

REGULAR SESSION

TUESDAY

JUNE 16, 2020

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose and Bruce Wilde. Joe Hintz via phone.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the June 2, 2020 and June 4, 2020 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the June 2, 2020 and June 4, 2020 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

20-155

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches #298978 and authorize the Huron County Auditor to make the necessary warrant;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose thought we should send a letter to each Elected Official/Department and ask them to provide a list of all items that are reimbursable for COVID 19.

Mr. Boose would like to check with EMA to see why they are receiving the Norwalk reflector. Also, we have purchased a lot of IT and maintenance support for them. He would like to try to get reimbursed if it is COVID related.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

**Huron County
Claims Register for Payment Batches**

Warrant Dates: 6/18/2020 to 6/18/2020				Warrant Dates: 6/18/2020 to 6/18/2020			
Payment Type: All				Payment Type: 298978			
Funds: 001 to 950				Payment Dates: 298978 to 298978			
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
Department: Commissioners							
Fund: 01 - General Fund							
06/18/2020	Prescott Water	298978	2020-002061	Water	\$29.50		
Account 001.001.00475 (Other Expenses) Total:					\$29.50		
Department Commissioners Total:					\$29.50		
Department: Treasurer							
Fund: 01 - General Fund							
06/18/2020	Water	298978	2020-002041	water printer cartridges, pens	\$168.55		
Account 001.005.00175 (Supplies) Total:					\$168.55		
Department Treasurer Total:					\$168.55		
Department: Common Pleas							
Fund: 01 - General Fund							
06/18/2020	Compass Pines	298978	2020-002161	Carbon Blue/Gray Filter	\$219.80		
Account 001.008.00175 (Supplies) Total:					\$219.80		
Department: Criminal Justice							
06/18/2020	Matthew Bender & Co Inc	298978	2020-002017	OH Family & Elder Law Handbook	\$165.10		
06/18/2020	Casey Mulligan Law	298978	2020-002011	Casey Mulligan Law 6/1-6/22/2020	\$531.12		
Account 001.008.00200 (Equipment) Total:					\$696.22		
06/18/2020	Prescott Water	298978	2020-002061	Water for Janors	\$23.45		
06/18/2020	Sakuma IGA	298978	2020-002061	Refinements for Janors	\$14.37		
Account 001.008.00339 (Lodging & Meals) Total:					\$37.82		
Department Criminal Justice Total:					\$733.29		
Department: Common Pleas							
Fund: 01 - General Fund							
06/18/2020	Reinhardt/Surgical Masks	298978	2020-002081	Reinhardt/Surgical Masks	\$255.53		
Account 001.008.00475 (Other Expenses) Total:					\$255.53		
Department Common Pleas Total:					\$255.53		
Department: Adult Probation							
Fund: 01 - General Fund							
06/18/2020	Effective Ws, LLC	298978	2020-002314	HP Tower (2)	\$84.00		
06/18/2020	Crescent.com	298978	2020-002317	Fidell Trustworthy-Crescent Board Easier	\$75.34		
06/18/2020	Effective Ws, LLC	298978	2020-002311	HP Minitel Tower Pouch	\$155.94		
Account 001.010.00175 (Supplies) Total:					\$315.28		

Claims Register for Payment Batches

[illegible]

Claims Register for Payment Batches

Warrant Date	Client	PO # Line #	Line Description	Batch ID	Amount
09/10/2020	New County Transfer Station	289878	Tires-Jal		\$367.82
Account 001.020.00520 (Trash) Total:					\$11,860.72
Department: Sheriff					
09/10/2020	Penny Flowers Inc.	289878	Postage Return Ink		\$75.89
Account 001.023.00175 (Supplies) Total:					\$75.89
09/10/2020	New Direction Design & Marketing LLC	289878	Embroidery on Uniform Notelike		\$68.50
Account 001.020.00520 (Equipment) Total:					\$68.50
09/10/2020	Fisher Audio Partners	289878	Trip Exact Fit Beam		\$44.38
09/10/2020	Fisher Audio Partners	289878	Interest for Road		\$238.94
09/10/2020	Time Warner Cable Northwest	289878	Internet Service 06-07/11/20		\$6.23
09/10/2020	Fisher Audio Partners	289878	Oil filter		\$6.23
09/10/2020	Fisher Audio Parts	289878	Dish Brake Rotor		\$100.64
09/10/2020	Philly Auto Sales	289878	Postage Return Labels 02/26-05/20/20		\$17.53
09/10/2020	Shoreline Sound Systems Contract Financial Services	289878	Rod Coat Copier Lease 09/16-07/11/20		\$60.36
09/10/2020	MT Business Technologies	289878	Desktop Computer Lease 06/01-05/20/20		\$1,135.72
Account 001.023.00275 (Contract Repairs) Total:					\$1,270.21
Department: Sheriff Total:					
09/10/2020	Oxiglen.com	289878	Toner, Adhesive & Ctlc Erasers		\$109.88
Account 001.004.00175 (Supplies) Total:					\$109.88
Department: Recorder					
Account 001.004.00175 (Supplies) Total:					\$109.88
Department: Disaster Service					
09/10/2020	New Bank	289878	Fuel EMA vehicles May 20		\$197.34
Account 001.026.00250 (Fuel) Total:					\$197.34
09/10/2020	Newbank Community/SNCB	289878	Post Office		\$48.08
09/10/2020	Norwalk Reflector	289878	Supplies office kitchen duct tape		\$34.35
Account 001.026.00175 (Other Expenses) Total:					\$133.42
Department: Disaster Service Total:					
Department: Mechanic					
09/10/2020	Fisher Audio Parts	289878	Tire Pressure Monitor		\$29.92
09/10/2020	Fisher Audio Parts	289878	Bump Treads and Tire Valve Goggles		\$29.13

consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, the Huron County Board of Commissioners is requesting its share of funds from the County Coronavirus Relief Distribution Fund; and, therefore be it

RESOLVED by the Huron County Board of Commissioners affirms that all funds received from the County Coronavirus Relief Distribution Fund pursuant to H.B. 481 be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Huron County's most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. And be it further

RESOLVED by the Huron County Board of Commissioners that the Huron County Administrator take the following actions and all other necessary actions to remain in compliance with H.B. 481:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the county's local coronavirus relief fund to the county coronavirus relief distribution fund;
- (2) On or before December 28, 2020, pay the balance of any money in the county's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under H.B. 481 to the Director of the Ohio Office of Budget and Management as requested.

RESOLVED, that the Clerk to the Board is hereby authorized and instructed to transmit a certified copy of this resolution to the county auditor and to the Director of the Ohio Office of Budget and Management. and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Joe Hintz seconded the motion.

***Discussion:** Mr. Boose explained this was the resolution we have to send to Ohio Budget Management so we can receive and spend money from HB 481, CARES Act.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

At 9:10 a.m. Public comment – Larry Silcox and John Colvin, Airport Board. Mr. Silcox wanted to address Resolution 20-137, passed by the Board on May 19, 2020. This allowed the Airport to receive \$14,020 from ODOT for Apron B Grant Improvement Phase II. Mr. Silcox explained they still have not received that money from the State. The work was completed in October and the vendor has been more than patient. Since the Airport does not have the money, Mr. Silcox wanted to request a loan of \$14,020. As soon as they receive the grant money they will return it. Mr. Boose asked Mr. Strickler for his input. Mr. Strickler said the Board has the authority to loan them the money, it is a matter if they want to do it or not. If they do, he would suggest doing a basic, minimal loan agreement. Mr. Boose liked the idea of having something in writing. He would like to pass a resolution next Tuesday for this loan. He appreciated the vendor being patient.

Mr. Boose mentioned we had received a couple phone calls from Stephanie Swann with the Detroit FAA. She thinks the Commissioners should apply for the \$30,000 because they are the sponsor. Mr. Boose does not agree. Ms. Swann wanted to make sure the Commissioners were okay with it. She does not want to go through the process if the Commissioners are going to say no. Mr. Strickler suggested submitting a letter to the FAA indicating the Commissioners are fine with it. Ms. Ziemba said she just needs a phone call indicating they are okay with it. Mr. Silcox explained they had submitted to be reimbursed for expenses. There are too many restrictions if they submit to do projects. He will call Ms. Swann about this – he has another issue he would like to discuss with her. He will keep the Board informed.

20-158

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00
SUBMITTED TO THE BOARD JUNE 16, 2020

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Job & Family Services (Children Service Fund 145)

OSupplies Office Chairs for Children Service Employees \$2,159.90
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

*Discussion: Ms. Ziemba read: “Job & Family Services received an allocation from the State called Children’s Services Best Practices. These funds are to be used within our Children’s Services unit to purchase equipment, supplies, training, etc. to enhance our Children’s Service unit and staff. One of the items some of the staff requested from that department was newer office chairs”.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

20-159

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE
GENERAL FUND PROSECUTOR ACCOUNT #006 AND HURON COUNTY
LANDFILL/TRANSFER STATION FUND #500

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM	Dept.	Account	Fund	Amount	TO	Dept	Account	Fund	Amount
	006	00275	001	\$75.92		006	00450	001	\$75.92
	Prosecutor Contract Repairs					Prosecutor Unemployment			
	501	00125	500	\$78.52		501	00450	500	\$78.52
	Landfill/Transfer Station Salaries					Landfill/Transfer Station Unemployment			

and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

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Joe Hintz seconded the motion.

***Discussion:** Mr. Boose thought these were both former employees. Mr. Strickler said they had an employee that worked for them for a couple summers. After that she went to work for St. Paul's, but stayed on with them part time. When COVID hit she was laid off from St. Paul's. The Prosecutor's office told her not to come back when they closed the building. That is why they are only paying \$75.

Ms. Ziemba said as far as she knew, the landfill employee is still employed by the County. He still works at the landfill on Saturday.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

20-160

IN THE MATTER OF APPROVING THE LEASE AGREEMENT BETWEEN THE BOARD OF HURON COUNTY COMMISSIONERS (LESSOR) AND THE STATE OF OHIO, ACTING BY AND THROUGH THE DEPARTMENT OF ADMINISTRATIVE SERVICES (LESSEE), GENERAL SERVICES DIVISION, OFFICE OF REAL ESTATE AND PLANNING

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to lease to the LESSEE the premises located at 12 East Street, Norwalk, Ohio 44857, (hereinafter referred to as the "Premises"); and

WHEREAS, the term of the lease shall be for a term commencing as of June 1, 2020 and ending on June 30, 2021 with the option to renew per the attached lease agreement; and

WHEREAS, during the Initial Term of this Lease, Lessee shall pay an annual base rental of Five Thousand Four Hundred and no/100 (\$5,400.00) in quarterly installments; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the lease agreement as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose clarified this was for Adult Parole. Mr. Wilde pointed out this was a thirteen month lease. Everybody was okay with that.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

**Lease on file*

IN THE MATTER OF TRAVEL

Bruce Wilde moved to approve the following travel request this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

- Pete Welch, Commissioners, to Avon, Ohio for Depositions on June 16 and 18, 2020.
- Pete Welch, Commissioners, to Sandusky, Ohio for Depositions on June 22, 2020.

SIGNINGS

Certification of Categorical Exclusion Project not Subject to §58.5. Ms. Ziemba explained this was a result of opening the CHIP fund to allow for the new short term rent/mortgage/utility/homelessness prevention line.

Bruce Wilde moved to approve signing the Certificate of Categorical Exclusion Project form. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

At 9:30 a.m. Bruce Wilde moved to enter into Executive Session ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action and ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

At 10:08 a.m. Bruce Wilde moved to end into Executive Session ORC 121.22 (G)(3) and (G)(2). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

**No action taken from Executive Sessions ORC 121.22 (G)(3) and (G) (2)*

Old Business

Ms. Ziemba mentioned Board of Elections space. She asked if the Board was going to rethink moving them to the basement. Mr. Boose said not while we are in the middle of dealing with COVID. He agreed they are eventually going to have to discuss Meeting Room A, since they are now holding Commissioner's meetings there. Ms. Ziemba said that was one of the questions BOE asked – whether they will be able to use it for early voting.

Mr. Boose said he would like the Board of Elections to provide an update on their request for funds. Mr. Wilde said he would stop in and speak to Ms. Blevins. He will let her know we want it in writing where BOE thinks the CARES Act will cover their request. Mr. Boose clarified we want it in writing that this is a legitimate reimbursement. However, he really wants them to get the money from the State. He doesn't want to have to use our CARES Act money for this purpose. Mr. Wilde pointed out the State caused the problem, we did not.

Senior service contract. Ms. Ziemba thought they were going to address that later this week. Mr. Strickler said that was his understanding.

Broadband. Mr. Boose said a new bill just passed last week, but he doesn't know what it means.

Cook Road. Mr. Strickler is working on it.

IT Department. Ms. Ziemba just received another email from City of Norwalk wanting to know if this has been addressed any further. Mr. Boose asked her to tell them that, due to COVID-19, the answer is no. He is hoping they will be able to move forward in July. He does not like seeing so many payments for IT consulting work each week in the Claims Schedule.

The only other thing on Ms. Ziemba's list was the RFQ for architects, which she has not worked on yet. The County would like to go out and try to get some quotes from local vendors.

Mr. Boose said we received a letter from ODOT indicating they are going to begin work on the roundabout. There is also a Zoom-type meeting coming up soon.

New Business

Mr. Boose said that WIC wants to set up a mobile unit at JFS to do COVID 19 testing for their clients. Mr. Boose received a voicemail from Pete Schade indicating he had discussed this with Ms. Minor. Ms. Minor informed Mr. Schade that the Commissioners don't want to allow this. Mr. Wilde said that is what he told her. Mr. Boose said that if they can't do it outside in the parking lot, they will have people come into the office for testing. Everyone agreed they would rather have it done outside. Mr. Boose suggested they keep it in the back of the parking lot. This testing is strictly for WIC clients; he does not want people to think it is open to the general public.

Mr. Boose reminded Mr. Strickler to email him the contract for Senior Services.

Mr. Hintz asked the Board for their thoughts regarding funding for HCDC. Mr. Boose suggested funding them for the rest of the year. However, that will take all the money that has been budgeted, so they would not fund Norwalk Economic Development for this year. Mr. Boose thought they have a much better working relationship with HCDC today than what they had six months ago.

Bruce Wilde moved to fund HCDC for the rest of the year and to not fund Norwalk Economic Development for this year. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Bruce Wilde moved to cancel Thursday, June 18, 2020 board meeting. The next meeting will be Tuesday, June 23, 2020. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

At 10:25 a.m. Bruce Wilde moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on June 16, 2020.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:25 a. m.

Signature on File