

**REGULAR SESSION**

**THURSDAY**

**APRIL 5, 2012**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Joe Hintz, Larry J. Silcox.

12-099

**IN THE MATTER OF APPROVING OF THE CONTRACT WITH ARCADIS U.S., INC. TO PROVIDE PROFESSIONAL ENGINEERING SERVICES AT THE HURON COUNTY LANDFILL**

Larry J. Silcox moved the adoption of the following resolution:

**WHEREAS**, there is a need for professional engineering services at the Huron County Landfill;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the contract with ARCADIS, a professional engineering firm having its principal place of business at 630 Plaza Drive, Suite 100, Highlands Ranch, Colorado 80129 and an office at 1900 Polaris Parkway, Suite 200, Columbus, Ohio 43240 as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

Discussion: Mr. Bauer stated that this is on Pete Welch's recommendation and there is no increase in cost on this contract

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye – Larry J. Silcox

- Contract on file.

12-100

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE TITLE ACCOUNT #132 TO GENERAL FUND**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, Susan Hazel, Clerk of Courts, has requested a transfer of \$165,000.00 from the Title Account #132 transfer out 132-00600-132 to the General Fund; now therefore

**BE IT RESOLVED**, that the Huron County Board of Commissioners hereby approves of a transfer of \$165,000.00 from the title account #132-00600-132 transfer out fund to the general fund; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye – Larry J. Silcox

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**IN THE MATTER OF TRANSFERRING FUNDS FROM THE TRANSFER OUT FUND #099 TO THE CLERK COMPUTER FUND #134**

Larry J. Silcox moved the adoption of the following resolution:

**WHEREAS** the Clerk of Courts has transferred funds from the Title Fund #132 to the general fund and a transfer of funds needs to be made to the clerk computer fund #134; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from #099/Transfer Out in the amount of \$15,000 to the clerk computer fund #134; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the #134 account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye – Larry J. Silcox

12-102

**IN THE MATTER OF APPROVING CONTRACT BY AND BETWEEN HURON COUNTY COMMISSIONERS AND OHIO TELECOM**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, the Huron County Board of Commissioners and Ohio Telecom desire to execute a contract to purchase a 10 MB Fiber Internet Connection from Ohio Telecom, Inc. for 180 Milan Avenue, Norwalk, Ohio 44857; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the contract with Ohio Telecom as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion.

Discussion: Mr. Silcox explained that this is for 10 MB Fiber Internet Connection and further explained that it will save money and there is no up front installation costs.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye – Larry J. Silcox

\* Contract on file.

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**IN THE MATTER OF APPROVING CONTRACT BY AND BETWEEN HURON COUNTY COMMISSIONERS AND OHIO TELECOM**

Larry J. Silcox moved the adoption of the following resolution:

**WHEREAS**, the Huron County Board of Commissioners and Ohio Telecom desire to execute a contract to purchase a 10 MB Fiber Internet Connection from Ohio Telecom, Inc. for 255 Shady Lane Drive, Norwalk, Ohio 44857; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the contract with Ohio Telecom as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye – Larry J. Silcox

\* Contract on file.

12-104

**IN THE MATTER OF LETTING BIDS FOR THE PURCHASE OF PETROLEUM FOR THE HURON COUNTY DEPARTMENTS/ SHERIFF/TRANSFER STATION/BUILDINGS & GROUNDS**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners are seeking bids for the purchase of petroleum for vehicles in the above stated departments; and

**WHEREAS**, notice must be placed in a newspaper of general circulation, pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids for the purchase of petroleum for vehicles in the Huron County Departments stated above; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation on Monday, April 9, 2012 and this notice can be located on the county's internet site on the worldwide web, at <http://www.hccommissioners.com> click on legal notice button. Bids will be opened on Friday, April 20, 2012 at 10:30 a.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye – Larry J. Silcox

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LEGAL NOTICE**

**APRIL 5, 2012**

Notice is hereby given that sealed bids will be received at the office of the Huron County Commissioners, 180 Milan Avenue, Norwalk, Ohio, 44857, until 10:30 a.m. on Friday, April 20, 2012 prevailing time at which time bids will be opened for the purchase of petroleum for the vehicles for Huron County Departments including Sheriff, Transfer Station, & Buildings & Grounds.

This notice can be located on the county's internet site on the worldwide web, at <http://www.hccommissioners.com> click on legal notice button.

Bids must be sealed and plainly marked as to contents. Bid Blanks and specifications may be obtained from the Huron County Commissioners' Office, 180 Milan Avenue, Norwalk, Ohio, during regular working hours, and all bids must be submitted on said blanks. The county will not assume responsibility for bids forwarded by mail and no bid will be accepted after the hour specified above.

All bids must be accompanied by a certified or cashiers check drawn to the order of the Huron County Treasurer or a bid bond in a company satisfactory to the Board for not less than 10% of the amount bid. Use a figure of 40,000 gallons when calculating bid bond.

The Huron County Commissioners reserve the right to reject any or all bids, to waive irregularities in the bidding and to award the bid on the basis of the lowest and best bid as it deems to be in the best interest of the County of Huron, Ohio.

Cheryl A. Nolan  
Administrator/Clerk

Publish: Monday, April 9, 2012

**At 9-30 a.m.** Public Comment

**IN THE MATTER OF TRAVEL**

Larry J. Silcox moved to approve the following travel requests this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye –Larry J. Silcox

Kathleen Schaffer, Treasurer, on May 15 – 17, 2012, to Dublin, Ohio, for CTAO spring conference.  
Gary Ebinger, Auditor's office, on April 17 & 18, 2012, to Perrysburg, Ohio, for Weights & Measures training.

185 Shady Lane Drive  
Norwalk, OH 44857  
419-668-8126 • 1-800-668-5175

**HURON COUNTY  
JOB & FAMILY  
SERVICES**  
Supporting Single Parents...

Administration  
419-668-8126  
FAX: 419-668-9320

Children Services  
419-661-5437 • 1-800-668-5178  
FAX: 419-668-9353

Support & Workforce  
419-668-8126

Child Support Enforcement  
419-668-9125 • 1-800-668-9152

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HURON COUNTY DEPARTMENT OF JOB & FAMILY SERVICES  
IN-SERVICE TRAINING REQUEST

**RECEIVED**  
APR 03 2012  
HURON COUNTY  
COMMISSIONERS

DATE: 4/02/12  
TO: Huron County Commissioners  
FROM: Jeanne Fisher, HCDJFS Fiscal Officer

04/15/12 CSEA - Spring Symposium in Columbus OH. \$100.00  
Lenora Minor, Charlene Steffanni, Amber Stabley and Virginia Blystone

Joseph Hintz  
Joseph Hintz, Commissioner

Gary Bauer  
Gary Bauer, Commissioner

Larry Silcox  
Larry Silcox, Commissioner

IN ACCORDANCE WITH SECTION 3220 OF THE OHIO REVISED CODE

**Huron County** *Travel Notification*  
**Employees** ORC 325.20 (A) and ORC 325.20 (B)

To be completed and submitted 14 days in advance, if possible, of travel away from the regular work site.

Person traveling: Lenora Minor Date(s) traveling: 04/15/12

Department/office: CSEA

Traveling to: Columbus Purpose: Spring Symposium  
(Attach detail)

Passengers/coworkers: Charlene Steffanni, Amber Stanley, and Virginia Blystone

I will be using a Huron County vehicle.  
 I will be driving my own vehicle. It is insured and I have a valid driver's license.  
 I will be using public transportation.  
 Other: \_\_\_\_\_

Travel will involve overnight accommodations.  
 Travel will involve reimbursement meal expenses. Tip, tax, and alcoholic beverages are not reimbursable.  
 Other anticipated expenses. Personal telephone calls and entertainment are not reimbursable.

Total expense estimated  to \$100.00  to \$500.00  \$500.00+ Attach detail

Authorized By: \_\_\_\_\_  
Signed: Lenora Minor Date: 4/2/12

A copy of this form will be retained at the Commissioners' office filed under: Insurance / Business Travel Form 11-24 01/11/01

**IN THE MATTER OF REQUEST FOR LEAVE**

**Gary Ousley/Dog Warden/sick/8:00 a.m. – 4:30 p.m. April 2, 2012/personal time/8:00 a.m. – 4:30 a.m. April 5, 2012.**

**OTHER BUSINESS**

Larry Silcox stated that the legal description for the BMX track property is at the prosecutor's office.

Gary Bauer stated that in speaking in regards to the Budget Commission and receiving the funds for the sheriff in the amount of \$50,000 that Mr. Bauer requested at the Budget Commission meeting which should be in the minutes of such meeting that he requested that the sheriff send a letter to the Board of Commissioners telling them how he wants that \$50,000.00 appropriated and then that is what the board will do.

**At 9:49 a.m.** the board recessed.

**At 10:00 a.m.** regular session resumed.

Jill Nolan, Interim Director, DJFS introduced the new Human Resource Director for the DJFS Tammy Serrano and shared a few things about Ms. Serrano in regards to her abilities in Human Resource. Lenora Minor, DJFS Child Support, reviewed the IV D contract for the sheriff's department. It was explained that they are required by law to review these contracts and last Friday someone came in to review their books who has ODJFS background. Mr. Silcox asked if he was finished yet. He will be preparing a review and it will be sent to Ms. Nolan and she will forward it on to the board. Ms. Minor stated that this contract is in the amount of \$137,124.00 and last year alone they collected \$75,738.63 that the warrants were executed on via the Sheriff's office. Ms. Minor stated that in 2009 121 warrants were issued and executed 132 which was the first year that we had a contract with the sheriff, in 2010 164 were issued and 145 were executed, in 2011 194 were issued and 121 were executed and so far this year we have issued 47 with 13 being executed. They currently have 267 outstanding warrants. Mr. Bauer asked that she explain a little more how this whole thing works. Ms. Minor explained the process further and stated that the warrants are for people who have failed to pay their child support and they have tried everything to enforce the child support order and now they have taken it through the court process. After they have gone through the court process and they have failed to comply with that as well then a warrant is issued. Ms. Minor stated that between 90% to 95% of the people pay their child support. Ms. Minor stated that last year they collected over \$11 million in child support and they have over 6,000 cases and around 10,000 closed cases and further explained the closed cases. Mr. Silcox asked what the effective date is of this contract. Mr. Bauer asked if there would be a problem if this contract was not signed today. Ms. Minor stated no that it needs to be signed by the end of April. Mr. Silcox stated that he would like to see the results of the review before signing to make sure that everything is in order. Ms. Minor stated that the contract is reviewed by someone at DJFS. What has been paid so far is \$81,000 plus reimbursement, which is for the serving of

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warrants, processing etc.

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Discussion was had in regards to the employee recognition event coming up and Lenora is working on that. Mr. Bauer asked if we had a date for this yet. May 11, 2012 was stated as the date. Lenora stated that the dates would be three which are May 9,10,11, 2012.

Mr. Welch, Solid Waste Management Director stated that all the work that we did at the landfill last year has to be reported to the EPA as a certification report. The letter came from the board and signed by the board president along with an affidavit signed by the entire board and notarized.

Discussion was had in regards a bill that is in the hopper in regards to SWDs that is favorable to the private operators of solid waste and hopefully that won't go anywhere. Down the road there will be one on Solid Waste Districts and one piece will be the possibility of combining all of them into four or five.

**At 10:45 a.m.** Larry J. Silcox moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on April 5, 2012.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:45 a.m.

**Signature on File**