

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose and Bruce Wilde. Joe Hintz via phone

At 9:20 a.m. Public comment – *none*

20-166

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches #299803 and authorize the Huron County Auditor to make the necessary warrant; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

\*Discussion: Mr. Boose asked if we normally pay ROY bills. Ms. Ziemba stated yes, this is typically on the Claims Schedule.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

Huron County  
Claims Register for Payment Batches

Payment Type: All					Warrant Dates: 7/20/2020 to 7/20/2020		
Warrant Numbers: All					Payment Batches: 299803 to 299803		
Funds: 001 to 950							
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
Fund 001 - General Fund							
Department: Commissioners							
07/20/2020	Voie Zambia	299803	2020-002801	Cell Phone Allowance-June	\$50.00		
Account 001.001.00475 (Other Expenses) Total:					\$50.00		
Department: Treasurer							
07/20/2020	US Bank Equipment Finance	299803	2020-002811	Copier	\$254.09		
Account 001.001.00525 (Contract Services) Total:					\$254.09		
Department: Commissioners Total:							\$304.09
Department: Treasurer							
07/20/2020	MT Business Technologies	299803	2020-000801	Copier lease July 2020	\$156.74		
Account 001.005.00525 (Contract Services) Total:					\$156.74		
Department: Prosecutor							
07/20/2020	US Bank Equipment Finance	299803	2020-000801	Monthly lease, coverage, and freight	\$410.31		
Account 001.005.00200 (Equipment) Total:					\$410.31		
07/20/2020	Vue Bank	299803	2020-001001	Fuel for county vehicle	\$43.92		
07/20/2020	Peacock Water	299803	2020-001001	Cooler Filled & Bottled Water	\$115.60		
Account 001.006.00275 (Contract Repairs) Total:					\$154.42		
Department: Prosecutor Total:							\$564.73
Department: Juvenile							
07/20/2020	US Bank Equipment Finance	299803	2020-000801	Copier Lease 06/12-07/12/20	\$1,658.72		
Account 001.013.00200 (Equipment) Total:					\$1,658.72		
07/20/2020	Thomas P Korte	299803	2020-000801	Psychological Services 6/16-7/17/2020	\$576.93		
Account 001.017.00275 (Child Support) Total:					\$496.70		
07/20/2020	Shah Street LLC	299803	2020-000801	Roof Third Floor Replacement	\$496.70		
07/20/2020	Friends Local LLC	299803	2020-000801	Document Shredding - 1 lg Bin	\$44.00		
Page 1 of 12							
9/20/2025 8:09 AM							
V.3.2							

Claims Register for Payment Batches						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
07/20/2020 Friends Local LLC						
Account 001.013.00475 (Other Expenses) Total:					\$48.00	
Department: Juvenile Total:					\$389.70	
Account 001.017.00175 (Supplies) Total:					\$2,825.35	
07/20/2020 Clerk of Courts						
Account 001.017.00175 (Supplies) Total:					\$168.71	
07/20/2020	Friends Local LLC	299803	2020-001801	Deposit Tickets	\$168.71	
Account 001.017.00275 (Contract Repairs) Total:					\$50.00	
Department: Clerk of Courts Total:					\$168.71	
07/20/2020 Police Muni Court						
Account 001.015.00954 (Network) Total:					\$89.76	
Department: Police Muni Court Total:					\$89.76	
07/20/2020 Building and Grounds						
Account 001.015.00954 (Network) Total:					\$89.76	
Department: Building and Grounds					\$89.76	
07/20/2020	Refrigeration Sales Corporation	299803	2020-002001	Fitters, refrigerant hose	\$351.13	
07/20/2020	NAPA Security	299803	2020-002001	Light Bulbs	\$161.60	
07/20/2020	The Stanley Co	299803	2020-002001	White Disposable Gloves	\$65.02	
07/20/2020	Reed Supply	299803	2020-002001	Truck Rags	\$27.86	
07/20/2020	Reed Supply	299803	2020-002001	Light Bulbs, Feeder Washers	\$15.11	
Account 001.022.00175 (Supplies) Total:					\$1,442.13	
07/20/2020	Reed Supply	299803	2020-002001	Light Bulbs	\$1,442.13	
07/20/2020	Welf Bros Supply Inc	299803	2020-002001	Compressor and Chiller - Treasury Office	\$1,324.48	
07/20/2020	Reed Supply	299803	2020-002001	Refrigerant	\$139.65	
Account 001.022.00275 (Repairs Maintenance) Total:					\$1,811.55	
07/20/2020 R J Jack Protective Systems Inc						
Account 001.022.00275 (Repairs Maintenance) Total:					\$824.00	
07/20/2020	R J Jack Protective Systems Inc	299803	2020-002001	Burglar and Fire Alarm-160 Meter Area	\$824.00	
07/20/2020	Smith's Tree Service LLC	299803	2020-002001	Baker Inspection-160 Meter Area	\$66.25	
Account 001.022.00280 (Service Contract) Total:					\$1,612.25	
07/20/2020	Stephen Hester	299803	2020-002001	Cell Phone Allowance-June	\$45.00	
07/20/2020	Stephen Hester	299803	2020-002001	Cell Phone Allowance-June	\$25.00	
07/20/2020	Stephen Hester	299803	2020-002001	Cell Phone Allowance-June	\$25.00	
07/20/2020	Michael Armstrong	299803	2020-002001	Cell Phone Allowance-June	\$45.00	
Account 001.022.00477 (Other Expenses) Total:					\$140.00	
Account 001.022.00525 (Contract Services) Total:					\$2,325.34	
Account 001.022.00525 (Contract Services) Total:					\$2,325.34	







REGULAR SESSION

TUESDAY

JUNE 30, 2020

WHEREAS, there is a need for an appropriation adjustment; and  
WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM	Dept.	Account	Fund	Amount	TO	Dept	Account	Fund	Amount
	116	00475	115	\$10,000.00		116	00450	115	\$10,000.00
	JFS Public Assistance Other Expenses					JFS Public Assistance Unemployment			

and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Mr. Boose asked if we ever found out the reason for this. Ms. Ziemba said JFS had to do this to meet their 2020 expenses. Mr. Boose pointed out nobody moves money to unemployment unless they have to, although he would like to know why they have \$10,000 in unemployment.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**At 9:30 a.m. Seneca County Ditch meeting**

Huron County attendees: Commissioners Terry Boose, Bruce Wilde, and (via phone) Joe Hintz. Aaron Robinson, Ditch Maintenance Supervisor. Randy Strickler, Assistant Prosecutor. Vickie Ziemba, Administrator/Clerk. Matt Roesch, Norwalk Ohio News.

Seneca County attendees via phone: Commissioners Mike Kerschner, Anthony Paradiso, Shayne Thomas. Nicki Smith, Clerk.

Mr. Robinson explained the reason for the joint ditch meeting. This is the collection for the annual assessments. Ditch 104 will be a collection of 10% and will receive a bottom cleanout this year. Ditch 147 will also be a collection of 10%. This ditch had the bottom cleanout last year and will have some mowing and spraying done this year.

HSJD 20-01

**IN THE MATTER OF MAINTENANCE ASSESSMENT FOR 2020 FOR THE HURON AND SENECA JOINT COUNTY DITCHES MAINTAINED BY THE HURON COUNTY DITCH MAINTENANCE PROGRAM**

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Huron Soil and Water Conservation District administers the Huron County Ditch Maintenance Program by agreement with the Board of Huron County Commissioners and the Huron County Engineer; and

WHEREAS, the 2020 Ditch Maintenance Inspection Report indicates certain work needed to maintain the ditches on the maintenance program; and

**REGULAR SESSION**

**TUESDAY**

**JUNE 30, 2020**

**WHEREAS**, the Huron Soil and Water Conservation District has recommended to the Joint Board of Huron County and Seneca County Commissioners that the following assessments be collected to fund maintenance work needed in 2020:

Setchel-Turner #104 (11-920) .....	10%	
Stacklin-Stockmaster #108 (11-780) .....	10%	
Megginson Creek #147 (11-970) .....	10%	now therefore

**BE IT RESOLVED**, that the Joint Board of Huron and Seneca County Commissioners are in agreement with these provisions and that these assessments be certified to the Huron and Seneca County Auditors to be collected on the 2020 property taxes; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Joint Boards of Commissioners of the Counties of Huron and Seneca, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Shayne Thomas seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye - Terry Boose	Aye - Mike Kerschner
Aye - Joe Hintz	Aye - Anthony Paradiso
Aye - Bruce Wilde	Aye - Shayne Thomas

***\*Report on file***

Mr. Robinson explained the ditch assessment for Huron County. He is happy with the way the ditches are looking. If approved, this year he will only be collecting \$75,883, which is down quite a bit from past years. The ditch balances are reaching the 20% mark. One-third of the ditches will only receive the state minimum assessment this year. Mr. Robinson is happy with the finances and the way things are going.

20-171

**IN THE MATTER OF MAINTENANCE ASSESSMENT FOR 2020 FOR THE HURON COUNTY  
DITCHES MAINTAINED BY THE HURON COUNTY DITCH MAINTENANCE PROGRAM**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Huron Soil and Water Conservation District administers the Huron County Ditch Maintenance Program by agreement with the Board of Huron County Commissioners and the Huron County Engineer; and

**WHEREAS**, the 2020 Ditch Maintenance Inspection Report indicates certain work needed to maintain the ditches on the maintenance program; and

**WHEREAS**, the Huron Soil and Water Conservation District has recommended to the Board of Huron County Commissioners that the attached assessments be collected to fund maintenance work needed in 2020; now therefore

**BE IT RESOLVED**, that the Board of Huron Commissioners are in agreement with these provisions and that these assessments be certified to the Huron County Auditors to be collected on the 2020 property taxes; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

***\*Report on file.***

20-169

**IN THE MATTER OF ESTABLISHMENT OF A NEW FUND TO BE KNOWN AS THE CENTRAL COORDINATION GRANT FUND #121**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, a new fund needs to be established;

now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby authorizes the Huron County Auditor to create a new fund to be known as the Central Coordination Grant Fund #121;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Mr. Boose asked if this was for the CARES Act. Ms. Ziemba said it was not, it was for Board of DD. They receive a small grant which had previously been comingled with another funds. Grant monies have to have their own special fund, so they are correcting it this year. Their budget starts July 1.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

20-170

**IN THE MATTER OF APPROPRIATING FUNDS IN THE CENTRAL COORDINATION GRANT FUND #121**

Bruce Wilde moved the following resolution:

**WHEREAS**, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources for the Central Coordination Grant Fund #121 in the amount of \$3,000.00; and

**WHEREAS**, it is the desire of this Board of Huron County Commissioners to appropriate these funds to the Central Coordination Grant Fund #121;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the appropriation as follows:

TO: 121-00475-121 Other Expenses \$3,000.00 and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Auditor and the department requesting the appropriation;  
and further

**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

**SIGNINGS**

*Bruce Wilde moved to approve signing a letter to ODOT District 3 stating their objections to the roundabout at the intersection of US Rte. 20 and State Rte. 601. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

REGULAR SESSION

TUESDAY

JUNE 30, 2020

*Aye – Terry Boose*  
*Aye – Joe Hintz*  
*Aye – Bruce Wilde*

June 30, 2020

ODOT District 3  
906 Clark Ave.  
Ashland, Ohio 44805

RE: Roundabout at the intersection of US Rte. 20 and State Rte. 601

Dear ODOT District 3:

The Huron County Commissioners strongly oppose the roundabout at the intersection of US Rte. 20 and State Rte. 601. ODOT’s proposed roundabout is not well suited for heavy truck, agricultural and construction vehicles. It is not designed to accommodate high volumes of traffic along with there being no priority to emergency vehicles because a roundabout gives equal treatment to every approach.


Truck drivers on US Rte. 20 will have a hard time maneuvering through this roundabout causing them to “lay down” their truck in the roundabout making a traffic hindrance for both routes until the mess is cleaned up. “Yield Confusion” often increase property damage crashes due to confusion about yielding upon entry and exact vehicle path for each turning movement.

We are concerned about the safety of the motoring public and the safety of our law enforcement professionals that patrol our roads.

Thank you,

HURON COUNTY BOARD OF COMMISSIONERS  
Terry Boose, Joe Hintz, Bruce Wilde

Ms. Ziemba stated the Board received a letter from North Point Educational Service Center requesting a renewal of their rental agreement for an additional two years.



4918 Milan Road  
Sandusky, OH 44870  
419-627-3900  
Fax: 419-627-3999  
[www.npesc.org](http://www.npesc.org)

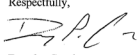
June 18, 2020

Huron County Commissioners  
180 Milan Ave.  
Norwalk, Ohio 44857

Dear Commissioners,

Under item 2 of the current Building Occupancy and Maintenance Agreement with the Board of Huron County Commissioners expiring on June 30, 2020, North Point ESC is requesting a renewal for an additional two years.

Respectfully,



Douglas Crooks  
Superintendent

RECEIVED  
JUN 22 2020  
HURON COUNTY COMMISSIONERS

Alternative Learning Center  
4421 Galloway Road  
Sandusky, OH 44870  
419-627-3900  
Fax: 419-627-3995

Norwalk Office  
180 Milan Ave., Suite 6  
Norwalk, OH 44857  
419-627-3900  
Fax: 419-627-3998

Graytown Building  
1661 N. Waller Street, P.O. Box 6  
Graytown, OH 43432  
419-627-3900  
Fax: 419-627-3997

***Bruce Wilde moved to renew the lease to North Point Educational Service Center for two years. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***



*Aye – Terry Boose*

*Aye – Joe Hintz*

*Aye – Bruce Wilde*

**Old Business**

Board of Elections. Ms. Ziemba informed the Board that Ms. Blevins had asked if the BOE would be able to use Meeting Room A for early voting. Mr. Boose said it was the Board's intention to allow the use of Meeting Room A for early voting but BOE should have a backup plan. Things are still very uncertain.

**At 10:10 a.m. Crawford County Ditch meeting.**

Huron County attendees: Commissioners Terry Boose, Bruce Wilde, and (via phone) Joe Hintz. Aaron Robinson, Ditch Maintenance Supervisor. Randy Strickler, Assistant Prosecutor. Vickie Ziemba, Administrator/Clerk. Matt Roesch, Norwalk Ohio News.

Mr. Robinson explained they have assessments for #500, Coder-Weckter, of 2%. Last year Coder-Weckter was mowed; this year they will do some spraying and seeding. #258, Franklin-Adams, had a 10% assessment. They will do some spraying this year. These assessments will bring the ditch account very close to the 20% allotted by ORC.

Crawford County attendees via phone: Commissioners Tim Ley, Mo Ressallat, and Doug Weisenauer. Kim Young, Clerk.  
HCJD 20-01

**IN THE MATTER OF MAINTENANCE ASSESSMENT FOR 2020 FOR THE HURON AND CRAWFORD JOINT COUNTY DITCHES MAINTAINED BY THE HURON COUNTY DITCH MAINTENANCE PROGRAM**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Huron Soil and Water Conservation District administers the Huron County Ditch Maintenance Program by agreement with the Board of Huron County Commissioners and the Huron County Engineer; and

**WHEREAS**, the 2020 Ditch Maintenance Inspection Report indicates certain work needed to maintain the ditches on the maintenance program; and

**WHEREAS**, the Huron Soil and Water Conservation District has recommended to the Joint Board of Huron County and Crawford County Commissioners that the following assessments be collected to fund maintenance work needed in 2020

Franklin-Adams #258 .....10%

Coder-Weckter #500 ..... 2%

now therefore

**BE IT RESOLVED**, that the Joint Board of Huron and Crawford County Commissioners are in agreement with these provisions and that these assessments be certified to the Huron and Crawford County Auditors to be collected in 2020 property tax collection; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Joint Boards of Commissioners of the Counties of Huron and Crawford, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mo Ressallat seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Aye - Tim Ley

Aye - Mo Ressallat

Aye - Doug Weisenauer

***\*Report on file***

**Old Business continued**

Ms. Ziemba asked if there was any news on the Senior Enrichment Center contract. Mr. Boose said Mr. Beal would like to discuss a Plan B. He would like to come up with options in case something happens to their building. Mr. Boose will sit down and talk to Mr. Beal about this.

**REGULAR SESSION****TUESDAY****JUNE 30, 2020**

Broadband. Mr. Boose would like Ms. Ziemba to schedule Representative Dick Stein to come to a meeting. He would like Mr. Stein to explain the new broadband bill that passed and what the county will need to do to receive money.

Cook Road. Mr. Strickler plans to meet with the Engineer this week to get this finalized.

County IT. Mr. Wilde will set up an advisory meeting next month.

Discussed the mezzanine space that Adult Parole backed out of. Ms. Ziemba asked if the Park Board could use the room they previously used as a meeting room until the area is needed for another purpose. Mr. Boose asked if they had to move back in or if they could just use it when they needed it. Mr. Welch did not think the space had ever been given to them permanently. They had been allowed to use it, but there was no long term agreement.

Mr. Boose questioned what the Park Board has control of as far as County parks. He thought it was just Land Lab and Veterans. Mr. Welch said that was his understanding. The problem is, they don't have any funds to do anything. Mr. Strickler said they do have some funds, but they are limited. Mr. Boose had a constituent question the Land Lab. Nothing has been done to it in a long time. It looks like there are people back there partying and leaving trash. Mr. Boose would like to schedule a Park Board member to come to a meeting to discuss how they maintain the county parks, and in particular the Land Lab.

Mr. Welch said he has asked a company called Wildlife Removal for a quote to remove the groundhogs at Shady Lane.

**Assistant Prosecutor report** – none

**Commissioner Hintz report** – none

**Commissioner Wilde report**

Board of Elections letter. Mr. Wilde had asked them to show him where in the CARES Act it says they would be taken care of as far as the funds for the four employees. They came back and said it was under "Other". Ms. Ziemba explained they listened to the webinar and thought they would fall under the category of "substantially dedicated to COVID", which listed Sheriff, medical, etc. Mr. Boose said that is one of the things he would like to talk about at the Elected Officials and Department Heads meeting today. The Commissioners are not going to do all the research for these departments and are not their legal counsel. One of the things Ms. Blevins must have missed is they said everything has to be documented and they have to be able to say where in the CARES Act it says it can be done.

Mr. Wilde spoke to Mr. Minor about electrical for the generators. Mr. Minor has already reached out to Mr. Smith at RKS. The three of them will try to get things going. Mr. Boose asked if they knew where we want to use him. Mr. Wilde said he understands it is the Board of Elections offices. Mr. Boose said not all of Board of Elections, just the part that is mandated they have backup. Mr. Wilde said we also want it for the Commissioner's office. Mr. Minor noted this included the servers and to make sure the internet was maintained. Mr. Boose said if they cover more we will do more, but we don't know what they will cover. He said we do understand there are some control boxes or circuit boxes that will need to be updated. Mr. Wilde said we are going to get a time and material NTE amount. He would like to do this soon so we don't have any issue come election time.

Landbank had a work session yesterday at 2:00 p.m. There were only two properties that did not receive any bids. Mr. Boose thinks the initial properties are going to be totally different than once they really get into the land bank and get it up and running. Mr. Wilde said they are still looking for one more member. They are looking for a realtor. Mr. Boose suggested they try the Firelands Realtor's Association.

**Commissioner Boose report**

Mr. Boose attended the Board of Revision meeting for Mr. Wilde. They heard testimony from someone explaining why they think their property is overvalued. The Board of Revision is going to have the Real Estate Assessor take another look and come back with a recommendation. They should be voting on that recommendation at the next meeting.

Mr. Boose met with Firelands Forward last week. They are all about moving forward and will start the hiring process soon.

**Pete Welch, SWMD.** Mr. Welch informed the Board they have sold the roll off truck from the Transfer Station. They put it on GovDeals for \$49,000. It sold for \$88,480. They have received a grant to purchase a new truck, which requires a match amount. They are able to satisfy the match amount, plus more. Unfortunately, the new truck is still in Wisconsin.

REGULAR SESSION

TUESDAY

JUNE 30, 2020

**At 10:38 a.m. Bruce Wilde moved to enter into Executive Session ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

*Aye – Terry Boose*

*Aye – Joe Hintz*

*Aye – Bruce Wilde*

**At 11:00 a.m. Bruce Wilde moved to End Executive Session ORC 121.22 (G)(3). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

*Aye – Terry Boose*

*Aye – Joe Hintz*

*Aye – Bruce Wilde*

***\*No action taken from Executive Session ORC 121.22 (G)(3)***

**At 11:01 a.m.** the board recessed until noon.

**At 12:00 p.m. the board resumed regular session for the Elected Officials and Department Heads meeting to discuss the CARES Act money.** The following were in attendance: Commissioner Terry Boose; Commissioner Bruce Wilde; Commissioner Joe Hintz (via telephone); Administrator Vickie Ziemba; Susan Hazel, Clerk of Courts; Kathleen Schaffer, Treasurer; Cecilia Blevins, Board of Elections; Jim Sitterly, Prosecutor; Randal Strickler, Assistant Prosecutor; Matt Raymond, Veteran's Services; Lenora Minor, JFS Director; Art Mead, EMA; Jan Tkach, Records; Christopher Mushett, Juvenile Court Administrator; Allyn Schnellinger; Board of DD; Pete Welch, Buildings & Grounds/SWMD; Roland Tkach, Auditor; Steve Minor, Maintenance Supervisor; Sheriff Todd Corbin; Mary Jackson, Public Defender's; and Matt Roche, Norwalk Ohio News.

Mr. Boose explained they had called everybody together to discuss the CARES Act money. The recent webinar did not provide much new information. They still don't know what is covered. What they do know is it can be used for sanitation or PPE items - as long as they haven't already been paid for or partially paid for by another grant. As he understands it the reimbursement is 100%. Mr. Strickler pointed out items also have to be above and beyond what was budgeted for. Mr. Boose stated there are three criteria. Ms. Ziemba read: "*it has to be a necessary expenditure incurred due to the public health emergency with respect to the coronavirus disease 2019; two – they were not accounted for in a budget most recently approved as of March 27; and three – were incurred during the period that begins March 1, 2020 and ends December 30, 2020*".

Mr. Boose said the Commissioners would like to set a budget for this money. They would like the obvious expenses from each department fairly soon. Everything that is submitted needs some type of documentation as to why it fits the CARES Act. Mr. Boose said they are 90% sure this money can be used to pick up the 25% not covered by FEMA, which is unusual. However, things are changing daily.

Mr. Boose explained the County has to abide by federal and state guidelines for the use of this money. The CARES Act only deals with \$350,000,000 of the available funds. The rest is being set aside to be used by the end of the year. Mr. Boose said the one thing the State is pushing is the money cannot be used as a replacement of revenue. Any local government that wishes to use the money must send a resolution to the Auditor. The County Commissioners have already done that. Money that has not been spent by mid-October will be redistributed. Anything not spent by December 28 has to go back to the State. However, the money cannot be used to replace lost revenue.

Mr. Boose asked Mr. Tkach how much money the County had received. Mr. Tkach said the County's share of the first distribution is \$659,913.12. Mr. Boose thought that was a lot of money for the restricted uses available. For instance, we don't know if we can use the funds for just General Fund offices, or if it is also for Special Funds. Mr. Schnellinger said they were told this morning that it does include them. However, he doesn't have anything official. Mr. Boose asked him to have his association put something in writing to clarify that. There is plenty of money, but Mr. Boose didn't want to submit something that doesn't qualify. Mr. Tkach said the information he has is it can be used for everything within government, both inside and outside the General Fund. He noted he has received a letter stating the State of Ohio will be doing an audit through the Auditor of State. They are not allowing independent public accountants. He stressed that everything they do *will* be audited by the State of Ohio. Mr. Boose said that was why everything has to be documented.

Mr. Boose continued. One of the things that is really going to be hard to ask for is any money for payroll. You have to really be able to prove it is Covid-related.

**REGULAR SESSION**

**TUESDAY**

**JUNE 30, 2020**

Mr. Boose explained there is another use for the money. It is not well defined, but the County can use it for grants for businesses. Each City and Village will receive their own funds and can also give grants. Mr. Boose thought it was possible to work with them to increase the amount of the grants. However, there are restrictions and a business may not receive more than one grant. The Board is scheduled to meet with the Cities and Villages this afternoon.

Discussion on other uses for the funds. Mr. Boose explained they will need to know where in the CARES Act a use is approved. He stressed they are counting on each department to listen to their organizations.

Mr. Boose said one question he is sure would be asked - will the Commissioners put the money back into our budget? As of right now, the answer is no. With the cuts we will be seeing in the next year or two, the Board is asking everyone to conserve as much as possible. The less everybody encumbers at the end of the year the better shape the County will be in. However, if at the end of the year a department is short and needs to buy something, the Board understands. However, Mr. Boose didn't expect anything to happen. He said one of the best things about Huron County is the way everybody works together. The Departments don't overspend and the rollover every year is awesome.

Ms. Hazel said one thing she noted was that it had to be an expense over budget. Mr. Boose cautioned her to be careful. He said it can't be something you already budgeted for this year. Ms. Hazel then asked if it was necessary to submit everything to the Commissioners. She said they had already submitted and identified Covid-related purchases to the Auditor. Ms. Ziemba said they would need to submit everything with a copy of invoices. Mr. Tkach explained everyone must submit and plead their own case. However, he would be able to provide all departments with the information that has already been submitted. He reminded them that every penny would be audited. Mr. Boose thought if they had purchases that didn't fit a particular category, the more documentation the better. He said this is where the individual organizations should be involved in providing confirmation that expenses qualify.

Ms. Hazel asked about the purchases they had made through EMA. Mr. Mead told her they would be able to reimburse her 75% through FEMA. She clarified that they should not submit any of those expenses.

Mr. Schnellinger asked about an employee that was off on FMLA. Discussion on reimbursable expenses. Mr. Boose said it was confusing and they were going to try to get answers from OBM.

Mr. Raymond asked if the Veteran's Service organizations would be able to apply for the grants due to their closings and lost revenues. Mr. Boose said not for lost revenue. Grants can only go to people who have losses that are Covid related. Mr. Raymond pointed out the closing of a post was all Covid related, they had to close. Mr. Boose said they would have to look at it.

Mr. Boose suggested the departments get information to Ms. Ziemba as soon as possible. If their individual organizations suggest certain uses, that is fine too. The Commissioners are open to how it is used, as long as there is support for that use.

**At 1:00 p.m.** the board recessed.

**At 1:30 p.m. the board resumed regular session with the Cities and Villages to discuss the CARES ACT.**

Those attending were: Commissioner Terry Boose; Commissioner Bruce Wilde; Commissioner Joe Hintz (via telephone); Administrator Vickie Ziemba; Shawn Pickworth, New London Administrator; Melissa Fries-Seip, Monroeville Mayor; Courtney Evans, City of Bellevue; Patrick S. Smith, City of Bellevue; Virgil Giles, Greenwich Administrator; James Pomerich, Willard Administrator; Roland Tkach, Auditor.

Mr. Boose asked if anyone had an opportunity to watch the webinar last week. Ms. Ziemba explained it had been presented by Ohio Budget Management. Mr. Boose said the webinar had discussed what CARES Act money could be used for, but had been pretty generic. They had not been able to answer a lot of questions afterwards. However, there had been some good information available. He suggested the OBM website would be a good place to go for updates. Things are changing regularly, and they are supposed to be updating the FAQ's with information as they receive it.

Mr. Boose explained that CARES Act expenditures have to fit three criteria: they have to be Covid related; have to be something that wasn't budgeted for; and had to be incurred between March 1, 2020 and December 30, 2020. He said it actually had to be expended, it can't be encumbered. The CARES Act provides 100% reimbursement, as opposed to FEMA, which is 75%. A couple categories are easy - PPE, any sanitizer, anything for cleaning. One of the most difficult things is payroll - you have to really be able to narrow it down and prove it was because of Covid. Also, the money cannot be used as revenue replacement. Mr. Boose said they already have 12 questions as to what is considered legitimate expenditures.

There was a question regarding payroll. An employee's spouse tested positive, so the employee has to be quarantined for 14 days. Can they use CARES money for their payroll? Mr. Wilde specified they were not out on the new FMLA. Ms. Ziemba thought the only thing that would qualify is if they are out on the new FMLA. They cannot reimburse for administrative leave, or for employee salary who is working from home. Mr. Boose said if there is any unemployment due to Covid, that would be reimbursable.

Mr. Boose said that Mr. Tkach had stressed that everything is going to be audited. They suggested in the webinar that you have documentation for everything. You have to explain why you think you can use this money for that purpose.

Mr. Boose said another way the money can be used is to give grants to businesses. These are grants, not loans – up to \$10,000. This comes with its own restrictions. It can't be used if money was received from another grant. Someone asked if this included SBA. It does. Mr. Boose thought businesses would be eligible to receive money due to lost revenue. They are also trying to clarify if the County and a city/village can both give CARES money to the same business. He did not think so. But some counties are pooling their money with cities and villages. He gave an example. If a village only has \$10,000 available to give, but has four businesses they would like to give to, each business would only receive \$2,500. However, if they pool with the County, they may be in a position to give each business \$10,000. The County is working on an application process, which Mr. Boose would like to keep as simple as possible. If a city or village is interested in pooling, they need to be part of creating that application. If everybody is going to pool their money then everybody needs a seat at the table as to how it will be done. He said the more businesses we can help the more money we will see in the future.

There was discussion regarding purchasing cleaning supplies for the rest of the year. Mr. Boose thought it was a legitimate expense if everyone wanted to be prepared in case we get hit again. He reminded them they will need to have invoices showing it was purchased. He cautioned them to be careful of the many scams that are out there.

Mr. Boose then noted that after October 15 there will be more money coming in. He thought if everything had been reimbursed it could be given as grant money. The County is not going to be offended if they want to do their own grant program. We are just trying to figure out how to get the most amount of money out to the most amount of people.

There was a question about an employee whose only job is sanitizing and whether that would be considered a Covid-related expense. Ms. Ziemba said it was not. She explained if they are already a current employee that did not qualify. The speaker said if you had hired someone part-time, for a position that had not been budgeted for? Ms. Ziemba thought that would qualify, since they were hired specifically due to Covid.

Ms. Ziemba asked Mr. Tkach about the audit. Mr. Tkach said it would be a single grant audit. Ms. Ziemba said each entity is responsible for their expenses. Mr. Boose said that everybody that does a resolution saying they want the money, each one of those will be audited. Mr. Tkach agreed, saying it was just like a federal audit. There was a question as to if each entity was going to be charged for the audit. Mr. Tkach said it would be just like the federal grants. Mr. Boose asked Mr. Tkach if he pays for an audit when they receive federal grant money. Mr. Tkach said they do. Mr. Boose asked if a village would be charged \$20,000 for an audit when they are receiving \$80,000? Mr. Tkach said they would have to ask the Auditor of State. Mr. Boose thought that would be a good question to add to our list.

It was asked if the State was still sticking to the logic that you have to spend all of the first round money to receive the second round? Mr. Boose thought so, but that is another question that will have to be asked. Mr. Tkach said what he does know is, if an entity has not submitted a resolution by October 15, they are done. Whatever is left over from those that haven't requested money will be distributed to those who have requested it.

Mr. Boose said from the beginning the County knew they had to do something for the businesses. There was RLF money available to give out as loans to businesses. The County started working on that originally, until they learned CARES Act funds could be used for grants. They are now thinking about using the RLF money for businesses that are too big to qualify for CARES money. Mr. Boose thought some of the cities and villages may have RLF funds available also. There was a question about giving money to businesses if they have already accepted a reimbursement. The only way we can give money to a business is if they have not received any money. Mr. Boose said that is what we were originally told, but we are going to get clarification on that. He asked Ms. Ziemba who could ask OBM questions. Ms. Ziemba said cities and villages can register on the OBM website, and then they can ask questions.

Mr. Smith said that they City of Bellevue never stopped paying their employees. He clarified that none of that was reimbursable since it had been budgeted. Mr. Wilde said that was correct.

**REGULAR SESSION**

**TUESDAY**

**JUNE 30, 2020**

**At 2:22 p.m.** Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on June 30, 2020.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:20 a.m. With no further business to come before the Board, the meeting was adjourned at 2:22 p.m.

**Signature on File**