

**REGULAR SESSION**

**THURSDAY**

**JULY 19, 2012**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Joe Hintz, Larry J. Silcox.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the July 17, 2012 meeting(s) were presented to the Board. Larry J. Silcox made the motion to waive the reading of the minutes of the July 17, 2012 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye –Larry J. Silcox

12-205

**IN THE MATTER OF AMENDING THE PERSONNEL POLICY MANUAL SECTIONS**

Joe Hintz moved the adoption of the following resolution: and

**WHEREAS**, several amendments and additions have been made to section 1.6; and section 8.8 of the personnel policy manual; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners, hereby amends the personnel policy manual as attached hereto and incorporated herein as if fully written herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye –Larry J. Silcox

- Amendments on file.

**At 9:15 a.m.** Jeff Felton, DJFS came before the board to explain the purpose of a support letter for a grant application. Mr. Felton stated that he had received a call from Teresa Alt from Richland County Children and Family First Council and she is submitting a federal grant seeking assistance for housing and supportive services. Mr. Felton stated that his first question is if it is going to cost the county any money. Ms. Alt stated no and what this grant will do is provide both hard services in terms of housing assistance and utility bills to keep families together. Further discussion was had in regards to the federal grant monies.

**SIGNING**

Department of Health and Human Services  
Administration on Children, Youth and Families – Children’s Bureau

To whom it may concern:

RE: *Partnerships to Demonstrate the Effectiveness of Supportive Housing for Families in the Child Welfare System*

The Board of Huron County Commissioners endorses the Huron County Department of Job and Family Services involvement in the application and submission of the *Partnerships to Demonstrate the Effectiveness of Supportive Housing for Families in the Child Welfare System* grant. The Huron County Commissioners recognize that safe and affordable housing is critical in keeping families together. We value and welcome the opportunity to collaborate with agencies and networks that focus on supportive housing for families at risk of homelessness and involved with, or at risk of, being involved with the child

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welfare system.

We understand that collaboration is significant to the success of supportive housing in Huron County as well as communities in neighboring counties. The Huron County Commissioners are committed to innovative partnerships that explore and implement housing programs for homeless families and we support evidence-based programs to improve the lives of our children and families.

Sincerely,

HURON COUNTY BOARD OF COMMISSIONERS

Gary W. Bauer, Joe Hintz, Larry J. Silcox

shltdjfhousinggrantsupportletterHCCommission2012

Sheriff Dane Howard  
255 Shady Lane Drive  
Norwalk, Ohio 44857

Dear Sheriff Howard:

We are in receipt of your letter dated July 11, 2012 requesting that we consider purchasing a 2008 Crown Victoria cruiser with 113,000 miles on it from Danbury Police Department.

Even though we feel that this is a great opportunity to purchase an additional cruiser for your department we just do not have the funding available to make such a purchase at this time. On the other hand we are not opposed to your using your discretionary funds as stated in your letter for the purchase.

Sincerely,

HURON COUNTY BOARD OF COMMISSIONERS

Gary W. Bauer, Joe Hintz, Larry J. Silcox

Shltsheriffdanburypolicecruiser071912

**At 9:34 a.m.** the board recessed.

**At 9:50 a.m.** regular session resumed.

***Larry J. Silcox moved to approve releasing \$2,500.00 in permissive tax funds to the Village of North Fairfield to repair and replace catch basins at the intersection of West Second Street and State Routes 162 (West Main Street) and to complete miscellaneous street resurfacing repairs as this work qualifies for the use of permissive tax funds under section 4504.04 of the ORC. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Gary W. Bauer***

***Aye – Joe Hintz***

***Aye –Larry J. Silcox***

**At 9:30 a.m.** Public Comment

No public comment

Gary Bauer left the meeting to attend a conference call with CCAO.

Discussion was had in regards to the request from Judge Michael Burkett from Fremont, Ohio. Mr. Burkett is requesting to be paid as a county employee rather than an independent contractor. This request has also been sent to Assistant Prosecutor, Daivia Kasper and the board will wait for an opinion in this regard.

**At 10:00 a.m.** Sue Bommer, HR/LP came before the board to present her semi-annual report.

**SEMI-ANNUAL REPORT FROM THE DIRECTOR FOR HUMAN RESOURCES AND LOSS**

Accomplished

- Completed and submitted the BWC Semi-Annual Report. There were no lost-time injuries/illnesses for the first half of 2012.
- 40 Incidents have been logged so far in 2012, 5 of which resulted in CORSA claims and 11 in Workers' Comp claims.
- Completed the PERRP Annual Report and posted it from February 1, 2012 through April 30, 2012. Separate reports must be compiled and submitted for each employment location, so a total of 15 different reports were compiled and submitted for Huron County. We had 8 recordable cases (I.e. resulted in death, loss of consciousness, days away from work, restricted work activity or job transfer, or medical treatment beyond first aid), 81 days of job transfer or restriction, and 121 lost-time days.
- Prepared for and presided in a fact-finding case between the Huron County Sheriff and OPBA and prepared for and presided in a conciliation case between the Huron County Sheriff and OPBA.
- Have been assisting in upcoming employee arbitrations involving the Sheriff's Office and OPBA for which Daivia Kasper is the presiding representative.
- Appealed one unemployment claim for the Sheriff.
- Prepared for FOP conciliations
- CORSA loss runs January 1, 2012 through April 30, 2012 show only one payout in the amount of \$642.00 for damage to hanger B at the County Airport.
- Attended the CORSA Renewal Meeting in Columbus in March.
- Attended the CLCCA spring meeting in April.
- Participated in a Group Retro Webinar in February.
- Attended a BWC training class in Mansfield in February on ergonomics.
- Developed agenda for and chaired Huron County Safety Committee meetings in February, April, and June, 2012.
- Attended a jail inspection conducted by a representative from Travelers Insurance in March. We were not issued any citations.
- Attended Greater Norwalk Area Safety Council meetings in January, March, April, May, and June.
- Worked with Pete Welch on two discipline cases.
- Met with Doug Newman from CompManagement and subsequently invited him to present to our Safety Committee on the basics of Workers Comp and accident/injury prevention.
- Prepared and submitted the annual SERB Health Insurance Report.
- Participated in mediation for a Workers Compensation claim.
- Submitted the annual MVR check report to SAMBA and counseled department heads on results.
- Facilitated annual health insurance open enrollment.
- Prepared posting, advertisement, and job description to hire a Maintenance Worker for Buildings and Grounds. Participated in the interview and selection process and processed new employee paperwork.
- Met with Jim Hale from CORSA on our 2012 Loss Coordinators Incentive Program and participated in the building inspection for the building in which the Antique Mall is housed. Thus far we have received credit for \$5,025 of our maximum credit of \$7,178. I must do another building inspection before the end of the year, the Sheriff must attend one of two meetings offered by CORSA (the final one should be offered this fall), as well as meet with a CORSA representative, and the critical and priority items identified in the Antique Mall building must be corrected in order for us to receive full credit.
- Arranged for a PERRP representative to conduct a safety inspection of the Huron County Airport.

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- Completed the underground storage tank surety bond application and sent notices to EO's and DH's regarding the process and new training requirements. We now have 3 persons from Huron County trained.
- Revised the Equal Employment Opportunity and Unlawful Discrimination and Harassment policies.

**Ongoing**

- BWC Group Retro requirements.
- CORSA Incentive Program requirements.
- New HazMat requirements.
- Workers Comp. administration
- Huron County Safety Committee
- Huron County Safety Council
- And more

Ms. Bommer stated that there were a couple of BWC claims that were certified by other department heads and these should be certified by one central person which is the Human Resource Director/Loss Prevention Coordinator. Ms. Bommer stated that she would like to draft a letter reminding the department heads that an incident report needs to be submitted right after the incident, that one central person Human Resource Director/Loss Prevention Coordinator, needs to certify BWC claims and that the Industrial Health Clinic should be used. The board agreed to sign a such letter.

**Assistant Prosecutor's report**

Daivia Kasper, discussed the letter received from the visiting judge Michael Burkett, Ms. Kasper stated that she doesn't have an answer to this question yet and is still looking at the ORC.

**At 10:30 a.m.** Dr. Dee Zeffiro-Krenisky, DD Board came before the board to present the semi-annual report for Christie Lane. Dr. Zeffiro-Krenisky reviewed the Huron County Board of Developmental Disabilities Master Strategic Plan for 2013-2015. Discussed other things that are going on at Christie Lane, spoke in regards to the WEP, Working with Mercy Hospital in Willard to put art work in their gift shop, looking at engaging in volunteering at the hospital and staffing their own coffee shop. Dr. Zeffiro-Krenisky also discussed the waste treatment system that the currently have and the improvements that need to be made to it or the option of tying into the city of Norwalk. They will do further research in this regard and report back to the board. Mr. Silcox asked about the company that did the strategic plan for them and asked about the cost. Dr. Zeffiro-Krenisky stated that they were with them for six full days and assembled all of the data and did all the telephone calls for a cost of a little less than \$6,000.00 and further stated that they are really quite good.

Mr. Bauer reported on his conference call and stated that yesterday President Obama signed the flat federal highway spending bill which is more than expected they thought it would be cut. Mr. Bauer further explained the ODOT cuts and what has been saved over the past year and one half all be attrition. Mr. Bauer also reviewed the state rest areas in regards to what the state would like to do with those.

**At 11:09 a.m.** Larry J. Silcox moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on July 19, 2012.

