	33625/1	888944	00475		
HURON COUNTY HEALTH DEPT BIRTH CERTIFICATE - WEIDINGER-HEITMAN						
MT BUSINESS TECHNOLOGIES IN COPIER MAINTENANCE - INV CNIN183188M						
115-116 SOCIAL SERVICES	2,951.67	* * Total	* *			
115 PUBLIC ASSISTANCE	5,027.95	* * Total	* *			
123 WIA						
123-123 WIA						
FISHER'S TRANSMISSION CAR REPAIRS - V MC KENZIE	655.83	33613/1	888952	00280		
JUNE BAKER SUPPORTIVE SERVICES	214.45	33613/1	888953	00280		
123-123 WIA	870.28	* * Total	* *			
123 WIA	870.28	* * Total	* *			
124 SPECIAL FUNDS - JPC						
124-124 SPECIAL FUNDS - JPC						
THOMAS P KUNKLE PSYCHOLOGICAL SERVICES	576.93	33444/1	889012	00475		
124-124 SPECIAL FUNDS - JPC	576.93	* * Total	* *			
124 SPECIAL FUNDS - JPC	576.93	* * Total	* *			
125 AUTO TAX						
125-125 AUTO TAX - OFFICE						
STAPLES CREDIT PLAN TONER COLLECT & BATTERY	14.69	33359/1	888963	00175		
OHIO TELECOM INC	193.95	33361/1	888954	00475		
LOCAL & LONG DISTANCE PHONE CHARGES						

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CLAIM SCHEDULE			Page:	8
Batch Number: 04	Date: 02/07/2013	Reference: _____		
Vendor	Amount	PO/Line	Warrant	Account
131-131 RECORDERS EQUIPMENT	1,429.48	* * Total	* *	
131 RECORDERS EQUIPMENT	1,429.48	* * Total	* *	
132 CLERK OF COURTS - TI				
132-132 CLERK OF COURTS - TI				
OHIO TELECOM INC 3 PHONE LINES	99.45	33421/1	888966	00475
132-132 CLERK OF COURTS - TI	99.45	* * Total	* *	
132 CLERK OF COURTS - TI	99.45	* * Total	* *	
133 JUVENILE COURT COMPU				
133-133 JUVENILE COURT COMPU				
OHIO TELECOM INC INTERNET SERVICE	188.43	33443/1	888967	00260
133-133 JUVENILE COURT COMPU	188.43	* * Total	* *	
133 JUVENILE COURT COMPU	188.43	* * Total	* *	
137 DYS SUBSIDY				
137-137 DYS SUBSIDY-VARIABLE				
TARA RANDELMAN WILEAGE	47.40	33449/1	888968	00475
137-137 DYS SUBSIDY-VARIABLE	47.40	* * Total	* *	
137 DYS SUBSIDY	47.40	* * Total	* *	
145 CHILDREN'S SERVICE				
145-145 CHILDREN'S SERVICE F				
BANK OF AMERICA MORTGAGE - G MASON	1,026.86	J3616/1	888969	00150
JENNY HESS RESPIRE CARE - MASON	105.00	33616/1	888970	00150
APRIL CAMPBELL RESPIRE - GENE MASON	105.00	33616/1	889014	00150

Batch Number: 04		Date: 02/07/2013		Reference: _____		Page: 10
Vendor	Amount	PO/Line	Warrant	Account		
177-177 EMERGENCY MANAGEMENT	599.71	* * Total	* *			
177 EMERGENCY MANAGEMENT	599.71	* * Total	* *			
185 911						
185-185 911						
FRONTIER	784.52	33546/1	888979	00526		
911 TARIFF CHARGES						
185-185 911	784.52	* * Total	* *			
185 911	784.52	* * Total	* *			
189 SENIOR SERVICES CENT						
189-189 SENIOR SERVICES CENT						
SENIOR ENRICHMENT SERVICES	3.64		000902	00260		
NEW HORIZONS PERSONAL PROPERTY TAX						
189-189 SENIOR SERVICES CENT	3.64	* * Total	* *			
189 SENIOR SERVICES CENT	3.64	* * Total	* *			
197 EMA HAZMAT						
197-197 EMA HAZMAT						
FIRE SAFETY SERVICES INC	123.00	33545/1	888983	00200		
MOBILE AIR UNIT FILTER						
197-197 EMA HAZMAT	123.00	* * Total	* *			
197 EMA HAZMAT	123.00	* * Total	* *			

*** End of Report ***


ACCOUNTING DEPT.
(419) 688-4928

DATA PROCESSING
(419) 683-7968

LICENSE BUREAU/LIBRARY
SHIRLEY LANE CHAMBERLAIN
(419) 688-8385
Fax: (419) 688-8323

MAP DEPARTMENT
(419) 688-2823

ROLAND TKACH
HURON COUNTY AUDITOR



12 EAST MAIN STREET SUITE 200
NORWALK, OHIO 44857-1545
(419) 684-4266

MOBILE HOMES
(419) 688-8463

PERSONAL PROPERTY
(419) 688-8464

REALTY/ESTATE DIVISION
(419) 688-8464

WEIGHTS AND MEASURES
(419) 688-8464

FAX (419) 688-4948

HURON COUNTY CLAIM SCHEDULE APPROVAL

COPY

To the Huron County Auditor's Accounting Department

Please check which one applies:
☒ Everything on the claim schedule has been approved by the Huron County Commissioners and all warrants are to be released.
☐ The following have NOT been approved by the Huron County Commissioners and should be held until further advised.

Hold the following:

Dollar Amount	Vendor
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____

13-38

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$500.00
SUBMITTED TO THE BOARD JANUARY 29, 2013

Joe Hintz moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$500.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Permanent Improvement

Wilhelm’s Construction	Remove & replace store front windows & frames		
	22 East Main Street	\$22,100.00	now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$500.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye –Joe Hintz

13-39

IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #041 IN THE GENERAL
FUND TO FUND #023

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, a transfer of funds is needed for the #023 sheriff’s fund; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 041-00572-001 in the amount of \$49,164.87 to the sheriff #023-00125-001 salary line; and further

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BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 023 account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye –Joe Hintz

13-40

IN THE MATTER OF DISPOSING COUNTY PROPERTY

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, the Huron County Commissioners' office has various pieces of equipment which no longer work and/or are obsolete and cannot be repaired; and

WHEREAS, the Board of County Commissioners hereby determines that they are not needed for public use; and

WHEREAS, pursuant to Ohio Revised Code section 307.12(I), the Board has the authority to discard or salvage such property; now therefore

BE IT RESOLVED, that the board hereby directs that the list of obsolete pieces of equipment as attached hereto and incorporated herein be disposed of; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye –Joe Hintz

IN THE MATTER OF REQUEST FOR LEAVE

Maria Lyons/Buildings & Grounds/sick/5:30 a.m. January 31, 2013 -2:00 p.m. February 1, 2013.

Peter Welch/SWMD/vacation/7:00 p.m. – 3:30 p.m. February 8, 2013.

Ronald Ackerman/Buildings & Grounds/personal time/9:30 a.m. – 1:30 p.m. February 8, 2013.

**CERTIFICATION OF
DETERMINATION OF SUBSEQUENT EXEMPTION FOR A
CATEGORICAL EXCLUSION PROJECT**

The Huron County Commissioners request that the State of Ohio release Federal funds under Section 104 (g) of Title I of the Housing and Community Development Act of 1974, as amended; Section 288 of Title II of the Cranston Gonzales National Affordable Housing Act (NAHA), as amended; and/or Title IV of the Stewart B. McKinney Homeless Assistance Act, as amended; to be used for the following projects:

<u>Project Name (if applicable)/ Activity Name</u>	<u>Location</u>	<u>Activity No.</u>	<u>Activity Amt.</u>	<u>Grant Agreement No.</u>
Public Rehabilitation	Huron County	1	\$57,000 (RLF)	B-F-12-1BJ-1
Street Improvements	Clarksfield Twp	2	\$17,000 (RLF)	B-F-12-1BJ-1
Neighborhood Facilities/ Community Center	New London Village	4	\$16,400	B-F-12-1BJ-1
Street Improvements	Greenwich Twp	5	\$23,000 \$ 2,500 (RLF)	B-F-12-1BJ-1
Street Improvements	City of Willard	7	\$35,000	B-F-12-1BJ-1

An Environmental Review Record (ERR) has been prepared for each of the projects listed above by the Huron County Commissioners. The environmental review records are on file and available for the public's examination and copying, upon request, between the hours of 9 a.m. and 4:30 p.m., Monday through Friday (except holidays) at the address listed below.

Pursuant to the review, it is the finding of the Huron County Commissioners that the above listed projects were initially determined to be categorically excluded per 24 CFR 58.35 (a) (1 - 6), and in compliance with the applicable requirements of 24 CFR 58.6. Upon completion of the items in the Statutory Checklist, the Sandusky County Commissioners have determined that there are no circumstances which require compliance with any other Federal laws and authorities cited in 24 CFR 58.5.

The above listed projects do not require an environmental impact statement or environmental assessment. No extraordinary circumstances exist for the projects. Therefore, pursuant to 24 CFR 58.34 (a) (12), the above projects can subsequently be determined to be exempt.

The environmental review was conducted by:

Roberta Acosta, Senior Rural Development Specialist
WSOS CAC Inc.
PO Box 590
Fremont, OH 43420

I, as certifying officer, certify the accuracy of these statements:

Gary Bauer, President
180 Milan Ave
Norwalk, OH 44857-1195

Gary W Bauer - Pres - HLC Comm
(Signature of Certifying Official)

2/5/13
(Date of Signature)

Certification of Exemption for CE (a) 02-06

Gary Bauer discussed Huron County Transit and DJFS and a contract for ridership and further stated that DJFS has been given the choice of taking a \$3.00 voucher to travel from New London to Norwalk, or Willard to Norwalk as examples or be charged \$2.10 per mile per a contract. Mr. Bauer stated that it just can't work this way. Ms. Nolan stated that the vouchers are \$30.00 and then the clients have to give them proof as to what they do and further stated that at \$2.10 per mile it is a cost of \$21.00 vs. the \$3.00. DJFS wants to support Huron County Transit and understand that it is a very valuable tool for the community but they do not have the finances that they once had nor do they use it as much as they once did. The last time that they had the contract they used \$80,000.00 to \$90,000.00 worth which they combined with gas cards but are no longer using gas cards. They are now going back to the vouchers and Ms. Nolan stated that she put a committee together to review this situation to make sure that they are making the right decision and

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the right decision for the county. They can encourage their workers to give more transit passes and not as many vouchers. Vouchers are for Medicaid clients with vehicles. They prefer vouchers rather than riding the transit. We can look at the case and if transit works just as well for them we will give them the transit pass and not the voucher. It is hard to justify a contract at \$21.00 now having said that if there are two or three people on the route and they are all going to New London we only get charged for the farthest but we are still paying that \$21.00. The committee met with Lucinda Smith and John and they presented the original contract and this just does not make financial sense to do the contract. The WIA funding is questionable and we do not even know if we will have a job store and almost everyone that uses transit is from the job store. Ms. Nolan stated that she would go back to Ms. Smith and share what has been decided. They will continue to use transit as much as they can. Mr. Bauer stated that when you negotiate you try to get together and he is not hearing that about Transit.

Jill Nolan presented a resume for Tara Sturts for the Shelter Board. Ms. Sturts worked ten years at DJFS and lives in Shelby, Ohio and has always worked in Children Services and has a degree in social work. Two candidates were also presented for the WIA board Benjamin Chaffee Jr., Education appointment and Amber Shay as the Consumer appointment. Mr. Chaffee is the Adult Education Director at EHOVE. Ms. Shay works as a clerical worker at DJFS and answered a few questions from the board.

At 9:30 a.m. Public Comment

No comment

OTHER BUSINESS

Gary Bauer discussed a letter received from FTMC in regards to the access for the BMX track. Mr. Bauer also referred a letter received from FTMC in regards to MedBen partners and a meeting on February 26, 2013. It was decided to send this invitation to Doug Brown for their review. Discussion was had in regards to the HCDC meeting coming up on Friday morning and further discussion was had in regards to economic development issues.

Discussion was had in regards to the incident and accident report for the Harris accident.

Discussion was had in regards to the job description for the Commissioners' office.

Assistant Prosecutor's report

Daivia Kasper, Assistant Prosecutor discussed the contract with the Health Department and explained further explained it.

At 10:00 a.m. Carol Knapp, HCDC came before the board to present her quarterly report.

**Report to
Huron County Commissioners**

***Gary Bauer, Tom Dunlap, Joe Hintz
February 5, 2013
Submitted by Carol Knapp, Executive Director***

HCDC R & E—2012 RESULTS

The Huron County Development Council rolled out its county-wide business retention and expansion program, *HCDC R & E*, on April 10, 2012 in Greenwich. Previous business retention and expansion efforts within Huron County have focused on targeted areas (specific communities or utility service areas) rather than the entire county. The *HCDC R & E Program* does not include data from Norwalk Economic Development Corporation's Business Appreciation Week which is an independent effort by the local economic development organization.

The numerous benefits of a county-wide business retention and expansion program include:

- Business trends can be identified on a larger scale
- Input from a larger cross section of the county's business communities

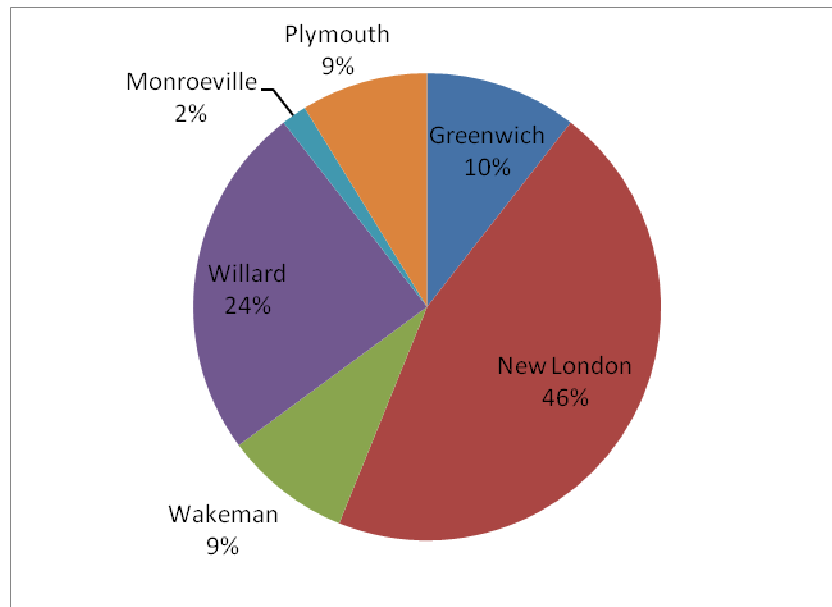
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- Evaluation of workforce issues throughout the various communities and reoccurrence throughout the county
- Identification of supplier chain and potential business connections
- Relationship building with all communities and businesses
- Better understanding of HCDC and the services we provide to the communities and businesses
- Identification of opportunities to assist businesses

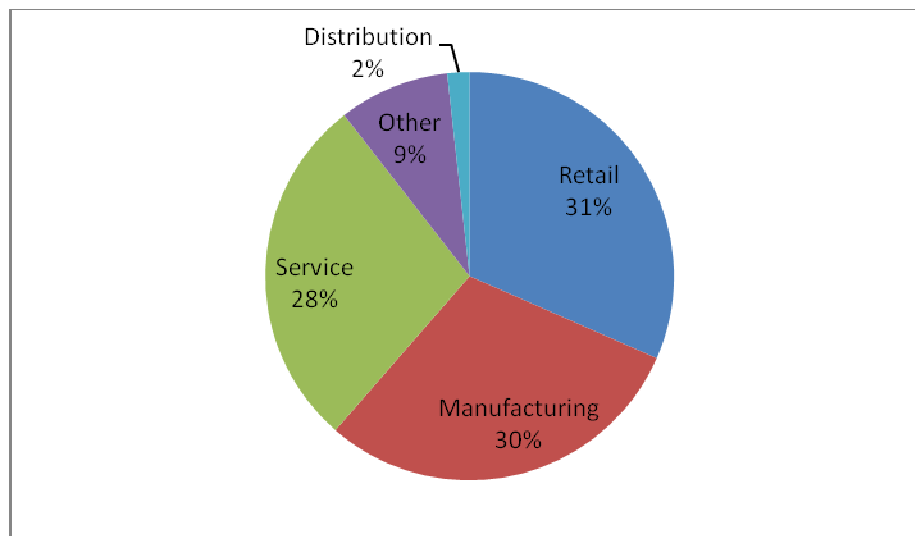
Metrics developed by Team NEO/JobsOhio determined that Huron County should complete 13.5 business visits in 2012. HCDC completed **57 business visits** from April through December 31, 2012 or **407% of the established goal!** Huron County reported a total of 117 documented business retention and expansion visits in Sales Force or 867% of the county's established goal.

2012 results of the ***HCDC R & E Program*** are as follows:

Business Visits by Community



Business Visits by Category



Of the 57 businesses visited by HCDC, 39 **own** their facility with 18 **leasing**. Of the 18

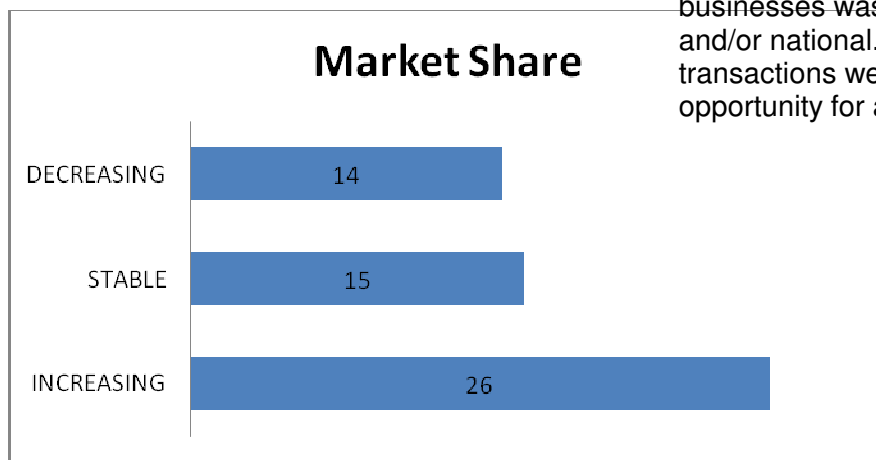
leasing, **8 have options to buy!** Facility ownership is an indication of permanence or stability. A business is not as inclined to

relocate if they own the building. Eight businesses having options to buy their facility indicates that they are indeed thinking long-term.

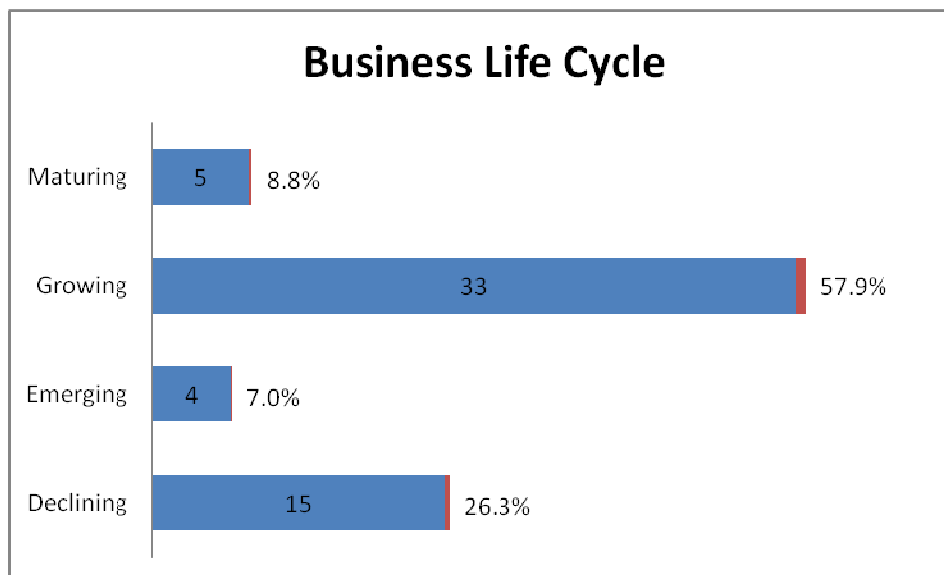
The majority of the businesses visited indicated an **increasing** or **stable** market share. The 24.6% that indicated a declining market share can be explained by positioning for retirement due to the owners' health concerns.

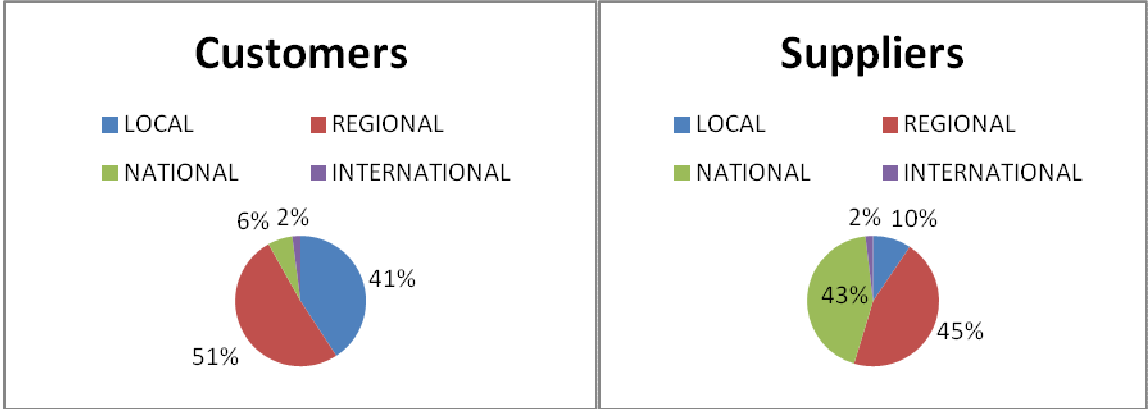
Over the last five years, 34 businesses (59.6%) have introduced new products with 34 businesses planning to add new products in the next two years. Adding products can be an indication that the business is in touch with the ever-changing needs of their customers and are willing to adjust their business to accommodate those needs.

The majority of the businesses visited indicated that their customer market was local and/or regional. The supply chain of businesses was predominantly regional and/or national. International business transactions were minimal and could be an opportunity for additional business growth.



57.9% of the businesses visited indicated that they are **growing!**

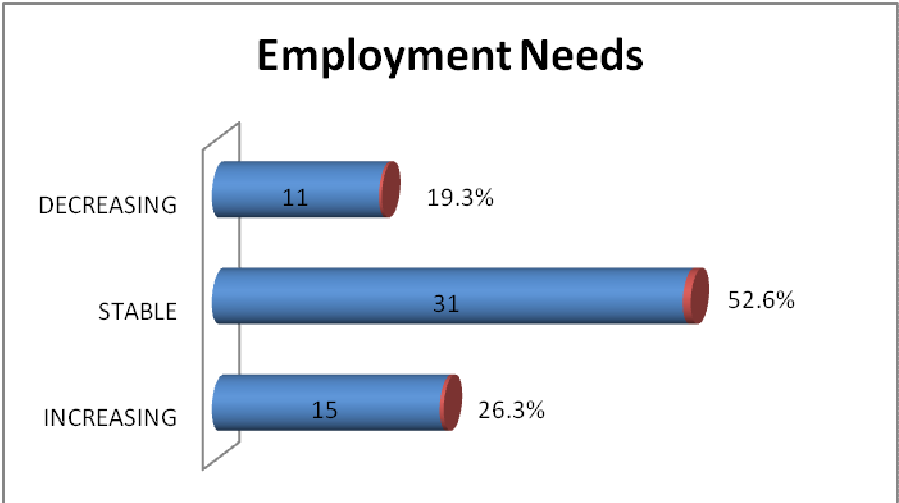




405 individuals are employed by the 57 businesses surveyed. Employment ranges from 1 to 66.

100% of the businesses visited are non-union!

Approximately 80% of businesses surveyed indicated stable to increasing employment.



During the interviews, five workforce factors were discussed:

- 1. Availability of workforce
- 2. Quality of workforce
- 3. Stability of workforce
- 4. Productivity of workforce
- 5. Skill level of workforce

Overall, businesses indicated that the availability of the workforce in Huron County was good. The quality of the workforce was not as positive with “average”, “marginal”, “poor” and “bad” being the largest responses. The stability and productivity of the workforce ranked well. Employers indicated that if these traits were lacking, the employee didn’t stay employed very long. The skill level of the workforce was good.

A number of potential expansion projects were identified through the business visit process. HCDC is continuing to work with those businesses to move their projects forward.

64.9% of businesses interviewed indicated that there were no barriers to growth in their local community with 22.8% indicating barriers to growth. When appropriate, HCDC discussed

these barriers with the local community.

70.2% of the businesses indicated that they did not have any concerns with state or federal policies.

2013 HCDC R & E Program Goals

HCDC has established a goal of 100 retention and expansion business visits for 2013. To accomplish this goal, a target list of Huron County businesses has been compiled.

In collaboration with our WEST Sub-Region partners (Erie & Lorain Counties), a three-county Business Appreciation Week is planned for April 2013. The data from this effort will allow us to analyze regional business trends and collaborate on developing programs to address regional issues.

In November, JobsOhio announced their state-wide business retention and expansion initiative. HCDC's role in the state-wide program is to conduct R & E visits and to enter Huron County business visit data into the Sales Force Program. JobsOhio staff conducting business visits in Huron County plan to coordinate those efforts with HCDC.

STATE-GENERATED ECONOMIC DEVELOPMENT LEADS

As Huron County's designated lead management and response agency, HCDC is responsible for:

- Populating and maintaining the state database (Ohio One) of available buildings and sites.
- Distributing state-generated economic development leads to local economic development organizations and designated community contacts.
- Checking Ohio One for pre-matched properties meeting lead criteria.
- Confirming property and lead criteria match with local economic development organizations or designated community contacts and receiving their authorization to submit the property/properties on their behalf.
- Submitting eligible properties meeting lead criteria through Ohio One.
- Completing and/or assisting with preparation of RFIs (Request for Information) and other documentation that accompanies some leads.
- Submitting RFI and additional documentation required with lead response.

HCDC takes a proactive approach to lead management and works closely with the local economic development organizations and communities to assure that the Ohio One database contains accurate and up-to-date information. We double check each lead's criteria with all properties on the Ohio One system to assure that no opportunities for possible response are missed with the pre-match function. We contact each community regarding properties in their jurisdiction that match lead criteria and those that almost match lead criteria to be sure all property information is accurate. When we are uncertain if an almost match property will be considered, we contact our Team NEO/JobsOhio partners for their guidance in whether it is appropriate to submit or not. We either complete or assist with the RFIs and other documentation requested with lead responses depending on property location.

JobsOhio is in the process of implementing changes to the Ohio One system and lead response procedures. The designated county lead response agency (HCDC) will continue to vet leads and property responses.

MOVING OHIO FORWARD DEMOLITION PROGRAM

Fifteen properties have been selected for first round demolition funding. We are continuing the due diligence on these properties. It is our hope that actual demolitions will start by March.

REGULAR SESSION

**TUESSDAY
COLLABORATIONS & OUTREACH**

FEBRUARY 5, 2013

HCDC's involvement in all of the communities in Huron County has continued to increase significantly. Our regional collaborations have increased as well and have provided unique opportunities to address the region's economic and workforce issues.

Regional collaborations and partnerships include:

- Team NEO/JobsOhio—HCDC is the county's designated representative and has 100% attendance at all monthly partner meetings
- WEST Sub-Region (Lorain & Erie Counties)—HCDC, TLC, and ECEDC Directors (and staff occasionally) meet monthly. We have become a strong team.
- NCORDA (North Central Ohio Regional Development Alliance)—NCORDA members represent nine counties and meet quarterly.
- RMC (Regional Manufacturing Coalition)—In 2012, HCDC was invited to join RMC. The organization started in Richland County and has expanded their services to adjacent counties.
- Lorain County Manufacturing Group—HCDC was invited to participate in Lorain County's effort to address the skill gaps manufacturers throughout the region are experiencing.
- RCDG (Richland Community Development Group) Employability Focus Group—HCDC was invited to participate in RCDG's effort to address the employability of job seekers with the barrier to employment related to drug usage.
- OEDA (Ohio Economic Development Association)—HCDC is a member of OEDA
- IEDC (International Economic Development Council)—HCDC is a member of IEDC

2013 Goals & Focus

The goals and focus areas I have established for HCDC in 2013 are:

- Business Retention & Expansion
- Increased Marketing Efforts
- Strengthen HCDC as an organization
- Workforce Development & Education
- Manufacturing Coalition/Assistance
- Local & Regional Collaborations

I would like to thank the commissioners for their continued support of the Huron County Development Council and look forward to the opportunities 2013 holds for our county.

Respectfully submitted,

HURON COUNTY DEVELOPMENT COUNCIL

Carol A. Knapp
Executive Director

REGULAR SESSION**TUESSDAY****FEBRUARY 5, 2013**

Phyllis Dunlap, CT Consultant came before the board in regards to the NSP grant program. Ms. Dunlap explained the program and presented the background information and stated that this program was put out as part of the recovery. These funds were distributed to regions rather than the normal cities and counties. Huron County and Lorain County were paired together as a region. The three entities that actually received funding were Huron County, Lorain County and the city of Norwalk. Lorain County was selected to be the lead as they had a community development department. The lead agencies signed a subrecipient agreement with Huron County. Huron County stated out with \$435,000.00 then reduced that amount and gave some to Norwalk and then had another project so took some back. Twenty-seven Washington Street, Willard, Ohio is one of the projects that the county did as part of that program. The city of Willard obtained the property through tax foreclosure. The project was bid and the work completed in October 2012. The county signed an agreement with the city of Willard as the developer. At the time the county signed the contract the grant was going to end at a certain point of time. The grant was changing as the time went along. At some point in time the state realized that the grant deadline was actually sooner than what they had thought so they amended the grant agreement. The actual project completion deadline was December 31, 2012 but the state extended it to February 28, 2013. The goal is to get the vacant property occupied so in order for the project to be eligible the property must be occupied by the project completion date. The state has given everyone as much time as they can, and they need to have all the properties occupied by the end of this month and there is no additional extensions. What this means to the county is that we need this project to be eligible by the end of the month or it will not be reimbursable. By this it means that these funds have been used and the county will owe these funds back to the state. The construction costs with change orders was \$120,000.00 plus soft costs. The county needs to find an eligible outcome for this project by the end of the month so that the county is not liable for this funding. Further discussion was had as to other options for making this project eligible. Ms. Dunlap also stated that if this house is sold the program income will go back to the state as well. If this funding needs to be paid back Lorain County will have to pay it, they will have to sue Huron County and Huron County will have to sue the city of Willard. Carol Knapp explained how HCDC as a CIC acquired the property.

At 10:59 a.m. the board recessed.

At 11:21 a.m. Carol Knapp will talk with Gary Mortis, President of the HCDC board as to what will occur. Mr. Bauer stated that he wants to be part of this discussion as well. After further discussion Tom Dunlap will attend this meeting. Discussion was had in regards to the CDBG funding. Ms. Nolan explained that the CDBG funding has been changed for the FY-13 grant and the difference is that the city of Willard will not get the separate funds as they have received in the past. Willard will be part of the county funding. The city of Willard is aware of this and the county will have up to four projects allowable and Willard will be part of these projects.

At 11:28 a.m. Airport Board interview.

Tom Routh

Other Business cont.

Tom Dunlap reported on the project for the Fifth Floor and stated that Dan Frederick is still waiting for some heating and air-conditioning specifications.

Mr. Bauer reported on a conversation that he had with Sharpneck in regards to sheriff cruisers. Mr. Bauer stated that he would like to give the local dealer a chance at the bidding process.

At 11:44 a.m. Tom Dunlap moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

REGULAR SESSION

TUESSDAY

FEBRUARY 5, 2013

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on February 5, 2013.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:44 a.m.

Signatures on File