

REGULAR SESSION

TUESDAY

JANUARY 5, 2021

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz and Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the December 15, 2020, December 17, 2020, December 22, 2020 and December 29, 2020 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the December 15, 2020, December 17, 2020, December 22, 2020 and December 29, 2020 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Mr. Hintz turned to meeting over to Ms. Ziemba to begin the reorganizational meeting.

Ms. Ziemba stated each year the Board of County Commissioners shall organize by the election of one of its members as president for a term of one year. At this time, I would like to open the floor for nominations for President of the Board of Commissioners for 2021.

Joe Hintz nominated Terry Boose. Bruce Wilde seconded the nomination. Ms. Ziemba asked for any additional nominations. Hearing no further nominations, Ms. Ziemba closed nominations.

21-001

IN THE MATTER OF ELECTING A PRESIDENT FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR CALENDAR YEAR 2021 IN ACCORDANCE WITH ORC 305.05

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the board of county commissioners shall organize each year in accordance with the Ohio Revised Code Section 305.05 and elect of one of its members as president for a term of one year;
now therefore

BE IT RESOLVED, that Terry Boose is hereby elected to serve as President of the Board of Huron County Commissioners for the year 2021;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Ms. Ziemba stated each year the Board of County Commissioners shall organize by the election of one of its members as vice president for a term of one year. At this time, I would like to open the floor for nominations for Vice President of the Board of Commissioners for 2021.

Joe Hintz nominated Bruce Wilde. Terry Boose seconded the nomination. Ms. Ziemba asked for any additional nominations. Hearing no further nominations, Ms. Ziemba closed nominations.

21-002

IN THE MATTER OF ELECTING A VICE PRESIDENT FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR CALENDAR YEAR 2021

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the board of county commissioners shall organize each year in accordance with the Ohio Revised Code Section 305.05 and elect of one of its members as vice president for a term of one year;
now therefore

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BE IT RESOLVED, that Bruce Wilde is hereby elected to serve as Vice President of the Board of Huron County Commissioners for the year 2021; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

At 9:07 am. Public comment – Carolyn Bick, Congressman Jim Jordan’s office, was present. Mr. Boose wanted to congratulate the Congressman on his award from the President. It was well deserved. He also wanted to thank the Congressman for giving us a little more time to spend the CARES money. Although Huron County has spent it all, not everyone has so it will give them an opportunity to do so. Mr. Boose noted we don’t know if all the State money had been spent, or what they planned to do with what was left. He thought the Controlling Board had control but did not know if they would be able to appropriate any of the leftover funds. It will be interesting to see if the County receives more money.

The Board discussed whether they wanted to make any changes to the meeting schedule. The Board would like to keep the meeting dates and times the same. Remove the “Suite 7” from the notice. The meeting location will remain at 180 Milan Ave. but the meeting could be held in any of the meeting rooms.

21-003

IN THE MATTER OF SETTING THE MEETING TIME FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR 2021

Joe Hintz moved the adoption of the following resolution:

WHEREAS, as per Section 305.06 of the Ohio Revised Code, the board of county commissioners shall conduct at least fifty regular sessions each year, at the usual office of the board at the county seat and these sessions shall be conducted at a specific time fixed in advance; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners will hold their regular sessions every Tuesday and the first and third Thursday’s beginning at 9:00 a.m. until adjournment, at 180 Milan Avenue, Norwalk, Ohio 44857; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** The meetings will continue to be held in Meeting Room A until further notice. Eventually would like to move the meetings back to the conference room once we are through the pandemic. Meeting Room D can also be used when needed.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

21-004

IN THE MATTER OF SETTING SPECIAL MEETINGS FOR THE BOARD OF HURON COUNTY COMMISSIONERS

Bruce Wilde moved the adoption of the following resolution:

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WHEREAS, pursuant to Ohio Revised Code section 121.22 (F), every public body, by rule, shall establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings; and

WHEREAS, the Board of Huron County Commissioners desires to establish a rule to provide for notice of special meetings; now therefore

BE IT RESOLVED, that the Clerk shall give notice of the date, time, location, and purpose or purposes of a special session other than an emergency session as early as practicable, but not later than twenty-four (24) hours before the time the meeting is to start; and further

BE IT RESOLVED, if there is sufficient time to post twenty-four hours notice, the clerk shall give notice of an emergency session in the same manner as notice of a non-emergency special session. Otherwise, notice of the emergency session shall consist of notifying all news media who have requested notice in writing of special or emergency sessions as soon as an emergency session has been called or if communications are not possible as soon thereafter as is possible; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

21-005

IN THE MATTER OF PUBLIC PARTICIPATION DURING THE BOARD OF HURON COUNTY COMMISSION MEETINGS

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the public is invited to speak to any of the agenda items and other topics, comments will be limited to three (3) minutes and directed to the Board of Huron County Commissioners; and

WHEREAS, it will be the practice of the Board of Commissioners that personnel matters of a personal and confidential nature are not appropriate topics for a public meeting and accordingly these concerns should be addressed individually with the Administrator/Clerk and/or in executive session of the Board of Huron County Commissioners; and

WHEREAS, the board welcomes public comments and questions during the time set aside in the meeting for public comment and asks that any member of the public who wishes to address the board sign in to provide name, address and telephone number; and

WHEREAS, the time scheduled for public comment for the year 2021 will begin approximately at 9:05 a.m. In the event the meeting opening time changes, the public comment period will begin five minutes after the meeting opens; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners set public participation policy during the Board of Commissioners meeting as stated above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose asked if someone could do public comment virtually. Mr. Strickler thought they could, if there was virtual access to the meeting. However, he noted that the law does not require the Board to give public comment; it only requires that meetings be open to the public. Giving people the right to comment is solely at the discretion of the Board. The Board agreed that the policy should be that, as long as the meetings are open, you need to be at the meeting to make public comment.

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The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

21-006

IN THE MATTER OF AUTHORIZING THE COUNTY ADMINISTRATOR/CLERK TO THE BOARD TO PERFORM ADMINISTRATIVE FUNCTIONS ON BEHALF OF THE BOARD OF COMMISSIONERS IN ACCORDANCE WITH OHIO REVISED CODE 305.30

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, pursuant to Ohio Revised Code 305.30 the Board of Huron County Commissioners is authorized to delegate specific authority to the County Administrator/Clerk to the Board for contracting on behalf of the Board, allowing and paying claims, and performing personnel functions as the Board may determine by resolution; and

WHEREAS, the Board of Commissioners desire to grant the authority to the County Administrator/Clerk to the Board to perform those functions for 2021; now therefore

BE IT RESOLVED, by the Board of Huron County Commissioners, that the County Administrator/Clerk to the Board be, and hereby is, authorized to exercise the powers of the Board within the limitations and guidelines set forth below:

1. **CONTRACTS.** The County Administrator/Clerk to the Board is hereby authorized to negotiate, approve, and execute contracts or agreements that are for amounts not exceeding Twenty Thousand Dollars (\$20,000). The County Administrator/Clerk to the Board must inform the Board of all contracts that have been executed.
2. **PAYMENT OF GOODS.** The County Administrator/Clerk to the Board be, and is hereby, authorized to allow and pay claims for goods received and services rendered for individual invoices up to Fifty Thousand Dollars (\$50,000.00) upon receipt of written certification from the Auditor's Office that the county departments have provided sufficient documentation of the purchase of the goods or services.
3. **PERSONNEL.** The County Administrator/Clerk to the Board is hereby authorized to perform any or all personnel functions otherwise conferred or incumbent upon the Board of Commissioners under chapter 124 or any other chapter of section of the Ohio Revised Code for departments that report to the Board, with the exception of hiring or termination of employment.

and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

As far as Resolution 21-007, Mr. Boose thought it was good to do this early, even though it may not be needed until the end of the year. Mr. Wilde suggested Mr. Boose should continue to be the authorized representative, since he is on the Board. He was not opposed, as Vice President of the Board, to being the alternate. Mr. Hintz concurred with both suggestions.

21-007

IN THE MATTER OF DESIGNATING THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2021

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Joe Hintz moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate; now, therefore

BE IT RESOLVED, that Commissioner Terry Boose is designated as the Official Voting Representative of Huron County; and further

BE IT RESOLVED, that Commissioner Bruce Wilde is designated as the Alternate Voting Representative of Huron County; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

21-008

IN THE MATTER OF CONTINUING FUND #131 FOR THE TECHNOLOGY NEEDS OF THE COUNTY RECORDER

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Recorder submitted a proposal for needed technology equipment for the operation of her office for the fiscal year 2021; now therefore

BE IT RESOLVED that the Board of Huron County Commissioners hereby approves of the continuation of the Technologies Fund #131 with the cost per document at \$7.00 for the fiscal year of 2021 effective January 7, 2021; and further

BE IT RESOLVED, that the Administrator/Clerk is to certify a copy of this resolution to the Huron County Auditor and the Huron County Recorder; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose questioned the January 7 date. Ms. Ziemba will check on it with Ms. Tkach.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

21-009

IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO PROCEED WITH CONSTRUCTION OR RECONSTRUCTION BY FORCE ACCOUNT

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Board of Commissioners has determined the health, safety and welfare of the residents of Huron County will be best served by authorizing the County Engineer to proceed by "Force Account" in matters pertaining to the construction, reconstruction, improvement, of Huron County roads, bridges and culverts; now therefore

BE IT RESOLVED, that the Huron County Board of Commissioners does hereby authorize the Huron County Engineer to use county forces and proceed by "Force Account" in the construction, reconstruction and improvement, of the roads, bridges and culverts serving Huron County's residents, and that this authorization shall extend to, and include, any such roads, bridges and culverts on state, county, city or village roadways when the County Engineer has been so authorized by the respective jurisdiction; and further

BE IT RESOLVED that the County Engineer is hereby authorized by the Board of County Commissioners to employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement of said roads by force account. And that, when determining whether construction or reconstruction of roads may be undertaken by force account, the County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form developed by the auditor of state under section 117.16 of the Revised Code. When the total estimated cost of the Force Account work exceeds thirty thousand dollars per mile, the County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work in accordance with sections 307.86 to 307.92 of the Revised Code; and further

BE IT RESOLVED, that the County Engineer is authorized by this Board of County Commissioners to use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, of bridges and culverts by force account. And that, when determining whether such construction, reconstruction, improvement of bridges or culverts may be undertaken by force account, the County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form. When the total estimated cost of the work exceeds one hundred thousand dollars, this Board of County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work, in accordance with sections 307.86 to 307.92 of the Revised Code. The County Engineer shall obtain the approval required by section 5543.02 of the Revised Code; and further

BE IT RESOLVED, that "Force Account," as used in this section means that the County Engineer will act as contractor, using labor employed by the Engineer, or, using material and equipment either owned by the county or leased by the county, or purchased in compliance with sections 307.86 to 307.92 of the Revised Code and excludes subcontracting such work which requires competitive bidding pursuant to sections 307.86 to 307.92 of the Revised Code unless, or until, such work has been bid and awarded by the Board of Commissioners; and further

BE IT RESOLVED, that the term "competitive bids" as used in this section requires competition for the whole contract regarding such materials, or, components of any such contract awarded by the County Commissioners and in regard to its component parts, includes labor and materials; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose asked Mr. Strickler about the two paragraphs that were very similar. Mr. Strickler said he would have to review the Ohio Revised Code sections, although he thought it may be because of dollar amounts.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

21-010

IN THE MATTER OF AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE HURON COUNTY ENGINEER FOR 2021

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Huron County Engineer, Lee E. Tansey, P.E., P.S., by way of letter requests to maintain a Change Fund, as recommended by Huron County Auditor, Roland Tkach in the total sum of \$500.00 from account line 125-125-00475 “Other Expenses-Administration”. now therefore

BE IT RESOLVED that,

Section 1. The Huron County Auditor is directed to issue a warrant to the Huron County Engineer in the manner aforementioned to establish Change Funds for the Huron County Engineer for 2021.

Section 2. The \$500.00 shall be repaid to the General Fund of the Huron County Engineer to account line 125-125-10185 “Other Revenue” at the end of each calendar year and a request made by the official of the board to establish a Change Fund if the official deems necessary to transact the business of the office.

Section 3. The resolution shall be copied to the Huron County Auditor and Huron County Engineer.

Section 4. An audit to be conducted once the money is returned at the end of the year; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Ms. Ziemba noted they had completed their audit for 2020.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

21-011

IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO SUBMIT FOR THE ROUND 36 FUNDING OF CERTAIN HIGHWAY AND BRIDGE PROJECTS BY THE OHIO PUBLIC WORKS COMMISSION

Joe Hintz moved to adopt the following resolution:

WHEREAS, District Nine of the Ohio Public Works Commission has established local application deadlines for the Engineering Review Subcommittee and the District’s Executive and Integrating Committee Selection meeting prior to submittal of locally reviewed, ranked and selected projects to the Ohio Public Works Commission in Columbus; and

WHEREAS, the County Engineer has requested authorization to submit various projects as part of Huron County’s application process; therefore

BE IT RESOLVED, the Board of Huron County Commissioners does hereby authorize the County Engineer to submit for the funding of various improvement projects to the Ohio Public Works Commission, enter into any agreements that may be necessary and appropriate for obtaining this financial assistance and for the funding of the local share of said projects be paid from the Engineer’s Auto Tax account to the extent said projects are selected by the Local Integrating Committee, approved by the District Committee and otherwise approved for funding by the Ohio Public Works Commission; and further

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BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

21-012

IN THE MATTER OF AUTHORIZING THE HURON COUNTY CLERK OF COURT TO HOLD MEMBERSHIP IN THE OHIO CLERK OF COURTS ASSOCIATION FOR 2021

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Susan Hazel, Huron County Clerk of Courts, has asked for approval in accordance with Section 325.21 of the Ohio Revised Code to hold membership in the Ohio Clerk of Courts Association for 2020; and

WHEREAS, the Board of Huron County Commissioners recognize that membership in this organization would be beneficial; now therefore

BE IT RESOLVED, that Susan Hazel, Huron County Clerk of Courts, is hereby endorsed for membership in the above listed association; and further

BE IT RESOLVED, that the attached travel request for attendance of these meetings, related meetings, and educational meetings, is hereby approved by the Board of Huron County Commissioners; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose would like to develop a policy for employee travel during Covid. However, they have no say over elected officials.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

At 9:48 a.m. the board recessed.

At 9:52 a.m. the board resumed regular session.

SIGNINGS – none.

Mr. Boose asked where we are in renewing the Norwalk Arts Center lease. Ms. Ziemba said they had presented something and she had forwarded it to Mr. Strickler. She had informed them they were not going to be kicked out, the Board just hadn't gotten to it yet. They were fine with waiting. Mr. Boose stated he had talked to them this morning. They had asked about the possibility of subleasing or renting to a third party. Other arts organizations in the area would like to use the building for activities and/or classes. Norwalk Arts Center is not looking to make a lot of money, they just want to provide some additional services to the community. They understand if there are other people in the building the utilities could go up, so they will be careful. Mr. Boose asked Mr. Strickler to review the contract to see if they can do this or if it could be included.

OLD BUSINESS

Ms. Ziemba has the Sheriff scheduled to come in on Thursday with an updated quote for cars. Ms. Stebel is checking the budget to see what monies are available. This will allow the Board to know ahead of time what is available to spend on cars compared to the amount being requested.

NEW BUSINESS

Ms. Ziemba has forwarded two different requests from the HC Board of DD for Board members. One request is from Bonnie Shelley, who wishes to continue on the Board. Ms. Ziemba wanted to know if there was any objections to reappointing her. There were none. The second request was from Patti Abrigo. Ms. Abrigo had been appointed by the Board to fill a vacant term. She has served for four months and would like to continue for four years. Everyone agreed she should be reappointed.

Apiarist Inspector. Ms. Ziemba stated this was the time of year the Board determines whether or not they wanted to continue with the apiary inspector. The deadline to appoint someone is January 31. Ms. Ziemba asked Ms. Stebel to pull reports for the year so the Board can review everything, along with the report sent from the State.

CEBCO Wellness Grant agreement. Ms. Ziemba has forwarded this to the Board. The administration funds in the amount of \$4,000.00 go to Ms. Armstrong for administering the grant. The Board had no objection to this. Mr. Strickler said he had reviewed the contract. It is the same as last year.

Mr. Boose stated Mr. Minor had come to him with the suggestion of adding a door at the back of Meeting Room A to provide access to the corner room of the maintenance area. This room could be used to hold Executive Session and would provide more confidentiality and privacy. Everyone agreed this would be beneficial. Mr. Boose would like to give Mr. Minor the okay to go ahead and get quotes. Ms. Ziemba asked if we could also get quotes to put a sound barrier in the wall. Mr. Boose said Wilhelm Construction had advised him there is a special insulation that is also a sound barrier. He thought it was something that could be done relatively cost effectively. However, he was not sure if it was something the staff could do or if they would need to get a quote. Mr. Hintz suggested doing a cost comparison.

At 10:03 a.m. Joe Hintz moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

At 11:18 a.m. Bruce Wilde moved to end Executive Session ORC 121.22 (G)(1). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

**Action taken: Mr. Boose stated that the Board, as well as legal counsel, have several issues to look at regarding Covid and how it affects our employees. They will continue to monitor what bills are passed at the federal and state level.*

Ms. Ziemba had received a response back from Ms. Tkach. She was not sure about the January 7 date, but she does not think there is anything wrong with leaving it as it was.

Mr. Boose is planning to bring a small container of coffee to Thursday's pop-up Covid testing. Mr. Wilde will provide pizza around noon. Mr. Wilde discussed the process they were planning to use to move people through the testing. Mr. Boose stated there had been some confusion about the frequency of the testing. He cautioned the other Board members about mentioning any further testing dates. Ms. Ziemba asked if there was any way to request that this be a permanent site, similar to what Sandusky pharmacies were doing. Mr. Boose said they could set up a regularly scheduled test site, but they would have to see how the first one works. Other than that all they could do would be to ask the local pharmacies if they would be willing to do it. Mr. Wilde said an employee who lived out of county asked if the testing was only for county residents. It is set up for Huron County residents, however, if someone from another county shows up they will not be turned away.

Mr. Boose wanted to note that it was the intention of the Board to continue meeting the way they had been in Meeting Room A and social distancing. If people prefer to wear mask or prefer them to wear masks they will take that into consideration. The offices will be operated the same way. If we are dealing with the public we will wear masks. When we are in our offices it is not necessary to wear a mask. That is the recommendation - recommendation is the key word.

Mr. Boose had spent a lot of time and given a lot of thought about how the Commissioners could work best with the community as a whole. A lot of it had to do with attending meetings and acting as liaisons with different groups. He would like to do things a little differently than how it has been done in the past. Previously, each board member would pick the boards they wanted to be on, usually based on what they were familiar with and what they had always done. This year, Mr. Boose would like everyone to stretch themselves a little bit. He would like to try to switch up who participates on what board and try to divide them as equally as possible. This will allow each Commissioner to learn other aspects of the County and allow the citizens to see other Commissioners. Mr. Boose presented a list of the current Boards and the suggestions he had as to which Commissioner should be on each board. He thought it was important to communicate to the various boards that they are there to represent the Commissioners. Even though individually they do not have ultimate authority, they can answer questions. Any important topics can be taken back to the Board for discussion. This will also keep the Board aware of what is happening around the county.

Mr. Boose noted that last year we did not have a Transportation Improvement District Board and thought this was required. Ms. Ziemba explained there had been one, but all terms have expired. She had requested information from Ms. Knapp twice last year. Mr. Boose assigned himself to that board and stated he would follow up with Ms. Knapp. This was exactly the kind of thing he thought they should be doing.

Mr. Boose had broken the list into two groups. The first were the different boards that the Commissioners would serve on. The second was a list of departments for which the commissioners would act as liaisons. This list included CEBCO, CORSA, JFS, Senior Enrichment, Veteran's Services and United Fund EFSP. Mr. Boose had added: Airport liaison, Landfill liaison, IT liaison, Wind Farm liaison, CCAO board, CCAO committees, and possibly CARES Act. When he prepared the list his goal was to have them reach out a little more and take on things they hadn't done before. He tried to add up how many meetings there would be. Not that they would have to attend every meeting, but Mr. Boose thought they should at least attend quarterly. He figured he had approximately 75 to 80 meetings for his assignments, with Mr. Wilde and Mr. Hintz each having approximately 70. Meetings for 2021 will begin next week, so Mr. Boose thought they should each review the list so they could vote on the assignments at Thursday's meeting.

Mr. Boose noted there were a couple newer departments or organizations. He had kept the same liaison assigned to those. It did not make sense to him to bring in someone different when they were still trying to get things established. For that reason he assigned Mr. Wilde as the IT liaison and left himself as the Fireland's Forward liaison.

Mr. Boose clarified that it was not a requirement to be on the CCAO Board if Mr. Wilde or Mr. Hintz wished to participate on any of the CCAO committees.

The Wind Farm liaison was created because Mr. Boose feels there are going to be a lot of decisions that will need to be made this spring.

Mr. Boose would like to act as the Landfill liaison. It is his goal to eventually close the transfer station, and the sooner the better. However, he was aware that the process will take years.

As far as the Airport liaison, they will be filling at least one Airport board position in the next year. There is a tenant that has expressed an interest in being the Airport manager. There is a lot happening at the Airport and Mr. Boose thinks it is important to maintain communication.

It is essential that the Commissioners be aware of what is happening in the County. They should know what happens at all the board and committee meetings. Mr. Boose would like to add regular committee updates to the agenda, whether it be under Old Business, New Business, or something else.

Mr. Wilde volunteered to be the CARES Act liaison, since he had worked on the grant program. Mr. Boose thought they may want to add Covid testing to the list at some time in the future.

Discussion regarding the DWARP committee. Mr. Boose explained the idea behind this had been to try to keep track of where the wild animals are in each county. There are more than people realize. Mr. Wilde mentioned he had the list of WIOA meetings for the year. They are every other month.

There is a Fireland Forward meeting next Wednesday.

REGULAR SESSION

TUESDAY

JANUARY 5, 2021

Mr. Boose stated at the next Department Head/Elected Official meeting, he would like to remind everybody that the Board will need information at least 24 hours in advance, and in writing. They need enough time to review any requests. As Board President he will be pretty strict on this.

At 12:07 a.m. Bruce Wilde moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 5, 2021.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:07 p.m.

Signatures on File