

REGULAR SESSION

TUESDAY

OCTOBER 8, 2013

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the October 3, 2013 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the October 3, 2013 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

13-332

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY

AUDITOR FOR PAYMENT

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment;now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule C 13-39 authorize the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

CLAIM SCHEDULE

Page: 1

Batch Number: 39

Date:

Reference:

I hereby certify that there are sufficient funds in the Various Appropriation Codes to cover the payment of the following claims.

Howard Thach by MB

Auditor

We hereby approve for payment by the County Auditor the following vouchers as itemized below.

Howard Thach by MB

County Commissioners

Vendor

Amount

PO/Line

Warrant

Account

001-001 AUTO DATA PROCESSING

SUS BANK EQUIPMENT FINANCE

RICHM MP5000 INV 237088935

MT BUSINESS TECHNOLOGIES INC

NETWORK BREAKDOWN INV NMT15435

ISRG INC

ESTATE TAX MAINT/SUPPORT INV 5729

001-003 AUTO DATA PROCESSING

001-008 COMMON PLEAS COURT

SHIPLEYS OFFICE SUPPLY INC

INLCART INV 0191734 ACCT 159-0

MT BUSINESS TECHNOLOGIES INC

RICHM MP4000 CNIN208836M

JAMES W CONWAY

MILEAGE REIMB

JULIE WISE

REIMB-BATTERIES

DEXTER CHANDLER

VERTICAL BLINDS-REIMB

001-008 COMMON PLEAS COURT

001-010 C PLEAS ADULT P

SMARTSIGN

WALL SIGNS ORDER #MDS-58355

001-010 C PLEAS ADULT P

736.05

33645/1

000000

00275

937.50

33645/1

000000

00275

700.00

33645/1

000000

00275

2,373.55

\*\* Total \*\*

41.99

34055/1

000000

00175

377.30

34053/1

000000

00200

100.23

34056/1

000000

00300

26.53

34057/1

000000

00475

111.57

34057/1

000000

00475

657.62

\*\* Total \*\*

53.10

34095/1

000000

00175

53.10

\*\* Total \*\*

Batch Number: 39

Date: 10/10/2013

Reference:

Vendor

Amount

PO/Line

Warrant

Account

001-013 JUVENILE COURT

MARY B GREEN

DEAP INTERPRETING INV 09-26-13

MARY ANN LAMB

CASA TRAINING, MEMBERSHIP FEES REIMB

001-013 JUVENILE COURT

001-014 JUVENILE C PROBATION

TAYLOR BALL

MILEAGE REIMB

STEPHEN MUTCHLER

MILEAGE REIMB

KATHLEEN W FOX

MILEAGE REIMB

001-014 JUVENILE C PROBATION

001-016 PROBATE COURT

OHIO JUDICIAL CONFERENCE

TRAINING REGISTRATION FEE

KATHLEEN H NOFTZ

MILEAGE REIMB

001-016 PROBATE COURT

001-017 CLERK OF COURTS

SANDUSKY NEWSPAPERS INC

HELP WANTED AD INV 390951

001-017 CLERK OF COURTS

001-018 CORONER

FOOS FUNERAL HOME

BODY TRANSPORT 09/18/13

001-018 CORONER

001-019 POLICE & MUNY COURTS

CITY OF NORWALK

CO CHR9 FOR VISITING JUDGES

CITY OF NORWALK

MUNI COURT CHR9 JAN-JUNE

210.00

33431/1

000000

00380

225.00

33434/1

000000

00475

435.00

\*\* Total \*\*

164.41

33435/1

000000

00475

70.06

33435/1

000000

00475

76.28

33435/1

000000

00475

310.75

\*\* Total \*\*

125.00

33442/1

000000

00475

225.43

33442/1

000000

00475

350.43

\*\* Total \*\*

96.36

33910/1

000000

00475

96.36

\*\* Total \*\*

125.00

33873/1

000000

00525

125.00

\*\* Total \*\*

13,066.61

33828/1

000000

00554

34,302.79

33828/1

000000

00554

REGULAR SESSION

TUESDAY

OCTOBER 8, 2013

C L A I M   S C H E D U L E					Page: 3
Batch Number: 39	Date: 10/10/2013	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
NORWALK MUNICIPAL COURT WITNESSES OR JURORS	439.17	33828/1	000000	00554	
001-019 POLICE & MUNY COURTS	47,808.57	* * Total * *			
001-022 BLDG & G-M & OPERATI					
JOHN DEERE FINANCIAL	117.28	33831/1	000000	00175	
PADLOCK TARP, CABLE TIE ACCT	522.46	11113-35130	000000	00526	
OHIO EDISON					
ELECTRIC	72.03	000000	00527		
EXELON CORPORATION					
GAS INV 0011685304					
001-022 BLDG & G-M & OPERATI	711.77	* * Total * *			
001-026 DISASTER SERVICE					
JASON ROBLIN	30.03	33556/1	000000	00200	
FUEL REIMB					
001-026 DISASTER SERVICE	30.03	* * Total * *			
001-027 PUBLIC DEFENDER COMM					
SHIPLEYS OFFICE SUPPLY INC	15.78	33940/1	000000	00175	
RULED PADS, NOTES ACCT 502-0					
001-027 PUBLIC DEFENDER COMM	15.78	* * Total * *			
001-031 CHILDRENS SERVICE					
HURON COUNTY COMMISSIONERS	36,363.64	33626/1	000000	00525	
XFER 031 TO 145 OCT 2013					
001-031 CHILDRENS SERVICE	36,363.64	* * Total * *			
001-032 MECHANIC/GARAGE					
TRACTOR SUPPLY CREDIT PLAN	88.98	33839/1	000000	00175	
PANTS/BURTON ACCT 6035 3012 0010 2182					
JOHN DEERE FINANCIAL	79.99	33839/1	000000	00175	
CHAIN, TARP, WRENCH ACCT 11113-35130					
001-032 MECHANIC/GARAGE	165.97	* * Total * *			
001-036 JAIL OPERATIONS					

C L A I M   S C H E D U L E					Page: 4
Batch Number: 39	Date: 10/10/2013	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
EXELON CORPORATION	339.56		000000	00527	
JAIL GAS INV 0011685304					
001-036 JAIL OPERATIONS	339.56	* * Total * *			
001-040 MISCELLANEOUS					
WIDGEBON DISPUTE RESOLUTION	1,494.30	34018/1	000000	00569	
FACT FINDER FEE/OPBA					
MATTHEW HAWLEY	237.00	33845/1	000000	00570	
INDIGENT/CRB1300260					
HILTZ WIDEMANN ALLTON &	659.00	33845/1	000000	00570	
INDIGENT CR20130302 & DNA201200031					
001-040 MISCELLANEOUS	2,390.30	* * Total * *			
001 GENERAL FUND	92,227.43	* * Total * *			
105 DOG & KENNEL					
105-105 DOG & KENNEL					
JOHN DEERE FINANCIAL	34.70	33877/1	000000	00175	
TARP, ZIP TIES, PAD LOCK, P.B. BLASTER CHAIR, ROPE					
GALL'S INC	93.69	33878/1	000000	00200	
NAME TAGS & TROUSERS					
CELLCO PARTNERSHIP	92.05	33876/1	000000	00275	
WIRELESS SERVICE;ACCT#:842011712-00001					
105-105 DOG & KENNEL	220.44	* * Total * *			
105-999 AUDITOR ASSESSMENT					
SHELBY PRINTING INC	1,525.00	33658/1	000000	00175	
#9/#10 WINDOW ENVELOPES INV 197525					
105-999 AUDITOR ASSESSMENT	1,525.00	* * Total * *			
105 DOG & KENNEL	1,745.44	* * Total * *			
115 PUBLIC ASSISTANCE					
115-115 ADM. & OPERATION					
NORWALK AREA UNITED FUND	333.36	33623/1	000000	00300	
BRIDGES OVER POVERTY TRAINING					
OHIO EDISON	6,034.89	33639/1	000000	00350	
UTILITIES 8/29-9/27/13;ACCT#:110011249304					

C L A I M   S C H E D U L E					Page: 5
Batch Number: 39	Date: 10/10/2013	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
OHIO TELCOM INC	87.82	33639/1	000000	00350	
TOLL FREE CALLS-SEPT 2013					
PABODIE DESIGN STUDIOS LLC	432.00	33640/1	000000	00475	
WEBSITE COMM HOSTING 10/13-9/1	120.00	33640/1	000000	00475	
PERRY PROTECH					
RISO MACHINE REPAIR	150.00	33640/1	000000	00475	
RICOH USA INC					
TONER-4182X (STATE PRINTER)					
115-115 ADM. & OPERATION	7,158.07	* * Total * *			
115-116 SOCIAL SERVICES					
NORWALK AREA UNITED FUND	111.12	33629/1	000000	00300	
BRIDGES OVER POVERTY TRAINING					
CDW GOVERNMENT INC	217.01	33641/1	000000	00475	
ROUTER/SMITH					
FUELMAN	289.97	33641/1	000000	00475	
FUEL-PCSA					
115-116 SOCIAL SERVICES	618.10	* * Total * *			
115 PUBLIC ASSISTANCE	7,776.17	* * Total * *			
117 CHILD SUPPORT ENFORC					
117-117 CHILD SUPPORT ENFORC					
NORWALK AREA UNITED FUND	55.52	33633/1	000000	00300	
BRIDGES OVER POVERTY TRAINING					
117-117 CHILD SUPPORT ENFORC	55.52	* * Total * *			
117 CHILD SUPPORT ENFORC	55.52	* * Total * *			
123 WIA					
123-123 WIA					
AMANDA HEHL	350.00	33613/1	000000	00280	
SS-A HEHL-RENT					
AMBER NICOLE SHAY	100.00	33613/1	000000	00280	
OWIP-EMPLOYMENT RETENTION-A SHAY					
ROBIN BRUTSCHE	150.00	33613/1	000000	00280	
WEP-B BRUTSCHE					
BGSU-HURON	69.76	33614/1	000000	00285	
SS-BOOK FEES-R GUYTON					
BGSU-HURON	169.68	33614/1	000000	00285	
SS-BOOKS-A ABBSHER					

C L A I M   S C H E D U L E					Page: 6
Batch Number: 39	Date: 10/10/2013	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
BGSU-HURON	523.50	33614/1	000000	00285	
SS-BOOKS-B STANG					
123-123 WIA	1,362.94	* * Total * *			
123 WIA	1,362.94	* * Total * *			
124 SPECIAL FUNDS - JPC					
124-124 SPECIAL FUNDS - JPC					
BARRY W VERMEEREN LLC	1,325.73	33444/1	000000	00475	
08/13 MEDIATION SERVICES					
124-124 SPECIAL FUNDS - JPC	1,325.73	* * Total * *			
124 SPECIAL FUNDS - JPC	1,325.73	* * Total * *			
125 AUTO TAX					
125-125 AUTO TAX - OFFICE					
SHIPLEYS OFFICE SUPPLY INC	343.18	34085/1	000000	00175	
BINDER CLIPS, PAPER, INK CARTRIDGES,BINDERS, COVERS					
SISESEL DISTRIBUTING LLC	206.07	34085/1	000000	00175	
TRASH BAGS, WIPES, LINERS, TISSUE					
BROHL & APPEL INC	50.41	34081/1	000000	00475	
JACK CHAIN, REPAIR KIT, FUSES					
FERRRELIGAS LP	478.30	34081/1	000000	00475	
PROPANE FOR HEATING					
FIRELANDS ELECTRIC CO-OP IN	38.24	33492/1	000000	00475	
ELECTRIC CHARGES RIPLEY OUTPOST					
HURON COUNTY TRANSFER STATION	18.90	33494/1	000000	00475	
SOLID WASTE DISPOSAL					
OHIO EDISON	1,131.66	33496/1	000000	00475	
ELECTRIC CHARGES FOR DERUSSBY & ODL					
CELLCO PARTNERSHIP	262.10	33539/1	000000	00475	
CELL PHONE;ACCT#:642017065-00001					
125-125 AUTO TAX - OFFICE	2,528.86	* * Total * *			
125-125 AUTO TAX - ROADS					
ACTION AUTO SUPPLY INC	478.02	33540/1	000000	00200	
SEAL, HUB ASSEMBLY, PRESS HOSE, TUBING BENDER					
DEXTER-LOCKAR COMPANY	14,730.00	33538/1	000000	00200	
10 FT GLEDHILL WING SNOW FLOW					
NORWALK HARDWARE LTD	261.97	33540/1	000000	00200	
PUMP, BLISTER, SCREWDRIVER, TOOL CHEST, SOCKET SET					

C L A I M   S C H E D U L E					Page: 7
Batch Number: 39	Date: 10/10/2013	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
FASTENAL COMPANY	12.04	34080/1	000000	00210	
NUTS & BOLTS FOR SIGN & NL-042,03.25					
FIRELANDS SUPPLY CO	73.00	34080/1	000000	00210	
SEED, FERTILIZER FOR RF-124-A AND NUTS & BOLTS					
NEWMAN SIGNS INC	86.67	34080/1	000000	00210	
HANDICAPPED & REVERSE TURN SIGNS					
NORWALK CONCRETE INDUSTRY I	849.00	34080/1	000000	00210	
GRATER, CATCH BASIN & RISERS FOR CL-006-A					
HENRY S SENSENIG	9.60	34080/1	000000	00210	
12 INCH ADAPTOR FOR STOCK					
WM DAUCH CONCRETE CO INC	510.20	34080/1	000000	00210	
CONCRETE MIX FOR MONUMENT BOXES, CONCRETE					
ACTION AUTO SUPPLY INC	1,636.06	34079/1	000000	00275	
SEAL, HUB ASSEMBLY, PRESS HOSE, TUBING BENDER					
COOPER HYDRAULIC HOSE	70.92	34079/1	000000	00275	
WIRE HOSE, CONDUIT SLEEVE FOR #452					
FISHER S TRANSMISSION	39.96	34079/1	000000	00275	
UNIVERSAL DIP STICK FOR #128	132.50	34079/1	000000	00275	
JAKES AUTOCARS INC	33.93	34079/1	000000	00275	
JOHN DEERE FINANCIAL					
ANNUAL GUARDS, SEED FOR FI-076-1.25,LOPPERS					
NAPA LORAIN	254.46	34079/1	000000	00275	
BRAKE CLEANER, BOOSTER CABLE					
MIDWAY INC	444.79	34079/1	000000	00275	
MARKER KIT, GROMMET, FILTER, STROBE, WIPERS, LAMP					
MOTO ELECTRIC INC	161.70	34079/1	000000	00275	
BANDIED BELT FOR #992					
PARTS DISTRIBUTORS INC	34.67	34079/1	000000	00275	
WRENCH, DISCONNECT & REAR MAIN SEAL, FOR#414					
PERKINS MOTOR SERVICE LTD	2,453.94	34079/1	000000	00275	
SPRING, NUT,BOLT,WASHERS,PUMP REPAIR FOR #222					
SMETZER PAINT & SUPPLY LLC	77.22	34079/1	000000	00275	
PAINT FOR #217					
TRUCK SALES & SERVICE INC	330.21	34079/1	000000	00275	
LATCH, TITLE,TOWEL,CLAMP #222,221					
TUFFMAN EQUIPMENT & SUPPLY	72.77	34079/1	000000	00275	
TAPE,GLOVES,GLUE,BANNER, SIGN STANDS,SHOVEL					
ACTION AUTO SUPPLY INC	9.77	34076/1	000000	00475	
SEAL, HUB ASSEMBLY, PRESS HOSE, TUBING BENDER					
BETSCHEMAN SECURITY INC	70.20	34076/1	000000	00475	
PAD LOCKS FOR SIGN DEPT					
JOHN DEERE FINANCIAL	237.77	34076/1	000000	00475	
ANNUAL GUARDS, SEED FOR FI-076-1.25,LOPPERS					
MIDWAY INC	108.00	34076/1	000000	00475	
MARKER KIT, GROMMET, FILTER, STROBE, WIPERS, LAMP					
NORWALK HARDWARE LTD	48.26	34076/1	000000	00475	
PUMP, BLISTER, SCREWDRIVER, TOOL CHEST, SOCKET SET					

C L A I M   S C H E D U L E					Page: 8
Batch Number: 39	Date: 10/10/2013	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
O R MEYER & SONS INC	578.60	34076/1	000000	00475	
PROPANE, ACETYLENE & OXYGEN FOR TRUCKS					
TUFFMAN EQUIPMENT & SUPPLY	167.00	34076/1	000000	00475	
TAPE, GLOVES, GLUE, BANNER, SIGN STANDS, SHOVEL					
125-126 AUTO TAX - ROADS	23,973.23	* * Total * *			
125-127 AUTO TAX - BRIDGES					
FASTENAL COMPANY	25.91	34075/1	000000	00210	
NUTS & BOLTS FOR SIGN & NL-042,03.25					
FIRELAND SUPPLY CO	300.00	34075/1	000000	00210	
SEED, FERTILIZER FOR RF-124-A AND NUTS & BOLTS					
JOHN DEERE FINANCIAL	133.93	34075/1	000000	00210	
ANNUAL GUARDS, SEED FOR FI-076-1.25,LOPPERS					
WM DAUCH CONCRETE CO INC	970.00	33504/1	000000	00210	
CONCRETE MIX FOR MONUMENT BOXES, CONCRETE					
JOHN DEERE FINANCIAL	17.95	34072/1	000000	00475	
ANNUAL GUARDS, SEED FOR FI-076-1.25,LOPPERS					
TUFFMAN EQUIPMENT & SUPPLY	180.11	34072/1	000000	00475	
TAPE, GLOVES, GLUE, BANNER, SIGN STANDS, SHOVEL					
125-127 AUTO TAX - BRIDGES	1,627.90	* * Total * *			
125-128 ENGINEERING					
SHIPLEYS OFFICE SUPPLY INC	1,094.16	34071/1	000000	00175	
BINDER CLIPS, PAPER, INK CARTRIDGES,BINDERS, COVERS					
ROBERT KOLOPUS	50.00	34068/1	000000	00475	
REIM FOR 2013 OTEC CONFERENCE					
125-128 ENGINEERING	1,144.16	* * Total * *			
125 AUTO TAX	29,274.15	* * Total * *			
129 SPECIAL PROJECTS CP					
129-129 SPECIAL PROJECTS CP					
BARRY W VERMEEREN LLC	441.91	34058/1	000000	00475	
MEDIATION (SEPTEMBER 13)					
CORP NET INC	1,515.23	34058/1	000000	00475	
MOVING PROBATION FROM 2ND TO 5TH FLOOR INV 549757					
129-129 SPECIAL PROJECTS CP	1,957.14	* * Total * *			
129 SPECIAL PROJECTS CP	1,957.14	* * Total * *			

CLAIM SCHEDULE					Page: 9
Batch Number: 39	Date: 10/10/2013	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
131 RECORDERS EQUIPMENT					
131-131 RECORDERS EQUIPMENT					
MT BUSINESS TECHNOLOGIES IN	99.00	34046/1	000000	00200	
MANAGED SERVER INV MMT15491					
CDW GOVERNMENT INC	1,691.46	34045/1	000000	00200	
COMPUTER INV F208443					
131-131 RECORDERS EQUIPMENT	1,790.46	** Total *			
131 RECORDERS EQUIPMENT	1,790.46	** Total *			
132 CLERK OF COURTS - TI					
132-132 CLERK OF COURTS - TI					
SHIPLEYS OFFICE SUPPLY INC	22.27	33911/1	000000	00175	
CALC ROLL/TAPS ACCT 296-0					
132-132 CLERK OF COURTS - TI	22.27	** Total *			
132 CLERK OF COURTS - TI	22.27	** Total *			
137 DYS SUBSIDY					
137-137 DYS SUBSIDY-VARIABLE					
MARY ANN LAMB	563.35	33450/1	000000	00380	
CASA TRAINING EXPENSE REIMB					
TARA RANDELMAN	57.06	33451/1	000000	00475	
MILEAGE REIMB					
MARY ANN LAMB	398.89	33451/1	000000	00475	
MILEAGE REIMB					
137-137 DYS SUBSIDY-VARIABLE	1,019.30	** Total *			
137 DYS SUBSIDY	1,019.30	** Total *			
145 CHILDREN'S SERVICE					
145-145 CHILDREN'S SERVICE F					
CARRIE NBBRONI	105.75	33618/1	000000	00150	
FOSTER CARE DAY CARE					
APRIL CAMPBELL	550.00	33618/1	000000	00150	
FOSTER CARE CHILD ROOM & BOARD					
GREENWICH VILLAGE INCOME TA	182.18	33618/1	000000	00150	
ESNA-W HOPKINS-UTILITIES					

CLAIM SCHEDULE					Page: 11
Batch Number: 39	Date: 10/10/2013	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
310 PERMANENT IMPROVEMEN	2,000.00	** Total *	**		
500 LANDFILL					
500-501 TRANSFER STATION					
OHIO BPA	100.00	33481/1	000000	00260	
LICENSE RENEWAL					
TEDS HEITSCHE TRUCKING LTD	515.76	33482/1	000000	00280	
STONE & HAULING					
HURON COUNTY COMMISSIONERS	268.28	33482/1	000000	00280	
2003 CHEVY SHAF, HUB, BRAKE LINE					
HOLTGREVEN SCALE & ELECTRON	313.00	33482/1	000000	00280	
QUARTERLY TESTING					
500-501 TRANSFER STATION	1,197.04	** Total *	**		
500 LANDFILL	1,197.04	** Total *	**		
620 HARTER TRUST					
620-620 HARTER TRUST					
GRBG CARSON	395.00	33617/1	000000	00250	
FOSTER CARE CHILD CHRISTMAS 2013					
SEAN PLATT	200.00	33617/1	000000	00250	
FOSTER CARE CHILD CHRISTMAS 2013					
620-620 HARTER TRUST	595.00	** Total *	**		
620 HARTER TRUST	595.00	** Total *	**		
*** End of Report ***					

CLAIM SCHEDULE					Page: 10
Batch Number: 39	Date: 10/10/2013	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
SENeca COUNTY DJFS	4,812.50	33618/1	000000	00150	
FOSTER CARE CHILD ROOM & BOARD					
GREGORY C KECK PHD	605.00	33618/1	000000	00150	
PASSS-THERAPY					
GREGORY C KECK PHD	375.00	33618/1	000000	00150	
PASSS-THERAPY					
KATHI MORGAN	300.00	33618/1	000000	00150	
KPIP-JAILLEN MORGAN					
ASHLEY FRENCH	300.00	33618/1	000000	00150	
KPIP-JASMINE GONZALEZ					
HALAIN N JARRETT	145.00	33618/1	000000	00150	
PASSS-ALEXA WAHL-RESPITE					
HALAIN N JARRETT	76.25	33618/1	000000	00150	
PASSS-ALEXA WAHL-RESPITE					
MONICA D MCCLISH	60.00	33618/1	000000	00150	
FOSTER PARENT TRAINING					
JUDY SPEARS	60.00	33618/1	000000	00150	
FOSTER PARENT TRAINING					
APRIL CAMPBELL	60.00	33618/1	000000	00150	
FOSTER PARENT TRAINING					
BOBBIE & KENT KEENE	60.00	33618/1	000000	00150	
FOSTER PARENT TRAINING					
ROBERT A KORES	60.00	33618/1	000000	00150	
FOSTER PARENT TRIANING					
145-145 CHILDREN'S SERVICE F	7,751.68	** Total *			
145 CHILDREN'S SERVICE	7,751.68	** Total *			
185 911					
185-185 911					
FRONTIER	784.52	33546/1	000000	00526	
911 TARIFF CHARGES;ACCT#:41966802481219065					
185-185 911	784.52	** Total *			
185 911	784.52	** Total *			
310 PERMANENT IMPROVEMEN					
310-310 PERMANENT IMPROVEMEN					
RUK TECHNOLOGY	2,000.00	33300/1	000000	00545	
INSTALL INTERCOM SYSTEM/HCSO INV 101					
310-310 PERMANENT IMPROVEMEN	2,000.00	** Total *			


ACCOUNTING DEPT.  
(419) 668-4565

DATA PROCESSING  
(419) 663-7903

LICENSING & REGISTRATION  
Shelly Lane Campbell  
(419) 668-8600  
Fax (419) 663-8123

MAPS/PERMITS  
(419) 668-3831

ROLAND TKACH  
HURON COUNTY AUDITOR



12 EAST MAIN STREET SUITE 300  
NORWALK, OHIO 44857-1545  
(419) 668-4394

MOBILE HOMES  
(419) 668-8643

PERSONAL PROPERTY  
(419) 668-8664

REAL ESTATE TAXATION  
(419) 668-8664

WEIGHTS AND MEASURES  
(419) 668-4394  
FAX (419) 663-4566

HURON COUNTY CLAIM SCHEDULE APPROVAL

To the Huron County Auditor's Accounting Department

Please check which one applies:

☒ Everything on the claim schedule has been approved by the Huron County Commissioners and all warrants are to be released.

☐ The following have NOT been approved by the Huron County Commissioners and should be held until further advised.

Hold the following:

Dollar Amount	Vendor
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____

13-333

IN THE MATTER OF SUPPORTING FUEL DIVERSITY FOR ELECTRICITY GENERATION

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, America’s and STATE’s businesses, homes, hospitals, schools and government functions all rely on affordable, reliable electricity generated using a variety of fuels—coal, natural gas, nuclear and other sources—and this diversity keeps energy prices low and reliability high; and

**WHEREAS**, advanced technology is leading the way to cleaner use of all available fuels—including coal, which today burns cleaner than ever before, with new technologies on the horizon that will allow coal to burn with virtually no carbon dioxide emissions; and

**WHEREAS**, maintaining coal-fired generation, particularly, is a key to keeping electricity abundant and it cost low; and

**WHEREAS**, coal represents the most abundant source of energy in the United States, with a 250 year supply within our borders, and provides a significant job base in many states; and

**REGULAR SESSION**

**TUESDAY**

**OCTOBER 8, 2013**

**WHEREAS,** the Environmental Protection Agency’s proposed greenhouse gas (GHG) new source performance standard (NSPS) for new fossil fuel-based electric generation jeopardizes the diversity of fuels used for power generation, thereby putting price and reliability at risk; now therefore

**BE IT RESOLVED,** that Huron County supports continued use of a diverse fuel portfolio for electricity generation both in Ohio and throughout the United States; and further

**BE IT RESOLVED,** that we support continued development of coal-based power in the United States, and we petition our leaders and elected officials to pursue new policies and halt the EPA’s costly and harmful pursuit of regulations that restrict fuel diversity for electricity generation; and further

**BE IT RESOLVED,** that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

13-334

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE METRICH RETENTION FUND #151**

Joe Hintz moved the following resolution:

**WHEREAS,** there is a need for an appropriation adjustment; and

**WHEREAS,** the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED,** that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	151	00425	151	\$141.12		151	00125	151	\$94.73
		Work Comp					Salary		
						151	00400	151	\$46.39
							PERS		
	151	00460	151	\$ 1.76		151	00400	151	1.76
		Medicare					PERS		and further

**BE IT RESOLVED,** that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED,** that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED,** that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

REGULAR SESSION

TUESDAY

OCTOBER 8, 2013

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

13-335

IN THE MATTER OF AWARDING THE BID FOR THE APPLICATION OF PAVEMENT MARKING TO VARIOUS ROADS

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the Huron County Engineer requested the Commissioners seek bids for the application of Pavement Marking to various roads; and

**WHEREAS**, pursuant to Section 307.86 of the Ohio Revised Code, notice of this bid was placed in a newspaper of general circulation, on Friday, July 5th, 2013 and Friday, July 12<sup>h</sup>, 2013 and notice could also be found on the County’s website at <http://www.hccommissioners.com> with bids being opened at the offices of the Board of Commissioners at 10:30, Friday, July 19<sup>th</sup> 2013;

**WHEREAS**, bids were received from the firms and at the prices presented below:

Oglesby Construction, Inc. 1600 Toledo Road, Norwalk, Ohio 44857;Aero\_Mark, Inc. 10423 Danner Dr., Streetsboro, Ohio 44241;and A & A Safety, Inc. 1126 Ferris Road, Amellia, Ohio, 45102:

Bidder	Oglesby	Aero	A&A Safety
Item			
Edge Line Type I	\$298.00	\$279.00	\$393.00
Center Line, Type I	\$354.00	\$298.00	\$576.00
RxR Symbol	\$188.00	\$257.00	\$978.00
Transverse Line (p/ft)	\$ 1.50	\$ 1.04	\$ 2.50
HD Edge Line	\$449.00	\$372.00	\$453.00
HD Center Line	\$507.38	\$406.00	\$636.00
Contract & Performance Bond	\$300.00	\$450.00	\$250.00
Maintaining Traffic	\$7,300.00	\$1,400.00	\$1,000.00
Mobilization	\$ 1,700.00	\$1,400.00	\$1,000.00
Two Way Radio Equip	\$ 1.00	\$1.00	\$100.00
TWP Edge Line	\$645.00	\$476.72	\$393.00
TWP Centerline	\$645.00	\$476.72	\$576.00

now therefore

**BE IT RESOLVED**, that the Board of Commissioners does hereby award the bids for the application of Pavement Markings to Various Roads in Huron County To: Aero-Mark, 10423 Danner Drive, Streetsboro, Ohio with such bid being coordinated through and by the Office of the County Engineer; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board

**REGULAR SESSION**

**TUESDAY**

**OCTOBER 8, 2013**

of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

13-336

**IN THE MATTER OF ANNEXATION OF PROPERTY IN FAIRFIELD TOWNSHIP TO THE VILLAGE OF NORTH FAIRFIELD**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, this matter came on pursuant to Section 709.02 of the Ohio Revised Code upon a petition of property owners to annex property into the Village of North Fairfield, Huron County, Ohio; and

**WHEREAS**, the Board of Huron County Commissioners find:

- (1) The petition meets all the requirements set forth in, and was filed in the manner provided in, section [709.021](#) of the Revised Code.
- (2) The persons who signed the petition are owners of the real estate located in the territory proposed for annexation and constitute all of the owners of real estate in that territory.
- (3) The territory proposed for annexation does not exceed five hundred acres.
- (4) The territory proposed for annexation shares a contiguous boundary with the municipal corporation to which annexation is proposed for a continuous length of at least five per cent of the perimeter of the territory proposed for annexation.
- (5) The annexation will not create an unincorporated area of the township that is completely surrounded by the territory proposed for annexation.
- (6) The municipal corporation to which annexation is proposed has agreed to provide to the territory proposed for annexation the services specified in the relevant ordinance or resolution adopted under division (C) of this section.
- (7) If a street or highway will be divided or segmented by the boundary line between the township and the municipal corporation as to create a road maintenance problem, the municipal corporation to which annexation is proposed has agreed as a condition of the annexation to assume the maintenance of that street or highway or to otherwise correct the problem. As used in this section, "street" or "highway" has the same meaning as in section [4511.01](#) of the Revised Code. now therefore

**BE IT RESOLVED**, the annexation petition shall be and hereby is GRANTED; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

13-337

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF AL TIMBS**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, Al Timbs has submitted his resignation for the position of custodial worker for the buildings

**REGULAR SESSION****TUESDAY****OCTOBER 8, 2013**

and grounds department effective December 31, 2013;

now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby accepts the resignation of Mr. Timbs, effective December 31, 2013 and wishes him well in his future endeavors; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

**HOLIDAY NOTICE****ALL HURON COUNTY OFFICES WILL BE****CLOSED ON MONDAY OCTOBER 14, 2013****TO OBSERVE COLUMBUS DAY****HURON COUNTY TRANSFER STATION WILL BE OPEN****HURON COUNTY COMMISSIONERS**

Gary W. Bauer, Tom Dunlap, Joe Hintz

**IN THE MATTER OF TRAVEL**

Joe Hintz moved to approve the following travel requests. Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

Joshua Jasinski, Dog Warden, on October 9, 2013 to Sandusky County Dog Warden for N.W. Ohio Dog Warden Meeting.

**IN THE MATTER OF REQUEST FOR LEAVE****Lon Burton**/Garage/Sick/2:30 p.m. – 3:30 p.m. October 8, 2013.**Sue Bommer**/HR/Personal/8:30 a.m. - 5:00 p.m. October 15, 2013 – October 16, 2013.**Joshua Jasinski**/Dog Warden/Personal/8:00 a.m. – 4:30 p.m. October 3, 2013/Bereavement/8:00 a.m. – 4:30 p.m. October 4, 2013**Brooke Fox**/Sick/Dog Warden/8:00 a.m. – 4:30 p.m. October 2, 2013.**Peter Welch**/SWMD/TS/BG/Vacation/12:30 p.m. – 1:30 p.m. October 7, 2013, October 9, 2013/Vacation/7:30 a.m. – 3:30 p.m. October 11, 2013.**Vickie Ziemba**/Commissioners/Sick/8:00 a.m. – 12:00 p.m. October 4, 2013/Vacation/8:00 a.m. July 7, 2014 – 4:30 p.m. July 14, 2014.**Valerie Stebel**/Commissioners/Sick/2:00 p.m. – 4:30 p.m. October 16, 2013.**Stephen Minor**/Building & Grounds/Personal/6:00 a.m. – 2:00 a.m. October 11, 2013.**Larry Burdue**/Building & Grounds/Vacation/9:00 a.m. October 7, 2013 – 2:00 p.m. October 11, 2013.**Jeff Deeble**/Building & Grounds/Sick/5:30 a.m. October 1, 2013 – 2:00 p.m. October 2, 2013.**Ronald Ackerman**/Building & Grounds/Sick/8:00 a.m. – 12:00 p.m. October 2, 2013.

REGULAR SESSION  
SIGNINGS

TUESDAY

OCTOBER 8, 2013

For ODJFS use only	
Date CCP Sent to ODJFS	
Deadline for Returned CCP	
Date ODJFS Returned CCP	
Date of ODJFS Follow-up	
Date of ODJFS CCP Approval	
Date of Last Inquiry/Request	

**CDJFS WORK PARTICIPATION CORRECTIVE COMPLIANCE PLAN**

Name of County Department of Job and Family Services Agency	Huron
Director	Jill Eversole Nolan
Address	185 Shady Lane Drive Norwalk, Ohio 44857
Agency Telephone Number	Phone/Ext: 419 668-8126
County Commissioner's E-mail	mail@cocommissioners.com
Work Participation Supervisor or Designee Responsible for Work Participation CCP Implementation	Robin Hunt
Contact's E-mail Address	huntr@odjfs.state.oh.us
Contact's Telephone Number	419-668-8126, ext. 3100

County: **Huron CDJFS**

Please respond to these required items that explain how the CDJFS will meet the federal All Family and/or 2P Work Participation rates in FFY 2012:

**Additional risk factors that contribute to issues with employability for county residents include physical and mental health related conditions.** According to the most recent Huron County Health Assessment Report (2012), 16% of adult residents reported that they are limited in some way because of physical, mental, or emotional issues. This figure increases to 24% for those with an income of less than \$25,000 a year. Between 2007 and 2011, there was an increase in the percentage of adults who reported feeling depressed for two or more consecutive weeks. The most common stressors reported included illnesses of close family members, inability to pay bills, and close family members with substance abuse problems.

It is also important to note that the overall percentage of uninsured adults in Huron County rose from 8% in 2007 to 15% in 2012. Twenty-seven percent of adults in the county who earn an income of less than \$25,000 are uninsured and 16% said they could not access health care because of cost. Employees are the most significant source of health care coverage representing more than two-thirds of contributors. Thus, ongoing difficulty with high unemployment means more residents are without the necessary insurance to seek help for health and mental health related issues that are barriers to employment.

Over the past year, more than a third of all TANF cash participants assigned to the JOBS program have been assigned to the alternative work group. An analysis of the cases of these participants revealed that among this group there continues to be significant health or mental health related conditions that are barriers to employment.

**Resources**

The mission of the Huron County Department of Job and Family Services is to proudly provide services and support to strengthen our community. The agency makes every effort to promote self-sufficiency through all supportive services and programs. County job and family services are funded through a combination of federal, state, and local sources. The county does not have a levy for any job and family related services. Over the past three years, loss of funding has prompted the agency to re-assess service priorities to ensure critical and mandated services are still available to those eligible and in need. Not unlike counties across the state, staff reduction has been necessary to ensure a balanced budget. Between 2008 and 2011, the agency reduced staff by 25%. However, service needs, particularly those related to basic needs, increased substantially. According to the most recent Ohio Department of Development statistics, 34.5% of Huron County residents live below 200% of the poverty level.

**INTERNAL ISSUES IDENTIFIED**

After an analysis of internal issues that may be affecting compliance with work participation requirements, the agency identified the following issues:

- there was a not a thorough employment readiness screening completed at the time of application to identify employment strengths and barriers;
- there was no process in place for expediting immediate assignment to work activities;
- self-sufficiency contracts did not thoroughly address work activities and timelines for completion
- there was an identified gap in services for participants who only needed short term assistance;
- participant work activities were being tracked bi-weekly, but it became clear that there was a need to begin tracking compliance daily;
- there was no consistent process in place for problem solving some specific participant issues;
- Work Experience opportunities for participants have been limited; and
- there was not a consistent process in place to immediately identify participants not meeting work activity requirements and to more quickly pursue the sanction process as appropriate.

After careful analysis of our data regarding TANF cash participants, we have determined the need to focus on two specific areas:

- addressing participants assigned to the alternative work group to ensure all efforts are being made to assess their ability to participate in required work activities and regularly review their progress; and
- refocusing internal resources to more comprehensively address all participant needs, ensure all available options for services are presented, and to more closely monitor participant progress.

**Strategies: Addressing the Alternative Work Group**

The department will continue to partner with others in the community to address the health and mental health related needs of all residents. More specifically, though, the department has conducted a thorough analysis of all participants assigned to the alternative work group and their circumstances. At the present time, 22% of our OWF caseload qualifies for a waiver. To continue to address issues related to this group, the department has:

- dedicated a staff person to conduct ongoing reviews of participants assigned to the alternative work group and to re-assess their current capacity to participate in work related activities;
- revised the form for medical professionals to be able to more clearly identify work related activities that the person is able to engage in;
- for participants with identified short term health issues, developed and implemented a new review process that will ensure more timely reviews of their circumstances and support a more timely return to work activities;
- developed and implemented a weekly case conference process to discuss and problem solve specific participant circumstances;
- met with our local county board of developmental disabilities to form a partnership to assist in further assessment of individuals with more significant cognitive and physical barriers to employment and determine if additional services or other employment options/work assignments can be made available to them;
- provided workshops on site related to stress and the development of interpersonal skills needed to secure and maintain employment; and
- continued to partner with the Bureau of Vocational Rehabilitation for on-site assessments and services for participants.

**Strategies: Addressing Internal Agency Issues**

To support participants who are entering or are already receiving TANF cash benefits in meeting the requirements of the program, the department has:

- developed and implemented an initial interview questionnaire that more clearly and comprehensively identifies employment strengths and barriers to be used across all program areas;
- developed and implemented a new work flow process for cash applications that expedites the screening and work activities assignment process;
- created and implemented an *Individual Plan for Success* that more clearly identifies participant work activities and timelines for completion;
- developed a re-employment option for participants needing only short term assistance;
- cross trained staff working with cash participants in all workforce/employment service options;
- developed and implemented a tool for daily tracking of work participation hours for all participants;
- developed and implemented a weekly case conference process to discuss and problem solve specific participant circumstances;
- continued to disseminate a weekly local job posting list to all registered participants;
- continued to provide a series of workshops on site that focus on resume writing, interviewing, and

approximately 27,800. Unemployment has been a challenge in this community even during more stable economic conditions.

	2007	2008	2009	2010	2011	2012
Huron County	8.1	9.8	15.4	13.6	11.8	10.2
State of Ohio	5.6	6.6	10.2	10.0	8.6	7.2

The continued downturn in the economy that became increasingly evident in 2007 and 2008 has had a greater negative impact on counties like Huron already faced with higher rates of joblessness. In January, February, and March of 2009, Huron County had the highest unemployment rate in the state and September 2012 statistics indicate that the county is still lagging behind most counties and the state in reducing unemployment with the unemployment rate still hovering between 8 and 12 percent.

Historically, Huron County residents have relied heavily on a relatively robust manufacturing industry for employment. However, since the recession, some of the largest manufacturing businesses have either closed or significantly reduced their number of employees. Between 2007 and mid-year 2012 at least thirty-six county businesses experienced lay-offs of between 1 and 500 employees. More than a third laid off at least 20 workers. Most recently, Janesville Acoustics, one of Huron County's major employers, announced its' closing by December 2014.

According to a study published by the Georgetown University Center on Education and the Workforce (2010), *Help Wanted: Projections of Jobs and Education Requirements through 2018*, "blue collar" jobs that typically have not required a high school diploma are expected to grow only 2% between 2008 and 2018. Further, the authors note that, during the recession, "Many people who lost jobs that required only a high school diploma or less will find that their relatively low-skill jobs will not come back at all." (p. 6) and only 9% of all new and replacement jobs expected to be available between 2008 and 2018 will be open to prospective employees without a high school diploma.

Additionally, more than a quarter of the county's labor force travels more than thirty minutes to work. High fuel costs and limited access to public transportation has made securing and sustaining employment even more challenging for residents. Moreover, surrounding county business closings and layoffs have negatively affected a segment of Huron County's labor force who are employed outside of the county.

**Education**

Huron County continues to face challenges with educational attainment. According to the most recent Ohio Department of Development statistics, more than 13% of county residents age 25 years and older do not have a high school diploma and less than 20% have a college degree. An analysis of participants receiving cash assistance indicates that more than a third do not have a high school diploma or GED. These issues, coupled with significant reductions in the number of available manufacturing jobs and increased competition for fewer jobs both within and outside the county, have adversely impacted opportunities for employment for residents.

Authors of a study published in the Journal of Workforce Development in 2010 (*Improving Welfare Employment: Exploring Factors for Predicting Employment of Welfare in Transition Participants*) note that "reading and math skills are significant contributors to employability..." as are education and training in "business and clerical skills" for participants. At this time, a significant percentage of the Huron County labor force still seeking employment has deficits in education and training that are barriers to successful employment.

**Other Risk Factors**

**DISCUSS AVAILABLE TO IMPLEMENTATION STRATEGIES**

- **Strategic planning** - Develop a strategic plan based on the analysis of the county's current employment situation.
- **Implementation** - Develop a plan to implement the strategic plan.
- **Monitoring and evaluation** - Develop a plan to monitor and evaluate the implementation of the strategic plan.
- **Individuals responsible for carrying out strategy** - Develop a plan to identify the individuals responsible for carrying out the strategy.
- **Timeframes for implementing strategy and achieving results** - Develop a plan to identify the timeframes for implementing the strategy and achieving results.
- **Defined strategies to monitor and analyze the implementation, results, and accomplishments** - Develop a plan to identify the defined strategies to monitor and analyze the implementation, results, and accomplishments.

**BIG PICTURE STRATEGIES ALREADY IN PLACE**

**County Employment Demographics**

While Huron County has battled high unemployment for a number of years, county officials have remained dedicated to continuing to secure and provide incentives to entice new businesses to the community. The Huron County Department of Job and Family Services has strengthened our partnership with local businesses, elected officials, and other stakeholders providing information about agency programs and the employment needs of individuals we are serving. Currently, the department:

- has dedicated a staff person whose primary responsibility is to promote the Work Experience Program and other employer related services to businesses across the county;
- sends out a quarterly newsletter to elected officials, business owners, and other stakeholders outlining employment needs in the community and agency services for employers;
- utilizes the county Workforce Investment Act (WIA) Board as a venue for discussing employment issues across the community;
- markets on the job training programs to local businesses;
- manages job orders placed by employers; and
- provides on site space for employers to conduct hiring events.

**Education**

The department remains committed to working in partnership with the community to improve educational attainment of residents by increasing educational and training opportunities. Currently the department:

- participated in a local initiative called "HIRE (Helping Individuals Reach Employment) Education," a program designed to provide additional support for individuals who are serious about developing skills to gain permanent employment through the pursuit of continuing education and/or immediate skill building and networking;
- maximizes the use of WIA and PRC funds for employment related education, training, and supportive services;
- administers a WIA youth program that focuses on higher education;
- partners with the local Adult Basic Literacy Education (ABLE) so that access to basic skills and GED preparation are available on site for all customers; and
- partners with SCORE volunteers to provide on site computer skills training.

**Improvement Strategies – INTERNAL AGENCY FOCUS**

other employment related skills;

- continued to work with external partners to offer off-site Work Experience opportunities and continued to take advantage of opportunities to expand the program;
- continued to offer on-site Work Experience opportunities;
- developed an internal sanction procedure that requires immediate supervisory review of participants not meeting work activity requirements; and
- continued to partner with the CSEA for an initial and ongoing analysis of participants not receiving expected child support payments.

Implemented a thorough QA/QR of the preliminary 518 reports to assure all information in CRIS-E is accurate.

**B. Implementation Date**

The strategies outlined above have been implemented.

**C. Timeframes for implementing strategy and achieving results**

The strategies outlined above have been implemented.

**D. Individuals responsible for carrying out strategy**

Responsible individuals include the Agency Director, Workforce Administrator, Family Support Services Administrator, CSEA Administrator, Workforce and Family Support Supervisors, and all Workforce and Family Support staff.

**E. Resources necessary to carry out strategy**

The strategies identified in the plan are already in place.

**F. Defined strategies to monitor and analyze the implementation, results, and accomplishments**

The following strategies are in place to ensure timely implementation and review of results and accomplishments:

- Weekly Director/Administrators meeting
- Weekly Administrator/Supervisor meeting to review and discuss status of work participation activities/progress
- Weekly case conferences to review status of work participation activities/progress and problem solve individual client situations where work participation hours are not being met
- Monthly all staff meeting to report out on implementation activities and most current work participation rates
- Daily tracking of work participation hours

**REPORT ON AGENCY COMPLIANCE**

Demonstrate how directors and managers have made a commitment to work participation compliance and how it has been established and communicated as an agency-wide priority.

Meeting the required federal work participation rate is a departmental priority. This is evidenced in the creation and implementation of broad communication plan that encompasses weekly and monthly meetings with all responsible staff; the establishment of specific policies and procedures to address issues with meeting the work participation rate; the development and implementation of comprehensive assessment and review tools; and the continued leadership and involvement in other activities to address unemployment and education.

COPY



How will CDIFS staff be held accountable for their work? What steps are being taken to review performance?

The following layers of oversight, communication, and review are currently in place to ensure accountability:

- Weekly Director/Administrators meeting
- Weekly Administrator/Supervisor meeting to review and discuss status of work participation activities/progress
- Weekly case conferences to review status of work participation activities/progress and problem solve individual client situations where work participation hours are not being met
- Monthly all staff meeting to report out on implementation activities and most current work participation rates
- Daily tracking of work participation hours
- Internal sanction procedure that requires immediate supervisory review of any participant not meeting work activity requirements

How will the CDIFS use existing or new reporting tools to track individuals and action items necessary to improve county performance? A Work activity QC Checklist has been included as an example of a tool that may be adapted for county use.

The department has created and implemented internal review processes and tools for closely monitoring and tracking progress toward meeting the work participation rates and addressing any related issues. They include:

- a series of weekly and monthly meetings that ensure ongoing communication, oversight, and timely review of progress and issues;
- a tool for daily tracking of work participation hours for all participants;
- an ongoing review and reporting process for all participants assigned to the alternative work group; and
- a customized version of the Work Activity QC Checklist.

The department also utilizes data from the 518 and 103 reports provided by the state to track information and progress.

Identify the county's approach to addressing up front assessments, assignments and sanctions.

The department has developed and implemented a new work flow process for TANF cash applicants. The process emphasizes immediate screening and assignment to work activities. Supervisors in the Family Support and Workforce Development unit are responsible for ensuring communication between staff responsible for screening and processing initial applications and staff responsible assigning participants to work activities.

The department developed and implemented an initial interview questionnaire that more clearly and comprehensively identifies employment strengths and barriers to be used across all program areas.

The department created and implemented an individual plan for success that more clearly identifies work activities and timelines for completion.

The department created and implemented a specific review process for participants assigned to the alternative work group that requires a re-assessment of their current capacity to participate in work related activities. The form for medical professionals has been revised so that they may more clearly identify work related activities that the participant is able to engage in. For participants with identified short term health issues, a review process has been developed and implemented to ensure more timely reviews of their circumstances and support a more timely return to work activities.

An internal sanction procedure has been developed and implemented that requires immediate supervisory review of all participants not meeting work activity requirements.

The activities outlined above have been implemented and are currently being monitored for progress on outcomes.

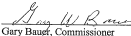


Director's Certification

I, Jill Eversole Nolan, Director of the Huron County Department of Job and Family Services, certify that the County of Huron is committed to correcting its noncompliance with 45 CFR 261.21 and/or 261.23 in FFY 2012.

 10.3.2013  
Jill Eversole Nolan, Director

Commissioners' Certification

We, the county commissioners of Huron County, certify that the County of Huron, in the State of Ohio, is committed to correcting its noncompliance with 45 CFR 261.21 and/or 261.23 in FFY 2012.

 Gary Bauer, Commissioner  
 Joe Hintz, Commissioner  
 Tom Dunlap, Commissioner 10/8/13

Please submit all Corrective Compliance Plans and updates to the WA\_County\_CCP e-mail address for review and approval.

**At 9:45 a.m.** the board recessed.

**At 9:48 a.m.** regular session resumed

**At 9:55 a.m.** Joe Hintz to enter into **Executive session ORC 121.22 (G) (1)** to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; **ORC 121.22 (G) (4)** ) preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

**REGULAR SESSION****TUESDAY****OCTOBER 8, 2013**

**At 10:11 a.m.** Tom Dunlap moved to end Executive Sessions ORC 121.22 (G) (1); ORC 121.22 (G) (4). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

\* No action taken

**At 10:13 a.m.** Dr. Dee Zeffiro-Krenisky, Superintendent Christie Lane came before the board in regards presenting the DD report. Dr. Dee stated the bid for the waste water treatment plant was placed in the paper on October 4, 2013 and October 11, 2013; with the bid opening on October 21, 2013. Dr. Dee stated they are hoping to have a board meeting on October 22, 2013. Dr. Dee stated that the license to place the lift station in expires in March 2014.

Director of State has asked superintendents to sit on a committee. Dr. Dee was hopeful that someone would step up, because she is coming to a close in her career. Dr. Dee explained she will sit on this committee. This committee will discuss what the future of the DD system will be.

Dr. Dee explained all nine employees in Help Me Grow have gone through training in evidence based practices.

Mr. Bauer questioned if there was a waiting list for the workshop? Dr. Dee stated they do not have a waiting list at this time. Mr. Bauer questioned what is going on with the autism program? Dr. Dee stated they have a contract with Watson Institute. All faculty members had a full day of training by the Watson Institute. This program is working great with children with autism and behavioral problems.

**At 10:41 a.m.** the board recessed

**At 10:48 a.m.** regular session resumed.

**At 10:49 a.m.** Jean King, Director Mental Health and Addiction Services Board came before the board to present her semi-annual report. Ms. King spoke very highly in regards to the present board members and thanked the board for their appointments and for reducing the size of the board.

October 8, 2013 10:45 AM  
Biannual Meeting with County Commissioners

- **Commissioners' Authorization Granted for Board Composition Change**

Thank you for your authorization to reduce the size of the Board from 18 members to 14 members, with the proportion of County Commissioner appointments remaining the same and the Commissioners retaining authority over the majority of appointments. Instead of 10 commissioner appointments and 8 state department appointments, there would be 8 commissioner appointments and 6 state appointments.

In the Ohio Budget Bill, this opportunity was given to Boards on a one-time basis only. A Board deciding to recommend this to its Commissioners had to notify them of the recommendation by September 30, 2013. The change in the size became effective when Commissioner-approved.

This opportunity for change reflects new thinking about board functioning that has evolved over the past 25 years of empirical studies. Evidence has shown that the optimal size of a governing board is 7-9 members and that the average size of a board of directors is 9.2 members (WSJ 10/27/03).

Nonprofit and public boards generally are slightly larger than corporate boards because they are considered more complex, with multiple constituencies and missions. Although large boards may bring diversity, they also may decrease the engagement of Board members and decrease the decision-making capacity of boards, as authority and responsibility become more diffuse, and as board "factions" may develop. Large boards also may take a considerable amount of managers' time to recruit, train and engage new members and to keep all board members adequately informed. Consequently, large boards may spend too much time on reporting to members at the cost of generating new ideas.

## REGULAR SESSION

TUESDAY

OCTOBER 8, 2013

This Board of Directors is one I hope you are very proud of. The people on it are very smart, ethical and ready to evaluate issues that often are quite complex. Their willingness to provide this public service makes a great difference to the many in the community who need their advocacy.

- **SFY 2014 Community Plan**

Boards were issued *SFY 2014 Community Plan Guidelines* in mid-September. Completed *Plans* are due December 31, 2013. These are Boards' applications for state and federal funds and that this *Plan* will be the first one required of the merged state department. It will be integrated and comprehensive.

The November/December MHAS Board meeting may be cancelled unless business requires Board attention, as has been the standard practice of the Board to cancel/postpone a Board Meeting in order to accommodate the time required for the completion of this document.

- **Annual Review of MyOutcomes Results Conducted**

The SFY 2013 results of Firelands' *MyOutcomes* evaluation program have been reviewed by the Board. *MyOutcomes* is a program that measures both clients' satisfaction with, and progress in, counseling (i.e., both process and product) and that *MyOutcomes* had been founded on decades of research showing:

- Progress in therapy is highly predictable with **most change occurring early in treatment**. Those who make no progress/worsen early in therapy are at risk of poor outcomes.
- The client's rating of the therapeutic relationship predicts treatment success far better than the treatment method, severity of diagnosis or the therapist's training.
- When clients are directly engaged in measuring their own progress and the therapeutic alliance, outcomes improve dramatically.

*MyOutcomes* is thought to be more **accurate** and **transparent** than most methods that measure client outcomes since *MyOutcomes* data are **client-generated** and since they **do not exclude those who do not complete treatment**, a flaw in many outcome evaluation systems. For the therapy and therapeutic relationship to be evaluated in *MyOutcomes*, clients need only to have had 2 therapeutic "events" (eg. a Diagnostic Assessment and a therapy session).

The client-generated data utilized for the *MyOutcomes* metrics are obtained through the use of the following 2 instruments administered by behavioral health professionals to their clients:

- **The Outcome Rating Scale (ORS) is a four-item self-report instrument capturing treatment efficacy** that is completed at the beginning of each treatment session. It assesses clients' performance in four areas: personal well-being; family/close relationships; work/school/friendships; and sense of well-being. Since *MyOutcomes* measures distress, not symptoms, it can be used for all populations.

*MyOutcomes* research shows that adults typically enter treatment with ORS scores of **25** or lower and that young people (under 18) typically enter treatment with ORS scores of **28** or lower. These scores are indicative of substantial distress. For some populations, such as children/adolescents and court-ordered adults, individuals commonly think they do not need treatment so their initial scores are higher than the clinical cutoff. *MyOutcomes* research shows that ORS scores that increase by 6 or more points by the end of treatment are statistically significant at indicating effective treatment.

- **The Session Rating Scale (SRS) is completed at the end of each session and solicits feedback from the client regarding how well he/she felt understood**, the degree to which the session focused on what he/she wanted to talk about and whether or not he/she felt the therapist's approach was a "good fit." Use of this instrument eliminates the potential for a therapist to misinterpret a client's engagement in therapy and provides the format needed by a therapist to address any problem perceived by the client immediately.

The scoring of the SRS is done on a continuum from 0 (extremely dissatisfied) to 40 (extremely satisfied). If a therapist scores **below 36, it is a "red flag" that there is a problem** in the session that needs to be discussed.

The following **two populations were newly measured in SFY 2013:**

- **Adults with Severe Mental Disabilities (SMD) Receiving CPST (Community Psychiatric Support Team) Only Services** began to participate in the *MyOutcomes* methodology in SFY 2013. Individuals with SMD who also are in receipt of counseling are included in the MENTAL HEALTH

**REGULAR SESSION****TUESDAY****OCTOBER 8, 2013**

TREATMENT-ADULT cohort. Since all individuals in this new population have been in receipt of CPST, treatment and/or support services - often for years/decades- the degree of change was expected to be less than if they had just begun treatment since most change occurs early in treatment.

- **Mental Health Youth Collateral Raters** (i.e., parents/care givers of youths in mental health counseling) also began to participate in the *MyOutcomes* system in SFY13. Of all the counties in which Firelands provides mental health counseling for youths, **Huron County had the highest number (261) of parents participate in this**, a demonstration of how effective the Huron County team of youth counselors is at getting parents involved in the treatment of their children/the children they are responsible for.

The *Outcome Rating Score* results are as follows (the lower the score, the greater the distress):

- **MENTAL HEALTH TREATMENT- ADULT ORS SCORES**
  - **794 (605) adults in mental health treatment** with at least 2 “measurements” of treatment contacts rated;
  - on average, **clients entered treatment with an 18.44 (17.98) score**, (lower score=greater distress), **6.56 (7.02) points** below the clinical cutoff of 25 for adults (i.e., a score above 25 shows adequate coping by adults so treatment is not needed);
  - on average (meaning that not every client got better), clients’ **scores after treatment increased to 25.92 (26.34), averaging a 7.48 (8.36) increase**, which is excellent since **a change of 6 or more points is indicative of statistical significance**.
- **NEW POPULATION: MH ADULT CPST CLIENTS NOT IN THERAPY**
  - **82 adult CPST clients** were rated after at least two therapeutic contacts, which were measured quarterly for this population (all other cohorts are rated each session);
  - the first measure of distress for these adults was an average of **23.53**, indicative of **less distress than the Adult MH Therapy consumers** (who newly entered treatment at an average distress level of **18.44**), **as expected** for those not new to treatment; and
  - the average score after at least 2 measurements was **28.98**, which means the group average increased by **4.75**, indicative that clients in the cohort trended positively.
- **MENTAL HEALTH TREATMENT- YOUTH ORS SCORES**
  - **387 (391) youths in mental health treatment** with at least 2 “measures” were rated;
  - on average, these **youths entered treatment with a score of 25.28 (25.24)** (i.e., youths generally rate themselves as having less distress than adults rate themselves as having), 2.72 points below the clinical cut off of 28 for youths (i.e., a score above 28 is indicative of adequate coping so that treatment is not needed);
  - on average, (meaning that not every client got better) their **scores after treatment increased to 33.46 (33.92), averaging an 8.18 increase**, which is excellent since a change of 6 or more is indicative of statistically significant therapeutic change; and
  - ***Huron County youths achieved the greatest level of change among the counties in which Firelands provides treatment to children/adolescents and measures its effectiveness with MyOutcomes, attributable to experienced and excellent children’s therapists that Firelands has in Huron County.***
- **NEW POPULATION TO USE MYOUTCOMES: MH YOUTH COLLATERAL RATINGS BY PARENTS/CAREGIVERS**
  - **261 patents/caregivers** rated the distress, and the change in distress, of the children under their care who were in receipt of mental health treatment;
  - the average first measurement of the parent/caregiver perspective of the distress of the child/adolescent entering treatment was **22.82, indicative of an average adult perception of the youth having greater distress than the youth rated him/herself (25.28)**, an expected difference since youths often enter treatment “involuntarily” (i.e., at the direction of parents, schools or court), experiencing less distress than the parent/guardian evaluates there to be; and
  - the average score these parents/caregivers gave for the distress of their children after at least 2 treatment sessions attended by their children was **30.53**, for a difference of **7.71**, indicative of **statistically significant improvement** from the parent/caregiver.
- **AoD TREATMENT-ADULT ORS SCORES**

## REGULAR SESSION

TUESDAY

OCTOBER 8, 2013

- **214 (214) chemically abusing/dependent adults** with at least 2 sessions were rated;
  - on average, these **clients entered treatment with a score of 30.26 (30.73)** (i.e., the majority of AoD clients that Firelands treats are court-ordered to treatment and *MyOutcomes* research shows that such clients typically enter treatment in less distress than persons seeking mental health services because they think they do not need help; the **30.26** level of distress for this population is significantly less than for the new client seeking mental health treatment, with the average score of **18.44**); and
  - on average, (meaning that not every client got better) clients' scores **after treatment increased to 35.03 (35.38), averaging a 4.77 (4.65) increase**, indicative that progress/change was achieved, although the benchmark for treatment success and statistically significant change (i.e., a 6 point differential) was not achieved.
- AoD TREATMENT-YOUTH ORS SCORES
    - **31 (71) chemically abusing/dependent youths** with at least 2 therapy "events;"
    - on average, these **youths entered treatment with a score of 29.92 (29.73)** (i.e., the majority are court-ordered to therapy and *MyOutcomes* research shows that such clients typically enter treatment in less distress than those not so coerced); and
    - on average, their scores **after treatment increased to 35.95 (34.33), averaging a 6.03 (4.6) increase**, so that statistically significant change is being made.

**40 fewer youths** in AoD treatment in FY 13 were concerning. The Firelands' AoD Supervisor talked with Juvenile Court officials who said AoD-related arrests had been down as well as the number of youths in Juvenile Court's Intervention Court, for youths with serious behavioral health problems. Area educators also have noted that many area schools have made fewer referrals for these issues.

The *Session Rating Scale* results are as follows (these measure clinical alliances on a scale of 0-40, with scores below 36 indicative of problematic alliances):

- MENTAL HEALTH TREATMENT- ADULT SRS SCORES-on average, adults scored initial sessions at **36.92 (36.36)** and scored follow up sessions at **38.01 (38.02)**.
- **NEW POPULATION:** MH ADULT CPST SRS SCORES- on average, adults scored initial measurements at **37.71** and their follow up sessions at **37.35, for a slight drop**.
- MENTAL HEALTH TREATMENT- YOUTH SRS SCORES-on average, youths scored initial sessions at **36.32 (36.23)** and scored follow up sessions at **38.54 (38.74)**.
- **NEW POPULATION:** MH YOUTH COLLATERAL SRS RATINGS-on average, parents/caregivers rated their children's initial sessions at **38.45** and scored follow up sessions at **39.14 (the highest score for a cohort, indicating parents are pleased)**.
- AoD TREATMENT-ADULT SRS SCORES-on average, adults scored initial sessions at the level of **36.94 (36.71)** and scored follow up sessions at the level of **37.87 (38.20)**.
- AoD TREATMENT-YOUTH SRS SCORES-on average, youths scored initial sessions at the level of **37.35 (35.25)** and scored follow up sessions at the level of **38.95 (38.13)**.

**The longitudinal analysis** of consumer outcomes between SFY 2011 (when *MyOutcomes* achieved full implementation) and SFY 2013 indicated the following:

- For MH clients, the ORS change from baseline to follow-up was **7.62** in SFY 11, **8.52** in SFY 12, and **7.03** in SFY 13. (Note: aggregate scores for FY13 were impacted by the integration of SMD adult consumers who are not in therapy as they tend to be more vulnerable to periods of decompensation compared to the general MH population.)
- For AoD clients, the ORS score change from baseline to follow-up was **4.10** in SFY 11, **4.63** in SFY 12, and **5.4** in SFY 13. AoD clients showed improvement despite scoring above the clinical cutoff (i.e. not convinced they need help when they enter treatment).
- **Health Home Implementation in Huron County**

The first day of Firelands Counseling & Recovery Center's implementation of its Substance Abuse and Mental Health Services Administration (SAMHSA)-funded Health Home for medically indigent persons with severe mental disabilities (SMD) in Huron County was 9/3/13.

## REGULAR SESSION

TUESDAY

OCTOBER 8, 2013

The three-year SAMHSA grant awarded to Firelands will pay for primary health services that are integrated with behavioral health services for qualifying persons. Firelands is calling this program “Firelands Counseling & Recovery Services *Plus*.”

Renovation took place at the Firelands’ Norwalk site this summer to create two examination rooms and a nurse’s station, which houses such equipment as an electrocardiogram (EKG) machine, a carbon monoxide (CO) breath monitor to measure the amount of carbon monoxide in a person’s breath (to gauge nicotine use) and a point-of-care testing for basic blood work (e.g., cholesterol, fasting glucose and A1c, which measures the amount of sugar stuck to part of the hemoglobin; the higher the A1c over a few years, the more complications arise for a diabetic).

Announcement to Firelands’ clients about this program occurred 2 ways. First, Firelands’ CPST staff members informed qualifying individuals on their case loads of the new service. Second, 150 letters were sent to qualifying clients, inviting them to participate in this program.

An individual who decides to participate in the *Plus* program first will undergo a general health screening. A nurse will check the person’s blood pressure, height and weight and ask the person a series of questions about his/her health and health history. If a person has a physician, *Plus* program staff members will contact that physician to coordinate services.

On the *Plus* team are trained/credentialed professionals filling the positions of:

- Nurse Practitioner-who delivers primary medical services and may refer to specialists.
- Care Manager- who provides education (e.g., healthy cooking on a budget or smoking cessation) to help persons manage physical and mental health conditions and coordinates medical care, helping patients arrange referrals.
- Qualified Health Home Specialist-who ensures that *Plus* members keep medical, mental health, social-service appointments, build skills to manage self-care/med management.
- Supervising Physician- who supervises the *Plus* program.

The Care Manager and Qualified Health Home Specialist are available from 8A.M. to 5P.M. five days a week. The Nurse Practitioner is onsite two days a week, 9A.M to 3P.M., although she can adjust her schedule as needed. The capacity to provide primary care is expected to be about 30 clients per clinic day. There are no limits on the frequency an individual may utilize the program.

The type of health care services people can be seen for is primary healthcare. Patients are educated at the point of admission to the program about services the clinic can provide and when it is correct to go to a specialist or to an ER (i.e. chest pain, numbness on one side of the body). Connectivity to other doctors may be assisted by the Nurse Practitioner, who is employed by Firelands Physician Group and can access that Group’s specialty providers, as well as by the supervising physician from FTMC, who can refer *Plus* patients to local specialty providers.

The Care Manager and Qualified Health Home Specialist also may assist patients link with financial resources (such as charitable care or a hospital’s care assurance program) to help with the costs of needed diagnostic tests or treatments not covered by the SAMHSA grant or by the \$5,037 the Board has allocated for these costs, as part of its NW Collaborative Wellness project.

While Firelands had planned to open a Health Home for medically indigent SMD persons, funded by the SAMHSA grant, and for Medicaid-funded SMD persons, simultaneously, ODMHAS delayed opening all but its initial Medicaid Health Homes. These are to open 1/1/14.

### • **Criminal Justice Grant Awarded**

A Request for Proposals (RFP) was issued in August by ODMHAS for pilot Criminal Justice and Behavioral Health Linkage (CJBHL) applications to be prepared by communities wanting to improve criminal justice and behavioral health linkages by applying best practices to such linkages. One-year grant awards were available in amounts of no greater than \$150,000.

The 3-Board area of Seneca-Sandusky-Wyandot (S-S-W), Erie-Ottawa and Huron teamed up with Firelands Counseling & Recovery Services to prepare a joint response to this RFP. A one year grant of up to \$142,000 was awarded. The S-S-W Board will act as the fiscal agent for it.

This grant will fund mental health treatment for persons incarcerated in the 5 county jails in this 3-Board catchment area. The combined capacity at any given time of these 5 jails is 601 inmates.

Although Consultation/Jail Adjustment services that are educational have been provided in most of these jails

## REGULAR SESSION

TUESDAY

OCTOBER 8, 2013

by Firelands, those services have not adequately addressed the behavioral health needs of the inmate population. The presence of behavioral health disorders in the local inmate population is no different from the trend identified nationally: that more than 50% of jailed persons meet the criteria for mental illnesses and/or alcohol/other drug addictions.

With this grant, Firelands Counseling and Recovery Services will make the following continuum of mental health services available to appropriate inmates in these jails:

- Diagnostic Assessments by licensed staff to determine individualized treatment plans;
- Individual Therapy to address identified problems/concerns;
- Group Therapy that utilizes motivational interviewing and cognitive behavioral therapy techniques, shown to work for the criminal justice population; and
- Community Psychiatric Support Team (CPST) services to facilitate discharge planning by coordinating housing, vocational and other community resources and by meeting with inmates, their families and P.O.'s to optimally transition inmates to the community.

Pharmacological Management, provided by Firelands' psychiatrists and/or nurses, will be provided at the Firelands' offices.

The goals of this grant are to decrease recidivism, crisis interventions and psychiatric hospitalizations as well as to engage these mentally ill and offending individuals in ongoing treatment after their incarcerations, in order to promote wellness and prosocial behaviors.

- Recovery to Work Decision

This Board responded to the Governor's request of Boards 2 ½ years ago to begin *Recovery to Work* programs that would provide counseling and vocational services to persons with mental illnesses and addictions who traditionally have not been included in BVR programs. The current contract with the **Opportunities for Ohioans with Disabilities (OOD) Agency**, the new name of the **Rehabilitation Services Commission (RSC) of Ohio**, ended 9/30/13, the end of Federal Fiscal Year (FFY) 2013. Therefore, a decision about the continuation/discontinuation of this program needed to be made at the Board's last meeting.

### FFY 2014 Contract Terms and Budget Proposal

Although OOD initially sought to change the staffing of this 3-Board program for FF14, after the Erie-Ottawa Board sent a letter from its attorney, OOD dropped that requirement.

OOD presented a FFY 14 Budget Proposal for a total amount of **\$921,707.14**, with the total match requirement of the three Boards (with no carryover factored in yet) of **\$245,404.53**.

Each Board's obligation for a portion of the match requirement was calculated by the Collaborative's Fiscal Agent based on percentage of use of total contract funds in FFY 13: Erie-Ottawa's match obligation was calculated at 41.61% (**\$104,468.71**); S-S-W's was calculated at 48.08% (**\$117,990.50**); and Huron County's was calculated at 9.35% (**\$22,945.32**).

If the carryover would end up at \$100,000 and the total match requirement would be reduced to **\$218,779.53**, this Board's match would be reduced to **\$20,455.89** for FFY14.

### Pro and Con Arguments/Analysis regarding Contract Continuation

Committee arguments against continuing this program include the following:

- When both federal and local matching dollars are factored in, the program's costs may outweigh its benefits, with relatively few jobs attained at relatively high costs.
- The need to contract with OOD to operate *Recovery to Work* is problematic not only because this results in little to no local control over this program's policies, procedures, costs and perhaps personnel, but also because OOD often operates in an arguably arbitrary and capricious manner, making some decisions without reasonable grounds/adequate consideration of circumstances. In addition to being generally unwilling to negotiate with its partners, it is overly regulated, contributing to high costs and inefficacies, such as lengthy times to process applications/invoices.

Committee arguments in favor of continuing this program include the following:

- Since there will be carryover from the FFY 13 Recovery to Work program, continuing the program would yield the Board utilization of funds it previously put into the program.

REGULAR SESSION

TUESDAY

OCTOBER 8, 2013

- Local funds used would be relatively small for FFY 14, between **\$22,945.32**, with no carryover yet factored in, and **\$20,455.89** if there is a \$100,000 carryover.
- The trend of the program has been for it to accomplish improved outcomes, with 2 successes achieved during the first 18-month contract and with 6 successes achieved during the second 12-month contract, for a 300% improvement (aided by the OOD requirement for full time case coordinator staffing positions).
- Continuing the program would provide an opportunity for jobs for people who probably would not get them otherwise since BVR historically has accepted few mentally ill people into its programs and has accepted no addicted persons.
- With the Erie-Ottawa Board acting as the fiscal/administrative agent for the 3-Boards, there has not been a drain on Huron County fiscal staff time to attend OOD information technology trainings and to process Recovery to Work applications and invoices.
- With OOD’s agreement to change language in its contract, it demonstrated, if not its willingness to negotiate with partners, its appreciation for the legal acumen of them.

The Implementation Committee members had believed the cost inefficiencies of this program could be lessened if it would Firelands to:

- follow up with successfully employed program participants for up to 6 months, instead of the 3 months required by OOD;
  - keep track of the number of persons who find their own jobs while in the *Recovery to Work* Program and of the duration of their job retention; and
  - achieve at least 10 program successes, as defined by OOD.
- NW Region NOPH Admission Reduction Project 12-Month Outcomes**

Final admission data pertaining to the Northwest Ohio Psychiatric Hospital (NOPH) for FY13 for the eleven (11) Northwest (NW) Boards in the catchment area of NOPH were compiled for the Collaborative by this Board’s Director. Although there was a **5% increase in admissions FY13**, there was some slowing of the increase in total admissions. The table of admission data, with analysis of it bulleted below, is as follows:

	2012			2013		
	Civil Adm	Forensic Adm	Total Adm	Civil Adm	Forensic* Adm	Total Adm
Board						
Allen-Auglaize- Hardin	18	7	25	44	4	48
Defiance-Fulton-Will-Henry	32	4	36	39	7	46
Erie-Ottawa	23	8	31	26	9	35
Hancock	7	2	9	8	3	11
Huron	58	3	64	29	1	30
Lucas	82	79	161	94	81	175
Miami-Drake-Shelby	36	14	50	16	10	26
Putman	14		14	12	3	15
Seneca-Sandusky-Wyandot	78	12	90	95	16	111
Van Wert-Mercer-Paulding	39	4	43	26	8	34
Wood	12	3	15	16	14	30
Total	399	136	535	405	156	561

**\*Jail transfers began to be considered Forensic Admissions in FY13 by MHAS, accounting for some of the increase in this category.**

- Between FY12 and FY13 Collaborative Boards using NOPH realized a considerable slowing of the increase in total admissions to NOPH that jumped by 74 admissions between FY 11 and 12, but only by 26 admissions between FY 12 and 13. There were 462 total admissions in FY11- **the last FY the Boards purchased NOPH bed days- 535** in FY 12 and **561** in FY 13. Data from the *Board Bed Day Planning and Utilization*:

Board	FY 09	FY10	FY11
Allen-Auglaize- Hardin	19	18	16
Crawford-Marion	41	56	28
Defiance-Fulton-Will-Henry	22	51	33
Erie-Ottawa	28	32	24



**OCTOBER 8, 2013**

Hancock	15	13	8
Huron	6	14	13
Lucas	152	192	205
Miami-Drake-Shelby	38	41	56
Putman	17	11	7
Seneca-Sandusky-Wyandot	35	32	35
Van Wert-Mercer-Paulding	19	22	19
Wood	20	26	18
Total	412	508	462

- The three Boards realizing **reductions in Total NOPH Admissions** were as follows:

- Firelands did the best in the region at cutting NOPH admissions in FY 13. In conclusion, there has been some slowing in the increase of total admissions to NOPH that had increased by 74 admissions between FY 11 and 12, but only by 26 admissions between FY 12 and 13. The 15% increase in Forensic Admissions between FY 12 and FY 13 may be due to the state's inclusion of jail transfers in the forensic category in FY 13.

The Director of ODMHAS issued a letter September 30, stating that federal SAPT allocation estimates for the last two quarters of SFY 14 will be made known within the next 60 days and will be subject to change based on any federal decisions related to a continued sequester.

Most alcohol/other drug (AoD) treatment is SAPT-funded, but some MH services also are.

Since the federal government's non-essential services shut down today, October 1, due to Congress neither approving a Federal Fiscal Year (FFY) 2014 Budget nor a short-term Continuing Resolution (CR) Budget, allocations to states may be further delayed. Boards may conclude that they are being asked to assume the financial risk to keep behavioral health treatment and support services in operation in communities throughout the state.

SFY 14 Oct 8 biannual Meeting with County Commissioners.docx

**At 11:21 a.m. the board recessed.**

**At 11:30 a.m. Elected Officials and Department Heads Meeting.**

Discussion was had in regards to the Auditor's software.

Frank Hatfield from Fishel, Hass, Kim and Albrecht Attorneys at Law spoke to the Elected Officials and Department Heads regarding “Disciplining Difficult Employees”. Mr. Hatfield spoke to the group regarding the following topics:

- Unlawful Discrimination
- Supervisors – Best Defense or Worst Liability?
- Job Performance and Standards
- Conducting an Effective Investigation
- Due Process and the Pre-Disciplinary Meeting
- Handling Employees who have Filed Charges

REGULAR SESSION

TUESDAY

OCTOBER 8, 2013

- Preventative Measures and Best Practices

BOARD OF HURON COUNTY COMMISSIONERS  
ELECTED OFFICIALS & DEPARTMENT HEADS MEETING SIGN-IN SHEET  
("Disciplining the Difficult Employee")

Date: 10/08/13 Time Started: 11:30 a.m. Finished: 11:30 p.m.

Name:	Department:
1. Dee Zellina Venzky EdD	Huron CBDO
2. Joe Hintz	Montcalm Sheriff's Office
3. Joe Bauer	RR/AT
4. Matt Kasper	HC Treasurer
5. Betty Ann	HC ENGINEER'S Office
6. Joe Hinz	HC Engineer
7. Robert KAHN	HC Auditor
8. Gary Ostley	Dog Warden
9. Kic Welch	Buildings/Grounds
10. Taylor Bell	Juvenile Court
11. Lou Burton	Garage
12. Mike Gaudier	OSU Ext.
13. CARY BRICKNER	SWCD
14. Mya Shaffer	Huron SWCD
15. Dan M. Wolf	Huron Co. Sheriff's Office
16. Dave Ziegler	HCSD
17. Dan M. Wolf	ARC/AC

Huron County

18. Tom Dunlap	Recorder
19. Sam Hinz	Clerk of Courts
20. Joe Hintz	HCEO
21. Robert KAHN	HC AUDITOR
22. DENNIS STEBOER	" "
23. Jason Roblin	Huron Co. EMA
24. Sharon Locke	HC BDE
25. Tim Hollinger	Public Health
26. Linda Stower	CPC
27. Judge Conway	" "
28. David Wilson	Commissioners
29. Joe Hintz	Commissioner
30. Joe Dunlap	Huron County DFS
31. Harold Knapp	HCDCJ
32. Vickie Gember	Commissioners
33. Dennis Stanger	Prosecutor's Office
34. Tom M. Knapp	Prosecutor's Office
35. Russ Wilt	Prosecuting
36. Dan Stanger	PB Defender
37. Gary Bauer	HC Comm
38. Tom Hinz	Elections
39. Dick Conner	Veterans
40. Tom Dunlap	Comptroller

At 1:30 p.m. regular session resumed,

OTHER BUSINESS

Mr. Bauer discussed the VOCA grant to supplement to \$1,916.20 for the 2013.

Tom Dunlap moved to supplement the VOCA grant \$1,916.20 for the calendar year 2013. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows.

- Aye – Gary W. Bauer
- Aye – Tom Dunlap
- Aye – Joe Hintz

This will allow Ms. Gorby to keep her forty hour week employee and reduce her twenty hour a week employee to fifteen hours a week. Mr. Bauer explained that \$5,748.60 is needed for 2014 budget.

Assistant Prosecutor’s report

Ms. Kasper explained a letter from Dr. Dee regarding a credit card. Ms. Kasper stated that she does not object Dr. Dee from getting a credit card; however the credit limit will not exceed \$10,000.00. Ms. Kasper questioned what the county credit card policy and limit was. Mr. Bauer stated that the county has no such policy, and the county does not have a credit card. If the county would like a credit card a policy needs to be established.


Ms. Kasper discussed car for prosecutor investigation the car is in really bad condition and cannot be driven. Ms. Kasper stated that they are interested in getting another used state highway patrol vehicle around \$6,500.00. Mr. Dunlap suggested the Huron County Commissioners giving them the Ford Focus and the Commissioners’ purchasing a new vehicle. Ms. Kasper stated they will price check the vehicles and get back with the Commissioners.

**OCTOBER 8, 2013**

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

 <p>State of Ohio          State Employment Resources Board          65 East Exchange Street, 3rd Floor          Columbus, Ohio 43215-4213          (614) 467-3074 Fax</p>	<p style="text-align: right;">(Version 2.0)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>4-13</td> <td>MED</td> <td>6-3</td> <td>-2-13</td> </tr> <tr> <td>4-13</td> <td>MED</td> <td>6-3</td> <td>-2-13</td> </tr> <tr> <td>4-13</td> <td>MED</td> <td>6-3</td> <td>-2-13</td> </tr> <tr> <td>4-13</td> <td>MED</td> <td>6-3</td> <td>-2-13</td> </tr> </table>	4-13	MED	6-3	-2-13	4-13	MED	6-3	-2-13	4-13	MED	6-3	-2-13	4-13	MED	6-3	-2-13
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4-13	MED	6-3	-2-13														
4-13	MED	6-3	-2-13														

**EMPLOYER CERTIFICATION OF FACT-FINDING VOTE**

**INSTRUCTIONS:** This document is to be sent to ERS and the employer/organization electronically in read only format. An entity lacking the capability for electronic services may file a motion for relief from electronic filing requirements pursuant to OAC 4111-1-02(F).

- Name of Employer:** Lucas County Sheriff's Office
- Location of Employer:** Lucas County Heiden
- Name of Employer's Representative:** Steve E. Bommer 44857 County

**Address:** 12 E. Main St. Telephone: 419/618-2121

**City, State, Zip:** Maumee OH 44857 Electronic Mail: cm@maumee.org

**Date and Time of Vote:** 10/13/13 **Number of members of Legislative Body:** 3

**Tally of Votes:**

**Number of votes to approve:** 3 **Number of votes to reject:** 0 **Total votes cast:** 3

**7. Name of Employer's Representative signing the bargaining unit(s):**  
089B

**DECLARATION**

I declare that I have read the contents of this Employer Certification of Fact-Finding Vote and that the statements contained herein are true and correct to the best of my knowledge and belief.

**Signature of Employer's Representative:** Steve E. Bommer 10/13/13 **Date:**

**Print or Type Name:**

**THIS EMPLOYER CERTIFICATION OF FACT-FINDING VOTE WILL NOT BE ACCEPTED FOR FILING IF THE PROOF OF SERVICE IS NOT FULLY COMPLETED AND SIGNED BY A REPRESENTATIVE OF THE EMPLOYER.**

**PROOF OF ELECTRONIC SERVICE**

I certify that an exact copy of the foregoing Employer Certification of Fact-Finding Vote has been sent electronically to Jonathan Winteres Jwinteres@allstateparley.com (Name, complete address and email address of representative of the employees organization)

this 9th (day) of October (month) 2013 (year)

Steve E. Bommer **Print or Type Name**

**Signature of Ohio Administrative Services Director or Designated Representative of Firm** Steve E. Bommer **Print or Type Name**

Information under this heading is for the use of the Bureau and the Employer Organization (organization) only and is not to be included in the report. The Bureau will not accept a report that does not include the information requested. The Employer Organization should not be considered liable for the inclusion of items not requested by the Bureau. All report modifications to the report must be made by the Bureau.

## IN THE MATTER OF OPEN SESSION

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**REGULAR SESSION**

**TUESDAY**

**OCTOBER 8, 2013**

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 8, 2013.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 2:36 p.m.

**Signatures on File**