

**REGULAR SESSION**

**TUESDAY**

**JANUARY 3, 2012**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Joe Hintz, Larry J. Silcox.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the December 15, 2011; December 20, 2011 & December 27, 2011 meeting(s) were presented to the Board. Joe Hintz made the motion to waive the reading of the minutes of the December 15, 2011; December 20, 2011 & December 27, 2011 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye – Larry J. Silcox

President Larry Silcox assumed the duties of the chair and opened the nomination for President Pro Tem. Gary W. Bauer moved to nominated Larry J. Silcox as President Pro Tem. Joe Hintz seconded the motion. Mr. Silcox called for any further nominations hearing none called for a motion to close the nominations. Gary W. Bauer moved to close the nominations for President Pro Tem. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Abstain – Larry J. Silcox

12-001

**IN THE MATTER OF ELECTION OF A PRESIDENT PRO TEM OF THE BOARD OF HURON COUNTY COMMISSIONERS**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners shall elect a president pro tem until the organizational meeting to be held the second Monday of January; and

**WHEREAS**, Gary W. Bauer made the nomination to elect Larry J. Silcox as President Pro Tem to the Board of Huron County Commissioners until the organization meeting to be held the second Monday of January and Joe Hintz seconded the motion with the voting as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Abstain – Larry J. Silcox now therefore

**BE IT RESOLVED**, that Larry J. Silcox is hereby elected to serve as President Pro Tem to the Board of Huron County Commissioners until the organizational meeting to be held the second Monday of January; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye – Larry J. Silcox

REGULAR SESSION  
12-002

TUESDAY

JANUARY 3, 2012

**IN THE MATTER OF ACCEPTING LETTER OF RETIREMENT OF GERALD D. HUFFMAN**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, Gerald D. Huffman has submitted his letter of intent to retire dated December 30, 2011, stating that beginning January 1, 2012 he will be retiring his position with the Huron County Buildings & Grounds Department; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby accepts the letter of retirement of Mr. Huffman, and wishes him well in his retirement; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

Discussion was had in regards to filling the position that has been vacated by the retirement of Jerry Huffman. Mr. Welch stated that this position needs to be opened to the union and posted internally. Mr. Welch stated that he would like to post as a Maintenance 1 position rather than a maintenance 2. The board agreed to post internally as a Maintenance 1 position.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye – Larry J. Silcox

Gary Bauer asked where we are at with architectural proposals. Cheryl Nolan stated that she has received one proposal from Illes Architect so far. Ms. Nolan explained where this has been advertised.

Further discussion was had in regards to the maintenance and custodial positions. Mr. Welch stated that if Steve Minor would by chance want the maintenance job at the jail he would then move Darwin Pesnell out to DJFS. Mr. Bauer asked if they should hire a person to be on call like it was done at the landfill and then asked if that person at the landfill would be replaced. Mr. Welch stated that he is planning to move Pam Hansberger out there and give her six additional hours out there and move her up to union wage scale and still pay her from the Solid Waste District fund and he would not have to hire a part time employee at the landfill. This will save the county money by doing this but will need to be approved by the union first. Mr. Silcox stated that we need to look at gate fees out there and where we are at financially. Mr. Silcox asked where we stand with what Norwalk does and what we do and has this come up recently. Mr. Welch stated that we are not supposed to hire the consultant until the third year of the contract and stated that he would think about looking at it this summer or next fall. We are just going into the second year of the contract.

**At 9-30 a.m.** Public Comment

**IN THE MATTER OF TRAVEL**

Joe Hintz moved to approve the following travel request(s) this day. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye – Larry J. Silcox

Peter Welch, SWMD, on January 5, 2012, to Columbus, Ohio, for meeting with Malcolm Pirnie.

REGULAR SESSION

TUESDAY

JANUARY 3, 2012

Larry Silcox stated that we need to somehow track the payments to Malcolm & Pirnie to see since they have been bought out if they go up and stated that he would talk to Mr. Welch about doing so.

IN THE MATTER OF REQUEST FOR LEAVE

Vickie Ziemba Commissioners/sick/11:00 a.m. – 4:30 p.m. January 4, 2012.

Lon Burton/Mechanic/sick/7:00 a.m. – 3:30 p.m. December 30, 2011.

Larry Burdue/Buildings & Grounds/vacation/9:30 a.m. – 2:00 p.m. January 3, 2012/5:30 a.m. – 2:00 p.m. January 13, 2012/5:30 a.m. 2:00 p.m. February 17, 2012/5:30 a.m. May 29, 2012 – 2:00 p.m. June 1, 2012/5:30 a.m. July 5, 2012 – 2:00 p.m. July 6, 2012/5:30 a.m. September 4, 2012 – 2:00 p.m. September 7, 2012/5:30 a.m. – 2:00 p.m. September 28, 2012/5:30 a.m. – 2:00 p.m. October 5, 2012/5:30 a.m. – 2:00 p.m. November 9, 2012/5:30 a.m. – 2:00 p.m. November 23, 2012/5:30 a.m. – 2:00 p.m. December 24, 2012/5:30 a.m. – 2:00 p.m. December 31, 2012.

Darin Pesnell/Buildings & Grounds/sick/3:30 p.m. -4:30 p.m. February 6, 2012/8:00 a.m. – 4:30 p.m. December 29, 2011.

Peter Welch SWMD/sick/1:00 p.m. – 3:30 p.m. January 3, 2012/1:00 p.m. – 3:30 p.m. January 4, 2012.

Michael Webb/Dog Warden/sick/8:00 a.m. – 4:30 p.m. December 28, 2011.

SIGNINGS

Huron County Buildings & Grounds Request Form

County office or department requesting service: Gerken Center
Signature of requesting official: [Signature]
Date of request: 12-27-11
1. Description of the repair work or renovation needed: Leak splash on wall in preschool room and toddler toilet rooms. Mould soft and splitting. They are growing fungus, mold and bacteria.
2. Justification, purpose or pertinent documentation: No Sanitation. The rotted wood is growing mildew, fungus, mold bacteria. Also the splitting wood may be dangerous to the children.
3. If an improvement, what is the expected cost? UNKNOWN
4. Cost savings or "life expectancy," if applies? UNKNOWN
5. Does this constitute a safety or health hazard? Explain and document: YES. Because the softness of the wood is absorbing the water, mold and fungus, mold and bacteria are growing underneath of children's clothing, pants etc. causing problems. Mold and fungus.
6. Emergency or unexpected mandate? NO
7. If a renovation vs. a repair, how do you expect to fund this project? UNKNOWN
8. Location of service? 130 State Ave. 9. Deadline involved? AS SOON AS POSSIBLE.
Your request is OK'd \_\_\_\_\_ Denied \_\_\_\_\_ Reasons: \_\_\_\_\_
Board President: [Signature] Supervisor: \_\_\_\_\_
Huron County Board of Commissioners Buildings & Grounds
Work will commence \_\_\_\_\_

B&G request from Gerken Center

State of Ohio
Office of Housing and Community Partnerships
Certificate of Completion
Grantee: Huron County Commissioners Grant Number: B-P-09-187-1
Grant Amount: \$145,000
1. Amount of grant funds expended per Final Performance Report. \$135,643
2. Amount of grant funds returned to OHCP. 0
3. Amount of grant funds expended subsequent to submission of Final Performance Report. \$ 9,357
List activities undertaken with these funds:
All activity on the grant was completed as required by June 30, 2010 per agreement, etc. the time of completion of the Final Performance Report, all BSA's were submitted to OHCP. All funds were dispersed upon receipt. Copies of checks are attached.
4. Amount of grant funds not drawn. 0
5. Total of funds expended, returned and not drawn. (Sum of lines 1-4) \$ 9,357
6. Are there any unsettled third-party claims at this time? Yes  No 
If yes, explain on additional sheet of paper and attach.
Certification of Chief Executive Officer
I hereby certify that all activities undertaken with funds provided under the grant agreement identified above have, to the best of my knowledge, been carried out in accordance with all provisions of the grant agreement; that proper provision has been made for payment of any unsettled third-party claims; that the United States of America and the State of Ohio are under no obligations to make any further payments under this grant agreement; and that every statement and amount set forth in this certificate is, to the best of my knowledge, true and correct as of this date.
1/3/12 Larry J Silcox [Signature]
(Date) Type Name and Title of Chief (Signature of Chief Executive Officer)
11/97

Certificate of completion for BF 09

**REGULAR SESSION  
OTHER BUSINESS**

**TUESDAY**

**JANUARY 3, 2012**

Gary Bauer discussed the three meetings that are coming up as follows:

Board of Revision	January 9, 2012	1:00 p.m.
Data Processing Board	January 9, 2012	1:30 p.m.
Catastrophic Leave Board	January 9, 2012	2:00 p.m.

Mr. Bauer stated that he would do Board of Revision again unless one of them would like to serve but he does not want to do all three. Joe Hintz stated that he knows the Board of Revision is a lot of work and he knows that from Mr. Bauer last year but would like to serve on the Board of Revision. Mr. Silcox stated that he was going to ask if Mr. Hintz would like to serve on the Data Processing Board and the Catastrophic Leave Board. Mr. Hintz stated that he knows that they are not big roles. Mr. Silcox stated that Mr. Hintz probably needs experience on those as well. Mr. Hintz stated that he does not want to take on all three but he is willing to take on the Board of Revision. Mr. Bauer stated that he would like to think about that and we will talk about it next week.

Mr. Bauer stated that he had received a call from David Kniffin, Board of Elections and he was upset because we thought that we had it worked out with the legislature that the \$5,700.00 per county on training for the new software was supposed to be in a bill that counties could go together for this training to reduce the cost to everyone. Apparently it was in a bill that got changed and it got dropped off and this never happened. Huron County Board of Elections was working with Richland County Board of Elections to work together but last week they called Mr. Kniffin and the Richland County Prosecutor ruled that he would not let them do this because he wouldn't take on the liability. Now this sends us back to \$5,700.00 cost. Mr. Kniffin asked Mr. Bauer to call Brad Cole at CCAO to see if there is anything that can be done to get some reversal on this. Mr. Bauer stated that he made this call and Mr. Cole said that this was in House Bill 84 or 184 along with other things that CCAO wanted and then that bill didn't happen. Mr. Cole is looking into the situation and will get back to Mr. Bauer. Mr. Kniffin stated that we only have until Friday of this week to register for the training. Mr. Bauer stated that he also called Commissioner Tim Wert at Richland County to see about whether or not it would be possible for him to talk to their prosecutor and also discussed this with Daivia Kasper in this regard and ask if they would sign a waiver of liability and we could still do this with Richland County. Ms. Kasper stated that she would call the Richland County Prosecutor to see what it is all about.

Larry Silcox stated that he had a conversation with the sheriff in regards to his vehicle and also in regards to Bob McLaughlin's retirement. Mr. Bauer asked if the sheriff knew about the other \$40,000.00 that he can use that is in a fund in the auditor's office that is for payment to dispatchers it is 9-1-1 funds that were transferred to the sheriff basically to train dispatchers but according to Jason Roblin the money they used was to train Duncan and the other dispatcher that they moved on to other things. There is no law that he has to use it for training and it was transferred for dispatchers. This would make him almost whole in the 2011 budget. Mr. Silcox stated that what he is saying even if he is made whole in the 2011 budget he still has a couple of positions on grant that he is going to lose. Mr. Bauer stated that every time someone comes with a grant he asks what is going to happen with the position once the grant is over. The grants run out and then employees expect to keep the position and the general fund to fund it and this can not happen. Mr. Bauer stated that there will not be much carryover the departments spent down their accounts so there is much left for carryover. Further discussion was had. Mr. Hintz stated that it is not that we want to see his staff reduced but the money isn't there. Mr. Silcox stated that he would call the sheriff back. The board discussed and agreed going to the budget commission and ask for funds for 3 new cruisers after we get the final numbers.

Mr. Silcox also reported on a meeting that he attended on December 29, 2011 at a local contractor's house in regards to starting a building department. Mr. Bauer reported that Ralph Fegley had worked on this with Willard and after researching this it was found that Willard could not handle a building department. Mr. Bauer stated that there is another way to handle this and that is to talk with the Richland County Commissioners again to get Richland County working as they should and offered to make such call.

Mr. Bauer complimented Ms. Nolan in regards to the completing the second year of department reporting schedule.

Mr. Silcox stated that he is working on a couple of projects one with DJFS and the other in regards to drainage on Route 601.

Mr. Hintz stated that they need to keep in the back of their minds that we need a different maintenance vehicle and need to do something ASAP. Mr. Hintz stated that he knows we can't spend money that we

**REGULAR SESSION**

**TUESDAY**

**JANUARY 3, 2012**

don't have. Mr. Silcox stated that we can not do anything until we finalize the budget.

Ms. Nolan presented the longevity payment schedule for the non union employees to be signed.  
Insert schedule.

Mr. Bauer stated that we need a list of the projects that we have been procrastinating on such as the building improvement projects; and the accumulation of sick and vacation leave payout. Further discussion was had in this regard.

**At 11:00 a.m.** Gary W. Bauer moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 3, 2012.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:00 a.m.

**Signature on File**