

REGULAR SESSION

TUESDAY

NOVEMBER 27, 2012

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Joe Hintz, Larry J. Silcox.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the November 20, 2012 meeting(s) were presented to the Board. Larry J. Silcox made the motion to waive the reading of the minutes of the November 20, 2012 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

- Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

12-338

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Joe Hintz moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule C 12-46 authorize the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

CLAIM SCHEDULE Page: 1
Batch Number: 46 Date: Reference:
I hereby certify that there are sufficient funds in the Various Appropriation Codes to cover the payment of the following claims.
Auditor:
County Commissioners:
Vendor Amount PO/Line Warrant Account
001 GENERAL FUND
001-001 COUNTY COMMISSIONERS
MT BUSINESS TECHNOLOGIES IN 338.72 32992/1 000000 00475
RICOH AFICIO MP5000 CNIN175189M
001-001 COUNTY COMMISSIONERS 338.72 \*\* Total \*\*
001-003 AUTO DATA PROCESSING
LYNN CHAPIN 179.40 32775/2 000000 00275
REMOTE SOFTWARE REIMB
FITNEY BOWES INC 612.00 32775/2 000000 00275
POSTAGE METER LEASE INV 7037492
001-003 AUTO DATA PROCESSING 791.40 \*\* Total \*\*
001-010 C PLEAS ADULT P
SHIPLEYS OFFICE SUPPLY INC 203.99 33320/1 000000 00175
CALENDARS, FOLDERS, PENS INV 0183324-001
001-010 C PLEAS ADULT P 203.99 \*\* Total \*\*
001-013 JUVENILE COURT
TOM MEZICK 560.00 32621/2 000000 00175
PRINTED BUSINESS ENVELOPES INV 9927
FRANCOTYP-POSTALIA INC 179.85 32623/1 000000 00275
POSTAGE METER RENTAL INV R1101233903
KIMBERLY ULJAND 60.00 32624/1 000000 00380
SPANISH INTERPRETING
MAGDALENA MAYS 87.50 32624/1 000000 00380
SPANISH INTERPRETING

CLAIM SCHEDULE Page: 2
Batch Number: 46 Date: 11/28/2012 Reference:
Vendor Amount PO/Line Warrant Account
JOSEPH GESSNER 400.00 32642/1 000000 00475
MILEAGE REIMB
001-013 JUVENILE COURT 1,287.35 \*\* Total \*\*
001-016 PROBATE COURT
ROBESCH ASSOCIATES INC 82.17 32630/1 000000 00175
STAMP, SEAL STAMP A82126,A82082
KATHLEEN H NOFTZ 239.55 32635/1 000000 00475
MILEAGE REIMB
001-016 PROBATE COURT 321.72 \*\* Total \*\*
001-017 CLERK OF COURTS
AUTOMATION MAILING & 389.34 33341/1 000000 00175
OPTIMAIL CARTRIDGE
SHIPLEYS OFFICE SUPPLY INC 803.99 33341/1 000000 00175
BINDERS, INK CART/PLANNER ACCT 298-0
MT BUSINESS TECHNOLOGIES IN 588.91 33233/1 000000 00275
RICOH AFICIO MP4000 CNIN174217M
001-017 CLERK OF COURTS 1,782.18 \*\* Total \*\*
001-022 BLDG & G-M & OPERATI
OHIO EDISON 5,650.24 000000 00526
ELECTRIC
001-022 BLDG & G-M & OPERATI 5,650.24 \*\* Total \*\*
001-026 DISASTER SERVICE
VASU COMMUNICATIONS INC 908.67 33203/1 000000 00200
RADIO AND INSTALL; INV#:152156
001-026 DISASTER SERVICE 908.67 \*\* Total \*\*
001-027 PUBLIC DEFENDER COMM
DAVID LONGO 153.09 33031/1 000000 00300
TRAVEL REIMB-SEMINAR
MT BUSINESS TECHNOLOGIES IN 217.94 33029/1 000000 00525
COPIES CNIN175366M
001-027 PUBLIC DEFENDER COMM 371.03 \*\* Total \*\*

REGULAR SESSION

TUESDAY

NOVEMBER 27, 2012

CLAIM SCHEDULE Page: 3 Batch Number: 46 Date: 11/28/2012 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 4 Batch Number: 46 Date: 11/28/2012 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 5 Batch Number: 46 Date: 11/28/2012 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 6 Batch Number: 46 Date: 11/28/2012 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 7 Batch Number: 46 Date: 11/28/2012 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 8 Batch Number: 46 Date: 11/28/2012 Reference: Vendor Amount PO/Line Warrant Account

**REGULAR SESSION**

**TUESDAY**

**NOVEMBER 27, 2012**

CLAIM SCHEDULE					Page: 9
Batch Number: 46	Date: 11/28/2012	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
190 COMPREHENSIVE HOUSIN					
190-190 COMPREHENSIVE HOUSIN					
NEW LONDON VILLAGE WOLERY ACCT 105-13900-01	339.91	32976/1	000000	00526	
190-190 COMPREHENSIVE HOUSIN	339.91	** Total **			
190 COMPREHENSIVE HOUSIN	339.91	** Total **			
192 HOMELAND SECURITY					
192-192 HOMELAND SECURITY					
VASU COMMUNICATIONS INC RADIO AND INSTALL; INV#:152156	4,150.07	33202/1	000000	00285	
VASU COMMUNICATIONS INC NARROWBAND RADIOS AND INSTALL FOR SHERIFF; INV#:152157	15,424.87	32936/1	000000	00290	
192-192 HOMELAND SECURITY	19,574.94	** Total **			
192 HOMELAND SECURITY	19,574.94	** Total **			
500 LANDFILL					
500-501 TRANSFER STATION					
ERIE COUNTY LANDFILL OCTOBER TRASH DISPOSAL	91,526.52	33266/1	000000	00280	
500-501 TRANSFER STATION	91,526.52	** Total **			
500 LANDFILL	91,526.52	** Total **			
600 EARLY INTERVENT COLL					
600-600 EARLY INTERVENT COLL					
OPTIMAX MANUFACTURING LAWN MOWING # GERKEN	177.62		000000	00350	
HP PRODUCTS CORP MULTI-PURPOSE CLEANER	63.77		000000	00350	
G & L SUPPLY CO TOWELS	101.24		000000	00350	
G & L SUPPLY CO TOWELS & MOPS	191.30		000000	00350	
PEACOCK WATER SALT FOR WATER	8.00		000000	00350	

CLAIM SCHEDULE					Page: 10
Batch Number: 46	Date: 11/28/2012	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
600-600 EARLY INTERVENT COLL	541.93	** Total **			
600 EARLY INTERVENT COLL	541.93	** Total **			
620 HARTER TRUST					
620-620 HARTER TRUST					
CITY OF NORWALK HARTER-CORBIN REC PASSES	524.00	32727/1	000000	00250	
PNC BANK CHRISTMAS CTFP CARDS-25	2,548.75	32727/1	000000	00250	
SCHILD'S IGA INC HARTER-L HERSHA-POOD BOX	108.30	32727/1	000000	00250	
620-620 HARTER TRUST	3,181.05	** Total **			
620 HARTER TRUST	3,181.05	** Total **			

\*\*\* End of Report \*\*\*

ACCOUNTING DEPT.  
(419) 668-0455

DATA PROCESSING  
(419) 668-7008

LICENSE BUREAU/SMYTH  
2040 Lees Complex  
(419) 668-5462  
Fax (419) 663-5723

MAINTENANCE  
(419) 668-2821

**ROLAND TKACH**  
HURON COUNTY AUDITOR



12 EAST MAIN STREET SUITE 300  
NORWALK, OHIO 44857-1545  
(419) 668-4334

MOBILE SERVICES  
(419) 668-8645

PERSONAL PROPERTY  
(419) 668-8646

REAL ESTATE/SALATION  
(419) 668-8646

VEHICLE AND TRAILERS  
(419) 668-4504

FAX (419) 663-8048

HURON COUNTY CLAIM SCHEDULE APPROVAL

To the Huron County Auditor's Accounting Department

Please check which one applies:

Everything on the claim schedule has been approved by the Huron County Commissioners and all warrants are to be released.

The following have NOT been approved by the Huron County Commissioners and should be held until further advised.

Hold the following:

Dollar Amount	Vendor
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____

12-339

**IN THE MATTER OF APPROVING OF A REQUEST FOR PAYMENT ON LETTER OF CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (B-F-11-1BJ-1) SUBMITTED TO THE BOARD NOVEMBER 27, 2012**

Larry J. Silcox moved the adoption of the following resolution:

**WHEREAS**, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC, Inc. & Huron County Development Council for the Board's certification; and

**WHEREAS** the Board has reviewed the request for payment and status of funds report; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the

REGULAR SESSION

TUESDAY

NOVEMBER 27, 2012

Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Joe Hintz
- Aye –Larry J. Silcox

State of Ohio  
Office of Housing and Community Partnerships  
Request for Payment and Status of Funds Report

Section One: Request for Payment							
Submit to: Ohio Department of Development Office of Housing and Community Partnerships P.O. Box 1001 Columbus, Ohio 43216-1001 Contact Person/Telephone Number: Nedra Thompson, WSOS-CAD19-332-2056	Name and Address of Grantee: Huron County Commissioners 180 Milan Avenue Norwalk, OH 44857 Community/Nonprofit # 1-BJ						
FTI Number: S4-640072	Draw Number: Date: Voucher #: Warrant #:						
Section Two: Verification of Expenditures							
Grant Number*	Activity Name*	Activity Number	Enter the Housing Site Address (CSBG and HOME Funded Housing Activities Only)	Project Number (State Use Only)	Amount Requested	Approved Activity/Site Address Budget	Balance of Activity/Site Address Budget
B-F-11-1BJ-1	Administration	8			620	22,000	7,370
	WSOS Invoice 37318						
B-F-11-1BJ-1	Fair Housing	7			120	2,000	300
	WSOS Invoice 37319						
B-F-11-1BJ-1	Street Improvements	1			25,200	25,200	0
	City of Willard-Keefer St.						
B-F-11-1BJ-1	Stewalk Improvements	2			14,800	14,800	0
	City of Willard-Keefer St.						
Total Amount of This Draw:					\$40,740		
NOTE: From the Attachment A of the Grant Agreement							
Section Three: Certification of Expenditures: Two Authorized Signatures Are Required							
I certify that this Request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) attached and that the amount drawn is proper for payment to the drawee's depository. I also certify that the data reported above is correct and that the amount of this Request for Payment is not in excess of current needs.							
Date: 11/27/12	Signature: Gary W. Bauer					Title: Chairman	
Date: 11/27/12	Signature: Joe Hintz					Title: Vice Chairman	
State Use Only							
Approved:	Date:					DSS (Rev. 6/04) DEW/VTZ	

12-340

**IN THE MATTER OF APPROVING OF A REQUEST FOR PAYMENT ON LETTER OF CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (B-C-10-1BJ-1); (B-C-10-1BJ-2); DRAW SUBMITTED TO THE BOARD NOVEMBER 27, 2012**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by CT Consultants, Inc., for the Board's certification; and

**WHEREAS** the Board has reviewed the request for payment and status of funds report; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Joe Hintz
- Aye –Larry J. Silcox

State of Ohio Office of Community Development Request for Payment and Status of Funds Report							
Submit to: Ohio Department of Development Office of Community Development P.O. Box 1001 Columbus, Ohio 43216-1001		Name and Address of Grantee: Huron County 1900 Main Ave. Norwalk, Ohio 44857					
Contact Person/Telephone Number: Phyllis Dunlap 440-520-2230	Community/Nonprofit # 1BJ	State Use Only Date:					
FTI Number: 24-9400972	Draw Number:	Worksheet #:					
Grant Number *	Activity Name *	Activity No. *	Enter the Housing Site Address (CRS) and HOME-Related Housing Activities (CRS)	Project Budget (Home Use Only)	Annual Request	Approved Activity/Request	Balance of Activity/Request
B-C-10-18-1-1	General Administration	6			5,307	52,400	
B-C-10-18-1-2	General Administration	6			7,877	38,000	10,228
B-C-10-18-1-1	Home Repair	3	101 N. Main St., New London		6,441	6,000	69
B-C-10-18-1-2	Private Owner Rehab	2	35 N. Ridge St., Monroeville		338	46,000	338
B-C-10-18-1-1	Home Repair	3	104 W. 8th St.		196	5,000	1,499
B-C-10-18-1-1	Home Repair	3	127 Woodbine, Willard		168	6,000	586
B-C-10-18-1-1	Home Repair	3	3778 Plymouth East Rd., Greenwich		6,372	7,200	628
B-C-10-18-1-2	Private Owner Rehab	2	11 Seminary Street, Greenwch		315	45,000	1,773
B-C-10-18-1-2	Private Owner Rehab	2	221 Washington Street, Willard		364	44,000	1,792
B-C-10-18-1-1	Homelessness Prevention	1				13,000	2,715
B-C-10-18-1-1	Home Repair	3	89 Porter St., Plymouth		700	9,000	81
B-C-10-18-1-1	Home Repair	3	8144 U.S. Highway 250 N.		819	2,300	846
Total Amount of This Draw:						\$29,295	
* NOTE: Review the Attachment # of the Grant Agreement							
I certify that this Request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) and that the amount drawn is proper for payment to the drawee's depository. I also verify that the data reported above is correct and that the amount of the Request for Payment is not in excess of current needs.							
Date: 11/27/12	Signature: <i>Larry J. Silcox</i>	Title: <i>County Auditor</i>			Date: <i>11/27/12</i>		Title: <i>UC Com</i>

12-341

**IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #039 IN THE GENERAL FUND TO FUND # 005**

Larry J. Silcox moved the adoption of the following resolution:

**WHEREAS**, fund #005 is in need of funding; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 039-00567-001 health insurance in the amount of \$614.98 to the fund #005-00125-001; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 005 account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Joe Hintz
- Aye –Larry J. Silcox

**IN THE MATTER OF REQUEST FOR LEAVE**

- Lon Burton**/Mechanic/sick/7:00 a.m. to 3:30 p.m. November 20, 2012.
- Al Timbs**/B&G/vacation/4:00 a.m. to 12:30 p.m. December 24, 2012.
- Maria Lyons**/B&G/sick/10:00 a.m. to 1:00 p.m. November 20, 2012.
- Peter Welch**/SWMD/sick/7:00 a.m. to 3:30 p.m. November 30, 2012.
- Jeff Deeble**/B&G/sick/6:00 a.m. to 2:30 p.m. November 29, 2012.
- Jeff Deeble**/B&G/sick/10:30 a.m. to 2:00 p.m. November 29, 2012.

**SIGNINGS**

November 27, 2012

**REGULAR SESSION**

**TUESDAY**

**NOVEMBER 27, 2012**

Office of Housing and Community Partnerships  
Ohio Department of Development  
77 S. High Street  
Columbus, Ohio 43215

To Whom It May Concern:

This letter is in support of the proposal submitted by Erie Huron Community Action Commission CAC Inc.'s for the housing assistance grant program.

Given the success of past programs we whole heartedly support the grant proposal submitted by Erie Huron CAC.

Sincerely,

HURON COUNTY BOARD COMMISSIONERS  
Gary W. Bauer, Joe Hintz, Larry J. Silcox

**At 9-30 a.m.** Public Comment. Tom Dunlap asked how and where to file bonds. Ms. Ziemba will look into it.

**OTHER BUSINESS**

Mr. Bauer expressed the need to have a joint ditch meeting and would like to have it set up for next Tuesday at 11:00 a.m. if possible. If not then, Monday or Wednesday morning. Will meet in Norwich. Mr. Bauer asked Mr. Welch about the health dept and status of lease. Mr. Silcox believes it is in Ms. Kasper's hands to review, will check with her on the status. Mr. Bauer stated Uptown Norwalk has requested to use the old jail for an event, not sure of the date.

**At 9:49 a.m.** the board recessed.

**At 10:10 a.m.** resumed regular session. Mr. Silcox asked Ms. Bommer about her email regarding adopting policies. Ms. Bommer stated the Commissioners have already done that, the email was intended for other elected officials. Nothing more needed from the Commissioners. Mr. Silcox stated he has the requested documents from Lon Burton; they are copies of his desk calendar. Mr. Silcox stated he is handing these over to Ms. Bommer to review.

**At 10:12 a.m.** Larry J. Silcox moved to enter into Executive Session **ORC 121.22 (G)(1)** to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; **and ORC 121.22 (G) (4)** preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye –Larry J. Silcox

**At 10:40 a.m.** Larry J. Silcox moved to End Executive Session ORC 121.22 (G) (1) & (4). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Joe Hintz  
Aye –Larry J. Silcox

Mr. Welch stated he has requested to review the bid documents prepared by Dan Fredrick before going out to bid. He has not received those documents yet.

Ms. Bommer asked the board where they are with the workers comp charge backs. Ms. Bommer stated

**REGULAR SESSION**

**TUESDAY**

**NOVEMBER 27, 2012**

whatever is decided they need to make sure the auditor is on board with it. Further discussion was had. The board would like to schedule Mr. Tkach to attend a meeting to discuss further.

**At 11:06 a.m.** the board recessed.

**At 11:15 a.m.** the board resumed regular session for budget work session. Mr. Bauer stated we have the requests from the departments of \$14,525,793.05. Auditor says we have \$14,012,610.89 to work with for 2013. Board reviewed account lines. There are questions the board would like to have answers to from Auditor, Clerk of Courts, Recorder, Capital Improvements, Public Defender, Mechanic, Jail, Miscellaneous, contingencies, and jail housing and will speak with the offices in question. Will continue working on budget next week.

**At 11:54 a.m.** Larry J. Silcox moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 27, 2012.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:54 a.m.

**Signatures on File**