

**REGULAR SESSION**

**THURSDAY**

**FEBRUARY 7, 2013**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

13-41

**IN THE MATTER OF HIRING CONSULTANT TO APPLY AND IMPLEMENT THE COMPREHENSIVE HOUSING IMPROVEMENT PROGRAM GRANT (CHIP)**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the county desires to engage a consultant to provide technical assistance in the application for and implementation of a Comprehensive Housing Improvement Program Grant (CHIP);  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves hiring C T Consultants, Inc. to provide technical assistance in the application for and implementation of a Comprehensive Housing Improvement Program Grant; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Gary W. Bauer  
Tom Dunlap  
Joe Hintz

13-42

**IN THE MATTER OF CREATING THE POSITION OF CLERICAL ASSISTANT FOR HURON COUNTY COMMISSIONERS**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, there is a need for a Clerical Assistant for the Huron County Commissioners' office; and

**WHEREAS**, a new position needs to be created to fulfill the duties of a Clerical Assistant for the Huron County Commissioners' office; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby creates the position of Clerical Assistant for the Huron County Commissioners' office; and further

**BE IT RESOLVED**, that the Human Resource Director is instructed to submit the position to the Ohio Department of Administrative Services; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Gary W. Bauer  
Tom Dunlap  
Joe Hintz

**REGULAR SESSION****THURSDAY****FEBRUARY 7, 2013****Title:** Clerical Assistant**Status:** Full time position/40 hours per week**Job Summary:**

This is a non-exempt, unclassified position ORC 124.11 (A) (8) under the administrative direction of the Administrator/Clerk. The Clerical Assistant will support the Administrator/Clerk and the Administrative Assistant.

**Essential Functions:**

- Receptionist/clerical and administration support
- Manages and distributes communication as required
- Greets and directs individuals to desired locations
- Prepares correspondence and proofreads to ensure accuracy
- Indexes Commissioners' journal
- Processes resolutions and paperwork for Commissioners' board meetings
- Transcribes meeting minutes
- Organizes various meetings for the Commissioners, (such as the Planning Commission) and assists in the development of agendas, minutes and notices for these meetings
- All other duties requested by the Administrator/Clerk
- Must be able to perform the essential functions of the position with or without reasonable accommodation.
- In and out of county travel for various meetings and functions

**Knowledge, Skills and Abilities:**

- Knowledge of government structure and process \*
- County policies and procedures\*
- County services and office locations\*
- Maintains accurate records, communicates effectively, (correct use of grammar punctuation and spelling)
- Handles sensitive inquiries and contacts with officials and the general public
- Safeguards information of a confidential or sensitive nature
- Computer software
- Develops and maintains an effective working relationship with supervisor and co-workers

\* May be acquired after hire

**Operation of Office Equipment:**

Employee must be proficient in the operation of all office equipment, including computers, the telephone system, copiers and the facsimile machine.

**Physical Requirements:**

Most work is performed indoors in a climate-controlled environment. The job requires sitting (sometimes for long periods), standing, walking, bending, stooping, and light lifting (20 pounds), pulling, or reaching.

**Qualifications:**

- High School Diploma/GED
- Experience in public sector desired
- Maintains valid Ohio Driver's License & insurability through county's liability coverage
- Notary Public\*

My signature below signifies that I have reviewed and understand the contents of my position description. I am aware of the requirements of my position, and will perform to the best of my abilities, the job duties and requirements specified in this position description.

Employee: \_\_\_\_\_ Date:\_\_\_\_\_

Date: \_\_\_\_\_

---

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\* May be acquired after hire

Administrator/Clerk

- Administrative Assistant
- Account Clerk I (vacant)
- **Clerical Assistant (vacant)**

Director J&FS

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- J&FS union & non union employees
- Administrator (vacant)
  - Building Maintenance Supervisor
    - Maintenance Worker I General
    - Maintenance Worker I HVAC
    - Custodian
- Human Resources Director
  - Loss Prevention/Safety Coordinator
- Mechanic II
- Dog Warden
  - Deputy Dog Warden I
  - Deputy Dog Warden I, Intermittent (vacant)
- Coordinator – EMA
  - Assistant EMA Coordinator
  - Deputy EMA Coordinator
- Solid Waste Coordinator & Landfill
  - Assistant Solid Waste Coordinator
  - Recycling/Transfer Station Operations Supervisor
    - Recycling/Transfer Station Operator
    - Recycling Maintenance Technician
    - Recycling/Transfer Station Scale Clerk

13-44

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$500.00  
SUBMITTED TO THE BOARD FEBRUARY 7, 2013**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$500.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

**Huron County Department of Job and Family Services**

MNJ	Document Imaging-Fujitsu Scanner F16100 desktop	\$638.00	now therefore
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**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$500.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Gary W. Bauer  
Tom Dunlap  
Joe Hintz

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**IN THE MATTER OF APPOINTMENT TO THE DOMESTIC VIOLENCE SHELTER BOARD OF DIRECTORS**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, there is a vacated position on the Domestic Violence Shelter Board of directors; and

**WHEREAS**, it is the desire of the Board of Huron County Commissioners to fill the vacancy;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby appoints Tara Sturts, to the domestic violence Shelter Board of Directors for a term beginning March 1, 2013 and ending February 28, 2015; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Gary W. Bauer  
Tom Dunlap  
Joe Hintz

13-46

**IN THE MATTER OF APPOINTING NEW MEMBER TO THE WORKFORCE INVESTMENT POLICY BOARD**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners appoints members to the Workforce Investment Board; and

**WHEREAS**, Benjamin Chaffee Jr. has been recommended for appointment for the education position vacancy to the Workforce Investment Board; now therefore

**BE IT RESOLVED**, that Benjamin Chaffee Jr. be appointed to the Workforce Investment Board as stated above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Gary W. Bauer  
Tom Dunlap  
Joe Hintz

13-47

**IN THE MATTER OF APPOINTING NEW MEMBER TO THE WORKFORCE INVESTMENT POLICY BOARD**

Joe Hintz moved the adoption of the following resolution:

## FEBRUARY 7, 2013

Gary W. Bauer  
Tom Dunlap  
Joe Hintz

## CDBG signature card

TO: Erie Basin RC&D  
8 Fair Road  
Norwalk, Ohio 44857

FROM: HURON COUNTY COMMISSIONERS  
CLEARINGHOUSE

INTERGOVERNMENTAL REVIEW PROCESS

APPLICANT: Erie Basin RC&D Council @ Norwalk, Ohio

PROJECT: Revolving Loan Fund -- RBEG -- \$99,999 (tenth & final appl.)

Comments and Recommendations

The Huron County Commissioners commends to the funding agency, USDA Rural Development:

That this project is in compliance with local planning, does not conflict with any other local project, and meets the goals of the region; that the funding agency continue the process of funding the proposal.

Yong W. Bann

2/7/13

DATE

Erie Basin Revolving Loan Fund

At 9-30 a.m. Public Comment

No Public Comment

SUBORDINATION OF MORTGAGE

This Subordination Agreement is made this 7 day of February 2013, between Huron County ("Mortgagee"), 180 Milan Avenue, Norwalk, Ohio 44857, and Citizens Banking Company ("Lender"), under the following circumstances:

A) Mortgagee is the holder of an Open-Ended Mortgage, dated September 9, 2003, and Open-Ended Mortgage Modification Agreement, dated October 23, 2010, in the principal amount of \$31,175.00, executed by Tami Copey ("Borrower"), as mortgagee, in favor of Mortgagee, recorded at Volume 276, Pages E70-371, and Volume 289, Page 165, of the Official Records of Huron County, Ohio, (the "Existing Mortgage"), which is a lien on the real estate described therein (the "Property").

B) Lender is the holder of a Mortgage dated 12/20/12 in the principal amount of \$63,200.00 from Borrower, as mortgagee, to Lender, as mortgagee, recorded at Volume 289, Page 165, of the Official Records of Huron County, Ohio, (the "New Mortgage"), which is a lien on the Property.

C) As part of the consideration for Lender's agreement to make the loan secured by the New Mortgage, and to induce Lender to make that loan, Mortgagee has agreed to subordinate the lien of the Existing Mortgage to the lien of the New Mortgage, upon the terms and conditions set forth in this Agreement.

NOW, THEREFORE, Mortgagee and Lender agree as follows:

1) Mortgagee subordinates the lien of the Existing Mortgage to the lien of the New Mortgage, however, this subordination shall not otherwise affect the validity or priority of the Existing Mortgage.

2) This Subordination Agreement is made on the understanding that Mortgagee shall not be responsible for any of the obligations of Borrower contained in or secured by the New Mortgage.

3) This Subordination Agreement shall be binding upon and inure to the benefit of Lender and Mortgagee and their respective successors and assigns.

Signed this 7 day of February, 2013.

MORTGAGEE: BOARD OF HURON COUNTY COMMISSIONERS:

Yong W. Bann

2/7/13

DATE

State of Ohio : ss

County of Huron

Be it remembered, that on the 7 day of February, 2013, before me, the undersigned notary public in and for said county, personally appeared Huron County Commissioners Greg Huser, Tom Dunlap, and Joe Hintz, and acknowledged the signing hereof to be their free act and deed and in their official capacities on behalf of Huron County.

In testimony whereof, I have hereunto subscribed my name and affixed my seal on the day last mentioned above.

Cheryl Nolan

Notary Public

LENDER: CITIZENS BANKING COMPANY

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

State of Ohio : ss

County of \_\_\_\_\_

Be it remembered, that on the \_\_\_\_\_ day of \_\_\_\_\_, 2013, before me, the undersigned notary public in and for said county, personally appeared \_\_\_\_\_ and acknowledged the signing hereof to be his/her free act and deed and in his/her official capacity on behalf of Citizens Banking Company.

In testimony whereof, I have hereunto subscribed my name and affixed my seal on the day last mentioned above.

Honey Public

This Instrument Prepared by:

Dunlap, Assistant Treasurer

Huron County Treasurer's Office

1218 Main St

Norwalk OH 44857

CHERYL NOLAN

NOTARY PUBLIC, STATE OF OHIO

My Commission Expires

April 4, 2014

Scan Subordination agreement

OTHER BUSINESS

Tom Dunlap stated that he had a recommendation in regards to the Airport Board appointments and stated that he would like to suggest putting Carl Essex on the one year term, Jeff Savage on for the three year term and John Evans on for the five year term which he stated that he would put in the form of a motion as follows:

Tom Dunlap moved to appoint John Evans to the 5 year term, Jeff Savage to the 3 year term and Carl Essex to the 1 year term to the Huron County Airport Authority Board. Joe Hintz seconded the motion.

Discussion: Joe Hintz stated that he feels that these are all good appointments. Tom Dunlap stated

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*that he is happy that he is not hearing any opposition from the board in this regard. Gary Bauer stated that this has been an interesting process and stated that he was so please that we had 15 letters of interest which shows a real responsibility on the behalf of the people of our community to participate. Mr. Bauer stated that he had bee all over the place on this and making the right decision at this time is very important so that the Airport Board can move ahead for the good of the county. Mr. Dunlap stated that after we vote on this he would like to take a few minutes to discussion a few items that he feels he would like to charge them with as to what they would like to see accomplished.*

The roll being called upon its adoption, the vote resulted as follows:

Gary W. Bauer  
Tom Dunlap  
Joe Hintz

Mr. Dunlap discussed what he would like to see happen with the Airport Board and stated that he thinks that with these appointments, that they can sit down, and make some wise and reasonable decisions and that is what is best for the citizens of Huron County. We need these businessmen on this board to make informed and wise decisions. Mr. Dunlap stated that he would like to see cooperation with all the neighbors out there and staying in contact with them and need an open line of communications will all the neighbors out there. Mr. Dunlap stated that he would like to see every member of the board conduct themselves in a professional manner with a professional attitude and going about what is good for the 60,000 people of our county whatever that may be. Mr. Dunlap stated that he would like to see them bore the news media because things are running so smoothly out there. Mr. Bauer stated that he totally supports Mr. Dunlap's comments and feels that is the way things should be done. Mr. Bauer stated that he would also stated that he would like to see if these people are in town he would like to see them called to take the oath of office at 1:00 p.m. this afternoon. Mr. Hintz stated he concurs with Mr. Dunlap but that he feels that the Airport needs to be self-sustaining and also feels that being a good neighbor is very important as well. Don Frankenfield invited the board to attend the airport board meetings.

Mr. Bauer referred to a conversation that he had with County Engineer, Joe Kovach in regards to the electric cars using the roads and not paying their fair share of the gasoline tax and what is being looked at in this situation.

Tom Dunlap asked about the fifth floor in regards to the progress with this project. Mr. Bauer will talk with Pete Welch in this regard.

**At 9:40 a.m.** The board recessed

**At 9:42 a.m.** regular session resumed.

**At 9:45 a.m.** the board recessed

**At 10:00 a.m.** regular session resumed.

Sheriff Howard and Major Englund came before the board. Sheriff Howard stated that he had a few things to present before discussing the vehicles. The first one is an Automation Information System (AIS) this is a system where you can call the jail and find out the status of a family member that is in jail and further information in this regard. The Sheriff stated that he will bring this back to the board once he is comfortable with all the language in the contract. The sheriff also discussed the doctor position at the jail and stated that Dr. Richard Cole had to leave this position very quickly for personal reasons. Dr. Canfield/FTMC agreed to take on this position at the same cost that Dr. Cole did but expects that cost to go up next year. Sheriff Howard presented a memorandum of understanding with FTMC for this service. Sheriff Howard also discussed a one year contract with the City of Shelby as being the same as the contract that they have with Lakewood. Both of these will be put on the agenda for Wednesday, February 13, 2013.

The sheriff presented a report that shows where they currently are with their fleet and stated that there are nine that have over 170,000 and numerous have over 200,000 miles on them which show that the need is present. The sheriff stated that he had met with county auditor Roland Tkach and Commissioner Dunlap along with Major Englund and they came up with a lease loan agreement. The presentation is six vehicles



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on this quote and the individual cost for these Ford Explorers is \$30,086.00 and that is completely equipped, the new light bars, which are \$1,500.00 each. This does not include the county radios which can be installed at the county garage. The interesting thing that they found out about this is that the money that they are going to save in other areas. An example of this is currently if you did approve six (6) new vehicles and we replaced six vehicles at that time. At twelve miles per gallon for the Crown Vic's and seventeen miles per gallon for the Ford Explorers that comes to a savings of \$40.00 per week for gas, \$2,080.00 per car and for six of them that is \$12,480.00 per year savings. This is about one third of one vehicle in savings of fuel costs alone. Last year they spent \$16,082.00 in maintenance for the fleet which is half of one vehicle. If we replace six vehicles that would be one third of our fleet which is \$5,360.00 that we would save in maintenance alone in the next year and this is a guaranteed number minimum and is sure that it will rise with more miles on them. The Sheriff also stated that currently there are numerous vehicles in the back of the sheriff's office that will be put on GovDeals. There are 22 vehicles, several cruisers, vehicles that they have seized as well. Further discussion was had as to how much money could be taken in. After further discussion the Sheriff stated that he will be happy with whatever the board decides. Discussion was had in regards to the lease and Mr. Tkach explained that back in 2007 the county leased purchased four vehicles through Ford Motor. Mr. Tkach explained that he is here to give information for the board to make the decision. In the interim budget the board put \$125,000.00 for vehicles and further discussed the loan opportunities. The way the loan works is \$48,102.92 is due at the time that the cars are delivered and this is due on an annual basis. Mr. Hintz expressed his concerns in regards to leasing vehicles and the obligation of funds. Mr. Dunlap asked about what is included. The sheriff stated that the lights are included in the cost of the vehicle and that he would take care of the cost of the markings which is about \$1,000.00 per car. Major Englund explained that these cars are being purchased at the state purchasing price which the base price is \$24,000.00 and with the extras it brings it up, and normally this car would be in the mid \$30,000.00. The board asked the sheriff to have conversations with the local dealers to see if they can match the costs. Mr. Bauer also stated that in the past the vehicles would cost a certain amount and then we would have to pay for all the extras and further stated that he is glad to see that the extras are included in the costs this time.

**At 10:30 a.m.** Mike Gastier, Ag Educator and Bonnie Malone, 4-H Educator came before the board to present their reports. Mr. Gastier discussed the OARDC Muck station and explained the relationship with the station there and the changes that are coming. Mr. Gastier further discussed the pesticide training that he does and stated that this is a very important part of his job and stated that there are 800 applicators in the ten county area that need recertification this year. These 800 producers represent gross sales of about one billion dollars. Agriculture has been booming when other things haven't. Huron County had gross sales in the neighborhood of 160 to 170 million dollars which has almost doubled in the last seven years. Mr. Gastier also stated that the number of Agriculture Educators is increasing across the state but has not come to this area yet. Mr. Gastier stated that he continues to work with Soil and Water Conservation District and further explained the grants that they together on. Mr. Gastier thanked the board for their support of agriculture in the county and further stated that he knows they know the importance of agriculture in Huron County.

Bonnie Malone, 4-H Educator stated that they are reaching over 1,000 kids each year and stated that she truly believes that they are having a positive impact on the kids. Right now they are beginning enrollment. Ms. Malone reviewed the following points.

- Commissioners Update 8/7/2013
1. 4-H Enrollment
    - 5d club packets packed
    - Goal to make system advisor/member friendly
  2. Received OH 4-H Foundation Grant for \$800 for Debriefing
  3. Putting Science into Animal Science Projects
    - Developed 7 lessons w/ Assoc. State 4-H Leader, Vicki Schwartz
    - Taught in Homes at NCKVF
    - Selected to Present this first Monday at State 4-H Institute / Plus poster
    - Lessons will be posted on OH 4-H Animal Science web site, etc
    - Will also teach at OVC + Erie Area Volunteer Center
  4. Looking for Risk in 4-H Programs
    - Also taught in Homes w/ Vicki
    - Will be presented at Erie Area EFHA Retreat
    - Has been picked up by Nebraska to use
  5. Change in GEN
    - All clubs rewrite constitutions in 2012
    - Must file 990s for each year in financial report and clerk's statement
    - Have 4 Affiliated
      - 4-H Committee, Camp Hardy FLS Board + Horse Council
      - Have rewritten constitutions, signed MOUs w/ State 4-H, turned in financial reports + file 990s for each year

**At 11:00 a.m. the board recessed**

**At 11:19 a.m.** regular session resumed.

### **Assistant Prosecutor's report**

Daivia Kasper explained the terms of the subordination agreement for the Copsey mortgage as she had asked the purpose of this subordination. It was indicated that the existing mortgage was at a rate just over 6% and the new rate would be just over 3%. She will be getting a significant decrease in the interest rate and the new mortgage is essentially just the balance of the old mortgage plus closing costs. Ms. Kasper explained the lease agreement with the General Health District and stated that she has finished that off in a form to send down to Tim Hollinger for his board to consider and stated that she had just a few things that she wanted to bring to the attention of this board regarding the lease. The Health District wanted this to be a 20 year lease which is unusually long. The Commissioners in general only have the power to have a lease for five years however if they are leasing to the U.S. government or the state or an agency of the state they have it for a longer length of time. Since this is with the General Health District you can have it for a longer period than five years. Ms. Kasper stated that even though it is for 20 years the commissioners will have the power to terminate the lease earlier. The lease provides for the fact that they can terminate if they find it to be in the best interest of the county with a one year notice to the General Health District which gives them time to figure out what to do. Ms. Kasper stated that she also advises the General Health District and she wanted to give them the ability to terminate the 20 year lease as well especially if they find that their income streams are no longer able to be used in this fashion.

**At 1:00 p.m.** regular session resumed.

Carl Essex and Jeff Savage took their oaths of office.

Ohio Laws and Rules  
Present to Section 208.04

Oath of office

"I, CARL ESSEX, do solemnly swear that I will support the Constitution and laws of the United States and the Constitution and laws of the State of Ohio; will effectively administer my position as a member of the Huron County Regional Airport Authority with respect and efficiency for all persons; will honestly, faithfully and impartially perform all of the duties incumbent upon me to the best of my ability; and will not be interested in any contract let by the Huron County Regional Airport Authority.

This I do as I shall answer unto God.

Oath Administered by:  
  
Hon. Gary W. Bauer  
Huron County Commissioner

Herein signed and acknowledge:  



*February 7th, Two Thousand Thirteen*

Ohio Laws and Rules  
Present to Section 208.04

Oath of office

"I, JEFFREY T. SAVAGE, do solemnly swear that I will support the Constitution and laws of the United States and the Constitution and laws of the State of Ohio; will effectively administer my position as a member of the Huron County Regional Airport Authority with respect and efficiency for all persons; will honestly, faithfully and impartially perform all of the duties incumbent upon me to the best of my ability; and will not be interested in any contract let by the Huron County Regional Airport Authority.

This I do as I shall answer unto God.

Oath Administered by:  
  
Hon. Gary W. Bauer  
Huron County Commissioner

Herein signed and acknowledge:  


*February 7th, Two Thousand Thirteen*

Oaths

13-48

IN THE MATTER OF AGREEMENT BY AND BETWEEN FISHER TITUS MEDICAL CENTER AND THE HURON COUNTY COMMISSIONERS

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the Huron County Board of Commissioners seek to contract for physician services for the Huron County Jail Medical Clinic; and

**WHEREAS**, Fisher Titus Medical Center will provide a physician licensed to practice medicine in the State of Ohio and experienced in the provision of medical services to the jail clinic population in Huron County; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves of the agreement with Fisher Titus Medical Center as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Gary W. Bauer  
Tom Dunlap  
Joe Hintz

At 1:13 p.m. Doug Brown and John Kovach, Willis came before the board in regards to the pros and cons with CEBCO and further stated that Mr. Kovach was able to get some reductions from MMO on the stop loss which is about \$20,000.00. This improves the MMO starting point some. Mr. Brown also stated that Anthem National Accounts is a far cry from the old Anthem that the county used to be with. They do a much better job of administering the claims.



**HURON COUNTY HEALTH PLAN**  
Summary of Marketing Results  
February 7, 2013

**A. Comparison of Medical Mutual of Ohio and CEBCO**

1. A listing of pro's for CEBCO are as follows:
- Set rates for budgeting;
  - Minimum + maximum increases;
  - Calendar year plan year;
  - CVS Caremark;
  - Administered by Anthem National Accounts.
2. A listing of the con's for CEBCO compared to Medical Mutual are as follows:
- Limited plan designs;
  - Three year commitment;
  - Short year bridge (rates can increase 1/1/14), which could increase the CEBCO amount for the next 12 months as compared to MMO;
  - No pricing data;
  - HSA rates are skewed based on plan design.
3. A comparison of the CEBCO HSA quotes to the estimated MMO funding rates are as follows:
- |                           | CEBCO<br>\$2,500 Ded.<br>80% to \$5,000 | CEBCO<br>\$1,500 Ded.<br>80% to \$3,000 | MMO<br>\$3,000 Ded.<br>100% to \$3,000 |
|---------------------------|---|---|--|
| Single                    | \$ 488.38                               | \$ 571.80                               | \$ 481.59                              |
| Family                    | \$1,290.01                              | \$1,207.27                              | \$1,177.05                             |
| Assumed HSA Contributions | \$1,250/\$2,500                         | \$750/\$1,500                           | N/A                                    |
4. If higher HSA contributions are given to HSA employees, CEBCO rates may be adjusted upward.



**C. Medical/Rx Marketing Results**

1. If we examine fixed cost, net of Rx rebates, the marketing results are as follows:

	Fixed	Estimated Rx Rebates	MMO Run-Out \$ Discount Lost	Total
MMO	\$ 540,986	(\$21,591)	\$ 0	\$ 519,395
Aetna/EHC	\$ 619,425	(\$84,366)	\$72,000	\$ 607,059
Anthem/CEBCO	\$101,508	\$ 0	\$72,000	\$5,173,508
Cigna	\$ 690,426	(\$30,610)	\$72,000	\$ 731,816
OMERESA	\$4,909,573	Did Not Provide	\$72,000	\$4,981,573
Paramount	\$ 461,672	Did Not Provide	\$72,000	\$ 533,672
UHC	\$ 532,170	(\$51,387)	\$72,000	\$ 552,783

2. We had each quoting carrier re-price all Huron County paid claims. The results were as follows:
- | Carrier      | Discount %      | Guarantee          |
|--------------|-----------------|--------------------|
| MMO          | 41.2% (actual)  | None Provided      |
| Aetna/EHC    | 49.5%           | None Provided      |
| Anthem/CEBCO | N/A             | N/A                |
| CIGNA        | 39.2%/47.2%     | 39.2% - 3% = 36.2% |
| Paramount    | 28.5%           | None Provided      |
| SPP/OMERESA  | Did not provide | N/A                |
| UMR (UHC)    | 37.3%           | 40.2% - 3% = 37.2% |
3. All carriers provided a disruption analysis to determine how many providers utilized by Huron County members are in each carrier's network. The results were as follows:
- |                      | MMO   | Aetna | Anthem | CIGNA | Paramount | UHC   |
|----------------------|-------|-------|--------|-------|-----------|-------|
| Dollars In Network   | 95.2% | 97.1% | 95.9%  | 98.3% | 94.2%     | 98.2% |
| Claimants In Network | 91.3% | 94.8% | 97.6%  | 95.5% | 67.0%     | 95.6% |
4. A comparison of the MMO and Anthem networks is as follows:
- |                              | Changes   | MMO | Anthem |
|------------------------------|-----------|-----|--------|
| Elmwood Health Care Center   | \$155,854 | Yes | No     |
| UH Case Medical Center       | \$ 39,139 | No  | Yes    |
| Med Trans Air Bear           | \$ 25,023 | No  | Yes    |
| Rockside Road Surgery Center | \$ 23,025 | Yes | No     |
| Cleveland VAMC               | \$ 20,943 | Yes | No     |
| UH Rainbow Babies            | \$ 9,289  | No  | Yes    |
| Northern Ohio Med Spec       | \$ 8,434  | No  | Yes    |
| KeyPain Management           | \$ 6,599  | Yes | No     |
| Hospital Medicine Associates | \$ 5,348  | No  | Yes    |



14. OMERESA is a self-funded product in which you pay fully insured equivalent "funding rates." Based on your actual claims experience, should your claims run better than expected, you would run in a surplus and this would factor into your future rates. Should your claims run worse than expected, the deficit would need to be paid back over time, and this would be calculated in your future rates. If Huron County were to leave OMERESA, after six months of run-out claims and administration, it is possible that extra monies would be owed if claims ran worse than expected. If claims ran better than expected, any remaining monies would be refunded to Huron County.
15. The network utilized by OMERESA is Aetna. The third party administrator (TPA) is Self-Funded Plans, Inc.
16. First year funding rates under OMERESA plus MMO run-out administration/lost administration discounts equals \$4,992,000. MMO expected cost is \$5,161,000. If we use Willis expected claims with MMO fixed cost, the amount is \$4,851,000.
17. The OMERESA rates are good for 16 months. Subsequent renewals would be on July 1.
18. In examining the Rx carriers, including the separate carve-out Rx carriers, the results were as follows:
- |                | MMO    | Aetna EHC/CVS | Cigna | UHC     | Rx Ohio |
|----------------|--------|---------------|-------|---------|---------|
| Retail Brand   | -16.7% | -16.2%        | DNP   | -16.80% | -17.75% |
| Retail Generic | -76.0% | -77.00%       | DNP   | -77.40% | -76.00% |
| Mail Brand     | -26.0% | -26.20%       | DNP   | -25.90% | -26.00% |
| Mail Generic   | -76.0% | -80.00%       | DNP   | -65.00% | -79.00% |

	MMO	Aetna EHC/CVS	Cigna	UHC	Rx Ohio
Dispensing Fees					
Retail Brand	\$1.05	\$1.30	\$1.16	\$1.28	\$1.00
Retail Generic	\$1.05	\$1.30	\$1.16	\$1.28	\$1.00
Mail Brand	\$0.20	\$0	\$1.16	\$0.00	\$ 0
Mail Generic	\$0.20	\$0	\$1.16	\$0.00	\$ 0
Administrative Fees					
On-Line Retail Claims	\$0	\$0	\$0	\$1.10	\$0.40
Mail Order Claims	\$0	\$0	\$0	\$1.45	\$0.40
Specialty Claims	\$0	\$0	\$0	\$1.35	\$0.40
Rebates					
Retail Brand	\$6.47	\$24.75	\$10.00	\$20.62	\$23.00
Retail Generic	\$0	\$0	\$ 0	\$0	\$0
Mail Brand	\$21.84	\$95.00	\$30.00	\$46.90	\$57.00
Mail Generic	\$0	\$0	\$ 0	\$0	\$0

**B. Medical Mutual of Ohio (MMO) Renewal Results**

	Current Year	Revised Renewal	Difference \$	%
Administration	\$ 126,384	\$ 130,197	\$ 3,813	3.0%
Stop Loss	\$ 389,454	\$ 410,789	\$ 21,335	5.5%
Total Fixed Cost	\$ 515,838	\$ 540,986	\$ 25,148	4.9%
Expected Claims	\$4,150,541	\$4,465,895	\$315,354	7.6%
Total Expected Cost	\$4,666,409	\$5,006,881	\$340,472	7.3%
Maximum Claims	\$4,990,050	\$5,359,074	\$378,424	7.6%
Total Maximum Liab.	\$5,498,518	\$5,900,060	\$403,542	7.3%

1. Administration fees are part of an agreement for the period 8/1/12 - 2/28/15.
2. Huron County is currently paying discounted administration fees to Medical Mutual of Ohio. If Huron County were to leave MMO prior to 2/28/15, the non-discounted fees would be owed for the period of time between 8/1/12 and the month Huron County leaves MMO.
3. The stop loss insurance rates are increasing by \$25,118 on an annual basis based on your current population of 333 employees. This represents an increase of 5.5%. This level of increase for the stop loss insurance is lower than expected in today's marketplace.
4. The maximum claims liability (expected claims multiplied by 1.20) is increasing by 7.3%.
5. Expected claims per MMO (based on your current population) are \$4,466,000. Willis estimates your expected claims for 3/13 - 2/14 to be \$4,300,000.
6. The revised MMO quote covers specific stop loss claims to an unlimited annual maximum. Your medical plans as of 5/1/12 covers claims to unlimited annual maximum benefits for each participant.
7. Based on the MMO renewal, the funding rates for 2013/14 would increase by +7.0%. Included in this calculation are two items associated with healthcare reform: \$63 per member for a reinsurance stabilization fund (beginning in 1/14), and \$2 for a comparative effective research fee (in place for all of 2013).
8. To get each of the plans more in line with MMO's rates and factors, the HSA plan funding rates were increased by an additional 3% while the Standard and Basic plans were decreased by 0.5%.



5. Based on the results above, although Paramount is slightly least expensive in fixed cost (although we did not receive the drug analysis data to estimate Rx rebates), their stop loss quote only covers claims on a 15/12 basis (three months of run-in protection). Their disruption results included the Paramount network, but not the Ohio Health Choice network which would be used outside of the Paramount service area.
6. From a claims standpoint, Aetna provided the highest claims discounts. However, their re-pricing was based on a combination of fee schedules, place of service utilization, provider specific results and network average to generate their result. It is not an exact actual re-pricing of every claim.
7. Aetna will not provide a discount guarantee.
8. Therefore, Medical Mutual of Ohio appears to be the lowest option in terms of fixed cost and estimated claims discounts.
9. Willis approached our stop loss panel of five independent carriers and obtained the following results:
- |             | Premiums                | Aggregate Attachment |
|-------------|-------------------------|----------------------|
| MMO Renewal | \$410,789               | \$5,359,074          |
| HM Life     | \$408,006               | \$5,685,246          |
| ING         | \$714,525               | Did Not Provide      |
| Munich Re   | \$560,152               | \$5,656,478          |
| Sun Life    | Declined, uncompetitive |                      |
| Symetra     | \$476,614               | \$5,548,784          |
10. HM Life has provided the lowest fixed cost. However, they included a higher maximum claim liability margin and their quote is subject to updated claims experience and a completed disclosure form.
11. CEBCO is a self-funded consortium that uses fully insured equivalent rates. Plans of benefits do not match the current plans. Updated claims and large claimant data is required to bind CEBCO. A penalty is assessed if the county leaves prior to 3 years.
12. Run-out claims, administration and lost administration discount fees totaling \$72,000 would need to be paid to MMO. If we add administration run-out fees and lost MMO discounted administration fees to CEBCO's premiums, the amount is \$5,174,000. This compares to MMO total expected cost of \$5,007,000.
13. Estimated run-out claims of \$661,000 would also need to be paid. This would affect cash flow.



19. Re-pricing of the top Rx claims for Huron County resulted in the following:

	MMO	Aetna EHC/CVS	Cigna
PBM Administration	0	0	0
PBM Dispensing	\$ 3,251	\$ 4,025	\$ 5,169
Ingredient Cost	\$638,937	\$712,697	\$788,449
Subtotal	\$642,188	\$716,722	\$791,618
Estimated Rebate	\$ 21,591	\$ 94,298	\$ 30,610
Estimated Net	\$620,597	\$632,325	\$761,008

	UHC	Rx Ohio
PBM Administration	0	Will not provide
PBM Dispensing	\$ 3,907	
Ingredient Cost	\$729,656	
Subtotal	\$733,763	
Estimated Rebate	\$ 51,582	\$ 61,583
Estimated Net	\$682,376	

20. If drugs are carved out from the medical, Huron County should strongly consider keeping the drug with the medical carrier for the HSA plan participants. It's possible to carve out the drug under the HSA plan, but consistent drug data would need to be provided to the medical carrier in order to update the combined medical/Rx deductible. There could be an additional fee from the medical carrier to coordinate the data.

**D. COBRA/FSA**

1. A summary of the fixed cost for COBRA/FSA is as follows:

	COBRA	FSA	Total
Continuation	\$2,508	\$4,569	\$ 7,077
Discovery Benefits	\$3,511	\$3,364	\$ 6,875
NEO	\$5,216	\$4,841	\$10,057

2. NEO also quoted a COBRA plan that has a cost of \$2,400 plus \$16 multiplied by the number of notices and \$3 per initial notice and \$3 for each HIPAA notification.
3. All quoting carriers would retain the 2% load that is included in the COBRA rates.
4. Consideration should be given to obtaining a quote for COBRA administration from the chosen medical carrier.

Willis

- E. Wellness
1. Each of the wellness carriers provided a variety of different aspects and services in their quotations.
2. A summary of some basic services is as follows (assumes 100% participation):
- |                             |          |                  |           |          |
|-----------------------------|----------|------------------|-----------|----------|
|                             | Vivarae  | Preventure       | Principal | Trotter  |
| Cost                        | \$12,000 | \$55,000         | \$19,780  | \$42,957 |
| Start-Up                    | \$2,500  | \$3,900          | \$ 3,500  | No       |
| Biometric                   | \$59.95  | \$45/\$51        | \$18,315  | \$59     |
| Telephonic Coaching         | \$7,800  | Included         | \$49,950  | Included |
| Face-to-Face Coaching       | No       | \$745 four hours | Included  | Included |
| Health Risk Assessment      | Included | Included         | Included  | Included |
| Internet Portal             | Included | Included         | Included  | Included |
| Multi-Year Commitment       | 3 Years  | 3 Years          | 1 Year    | 2 Years  |
| Total Estimated Cost Year 1 | \$42,263 | \$73,885         | \$91,545  | \$62,604 |
3. The Vivarae quote is a continuous program that includes HRA, biometric screening, portal access, inbound coaching (employees can call a health coach), activities/challenges managed by Vivarae, rewards tracking and reporting. With these services, the estimated annual cost based on your current population is \$42,263.
4. Vivarae also is offering a lower cost alternative that includes only HRA, biometric screenings, a web portal and coaching. It would exclude any continuous activities, challenges, rewards tracking, etc. The estimated annual cost of this is \$38,053.
5. Trotter can offer HRA, internet portal and a single telephonic coaching session in year 1 for \$49 per employee, or \$18,317 based on your current population. Year 2 would then add more services at the cost shown above of \$129 per participant plus the cost of biometric screenings, or \$62,604.
6. With all of the various options/capabilities of the wellness vendors, we suggest you interview the carrier(s) of interest to custom design the program that is desired.

After discussion of the pros and cons of switching to CEBCO Mr. Bauer stated that he would have to be sold to change and at this time has not been sold. The board agreed. Discussion was had in regards to the MedBen insurance provider through Fisher Titus Medical Center. There is a seminar coming up on February 26, 2013 at Fisher Titus that the board will attend with Doug Brown. Suggested funding rating should be 7%. A resolution will be prepared to set rates to increase 7%.

At 2:20 p.m. Joe Hintz moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on February 7, 2013.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 2:20 p.m.

Signatures on File