

**REGULAR SESSION**

**THURSDAY**

**JANUARY 19, 2012**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Joe Hintz, Larry J. Silcox.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the January 13, 2012 & January 17, 2012 meeting(s) were presented to the Board. Larry J. Silcox made the motion to waive the reading of the minutes of the January 13, 2012 & January 17, 2012 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye –Larry J. Silcox

12-017

Signature Only

**IN THE MATTER OF APPROVING THE AGREEMENT BETWEEN THE HURON COUNTY SHERIFF AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INC. OFFICE EMPLOYEES, IN THE MATTER OF WAGE RE-OPENER FOR YEAR TWO (2) RETROACTIVE TO JULY 1, 2011 AND YEAR THREE (3) OF THE COLLECTIVE BARGAINING AGREEMENT DATED JANUARY 1, 2011 THROUGH DECEMBER 31, 2013**

Larry J. Silcox moved the adoption of the following resolution:

**WHEREAS**, a wage reopener for year two (2) of the collective bargaining agreement between the Huron County Sheriff and the Fraternal Order of Police, Ohio Labor Council, Inc. office employees, in the matter of the wage re-opener for year two (2) retroactive to July 1, 2011 and year three (3) of the collective bargaining agreement dated January 1, 2011 through December 31, 2013 has been negotiated; and

**WHEREAS**, an agreement between the parties has been negotiated and signed by the Board of Huron County Commissioners as follows:

- 1) An increase of one-half percent (0.5%) across-the-board effective January 1, 2012 with retroactivity to July 1, 2011, through December 31, 2012;
- 2) An increase of one-half percent (0.5%) across-the-board effective January 1, 2013 through December 31, 2013; now therefore

**BE IT RESOLVED**, that the Huron County Board of Commissioners hereby approves said wage increase and also will sign said agreement; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye –Larry J. Silcox

\* agreement on file.

12-018

**IN THE MATTER OF AUTHORIZING THE HURON COUNTY CLERK OF COURT TO HOLD MEMBERSHIP IN THE OHIO CLERK OF COURTS ASSOCIATION FOR 2012**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, Susan Hazel, Huron County Clerk of Courts, has asked for approval in accordance with

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Section 325.21 of the Ohio Revised Code to hold membership in the Ohio Clerk of Courts Association for 2012; and

**WHEREAS**, the Board of Huron County Commissioners recognize that membership in this organization would be beneficial; now therefore

**BE IT RESOLVED**, that Susan Hazel, Huron County Clerk of Courts, is hereby endorsed for membership in the above listed association; and further

**BE IT RESOLVED**, that the attached travel request for attendance of these meetings, related meetings, and educational meetings, is hereby approved by the Board of Huron County Commissioners; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Joe Hintz

Aye –Larry J. Silcox

12-019

**IN THE MATTER OF AUTHORIZING THE HURON COUNTY ENGINEER TO SERVE AS THE RESPONSIBLE LEAD AGENCY FOR THE ADMINISTRATION OF THE EDGE AND CENTERLINE STRIPING ON VARIOUS COUNTY ROADS PROJECT (HUR-CR-PM-FY2013);**

Larry J. Silcox moved the adoption of the following resolution:

**WHEREAS**; Section 5501.03 (C) of the Ohio Revised Code provides that the Director of the Ohio Department of Transportation (ODOT) may coordinate the activities of the Department with other appropriate public authorities and enter into contracts with such authorities as necessary to carry out its duties, powers and functions; and

**WHEREAS**; the Edge and Centerline Striping on Various Huron County Roads is a transportation activity eligible to receive federal/state funding; and

**WHEREAS**; the Huron County Engineer (LPA) has received funding approval for the project listed above from the Program Manager having responsibility for the federal/state funds involved; and

**WHEREAS**; it is the mutual desire of both ODOT and the LPA to have the LPA serve as the responsible lead agency for the administration of the project; and

**WHEREAS**; the Board of Huron County Commissioners authorizes the Huron County Engineer to enter into an agreement with ODOT for the above mentioned improvements. now therefore

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Joe Hintz

Aye –Larry J. Silcox

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12-020

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**IN THE MATTER OF POSTING FOR A MAINTENANCE WORKER I, CLASSIFIED, AFSME, OHIO COUNCIL 8, LOCAL 710**

Joe Hintz moved adoption of the following resolution:

**WHEREAS**, there is a need for a Maintenance Worker I for the Huron County Maintenance Department; and

**WHEREAS**, the Board of Huron County Commissioners hereby authorizes the Huron County Director of Human Resources to post for the position; now therefore

**BE IT RESOLVED**, that the starting hourly wage for this position is \$13.50 in compliance with the collective bargaining agreement between the Huron County Commissioners and AFSCME, Ohio Council 8, Local 710; and further

**BE IT RESOLVED**, that the Board of Huron County Commissioners will post for the position as per Huron County Personnel Policy Manual Section 2.1 -2.5; and further

**BE IT RESOLVED**, that applicants must submit a Huron County Application for Employment to the Huron County Director of Human Resources by the end of the business day on January 27, 2012;and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Joe Hintz

Aye –Larry J. Silcox

**HURON COUNTY COMMISSIONERS, JOB DESCRIPTION**

**Title:** Maintenance Worker I

**Status:** Classified, AFSME, Ohio Council 8, Local 710

**Full-time**

**Wages:**\$13.50 per hour

**Job Summary:**The Maintenance Worker I executes a range of maintenance/repair tasks ranging from unskilled to semi-skilled to, in some cases, skilled maintenance repair. While this position repairs and maintains buildings, grounds, and equipment, some custodial functions, such as snow removal and trash transport, may also be required. The incumbent will be assigned to all Huron County buildings, but many tasks will be performed at the Huron County Jail location.

**Essential Functions:**

- Performs maintenance, replacement, minor installation, and repair of plumbing equipment (e.g., water and steam lines, sewer pipes, trap fittings, plumbing fixtures, pumps, regulators, valves, faucets, toilets, sinks, showers, heating and air conditioning, piping, drinking fountains).
- Performs maintenance, replacement, minor installation, and repair of electrical equipment (e.g., light fixtures, electrical outlets, switches, motors, appliances, electrical circuits, fire alarms, and meters).
- Performs carpentry work involving maintenance, alteration, or repair to buildings, equipment, and wooden structures (e.g., doors, windows, walls, woodwork, floors, partitions, stairways, furniture, door closers). Performs spot roof repair and installs security devices, locks, and window air conditioners.
- Paints or assists in painting of fixtures, rooms, buildings, signs, and equipment. Patches plaster and prepares surfaces for painting. Performs or assists in masonry work.

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- Operates machine tools to make repairs to metal parts and equipment; and may assist in repair and maintenance of interior and exterior maintenance equipment.
- Performs interior custodial duties and exterior grounds-keeping duties when required.
- Performs other functions and related duties as requested or assigned.
- Completes all tasks as assigned in a timely manner.
- Ability and willingness to be on call and work overtime as needed.
- Is able to perform all essential duties with or without reasonable accommodation.

**Other Functions that May Be Assigned:**

- Ensures that doors are secured at designated times.
- Temporary assignment to other positions within the unit as required.
- Performs building checks during designated hours.

**Requirements:**

- High School diploma or equivalent.
- Training or previous experience in maintenance and repair work (e.g., basic electricity, plumbing, carpentry, masonry repair, and use of associated hand and power tools and equipment).
- Demonstrated knowledge of construction and safety practices and procedures.
- Ability to work under minimal supervision, but also as part of a team.
- Ability to develop and maintain effective working relationships with elected officials, department heads, supervisors, co-workers, and the general public.
- Skilled at operating equipment, hand, and power tools.
- Valid Ohio driver’s license with an acceptable driving record.
- Ability and willingness to follow safe practices and procedures and attend training as required or requested.

**Preferred Qualifications:**

- Substantial general maintenance experience.
- Ability to read blue prints and estimate cost of maintenance repairs.
- Valid Ohio commercial driver’s license.
- Huron County resident or neighboring county resident so as to be able to respond quickly to after-hours or emergency calls.

**Essential Physical Requirements:**

Must be able to lift 50 pounds and perform physical labor. Must be able to lift, bend, stoop, push, pull, walk, stand, sit, and squat. Must be able to place and climb ladders. Must be able and willing to work at heights and on roofs. Must be able to work in confined spaces. Must be able to plow and shovel snow. Must be able to complete yard work as needed, such as mowing, trimming, and landscaping. Must be able to see, hear, communicate, touch, feel, grasp, turn, and manipulate small tools and equipment or be able to perform the essential functions of the position with reasonable accommodation. Must be able to work under various climate and weather conditions, including heat, cold, snow, ice, and sometimes wind or rain. Must be willing and able to respond to after-hours or emergency calls within a reasonable amount of time.

Huron County Board of Commissioners

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Employee: \_\_\_\_\_

Date placed in employee's file: \_\_\_\_\_

11-21-07  
Rev. 1-10-12

12-021

**IN THE MATTER OF APPROVING THE CROSSWAEH FACILITY GOVERNING BOARD APPOINTMENTS**

Larry J. Silcox moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners desires to approve the appointments for the CROSSWAEH Facility Governing Board, and

**WHEREAS**, the appointments are as follows:

Name	Term	County	
Brock Kimmet	11/16/2009 - 11/15/2012	Sandusky	(Judicial Appointment)
Kevin Cashen	10/16/2009 - 10/16/2012	Huron	(Judicial Appointment)
James W. Fruth	10/12/2009 - 10/12/2012	Seneca	(Judicial Appointment)
Dr. William Kimberlin	5/1/2011 - 5/1/2014	Erie	(Judicial Appointment)
Tom Trittschuh	10/12/11 - 10/12/14	Richland	(Judicial Appointment)
Ralp Roshong	11/8/2010 - 11/8/2013	Erie	(Commissioner Appointments)
Kenneth J. Estep	11/8/2011 - 11/8/2014	Seneca	(Commissioner Appointments)
Dennis Rosier	11/8/2011 - 11/8/2014	Seneca	(Commissioner Appointments)

and

**WHEREAS**, it is the desire of this Board to approve the CROSSWAEH Facility Governing Board Appointments for three years; now therefore

**BE IT RESOLVED**, that this Board of Commissioners, Huron County, Ohio, be and it does hereby approve the CROSSWAEH Facility Governing Board Appointments, and further

**BE IT RESOLVED**, that the Clerk of the Board be and she is hereby authorized and instructed to certify a copy of this resolution to Counties within CROSSWAEH and Oriana House/Crosswaeh in line with this action; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Joe Hintz
- Aye –Larry J. Silcox

**At 9-30 a.m.** Public Comment

Gary Bauer explained the reason for interviewing architects this afternoon and further explained what projects the board is looking at.

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**IN THE MATTER OF REQUEST FOR LEAVE**

**Larry Burdue/Buildings & Grounds/vacation/5:30 a.m. – 2:00 p.m. February 3, 2012.**

**SIGNINGS**

Discussion was had in regards to the cruisers to be purchased. Mr. Silcox stated that he had spoken with the sheriff this morning in this regard because the sheriff had stated during an earlier meeting that he was not happy with the room that the Dodge Chargers have. They were a little smaller than the Crown Vics. Mr. Silcox asked if this was going to be a concern and is this the vehicle that you want. The Sheriff stated that in some of the research that they did and what they are proposing in this quote, the seat has been moved back in the Charger which gave them a little more room and the sheriff stated that they are fine with this car and we have three (3) of them already. Mr. Silcox stated that he asked about the one panel petition and he said that on one of the cars he would not need that because of the one new vehicle being used as the dog car. So we can save \$725.00 by not ordering one of those petitions. The sheriff is perfectly fine with what we are doing and is glad that we are moving forward with it.

Huron County Budget Commission Members

Auditor, Roland Tkach

Treasurer, Kathleen Schaffer

Prosecutor, Russell Leffler

Huron County Office Building

12 & 16 East Main Street

Norwalk, Ohio 44857

Dear Budget Commission Members:

This letter serves as a request for funding of \$78,000.00 for the Huron County Sheriff for the purchase of three (3) cruisers to replace three high mileage cruisers.

It is of vital importance that the Sheriff has safe vehicles and with these hard economic times the general fund can not cover this cost.

Sincerely,

**THE BOARD OF HURON COUNTY COMMISSIONERS**

Gary W. Bauer, Joe Hintz, Larry J. Silcox

pc: Sheriff

file

shltbudgetcommissionletter011712

**OTHER BUSINESS**

Larry Silcox asked if the board needs to RSVP for the Second Wednesday Seminars. Ms. Nolan will contact CCAO in this regard. Mr. Silcox also referred to CID's January 13, 2012 the controlling board has requested to release competitive bidding authority for Department of Public Safety and this will be the Federal Department of Public Safety in regards to competitive bidding see below:

**STATE ACTIVITIES**

**CONTROLLING BOARD APPROVES PARTICIPATION IN FEDERAL VEHICLE PROGRAM**

On Monday, the Controlling Board approved a request to release competitive bidding authority for the Department of Public Safety to buy law enforcement, fire and emergency medical services agency vehicles through the U.S. General Services Administration (GSA) Vehicle Contract Program called Auto Choice in St. Louis, MO. This program has been available through the Ohio Department of Public Safety (DPS) for years for state agencies. DPS is authorized to participate in the Program by ORC 127.16 (B). The panel agreed to grant the department a waiver on competitive bidding requirements for \$1.5 million in both fiscal year 2012 and FY 2013.

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This action authorizes local first responder agencies to participate in the Auto Choice Program by purchasing at a tremendous savings through the DPS, which acts as a pass through agency. Authorization for local entities to participate in this program is authorized by ORC 9.48. DPS receives the orders from local Ohio law enforcement agencies, collects the funds in advance for the purchase, and pays the invoice when the vehicles are delivered. Rep. Clayton Luckie (D-Dayton) questioned the benefit to the state economy during discussions on DPS' request to allow the local law enforcement and first responders to purchase the vehicles through the U.S. GSA. Luckie said he had been in conversations with dealerships that expressed concern about the impact that dealing with an out-of-state entity could have on jobs in Ohio. He said he believes a projected savings on delivery fees of \$160 per vehicle is not enough to warrant a loss of work for Ohioans and revenue for the state. He said the dealerships have asked for the "the opportunity to match" the amount offered in the DPS request. Local law enforcement and first responders are able to choose if they want to participate in the program, but are authorized by ORC 125.04 (C) and 9.48 (D) to shop local. Local entities have the option of taking the GSA quote to the local dealership to ask them to match the price. For more information about participating in the program, please contact Craig Batzer, Administrator of the Federal Vehicle Program, at (614) 752-7806.

Mr. Silcox stated that he wanted to make sure that we look at these pricings as they may be different than state and if they are lower feels that we should take advantage of that as it has been authorized by the Department of Public Service to participate in that federal program. We will look at that and that competitive bidding requirement when we purchase his new cruisers and he will make sure that that gets on there.

Mr. Silcox also stated that he had a meeting with several property owners about a water problem out on 601 and the drainage tile out there Cary Brickner was involved in that meeting. Mr. Silcox feels that because of that meeting the area residents are going to move forward to find out what the problem is. If it is a bad tile they may do a petition ditch to get that area corrected. There are only about six home owners involved.

Mr. Silcox also reported on a conversation that he had with Tim Hollinger, GHD looking at Huron County application for lead paint removal grant for Huron County. In looking at the grant requirements there was not enough in Huron County to qualify for the grant. Mr. Hollinger went to Richland County to try to do a multi-county grant application and found out that the grant is really designed for large metropolitan areas so he contacted the state and the state had put in an application for a state-wide program and he has requested and the state has given him approval that they will include Huron County in their grant application. So if the state receives the grant their may be a portion coming back to Huron County for lead paint removal.

Joe Hintz asked about the standing committees for CCAO and asked for the board's input on this. Mr. Bauer and Mr. Silcox explained what committees they are on the reason for choosing such committees.

**INVESTMENT BOARD MEETING**

Elections were held for president and vice-president of the investment board and the minutes of the October 6, 2011 investment board meeting were approved. Discussion was had in regards to interest rates, interest recap on all funds. Huron County landfill and tax disbursements.

**Investment Meeting Agenda  
January 19, 2012  
Organizational meeting**

Call to Order  
 Elect a Chairman of the Board  
 Elect a Vice Chairman of the Board  
 Motion to waive the reading of and approve the minutes of the October 6, 2011 meeting  
 Investment activity since October 6, 2011  
**Agency bonds called or maturing**  
 • FHLB Stifel-Nicolaus \$750,000.00 purchased 11/3/2006 matured 12/9/2011  
 • FHLB Stifel-Nicolaus \$500,000.00 purchased 5/29/2009 sold 10/29/2011  
 • FNMA Fifth-Third Bank \$1,000,000.00 purchased 10/18/2010, called 10/18/2011  
 • FNMA Stifel-Nicolaus \$500,000.00 purchased 7/13/2011 called 10/13/2011  
**Agency bonds purchased:**  
 • FNMA Stifel-Nicolaus \$500,000.00 purchased 10/13/2011 matures 10/21/2015  
 • FNMA Stifel-Nicolaus \$500,000.00 purchased 10/19/2011 matures 10/19/2016  
 • FHLMC Fifth-Third Bank \$1,000,000.00 purchased 10/19/2011 matures 10/19/2015  
 • FNMA Stifel-Nicolaus \$500,000.00 purchased 12/9/2011 matures 1/25/2016  
 • FNMA Stifel-Nicolaus \$1,000,000.00 purchased 1/12/2012 matures 1/30/2017  
 No investments are in contract  
 Year to date reports:  
 • Monies on Account  
 • Interest recap all funds  
 • Landfill  
 • Sales Tax Collection  
 The next Investment Board meeting will be April 12, 2012, at 10:00 a.m. at the office of the Commissioners, 180 Milan Avenue, Norwalk.  
 Motion to adjourn

**Investment Board Minutes  
Thursday, October 6, 2011**

The Huron County Investment Board held its Investment Board meeting on Thursday October 6 at 9:45 a.m. Huron County Commissioners Gary Bauer, Joe Hintz, and Larry Silcox were present, along with Clerk to the Board Cheryl Nolan, and a reporter from the Sandusky Register. A motion was made by Commissioner Hintz, seconded by Treasurer Schaffer, to waive the reading of the minutes from the July 26, 2011 meeting, and approve them as written.  
 Investment Activity since the July 26, 2011, meeting  
 • **Agency bonds called**  
 • FHLB Huntington Bank \$725,000.00 1.15% purchased 12/23/2010, called 9/26/2011  
 • FNMA Stifel-Nicolaus \$500,000.00 1.0% purchased 8/30/2010, called 8/26/2011  
 • **Agency bonds purchased**  
 • FNMA Huntington Bank \$350,000.00 1.0% purchased 9/26/2010, matures 10/19/2015  
 • FNMA Huntington Bank \$350,000.00 1.0% purchased 6/26/2010, matures 9/28/2016  
 • FHLB Stifel-Nicolaus \$500,000.00 1.0% purchased 9/15/2011, matures 9/15/2016  
 The board reviewed the reports of:  
 • Monies on account  
 • Checking account interest  
 • Interest recap all funds  
 • Landfill  
 • Sales Tax Collections  
 Interest rates remain flat. Star Ohio is at .04%.  
 Foreclosure proceedings have begun on 109 Benedict Avenue. The Treasurer will be at winter conference November 15-17 in Columbus.  
 The next meeting will be on January 19, 2012 at 10:00 a.m. Mr. Hintz made the motion to adjourn, seconded by Ms. Schaffer. The meeting ended at 10:00a.m.  
 Respectfully Submitted,  
 Kathleen Schaffer  
 Huron County Treasurer

**Huron County Investments as of January 12, 2012**

Type	Bank	Current Value	Est. Yield	Purchased	Call date	Matures
FHCB	Huntington bank	753,810.00	1.50%	4/15/2009	6/27/2010	4/13/2012
FHCB	Stifel-Nicolaus	516,729.50	4.33%	9/13/2007	10/17/2010	10/17/2010
FHCB	Stifel-Nicolaus	467,239.50	2.43%	3/28/2009	8/6/2009	8/6/2013
FNMA	Stifel-Nicolaus	776,829.00	0.50%	6/17/2011	8/6/2011	8/6/2013
FNMA	Stifel-Nicolaus	776,829.00	0.29%	10/29/2010	4/26/2011	10/5/2015
FHCB	Stifel-Nicolaus	753,820.00	1.00%	9/28/2011	10/19/2012	10/19/2015
FNMA	Huntington Bank	351,582.00	1.00%	9/28/2011	4/19/2012	10/19/2015
FNMA	Fifth-Third	999,705.82	1.14%	10/19/2011	5/21/2013	10/19/2015
FNMA	Stifel-Nicolaus	500,000.00	1.05%	10/19/2011	10/21/2015	10/21/2015
FNMA	Stifel-Nicolaus	500,000.00	1.00%	9/15/2011	3/15/2012	9/28/2016
FNMA	Stifel-Nicolaus	500,000.00	1.24%	8/19/2011	9/28/2012	9/28/2016
FNMA	Huntington Bank	351,280.00	1.35%	10/19/2011	4/19/2012	10/19/2016
FNMA	Stifel-Nicolaus	1,000,000.00	1.35%	1/12/2012	9/30/2012	1/30/2017
FNMA	Stifel-Nicolaus	1,000,000.00	0.73%			
TOTAL		8,797,188.32				

**Bank Accounts as of January 12, 2012**

PNC Bank General Account	8,359,954.76
PNC Bank Landfill Account	103,095.55
Citizen's Bank Checking	61,052.48
STAR Ohio	2,209,387.85
STAR Ohio Health Trust	544,727.97
<b>Total All Funds</b>	<b>20,254,004.61</b>

**Interest on Bonds 2011**

January 3, 2011 Stifel Nicolaus	Interest on called bond	48,062.50	
February 28, 2011 Stifel Nicolaus	bond interest	2,444.44	50,506.94
March 31, 2011 Stifel Nicolaus	bond interest	5,687.50	56,194.44
April 14, 2011 Huntington National Bank		7,312.50	63,506.94
April 28, 2011 Fifth-Third Bank	bond interest	18,493.96	82,000.90
April 29, 2011 Stifel Nicolaus	Interest on matured bond	3,437.50	85,438.40
April 29, 2011 Stifel Nicolaus	Interest on various bonds	12,916.67	98,355.07
June 23, 2011 Huntington National Bank		5,437.50	103,792.57
June 30, 2011 Stifel Nicolaus	matured and called bonds	45,109.11	148,901.68
September 1, 2011 Stifel Nicolaus	called bond	3,059.72	15,196.40
September 26, 2011 Huntington	Interest on called bond	2,718.75	154,680.15
September 30, 2011 Stifel Nicolaus	bond interest	5,687.51	160,367.66
October 13, 2011 Huntington	Interest payment	7,312.50	167,680.16
October 28, 2011 Stifel Nicolaus	Interest payment	27,071.68	195,031.84
October 28, 2011 Fifth-Third Banks	Interest on called bond	3,494.44	198,526.28

**Interest on Checking Accounts  
2011**

PAID IN	BANK ACCOUNT	INTEREST	YTD TOTAL
Jan. 2011	PNC	1,409.26	
	CHB	12.84	
	PNC LANDFILL	12.61	1,434.71
Feb. 2011	PNC	2,590.77	
	CHB	11.69	
	PNC LANDFILL	15.13	4,060.30
Mar. 2011	PNC	1,874.35	
	CHB	12.85	
	NCB LANDFILL	30.12	5,967.72
Apr-11	PNC	1,224.46	
	CHB	12.53	
	PNC LANDFILL	18.34	7,223.05
May-11	PNC	1,337.32	
	CHB	9.79	
	PNC LANDFILL	17.01	8,587.16
Jun. 2011	PNC	1,306.04	
	CHB	7.52	
	PNC LANDFILL	16.00	9,918.72
Jul. 2011	PNC	2,380.70	
	CHB	7.77	
	PNC LANDFILL	20.12	12,327.31
Aug. 2011	PNC	1,631.21	
	CHB	6.89	
	PNC LANDFILL	19.43	13,984.64
Sept. '11	PNC	1,288.24	
	CHB	6.35	
	PNC LANDFILL	15.94	15,304.17
Oct 2011	PNC	1,344.80	
	CHB	4.85	
	PNC LANDFILL	14.88	16,658.70
Nov. 2011	PNC	1,226.16	
	CHB	5.02	
	PNC LANDFILL	18.09	17,806.97
Dec. 2011	PNC	864.22	
	CHB	5.18	
	PNC LANDFILL	10.94	18,688.71



	2011	2010	2009	2008
CHRG	28,564.46	3%	64,571.90	5%
CHRG	568,301.22	60%	609,955.52	62%
CHRG	32,534.00	9%	44,000.00	14%
Totals	979,994.38		1,307,782.88	
CHRG	30,004.14	22%	111,865.22	23%
CHRG	568,301.22	60%	609,955.52	62%
CHRG	32,534.00	9%	44,000.00	14%
Totals	405,838.40		524,860.00	
STAR INS	12,500.00		6,734.62	
STAR INS	47,230.00		3,525.19	
STAR INS	3,843.00		10,395.60	
GRAND TOTAL	47,230.00		19,865.41	
CHRG	145,280.07	18%	201,734.48	14%
CHRG	207,888.33	28%	231,702.55	27%
CHRG	401,274.88	54%	17,008.94	11%
Totals	754,443.28		450,445.97	
STAR INS	72,829.97		3,200.19	
STAR INS	18,239.97		4,860.33	
STAR INS	1,785.65		21,772.38	
GRAND TOTAL	937,318.14		530,278.41	
Checking Acct	18,589.71			
STAR CHQ	195,221.08			
STAR CHQ Int	548.87			
GRAND TOTAL	214,359.66			

Huron County Landfill  
2012

	2012	2011	2010
Statement Date	1/19/2012	1/19/2011	1/19/2010
Ending Balance	\$102,811.11	\$102,811.11	\$102,811.11
Tonnage (TC)	2,873.86	2,873.86	2,873.86
Monthly Interest	\$10.94	\$10.94	\$10.94
FUND 005 L Equipment	5,847.12		
FUND 006 Landfill	896,883.05		
TOTAL	\$904,721.17		

INTEREST RECAP  
ALL FUNDS

	2011	2010	2009	2008
CHRG	28,564.46	3%	64,571.90	5%
CHRG	568,301.22	60%	609,955.52	62%
CHRG	32,534.00	9%	44,000.00	14%
Totals	979,994.38		1,307,782.88	
CHRG	30,004.14	22%	111,865.22	23%
CHRG	568,301.22	60%	609,955.52	62%
CHRG	32,534.00	9%	44,000.00	14%
Totals	405,838.40		524,860.00	
STAR INS	12,500.00		6,734.62	
STAR INS	47,230.00		3,525.19	
STAR INS	3,843.00		10,395.60	
GRAND TOTAL	47,230.00		19,865.41	
CHRG	145,280.07	18%	201,734.48	14%
CHRG	207,888.33	28%	231,702.55	27%
CHRG	401,274.88	54%	17,008.94	11%
Totals	754,443.28		450,445.97	
STAR INS	72,829.97		3,200.19	
STAR INS	18,239.97		4,860.33	
STAR INS	1,785.65		21,772.38	
GRAND TOTAL	937,318.14		530,278.41	
Checking Acct	18,589.71			
STAR CHQ	195,221.08			
STAR CHQ Int	548.87			
GRAND TOTAL	214,359.66			

Huron County Landfill  
2011

	2011	2010	2009	2008
Statement Date	1/19/2011	1/19/2010	1/19/2009	1/19/2008
Ending Balance	\$147,741.44	\$147,741.44	\$147,741.44	\$147,741.44
Tonnage (TC)	2,705.19	2,705.19	2,705.19	2,705.19
Monthly Interest	\$15.13	\$15.13	\$15.13	\$15.13
FUND 005 L Equipment	5,412.38			
FUND 006 Landfill	862,794.38			
TOTAL	\$874,958.20			

	2011	2010	2009	2008
Statement Date	1/19/2011	1/19/2010	1/19/2009	1/19/2008
Ending Balance	\$147,741.44	\$147,741.44	\$147,741.44	\$147,741.44
Tonnage (TC)	2,705.19	2,705.19	2,705.19	2,705.19
Monthly Interest	\$15.13	\$15.13	\$15.13	\$15.13
FUND 005 L Equipment	5,412.38			
FUND 006 Landfill	862,794.38			
TOTAL	\$874,958.20			

	2011	2010	2009	2008
Statement Date	1/19/2011	1/19/2010	1/19/2009	1/19/2008
Ending Balance	\$147,741.44	\$147,741.44	\$147,741.44	\$147,741.44
Tonnage (TC)	2,705.19	2,705.19	2,705.19	2,705.19
Monthly Interest	\$15.13	\$15.13	\$15.13	\$15.13
FUND 005 L Equipment	5,412.38			
FUND 006 Landfill	862,794.38			
TOTAL	\$874,958.20			

Huron County Treasurer  
2011 Sales Tax Disbursements

	2011	2010	2009	2008
Statement Date	1/19/2011	1/19/2010	1/19/2009	1/19/2008
Ending Balance	\$147,741.44	\$147,741.44	\$147,741.44	\$147,741.44
Tonnage (TC)	2,705.19	2,705.19	2,705.19	2,705.19
Monthly Interest	\$15.13	\$15.13	\$15.13	\$15.13
FUND 005 L Equipment	5,412.38			
FUND 006 Landfill	862,794.38			
TOTAL	\$874,958.20			

**10:15 a.m.** the investment board was adjourned. The next meeting will be held on April 19, 2012 at 11:00 a.m.

**At 10:17 a.m.** the board recessed

**At 10:35 a.m.** Jason Roblin, EMA came before the board to present his quarterly report and reviewed the report that he submitted as follows:

**Huron County EMA Update  
January 19, 2012**

Annual update of the Emergency Operations Plan  
*Finished and ready for distribution.*  
5 year update of the County Hazard Mitigation Plan  
*Approved by FEMA. Seeking adoption by jurisdictions.*

- **LEPC**  
*Started the 2012 exercise planning.  
Writing the SERC Grant Application. Due end of January.  
Writing the Hazmat Planning and Training Grants-same deadline.*
- Assist all First Responder Agencies with FCC mandated narrow banding.  
*Ready to begin the transition of infrastructure to narrow band transmission.*
- Apply for grant funding as opportunities are presented.  
*\$84,000 grant for address markers denied by FEMA.  
Silver Grant for Village of Greenwich is pending approval.  
NOAA weather radio program update.  
\$20,000 CERT regional grant awarded.  
\$18,750 Mitigation Planning Grant.*

911 aerial mapping updated. Thank you Roland!  
CERT volunteers-growing and need to know about BWC coverage.

**Training from 2011**

Search and Rescue	March 12
Meth Lab	March 15
WMD Hazmat Awareness	March 30
Skyscan	April 4
Swift Water Rescue	May 10
Dispatcher GIS Mapping	April 13, May 3
Dispatcher-Crimes in Progress	September 12
Incident Command 300,400	October 4-6
Hazmat Technician Refresh	November 17

**BUDGET**

FY2008 Disaster Services Budget:	\$126,500.
FY2009 Disaster Services Budget:	\$ 79,568.
FY2010 Disaster Services Budget:	\$ 30,000.
FY2011 Disaster Services Budget:	\$ 30,000.

Based upon 2008 funding levels this represents a savings of \$ 293,932 over the last 3 years.

I only bring this up because grant funding is being drastically cut in many areas. If EMFG funding is cut, we will need to return to funding levels near the 2008 level. So far, I have heard of no cuts to EMFG for 2012.

Jason explained the writing of the SERC grant which is a state fund. Larry Silcox asked how much is being kept to administer the program. Mr. Roblin stated that he would have that figure at the office and further stated that they haven't told them of any increase. The State EMA keeps a little bit as they do all the leg work at the state level. Mr. Silcox asked if the county could do this leg work and save that fee. Mr. Roblin stated he did not think so because it is a long standing bureaucracy. Mr. Roblin discussed the radio narrow banding and stated that they are ready to start but they are waiting for the weather to break in the spring. The plan is established in regards to what needs to be done and in what order. Mr. Silcox stated so we are on their list and we are not going to be waiting until the end of the year. Mr. Roblin stated as soon as the weather breaks we are ready to go. All the portable and mobile radios done, we have the equipment that we need for any of the infrastructure ready. It is either purchased and in place and just needs to be reprogrammed or we know what we need to purchase and are just waiting. Some of this they will have to climb towers and some they won't which should not be a difficult task. Mr. Roblin reviewed the different grants that they apply for. The grant for 10,500 green road signs was denied. Mr. Roblin explained that they did apply for a siren grant for the village of Greenwich. The results have not been announced as of yet. Mr. Roblin further explained additional grants that they are working on. Mr. Roblin stated that the board of commissioners is allowed to offer them workers' compensation through the county and stated that it is not typically done and he does not recommend doing so but he needs to be able to tell his volunteers up front that yes you do or not you don't. If you were going to offer them workers' compensation coverage there would not be payments up front as they are waived because they are volunteers but if there is a claim it is paid by the county and it will affect your on going premiums. The American Red Cross and the Salvation Army do not offer Workers' Compensation to their volunteers. Mr. Roblin asked if they wanted to discuss that at length later or make a decision now, but at some time he needs to be able to tell his volunteers when he signs them up. Mr. Hintz stated that it is a matter of finances but would hate to see someone get hurt. Mr. Roblin stated that there are not that many counties that do. Mr. Bauer asked what kinds of things are they doing. Mr. Roblin stated that they do debris removal after storms. They won't be doing anything that they haven't been trained to do. If they know up front that they are not going to be covered by Workers' Compensation then they will be able to make the decision whether they can help or not. Mr. Hintz stated that he does not feel that we should do this. Mr. Silcox stated that he would like to see them covered but would like to do this exactly as the Red Cross does this, and Mr. Bauer stated that he agrees with this as well. Mr. Roblin stated then that will be in their packets. Mr. Roblin reviewed the trainings that were offered. Mr. Roblin also spoke to the budget and stated that as long as the federal funding under the Emergency Management Performance grants are unchanged the current level of funding should be sufficient. Discussion was had in regards to how much funding is still needed for the radio system. Mr. Roblin stated that the only other project is the back up generator and stated that he has not requested quotes on this yet. Further discussion was had on this.

Mr. Silcox asked questions in regards to central dispatch and asked where the 9-1-1 committee is on this. Mr. Roblin stated that the funding has always been the issue with this and a governance issue.

Larry Silcox asked Daivia Kasper, Assistant Prosecutor if she had had a chance to look at the proposed

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Airport Board by-laws. Discussion was had in regards to these by-laws and the commissioners' responsibilities. Ms. Kasper explained that the commissioners have the authority to appoint the board. Mr. Bauer discussed his views on the airport board members being Huron County residents. Ms. Kasper stated that she is not sure why you would limit yourself to Huron County residents. When you consider residents you may want to appoint Huron County residents but doesn't think you should limit yourself to Huron County residents only. Mr. Hintz stated that if we have that option he feels that is in the best interest of the county. Mr. Silcox stated that a couple of things that have stuck in his mind is, that they were saying that an appointment couldn't be a county employee and is not going to go into any particulars in that but if we choose to appoint someone and we have checked and is not a conflict they don't have that authority if they pass these by-laws do they? Ms. Kasper stated that she feels that is correct they are not the body that sets the qualifications for board members. Mr. Silcox stated that they were trying to do that with their by-laws and Ms. Kasper stated yes that is one of the things that they had in there, but they can not set the qualifications for the airport board members that power is held by the County Commissioners.

**At 11:00 a.m.** Gary Ousley, Dog Warden came before the board to present his quarterly report. Mr. Ousley reviewed the report that he presented.

**Huron County Dog Warden**  
Quarterly Report  
December 2011- January 2012

**Deposition of Dogs:**

**1st Quarter**  
December 2011

Impounded: 40  
Adopted: 16  
Claimed by owner: 14  
Destroyed: 5  
Deceased Other Cause: 1  
Still in pound: 5 (1 dog from Nov. 2011)

Tag Sales 2012 season  
Total Tags Sold: \$46,535.00

2011 Tag Sale total: \$168,081.00

**1st Quarter**  
January 2012

Impounded: 7  
Adopted: 0  
Claimed: 2  
Destroyed: 0  
Deceased: 0  
Still in Pound: 5

Tag Sales 2012: \$26,099.25 ( Jan. 2012)  
Total Tags sold: 5,386

2012 Tag Sales total: \$70,582.00

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**Amount Sold Last Year By Month**  
Filter Refresh Save New

Results: 1-13 of 13 1  
Filter Criteria: Placed Date: Last Year: Placed Date >= 01/01/2011;  
Placed Date < 01/01/2012; Status: All-(Pre-Car); Grouping: Month;  
Ordering: Group (asc)

View By: Base | Summary

Group	Total
2011-01	\$58977.00
2011-02	\$20973.00
2011-03	\$22611.00
2011-04	\$7022.00
2011-05	\$2906.75
2011-06	\$3404.00
2011-07	\$1569.75
2011-08	\$1499.25
2011-09	\$917.50
2011-10	\$1330.00
2011-11	\$555.25
2011-12	\$46635.50
All	\$168081.00

https://www.doglicenses.us/OH/Huron/cl.php?f[0]=odl&l[od][RN]=Amount+Sold+Last+... 1/19/2012

Discussion was had in regards to the online sales. Mr. Silcox asked how long we have been doing the online sales and asked it is a benefit to the county. Mr. Ousley stated that it is a break even situation but if we break out the man hours this is where the biggest savings is.

Mr. Ousley spoke in regards to the licensing of the pit bulls in Norwalk. Plan to change their hours a little bit in regards to the last day of tag season.

**At 11:21 a.m.** Larry J. Silcox moved to enter into **Executive Session ORC 121.22 (G) (3)** a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Joe Hintz
- Aye – Larry J. Silcox

**At 11:46 a.m.** Larry J. Silcox moved to end Executive Session ORC 121.22 (G) (3). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer

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Aye – Joe Hintz

Aye – Larry J. Silcox

**At 11:48 a.m.** the board recessed until 1:00 p.m. for the first architectural interviews for the permanent improvement projects.

**At 1:07 p.m. Daniel Frederick, Architects, LLC.** came before the board and thanked them for the opportunity to talk with them about the county projects and referred to his qualifications for serving as the architect on the projects that the board is looking at. Mr. Frederick discussed the 5<sup>th</sup> floor HVAC renovation and introduced Bob Brannan from DECA Design Engineers & Consulting Associates, Inc. and stated that he would propose him as the consulting engineer for that project. Mr. Frederick further explained a project that they were selected to do in Erie County. Mr. Frederick also referred to his qualification in working on historical buildings. Mr. Frederick also spoke in regards to the courthouse floor and the challenges he sees for replacing this floor. Mr. Silcox stated that the board had spoken with Hills Interior and after they had done an assessment of the floor it was stated that there is some structural damage to the floor in probate court area which concerns him because we are not just talking tile replacement we may be talking some structural repair as well and this could get pretty expensive. Mr. Silcox stated that he has some questions and obviously Mr. Frederick has answered some of these questions in regards to experience on similar projects with historical buildings and your familiarity with the Huron County Courthouse and old jail. Mr. Silcox asked if he had been in the old jail. Mr. Frederick stated just walking around with Pete Welch looking for some equipment for the restrooms in the courthouse. Mr. Silcox stated that we certainly know your experience with overseeing government projects with respect to prevailing wage and competitive bidding and change orders. Mr. Silcox asked if he has a time line that he would envision for these projects and designs. Mr. Frederick stated that actually these projects are pretty small for a design standpoint. There are some specifications that need to be done but they're really are not a lot of drawings that need to be done. These projects would not affect his work load and they would be able to get right on them and get them moving. Mr. Frederick stated that he would be involved in the field work and job supervision and the client contact and any time you get into an old building or renovation project this is one of the keys to it being successful is the architect or designer able to handle things in the field because something is going to come up because it is a renovation project and with them being close by and having good solid relationships with the local contractors that will probably be involved in this project and some experience in the renovation work he feels that they would be best suited to handle the onsite work. Mr. Bauer asked what he sees the time frame if we have our end of this done and hire a firm by February 1, 2012 what do you see the time frame until we can be out to bid as being. The jail is not something that we have to have done right away but in regards to the office building what do you see the time frame being to be out to bid on that. Mr. Frederick stated that when they got these engineers involved in the Erie County Courthouse project we gave them a month and a half to turn around that project which was a 10,000 square foot courthouse and they got that done in that time frame. Mr. Brannan stated that once we know what spaces are going up there it would be a month to six weeks for them to turn drawings around. Mr. Silcox discussed the security issue on the fifth floor and access to the rest of the fifth floor that is not adult probation without having to go through a security area. Further discussion on this issue was had. Mr. Bauer stated that we have a number of other projects such as windows at the Administration Building, which would have to go out to bid and asked Mr. Frederick if that was something that he could handle and Mr. Frederick stated absolutely. Mr. Silcox asked about the time frame to get these projects completed. Mr. Frederick stated that these are small projects and they would have to get a handle on the true scope of the work and probably give you a fixed fee and they try to arrive at \$110.00 per hour rate. Mr. Frederick stated that he is trying to keep a good relationship with the county and stated that these projects are important to him. Pete Welch asked about the electrical firm that Mr. Frederick hires to do the mechanical, electrical, and plumbing. Mr. Brannan presented the credentials of his firm.

**At 1:30 p.m. WMF Weber, Murphy, Fox** Douglas Hoffman, Heather Rudge, David Thal, from WMF Weber Murphy Fox came before the board to present their qualifications. The practice collaboratively and explained what they do individually. Ms. Rudge stated that she helps with keeping the historic value. Ms. Rudge stated that she could also work on tax credits for the historic projects. Mr. Bauer asked why would a Cleveland firm be interested in a small rural project. Mr. Hoffman explained the reasons for this as expanding a broader reach in Ohio and expanding their historic preservation projects. Mr. Bauer asked what projects that they are interested in and Mr. Hoffman stated that they would be interested in all the projects and that they would contract out the engineering project. Mr. Hoffman asked if they would like some space planning for the top floor. Mr. Silcox asked if they have looked at the Huron County Office

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Building and asked about the occupancy of the building and how they would work around that. Mr. Hoffman stated that they are very strong in that. Mr. Welch asked about their mechanical firms and Mr. Hoffman stated that it is Sandhu Associates in West Lake, Ohio which is a good firm. They have worked with them on previous projects. Mr. Bauer asked about the time line and if they are able to move projects along. Mr. Hoffman stated yes very much so and referred to some of the projects that they have been working on recently. Mr. Bauer asked how they would cost things out. Mr. Hoffman stated that they would get an understanding from the board and how they would like things incorporated and would give some fee proposals which are negotiable, or we can do it as a percentage of the construction or a fix fee. Mr. Hoffman also stated that they are competitive.

**At 2:00 p.m. Historical Design Group, Inc.**

Bill Kunkle, Historical Design Group, Inc. came before the board in regards to his qualifications and stated that they only do historic preservation work and that they do not do any new work. Mr. Kunkle explained different options for the courthouse floor and also explained the cost element of the projects. Mr. Silcox asked if there are any newer materials to use. Mr. Kunkle stated that there is mosaic tile there now and if you really look at it the grout is what is dirty between the tiles. Travertine is something else that you can use but is harder to maintain than the mosaic tile. The old jail is a gorgeous building and referred to the dome and not to let anyone take that off the building and further stated that you couldn't buy the tile itself for \$100,000.00 and further explained that the section of the roof that needs to be replaced is in the back and further explained how to refurbish the rest of the roof and stated it would last another 100 years. Mr. Kunkle stated that he knows the county jail quite well and has done other jails one being in Bowling Green which they turned into a law library. Mr. Kunkle stated that it looks like this project is to clean up the outside and make it water tight. Mr. Kunkle explained that it is best if possible to do the brick work along with the roof and gutter and downspouts and further explained that the pricing is very good today compared to what it was five years ago. Mr. Kunkle stated that he can get a lot more for your money and as far as his company is concerned they are a small company but they have done more courthouses and historic buildings than any other architectural firm in the Midwest. Mr. Silcox asked if they do any window replacements. Mr. Kunkle stated yes and further referred to some of the window jobs that they have completed. All the contractors in this part of the country have worked for them and they know them as a firm that means what they say and they do follow it. Mr. Bauer asked if he would see the jail project being completed in 2012 and Mr. Kunkle stated yes no problem could have specification completed in 30 days and usually a turn around of 2 months. Mr. Silcox asked for a ball park figure as to what the cost would be. Mr. Kunkle stated that once he is able to put a budget together it will be accurate and further stated from his experience that to do the roof with gutter and down spouts you are looking at a couple hundred thousand dollars. If you are doing the masonry it will be any where from \$100,000 to \$150,000.00 but does not know about the windows, but knows that he can get the best price available for the windows. No change orders their firm does not believe in change orders and do pre-bid conferences, which, is done on site. Mr. Bauer asked how he would determine his architectural fees. Mr. Kunkle stated that they charge 3½ percent to put specifications together, 4% for actual construction phase for inspections so this is a total fee of 7%. Mr. Kunkle stated that he would hope to be able to work for the county again and knows that he can get them the right prices and the right contractors. Our specifications are very good.

**At 2:30 p.m. BSHM Balog Steines Hendricks & Manchester, Inc.**

Gary Balog, Brett Hendricks and Joe Steines BSHM came before the board to present their qualifications for the projects. This firm presented a power point to review projects that they have completed and explain what their firm is about. Stated that they have done a number of historical projects and further reviewed some of the projects. Their process is to research the project and one thing that is important is that they identify a budget as this is always an issue as you go through the work. Communication is very important to them and they would start with what they call design workshops with everyone involved and start the process of investigating options. Mr. Bauer asked if they would be interested in all the projects and it was stated that they would be but not quite sure what the courthouse project involves. Need to be proactive in looking at cost and quality control is another thing of importance. Mr. Balog stated that they approach each project differently and feel that the board should participate in the process with them and they do not do things in the background. Mr. Balog stated that their construction is top notch. Mr. Bauer asked why a large firm such as theirs' would be interested in a small rural project. The answer was that the historical project is something their firm likes to work with. Mr. Bauer asked about their grant work, and further asked about their ability to apply and receive grants. It was answered that they have worked mostly with

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tax credits for historical preservation. Mr. Bauer asked about the fees and it was stated that they would look at a fixed fee. Mr. Bauer asked if the roof project for the old jail could be finished in 2012 and it was stated yes. Mr. Welch asked how long for bid documents and it was stated 30 days with help from the county. Discussion was also had in regards to the HVAC project at the Huron County Office Building.

**At 3:00 p.m. Chambers, Murphy & Burge Restoration Architects**

Lauren Pinney Burge, Chambers Murphy & Burge and Nathaniel J. Kobb, Thorson Baker & Associates, Inc. came before the board to present their presentation for architectural work on the three projects. Ms. Burge explained that their firm specializes in historical work. Ms. Burge stated that they are a small company that was founded in 1963. They are a woman owned business and is EDGE certified. Ms. Burge stated that they do a lot of consulting for other architects as well as their own direct client work. Nate Kobb Thorson Baker & Associates spoke in regards to their company. Mr. Kobb stated that they had a chance to look at the HVAC portion of this project this afternoon. Mr. Kobb stated that they work often with Chambers Murphy & Burge on the engineering support side. They have been around since 1993 and they don't specialize in any particular area. Ms. Burge passed around pictures of projects that they have completed and stated that they have been recognized nationally for their museum quality restoration work. Ms. Burge stated that they are used to working on quick projects and work in occupied buildings. Mr. Bauer stated that their portfolio is very impressive. Ms. Burge pointed out which projects that she is showing they were the lead architect on. Ms. Burge stated that they do a lot of public bid projects. If you would have projects with prevailing wage rates they are very comfortable with that. Ms. Burge explained the following technology process that they use.

**CMB has become a development partner for [1]TPAS®, a Tablet PC Annotation System**

Chambers, Murphy & Burge utilizes [1]TPAS™ (Tablet PC Annotation System) to expedite field conditions observations and to reduce the chances of lost information. CMB is one of a few firms (the only one in the State of Ohio) that are beta testing this system which allows us to take our AutoCad, pdf, or photo documents in to the field and annotate directly into the software. The photos taken in the field are located on the document and the quantities for length and area of defects are calculated based upon the materials marked in the field assessment process.

[1] TPAS® (Tablet PC Annotation System) is a computer program that piggybacks onto Autodesk's AutoCAD® computer drafting program. Once the plans, elevations or sections of a building are inserted into CAD, TPAS will then allow the user to highlight problem areas of the structure on the drawings using a list of typical architectural and structural problems found on existing buildings. The program can then calculate the severity, distance, area or volume of the noted problems and will allow for personal comments as well. A digital camera can be linked into the program through a USB cord, once properly connected, TPAS will mark the location of a photograph on the plan or elevation and include a digital link to the Photograph with the option to include a caption with the link. When the assessment is complete, TPAS not only produces a drawing with all associated notes and Photographs, it can also produce a spread sheet listing the issues and associated measurements, severity, location and photographs. Ms. Burge stated that they are the only people between New York and Chicago to have that. They use that on almost every part of the project. Mr. Bauer asked Ms. Burge to explain the Ohio State University projects that they worked on. Ms. Budge explained each project. Orton Hall they were retained to restore the original clay tile, which had been replaced with asphalt shingles. After an assessment of the roof structure and research of changes to the roof, the clay tile roof was restored using archived original roof tiles as a prototype for the newly created Ohio-made clay tiles. Townshend Hall was a little bit of a challenge as it still had all of its tile which was in pretty decent shape. CMB conducted investigative research, both physical and archival, to determine the extent of the damage to the roof, eaves support and related masonry. CMB (with LJB, Inc.) recommended that the University not replace the entire roof, but repair the valleys, eaves and broken tiles- saving the University approximately \$200,000. This was a very successful project. Mr. Silcox asked Ms. Burge to discuss a time line that she would envision to finish the project. Ms. Burge stated that there are three different little projects here. They would come out with their whole team for one or two days to do a pretty complete assessment. Mr. Bauer stated that a more specific question on this would be do you see the jail roof as a project that can be completed in 2012. Ms. Burge stated yes it probably can and would probably take 30 days or so to complete the assessment, and then probably take 30 to 60 days to put together some documents, and then advertise for bids so this project will take the longest. It will take less time to put the documents together than the bid process. It is possible but it will be well into the fall. Mr. Bauer asked how would the approach the roof replace it redo it. Ms. Burge stated that it would depend on funding sources. Federal money would lean toward repairing rather than replacing. Mr. Silcox asked about a fee schedule. Ms. Burge stated that almost all of their projects are done on a

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fixed fee schedule. Their fees depend on what they are doing and range from \$75.00 to \$130.00 per hour. Mr. Silcox asked about their experience with projects like the courthouse floor and because it is a public area and access to explain how they would handle that. Ms. Burge stated that they would have to look at their schedules and work around the business hours. Mr. Silcox asked what her feeling was about the courthouse floor. Ms. Burge stated that this is unusual because you go up stairs and it looks great and it is the same tile and feels that there is something going on with the structure and stated that this type of tile is typically mud set and they are very difficult to get out. Explained why the cracks may be there. The good news is that those tiles are not that hard to get and they may be able to repair that floor and that is an option that we will look at and further explained how they would do this. They have done this type of work. Mr. Silcox asked if they would see a repair being more cost effective than replacing. Ms. Burge stated that they would have to look at that as there are a lot of cracks in that floor. Mr. Bauer asked what they would replace it with and she stated the same tile and stated that the last time she priced it; it was about \$15.00 to \$20.00 a square foot. Mr. Bauer stated so you are looking at about \$140,000.00 in material. Mr. Silcox asked could be replace it with something that would less expensive and less maintenance. Ms. Burge stated that most ceramic tile install for a minimum of \$5.00 to \$7.00 per square foot. Mr. Burge also stated that they could repair sections at a time and spread the work out over a few years. Ms. Burge also stated that there are some good cleaners and would get Pete Welch some of the names. Mr. Bauer asked why an architectural firm like yours that does all this really big stuff be interested in us. Ms. Burge stated that in their office they talk about the fact that they love historic preservation work they are very passionate about it. They call some projects preserving the obvious and then they have the projects that they call the near and dear and they are the projects about the pioneers and they learn a lot and they all have a story. These are beautiful building and the old jail is stunning and hasn't seen anything like it. The board discussed the interviews and Mr. Silcox stated that he had in his mind Chamber, Murphy & Burge for the courthouse floor, Historical Design, for the old jail and Dan Frederick for the HVAC fifth floor at the Huron County Office Building. Mr. Hintz stated that he was looking at WMF, Historical Design and Chambers, Murphy and Burge for the old jail/Courthouse and Dan Frederick for the fifth floor at the Huron County Office Building. Further discussion was had in regards to choosing an architect pros and cons for the different firms were discussed. Mr. Silcox stated if we are doing the outside of the jail he is not sure how much else can be done so we need the costs for the outside of the old jail and the fifth floor before continuing.

**At 3:42 p.m.** Larry J. Silcox moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 19, 2012.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 3:42 p.m.

**Signature on File**