

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz and Bruce Wilde.

20-317

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches #307592 and authorize the Huron County Auditor to make the necessary warrant;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** There were a number of things Mr. Boose had questions about:

- Why were the Commissioners paying for a card reader for the Dog Warden? Ms. Ziemba explained the Dog Warden does not have an Amazon account. He used our account and is reimbursing the General Fund. Next year we will give them the invoice and they will pay directly.
- Mr. Boose thought the preprinted 1099's were pretty expensive. He asked Ms. Ziemba to check with the Auditor to find out how many 1099s we send out and why, with technology today, do we need them preprinted.
- Legal notice for delinquent display ad. Mr. Boose also thought this was expensive and believed Norwalk Ohio News would be much cheaper. Mr. Strickler explained these must be published in a "newspaper of general circulation" in the County. No one was sure if Norwalk Ohio News qualified since it was online only. Ms. Ziemba knew they were trying to change that requirement, but did not know if they had been successful. Mr. Boose thought it sounded like they needed to talk to Representative Stein.
- Page 2 referenced a charge for "area survey surrounding the cabinet" for \$450. No one had any idea what that was.
- On the same page, there was a "BWC refund correction". Ms. Ziemba thought, judging by the line description, it was a payment back for a grant. Mr. Boose would like to hold that until they find out for sure.
- At the bottom of the page was a charge for juvenile detention care for Erie County. Mr. Boose thought we sent them all to Seneca County. Mr. Strickler said we send a few to Erie County when Seneca County doesn't have space. Mr. Boose asked if we had a contract with Erie County. Mr. Strickler did not know.
- On page 3, Mr. Boose said there was \$1,000 for postage meter. He was hoping everybody was not rushing to spend every penny before the end of the year. Mr. Boose would like to ask how long that \$1,000 will last.
- Under Capital Improvements (page 3), Mr. Boose asked what the "10 port POE switch" was. Ms. Ziemba said that was related to the camera project and is a monthly charge.
- Signage at Admin. Building. Ms. Ziemba said, from what she understood it was the sign on the front of the building. They removed the Health Department sign.

- Mr. Boose noted that the gas at 22 E. Main Street was higher than all the other gas added together. He was assuming that is for the whole system. Ms. Ziembra said it was for the whole block, the meter is located in 22 E. Main.
- There was a charge of \$1,000 for “creation of jail photo roster”. Mr. Boose asked if anyone knew what that was. Mr. Wilde guessed it was a poster with inmate pictures on it.
- On page 7 – Other. There are four Medicaid transits for Services for Aging. Mr. Boose has never seen transit for Medicaid before. He wondered why we had them now when we never had them before. Ms. Ziembra thought maybe they were using that instead of taxis. Mr. Boose thought that was fine, but if there is a new program the Commissioners should know about it. He would like to ask them about it.
- Page 10 – Covid-19 Clorox wipes for EMA. Mr. Boose asked if this was just for their office, or if they were working with Mr. Minor on these types of purchases. Ms. Ziembra didn’t know anything about this one.
- Cert Training and Coordination. Mr. Boose asked if we should even be doing that now, given the situation. He assumed they were doing it remotely. However, Cert was more of a voluntary program, and he was a little surprised at spending \$1,250 for that type of training.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

Huron County  
Claims Register for Payment Batches

Payment Type: All Warrant Numbers: All Funds: 001 to 950					Warrant Dates: 1/27/2020 to 1/27/2020 Payment Batches: 307992 to 307992				
Warrant Date	Client	Batch ID	PO #/Line #	Line Description	Amount	Warrant #			
Fund: 001 - General Fund									
Department: Commissioners									
1/27/2020	sync/Amson	307992	2020-00296/1	Card Reader-Dog Warden	\$25.97	307992			
1/27/2020	sync/Amson	307992	2020-00296/1	Card Reader-Dog Warden	\$25.97				
1/27/2020	sync/Amson	307992	2020-00296/1	Card Reader-Dog Warden	\$25.97				
1/27/2020	sync/Amson	307992	2020-00296/1	Card Reader-Dog Warden	\$25.97				
1/27/2020	sync/Amson	307992	2020-00296/1	Card Reader-Dog Warden	\$25.97				
Account 001.001.00475 (Supplies) Total:					\$50.00				
Account 001.001.00475 (Other Expenses) Total:					\$71.97				
Department Commissioners Total:									
Department: Data Processing									
1/27/2020	sync/Amson	307992	2020-00061/1	Pre-printed 1009 Miso	\$823.12	307992			
1/27/2020	sync/Amson	307992	2020-00061/1	Pre-printed 1009 Miso	\$823.12				
1/27/2020	sync/Amson	307992	2020-00061/1	Pre-printed 1009 Miso	\$823.12				
1/27/2020	sync/Amson	307992	2020-00061/1	Pre-printed 1009 Miso	\$823.12				
Account 001.003.00475 (Supplies) Total:					\$417.80				
Account 001.003.00475 (Other Expenses) Total:					\$1,041.01				
Department Data Processing Total:									
Department: Auditor									
1/27/2020	sync/Amson	307992	2020-00206/1	Legal Notice-Dating/Display Ad	\$4,556.02	307992			
1/27/2020	sync/Amson	307992	2020-00206/1	Legal Notice-Dating/Display Ad	\$4,556.02				
1/27/2020	sync/Amson	307992	2020-00206/1	Legal Notice-Dating/Display Ad	\$4,556.02				
1/27/2020	sync/Amson	307992	2020-00206/1	Legal Notice-Dating/Display Ad	\$4,556.02				
Account 001.004.00325 (Advertising & Printing) Total:					\$4,556.02				
Department Auditor Total:									
Department: Treasurer									
1/27/2020	sync/Amson	307992	2020-00384/1	Copy lease 11/24/2020 to 12/31/2021	\$375.03	307992			
1/27/2020	sync/Amson	307992	2020-00384/1	Copy lease 11/24/2020 to 12/31/2021	\$375.03				
1/27/2020	sync/Amson	307992	2020-00384/1	Copy lease 11/24/2020 to 12/31/2021	\$375.03				
1/27/2020	sync/Amson	307992	2020-00384/1	Copy lease 11/24/2020 to 12/31/2021	\$375.03				
Account 001.005.00475 (Other Expenses) Total:					\$375.03				
Account 001.005.00475 (Supplies) Total:					\$375.03				
Account 001.005.00525 (Contract Services) Total:					\$1,071.10				
Account 001.005.00525 (Contract Services) Total:					\$320.10				
Department Treasurer Total:									
Department: Common Pleas									
1/27/2020	sync/Amson	307992	2020-00206/1	Copy lease 11/24/2020 to 11/30/2020	\$375.03	307992			
1/27/2020	sync/Amson	307992	2020-00206/1	Copy lease 11/24/2020 to 11/30/2020	\$375.03				
1/27/2020	sync/Amson	307992	2020-00206/1	Copy lease 11/24/2020 to 11/30/2020	\$375.03				
1/27/2020	sync/Amson	307992	2020-00206/1	Copy lease 11/24/2020 to 11/30/2020	\$375.03				
Account 001.008.00200 (Equipment) Total:					\$375.03				
Department Common Pleas Total:									
Account 001.008.00200 (Equipment) Total:									

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REGULAR SESSION

TUESDAY

NOVEMBER 24, 2020

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
11/27/2020	Warrant #	307962	2020-002611	Applied Contract Fee	\$686.00
Account 120.120.00670 (Attorney Fees) Total:					\$3,450.00
Department Miscellaneous Total:					\$3,524.95
Fund 101 - General Fund Total:					\$105,619.47
Fund: 105 - Dog & Kennel					
Department: Dog & Kennel					
11/27/2020	Account 105.105.00070 (Contract Repairs)	307962	2020-001811	fuel	\$262.16
11/27/2020	Account 105.105.00070 (Contract Repairs) Total:	307962	2020-001811	2019 Chevy Equinox LT	\$252.16
11/27/2020	Account 105.105.00070 (Contract Repairs) Total:	307962	2020-001811	2018 Equinox LT	\$20,490.00
Account 105.105.00070 (Contract Repairs) Total:					\$35,000.00
Department Dog & Kennel Total:					\$35,312.18
Fund: 105 - Dog & Kennel Total:					
Fund: 114 - Local School Revenue					
Department: Local School Revenue					
11/27/2020	Account 114.114.00475 (Other Expenses) Total:	307962	2020-001821	Cell Phone M Camera	\$48.94
Account 114.114.00475 (Other Expenses) Total:					\$48.94
Department Local School Revenue Total:					\$48.94
Fund: 115 - Public Assistance					
Department: Public Assistance					
11/27/2020	Account 115.115.00250 (Other Expenses) Total:	307962	2020-002431	TANF-ESAA-1-Hole-Hole-Step-1-Right	\$60.00
11/27/2020	Account 115.115.00250 (Other Expenses) Total:	307962	2020-002431	Wash State Program-K-Halford-Car Repairs	\$481.94
11/27/2020	Account 115.115.00250 (Other Expenses) Total:	307962	2020-002431	Wash State Program-S-More-Child-Care	\$143.96
11/27/2020	Account 115.115.00250 (Other Expenses) Total:	307962	2020-002431	PRC-RentMortgage-T-Activities-Rent	\$750.00
11/27/2020	Account 115.115.00250 (Other Expenses) Total:	307962	2020-002431	PRC-RentMortgage-A-Other-Rent	\$175.00
11/27/2020	Account 115.115.00250 (Other Expenses) Total:	307962	2020-002431	TANF-ESAA-1-Hole-Hole-Step-1-Right	\$277.00
11/27/2020	Account 115.115.00250 (Other Expenses) Total:	307962	2020-002431	PRC-RentMortgage-A-Other-Rent	\$640.00
11/27/2020	Account 115.115.00250 (Other Expenses) Total:	307962	2020-002431	PRC-RentMortgage-A-Other-Rent	\$769.00
11/27/2020	Account 115.115.00250 (Other Expenses) Total:	307962	2020-002431	PRC-RentMortgage-A-Other-Rent	\$492.42
11/27/2020	Account 115.115.00250 (Other Expenses) Total:	307962	2020-002621	Youth Hours Weekend-October 2020	\$1,021.72
Account 115.115.00250 (Other Expenses) Total:					\$1,021.72
Department Public Assistance Total:					\$1,021.72
Fund: 115 - Public Assistance Total:					\$1,021.72

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
11/27/2020	Account 115.115.00250 (Other Expenses) Total:	307962	2020-002621	Driver's Education-K-Vanu	\$626.00
Account 115.115.00250 (Other Expenses) Total:					\$1,753.46
Department Public Assistance Total:					\$1,753.46
Fund: 115 - Public Assistance Total:					
Fund: 117 - Child Support Enforcement					
Department: Child Support Enforcement					
11/27/2020	Account 117.117.00475 (Other Expenses) Total:	307962	2020-002481	Update SQL Server 10/2020	\$1,680.00
11/27/2020	Account 117.117.00475 (Other Expenses) Total:	307962	2020-002481	Transit-Medicaid-A-Health-Threat	\$30.00
11/27/2020	Account 117.117.00475 (Other Expenses) Total:	307962	2020-002481	Transit-Medicaid-A-Health-Threat	\$30.00
11/27/2020	Account 117.117.00475 (Other Expenses) Total:	307962	2020-002481	Transit-Medicaid-A-Health-Threat	\$182.00
11/27/2020	Account 117.117.00475 (Other Expenses) Total:	307962	2020-002481	Transit-Medicaid-A-Health-Threat	\$70.00
11/27/2020	Account 117.117.00475 (Other Expenses) Total:	307962	2020-002481	Transit-Medicaid-A-Health-Threat	\$2,225.00
Account 117.117.00475 (Other Expenses) Total:					\$2,787.00
Department Child Support Enforcement Total:					\$2,787.00
Fund: 117 - Child Support Enforcement Total:					
Fund: 120 - Real Estate Assessment					
Department: Real Estate Assessment					
11/27/2020	Account 120.120.00300 (Travel) Total:	307962	2020-001111	25 Tolans	\$100.00
Account 120.120.00300 (Travel) Total:					\$100.00
Department Real Estate Assessment Total:					\$100.00
Fund: 120 - Real Estate Assessment Total:					\$100.00

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
11/27/2020	Account 120.120.00625 (Contract Services) Total:	307962	2020-001131	Plumbing Machine City Rental	\$397.85
Account 120.120.00625 (Contract Services) Total:					\$397.85
Department Real Estate Assessment Total:					\$397.85
Fund: 120 - Real Estate Assessment Total:					
Fund: 123 - WICOA					
Department: WICOA					
11/27/2020	Account 123.123.00230 (Contract Repairs) Total:	307962	2020-002831	Youth Hours Weekend-October 2020	\$16,027.89
11/27/2020	Account 123.123.00230 (Contract Repairs) Total:	307962	2020-002831	OJT-Bugan 8/20-10/2020	\$100.00
11/27/2020	Account 123.123.00230 (Contract Repairs) Total:	307962	2020-002831	OJT-Bugan 8/20-10/2020	\$11,685.17
11/27/2020	Account 123.123.00230 (Contract Repairs) Total:	307962	2020-002831	OJT-Bugan 8/20-10/2020	\$1,415.14
11/27/2020	Account 123.123.00230 (Contract Repairs) Total:	307962	2020-002831	OJT-Bugan 8/20-10/2020	\$250.00
11/27/2020	Account 123.123.00230 (Contract Repairs) Total:	307962	2020-002831	OJT-Bugan 8/20-10/2020	\$540.00
11/27/2020	Account 123.123.00230 (Contract Repairs) Total:	307962	2020-002831	OJT-Bugan 8/20-10/2020	\$35,722.47
Account 123.123.00230 (Contract Repairs) Total:					\$19,356.94
Department WICOA Total:					\$19,356.94
Fund: 123 - WICOA Total:					
Fund: 124 - Special Funds-JPC					
Department: Special Funds-JPC					
11/27/2020	Account 124.124.00475 (Other Expenses) Total:	307962	2020-000711	Drug Testing Supplies/Vaseline Dip	\$148.50
Account 124.124.00475 (Other Expenses) Total:					\$148.50
Department Special Funds-JPC Total:					\$148.50
Fund: 124 - Special Funds-JPC Total:					
Fund: 125 - Auto Tax					
Department: Auto Tax Administrative					
11/27/2020	Account 125.125.00275 (Contract Repairs) Total:	307962	2020-003811	Natural Gas Charges	\$121.15
11/27/2020	Account 125.125.00275 (Contract Repairs) Total:	307962	2020-003811	Natural Gas Charges	\$19.71
11/27/2020	Account 125.125.00275 (Contract Repairs) Total:	307962	2020-003811	Electric Charges 8/9	\$131.46
11/27/2020	Account 125.125.00275 (Contract Repairs) Total:	307962	2020-003811	Land & Long Distance Phone Charges	\$163.46
Account 125.125.00275 (Contract Repairs) Total:					\$465.82
Department Auto Tax Total:					\$465.82
Fund: 125 - Auto Tax Total:					\$465.82

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
11/27/2020	Account 125.125.00475 (Other Expenses) Total:	307962	2020-003811	Electric Charges 8/9	\$126.23
Account 125.125.00475 (Other Expenses) Total:					\$859.49
Department Auto Tax Administrative Total:					\$859.49
Fund: 125 - Auto Tax Administrative Total:					
Fund: 126 - Special Projects CP					
Department: Special Projects CP					
11/27/2020	Account 126.126.00275 (Contract Repairs) Total:	307962	2020-003811	Hydraulic Oil	\$965.07
11/27/2020	Account 126.126.00275 (Contract Repairs) Total:	307962	2020-003811	Pressure Washer Rental	\$865.07
11/27/2020	Account 126.126.00275 (Contract Repairs) Total:	307962	2020-003811	Mini Excavator Rental	\$65.00
11/27/2020	Account 126.126.00275 (Contract Repairs) Total:	307962	2020-003811	Mini Excavator Rental	\$1,000.00
11/27/2020	Account 126.126.00275 (Contract Repairs) Total:	307962	2020-003811	Mini Excavator Rental	\$4,852.50
Account 126.126.00275 (Contract Repairs) Total:					\$5,718.17
Department Auto Tax Road Total:					\$5,718.17
Fund: 126 - Auto Tax Road Total:					\$5,718.17
Fund: 129 - Special Projects CP					
Department: Special Projects CP					
11/27/2020	Account 129.129.00475 (Other Expenses) Total:	307962	2020-003811	Mediation-October 2020	\$2,008.83
11/27/2020	Account 129.129.00475 (Other Expenses) Total:	307962	2020-003811	Mediation-October 2020	\$443.89
Account 129.129.00475 (Other Expenses) Total:					\$2,550.72
Department Special Projects CP Total:					\$2,550.72
Fund: 129 - Special Projects CP Total:					\$2,550.72
Fund: 131 - Records Technology					
Department: Records Technology					
11/27/2020	Account 131.131.00200 (Equipment) Total:	307962	2020-001481	Rush 4002 Lease	\$262.06
Account 131.131.00200 (Equipment) Total:					\$262.06
Department Records Technology Total:					\$262.06
Fund: 131 - Records Technology Total:					
Fund: 180 - Ditch Maintenance					
Department: Ditch Maintenance					
11/27/2020	Account 180.180.00275 (Contract/Projects) Total:	307962	2020-002181	bookkeeping	\$275.00
Account 180.180.00275 (Contract/Projects) Total:					\$275.00
Department Ditch Maintenance Total:					\$275.00
Fund: 180 - Ditch Maintenance Total:					\$275.00

V.3.2

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Terry Boose \* Joe Hintz \* Bruce "Skip" Wilde  
Vickie Ziemba, Administrator/Clerk

To The Huron County Auditor's Accounting Department

\_\_\_\_ Everything on the claims schedule has been approved by the Huron County Commissioners and all warrants are to be released.

Y The following have NOT been approved by the Huron County Commissioners and should be held until further advised.

Submitted by:  
*Vickie Ziemba*

Date:  
11/24/2020

180 Milan Avenue, Suite 7, Norwalk, Ohio 44857-1199  
419-668-3092 • 800-808-5092 • Fax: 419-663-3370  
Email: [main@hccommissioners.com](mailto:main@hccommissioners.com)  
[www.hccommissioners.com](http://www.hccommissioners.com)

Vickie Ziemba

From:

Nate Perani <nate@huroncountycommonpleas.org>

Sent:

Tuesday, November 24, 2020 10:29 AM

To:

Vickie Ziemba

Subject:

Re: Payment held on claims schedule

Vickie,

To refund, workers compensation over payment again for our grants as the grant pay period was closed. (third time this year 🙄) Thanks.

Nate

From:

Vickie Ziemba

Sent:

Tuesday, November 24, 2020 9:55 AM

To:

Nate Perani

Subject:

Payment held on claims schedule

The Commissioners held the payment to the Treasurer, State of Ohio, in the amount of \$702.42 for the FY18-19 BWC Refund Corrections. Can you please explain this payment? Thank you.

Vickie Ziemba  
Administrator/Clerk  
Huron County Commissioners' Office  
180 Milan Ave. Ste. 7  
Norwalk, OH 44857  
419-668-3092  
419-663-3370 (fax)

HURON COUNTY  
BOARD OF COMMISSIONERS

Terry Boose \* Joe Hintz \* Bruce "Skip" Wilde  
Vickie Ziemba, Administrator/Clerk

Huron County Claims Schedule  
Approval/Holds

To The Huron County Auditor's Accounting Department

X

 Everything on the claims schedule has been approved by the Huron County Commissioners and all warrants are to be released.

The following have NOT been approved by the Huron County Commissioners and should be held until further advised.

AMOUNT	VENDOR	DISPOSITION & DATE
702.42	Treasurer State of Ohio - 008-00475	Released - 12/21/2020

Submitted by:

Vickie Ziemba

Vickie Ziemba

Date:

11/24/2020

12/01/2020

180 Milan Avenue, Suite 7, Norwalk, Ohio 44857-1195  
419-668-3092 \* 800-898-5092 \* Fax: 419-663-3370  
Email: mzin@hccommissioners.com  
www.hccommissioners.com

20-318

IN THE MATTER OF TRANSFERRING FUNDS FROM THE GENERAL FUND #099 TO THE COUNTY BOND RETIREMENT FUND #205

Terry Boose moved the adoption of the following resolution:

WHEREAS, the County Bond Retirement Fund payments are coming due; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 099-00600-001/transfer out in the amount of \$443,748.90 to the County Bond Retirement fund #205; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Huron County Treasurer, Huron County Auditor, and the Auditor’s office will make the journal entry to the #205 account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

\*Discussion: Mr. Boose asked Ms. Ziemba which bonds this was for. She said it was the majority of the bonds. Mr. Boose clarified it was anything that was General Fund related.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

20-319

IN THE MATTER OF TRANSFERRING FUNDS FROM THE GENERAL FUND #099 TO THE HUMAN SERVICES BOND FUND #200

Terry Boose moved the adoption of the following resolution:

**REGULAR SESSION**

**TUESDAY**

**NOVEMBER 24, 2020**

**WHEREAS**, the Human Services Fund payment is coming due; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 099-00600-001/transfer out in the amount of \$255,735.64 for the Human Services bond payment to the Human Services Bond fund #200; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Treasurer, Huron County Auditor, and the Auditor's office will make the journal entry to the #200 account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Boose asked if this was the last payment. Ms. Ziemba said it was.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

20-320

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE LANDFILL FUND #500 TO THE LANDFILL BONDS FUND #520**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, a transfer of moneys from 500-00550-500 needs to be made to the fund #520 for landfill bond; now therefore

**BE IT RESOLVED**, that the amount of \$20,107.50 be transferred from Account 500-00550-500 (Transfer Out) to #520 Landfill Bonds Fund; and further

**BE IT RESOLVED**, that the Huron County Auditor's office will provide the Huron County Treasurer with a journal entry and the Huron County Treasurer will wire said money to the proper agency; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Boose noted we were getting down on these payments as well. Ms. Ziemba was not sure without looking at the bond schedule.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

20-321

**IN THE MATTER OF APPROPRIATING FUNDS IN THE COUNTY BOND RETIREMENT FUND #205**

Terry Boose moved the following resolution:

**WHEREAS**, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources for the County Bond Retirement Fund #205 in the amount of \$300.80; and

**WHEREAS**, it is the desire of this Board of Huron County Commissioners to appropriate these funds to the County Bond Retirement Fund #205; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the appropriation as follows:

TO: 205-00275-205 Bond & Interest Payment \$300.80 and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Auditor and the department requesting the appropriation; and further

**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Ms. Ziemba explained this money had actually been taken in, it was a typo on her part last year when doing the budget for Soil & Water. Mr. Boose asked if we paid their bonds. Ms. Ziemba said no, we just have to budget it because it has to come out of this bond payment line. They actually paid in the money, but we have to appropriate the amount that it says we are going to.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

20-322

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, there is a need for appropriation adjustments; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	099	00650	001	\$5,919.49		027	00125	001	\$5,834.88
		Retirements					Public Defender Salaries		
						027	00460	001	\$84.61
							Public Defender Medicare		
									and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further



**REGULAR SESSION**

**TUESDAY**

**NOVEMBER 24, 2020**

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Boose asked, even though a person left, they didn't have money in their Salary account to pay for this? Ms. Ziemba said that was correct. They are hoping to get somebody in immediately.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

20-323

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00  
SUBMITTED TO THE BOARD NOVEMBER 24, 2020**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

**EMA FUND#177**

i2c Technologies, LTD	Camera for back EMA building	\$2,648.62
		now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** As soon as the fencing/cage and cameras are put in, Mr. Boose would like to get keys and/or codes to all the Fire Chiefs in the County. He feels that is part of the agreement. If the County is paying for cameras and to enclose the PPE, there should be no reason why every fire department should not be allowed access.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**At 9:25 a.m. Public comment – none**

20-324

**IN THE MATTER OF LETTING BIDS FOR THE SNYDER ROAD BRIDGE DECK  
REPLACEMENT IN HURON COUNTY**

Terry Boose moved to adopt the following resolution:

**WHEREAS**, the Huron County Engineer has requested approval for seeking bids for the Snyder Road Bridge Deck Replacement; and

**REGULAR SESSION**

**TUESDAY**

**NOVEMBER 24, 2020**

**WHEREAS**, notice of this must be placed in a newspaper of general circulation and on the County's website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids for the Snyder Road Bridge Deck Replacement; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation and on the County's website [www.hccommissioners.com](http://www.hccommissioners.com) until the bid is opened on Thursday, December 17, 2020 at 9:01 a.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Boose verified that we were moving bid openings back to the Administration Building.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

### **ADVERTISEMENT**

### **NOTICE TO BIDDERS**

Sealed bids may be submitted on or before the bid opening date of December 17, 2020 until 9:00 a.m. local time, at the Huron County Commissioner's Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: **Snyder Road Bridge Deck Replacement**. Bids shall be opened and publically read aloud at 9:01 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$25.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than August 27, 2021.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, 614.644.2239.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Bid documents must be obtained from the Huron County Engineer, no copies will be accepted.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be found on the Huron County Commissioners website at <http://www.hccommissioners.com> and can be accessed by clicking on Legal Notices.

Advertise: December 3, 2020

**At 9:30 a.m. Larry Silcox and John Colvin, Airport Board.** Mr. Silcox explained they wanted to talk about the planning meeting they had with the FAA and their engineer. John Mayfield, the Director in Detroit, wanted to know if the Commissioners were still interested in pursuing moving the Airport as one of the possibilities in the updated Master Plan. Mr. Boose said he was open to all possible options. However, he is not saying he is ready to move it. During these times he is not ready to make a big decision like that. But he is open to any option, whatever the best option may be for the County. Mr. Hintz and Mr. Wilde both agreed. Mr. Silcox had dropped off the General Engineering Service Agreement for Mr. Strickler to review. They are hoping he will have this done by their December meeting, which Mr. Silcox thought was on December 9. The Airport attorney has already reviewed it and does not have a problem with it. Mr. Silcox said the agreement is pretty much the same as the previous one, and he had included a copy of that. Once the contract is signed they will fax it to Michael Baker, who will forward it to the EPA. This must be done for future planning. Mr. Boose questioned why there was no dollar amount listed in the agreement. Mr. Strickler explained it was essentially a contingency fee contract. The engineer will get paid if the Airport Board receives a grant. Mr. Boose confirmed with Mr. Silcox that the Airport wanted to pursue another contract with Michael Baker. Mr. Silcox said most definitely. Their services have been invaluable to the Airport.

Mr. Silcox then provided an update on what was happening at the Airport. During their planning meetings they review what the FAA will require in the next five years. One of the things that came up was the beacon. It requires work every couple of months. This type of beacon is no longer made, and they no longer make the bulbs for it. The Airport Board has asked Michael Baker to put together a \$55,000 grant. The beacon is something they have to have, the FAA requires it. They will be able to use the same pole, and the new beacon will be LED. They are also working on replacing runway lights, but those will not be LED. It would cost about \$50,000 to switch those over.

The Airport is receiving a donation of 300 loads of dirt. This will be used to finally fill in the pond and some of the rough areas around it. There is a cost for leveling it, but the contractor is going to allow them to pay over a two year period.

Work has started on the hangar doors. Mr. Brady suggested grinding the concrete rather than cutting the bottom of the door. They will also grease the wheels. The ones that have been done seem to be working well.

Mr. Silcox mentioned he noticed the County was changing bulbs and putting LED lights in the fixtures. They have several fixtures at the Airport that are out and would like the County's assistance with changing these over. Mr. Boose did not think that would be a problem.

The hot water tank at the Airport died. Mr. Silcox indicated they have purchased a 7-gallon demand heater. This should be enough for what they need it for and will save money on propane as well. They are also checking into purchasing their own propane tank, which will save about 15 cents per gallon on propane. Mr. Boose suggested having the County install the water heater. Mr. Silcox said the Airport would need to supply some electric, but that would not be a problem.

He then mentioned there was a County road out at the Airport that was in desperate need of resurfacing. The Engineer looked at it last year but was not able to get to it. Mr. Silcox would appreciate if they could ask him to look at it for this year. Mr. Boose asked Ms. Ziemba to send a brief email and ask the Engineer to add it to the list. Mr. Silcox said it is only the main road into the Airport; the other County road is in pretty decent shape.

Mr. Silcox stated they are moving along. All trees are out of the ditches, both north and south of the runway and around the pond. They are looking to do more on the west end of the runway next year. The barn material that was stored in the one hangar for years has been removed, and they have increased the rent on that hangar. They are looking at an increase in T hangar rent as of the first of the year. The Rules & Regulations have been updated and will be sent out certified mail so there is a receipt that it has been received. They still need some hangar keys, but if they want their doors fixed they will have to supply the key.

Mr. Colvin took over. He said they are continuing to work on the roofs and doors that need repaired. For the last year or year and a half they have worked on a lot of different projects and most of them are done. He invited the Commissioners to go out and take a look at what has been accomplished so far so they know exactly where the County money has been going.

<b>NEW REQUESTS:</b>	11/24/20 meeting			
Sheriff	Payroll & employee related expense requests - <i>Schedule an executive session to discuss when there is a full board</i>			
Commissioners	Fisher Electronics - Mic stands for meeting room A		\$149.95	
Sheriff	Panasonic Toughbooks (9)		\$16,612.79	
			<b>NEW REQUESTS</b>	<b>\$16,762.74</b>

Mr. Wilde said that he has been working with Ms. Ziemba and Ms. Knapp on a new grant program, called “Moving Forward”. Mr. Boose would like to go out and advertise the program as soon as possible. The advertisement should indicate the Board can’t approve it until December 1, but we want to get the word out beforehand since there is such a short period of time. This will allow everyone time to start working on it. Ms. Ziemba wanted clarify that this was just for the Moving Forward grant, which is for businesses that were unable to open due to Covid. She asked if they were doing anything additional for businesses that had opened. Mr. Boose said there was a business in Plymouth had been going to qualify for Moving Forward, but they opened up. There is still about \$5,000 left from the original grant program. Mr. Boose thought we should contact this business and see if they can use those funds. Ms. Ziemba asked Mr. Wilde to have Ms. Knapp reach out to them and help them through the process.

Ms. Ziemba indicated they were on a very, very tight deadline for the Moving Forward grant. She stated that each one of them will need to review the guidelines to make sure they are in agreement and there are no changes. There is not time for amendments. They need to make sure that it meets the guidelines the State has put out for CARES Act, that it meets the three criteria, and that it meets the criteria they want. When they have done that they can pass the resolution to approve the guidelines. Mr. Boose stated he would like to wait until we find out how much money is available. Ms. Ziemba explained that was another step, but the agreement is what takes time. It has to go through HCDC and is what they use to build the website. Once we know the amount of money that will be redistributed from the Auditor he will need to provide an Amended Certificate to put that money where it needs to be. When we receive the funds we can allocate them into the Small Business Grant line. That will be the second resolution that will need to be passed. Mr. Boose specified that the money they were planning on using was the money that was being redistributed - the rest of the money had been allocated already. We will not receive the reallocated funds until tomorrow, which is why this cannot be done until the next meeting on December 1.

**At 10:22 a.m. the board recessed**

**At 10:30 a.m. The board resumed regular session.**

Mr. Boose reiterated what had taken place before the recess. On Tuesday, December 1 they will vote on the new Moving Forward grant. They have already talked to Ms. Knapp about contacting the Plymouth business regarding the \$5,000+/- left from the previous grant.

Mr. Boose asked if they had ever asked the Department Heads/Elected Officials about hazard pay. Ms. Ziemba said they were informed about it at the EO/DH Zoom meeting. Mr. Boose did not want somebody coming back later saying they had not had an opportunity to participate in it. Mr. Wilde pointed out everybody was at that meeting. They all had an opportunity to say something, ask questions, and they all knew about it. Ms. Ziemba thought they would need instruction on how to submit for it. Mr. Boose did not think they provided details at that meeting, they had not given any guidelines. Mr. Strickler suggested sending out an email with guidelines and a drop dead date for when they need to apply. Mr. Boose said there were no guarantees we will provide it, and there are no guarantees how much it will be. But we need to know if the departments have people they think deserve hazard pay. There was discussion on how to handle hazard pay and what kind of guidelines to set. Mr. Boose thought the employees should have been at work and interacted with the public. Mr. Wilde suggested separating full and part time. Mr. Boose was afraid that would get complicated – some departments had people working one week and off the next. Mr. Hintz thought it was very complicated trying to figure it out. Mr. Wilde did not want to do anything by the hour, he would prefer to do a lump sum. Mr. Hintz agreed. After more discussion Mr. Boose suggested that an employee be eligible for every 40 hours they worked with the public in any 80 hour pay period. If they worked in the office with the public for 40 hours every pay period, they would receive “one”. If they worked the full 80 hours of the pay period in the office, they would be eligible for “two”. Ms. Ziemba clarified he wanted to determine it using 40 hour blocks. So if an employee was only in the office for 24 hours during an 80 hour pay period, they would not receive anything because they did not hit the 40 hour block. Mr. Boose said it was just an idea he was throwing out.

There was more discussion and Mr. Boose reminded everyone that we were running out of time. He did not want it to fall back on the Commissioners if some employees received hazard pay and others didn't. It should be based on what the Department Heads/Elected Officials determine. Mr. Wilde agreed, saying the Board should provide guidelines and trust the Department Heads/Elected Officials to provide the correct information. Ms. Ziemba reminded them they would have to have all the guidelines in place before they could do anything. There needs to be a specific resolution prepared and in place before they could proceed.

Mr. Boose pulled all the information Ms. Ziemba had provided them onto the TV screen. There was \$2,111,147.92 left from the first three rounds of money. He asked if we had an amount from EMA? Ms. Ziemba said we do not. Mr. Boose thought one of the things we were told was that EMA thought their payroll would be paid for with the FEMA grant. He asked Ms. Ziemba to check on that information. He then asked if OBM had specified what dates we were allowed to pay hazard pay for. Ms. Ziemba thought it was March 1 through the end of the year. Mr. Boose questioned if the amount the Sheriff's office requested was only until a certain date. Ms. Ziemba thought it was through the end of the year. Mr. Boose said the other outstanding cost as admin leave. He explained he was trying to determine what was left to pay and how much was available. The last item in question were the funds for the Move Forward program. Mr. Wilde hoped there would be redistribution funds available.

Mr. Boose would like to get an email out to all Department Heads/Elected Officials regarding hazard pay. Mr. Ziemba will put something together for their review. She would like to be sure it includes everything they would like to cover before she sends it out.

Ms. Ziemba had received an email from the Auditor. He did not have a redistribution number yet.

**OLD BUSINESS**

Mr. Strickler had no update on the Family Life Counseling lease.

MHAS Board vacancy. There are three applications. She asked if the Board would like to conduct interviews on Thursday, December 3. They agreed that would work and would like to schedule them every 15 minutes.

Ms. Ziemba asked about Cook Road. Mr. Strickler said it is sitting on his desk. He has had more pressing items.

Ms. Ziemba said last she heard from the Coroner was that he was working on a report. He is not able to attend a meeting.

Ms. Ziemba informed the Board that the CDBG grant was approved and will start the beginning of 2021. Ms. McConnell from GLCAP has indicated the County can have the Engineer start working on the specs and/or drawings. Nothing can be done yet, but if we have that in place it could shorten the timespan for completion. She asked if they were okay with her moving forward with that. Mr. Boose clarified this was for the Courthouse ramp. He asked if we have an amount. Mr. Wilde thought the estimate for the project was around \$75,000. Ms. Ziemba thought that was correct, but noted the County will have to pay for the architect drawing out of Other Funds, it is not covered under the grant.

Ms. McConnell also said that New London is reapplying for the critical infrastructure grant for their projects if that grant period is opened up again. Ms. Ziemba also asked Ms. McConnell to give the Administration building elevator another try. They initially determined it was eligible, then said it was not. Ms. Ziemba would just like a definite answer either way.

IT interviews. Mr. Wilde said the Board will have the opportunity to conduct interviews next Tuesday. Mr. Boose would like to review their resumes beforehand.

**NEW BUSINESS**

New London paper published an article on the Huron County cattle weigh-in on December 5. It explained everything you need to do, but there is nothing in there about COVID. Mr. Boose would like to pass something on to OSU Extension – if they are having a large gathering they should contact the Health Commissioner as well as publish the COVID rules.

Mr. Boose had two long meetings with CCAO last week. Both meetings covered a lot of the same issues:

Every year they develop a Policy Platform, and then rank them in order of priority. Priority #1 was Revenue/Stability/Fulfilling State Funding Responsibilities. Basically, restore local government funds to what they were and make sure counties do not bear financial burden of implementing the federal Family First Prevention Service Act, or anything regarding revenue/taxes. #2 was Economic Development. #3 Preservation of Sales Tax Base, which kind of goes along with #1.

#4 was a huge topic of discussion – County Government Reform. Ohio is the only state in the country that still operates this way; it is considered antiquated. Some changes they are discussing include: making the Coroner a non-elected position; making the Engineer a non-elected position; establish a Finance & Accounting Department which could include both the Auditor and Treasurer's functions. Two counties, Cuyahoga and Summit, already function this way.

CCAO/CEAO winter conference schedule. Mr. Boose will provide copies for Mr. Hintz and Mr. Wilde. CCAO is still working out details.

Mr. Boose also attended the Governance Board meeting. There were two issues that became part of the CCAO Board and that was because they couldn't agree on them as a group. First was the bill that extends virtual meetings until July. That already passed. The other discussion was if they support a bill that does that in perpetuity. Not all public bodies have the same access to technology. Mr. Boose was in agreement to use technology to expand the public meetings, but felt the Board itself should be present.

They also discussed a bill presented by Senator Manning. This would allow citizens to file court cases if they think rules for public meetings are being violated. For instance, if they see two Commissioners talking on a street corner, they could say it is a violation of public meeting requirements. There is a fear that social media could make court cases explode. Some counties are already dealing with this. It would create a lot of additional work and costs for the court system. CCAO is trying to fight this bill, but they are not receiving a lot of support. They presented it to the Township Associations, who considered it low priority. Mr. Boose was afraid they did not understand the possibilities. It could be a problem for all local boards, not just the County Commissioners. Mr. Boose is all for transparency, but is afraid of what this could open up.

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Finally, Mr. Boose said they received the Flow Chart Timetable for Coronavirus Relief Fund Local Government Redistribution Process and Timeline of Activities. It tells you when everything is going to happen. Tomorrow is the County's redistribute/return funds to eligible subdivisions and return any undistributed funds to OBM. The submission for the redistribution report is December 1.

**At 11:45 a.m.** Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 24, 2020.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:45 a.m.

Signatures on File