

REGULAR SESSION

THURSDAY

JUNE 6, 2013

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the June 4, 2013 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the June 4, 2013 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

At 9:30 a.m. Public Comment

No public comment.

13-187

Signature Only

IN THE MATTER OF APPROVING A NINETY DAY EMERGENCY NURSING SERVICE AGREEMENT BY AND BETWEEN HURON COUNTY COMMISSIONERS AND FISHER TITUS MEDICAL CENTER

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Huron County Sheriff is in need of nursing services support for the Huron County jail on a temporary basis due to the existence of an emergency; and

WHEREAS, Fisher Titus Medical Center has provided an agreement for temporary nursing services for ninety days as attached hereto; and

WHEREAS, per the recommendation of the Huron County Assistant Prosecutor Item #10 that holds indemnity clauses for both Huron County and Fisher Titus Medical Center is struck from the agreement; and

WHEREAS, the Board of Huron County Commissioners desires to enter into a nursing services agreement with Fisher Titus Medical Center on an emergency temporary basis of ninety days for the Huron County jail with Item #10 struck from the agreement; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the nursing services agreement with Fisher Titus Medical Center with Item #10 indemnity clauses struck from the agreement as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

13-188

IN THE MATTER OF CHANGES FOR THE NON-BARGAINING STAFF AT DEPARTMENT OF JOB AND FAMILY SERVICES

Joe Hintz moved the adoption of the following resolution:

REGULAR SESSION

THURSDAY

JUNE 6, 2013

WHEREAS, the Director of the Huron County Department of Job and Family Services has requested changes for the non-bargaining unit employees of the Huron County Job and Family Services according to the agreement between Huron County Department of Job and Family Services and OCSEA/AFSCME Local 11, AFL-CIO as attached; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the changes for the non-bargaining unit employees of the Huron County Department of Job and Family Services as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

13-189

IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #039 IN THE GENERAL FUND TO FUND # 027

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, fund #027 is in need of funding; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 039-00567-001 health insurance in the amount of \$1,587.60 to the fund #027-00500-001; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the journal entry to the # 027 account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

13-190

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$500.00 SUBMITTED TO THE BOARD JUNE 6, 2013

Joe Hintz moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$500.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Huron County Job & Family Services

Forensic Fluids Laboratories, Inc.	Drug testing kits	\$1,250.00	now therefore
------------------------------------	-------------------	------------	---------------

REGULAR SESSION

THURSDAY

JUNE 6, 2013

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$500.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

13-191

IN THE MATTER OF AUTHORIZING THE HURON COUNTY HUMAN RESOURCE/LOSS PREVENTION DIRECTOR TO HOLD MEMBERSHIP IN THE HURON COUNTY SAFETY COUNCIL

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, Sue Bommer has asked for approval to hold membership in the Huron County Safety Council in the amount of \$100.00; and

WHEREAS, the Board of Huron County Commissioners recognizes that membership in this organization would be beneficial; now therefore

BE IT RESOLVED, that the Huron County Human Resource Director is hereby endorsed for membership in the above listed association; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

13-192

IN THE MATTER OF AWARDING THE BID FOR THE EXTERIOR RESTORATION OF THE OLD JAIL HURON COUNTY JAIL

Joe Hintz moved the adoption of the following resolution:

WHEREAS, bids were let for the exterior restoration of the old jail Huron County jail; and

WHEREAS, bids were received for the above titled project on Thursday, May 23, 2013 at 10:00 a.m. as follows:

CONTRACTOR	BASE BID	ALT #1	Combined bid	
Tussing Builders	\$332,500	No bid	\$385,500	
General Restoration	\$239,300	\$36,000	\$270,800	and

WHEREAS the architect has recommended that the bid be awarded to General Restoration Corporation, 6411 Nicholas Drive, Columbus, Ohio 43235 for the combined bid in the amount of \$270,800.00 with the

REGULAR SESSION

THURSDAY

JUNE 6, 2013

architect's estimate being \$265,000 for base bid and \$45,000.00 for Alternate #1; now therefore

BE IT RESOLVED, that after consideration of the recommendation the Board of Huron County Commissioners hereby awards the bid for the exterior restoration of the old jail Huron County jail to General Restoration Corporation for the combined bid in the amount of \$270,800.00; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code

Tom Dunlap seconded the motion.

Mr. Bauer discussed this project as to the reasons for moving forward with such project. The board felt that they either need to do this project or tear down the old jail and stated that they felt now is the time. Mr. Bauer stated that he has not heard objections to doing the exterior restoration.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

13-193

IN THE MATTER OF GRANTING A REDUCTION ACCORDING TO SECTION 6137.09 OF THE OHIO REVISED CODE (GRANTING REDUCTION) FOR FRANK J. KROMER ON THE RUESS-OLCOT #124 (11-620)

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, the Huron County ditch Maintenance Program has a policy that states the following: “For a 20% reduction in an owners’ maintenance base, the owner must establish a 10’ wide sodded berm (filter strip) on both sides of the ditch and to then maintain the berm annually by mowing and/or spraying”; and

WHEREAS, Frank J. Kromer has established and is maintaining the berms on the Ruess-Olcot #124 (11-620) according to the specifications of the Huron SWCD; and

WHEREAS, on July 5, 1995, the Huron SWCD Board of Supervisors adopted the policy for the establishment of the berms and recommends that the Board of Huron County Commissioners grant the 20% reductions; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby grant a 20% reduction in the maintenance base for the following parcels owned by Frank Kromer:

Ruess-Olcot #124 (11-620)

05-0020-01-009-0000

05-0020-01-010-0000

05-0020-01-009-0200

05-0020-01-009-0100

and further

BE IT RESOLVED, that the clerk to the board certify a copy of this resolution to the Huron County Auditor; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

REGULAR SESSION

THURSDAY

JUNE 6, 2013

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

13-194

IN THE MATTER OF HIRING FOR THE POSITION OF SEASONAL WORKER FOR HURON COUNTY BUILDINGS AND GROUNDS.

Joe Hintz moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Huron County Commissioners to hire a Seasonal Worker for the summer of 2013 for the Huron County Department of Buildings and Grounds, and

WHEREAS, prior approval to fill this position was given to the supervisor of Buildings and Grounds, and

WHEREAS, McKenize Hall was interviewed and deemed qualified to fill this position by the supervisor of Buildings and Grounds; and

WHEREAS, Peter Welch, Supervisor of Buildings and Grounds recommends the hiring of McKenzie Hall as a Seasonal Worker for the Department of Buildings and Grounds effective June 10, 2013;now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the appointment of McKenzie Hall to the above-named position at the rate of 7.85 per hour, and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

IN THE MATTER OF REQUEST FOR LEAVE

Vickie Ziemba/Commissioners/personal time/flex/1:30 p.m. – 4:30 p.m. June 5, 2013.

Christina Norton/EMA/vacation/12:30 p.m. – 4:30 p.m. June 4, 2013.

Al Timbs/Buildings & Grounds/sick/7:00 a.m. 12:00 noon June 10, 2013.

Larry Burdue/Buildings & Grounds/sick/5:00 a.m. July 18, 2013 – 2:00 p.m. July 19, 2013.

OTHER BUSINESS

Tom Dunlap reported on the Data Board meeting and explained the process for the auditor’s office approved software. The software has a \$25,000.00 year maintenance fee. It is structured if you want to be a user, you would have to buy into it for \$1,000.00 a month and the auditor would pick up the balance. Mr. Dunlap explained that it is \$1,000.00 per user per month.

Employee Appreciation dates were reviewed. July 17, 2013/Court House, July 18, 2013/Administration Building, July 19, 2013/ Job & Family Services all are starting at noon. Mr. Hintz would like one of the Commissioners to take food out to the landfill.

Calendar appointments were reviewed. Prevailing Wage/Sandusky, Ohio/ June, 13, 2013 - Valerie Stebel.

At 10:11 a.m. Daivia Kasper, Assistant Prosecutor discussed the proposals for the new accounting system. Ms. Kasper would like to see a competitive process. Mr. Bauer stated that his understanding was that the three packages were not comparable “apples to apples”. Cheryl Nolan explained that there were three companies who came in to do a sales pitch. Ms. Kasper explained that based on this, we can set up

REGULAR SESSION**THURSDAY****JUNE 6, 2013**

criteria and request proposals. Mr. Bauer explained that a concern of Roland Tkach was that one of the companies does not have track record. Ms. Kasper explained that one of the criteria's be references. Mr. Dunlap explained that this has been done, unfortunately there is a timeline. If the commissioners have the auditor's office do competitive bidding it would only push it back two week.

At 10:24 a.m. Gary Bauer left the meeting to travel to Columbus, Ohio for a CCAO board meeting.

At 10:25 a.m. Sue Bommer/HR/LP came before the board in regards to HR issues. Ms. Bommer asked to set up harassment training Ms. Bommer stated that she has a PowerPoint presentation for harassment training. Ms. Bommer explained that an employee was fired years ago regarding harassment, however was reinstated due to the fact that there was no harassment training given. Ms. Bommer would like encouragement for employees to attend. Difficult Employee Training scheduled for October 1, 2013 at 11:00 a.m. Pizza will be provided after the DET Training. Ms. Bommer requested a petty cash fund to supply food/drink for training classes. Daivia Kasper, Assistant prosecutor explained that it can be reimbursed under the travel/training budget, petty cash is not allowed.

Lightening suppression issue was discussed. The cost is \$6,800.00. The inspectors checked if the systems were still working, a couple of claims have been filed for the court house and administration building. If we make the necessary recommendations from the inspector on the claims, if we have another claim it will waive the deductible. The deductible is \$2,500.00 per claim. Sue Bommer explained she is not sure how long the current lightening suppressin will be covered under warranty. Ms. Bommer will get some current hard figures.

Voluntary insurance discussion. Ms. Bommer explained that she received a call from Allstate representative regarding voluntary insurance plans along with Aflac. Allstate would like to offer off-work accident program. It is half the cost and provides higher benefit. Comp Management updates for Workers' Comp. Ms. Bommer stated that she had some good news updates. We are projected to get back a year from now \$70,000.00. Bobbijo stated not to spend this but put it in an insurance fund and earmark. Need to wait for the three surveyed years. We are expected to get a 50% surplus rebate this summer. The surplus is because of good investments.

At 10:47 a.m. the board recessed.

At 11:00 a.m. Regular session resumed.

Dan Frederick, Architect came before the board to report on the fifth floor HCOB project. Mr. Frederick discussed the ceiling tile situation. The contractor brought up the issue if the board would like to put in new tile. The contractor had concern in regards to the way the ceiling tile has been installed. The contractor was concerned as to what the inspector is going to say. It's an existing condition that we are not changing. The inspector only inspects new construction. Main administration room does not have tile, it is drywall. Mr. Dunlap questioned could this have been prevented? Mr. Frederick explained no it could not have been prevented. Mr. Frederick recommended that ceiling tile be put in the administration room, the rest is cosmetic changes. Item tabled.

REGARDING INTERIOR CEILING FINISHES:

1. The following observations were discussed during a June 4 site visit with Eric Hiler of Studer-Obringer, Pete Welch of Huron County and Architect Daniel Frederick.
2. According to the original scope of work reflected on the construction drawings, the existing lay-in acoustical tile ceiling is scheduled to remain "as is". However, the existing ceiling condition is in various states of disrepair. Please consider the following options:
 - a. Rooms 510 and 511 currently do not have a lay-in acoustical tile ceiling but instead have a painted drywall ceiling finish. The proposed new HVAC unit and its related electrical wiring and plumbing rough-in work are most compatible with a lay-in grid and ceiling tile system. Architect recommends the installation of a lay-in grid and acoustical tile ceiling system to match the type of ceiling and lighting used in other adjacent offices. **ADDITIONAL COST \$1,830**
 - b. **OR** consider the removal and replacement all existing ceiling tiles while using the existing metal grid system as the remaining rooms have many existing ceiling tiles which are mismatched, stained, discolored, cracked and otherwise damaged. **ADDITIONAL COST \$6,060 includes ITEM A described above.**
 - c. **OR** consider removal and replacement all existing ceiling tiles and all existing

REGULAR SESSION

THURSDAY

JUNE 6, 2013

metal grid system as the remaining rooms have many damaged tiles and a lay-in grid system that was unprofessionally installed.

ADDITIONAL COST \$10,090 includes ITEMS A and B described above.

Thank you for your consideration of these various Change Order options. Note that Option A is required for the proposed HVAC system. The other options are aesthetic concerns which are best completed at this time if desired. Please let me know which option, if any, is acceptable.

DANIEL FREDERICK ARCHITECTS, LLC

Daniel Frederick, AIA

PROJECT: FIELD REPORT NO:

**5th FLOOR ALTERATIONS, HURON
COUNTY OFFICE BUILDING**

1

DATE: PROJECT NO:

JUNE 5, 2013 201237

The architect recommended the first change order of \$1,830.00. Mr. Frederick discussed the ceiling in the restroom where the samples are taken, placing clips in the tiles; this will be a cost saving item. Mr. Frederick discussed the flooring in a couple of the rooms are pretty rough underneath. Not a cost issue to just put a pad under the carpet. Mr. Hintz questioned if the crack filling was not done right. Mr. Frederick stated that it was not done correctly. Mr. Frederick stated the cost of the pad will offset gluing the carpet. Mr. Frederick stated that if you are going to paint now is the time. Mr. Welch is going to paint with summer help. Mr. Frederick questioned if there is service for phone lines in the offices. Mr. Welch was not sure if there was service and will contact Ohio Telecom to get the services set up.

At 11:26 a.m. Roland Tkach, Auditor came before the board and presented an article in the Farm and Dairy paper in regards to wind farms in Champaign County along with an article in regards to Dog Warden registrations.

At 11:30 a.m. Tom Dunlap moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on June 6, 2013.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:26 a.m.

Signatures on File