

**REGULAR SESSION**

**THURSDAY**

**MARCH 21, 2013**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the March 19, 2013 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the March 19, 2013 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye –Joe Hintz

13-90

**IN THE MATTER OF APPOINTMENT TO THE HURON COUNTY PLANNING COMMISSION**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, Allison Hodson is no longer the Zoning Inspector for the City of Norwalk or representative on the Huron County Planning Commission which leaves a vacancy; and

**WHEREAS**, it is the desire of the Board of Huron County Commissioners to fill this vacancy; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby appoints James Frado who now holds the position of Zoning Inspector for the City of Norwalk to the Huron County Planning Commission to full fill this term effective immediately – December 31, 2014; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye –Joe Hintz

13-91

**IN THE MATTER OF MODIFYING ODOT AGREEMENT NUMBER 25085; FOR THE PROJECT TO INSTALL NEW GUARDRAIL AND REPLACE DEFICIENT GUARDRAIL (HUR CR-GR-FY2014; PID 92957); TO REVISE THE MAXIMUM CONSTRUCTION COST ELIGIBILITY FROM \$300,000.00 TO \$360,000.00 AS APPROVED BY THE COUNTY ENGINEERS ASSOCIATION OF OHIO**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the County Engineer was successful in applying for Federal Funds for the installation of guardrail on a portion of the Huron County roadways; and

**WHEREAS**, pursuant to provisions of Resolution #12-108, the Board of Huron County Commissioners authorized the Huron County Engineer to enter into an agreement with ODOT for the above mentioned improvements; and

**WHEREAS**, the Engineer has the need to modify ODOT Agreement Number 25085 to revise the maximum construction cost eligibility from \$300,000.00 to \$360,000.00 as approved by the County Engineers Association of Ohio; now therefore

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**BE IT RESOLVED**, that the Huron County Board of Commissioners does hereby modify ODOT Agreement Number 25085 to revise the maximum construction cost eligibility from \$300,000.00 to \$360,000.00 as approved by the County Engineers Association of Ohio; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye –Joe Hintz

13-92

**IN THE MATTER OF APPROVING OF A REQUEST FOR PAYMENT ON LETTER OF CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (B-F-12-1BJ-1) SUBMITTED TO THE BOARD MARCH 21, 2013**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC, Inc. & Huron County Development Council for the Board's certification; and

**WHEREAS** the Board has reviewed the request for payment and status of funds report; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye –Joe Hintz

State of Ohio Office of Housing and Community Partnerships Request for Payment and Status of Funds Report						
<b>Section One: Request for Payment</b>			Name and Address of Grantee:			
Submit to: Ohio Department of Development Office of Housing and Community Partnerships P.O. Box 1001 Columbus, Ohio 43216-1001			Huron County Commissioners 180 Milan Avenue Norwalk, OH 44857			
Contact Person/Telephone Number: Nedra Thompson, WSOS-CAC419-332-3556			Community/Nonprofit #: 1-SJ		Date: State Use Only	
FTI Number: 34.6400672			Draw Number:		Voucher #: Warrant #:	
<b>Section Two: Reimbursement of Expenditures</b>						
Grant Number *	Activity Name *	Activity # **	Enter the Housing Site Address (CDBG and HOME Funded Housing Activities Only)	Project Number (State Use Only)	Amount Requested	Approved Activity/Site Address Budget
B-F-12-18J-1	Administration	10			4,100	22,000 17,800
	WSOS Invoice 3840438719					
B-F-12-18J-1	Fair Housing	9			850	2,000 1,340
	WSOS Invoice 38720					
Total Amount of This Draw:					\$4,760	
* NOTE: From the Attachment A of the Grant Agreement						
<b>Section Three: Certification of Reimbursement of Expenditures: Two Authorized Signatures Are Required</b>						
I certify that the Request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) listed and that the amount drawn is proper for payment to the drawee's depository. I also certify that the data reported above is correct and that the amount of the Request for Payment is not in excess of current needs.						
Date: 3/11/13	Signature: <i>[Signature]</i>					Title: <i>[Title]</i>
Date: 3/11/13	Counter Signature: <i>[Signature]</i>					Title: <i>[Title]</i>
State Use Only			Approved: _____ Date: _____			

COPY

Draw

13-93

**IN THE MATTER OF CERTIFYING THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR 2013**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS, BE IT RESOLVED**, by the Board of Huron County Commissioners as per Ohio Revised Code 5705.38, that to provide the current expenditures for expenses during the year ending December 31, 2013 the following sums be and the same are hereby certified, appropriated and set aside for the purposes for which expenditures are to be made for and during said fiscal year 2013 as recorded in the Commissioners Journal (General Funds - \$14,904,677.00; Other Funds \$47,127,678.26; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Tom Dunlap
- Aye – Joe Hintz

**IN THE MATTER OF REQUEST FOR LEAVE**

- Peter Welch/SWMD/sick/10:45 a.m. to 1:30 p.m. March 19, 2013.
- Larry Burdue/B&G/sick/9:00 a.m. to 2:00 p.m. April 12, 2013.
- Larry Burdue/B&G/vacation/5:30 a.m. March 14, 2013 to 2:00 p.m. March 15, 2013.
- Jeff Deeble/B&G/vacation/6:00 a.m. to 2:30 p.m. April 12 & 19, 2013.
- Jeff Deeble/B&G/vacation/6:00 a.m. to 2:30 p.m. April 26 & May 3, 2013.
- Jeff Deeble/B&G/vacation/6:00 a.m. to 2:30 p.m. May 10 & 17, 2013.
- Jeff Deeble/B&G/vacation/6:00 a.m. to 2:30 p.m. May 24 & May 31, 2013.
- Jeff Deeble/B&G/vacation/6:00 a.m. to 2:30 p.m. June 7 & 14, 2013.
- Jeff Deeble/B&G/vacation/6:00 a.m. to 2:30 p.m. June 21 & 28, 2013.
- Darwin Pesnell/B&G/sick/8:00 a.m. to 4:30 p.m. April 4, 2013.
- Darwin Pesnell/B&G/vacation/8:00 a.m. to 4:30 p.m. April 5, 2013.
- Darwin Pesnell/B&G/vacation/8:00 a.m. to 4:30 p.m. April 19, 2013.

**REGULAR SESSION  
OTHER BUSINESS**

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The board discussed the carpet in board office and decided that Pete Welch, Maintenance Supervisor should request estimates for the lobby, Administrator/Clerk's office, Administrative Assistant's office and front office.

Tom Dunlap stated that he is attending the CORSA meeting on Friday, March 22, 2013 and also the CCAO Justice Committee meeting on March 26, 2013.

Joe Hintz presented the carpet cleaning system that he has been researching.

**At 9:33 a.m. the board recessed**

**At 10:00 a.m. regular session resumed**

Roland Tkach, Auditor/License Bureau and Susan Hazel, Clerk of Courts/Title office came before the board in regards to space needs. Mr. Tkach stated that he is just hear to listen to what the Board has to say as he is their renter and the board is the land lord and he does not have enough space. Mr. Bauer asked Mr. Tkach what his best thought is on where he is headed at this point. Mr. Tkach stated that at this point he believes that the best way to serve the people of this county is to move to a new facility on Cleveland Road because he is an independent contractor with the State Ohio and would be with the drivers exam station with better parking, better access and a building that will fully fulfill their needs now and in the future. Mr. Bauer asked how many square feet that he has now and how many square feet would he have there. Mr. Tkach stated that currently office space that he has is 30' by 26' which is 780 sq. ft. and they are looking to move to a facility with 3,000 sq.ft., better restrooms, better parking and easier access. Mr. Tkach further explained why they need more space. Mr. Tkach also presented information on Safe ID which is coming along with the fact that we are going to get new license plates starting April 15, 2013. Lynn Chapin, Auditor's office spoke to the fact of needing 35 parking spaces available. Discussion was had in regards to the county budget was also had. The general fund budget would be losing income from both the License Bureau as they are paying rent at this time and the Title Office as they are not paying rent at this time so funds are transferred to the general fund. If the Title Office moves to a location where they will be paying rent then funds will not be transferred to the general fund. Susan Hazel stated that it makes sense for the License Bureau and Title Office to be together. Further discussion was had and Mr. Tkach stated that what he is looking for at this time is what the county, as the land lord do for him. It was decided that the board would call a special meeting for Thursday, March 28, 2013 to look at property available to build a new facility for the License Bureau and Title Office on the south side of Norwalk to keep these two offices together.

**At 10:41 a.m.** Tom Dunlap moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on March 21, 2013.

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IN THE MATTER OF ADJOURNING**

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The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:41 a.m.

**Signatures on File**