

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz and Bruce Wilde.

20-315

IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #099 IN THE GENERAL FUND TO THE BENEFITS RESERVE FUND #157 AND PERMANENT IMPROVEMENT FUND #310

Terry Boose moved the adoption of the following resolution:

WHEREAS, a transfer of funds is needed for the #157 Benefits Reserve Fund and #310 Permanent Improvement Fund; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following transfer:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	099	00600	001	\$125,000.00		157	10500	157	\$25,000.00
		Transfer Out					Benefits Reserve		
						310	10500	310	\$100,000.00
							Permanent Improvement		
									and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said transfer as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose clarified with Ms. Ziembra that this was how they had budgeted those funds in the final budget. They had previously discussed putting \$25,000 into Benefits Reserve account every year. This was set up to cover the 27th pay, which happens every seven years. It also helps if there are more retirement payouts than expected.

Mr. Boose explained #310 was for Permanent Improvements. They put money into this account every year. Obviously \$100,000 is not going to cover most big permanent improvements, but if we build that up it will help.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

20-316

IN THE MATTER OF APPROVING THE PURCHASE OF TWO 2019 CHEVROLET EQUINOX LT VEHICLES FOR THE DOG WARDEN’S OFFICE

Terry Boose moved the adoption of the following resolution:

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WHEREAS, the Dog Warden has requested to purchase two (2) 2019 Chevrolet Equinox LT vehicles from Sharpnack Chevrolet Buick Cadillac, 1330 S. Conwell Ave. Willard, OH 44890 which includes the recommended options as attached; and

WHEREAS, the Dog Warden has received a quote in the amount of \$41,560.00 and has budgeted for this purchase for 2020; and

WHEREAS, the Board of Huron County Commissioners desires to authorize the Dog Warden to purchase two (2) 2019 Chevrolet Equinox LTs from Sharpnack Chevrolet Buick Cadillac, not to exceed \$41,560.00; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves of the purchase as recommended by the Dog Warden as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose explained Mr. Jasinski had been in on Tuesday. This is just the official paperwork.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

**Quote on file.*

At 9:13 a.m. Public comment – none

OLD BUSINESS

Resolution that was tabled will continue to be tabled.

NEW BUSINESS

Firelands Forward meeting. Mr. Boose thought this was a good meeting. They had very good discussions with Ottawa County, who may join next year. There was also discussion regarding buy-ins and the Bylaws, which are currently being drafted. The new Director and his assistant are getting out around the area. Things are moving forward.

WIOA. Meeting was formatted a little differently, it worked well. Discussion regarding mid and long term Covid effects.

FCFC. Janice Warner from CAC said they have a \$1 million grant between Richland, Erie & Huron Counties for rent, mortgage, and also utilities. Guideline is 200% above poverty. Ms. Ziemba said this is similar to the CHIP grant.

Mr. Wilde has interviews for IT position tomorrow morning.

Airport Open House tomorrow at 9:30. Mr. Wilde received a text from Mr. Colvin, but will not be able to attend due to the IT interviews. Mr. Boose said he had been out there about a month ago.

Mr. Boose has a CCAO Government meeting this afternoon. Also, the Governor will be on today.

Tomorrow Mr. Boose has a CCAO Board meeting.

TAC meeting yesterday. Mr. Hintz said they discussed the towers – they are coming along. Mr. Boose noted that City of Willard helped out by putting in a base for free. They really saved the day. Mr. Hintz said they also discussed pagers. They have used a lot of funding this year, won't receive another payment until March 2021.

Mr. Boose said they had received a request from Mr. Mead asking if they could put a camera system in. There is money in their accounts. Mr. Boose does not have a problem with it, but he thinks every Fire Department should have access to the building. Mr. Hintz asked if the cameras would be located on the Sheriff's building,

looking back at EMA. Mr. Wilde said he wasn't sure where it will go, but it would show both the back building and EMA. Ms. Ziemba said they had already planned for one camera to cover the impound lot, but that only spans so far. This camera would criss-cross so the entire property was covered. Mr. Wilde thought funds were only needed for half of what the quote was. Ms. Ziemba said that was correct; the other half was the camera project that has already been approved. Mr. Boose thought maybe they could put a camera inside as well. The Fire Chiefs would really like to have their own access.

Mr. Boose said he had talked to Mr. Welch about fencing for the PPE at the building. The company we are purchasing the fence/cage from is having Covid issues. They will probably get to the project right after Thanksgiving. Discussion regarding installing a camera inside as well. There was already a camera outside. Mr. Boose pointed out if they could get it installed this year they could use Covid money, since it is for the PPE. Ms. Ziemba thought it should be a separate project in that case.

Public Defender. Ms. Ziemba is still waiting for some information. The Public Defender had an attorney quit and take another job. There will be a vacation payout. She is checking the budget to see if they can cover it. If not, she asked if there was any issue with her transferring those funds into their account. Mr. Boose asked which account she would take it from. Ms. Ziemba said it would come from the 099 Retirement payout. She thought there was still money in there. Mr. Boose did not have a problem. He would like something from the Auditor verifying what the payout is. Ms. Jackson has expressed concerns because the pay at the Public Defender's office is lower than most law firms, especially private. The people they are attracting are fresh out of college and have a lot of college loans they are trying to pay off. Her fear is this will continue to happen because the bigger counties and private law firms will always be able to offer more. Mr. Hintz said that was a continuing battle.

BUDGET REVIEW

Mr. Boose had done an overview and looked through the paperwork. Most people did what they were asked to do, although he was not sure they asked the right thing. Everyone was asked to take last year's number, with no changes unless there was an emergency. The same with payroll, no raises. Although there are contracts we have to abide by and elected officials have statutory raises. The process is, we do interim budget, then we set final budget. Interim budget is for basic things, final budget adds things and allows for a little more long term planning. Mr. Boose said the problem is, due to Covid, we may not have an increase for final budget. So it may not be possible to start with last year's budget and then do an increase. He was concerned they may be fine the first three months, but then have to cut back the next nine months. Mr. Hintz noted every year was a "guestimation", but 2021 would be worse. There was discussion on best way to handle the situation. Mr. Boose thought they should take 5% off last year's budget. The Sheriff salary has a 3.25% raise per the contract. The intention is to always abide by the contract. However, Mr. Boose pointed out we don't know if we will have enough money this year. We will know more by final budget. The Sheriff can still give raises, but there is nothing in the contract that says the same number of people have to work. Mr. Hintz thought they may be forced to reduce. Mr. Boose thought they should use the same salary amount they had at the beginning of last year. We are trying to determine a fiscally responsible and sustainable budget. Mr. Wilde said the key is this is interim, it is not set in stone. He thought we need to be conservative. Mr. Boose said we need to try to protect ourselves a little bit. This is for the first three months. He thinks most people who don't have contracts will pay their employees what they paid them the year before. Once we get to final budget if we can put more in they can pay retroactively. We can't do that with contracts.

Mr. Boose said the bottom line scares him a little bit. He noted that the Transfers line was down \$430,000 and asked if that was because our bond payments were down that much. Ms. Ziemba said December will be the last payment on the Job & Family Services bond, so that will come off. Mr. Boose was concerned this would decrease their indirect cost payments. Ms. Ziemba did not think it would. She said they pay rent, the rent is what goes toward the bond payment.

Ms. Ziemba suggested we send something back to the departments and have them reduce their budget by 5%. Mr. Boose said the total amount should be reduced by 5%, it is up to them where they do it. Once again, this is interim, not final. We would like to set everything back 5% as a starting point. Keep the first number they submitted and add another. If we find out our carryover is in good shape and we have the money, we can go back to this number and start from there rather than the 5%.

Mr. Boose thought at this time the Sheriff may not want to put in his 3.25% increase. Mr. Wilde thought he would be more comfortable if it was added. Mr. Boose suggested having the Sheriff use the first payroll of 2020 as the base, and take the 3.25% increase on that. He thought the Jail salaries should be done the same way to be consistent.

Mr. Boose requested the Estimated Resources that Budget Committee put together. We always want to make sure we give the Sheriff and the Jail the 0.5% sales tax. Ms. Ziemba had it; she will get it to them.

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Mr. Boose said when they get to final budget, adjustments are going to have to be made. Next time they discuss budget he would like to talk about 099-Transfer Out, Capital Improvements, and those kinds of accounts. Ms. Ziemba will provide a list of everything in 099. He would also like her to pull last year's Capital Budget and include that so they can look at some of those projects. Mr. Wilde wanted everybody to understand this was just interim budget. He didn't want people to panic. This was just a safety net until they officially know how next year will look. Mr. Hintz liked the idea of letting the departments make the decisions on what could be cut.

Ms. Ziemba wanted to clarify the discussion. For the Sheriff, she asked if they wanted to take the first payroll of 2020 and increase it by 3.25%, but also reduce the overall 2020 budget by 5%? Mr. Boose said yes, that is what needs to happen. The payroll we want to use is January 2020 plus 3.25%. He would go back to first payroll of last year, multiply by 1.0325. That amount would be multiplied that by the number of payrolls (26). That would be what he would use to start for payroll.

At 10:35 a.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 19, 2020.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:35 a.m.

Signatures on File