

REGULAR SESSION

TUESDAY

SEPTEMBER 29, 2020

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz and Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the September 1, 2020, September 3, 2020, September 8, 2020 and September 15, 2020 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the September 1, 2020, September 3, 2020, September 8, 2020 and September 15, 2020 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

20-249

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches #304518 and authorize the Huron County Auditor to make the necessary warrant;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Terry Boose to abstain from Norwalk Concrete payment under Auto Tax. The Claims Schedule includes a “Then and Now” for payment to Molnar Reporting Services in the amount of \$5,337.50 for Legal Transcription fees from the Landfill Fund #500.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Huron County
Claims Register for Payment Batches[illegible]

Claims Register for Payment Batches

Warrant Date Claimant	Batch ID	PO #Line #	Line Description	Amount	Variance
10/1/2020 US Bank Equipment Finance	304518	2020-000601	Copyr Lease 9/12/19/12/2020	\$1,937.24	
Account 001.010.00200 (Equipment) Total:				\$1,937.04	
Department Juvenile Total:				\$2,126.95	
Department: Probate					
10/1/2020 Magdalena Mays	304518	2020-000761	Spanish Interpreting	\$25.00	
Account 001.010.00475 (Other Expenses) Total:				\$25.00	
Department Probate Total:				\$25.00	
10/1/2020 Friends Local LLC	304518	2020-000801	Document Clerkship	\$30.00	
Account 001.017.00275 (Contract Repairs) Total:				\$30.00	
Department Clerk of Courts Total:					
Department: Building and Grounds					
10/1/2020 Resol	304518	2020-000911	Light Bulbs LED	\$160.00	
Account 001.010.01715 (Supplies) Total:				\$160.00	
10/1/2020 Resol	304518	2020-000941	Stump Removal Contractors	\$24.00	
10/1/2020 Wolf Bros Supply Inc	304518	2020-000941	Religiant Fluorescyer	\$24.00	
10/1/2020 Resol	304518	2020-000941	OPIC Receipts and Covers	\$50.63	
10/1/2020 Resol	304518	2020-000941	Handwritten Notes	\$18.70	
10/1/2020 Resol	304518	2020-000941	Credit Vending Item	(18.70)	
10/1/2020 Resol	304518	2020-000941	504 Light	\$51.98	
Account 001.022.00275 (Regular Maintenance) Total:				\$234.61	
10/1/2020 R J Best Protective Systems Inc	304518	2020-002061	Burglar & Fire Alarm Monitoring 100 Main Ave	\$150.00	
Account 001.022.00280 (Service Contract) Total:				\$120.00	
10/1/2020 Steve Rehr	304518	2020-002061	Call Phone Advance-Seniorcenter	\$25.00	
10/1/2020 Trinity Maintenance	304518	2020-002061	Call Phone Advance-Seniorcenter	\$44.00	
10/1/2020 Trinity Motor	304518	2020-002061	Call Phone Advance-Seniorcenter	\$44.00	
Account 001.022.00475 (Other Expenses) Total:				\$140.00	
10/1/2020 Corralitos Gas	304518	2020-002061	Gas-100 Main Ave	\$109.68	
10/1/2020 Corralitos Gas	304518	2020-002061	Gas-100 Main Ave	\$3.90	
10/1/2020 IGS Energy	304518	2020-002061	Gas-348	\$3.90	
10/1/2020 Corralitos Gas	304518	2020-002061	Gas-100 Main Ave	\$109.62	
10/1/2020 Corralitos Gas	304518	2020-002061	Gas-348	\$109.62	
Account 001.022.00527 (Gas) Total:				\$680.91	
Department Building and Grounds Total:				\$1,438.44	

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Claims Register for Payment Batches

Warrant #	Batch ID	PO #/Line #	Line Description	Amount
Warrant Date: 12/01/2020	Department: Sheriff	10/1/2020	Wish Bank	
		10/1/2020	Stevens Credit Plan	
		10/1/2020	Wish Bank	\$97.62
		10/1/2020	Jet & Alcohol Vapes	\$41.92
		10/1/2020	Chapelton	\$39.00
		10/1/2020	Walmart Community/STVCA	\$48.77
		10/1/2020	Walmart Community/STVCA	
		10/1/2020	Account 001.023.00.172 (Supplies) Total:	\$165.62
		10/1/2020	Stevens Credit Plan	\$116.99
		10/1/2020	Walmart Community/STVCA	\$116.99
Warrant #	Batch ID	10/1/2020	JP Penholder	\$116.99
		10/1/2020	JP Penholder	\$116.99
		10/1/2020	JP Penholder Laptop-Abby	\$116.99
		10/1/2020	Sea Port HOD 218	\$99.00
		10/1/2020	Tow & Marine Crane #20-215	\$750.98
		10/1/2020	Truck Tow Crane #20-2471	\$200.00
		10/1/2020	Tow of a Wheelbarrow #20-2585	\$150.00
		10/1/2020	Report of a	\$200.00
		10/1/2020	Active Street/Car Training-A Moline	\$560.00
		10/1/2020	Active Street/Car Training-A Moline	\$2,122.50
Warrant #	Batch ID	10/1/2020	Stevens Credit Plan	\$161.81
		10/1/2020	Frontier	\$161.81
		10/1/2020	AT&T Wireless	\$40.09
		10/1/2020	AT&T Mobility	\$40.09
		10/1/2020	Walmart Community/STVCA	\$40.28
		10/1/2020	Walmart Community/STVCA	\$40.28
		10/1/2020	STVCA/Walmart	\$149.68
		10/1/2020	Account 001.020.00.072 (Supplies) Total:	\$532.03
		10/1/2020	Department Disaster Service Total:	\$532.03
Warrant #	Batch ID	10/1/2020	Walmart Motor Supply	\$62.20
		10/1/2020	Walmart Motor Supply	\$62.20
		10/1/2020	Account 001.032.00.172 (Supplies) Total:	\$62.20
		10/1/2020	Department Mechanic Total:	\$62.20
		10/1/2020	Stevens Credit Plan	\$79.89
		10/1/2020	Stevens Credit Plan	\$79.89
		10/1/2020	Stevens Credit Plan	\$116.92
		10/1/2020	Stevens Credit Plan	\$116.92
		10/1/2020	Stevens Credit Plan	\$116.92
		10/1/2020	Stevens Credit Plan	\$116.92

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Claims Register for Payment Batches

Warrant Detail	Client Unit	Batch ID	P.O.# / Line #	Description	Amount
1001/0200	State Credit Plan	304818	2020-007671	Vk	\$98.68
1001/0200	Wire Bank	304818	2020-007671	Fed Purchase	\$66.72
1001/0200	State Credit Plan	304818	2020-007671	Book Basket	\$41.98
Account 001.0306.00178 (Supplies) Total:					\$486.77
1001/0200	Firearms Radiology Inc.	304818	2020-001684	Immune Medical Treatment & Pharmacy	\$21.48
1001/0200	Herry State Inc.	304818	2020-001684	Immune Medical Treatment & Pharmacy	\$14.72
Account 001.0306.00177 (Medical/Hygiene) Total:					\$36.20
1001/0200	CIM Inc.	304818	2020-007701	Handicred Breathalyzer for Jail	\$435.00
1001/0200	State Credit Plan	304818	2020-007701	Jail Paper	\$40.00
1001/0200	Offender Meals	304818	2020-007701	Step Stair	\$87.18
Account 001.0306.00200 (Equipment) Total:					\$562.18
1001/0200	Offender Meals	304818	2020-007711	Six Offender Identification Cards-S Moore	\$65.48
1001/0200	Offender Meals	304818	2020-007711	Jail Paper	\$136.25
Account 001.0306.00227 (Gas) Total:					\$201.73
1001/0200	KDS Energy	304818	2020-007711	One-Jail	\$19.02
1001/0200	Columbia Gas	304818	2020-007711	One-Jail	\$600.83
Account 001.0306.00272 (Contract Repairs) Total:					\$619.85
Department Jail Operations Total:					\$1,950.13
Department Miscellaneous					
1001/0200	Professional Services	304818	2020-000201	Professional Services	\$2,897.50
1001/0200	Stephen G School	304818	2020-000201	County Agency Registration	\$3,565.15
Account 001.0403.00568 (Other Expenses) Total:					\$6,462.65
1001/0200	Bryan Lamb	304818	2020-000211	Appointed Counsel Fees	\$664.00
1001/0200	County Clerk	304818	2020-000211	Appointed Counsel Fees	\$330.00
Account 001.0403.00270 (Attorney Fees) Total:					\$994.00
Department Miscellaneous Total:					\$4,467.15
Department Bureau of Inspection & Associates Inc.					
Account 001.0403.00551 (Exams County) Total:			2020-000231	I/Ps Contract	\$9,340.00
Department Bureau of Inspection Total:					\$9,340.00
Fund 001 - General Fund Total:					\$9,340.00
Department DUI Enforcement & Education					
DUI Enforcement & Education					
Account 001.0403.00552 (DUI Enforcement & Education)					\$47,538.23

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
10/01/2020	Government-Herstein Inc	304518	2020-002061	Local Share F-160-01-15	\$7,491.80
10/01/2020	Government-Herstein Inc	304518	2020-002061	Local Share F-160-01-15	\$19,603.00
Department Auto Tax Road Total:					\$24,713.56
Fund 125 - Auto Tax Total:					\$43,716.01
Fund: 131 - Records Technology					
10/01/2020	US Bank Equipment Finance	304518	2020-001461	Roth 3554 Lease	\$215.36
10/01/2020	MT Business Technologies	304518	2020-001461	Roth 4002 Lease	\$252.96
Account 131 - 131.00200 (Equipment) Total:					\$467.32
Department Records Technology Total:					\$467.32
Fund: 132 - Clerk of Courts-Title					
10/01/2020	3 Months Maintaining	304518	2020-002071	Local Service 09/15/2020	\$72.00
Account 132-132.00275 (Other Expenses) Total:					\$113.81
Department Clerk of Courts-Title Total:					\$185.81
Fund: 145 - Children's Services					
10/01/2020	ESAA Preservation-J-Memo-Clothes	304518	2020-002061	ESAA Preservation-J-Memo-Clothes	\$186.54
10/01/2020	ESAA Preservation-J-Memo-Clothes	304518	2020-002061	ESAA Preservation-J-Memo-Clothes	\$146.10
10/01/2020	ESAA Preservation-J-Memo-Clothes	304518	2020-002061	ESAA Preservation-J-Memo-Clothes	\$196.83
10/01/2020	ESAA Preservation-J-Memo-Clothes	304518	2020-002061	ESAA Preservation-J-Memo-Clothes	\$224.00
10/01/2020	ESAA Preservation-J-Memo-Clothes	304518	2020-002061	ESAA Preservation-J-Memo-Clothes	\$79.99
10/01/2020	ESAA Preservation-J-Memo-Clothes	304518	2020-002061	ESAA Preservation-J-Memo-Clothes	\$86.71
10/01/2020	ESAA Preservation-J-Memo-Clothes	304518	2020-002061	ESAA Preservation-J-Memo-Clothes	\$210.00
10/01/2020	ESAA Preservation-J-Memo-Clothes	304518	2020-002061	ESAA Preservation-J-Memo-Clothes	\$85.74
10/01/2020	ESAA Preservation-J-Memo-Clothes	304518	2020-002061	ESAA Preservation-J-Memo-Clothes	\$188.08

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
10/01/2020	911 Monthly Standstill	304518	2020-001021	911 Monthly Standstill	\$2,697.00
10/01/2020	911 Server Work	304518	2020-001361	911 Server Work	\$440.00
Department 911 Total:					\$2,697.00
Fund 185 - 911 Total:					\$2,697.00
Fund: 500 - Landfill					
10/01/2020	Quarterly Scale Calibration	304518	2020-002261	Quarterly Scale Calibration	\$292.00
10/01/2020	Quarterly Scale Calibration	304518	2020-002261	Quarterly Scale Calibration	\$1,670.00
Account 500-501.00280 (Contract Services) Total:					\$2,162.00
Department Landfill Total:					\$2,162.00
Fund: 500 - Landfill Total:					
10/01/2020	August Comissaryy Trust	304518	2020-001861	August Comissaryy Trust	\$882.41
10/01/2020	August Comissaryy Trust	304518	2020-001861	August Comissaryy Trust	\$18.43
10/01/2020	August Comissaryy Trust	304518	2020-001861	August Comissaryy Trust	\$1,232.94
10/01/2020	August Comissaryy Trust	304518	2020-001861	August Comissaryy Trust	\$1,454.14
10/01/2020	August Comissaryy Trust	304518	2020-001861	August Comissaryy Trust	\$7.11
10/01/2020	August Comissaryy Trust	304518	2020-001861	August Comissaryy Trust	\$868.01
10/01/2020	August Comissaryy Trust	304518	2020-001861	August Comissaryy Trust	\$898.52
10/01/2020	August Comissaryy Trust	304518	2020-001861	August Comissaryy Trust	\$14.49
10/01/2020	August Comissaryy Trust	304518	2020-001861	August Comissaryy Trust	\$4.93
10/01/2020	August Comissaryy Trust	304518	2020-001861	August Comissaryy Trust	\$1,687.39

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
10/01/2020	Warrant Comissaryy Trust	304518	2020-002061	Foster Care Child Expenses-C Lenechick-Clothes	\$398.79
10/01/2020	Warrant Comissaryy Trust	304518	2020-002061	Foster Care Child Expenses-C Lenechick-Clothes	\$140.26
10/01/2020	Warrant Comissaryy Trust	304518	2020-002061	Foster Care Child Expenses-C Lenechick-Clothes	\$198.98
10/01/2020	Warrant Comissaryy Trust	304518	2020-002061	Foster Care Child Expenses-C Lenechick-Clothes	\$448.81
10/01/2020	Warrant Comissaryy Trust	304518	2020-002061	Foster Care Child Expenses-C Lenechick-Clothes	\$197.87
10/01/2020	Warrant Comissaryy Trust	304518	2020-002061	Foster Care Child Expenses-C Lenechick-Clothes	\$398.16
Account 145-145.00180 (Contract Services) Total:					\$4,305.59
Department Children's Services Total:					\$4,305.59
Fund: 145 - Children's Services Total:					
Department: Ditch Maintenance					
10/01/2020	Blown Crows & Associates LTD	304518	2020-002191	Blown Crows & Associates LTD	\$244.54
10/01/2020	Blown Crows & Associates LTD	304518	2020-002191	Blown Crows & Associates LTD	\$275.00
10/01/2020	Blown Crows & Associates LTD	304518	2020-002191	Blown Crows & Associates LTD	\$607.50
10/01/2020	Blown Crows & Associates LTD	304518	2020-002111	Blown Crows & Associates LTD	\$1,208.38
10/01/2020	Blown Crows & Associates LTD	304518	2020-002111	Blown Crows & Associates LTD	\$19.41
10/01/2020	Blown Crows & Associates LTD	304518	2020-002111	Blown Crows & Associates LTD	\$1,353.99
Account 160-160.00275 (Contract/Projects) Total:					\$2,703.03
Department Ditch Maintenance Total:					\$2,703.03
Fund: 177 - Emergency Management					
10/01/2020	US SafetyCare Inc	304518	2020-001231	US SafetyCare Inc	\$2,385.18
10/01/2020	US SafetyCare Inc	304518	2020-001231	US SafetyCare Inc	\$2,385.18
10/01/2020	US SafetyCare Inc	304518	2020-001231	US SafetyCare Inc	\$6,653.26
10/01/2020	US SafetyCare Inc	304518	2020-001231	US SafetyCare Inc	\$652.00
Account 177-177.00475 (Other Expenses) Total:					\$7,508.26
Department Emergency Management Total:					\$7,508.26
Fund 177 - Emergency Management Total:					\$7,508.26

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
10/01/2020	August Comissaryy Trust	304518	2020-001861	August Comissaryy Trust	\$320.00
10/01/2020	August Comissaryy Trust	304518	2020-001861	August Comissaryy Trust	\$8,079.00
Account 550-550.00205 (Audit Services) Total:					\$8,399.00
Department Family & Children First Council Total:					\$8,399.00
Fund: 800 - Family & Children First Council					
10/01/2020	FCFC Family Super Press NG	304518	2020-002791	FCFC Family Super Press NG	\$44.00
10/01/2020	FCFC Family Super Press NG	304518	2020-002791	FCFC Family Super Press NG	\$127.96
10/01/2020	FCFC Family Super Press NG	304518	2020-002791	FCFC Family Super Press NG	\$15.00
10/01/2020	FCFC Family Super Press NG	304518	2020-002791	FCFC Family Super Press NG	\$560.00
10/01/2020	FCFC Family Super Press NG	304518	2020-002791	FCFC Family Super Press NG	\$75.00
10/01/2020	FCFC Family Super Press NG	304518	2020-002791	FCFC Family Super Press NG	\$1,417.96
Account 800-800.00275 (Other Expenses) Total:					\$189,483.58
Department Family & Children First Council Total:					\$189,483.58
Fund: 800 - Family & Children First Council Total:					\$189,483.58

FROM	Dept.	Account	Fund	Amount	TO	Dept	Account	Fund	Amount
	175	00475	175	\$50,000.00		175	00550	175	\$50,000.00
	CARES ACT –Other Expenses					CARES ACT – Grants			

and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose clarified this was still Phase 1 of the grant program. Mr. Wilde said that was correct. Mr. Boose asked if this was money allocated from the very first CARES money received by the County. Ms. Ziemba said it was. Mr. Wilde said they would begin Phase 2 soon.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

20-251

IN THE MATTER OF AWARDING THE HURON COUNTY CARES ACT SMALL BUSINESS GRANT PROGRAM GRANT FUNDS TO BUSINESSES

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners created the Huron County CARES Act Small Business Grant Program on August 20, 2020 by Resolution 20-216; and

WHEREAS, the Board has entered into an agreement with the Huron County Development Council in order to administer the Huron County CARES Act Small Business Grant Program and assisting the Grant Review Committee (consisting of Commissioner Bruce Wilde, Auditor Roland Tkach, Treasurer Kathleen Schaffer, and Prosecutor James Sitterly) in their review of the applications and determining the qualifying small businesses that have been directly and adversely impacted by COVID-19; and

WHEREAS, the applicants meet the U.S. Department of Treasury Guidance of eligibility to cover expenses that 1) are *necessary* expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the government; and (3) were *incurred during the period that begins on March 1, 2020 and ends on December 30, 2020* ; and

WHEREAS, the Huron County Development Council, in accordance with the advice of the Grant Review Committee, recommends that grants be awarded to the following small businesses/entities:

Brentwood Recreation Center Inc. dba Dynasty Lanes	\$10,000.00
Dorothy Sword (Type B Family Child Care Provider)	\$10,000.00
M.A.A.D. Impressions LLC	\$10,000.00
Erie Basin Resource Conservation & Development Council, Inc.	\$10,000.00
Stevie G’s Custom Designs LLC	\$ 2,500.00
E’s Glow LLC	\$10,000.00
Wakeman Elevator Craft Beer and Wine Bar	\$10,000.00
FitzGirls LLC dba Bluto’s Hometown Tavern	\$ 5,000.00
Laser Images, Inc	\$10,000.00
East of Chicago Pizza Co	\$10,000.00

SEPTEMBER 29, 2020

now therefore

HURON COUNTY
PROPERTY USE REQUEST

VENUE REQUESTED: ☒ Courthouse steps & yard ☐ Old jail

ORGANIZATION/PERSON REQUESTING PERMISSION: Respect Life Ministry @ St. Paul Parish

NAME OF EVENT: America Needs Fatima Rosary Rally

PROPOSED DATE: October 10, 2020 TIME: 12 Noon

ALTERNATE DATE/TIME IN CASE OF CANCELLATION: _____

CONTACT PERSON: Karen Ott

ADDRESS: 1194 Zenobia Rd., Norwalk, OH 44857

PHONE NUMBER: 419-668-1240

EMAIL: karenannott@gmail.com

WILL YOU REQUIRE ELECTRICITY? ☐ Yes ☒ No
*You must submit request at least 10 days prior to your event if requesting access to electricity.

THE ORGANIZATION AND/OR PERSONS USING THE COURTHOUSE STEPS, YARD, OR OLD JAIL AGREES TO INDEMNIFY, DEFEND AND HOLD THE HURON COUNTY BOARD OF COMMISSIONERS HARMLESS FROM AND AGAINST ANY AND ALL THIRD-PARTY CLAIMS FOR DAMAGES, LIABILITY AND EXPENSES RELATING TO OR ARISING OUT OF DAMAGE TO PROPERTY OR INJURY TO PERSONS (INCLUDING DEATH) RESULTING FROM THE USE OF THE COURTHOUSE, YARD, OR OLD JAIL PROPERTY.

RECEIVED
SEP 21 2020
HURON COUNTY
COMMISSIONERS

QUESTIONS SHOULD BE DIRECTED TO THE HURON COUNTY COMMISSIONERS' OFFICE, 180 MILAN AVE.,
STE 7, NORWALK, OH. 44857, 419-668-3092, MAIN@HCCOMMISSIONERS.COM

This request is: ☒ Approved ☐ Not Approved

[Signature]
County Commissioner President

9-29-2020
Date

OLD BUSINESS

The Board will rank the Architect RFQs on Thursday.

Mr. Boose asked about the agenda for Thursday's meeting. He has a CCAO Ag Committee meeting at 10:30 that morning.

Health insurance. Ms. Ziemba had forwarded an email from Mr. Starett. He had some suggestions for the amounts for the HSA accounts. Mr. Boose would like an estimate on how much it was going to cost. It was Mr. Hintz's understanding they were taking the difference in the cost from the regular plan and putting that back into the HSA. Mr. Wilde said there was also a renewal incentive and a one-time signup payment for new members. Mr. Wilde said Mr. Starett was suggesting renewals receive \$500 for single/\$750 for family. New members would receive \$1,000/single and \$1,250/family. This is in addition to the monthly contribution. Mr. Wilde said one of the issues is the deductible - \$2,700. The selling point for the HSA is that, even though it is a high deductible, you can use tax free dollars to pay it. However, you cannot accumulate \$2,700 in the first year. If an employee needs medical care they don't have \$2700 in the HSA. They would still have to come up with about \$1,000 out of pocket. Mr. Boose would like to see some data. Ms. Ziemba explained Mr. Starett just sent this information in while they are working on other pieces of the puzzle.

Family Life Counseling contract. Family Life is responsible for the utility payments. It sounds like they have already moved into the facility. Ms. Ziemba reminded the Board that electric and gas is all on one bill for the Shady Lane complex. She asked how they wanted to charge Family Life. They could either charge a percentage of the square footage or charge a flat rate each month. Either way, they would have to do a contract amendment because utilities aren't currently addressed. Mr. Wilde thought the square footage came to about 20%. Ms. Ziemba clarified it was 18%. Mr. Wilde thought the Senior Center might use a little more of the utilities, since they had the kitchen. Mr. Hintz definitely thought that building would consume more of the energy. Mr. Boose said they had discussed getting separate meters put in and wondered why that had never happened. Ms. Ziemba thought Mr. Welch had looked into it. It had not been an extreme amount – at least she thought it was under \$10,000. Mr. Boose said it will need to be done eventually anyhow. Ms. Ziemba asked if she should have Mr. Welch schedule it. Mr. Boose would like to check on the cost first. They can make a decision then. Mr. Wilde suggested charging them 15% of the bill, since the other building has the kitchen.

Erie Basin lease is up. The Board was in favor of renewing.

Assistant Prosecutor's report

Mr. Hintz asked about Cook Road. Mr. Strickler said the homeowner had been served but they have not heard anything. The homeowner has 28 days to file an answer. If he does not Mr. Strickler will file for default judgment. This will permit the County to clean up the property and apply the cost to the tax duplicate. Also, it will request that the owner be restrained forever from doing this again.

Commissioner Boose report

Fairgrounds. Mr. Boose called Mr. Morgan about possibly doing things using CARES Act money. Mr. Morgan said he would bring it up to the Board at their next meeting on Thursday, October 1. Mr. Boose will try to attend this meeting.

MHAS board meeting last week.

Firelands Forward Advisory meeting. Interviewed two people for the Director's position.

Commissioner Wilde report

Small Business Grant. They awarded \$107,500 in Round One. Of the \$150,000 available they have \$42,500 left. For Round Two they would like to award \$117,500. Mr. Wilde said some of these were for the applications they had been waiting on more information from. Also, they had changed the 30% requirement. He expected to have a Round Three and a Round Four. Mr. Boose was concerned about changing the rules in the middle of the process. Mr. Strickler did not think the 30% rule was in the federal guidelines; he thought it was something Ms. Knapp had come up with. Mr. Boose knew this, but did not think it was fair to the people that didn't apply because they did not meet the 30% requirement. Mr. Wilde understood what he was saying, but was concerned about the amount of time it would take to reopen the grant. Mr. Boose asked Ms. Ziemba for her opinion. She suggested opening the grant back up, but with a deadline. However, they could start to award the money before the deadline – do it first come, first served. Mr. Boose agreed, saying they could look at the ones they already have and decide immediately if they can be approved. Ms. Ziemba pointed out the Board would need to receive the new grant guidelines and approve them by resolution before they could do anything.

Mr. Wilde said their idea on the next phase was to open it to anybody that needs PPE, regardless of whether they had a loss of income/revenue. Ms. Ziemba asked if that could be done now. Mr. Boose reminded them those items will need to be purchased fairly quickly. But he thought they could go ahead and apply.

There was discussion on how to handle Phase Two of the grant. Everyone agreed the 30% requirement should be eliminated to try to get as much money to businesses as possible. Mr. Boose thought it would be cleaner to ask everyone to reapply. Mr. Strickler said it would be quicker to send out an email to inform the applicants the guidelines had changed and they were being reconsidered. Mr. Boose thought there should be a marketing push to let people know the rules have changed. He asked about Phase Three and Four. Mr. Wilde explained that after they eliminate the 30% requirement for Phase Two the only applications left were the ones that were incomplete. Mr. Strickler explained Ms. Knapp was contacting these people to try to get more information. Most of them hadn't responded.

Mr. Wilde wanted to get going on Round 2 and get the money out. He liked Ms. Ziemba's suggestion of going through the applications they had, but also opening it up. Ms. Ziemba asked how much money they were discussing. She will have to get an amended certificate from the Auditor's office. Mr. Wilde said the ones they would like to approve for Round Two come to \$117,500. But he would like to put \$200,000 in so there is enough to allow for PPE requests. Ms. Ziemba said she would request \$200,000 of the new money.

Mr. Boose ran through the numbers. The County put in \$150,000 and was awarding \$107,500. The second round will award another \$117,500, for a total of \$225,000. Once we are done we will have appropriated \$350,000. Mr. Wilde said that was his guess, but he didn't know what applications would be coming in. Mr. Boose said that is all we can do is guess. The process had not been as easy as Mr. Wilde had thought it would be. Mr. Strickler agreed.

Mr. Boose asked if there were any changes they wanted to make based on the webinar they attended last Friday. Mr. Wilde didn't think so. He had already talked to John Honack from CCAO twice. They discussed nonprofits. He thought if they could open it up to people for PPE that would help. Mr. Boose thought he should be sure to clarify that by PPE they were referring to sanitization products as well, not just masks and gloves. Mr. Strickler agreed they would need to market it as sanitization and PPE. Mr. Wilde thought they would like to add first come first served in case they get bombarded. Ms. Ziemba suggested reviewing and approving weekly. Then you have an idea where the money falls. Mr. Boose asked how long they were going to leave the application open. Ms. Ziemba thought until the money was gone or the end of October. The County still has a deadline for its reporting.

At 9:48 a.m. Jan Tkach, Recorder scanning project. Mr. Boose wanted to ask Ms. Tkach about the numbers – he thought they had skyrocketed. They had been discussing \$160,000, but the number she had sent them was over \$200,000. Ms. Tkach explained part of that was her fault. She had received the information right before the meeting and had only looked at the last page, which was the estimate for phase three. The total scope of the project includes three phases. The first stage is the scanning. This is the \$90,407.65 that the Board had approved for the CARES Act money. Stage two includes cropping, inspecting of each of the images, and duplicating of images. This is where, if a deed is half on one page and half on another, they would combine it into one document. After that they index and verify all the images. Stage three is where they enhance the poorer images. Stage two and three together were quoted at \$181,429.50. On top of that, DTS will charge \$2,500 to upload into their software, which is a standard upload fee.

Ms. Tkach had talked to Josh from US Imaging. He indicated there is no way they can do any more than the actual scanning this year. U.S. Imaging has already pushed some stand-alone projects into next year, or even 2022. Josh told Ms. Tkach that their attorneys believe CARES funds can be used according to guideline 3, which states “were incurred during the period that begins March 1, 2020 and ends December 30, 2020”. They feel anything that was invoiced and paid for would qualify. Mr. Boose said they have discussed this over and over again. OBM has flat out said no. They are the ones that will be doing the audit, they are the ones that set the rules. Discussion followed and Mr. Boose said this question has been asked dozens of times. All the webinars he watched and all the discussions he has seen on it, it is a definite no. Although he did acknowledge that the federal government can change things at any time.

It is hard to tell what next year's budget is going to be like. Mr. Boose was concerned that the County would be wasting the \$90,000 if they are unable to pay the additional \$181,000. Ms. Tkach said it would not have been wasted. Her staff would be able to access the images and fill requests. Ms. Tkach said there would still be advantages to doing the smaller project, it just wouldn't complete what they had intended it to do. However, she did not feel she could ask the Commissioners in good faith to fund the rest of the project not knowing where the economy was going to go. Mr. Boose asked if we had to commit to the entire project at \$275,000. He asked if there was a smaller amount that would let them do what they want to do. Ms. Tkach suggested just doing the index books. Mr. Boose said the sad thing was, we really need the whole project done. Everyone agreed this project was well worth doing. Ms. Tkach explained that by doing the index books it would give

the examiners the ability to do their searches and provide the information to her staff, who could then print it and send it back to them. The price for the index books came to \$13,655.28, plus the \$2,535.20 for enhancing for a total of \$16,190.48. There was still the additional \$2,500 from DTS to upload it. Mr. Boose thought at least this would keep people from having to touch all the books. Ms. Tkach agreed, pointing out the equipment to clean the books was so cost prohibitive it made this project look good.

Mr. Boose and Mr. Wilde agreed they would like to approve the \$90,000 project and suggested possibly adding the index books to the project. They thought that would be a great start. Ms. Tkach will check with Josh to make sure it can be completed by the end of the year.

At 10:11 a.m. – Pete Welch and Steve Minor, update on CARES Act projects for County buildings. Mr. Boose would like an update on the projects that are Covid related. They have identified quite a few around the County and he would like to know where we are on these. His ultimate fear is that the projects aren't completed in time and the County won't be able to use Covid dollars.

Mr. Welch said Mr. Bettac had received one quote for the UV lights for the air handlers. The company actually has them in stock. They are trying to get a second quote. Once they receive that they will submit the paperwork. Mr. Boose thought they were way below the \$50,000 that would require them to get three quotes. Mr. Welch said they were, but he still would like to provide a second quote.

They are working on handicap door replacements. Eight touchless handicap doors will be installed; eleven will be converted to touchless. Mr. Welch has one quote and is working on a second. The quote they have is around \$28,000. This company has given a commitment to get the work done before the first of the year.

Meeting Room A will be done after the election. Wilkes is doing the air handler. The old one will be taken off the roof and put on the ground. They will install a new unit so the room will be quieter. They plan to begin as soon as Board of Elections is done in November. Wilhelm Construction will do the wall and door.

County staff are also working on the EMA barn to install shelves and a fenced area so Mr. Mead can secure the PPE equipment. They have received two or three quotes for shelving units. However, Elyria Fencing has already said they cannot get to it until next year. Fremont is supposed to be out next week to provide another quote.

Mr. Minor provided an update on touchless toilets and faucets. All of the toilets they planned to do are done except one. That will be finished today. The faucets are in progress. Some are electric, some are battery powered. The electric are all at JFS. Installation is an ongoing process right now. Mr. Boose asked if they were also doing touchless soap dispensers. Mr. Minor said they are not. The soap dispensers are all brand new. He figured people finish washing their hands with touchless water. Touchless soap dispensers would require more batteries and higher maintenance costs. Mr. Boose agreed they probably weren't necessary.

Mr. Welch informed Mr. Boose the thermometer scanners had been installed at Senior Enrichment. Mr. Boose asked if they had any discussions with Enrichment Services. He would like to see if they need any help with anything. They were supposed to open last Monday but did not because of the State and/or Health Department requirements. Mr. Boose would like to reach out and see if there is anything they need from us. Mr. Welch said he would call Mr. Beal. Mr. Minor said Mr. Armstrong had been out there and helped them with some painting.

Mr. Minor spoke to Siesel regarding the Victory sprayer, backpacks and additional germ blaster gun. They can guaranty delivery thirty days within approval. Siesel has two backpack sprayers right now and asked if the County would like them. Mr. Boose and Mr. Wilde both agreed we do.

SIGNINGS

CORONAVIRUS RELIEF FUND REQUESTS

Ms. Ziemba presented requests for CARES Act expenses. The requesting departments have submitted the required documentation and state the expenses meet the three requirements: Are **necessary** expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State of government; and Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

- Buildings & Grounds, \$8,493.00, Victory, (3) guns & (2) backpacks;
- Buildings & Grounds, \$829.44 Siesel Distributing, for foaming hand wash;

- Buildings & Grounds, \$71.10, Siesel Distributing, Microban bathroom cleaner & spray bottles;
- Buildings & Grounds, \$259.60, Siesel Distributing, foaming hand sanitizer.

Terry Boose moved to approve the presented Coronavirus Relief Fund Requests as they meet the required criteria. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Mr. Wilde asked Mr. Welch about getting the gas and electric split at Shady Lane. Mr. Welch said he had the costs from last year. He did remember the gas wasn't cheap – about \$9,000. Mr. Boose said it would have to happen eventually. Mr. Welch thought the electric would be fairly cheap; it was the gas that was a problem. Columbia Gas wanted to run a new line from the Gerken Center. He will talk to them and see what they say.

Commissioner Boose report

Interim Budget. Mr. Boose thought they should start working on budget. October is typically when they send everyone the sheets to fill out. Ms. Ziemba had received an email from the Auditor that said Budget Commission was meeting at 10:00 a.m. on Wednesday, October 14. Mr. Boose said that was just to let us know what the revenue is. He feels it will be a new and interesting budget and would like to put together a letter for all the departments. Projects should not be included in their budget, but should be put on a separate list. This includes even small projects, such as buying chairs or computers. The budget should only include things that are absolutely necessary for daily operations. Mr. Boose would like a very conservative starting point, but this is not necessarily what the final budget will be. It is better to be prepared with a budget that just has bare necessities. It can always be added to.

Mr. Boose said it would be an interesting discussion with Budget Commission as to how they predict sales tax for next year. They can't use this year's numbers because this year had stimulus money, extra money for unemployment and other CARES Act stuff. He did not think it would be a devastating budget, but wanted to be prepared. The County has done well with the budgets over the last three years. Mr. Boose noted the elected officials and department heads had done a fantastic job of keeping costs down. The County couldn't do it without them. Mr. Boose just hoped the year doesn't end with a lot of large encumbrances. If it didn't it would help next year's budget. Mr. Boose would like everyone to continue working together. He couldn't say enough about how everybody in the County has done that. Mr. Boose thought it was time to start thinking about the process. Budget Commission will provide the revenue; Commissioners have to look at the expense side as well.

Mr. Hintz suggested taking a recess until it was time for the Zoom meeting. Mr. Boose explained to the media that the Zoom meeting was just a basic informational meeting on CARES Act funds. He did not think the Board was planning to take any action coming out of it. If they did he thought they would wait until Thursday. Ms. Ziemba said she understood this meeting was an opportunity for everyone to share what some of their projects were using CARES Act money.

Ms. Ziemba had a letter from MHAS stating that one of the designees on the Board was resigning effective September 4 due to struggles with attendance. The Commissioners would need to find somebody to replace that person. Ms. Ziemba read the request from MHAS - "*Upon review of the needs of the Board, it is requested that this seat be filled with someone in early recovery, preferable someone who has been in recovery for at least two years, but no more than five*". Mr. Strickler said if the Commissioners have anybody they could suggest it would probably be greatly appreciated.

At 10:45 a.m. the board recessed

At 11:00 a.m. the board resumed regular session with a Zoom meeting with cities, villages, townships, and libraries to share ideas of some uses for Coronavirus Relief Funding. Those in attendance: Shellie Cherry, Village of North Fairfield; Courtney Evans, City of Bellevue; James Pomerich, City of Willard; Jennifer Meyer, Village of Greenwich; Dick Wiles, Norwich Township; Jonna Rowland, Monroeville/New London Library; Bridget Musso, Norwalk Library/Norwalk Township. Discussion regarding different uses of CARES Act funds.

At 12:06 p.m. Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

REGULAR SESSION

TUESDAY

SEPTEMBER 29, 2020

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on September 29, 2020.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:06 p. m.

Signatures on File