

## SPECIAL SESSION

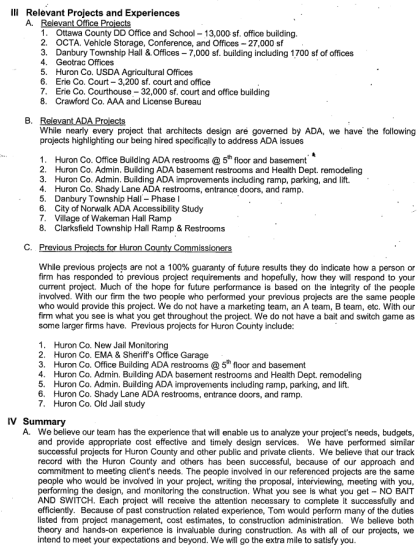
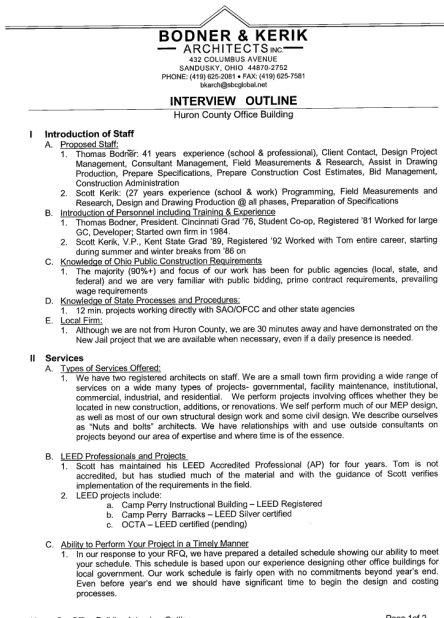
THURSDAY

OCTOBER 31, 2013

The Board of Huron County Commissioners met this date in Special Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

### Bodner & Kerik Architects

Interview for the new building on Shady Lane



#### V QUESTIONS AND ANSWERS

The End

Mr. Bodner explained ninety percent has been focused for public agencies (local, state, and federal) and are very familiar with public bidding, prime contract requirements, and prevailing wage requirements. Mr. Bodner explained in response to the RFQ, they have prepared a detailed schedule showing their ability to meet the schedule.

Mr. Dunlap questioned what is your opinion on the monitoring of the new jail? Mr. Bodner stated he thought it was a pretty good building. Mr. Dunlap questioned the lift and ADA ramp at the Administration Building, what is their opinion on these projects. Mr. Bodner stated because of the funding only certain projects could be completed.

Ms. Hazel questioned what projects had been done in the last five years. Mr. Bodner stated Danbury Township Hall & Offices - 7,000 sf. Building including 1700 sf. of offices and OCTA - Vehicle Storage, Conference and Offices - 27,000 sf.

Mr. Tkach questioned how many full-time employees they have. Mr. Bodner stated two. Mr. Tkach questioned how many projects they are currently working on. Mr. Bodner stated they have some small projects.

Mr. Tkach questioned what the time line would be for the architectural work. Mr. Bodner stated it would be finished by the end of January 2014 and the building would be finished and ready for use at the end of 2014.

### DLZ Architecture-Engineering-Planning-Surveying-Construction

Interview for the new building on Shady Lane

**Mr. Green explained the project for the City of Tallmadge Municipal Building two-story addition at 6,000 sq. ft. with a new entrance. This project is similar to the Shady Lane Project.**

Presentation explained the table of organization. Ms. Wolf discussed the project process **Stages:** Planning, design, and construction occupancy. Ms. Wolf discussed **Phases:** programming, schematic design, design development construction documents bidding, construction, FF&E Occupancy. Ms. Wolf discussed **Activities:** Quantitative and Qualitative Description of project, diagrammatic application of written program to a building form, functionally and technically making it work, actual hard construction of all items in and around building and addition of furnishings and equipment.

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Mr. Green discussed the schedule as being; going to bid in mid-January, construction beginning in April 2014, with occupying the building in November 2014 seems very manageable.

Ms. Chapin questioned can they guarantee good communication between DLZ and the Commissioners'. Mr. Green explained that when they start into design, they will have numerous work sessions with the Commissioners'.

Ms. Chapin questioned the architectural fees. Mr. Green explained there are many different ways architects charge for their professional services; hourly, percentage of construction, some combination of the two, a la carte based on specific phase of service (i.e. schematic design, design development, construction documentation, bidding and negotiation, and construction administration), or a cost per square foot of construction. Mr. Green explained DLZ architectural fees will not include mileage.

Mr. Bauer questioned how the fees are developed. Mr. Green explained developed on the level of **effort** and proposal with actual rates.

Mr. Tkach questioned the feedback. Mr. Green stated that they do not make decisions, they make recommendations. The decisions are made by the owner. Mr. Green stated on a weekly basis a written proposal will be submitted.

**At 10:47 a.m. The board recessed.**

**At 10:57 a.m. special session resumed.**

**Dan Frederick Architects, LLC**

Interview for the new building on Shady Lane

Mr. Frederick presented their background and explained their management.

Mr. Frederick stated his relationship with Richland County goes back twenty years. Mr. Frederick stated he feels that this project will be beneficial for a local area contractor.

Mr. Frederick stated that the government agencies in Erie County they have worked with have been eighteen. Thirteen government agencies in Huron County, all their work is by referrals.

Mr. Frederick stated they will credit the \$5,000 architectural fees if the design for the Senior Center moves forward. Mr. Frederick stated the time frame for bidding, construction and occupancy will be as follows: Bidding in January, construction starting in April, and finish with full occupancy in November 2014.

Mr. Tkach questioned when the soil borings could be performed. Mr. Frederick stated they will be done as soon as possible and done in one day. Mr. Dunlap questioned if the location is a good location. Mr. Frederick stated it's a great location.

Ms. Hazel questioned the heating and cooling system due to other county buildings having problems. Mr. Frederick stated new construction give many options to make sure the heating and cooling systems work properly. Mr. Frederick stated they will place work boxes to help communicate electronically if something is not working properly.

Mr. Bauer stated that this will be reviewed.

**At 11:48 a.m. Tom Dunlap moved to adjourn. Joe Hintz seconded the motion**

**IN THE MATTER OF OPEN SESSION**

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 31, 2013.

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**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:48 a.m.

**Signatures on File**