

REGULAR SESSION

THURSDAY

APRIL 19, 2012

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Joe Hintz, Larry J. Silcox.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the April 17, 2012 meeting(s) were presented to the Board. Larry J. Silcox made the motion to waive the reading of the minutes of the April 17, 2012 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

12-111 Joe Hintz moved to approve. Larry J. Silcox seconded the motion. Discussion: Cheryl Nolan discovered that the resolution was typed with incorrect information.

Larry J. Silcox moved to table resolution 12-111 until correct information could be inserted in the resolution. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox*

12-112 was not brought to the table more information is needed.

12-113

IN THE MATTER OF RENEWING PARTICIPATION IN THE COUNTY RISK SHARING AUTHORITY (CORSA) FOR THE 2012/2013 PROGRAM YEAR

Larry J. Silcox moved the adoption of the following resolution:

WHEREAS, Huron County has received considerable benefit through its participation in CORSA for property and liability insurance protection; and

WHEREAS, Huron County desires to renew its participation for the 2012/2013 program year; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners authorizes the expenditure of \$283,775.00 to renew participation in CORSA for the 2012/2013 program year; and further

BE IT RESOLVED, that the Board of Huron County Commissioners authorizes the expenditure of \$6,066.00 for adding mal practice insurance for Dr. Richard Cole jail doctor; and further

BE IT RESOLVED, that the Board of Huron County Commissioners approves of the 2010 Participation Agreement as attached herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

Discussion: Larry Silcox stated that he is not happy with the mal practice insurance of \$6,066.00 and would not vote to approve.

At 9:21 a.m. The board recessed and placed a call to Sue Bommer, Human Resource/Loss Prevention for further information in regards to the jail doctor’s mal practice insurance.

REGULAR SESSION

THURSDAY

APRIL 19, 2012

At 9:24 a.m. regular session resumed.

Sue Bommer explained that the doctor had been contacted about getting his own mal practice insurance but has not done so. This insurance is included in the CORSA policy. With no further discussion the board voted to approve resolution 12-113.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

IN THE MATTER OF TRAVEL

Larry J. Silcox moved to approve the following travel requests this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

Joe Hintz, Sue Bommer, Cheryl Nolan, Commissioners, on May 9, 2012, to Columbus, Ohio, for CCAO Second Wednesday seminar/Implementation of County Health and Wellness Initiatives.

IN THE MATTER OF REQUEST FOR LEAVE

Christina Norton/EMA/personal time/April 19, 2012 & April 23, 2012 12:30 p.m. – 4:30 p.m.

Larry J. Silcox moved to take Resolution 12-111 off the table. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox*

At 9:30 a.m. Public Comment

Don Frankenfield, Huron County Airport Board member spoke in regards to the Saturday, May 12, 2012 airport meeting and open house.

At 9:30 a.m. Larry J. Silcox moved to enter into **Executive Session ORC 121.22 (G) (3)** a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

At 9:55 a.m. Larry J. Silcox moved to end Executive Session ORC 121.22 (G) (3). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

- no action taken.

At 10:00 a.m. Kathleen Schaffer, Treasurer opened the investment board meeting.

The minutes of the January 2012 meeting were approved. Discussion was had in regards to bond interest

REGULAR SESSION

THURSDAY

APRIL 19, 2012

and PNC bank general fund account which is a now account and PNC wants to d away with this now account which means they would no longer pay us monthly interest. They claims that they can not afford to pay this interest. Ms. Schaffer told them that if they are going to do this she also wants our fees taken away and our minimum daily balance lowered by about \$3 million and further stated that she would move the money if this is going to happen. PNC stated that they would get back with her in this regard. Ms. Schaffer stated that she has not heard from them yet and that we are still getting our interest payment. The board agreed that Ms. Schaffer should investigate moving the general fund account to another bank.

**Investment Meeting Agenda
April 19, 2012**

Call to order

Motion to waive the reading of the minutes of the July 26, 2011 meeting and approve as written

Investment activity since July 26, 2011

Agency Bonds called or maturing:

- FHLMC Huntington Bank \$750,000.00 1.95% purchased 4/15/2009, matured 4/13/2012

Agency Bonds Purchased:

- FNMA Huntington Bank \$750,000.00 1.15% Purchased 4/13/2012, matures 2/28/2017
- 9/15/2016

No investments are in contract

Year to date reports:

- Monies on account as of March 31, 2012
- Bond Interest
- Checking Account Interest
- Interest recap all funds
- Landfill statement
- Sales tax collection

The next Investment board meeting will be August 14, 2012 at 10:00 a.m. at the County Commissioners meeting at the Huron County Fair.

Motion to adjourn:

**Investment Advisory Board Minutes
Organizational Meeting Thursday, January 19, 2012**

The Huron County Investment Board held its Organizational Investment Board meeting on Thursday January 12, 2012 at 10:00 a.m. Huron County Commissioners Gary Bauer, Joe Hintz, and Larry Silcox were present, along with Clerk to the Board Cheryl Nolan, and Scott Seitz, a reporter from the Norwalk Reflector.

The meeting was called to order and the Commissioners decided Gary Bauer and Joe Hintz would serve on the board. Gary Bauer was elected to serve as Chairman, and Joe Hintz Vice Chairman.

Mr. Hintz made the motion, seconded by Mr. Bauer to waive the reading of the minutes for the October 6, 2011 meeting, and approve as written. All voted yes, motion carried.

Investment Activity since the October 6, 2011, meeting

- Agency bonds called or maturing**
 - FH.L.B. Stifel -Nicolaus \$750,000.00 purchased 11/03/2006, matured 12/9/2011
 - FH.L.B. Stifel-Nicolaus \$300,000.00 purchased 5/29/2009, sold 10/29/2011
 - FNMA Fifth Third Bank \$1,000,000.00 purchased 10/18/2010, called 10/18/2011
 - FNMA Stifel- Nicolaus \$500,000.00 purchased 7/13/2011, called 10/13/2011
- Agency bonds purchased**
 - FNMA Stifel -Nicolaus \$500,000.00 purchased 10/13/2011, matures 10/21/2015
 - FNMA Stifel -Nicolaus \$350,000.00 purchased 10/19/2011, matures 10/19/2016
 - FH.L.M.C Fifth Third Bank \$1,000,000.00 purchased 10/19/2011, matures 10/19/2015
 - FNMA Stifel-Nicolaus \$500,000.00 purchased 12/9/2011, matures 1/25/2016
 - FNMA Stifel -Nicolaus \$1,000,000.00 purchased 1/12/2012 matures 1/30/2017

No investments are in contract.

The board reviewed the reports of:

- Monies on account
- Checking account interest
- Interest recap all funds
- Landfill
- Sales Tax Collections

Interest rates remain flat. Star Ohio is at .03%. 190 Benedict Avenue, the old Human Services Building, is scheduled for Sheriff Sale on January 30. The Treasurer provided the Commissioners with the list of delinquencies over \$10,000. The next meeting will be on April 19, 2012 at 10:00 a.m. Mr. Hintz made the motion to adjourn, seconded by Ms. Schaffer. The meeting ended at 10:15a.m.

Respectfully Submitted,
Kathleen Schaffer

Huron County Investments as of April 13, 2012

Type	Bank	Current Value	Est. Yield	Purchased	Call date	Matures
FFCB	Stifel Nicolaus	513,525.00	4.38%	9/17/2007	10/17/2012	10/17/2012
FFCB	Stifel Nicolaus	465,986.40	2.44%	3/26/2009	9/28/2009	3/26/2013
FNMA	Stifel Nicolaus	77,915.00	0.90%	6/27/2011	8/7/2011	6/27/2013
FNMA	Huntington Bank	351,582.00	1.00%	9/24/2011	10/19/2012	10/19/2015
FHLMC	Fifth Third	1,000,190.82	1.14%	10/19/2011	4/19/2012	10/19/2015
FNMA	Stifel Nicolaus	501,845.00	1.05%	10/19/2011	10/27/2013	10/27/2015
FNMA	Stifel Nicolaus	500,165.00	1.00%	8/15/2011	9/15/2012	9/15/2016
FNMA	Stifel Nicolaus	507,245.00	1.23%	8/19/2011	9/28/2011	9/28/2016
FNMA	Huntington Bank	351,260.00	1.35%	9/28/2011	9/28/2012	9/28/2016
FNMA	Stifel Nicolaus	1,011,460.00	0.75%	1/12/2012	1/30/2013	1/30/2017
FNMA	Stifel Nicolaus	750,000.00	1.15%	4/13/2012	2/28/2014	2/28/2017
TOTAL		8,477,529.22				

Bank Accounts as of April 13, 2012

PNC Bank General Account	10,058,147.40
PNC Bank Landfill Account	142,081.30
Citizen's Bank Checking	61,057.67
STAR Ohio	2,209,367.85
STAR Ohio Health Trust	380,696.42
Total All Funds	21,329,379.66

Interest on Bonds 2012

	Amount	YTD
January 13, 2012 Stifel Nicolaus Bond Interest	\$9,416.29	\$9,416.29
February 29, 2012 Stifel Nicolaus Bond Interest	1,937.52	\$5,353.81
March 30, 2012 Stifel Nicolaus Bond Interest	\$11,312.50	\$16,666.31
March 30, 2012 Huntington Bank Bond Interest	\$2,336.25	\$19,002.56
April 13, 2012 Huntington Bank Interest on mature bond	\$6,984.37	\$25,986.93

Interest on Checking Accounts				
2012				
PAID IN	BANK ACCOUNT	INTEREST	MTLY	YTD TOTAL
January '12	PNC	1,250.08		
	CNB	5.12		
	PNC LANDFILL	114.47	1,266.67	1,266.67
February '12	PNC	2,754.87		
	CNB	4.85		
	PNC LANDFILL	14.13	2,583.85	4,050.52
March '12	PNC	2,037.51		
	CNB	5.35		
	PNC LANDFILL	14.34	2,057.20	6,107.72
April '12	PNC			
	CNB			
	PNC LANDFILL			
May '12	PNC			
	CNB			
	PNC LANDFILL			
June '12	PNC			
	CNB			
	PNC LANDFILL			
July '12	PNC			
	CNB			
	PNC LANDFILL			
August '12	PNC			
	CNB			
	PNC LANDFILL			
Sept. '12	PNC			
	CNB			
	PNC LANDFILL			
October '12	PNC			
	CNB			
	PNC LANDFILL			
November '12	PNC			
	CNB			
	PNC LANDFILL			
December '12	PNC			
	CNB			
	PNC LANDFILL			

INTEREST REC'AP		ALL FUNDS	
2002	87,159.25	13%	
2003	112,500.00	17%	
2004	674,674.30	17%	
2005	130,116.00	16%	
2006	167,000.00	19%	
2007	320,386.64	14%	
2008	74,625.07	14%	
2009	23,888.00	14%	
2010	5,332.16	13%	
2011	11,718.65	11%	
2012	25,472.39	13%	
2002	48,931.72	6%	
2003	69,478.90	6%	
2004	353,433.36	12%	
2005	843,038.06	12%	
2006	138,696.22	15%	
2007	154,737.47	15%	
2008	320,952.06	14%	
2009	428,838.49	14%	
2010	6,731.62	16%	
2011	5,622.16	15%	
2012	332,799.47	15%	
2002	58,110.80	14%	
2003	20,055.95	13%	
2004	31,288.34	11%	
2005	286,877.44	11%	
2006	449,463.30	11%	
2007	49,900.33	12%	
2008	6,929.62	11%	
2009	8,825.41	10%	
2010	5,332.16	11%	
2011	302,167.83	11%	
2012	6,829.62	11%	

Huron County Landfill

Huron County Landfill Report				
Kathleen Schaffner, Huron County Treasurer				
Month	Beginning Bal.	Balance	Monthly Interest	Ending Bal.
JANUARY	144,427.11	2,878.04	\$11.47	147,306.62
FEBRUARY	147,306.62	3,093.99	\$14.13	150,414.74
MARCH	150,414.74	3,320.87	\$17.63	153,753.24
APRIL	153,753.24	3,558.81	\$21.19	157,333.24
MAY	157,333.24	3,807.80	\$24.82	161,165.86
JUNE	161,165.86	4,066.84	\$28.52	165,259.22
JULY	165,259.22	4,335.93	\$32.28	169,617.43
AUG	169,617.43	4,615.07	\$36.11	174,252.61
SEPTEMBER	174,252.61	4,904.26	\$39.99	179,156.86
OCTOBER	179,156.86	5,203.50	\$43.93	184,360.36
NOVEMBER	184,360.36	5,512.80	\$47.91	189,873.17
DECEMBER	189,873.17	5,832.16	\$51.95	195,705.33
TOTAL				\$32,440.86

Huron County Treasurer		
2012 Sales Tax Disbursements		
Month	Permissive	Capital
January	475,291.62	237,649.47
February	449,069.69	234,057.18
March	523,578.86	261,783.02
April	408,056.98	204,024.39
May		
June		
July		
August		
September		
October		
November		
December		
TOTAL		

At 10:21 a.m. The investment board adjourned.

OTHER BUSINESS

Joe Hintz reminded the board of the kick off meeting for the business appreciation week.

Larry Silcox asked Assistant Prosecutor Daivia Kasper if she could check on what the ORC states about commercial traffic on county roads. Mr. Silcox stated that since the Greenwich Milan Townline Road improvement project there has been a lot of semi trucks going from R&L Trucking going to route 205 and further stated that he had received a call from a resident complaining about this situation. Ms. Kasper stated that the law states that as long as they are of legal limit and within the speed limit they can be on the county road. Mr. Silcox asked Ms. Kasper if she could get him the code section that states this. Ms. Kasper stated that there really isn't a code section that states this, if it is an unlawful weight they can not be on the road and if they exceed the speed limit that is a violation otherwise there is nothing that restricts them. The county roads are available for anyone that is within the weight limit.

Gary Bauer stated that he had received a call from David Kniffin asking for permission for them to contact ACC to extend the computer lines from their office across the hall to the other offices. Mr. Silcox asked if there was a cost involved. Mr. Bauer stated not to us. The board agreed.

At 10:25 a.m. Jason Roblin, EMA came before the board and reviewed the training sessions that has been completed since his last report. Mr. Roblin also stated that he has been taking classes also and stated that

REGULAR SESSION**THURSDAY****APRIL 19, 2012**

he is 3 or 4 classes away from the professional series of the National standards for Emergency Management. The all weather radios are about all sold out of the original six hundred and further stated that if they get the grant money back they will get more.

Mr. Roblin also discussed quotes for the generator at the landfill and stated that the estimates are coming in between \$8,000 and \$9,000 and Mr. Roblin asked the board to keep that in mind for future planning. The board agreed to wait until the end of the year to look at it.

Mr. Silcox discussed the email received in regards to the storm water charges and stated that he had made a copy of the invoices and stated that the storm water addition to all of our building cost \$164.80 and this is something that we did not budget for so we will have to keep an eye on this monthly charge. Mr. Silcox stated that there was a meeting yesterday with city hall in regards to this new charge and further stated that economic development is very concerned about this as they are working with a couple of industries and they are afraid that if they see that now there is a storm water charge they may look other places.

At 10:39 a.m. the board recessed.

At 11:10 a.m. Gary Ousley, Dog Warden presented his report as follows:

Huron County Dog Warden
Quarterly Report
January 2012- March 2012

Deposition of Dogs:

Quarterly
January 2012, February 2012, March 2012
Impounded: 81
Adopted: 35
Claimed by owner: 20
Destroyed: 8
Deceased by Other Cause: 0
Still in pound: 18
Quarterly Tag Sales 2012: \$23,845.25
Total Tags Sold: 1,630
2012 Tag Sale total: \$152,349.00

Mr. Ousley discussed the sale of tags and the fact that people are not purchasing tags and further explained the procedure that he uses due to the fact that people do not have the money to purchase tags. Larry Silcox asked how many have not renewed their licenses and the answer was 1600 and some of these may not own the dog anymore. On May 20, 2012 the vicious dog law is revoked and they will have to go a different avenue with this and they will have to sit down and discuss this. They used to present a summons to go to court as it was a mandatory court appearance. Now it will be just a regular citation if a dog is running at large. Mr. Ousley stated that they will be attending seminars learning how to deal with pit bull dogs. Joe Hintz stated that he wanted to comment that he has ridden with the Dog Warden on calls and stated that he appreciates the way that they are running the department and feels that they are doing a good job.

At 11:25 a.m. the board recessed.

At 11:28 a.m. Regular session resumed. Dan Frederick, Architect came before the board in regards to the building projects. Mr. Frederick stated that he has looked at three of the projects. Mr. Frederick stated with the handicap ramp and accessibility at the back of the Administration Building. Mr. Frederick referred to a sketch and a concept idea of how to do that and it really involves reworking the bottom of the concrete where things get a little crowded and it includes some repair work as well. The over all runs are fine but suggested putting some type of roof structure over it which would be steel posts and a metal roof. At the time of putting this together the estimate was around \$27,000.00 which could be \$30,000.00 at this point. Mr. Bauer asked if that would get the wide wheel chairs down the ramp. Mr. Frederick stated that

REGULAR SESSION

THURSDAY

APRIL 19, 2012

is correct. The stairs that are there are fine and there is a little wall there that doesn't serve any purpose and they would remove that wall so you will have an 8x8 turning radius. You could add an alternate to this for push buttons for around an extra \$5,000. The next project is the fifth floor of the Huron County Office Building. Mr. Frederick presented a couple of scenarios for this project. First talked about the cooling and stated that a few years ago they did the fourth floor which was an \$80,000 project. Talked first about cooling and stated that the fourth floor was \$80,000.00. The fifth floor you can use the roof top by putting a roof top unit on the roof which would make life a lot easier and further explained the process. Mr. Frederick stated that this could be a \$150,000 project. Another alternative that Mr. Frederick talked about is the mini split system where you would have one condensing unit on the roof and they can feed 20 individual units in individual rooms so what you would have in the ceiling you would have an air handling unit that is connected to the roof top condensing unit by condensing coils and this eliminates duct work so this reducing the architectural work. It could be \$50,000 for the mechanical contract for the condensing unit and the various mini units and a \$20,000.00 architectural work just to get through the roof and walls and run the cooling coil around so this makes it a \$75,000 project. Mr. Frederick stated that they also talked about that both of these and feels that it might be worth adding a heating capability to this because if you take this floor off the boiler system you could be a lot more efficient heat and it may relieve pressure off the boiler system and it could do a better job. Mr. Silcox asked if the fifth floor is just heating and air-conditioning. Mr. Silcox stressed concerns in regards to the space area. The board asked if this did not include finishing the rooms as far as safety features that are needed. Mr. Frederick stated that is correct. They have not talked about the egress project yet. Mr. Silcox stated that one of his concerns is if we do the original drawing that eliminates anyone else using the rest of the floor and Adult Probation is not going to use the rest of the floor so is there a way we can look at it to put them in a different area and then be able to utilize the rest of the floor by someone else. Discussion as to how to do this was had. Mr. Silcox stated with the lower cost for the heating and air-conditioning they may be able to do more work on the architectural work on the fifth floor. The last project looked at was the Administration Building and it was stated that there are close to 100 windows and if they are all going to be replaced it is a pretty straight forward replacement job but it is still around \$1,500 per window so that is around \$125,000 to \$130,000 and the boiler for this building is around \$22,000.00. Further discussion was had in regards to the handicap ramp at the BMV and Title Office on Shady Lane which Pete Welch explained the project. Mr. Welch stated that he had quotes for the window projects down town. Mr. Bauer asked what we needed to get this all in order. We still need the old jail estimate and Mr. Welch stated that we need to finalize the fifth floor project estimate as well.

Mr. Welch introduced our new Maintenance II worker Mitch Zurcker. Mr. Welch stated that they are out getting some new tools for the jail as all the tools that were used out there belonged to Jerry Huffman. Mr. Bauer stated that he is not surprised at that.

12-111

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY CHILD SUPPORT ENFORCEMENT FUND #117

Joe Hintz moved the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	117	00175	117	\$3,000.00		117	00450	117	\$3,000.00
		Supplies					Unemployment		
	117	00200	117	\$3,000.00		117	00450	117	\$3,000.00
		Equipment					Unemployment		and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

REGULAR SESSION

THURSDAY

APRIL 19, 2012

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion.

Discussion: Corrections were made to this resolution and is ready for approval.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye – Larry J. Silcox

SIGNINGS

Sheriff Dane Howard
255 Shady Lane Drive
Norwalk, Ohio 44857

Dear Sheriff Howard:

At the Budget Commission meeting held on April 3, 2012 the commission voted to transfer \$50,000.00 to the general fund for the purpose of appropriating to the sheriff's budget. At such meeting Commissioner Bauer asked that you send a letter to the board of commissioners stating how you want to use these funds whether it is for a cruiser or personnel. If you should choose to use these funds for a cruiser then such funds would be appropriated to fund Capital Improvements equipment.

We are in receipt of an amended certificate in the amount of \$50,000.00 and please find this letter as a reminder that we are still waiting for your letter stating how you want these funds appropriated. Once received, we will by resolution appropriate such funds.

Sincerely,

THE BOARD OF HURON COUNTY COMMISSIONERS

Gary W. Bauer, Joe Hintz, Larry J. Silcox

At 12:02 p.m. Larry J. Silcox moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on April 19, 2012.

REGULAR SESSION THURSDAY
IN THE MATTER OF ADJOURNING

APRIL 19, 2012

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:02 p.m.

Signature on File