

REGULAR SESSION

THURSDAY

OCTOBER 1, 2020

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz and Bruce Wilde.

20-252

IN THE MATTER OF APPROVING AMENDMENT NO. 5 TO THE OPERATING AGREEMENT – FOOD SERVICE

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners and the Huron County Sheriff (“County”) and ARAMARK Correctional Services, LLC (“Aramark”) entered into an Operating Agreement on November 17, 2015 resolution 15-396, for the management of the food services operation at the Huron County Jail; and

WHEREAS, the County and Aramark now desire to amend the Operating Agreement to renew the term of the Operating Agreement and reflect the increase in food prices; and

WHEREAS, the Operating Agreement permits amendment by a written instrument signed by both the County and Aramark; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves Amendment No. 5 to the Operating Agreement, attached hereto; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose questioned how much the increase was. Ms. Ziemba explained it was a sliding rate depending on the number of inmates. She thought it was about a 6 cent increase per meal from last year. Mr. Boose asked if this was Covid related. Mr. Strickler said it was not, the contract allows for annual renewals.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

**Agreement on file.*

20-253

IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) B-C-19-1BJ-2 (DRAW #5) SUBMITTED TO THE BOARD OCTOBER 1, 2020

Terry Boose moved the adoption of the following resolution:

WHEREAS, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board’s certification; and

WHEREAS the Board has reviewed the requests for payment and status of funds reports; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Ms. Ziemba explained this was \$61,197 for Administration and Fair Housing and Rehab Assistance for a home in North Fairfield.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
 Aye – Joe Hintz
 Aye – Bruce Wilde

Submit to: Development Services Agency Office of Community Development P.O. Box 3002 Columbus, Ohio 43216-3001		Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857		OMB E.E. RF Balance: OMB Housing P.I. Balance: Home Program Income Balance	
Contact Person Information Name: Marcia Walters Phone number: (419) 333-6118 Email: mwalters@cap.org		Grant Number: B-C-19-1B1-2 Draw Number: 5		Date: Voucher#:	
Signature: Date: Oct 1, 2020		Signature: Date: Oct 1, 2020		Title: Vice Pres.	
State Use Only: Approved:					

Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Amount Requested	Approved Activity/Site Budget (\$)	Balance of Activity/Site Budget (\$)
2	Administration/Fair Housing	2	General Admin		4745.00	60000.00	3060.00
1	Rehabilitation Assistance	1	Private Rehab	226 W Main St, North Fairfield	56452.00	68117.00	6900.00
Total Amount of this Draw:					51197.00	128117.00	9960.00

Certification of Itemization of Expenditures: Two Authorized Signatures are Required
 I certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.

At 9:10 a.m. Public comment – none

20-254

IN THE MATTER OF APPROPRIATING FUNDS IN THE CARES ACT FUND #175

Terry Boose moved the following resolution:

WHEREAS, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources for the CARES ACT Fund #175 in the amount of \$329,967.56; and

WHEREAS, it is the desire of this Board of Huron County Commissioners to appropriate these funds to the CARES ACT Fund #175; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the appropriation as follows:

TO: 175-00475-175	Other Expenses	\$129,967.56	
175-00550-175	Grants	\$200,000.00	and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Huron County Auditor and the department requesting the appropriation; and further

BE IT RESOLVED the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Ms. Ziemba explained this was the second round of CARES money. It had been received on September 15, 2020 in the total amount of \$329,967.56. They were putting \$200,000 into the Grant fund and the remainder into Other Expenses.

Mr. Boose asked Mr. Wilde if he was comfortable with the \$200,000. Mr. Wilde was and said they were working on broadening the scope of the grant. They are hoping to have new guidelines by next Tuesday. Mr. Boose said he had several nonprofits ask him if they would be included in the updates. Mr. Wilde said they will. He thought the nonprofits could use the funds for PPE/sanitization and other Covid-related items. He used Norwalk Arts Council as an example. They were using some of the funds to purchase a sanitization gun. The balance was going toward a laptop and accessories so they could hold their classes via Zoom. It has not been finalized, but the Grant Committee would like to help with PPE for any business, regardless of revenue. This would be on a first come, first served basis, and as long as there are funds available. Mr. Wilde pointed out PPE was an extra expense that nobody had budgeted for. The goal of both the County and the Grant Committee was to push out as much money as possible to help local businesses. This is where our sales tax, income tax, etc. comes from. Mr. Wilde appreciated all the teamwork and cooperation from everybody, including the elected officials and department heads, during the whole Covid experience.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

At 9:15 a.m. Linda Border, Victims Assistance. Ms. Border provided each Board member with a copy of information on their grant program this year. This form also provided information on where they are with crimes and victim assistance, and showed just how large of an impact they have made. Ms. Border explained they had just received their VOCA award, but it had been cut by 32%. This was a huge cut, but they still did better than some. She explained they have lost 66 programs in the last two years due to cuts. Over the last three grant cycles they have had about a 44% reduction in the amount of money they have received. She explained this was national, not just Ohio and not just Huron County.

Victims Assistance received \$76,565.01 this year. This is not enough to employ three advocates with benefits. They have eliminated the Juvenile Court advocacy position. Ms. Border asked the Commissioners to consider covering the health care costs for the two remaining employees. This comes to about \$15,500 per year. That would take a large portion of the \$76,565 if they have to pay for it out of the grant funds. She said it would help tremendously if the Commissioners would cover that cost for them.

Ms. Border noted that normally the 20% match from the Commissioners is between \$28,000 and \$32,000. This year the 20% comes to \$15,313. Ms. Border wanted to request that they consider giving the usual amount, around \$28,000. That would keep her and Ms. Jones employed and working the three Courts. Ms. Border explained they used to have two older ladies that volunteered for them. The volunteers are gone because of Covid. They won't be back, at least for a while. That leaves just two of them doing the job that used to be done by five. If the Board would consider giving them the normal amount of \$28,000 that would make all the difference in the world to them.

The second page of Ms. Border's letter outlined the numbers. With the VOCA award of \$76,565.01 it left them about \$23,000 short. Ms. Border reiterated that, if the Board was willing to consider the usual amount of \$28,000, it would allow them to continue to stay afloat this year. Hopefully by next year the VOCA fund will be in a better position. Mr. Wilde noted that the match was lower because the award was lower. He figured the difference in funding needed to pay their salaries was \$8,494. He wanted to clarify – the match was \$15,313 which left them \$8,494 short. Those amounts totaled about \$23,000 – but they were asking for \$28,000. Ms. Border said that was correct. This would give them a little bit of breathing room. She explained they have an SBAA grant of \$5,800 to cover their supplies. This is pretty good, but there isn't any room for anything else. She said the Prosecutors are kind enough to pay for their postage since they do all the notifications for the cases they serve. If the Victim's Assistance grant is lost, all the work they do will fall to the Prosecutor's secretaries. Ms. Border did not think it was a bad deal to pay 20% of a program and receive 100% of the benefits. The extra funds was not something she would continue to ask for. She is just asking this year to help them survive a rough year.

Mr. Boose asked when the grant started. Ms. Border said it started today, October 1. It runs with the federal fiscal year. Mr. Boose questioned why the dollar amount was going down. Ms. Border explained it was happening at the national level. She had been told it was because white collar crimes are not being prosecuted the way they used to be. Fines and fees that went into the fund are now dwindling. Mr. Boose thought Ms. Border should focus her energy on working with her Congressman to get more funding for the program. He was concerned this was not a one-time request. Ms. Border said she has appealed to her Grant

Specialist and to the head of Crime Victim Services. They were sympathetic but told her just to be glad she was still standing. The Attorney General's office, both in Ohio and nationally, are appealing to the federal government to release funding to make the program work.

Mr. Boose again expressed his concern that this may not be a one-time request. He acknowledged that \$20,000 was not a huge amount. But if it was multiplied by all the years going forward, it becomes significant. He pointed out the County doesn't have budget numbers in for the rest of the year and doesn't know what next year is going to look like. He was hesitant to commit to anything for next year. Ms. Border explained the 20% match was a requirement of the grant and she has always requested that in October. Mr. Boose said he had no problem paying the 20%. It is the additional money he is uncertain about. If the County provides the additional funds, the federal and state representatives only see that the program made it through the year. They no longer feel the need to provide funding. Mr. Boose thought they need to see what they are doing is wrong and having an adverse effect. He did not think it was fair that local government was expected to fill the gap.

Mr. Wilde said the Board could do the \$15,313 match amount right away. Mr. Strickler asked if they would consider paying the health insurance. Mr. Boose said not at this time, not until next budget. Ms. Border was concerned they would not have enough money to operate. Mr. Wilde clarified that besides the 20% match, they were asking for \$12,000+ to get to \$28,000. On top of that they were asking for the health insurance, about \$15,500. He thought that put them close to \$43,500. Mr. Boose noted that if the County pays the health insurance this year, they will have to pay for it from here on out. If you pay it once, it is expected of you forever.

There was further discussion on the amount being requested. Mr. Boose thought this was basically a 100% increase over what they usually receive. Mr. Wilde ran through the numbers and figured they really only needed \$23,000 to make it through the year. Mr. Boose thought the 20% match would help them in the first three months until the Board gets the budget numbers. Mr. Wilde agreed, saying they still have nine months to look at it after they do the budget. Mr. Hintz told Ms. Border the Board was not saying flat out no, they were just saying they have wait to see where they stand. Mr. Boose suggested they take the 20% match amount and use it for health insurance. Mr. Wilde agreed. He felt confident they could make it through three, four, even five months. He understood they would be short on funds, but thought they had some time. Ms. Border asked if they could give the \$23,000 that they truly needed. Mr. Boose explained we will not know what their budget is until January 31. He did not think they should give money out they don't know they have. If they do, every department will feel they are entitled to a 100% increase. But they are likely going to have to cut budgets. Mr. Boose felt they have to look at everything together to make that decision. He felt Victims Assistance could use the 20% to operate for the next three months. After that the Board will take another look at it.

Ms. Border asked if they wanted a copy of the grant guidelines or the list of awards per county. Mr. Boose requested the list of awards. She thanked them for listening. Mr. Wilde said they know she has an important job. Mr. Boose agreed, saying they are 100% behind what she does, they see the need and appreciate what she does.

At 9:43 a.m. – Jan Tkach, Recorder. Ms. Tkach had a quote for Stage 2 & 3 of the index books. It came to \$6,729.80. The Board had already agreed to Stage 1 of the project, which was the scanning. Mr. Boose clarified this was on top of the \$90,000 they had approved previously. Ms. Tkach said U.S. Imaging will be able to do all of the scanning of all of the documents in the entire scope of the project she submitted. They will also be able complete Stage 2 and 3 of just the index books. They can have this done by the end of the year, but she has to get the contract to them this week. The contract is the same, but the numbers have changed. The total amount is now \$97,137.35.

Mr. Boose asked if there was anything in the contract in case the project was not completed by the end of the year. Mr. Boose asked if 20% of the project was not completed, would the County be obligated to pay that 20%? Mr. Strickler was not sure. Mr. Boose asked Ms. Tkach if they had indicated they would have it completed by the end of the year. Ms. Tkach said they confirmed with her that they could get it done by the December 30. Mr. Boose said almost every contract he sees has a deadline, but something needs to happen if they don't meet the deadline. Mr. Strickler suggested adding a penalty clause in the contract. Mr. Boose wanted to make sure US Imaging was taking the risk if it didn't get done, not the County. He would like to approve it to the best contract Ms. Tkach can get. Mr. Strickler clarified they want a clause that it must be done by December 30. Perhaps if it is not done we pay a pro rata amount of what they have completed to that point. He thought that was the best they could do. Mr. Boose wanted to give Mr. Strickler or Ms. Tkach the authority to negotiate the contract, but they were definitely willing to go forward with the project.

Terry Boose moved to authorize Jan Tkach and Randy Strickler to work to negotiate a completion clause into the contract. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

RFQ Architects and Engineers. Ms. Ziemba explained that the Board had sent out for RFQ's for architects and engineers. It had been done twice. The first time happened to coincide with Covid, so they extended it out. They received 24 submissions. All three Commissioners reviewed each RFQ. Five were chosen by all three; three were chosen by two out of three Commissioners. Today they will rank those last eight: Sixmo, Inc., Buehrer Group, Duket Architects, Richland Engineering, GPD Group, Garmann/Miller, Behnke Landscape Architects, and Dan Frederick.

Sixmo. Mr. Wilde scored them at 46. They have no past history of performance. Mr. Boose scored them a 57. The majority of their work had more to do with municipalities, community centers and parks.

Daniel Frederick. Mr. Hintz said he scored him high. We have worked with them in the past. For type of services to be performed and familiarity with the firm, he scored them a 20 out of 20. He gave them a total of 84.

Mr. Hintz had to leave, so Mr. Boose asked him to provide all his rankings. Mr. Hintz said he did not have numbers for a lot of them. He did not score them if he was not familiar with them. The only ones he was familiar with were Garmann/Miller and Dan Frederick, so the others would not have come close. Mr. Boose clarified Mr. Hintz had only judged based on how each firm had worked with Huron County. Mr. Hintz agreed, and felt that was the only way he could score. Mr. Wilde clarified that Mr. Hintz had Daniel Frederick as number one and Garmann/Miller as number two. Mr. Hintz said that was correct.

At 10:02 a.m. Joe Hintz left the meeting. Mr. Wilde and Mr. Boose continued scoring.

Dan Frederick. Mr. Wilde scored Frederick an 80. Mr. Boose gave him a 64.

GPD Group. Commissioner Wilde – 39. Commissioner Boose – 65. Total: 104.

Duket Architects. Commissioner Wilde gave them a 33. Commissioner Boose gave them 68. He noted they had a lot of government jobs, especially in remodeling. He thought that worth a lot.

Richland Engineering. Mr. Wilde gave them a 48. Mr. Boose gave them a 67. He said most of the work they have done in our area is for roads and parking lots.

Garmann/Miller. Mr. Boose scored them 58. Mr. Wilde scored them 67.

Buehrer Group. Mr. Wilde asked if they had done work in Huron County. Mr. Boose thought they had, but wasn't sure. He gave them a 68 because they do a lot of local government type work. Mr. Wilde gave them a 56.

Behnke Landscape Architects. Mr. Wilde gave them a 59. Mr. Boose scored them at 53, with a comment they do more parks and landscaping. Mr. Wilde noted they just finished working on Whitney Field.

Mr. Boose said we have different needs for different architects. Parking lots, demolishing buildings, remodeling a historical building – all could require something different. He would like to prequalify more than one. He would like to have Dan Frederick on the list, especially for smaller projects. He likes Richland Engineering, they are semi-local. We have a lot of parking lots, they may be better at those. Mr. Wilde thought they were all qualified. He has only worked with Garmann/Miller. Mr. Boose had different experiences with Garmann/Miller on different projects. One project was awesome, the other one was not as good. Mr. Wilde thought the one project had an outstanding contractor. Mr. Boose liked to think the architect had something to do with that.

Ms. Ziemba ran through the scores:

Sixmo -	103
Dan Frederick –	228
GPD -	104
Duket -	101

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Richland Engineering - 115
Garmann/Miller - 125
Buehrer - 114
Behnke - 112

Mr. Boose noted that Richland was a little different and we could use them for a different reason. He thought Frederick and Richland were okay. Garmann was next, but they were not one of his favorites. He thought they could do the job, but their location made things a little difficult. Mr. Wilde specified they were okay with Richland and Frederick, they were comparing Garmann/Miller and Buehrer. Ms. Ziemba reminded them that Mr. Hintz had indicated Garmann/Miller was his second choice. She asked if they wanted to prequalify three or four. Mr. Boose thought they should do four since Mr. Hintz was not present. They would do both Buehrer and Garmann/Miller. Ms. Ziemba read through the list to be pre-qualified: Dan Frederick, Richland Engineering, Garmann/Miller and Buehrer Group.

At 10:19 a.m. Bruce Wilde moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Absent – Joe Hintz
Aye – Bruce Wilde*

At 10:25 a.m. Bruce Wilde moved to end Executive Session ORC 121.22 (G)(1). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Absent – Joe Hintz
Aye – Bruce Wilde*

At 10:25 a.m. the board recessed until 12:30 p.m.

At 12:53 p.m. the board resumed regular session. Commissioner Wilde and Commissioner Boose present.

SIGNINGS

Ms. Ziemba had a letter in support for the Ohio District 5 Area Agency on Aging for a Housing Assistance Grant.

Bruce Wilde moved to approve signing the letter of support for the Ohio District Area Agency on Aging for a Housing Assistance Grant. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Absent – Joe Hintz
Aye – Bruce Wilde*

Law Library Grant – Ms. Ziemba had a packet the Law Library dropped off for their grant funds. The Prosecutor's office had reviewed it and was okay with it as to form. The grant was for TVs. Mr. Boose had two issues with it. The paperwork indicates a TV will be permanently mounted. He did not know what that meant to them in the future. He would like the Law Library to talk to our maintenance staff before Mr. Boose will agree to this. The second thing he didn't like was, according to the Auditor's office, the Commissioners would have the ultimate responsibility for the grant if they sign it. Ms. Ziemba said according to Ms. Bursley, the reason for that was because the Commissioners technically control the budget for all the offices. Ms. Bursley recommended that the Law Library add a new revenue line. Mr. Boose did not know why they had to do this at all. He had been told when he was a Commissioner before that they had no control over anything that goes on at the Law Library. They are required to give them space and that is it. He does not like being liable for something they have no control over. Mr. Boose would like to find out from the Law Library why they need to sign. He would like to find out what liability they have.

At 1:00 p.m. Joe Hintz returned to the meeting.

OLD BUSINESS

Ms. Ziemba said ranking of RFQs for architects had been on Old Business. She will prepare a Resolution for next week to prequalify. She explained to Mr. Hintz that they planned to prequalify Dan Frederick, Richland Engineering, Garmann/Miller and Buehrer Group.

Jail cameras. Ms. Ziemba said they have been scheduled, but she did not have a date.

Ohio Children's Trust Fund Board. That has been completed.

Health insurance – setting rates. Ms. Ziemba forwarded an email she had received from Ms. Armstrong. They are still working on numbers. She thought they should have Mr. Starett come in next week to answer any questions.

Family Life Counseling. Mr. Welch is looking for the quotes he had to separate out the utilities. Mr. Wilde contacted Dr. Burggraf's secretary to let him know they had decided to charge them 15% of the utility bill. He has not heard anything back, so he assumes they are okay with it.

Commissioners Wilde report

Zoom Share & Learn meeting last week went okay. Mr. Boose thought it went better than okay. People were using what they learned and trying to get some answers. Ms. Ziemba said we had received some good information as well.

CORONAVIRUS RELIEF FUNDING REQUEST REVIEW

NEW REQUESTS:	10/1/2020			
CPC	Justice AV Solutions / courtroom audio & video project		\$123,066.00	
CPC & Clerk	Henschen & Associates Inc. / server, software, & configuration		\$28,708.00	
Clerk of Courts	Strategic Solutions / scanning court of appeals records		\$14,110.00	
Commissioners	Fisher Electronics / sound system hardwired into Mtg Room A		\$6,420.00	
Commissioners	Amazon / portable sound system to be shared in mtg rooms		\$274.29	
EMA Bldg	Uline / shelving units to store PPE		\$2,260.00	
B&G	Siesel Distributing / foaming hand soap		\$259.60	
Commissioners	Walmart / 2 smart tv's and wall mounts		\$599.98	
Monroeville Library	Reimbursement of PPE, disinfectant, thermometer, etc		\$641.89	
New London Library	Reimbursement of PPE, disinfectant, thermometer, etc		\$782.46	
JFS	Reimbursement to Fund 115		\$21,116.34	
JFS	Reimbursement to Fund 117		\$2,833.22	
JFS	Reimbursement to Fund 950		\$1,308.21	
Recorder	US Imaging Stage 2 & 3 (see Jan's email)		\$6,729.80	

NEW REQUESTS

\$209,109.79

Ms. Ziemba presented requests for CARES Act expenses. The requesting departments have submitted the required documentation and state the expenses meet the three requirements: Are **necessary** expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State of government; and Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

- Common Pleas Court submitted a request for \$123,066 to Justice AV Solutions for Courtroom audio and video project for two Courtrooms. Mr. Boose thought they should have Mr. Perani and the Judges come in to make sure they were well aware of the December 30 deadline. He would like to know where the money will come from if the project is not completed in time. There needs to be some kind of guarantee, and not just something from the vendor. Mr. Boose was also concerned there may be maintenance costs involved and how those would be paid. Ms. Ziemba read the letter from Mr. Perani that stated “*As far as continued maintenance, we understand that will be the Court's burden and will pay for any maintenance and future enhancements.*”. Mr. Boose asked if they had that money in their current budget, or would they be asking for more money. Mr. Boose thought they should attend a meeting, and the sooner the better. He would like more answers before they approve this request.
- Common Pleas Court and Clerk of Courts. They are requesting a server and software configuration from Henschen & Associates, their current provider. Total cost for 2020 was \$28,708. However, it included costs of \$38,730 for 2021 and \$13,625 for 2022. Mr. Boose did not think they should approve anything for 2021 or 2022. He was concerned that the 2020 project was dependent on the 2021 and 2022 work. He felt there were questions that needed to be answered and would like them to come in.
- Clerk of Courts request. Ms. Hazel had requested funds for a scanning project for the Court of Appeals records. Ms. Ziemba read: “*This would assist with reducing the amount of in person contact. This would improve the Court and Clerk's telework capabilities and expand remote accessibility by attorneys and the public.*” The amount of the request was \$14,110. Ms. Ziemba asked if the Board would also

like Ms. Hazel to come in to discuss this project. Mr. Boose thought anybody that has a project needs to come before the Board to answer their questions. Those questions will always include: can you get it done this year? And what happens if you can't?

Ms. Ziemba suggested setting aside a specific time during the meetings to go over these requests. Mr. Boose thought they could begin discussing them at 10:00 a.m. each meeting and continue until they were finished. He agreed that the CARES Act discussion should be on the agenda from here on out. He hoped by always having it at the same time it would assist everyone with planning.

- Commissioner request. This was for a sound system hardwired into Meeting Room A. Fisher Electronics had provided Ms. Stebel with a couple different scenarios. They recommended hard wiring into Meeting Room A since it was the largest room and had the biggest need for a sound system. They indicated the more you move a portable system the less it works. Fisher Electronics and TekRx both recommended the system be hard wired. Fisher Electronics quote was \$6,420. TekRx was \$6,015. Mr. Boose said he would prefer to go with Fisher since they were local. All three Commissioners were okay with this request.
- Commissioners were also requesting a portable sound system. This could be used in any meeting room in the building, or taken to another location. Total cost \$274.29. It would allow their meetings to be picked up on the tape. Mr. Boose explained this was necessary for the simple fact that they were in Room D today, because sometimes Meeting Room A is needed for other things. He thought this would also be a benefit if they ever go back to the original conference room. All three Commissioners were okay with this request.
- Buildings & Grounds submitted a request for the EMA building. U-Line shelving units to store PPE at a cost of \$2,260. Mr. Boose asked if this could be combined with the fencing. There are multiple way of doing the work in the building. Mr. Boose would like to look at all the quotes, both the ones Mr. Welch received and the ones Ms. Bond received. He thought if Mr. Welch came in with quotes for \$5,000 worth of materials it may be just as cheap to hire it out. Ms. Ziemba will hold this request until they look at all quotes.
- Buildings & Grounds. Request for foaming hand soap from Siesel Distributing at a cost of \$259.60. Ms. Ziemba said she has asked Mr. Minor to put together one order that will get him through until December 30, rather than ordering multiple times. Mr. Boose thought part of the problem may be that the vendor does not know when they will have the product. Ms. Ziemba has asked Mr. Minor to look at other vendors as well. He was going to see if he could get a larger order together. Mr. Boose did not want to hold this order up – he wanted to approve it. Mr. Wilde asked if he had checked with EMA to see if they have inventory we could use. Mr. Boose said we could look to see what was out there, but he prefers to give it back to the community. Mr. Wilde just wanted to make sure it wasn't wasted. All three Commissioners approved this request.
- Commissioners request for two smart TV's and wall mounts from Walmart for the two small meeting rooms in the basement. Mr. Boose said this was to make them Covid/Zoom ready and allow for social distancing in both those rooms. This was for \$599.98 for two smart TVs.
- Monroeville Library has submitted for reimbursement of PPE, disinfectant, thermometers, plexiglass shields and mounting hardware. \$641.89. Hold for verification.
- New London Library submitted for reimbursement for PPE, thermometers, wipes, paper towels. Mr. Boose said the problem he has is all the invoices have other things besides just the PPE. He would like to highlight what they want paid and add that up. Ms. Ziemba said Ms. Webb has done that for both libraries. She worked with them and had them resubmit their form. The original documents do have the Covid-related items highlighted. Mr. Boose just wanted to be sure that it was all truly Covid related. Ms. Ziemba offered to pull the requests and double check them. Mr. Boose thought that was probably a good idea.
- Job & Family Services. Ms. Ziemba asked Mr. Boose to update the Board on his meeting with JFS regarding their reimbursement request. These requests were: Fund 115 - \$21,116.34, Fund 117 - \$2,833.22 and Fund 950 - \$1,308.21. Mr. Boose said he would like to go ahead and approve those based on the discussion he had with JFS. It was state and federal money, but after talking to Ms. Minor and Ms. Liebold he feels the money should go back to these accounts. Children are not going to be served if the money is not put back. He is okay with approving this one, but if more come up he feels they may have to review it further. Ms. Ziemba said based on the Auditor's webinar it is okay to approve this. But, they will have to work through the process on how to properly get the money into the accounts to make the State Auditor happy. Mr. Boose said Ms. Liebold had checked on this with OBM and they were okay with it also.

- Recorder. The last request Ms. Ziembra had was the project Ms. Tkack had discussed that morning. This was for US Imaging to complete Stage 2 and 3 of the index books at a cost of \$6,729.80. Mr. Boose would like to approve this based on the contract they are working on.

Ms. Ziembra said these are all the ones that she has that they are going to approve and they are stating that all of these are (1) necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (2) Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State of government; and (3) Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

Terry Boose moved to approve the presented Coronavirus Relief Fund Requests as they meet the required criteria. Bruce Wilde seconded the motion. Ms. Ziembra listed, for the records, the ones that they were approving:

- Commissioners - Fisher Electronics, \$6,420 for the hardwired sound system in Meeting Room A;
- Commissioners - Amazon, \$274.29 for portable sound system for other meeting rooms;
- Building & Grounds, \$259.60 for foaming hand sanitizing soap;
- Reimbursement to Job & Family Services Fund 115 Public Assistance for \$21,116.34; JFS Fund 117, Child Support for \$2,833.22; JFS Fund 950 Family Children First Council for \$1,308.21.
- US Imaging for \$6,729.80 for the Recorder's office scanning project.

At 1:45 p.m. the board recessed.

At 1:50 p.m. the board resumed regular session.

After thinking about the TV's from Walmart Mr. Boose would like to get another quote from Fisher Electronics and do a comparison between the two. He would like to hold that one.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Discussion followed regarding CARES Act webinar. Ms. Ziembra told Mr. Hintz they would receive a link so he could listen to the webinar. She thought it was very important that everyone listen to it, including all elected officials. Mr. Boose said the audit information was important and would help them understand where the Board was coming from. The Commissioner are not questioning whether a project is a good project or not, it has to do with does it fit the criteria. He mentioned someone had asked who pays for the audit of the grant funds. The answer was that local government pays for the audit. Mr. Boose said the federal government gave us the money, but it is not free. It costs the County money to use the funds and pay for the audit.

Commissioner Wilde report

Fair Board meeting tonight 7:30 p.m. They will discuss CARES Act. Ms. Ziembra has revised the form to fill out for requests. She hoped this would clarify things.

Land Bank tomorrow.

Commissioner Boose report

Tax Committee meeting next Wednesday.

Zoom Share & Learn went very well. Today was the meeting regarding the CARES Act audit.

Firelands Forward has hired a Director, Alex Jones. His current title is Parent Involvement Community Engagement Specialist at Sandusky City Schools. He will be starting full time on October 19. Mr. Boose checked with the Auditor and Mr. Strickler to find out if Fireland's Forward is subject to an audit if the County gives them money. They said to ask CCAO. CCAO talked it through and looked at the ORC. The answer is there is no requirement.

At 2:07 p.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

REGULAR SESSION

THURSDAY

OCTOBER 1, 2020

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 1, 2020.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 2:07 p.m.

Signatures on File