

REGULAR SESSION

TUESDAY

MARCH 2, 2021

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose and Bruce Wilde. Joe Hintz absent.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the January 21, 2021, January 26, 2021, February 2, 2021, and February 4, 2021 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the January 21, 2021, January 26, 2021, February 2, 2021, and February 4, 2021 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Terry Boose
Absent– Joe Hintz
Aye – Bruce Wilde

21-072

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches #312691 and authorize the Huron County Auditor to make the necessary warrant;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose stated he would like Mr. Riedy to review the contract for the hot spots for the road. Mr. Boose would like to hold the payment to FTMC for the COVID test until we receive more information.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent– Joe Hintz
Aye – Bruce Wilde

**Huron County
Claims Register for Payment Batches**

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Claims Register for Payment Batches

Warrant Date	Batch ID	PO #	Line #	Description	Amount
03/04/2021	319891	2021-0237771		Document Shredding	\$460.00
Account 001 013.00479 (Other Expenses) Total:					\$460.00
Department Juvenile Total:					\$1,868.62
Department: Clerk of Courts					
03/04/2021	319891	2021-0146101		Plaintiffs Specic Salary	\$38.00
Account 001 017.01715 (Supplies) Total:					\$20.00
Department Clerk of Courts Total:					\$20.00
Department: Police Multi Court					
03/04/2021	319891	2021-0034601		Witnesses or Juror Fees	\$97.46
Account 001 010.00554 (Nonwork) Total:					\$57.46
Department Police Multi Court Total:					\$57.46
Department: Building and Grounds					
03/04/2021	319891	2021-0034541		Sod	\$466.30
03/04/2021	319891	2021-0034541		Sod	\$97.72
03/04/2021	319891	2021-0034541		Sod	\$192.27
03/04/2021	319891	2021-0034541		Sod	\$174.44
03/04/2021	319891	2021-0034541		Sod	\$101.58
03/04/2021	319891	2021-0034541		Sod	\$50.79
03/04/2021	319891	2021-0034541		Sod	\$2,206.63
Account 001 022.01715 (Supplies) Total:					\$34.69
03/04/2021	319891	2021-0035001		Gas	\$98.17
03/04/2021	319891	2021-0035001		Gas	\$101.76
03/04/2021	319891	2021-0034841		Edward Jan	\$37.63
03/04/2021	319891	2021-0034841		Blower Motor/Office Building	\$114.67
Account 001 022.00272 (Repairs Maintenance) Total:					\$300.00
03/04/2021	319891	2021-0034641		Service Call/Handie-hoe handspike doors	\$330.25
03/04/2021	319891	2021-0034641		Electrician-Substation	\$333.25
03/04/2021	319891	2021-0034641		Water Chemistry Management Service	\$1,097.60
Account 001 022.00260 (Service Contract) Total:					\$2,172.30
03/04/2021	319891	2021-0034711		Cell Phone Allowance-Felony	\$25.00
03/04/2021	319891	2021-0034711		Cell Phone Allowance-Felony	\$25.00
03/04/2021	319891	2021-0034711		Cell Phone Allowance-Felony	\$25.00
03/04/2021	319891	2021-0034711		Cell Phone Allowance-Felony	\$25.00
03/04/2021	319891	2021-0034711		Cell Phone Allowance-Felony	\$25.00
Account 001 022.00479 (Other Expenses) Total:					\$140.00

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Account 001 022.00479 (Other Expenses) Total:

Claims Register for Payment Batches

Warrant Date	Warrant Date	Batch ID	PO #/Line #	Line Description	Amount	Variance
03/04/2021	Time Warner Cable/Internet	312891		Phone	\$1,070.00	
Account 01 022 0024 (Internet) Total:					\$1,070.00	
03/04/2021	Frontier	312891		Phone	\$3,899.18	
Account 01 022 0025 (Contract Services) Total:					\$3,899.18	
03/04/2021	Ohio Edison	312891		Electric-100MVA/line	\$3,950.18	
Account 01 022 0026 (Electric) Total:					\$3,950.18	
03/04/2021	City of Cincinnati	312891		Gas-100MVA/line	\$1,127.95	
Account 01 022 0027 (Contract Services) Total:					\$1,127.95	
03/04/2021	Columbus Gas	312891		Gas-225MVA	\$1,048.48	
Account 01 022 0028 (Contract Services) Total:					\$1,048.48	
03/04/2021	Columbus Gas	312891		Gas-150MVA/line	\$2,498.85	
Account 01 022 0029 (Contract Services) Total:					\$2,498.85	
03/04/2021	Columbus Gas	312891		Gas-300MVA/line	\$263.17	
Account 01 022 0030 (Contract Services) Total:					\$263.17	
03/04/2021	City of Cincinnati	312891		Water-225MVA	\$7,440.24	
Account 01 022 0031 (Contract Services) Total:					\$7,440.24	
03/04/2021	City of Cincinnati	312891		Water-225MVA	\$7.87	
Account 01 022 0032 (Contract Services) Total:					\$7.87	
Department Building and Grounds Total:					\$16,547.54	
Department: Sheriff						
Account 01 022 0017 (Supplies) Total:					\$302.48	
Account 01 022 0017 (Supplies) Total:					\$302.48	
03/04/2021	Beaumont Security Inc	312891		Primary Security Fuel Purchase	\$302.48	
Account 01 022 0017 (Supplies) Total:					\$302.48	
03/04/2021	Beaumont Security Inc	312891		Kays Court Lock for Evidence Room	\$302.48	
Account 01 022 0017 (Supplies) Total:					\$302.48	
03/04/2021	Beaumont Security Inc	312891		Head Protection for Crater	\$7.08	
Account 01 022 0017 (Supplies) Total:					\$7.08	
03/04/2021	First Cincinnati Uniform and Police Supply	312891		Uniform Pants/Police/Police/Police	\$114.97	
Account 01 022 0017 (Supplies) Total:					\$114.97	
03/04/2021	Amazon Capital Services	312891		Brown & Gold Panicle Cleaning Brush	\$28.05	
Account 01 022 0017 (Supplies) Total:					\$28.05	
03/04/2021	Amazon Capital Services	312891		Under Armor Shirts/line	\$39.20	
Account 01 022 0017 (Supplies) Total:					\$39.20	
03/04/2021	AT&T Wireless	312891		2021 Cellular/Smart Wireless Software	\$881.190	
Account 01 022 0017 (Supplies) Total:					\$881.190	
03/04/2021	AT&T Wireless	312891		7 Hubs/line for South	\$238.08	
Account 01 022 0017 (Supplies) Total:					\$238.08	
03/04/2021	Police/Trail Medical Center	312891		Covid Test & Mask	\$514.68	
Account 01 022 0017 (Supplies) Total:					\$514.68	
03/04/2021	Police/Trail Medical Center	312891		Covid Test & Mask	\$96.60	
Account 01 022 0017 (Supplies) Total:					\$96.60	
03/04/2021	Police/Trail Medical Center	312891		Covid Test & Mask	\$1,482.25	
Account 01 022 0017 (Supplies) Total:					\$1,482.25	
Department: Recorder						
Account 01 022 0017 (Supplies) Total:					\$27.43	
Account 01 022 0017 (Supplies) Total:					\$27.43	
Department Recorder Total:					\$27.43	

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Claims Register for Payment Batches

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TUESDAY

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Roger Hunker, Lyme Township. The Trustees signed their agreement with FTMC for ambulance service. Would like all the townships to have one contract together. There are currently seven or eight townships that contract with FTMC. Mr. Strickler said they have tried to come up with a standard contract.

IN THE MATTER OF REJECTING BIDS FOR THE 2021 NEW STATE ROAD RESURFACING PROJECT

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, per Resolution 21-044, bids were let for the 2021 New State Road Resurfacing Project; and

WHEREAS, bids were received Friday, February 12, 2021 at 9:10 a.m. as follows:

KOKOSING CONSTRUCTION	\$491,699.58	
ERIE BLACKTOP, INC.	\$510,316.50	
SARVER PAVING CO.	\$539,710.20	
GERKEN PAVING, INC.	\$558,717.50	
A.J. RILEY	\$598,429.00	and

WHEREAS, the Huron County Prosecutor’s and Huron County Engineer’s recommendation is to reject all bids for the 2021 New State Road Resurfacing Project; and

WHEREAS, the Board reserved the right to reject all bids in the specifications and under ORC 307.90; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners rejects all bids for the 2021 New State Road Resurfacing Project; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Strickler stated there was an issue with bid package and the recommendation was to reject bids and rebid.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent– Joe Hintz
Aye – Bruce Wilde

21-074

IN THE MATTER OF RELETTING BIDS FOR THE 2021 NEW STATE ROAD RESURFACING PROJECT

Bruce Wilde moved to adopt the following resolution:

WHEREAS, the Huron County Engineer had requested and received approval for seeking bids through Resolution 21-044 for the 2021 New State Road Resurfacing Project; and

WHEREAS, the County has rejected the bids at the recommendation of the Huron County Prosecutor and the Huron County Engineer for the 2021 New State Road Resurfacing Project; and

WHEREAS, the Huron County Engineer has requested approval for reletting of bids for the 2021 New State Road Resurfacing Project; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of reletting bids for the 2021 New State Road Resurfacing Project; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and on the County’s website www.hccommissioners.com by clicking on the Legal Notices link until the bid is opened on Friday, March 19, 2020 at 9:01 a.m.; and further

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BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Absent– Joe Hintz

Aye – Bruce Wilde

ADVERTISEMENT NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of March 19, 2021 until 9:00 a.m. local time, at the Huron County Commissioner’s Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: Reletting Bids for the 2021 New State Road Resurfacing Project. Bids shall be opened and publicly read aloud at 9:01 a.m.

Bid Documents, including contract terms & conditions, must be obtained from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded).

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than September 25, 2021.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, (614) 644-2239.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Bid documents must be obtained from the Huron County Engineer, no copies will be accepted.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be found on the Huron County Commissioners website at <http://www.hccommissioners.com> and can be accessed by clicking on Legal Notices.

Advertise: March 4, 2021

At 9:15 a.m. Allyn Schnellinger, Board of DD came before the board for the reading of the Proclamation for Developmental Disabilities Awareness Month by the Commissioners.

PROCLAMATION

WHEREAS, the month of March has been designated Developmental Disabilities Awareness Month; and

WHEREAS, individuals with developmental disabilities, their families, friends, neighbors and co-workers encourage everyone to focus on the unique abilities of all people, and the potential for every individual to make a difference; and

WHEREAS, the most effective way to increase this focus is through everyone's active participation in the life of the community, and the openness to understand and acknowledge the importance of each individual's contribution; and

WHEREAS, policies must be developed, attitudes shaped, change pursued, and opportunities offered for citizens with developmental disabilities to live as independently and productively as possible in our community; and

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WHEREAS, we encourage all citizens to support opportunities for people with disabilities that include full access to education, housing, employment, volunteering, and recreational activities; and

WHEREAS, we believe that all people—of all abilities—have inherent value, and that we are all more alike beneath the surface than we are different; and

WHEREAS, we share the vision and desire to create a world where we all belong;

NOW THEREFORE BE IT RESOLVED, we, the Board of Commissioners, Huron County, Ohio hereby invite the citizens of Huron County to join us as we offer full support to efforts that assist people with developmental disabilities to make choices that enable them to live successful lives, to welcome and learn from change as it comes, and to realize their potential as valued members of our community who have the ability to make the world a better place for those around them.

IN WITNESS WHEREOF

We have hereunto subscribed our names this 2nd day of March in the year of our Lord, Two Thousand and Twenty One.

HURON COUNTY COMMISSIONERS

Terry Boose, Joe Hintz, Bruce Wilde

21-075

IN THE MATTER OF AWARDING THE BID FOR THE 2021 TOWNLINE ROAD 12 PHASE 1 RESURFACING PROJECT

Bruce Wilde moved to adopt the following resolution:

WHEREAS, Pursuant to Resolution 21-050 the County Engineer requested authorization to seek bids for the 2021 Townline Road 12 Phase 1 Resurfacing Project; and

WHEREAS, notice was given in accord with Section 307.87 of the Ohio Revised Code; and

WHEREAS, funding for this road project will be provided in cooperation with the Ohio Public Works Commission; and

WHEREAS, bids were received Friday, February 19, 2021 at 9:01 A.M (see Attachment A):

BE IT RESOLVED, the Board of Huron County Commissioners does hereby award the bid to Erie Blacktop, Inc., Sandusky, Ohio, for the 2021 Townline Road 12 Phase 1 Resurfacing Project; and further

BE IT RESOLVED, that all further matters relative to this award be coordinated through and with the Huron County Engineer's Office; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Absent– Joe Hintz

Aye – Bruce Wilde

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21-076

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, bids were received and opened on Friday, January 29, 2021 at 10:21 a.m.; the results shown on Attachment A;

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby award the bid for Supply and Delivery of Structural Steel for the Baseline Road Bridge (C.R. -014-04.16) to U.S. Bridge, Cambridge, Ohio with a completion date of June 4, 2021; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent– Joe Hintz
Aye – Bruce Wilde

Attachment A

2021 HURON COUNTY ENGINEER'S OFFICE BID TAB
Supplying and Delivery of Structural Steel for the Baseline Road Bridge
JANUARY 29, 2020 10:21 A.M.

				U.S. BRIDGE	
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Baseline RoadBridge Deck Material					
1	All material as shown on Plan Sheets 2 - 5	1	LS	\$ 91,955.00	\$91,955.00
Boughtonville Road Bridge Material					
2	W12x35, 12'-2" in length	54	EA	\$ 528.00	\$28,512.00
3	W12x35, 12'-7" in length	18	EA	\$ 547.50	\$9,855.00
4	W14x34, 14'-11" in length	7	EA	\$ 605.00	\$4,235.00
5	Box Tube, 4"x4"x3/8", 24'-0" in length	7	EA	\$ 247.00	\$1,729.00
6	Angle, 3"x3"x3/8", 24'-0" in length	7	EA	\$ 411.00	\$2,877.00
Subtotal =				\$47,208.00	
Total Bid =				\$139,163.00	

21-077

IN THE MATTER OF ACCEPTING LETTER OF RESIGNATION FROM BRUCE HAMMANN JR. FROM THE RECYCLING/TRANSFER STATION EQUIPMENT OPERATOR POSITION FOR THE HURON COUNTY SOLID WASTE DISTRICT

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Bruce Hammann Jr. submitted his letter of resignation effective March 12, 2021; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby accepts Bruce Hammann Jr.'s resignation and wishes him well in his future endeavors; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent– Joe Hintz
Aye – Bruce Wilde

21-078

IN THE MATTER OF ADVERTISING FOR A FULL-TIME, CLASSIFIED, NON-EXEMPT RECYCLING/TRANSFER STATION EQUIPMENT OPERATOR FOR THE HURON COUNTY SOLID WASTE DISTRICT

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for a Recycling/Transfer Station Operator for the Huron County Solid Waste District; and

WHEREAS, the starting hourly wage for this position is \$18.75 per hour, with an additional \$.50/hr. after successfully completing probationary period, in compliance with the collective bargaining agreement between the Huron County Commissioners and AFSCME, Ohio Council 8, Local 3764; now therefore

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BE IT RESOLVED, that the Board of Huron County Commissioners hereby authorizes the Huron County Director of Human Resources to solicit applicants for the position by posting and advertising in accordance with the AFSCME, Ohio Council 8, Local 3764 Collective Bargaining Agreement and the Huron County Personnel Policy Manual; and further

BE IT RESOLVED, that all those applying must submit a Huron County application for employment to the Huron County Human Resource Department, 12 East Main Street, Norwalk, Ohio 44857. Applications will be accepted until the position is filled; now therefore

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public in compliance with all applicable legal requirements, including Section 121.11 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Absent– Joe Hintz

Aye – Bruce Wilde

At 9:30 a.m. Chad Stang, Soil & Water. Budget request \$180,000.00. Mr. Stang passed out information to the Board. He explained they carried over quite a bit from 2020 into 2021. There had been a lot of talk that the state budget was going to take a hit. Mr. Stang said thankfully, it didn't sound like that was going to happen. Their office had prepared for it, just in case. With the money Soil and Water is carrying over they plan to do some improvements around the building. The concrete out front is breaking in spots, they will have that redone, as well as create a better handicap accessible ramp. Mr. Boose thought that was a good use of funds rather than using it on a budget that would not be sustainable for next year. Mr. Stang said they were thinking about adding more gravel to keep from rutting up the side yard. Recently they spent about \$25,000 out of a special fund on a new truck. \$20,000 came in from state, which they plan to tie to the 10' crane drill. Any permanent seeding that goes out will receive free acreage until truck is paid off. After that it will go back to \$12/acre. Mr. Boose and Mr. Wilde noted this was a benefit to everybody. Mr. Boose thought it was good they were focusing on a sustainable budget, and the constituents actually get the benefit of the money as well. Mr. Stang explained they had held off on raises last year, but will give them this year. Mr. Boose acknowledged that trying to figure out the economy right now is tough. Right now it is good, which may be why the state hadn't cut them this year. Unfortunately there are always that "if". Mr. Stang agreed, saying even from one session to the next things can change. But things are looking promising for the next round of the biannual budget for their organization.

IN THE MATTER OF TRAVEL - *None*

SIGNINGS - *None*

OLD BUSINESS

Cook Road. Mr. Strickler stated it was ongoing.

Old Jail. Mr. Boose would like the Commissioners and maintenance staff to walk through to see if there was anything they needed to be aware of. He also still needs to meet with the Historical Society. There should be some salvageable materials in the building, so they will need to determine how to bid that out. Mr. Boose would like to put money into the budget for this. Mr. Strickler stated they need to complete the lot split that was started previously and separate the Old Jail and the Courthouse on the National Registry

Airport board positions. Larry Silcox will be done in a week. Harry Brady will also be coming in to let them know his intentions at some point. Will need an Executive Session later today to discuss.

Architect for roofs. Mr. Welch sent the revised Garman Miller contract to Mr. Strickler for final review. Mr. Strickler will look at it later today.

Apex resolution. The 30-day extension has been filed. They are still waiting on numbers. Mr. Boose asked if we could send the Auditor something from the Commissioner's office indicating they need to look at those numbers as soon as possible.

Snow policy. Ms. Ziemba thought Mr. Mead was looking for some direction on what was expected of him. Ms. Ziemba suggested that, if it is a Level 3, he should automatically have the authority to put the County buildings on a two hour delay. After the two hour delay it is up to Elected Officials/Department Heads to make a determination for their offices. Mr. Wilde and Mr. Boose both agreed that would be the best way to go. Ms.

Ziembra asked about Level 2 snow emergencies. Mr. Boose thought if the Sheriff was aware there was a policy it may influence his decisions. Mr. Boose would also like the policy to allow some flexibility to the employees. If they feel it is not safe or they can't get to work safely, they are entitled to take personal time. Ms. Ziembra said that was already in the manual. She will discuss this with the Sheriff, let him know their thoughts, and figure out an update to the personnel policy manual. Mr. Wilde liked the idea that the employee does have some discrepancy. Mr. Boose wanted to make it easier on Mr. Mead as well. Mr. Boose asked if there was a list of media to inform when there is a delay. He would like a specific list for Mr. Mead and all the Elected Officials/Department Heads to use to update the public.

At 10:00 a.m. Mike Gastier, OSU Extension budget Mr. Gastier said Haley Evans, their new 4-H employee, has brought a lot of energy back to the office. The 4-H numbers were down last year, but he was hoping they would gain some back this year. Their office is still without a financial secretary. Erie County has loaned them theirs for a few hours each week, for which they are being compensated.

Mr. Gastier said he was not sure where they are headed as far as budget. He was hoping they will be okay for a year if they keep close to level funding. Over time their budget has been adjusted because the University has added some additional costs. They have recently switched to skype phones. With technology there is always an added fee. Right now the added fees are costing them about \$5,000. He thinks they will be okay this year since they are short one staff person, but that is certainly not a long term solution.

Mr. Boose wanted to comment that he thought the Extension office was one of the most important services they have for Huron County. Agriculture is our number one industry and any departments that serve agriculture are certainly important. But Mr. Boose was disappointed in the State. At some point he would like a Commissioner to sit down with a representative from Ohio State. They say they have taken rural areas into consideration, but Mr. Boose was not sure they understand we are not Columbus. He asked if they were requiring the \$15/hour minimum wage. Mr. Gastier said it went into place last August. Mr. Boose said \$15 in Huron County is a lot of money. Not that people aren't worth it, but Huron County is different than Columbus. The County pays a portion of the Extension budget, yet they have no authority over the office. That is not right for the constituents. Huron County really did not shut down much for Covid. We changed our ways of doing things a lot, but we still had to provide needed services. But there was no discussion, the State determined what was going to happen with the Extension office. Mr. Boose realizes Extension is part of Ohio State, but this is Huron County, not Columbus. This Board of Commissioners fought very hard at the State level to allow us to make decisions on a local basis. We lost most of those. However, there was change at the State level after we brought up those issues. Mr. Boose believed they need to understand where we are coming from as a County. Mr. Gastier guessed Mr. Boose was probably not alone in his feelings and suggested having representatives from CCAO meet with representatives from OSU.

Mr. Boose thought Mr. Gastier was feeling a little uncomfortable about where the budget was going. Neither Mr. Boose nor Mr. Wilde wanted that. Mr. Gastier said if they had all their positions filled, he would ask for an increase this year, which he knew would not be a popular approach. But with one position empty he thought they could survive a year at level funding, even with IT costs and with the \$15 minimum wage.

At 10:20 a.m. Carol Knapp, Dave Wiesenberger, and Bill Bader, HCDC budget Ms. Knapp wanted to thank the Commissioners for including them in the interim budget and for the opportunity to present the services they provide as a result of the funding they receive. The HCDC Board approved the budget at their February 11 meeting. She wanted to note that the County's contribution makes up 29% of their total income, and was very much appreciated. As with most organizations, payroll and benefits are their largest expense. She explained some of their activities.

HCDC administers the Huron County Transportation Improvement District. Applications for this will be accepted May 1 through May 31. Mr. Boose asked if this was the committee they had been trying to determine who was on it. Ms. Ziembra said it was. The last information she had showed that everybody's terms had expired. Ms. Knapp had been going to look into that last year. Ms. Knapp acknowledged she had never provided the information and said she would get it to Ms. Ziembra. Presently, Ben Chaffee, Mike Nottke and Lee Tansey were on it. Ms. Knapp thought if a Commissioner would like to be on the board that would be great. Mr. Boose thought he may have been chosen to do this. Ms. Ziembra asked Ms. Knapp to send something in writing stating each member had requested to still be on the committee. They will need to be appointed. Mr. Boose asked if this was something the Commissioners had to approve. Ms. Ziembra said they did. Ms. Knapp mentioned she has already had conversations with ODOT Jobs & Commerce about a potential project. Mr. Boose said it was not controversial as to who they put on the committee, it is just a matter of getting the information so we can appoint them. Ms. Knapp asked if a confirmation email was acceptable. Ms. Ziembra said anything in writing was fine. She just wanted to keep the same policy the Board has with every board.

Ms. Knapp continued. HCDC also administers the Huron County Community Investment Corporation. They now do this for the entire county; the New London CIC disbanded in 2020. They handle the Land Bank, which is the only organization that pays administration. HCDC also provides Enterprise Zone agreements, as well as Community Reinvestment Area Annual reporting to the State of Ohio for Willard, Wakeman and New London. They provide the Huron County Auditor with top employer information annually. In 2020 HCDC provided business assistance to over 14 businesses, ranging from business plan development, connections with financial resources, property relocation, name registration, articles of incorporation. They receive calls from people wanting to know the process for a liquor licenses. So far for 2021 Ms. Knapp has received nine economic development projects. They are getting a lot of activity, which is very encouraging.

HCDC distributes state-generated economic development leads to local economic development partners. They are the only agency that is allowed to propose a site or respond with a property for those leads. They work very closely with their partners. Ms. Ross was working on developing a new and improved business retention and expansion program. She calls it BROAD – Business Retention Opportunity Assistance & Development.

Unfortunately, a lot of their activities came to a halt due to Covid. However, they were still able to work to the benefit of the community by helping with the peer grants. Mr. Boose explained they may not be done with the grants yet, since we don't know what is going to come through with the CARES package. Also, he said the Board was discussing other ways they may be able to help local small businesses. Discussion regarding last years' CARES grants. Ms. Knapp had returned the files to Ms. Ziemba. She thought they were very complete and would be easy for an audit.

Dave Weisenberger, HCDC Board member. Mr. Weisenberger explained he had watched HCDC from a distance for about five or six years. He had not realized how much they actually did. Ms. Knapp had a lot of knowledge that has not always been appreciated. Mr. Weisenberger believed funding was an issue. One of his priorities was to firm that up. It was also a goal of his to do a one, two, three and maybe five year outline plan in order to have an idea of things ahead of time. Mr. Wilde said he would love to see that.

Bill Bader, HCDC Board member. Mr. Bader noted they have an Executive Board that is highly engaged, very committed and with an eye toward the future. Communication is critical, being present is critical. He thought they had a fairly good handle on their present course with a good eye on how they can grow and be essential to the County.

At 10:43 a.m. Dave Longo, Public Defender budget. Discussion regarding indigent reimbursement. Mr. Longo's information indicated they would remain at 80% through June, the end of the fiscal year. After that it would go to 96% for 2022 and 94% for 2023.

Mr. Longo noted there was still a big disparity between their office and the Prosecutor's office, but there is a pandemic and he is a realist. However, there was a problem with the interim budget he had turned in last fall. What he submitted was penny for penny from 2020, no increases anywhere. Unfortunately, there were two reasons that wouldn't work.

First, Mr. Longo failed to take into consideration that for first quarter 2020 he had three attorneys on staff. He took on a fourth the second week of April. This year he will have to pay four attorneys for four quarters. So his numbers are a quarter off.

Second, starting the last two pay periods of 2020, he had to increase both secretaries from 35 hours to 40 hours per week. This was because documents that used to come in hard copy now comes in electronically. This requires a tremendous amount of printing time. Also, the State Public Defender is now requiring reports at the beginning and end of each case, which has been incredibly cumbersome. Mr. Longo did not increase their rate of pay but he added an extra five hours to keep them from drowning in clerical work. It was so overwhelming that a couple of the younger assistants were helping the secretaries. He had been able to do this because he had two attorneys quit last year, and it took about a month to replace each of them. This left him with some unspent money.

Mr. Longo passed out information and provided an explanation. Column A, 2020 Final Budget, was also the interim budget he sent them last fall. The middle column was with the 5% reduction the Board had asked for. The column on the right was his request. The salary line was off by \$33,000. However, hospitalization was \$10,000 less than he estimated and indirect costs same in at \$5,000 less. Basically, in order to maintain the status quo and not give any pay increase, he was in to ask for an additional \$26,677. He explained the projected reimbursement was \$23,475. This would leave them with an increase of \$3,200.

Mr. Longo explained he just wanted to keep the lights on. He was aware there was a pandemic and was not asking for any pay increases. Mr. Boose said the hope right now is that they can give pay increases because everyone went through a tough year.

At 11:02 a.m. Lenora Minor, JFS budget. Mr. Boose asked if it was correct that they had two line items for Ms. Minor - Children's Services and Public Assistance. It was. Mr. Boose asked if Ms. Minor had any idea what the State was doing as far as Children's Services. He thought it was a little hard to follow what was going on with Job & Family Services sometimes. In a webinar they attended, everyone got excited about something going up \$3 million, but they were losing \$10 million somewhere else. Ms. Minor said the loss was Kinship. Their office was very fortunate that they didn't have anybody fall into that category, so it didn't apply to them. Discussion regarding foster care, mental health issues, drug addiction, etc. Ms. Minor explained they were working on a new program geared toward prevention.

Mr. Boose asked if Ms. Minor thought the amount for Children's Services would stay the same. She did, she did not look for that to go up. She said they do their best to get the kids where they need to be. One question that comes up often was how many kids they have out of state – they have zero. There are currently five out of county. This is because of the trauma that was caused to them. Ms. Minor explained there is a program for when foster children turn 18. It is called Bridges and helps them find employment and a place to live. JFS stays connected, but they are no longer responsible.

Ms. Ziemba asked about the number for Children's Services. Interim budget shows \$441,750. She verified Ms. Minor's was asking for \$465,000, which was the 100% initial request.

Public Assistance. Ms. Ziemba said interim budget was \$136,705. The request was for \$143,900. Ms. Minor said that was correct. Mr. Boose noted the request was down from last year. Ms. Ziemba asked if this was the one that was set by the State. Ms. Minor said it was.

At 11:19 a.m. Bruce Wilde moved to enter into Executive Session ORC 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Absent– Joe Hintz
Aye – Bruce Wilde*

At 11:37 a.m. Bruce Wilde moved to end Executive Session ORC 121.22 (G) (1). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Absent– Joe Hintz
Aye – Bruce Wilde*

***No action taken**

Mr. Boose stated he had received a text that more shingles had come off the old jail. It was the same spot that has been a problem for a long time. Now that more are coming off he felt this should be made a priority. Ms. Ziemba will pass the information on to Mr. Welch and Mr. Minor.

At 11:38 a.m. the board recessed.

At 12:54 p.m. the board resumed regular session.

Commissioner Wilde updated the board on his research on the Health Department business licenses. Based on the information he had, the total for all Huron County business licenses came to \$139,931.59. Mr. Boose thought, if the County were to pick up half of the costs, it would be around \$75,000. Mr. Wilde explained the \$139,931.59 did not include any of the Bellevue businesses. He thought half would be closer to \$80,000 or \$85,000. Mr. Boose would like to keep this in mind as they go through the budget and maybe set some aside. He would like to discuss it further when they get to the 099 account.

Analysis of numbers:

Mr. Boose thought they would need \$1.5 million for Permanent Improvements. This included the two roofs and possibly the hallway flooring at Job & Family Services. He hoped it would cover the demo of Old Jail and putting in a parking lot. That would only leave about \$300,000 of "other dollars". He reminded them that Ms. Tkach had a project that was over \$130,000 alone. Should the Board decide to do a 3% increase in salaries, that number came to a little over \$100,000. What Mr. Boose was saying was, by the time they do a couple projects, most of the money was absorbed. He thought the good news was there is some give and take through the different line items.

Mr. Boose noticed that not all of the \$1,794,922 in Transfer Out was obligated. In fact, there was a considerable amount that was not obligated. Mr. Wilde asked if 310 started at zero. Mr. Boose said that had a balance carryover from last year. Ms. Ziemba said 310 was at \$547,000. Mr. Boose reminded Mr. Wilde that the only way to get money out of 310 was to spend it on Capital Improvements or get an order from the Judge.

Mr. Boose said his goal was to take most of the one-time money the County would receive and use it for one-time issues. He did not want to make it part of a sustainable budget. There was approximately \$2.2 million that was one-time only money. He noted that, even though the Auditor said the carryover was around \$7 million, it was really closer to \$5 million. It was very close to what the carryover was last year if you take the CARES Act money out of it. We had a sustainable budget with \$15 million. The extra \$2.2 million is above that sustainable amount. To get back to a sustainable amount, that carryover is really only \$5 million. These are just some things to keep in mind when we are reviewing the budget.

Ms. Ziemba had some numbers for 2020 actual expenses. Contingencies/041 – the amount they transferred last year was \$67,827.93. She explained the reason this didn't show up was because they were not considered expenses, they were transfers. Jail Housing/052 – they transferred \$35,676 into the Jail Permanent Improvement Fund/315 for the camera project. Transfer Out, the amount that was transferred was \$1,180,613. Mr. Boose asked where the money from Contingencies went. Ms. Ziemba said some went into the Sheriff's Equipment and Jail Equipment lines - that was basically the reimbursement for the bulletproof vests. Some went to Board of Elections for part-time seasonal help/Contract Services and Postage; some money was moved to Board of Elections to cover their Covid/pandemic overtime hours; \$18,000 went to the Coroner. Mr. Boose clarified the majority of the money was expended in another line. Ms. Ziemba said anything from 041 was expended in another line.

Mr. Boose asked what account is used to pay bonds. Ms. Ziemba said they transfer money from 099 into a special fund. Mr. Boose verified this would not be included in the General Fund. Ms. Ziemba explained some funds are put into 099, but are later transferred to Miscellaneous. Mr. Boose said he would rather put the money in the accounts they need to be in, unless there was a reason for the transfers. Ms. Ziemba said the only reason she could think of was the transfers make it easier to track. It is budgeted in 099, then when a request is received it is paid. After discussion it was decided to be consistent and continue putting funds in 099 until they are requested.

However, Mr. Boose felt the \$50,000 for Firelands Forward should be the exception. He would like that to be part of Economic Development Fund. Ms. Ziemba said they had a line for HCDC, line 025. She suggested setting up subaccounts to help keep track. Mr. Boose thought that would be nice if they could, but didn't know how quickly it could be done. Ms. Ziemba said final budget was the time to make changes to account names and add account lines. Mr. Boose thought there should be three lines: Fireland's Forward, HCDC and Other.

001 - Commissioners. Ms. Ziemba said Ms. Stebel and Mr. Riedy had given her a lot of requests for equipment for the Commissioners' office. This was so Mr. Riedy could bring the office up to where he thought it should be. Mr. Wilde asked if this was what the increase was for. Mr. Boose explained they had been very good about not spending money last year due to Covid. The budget went up \$18,000 over what it had been in 2020 because of the increase in the Commissioner salaries. He would like to leave it at \$510,415, and have Ms. Ziemba look over it and see if there will be enough money to do what needed to be done.

Mr. Boose said Ms. Ziemba had presented a very good idea. He had wanted to put the money for Phase 2 and Phase 3 of Ms. Tkach's scanning project in her Recorder's budget. Ms. Ziemba suggested putting it in **021/Capital Improvement**, because it is a capital improvement. Mr. Wilde said it would not mess up her budget that way. They will get a final number on the project from Ms. Tkach when she comes in on Thursday.

002 - Microfilm. Ms. Tkach did not have any special requests.

003 - Data Processing. This is Mr. Tkach's account. Mr. Boose said they are basically asking for the same amount that was in the 2020 final budget. He had reviewed it and had not noticed anything unusual. Ms. Ziemba there wasn't a specific request for Data Processing, but Mr. Tkach would like to have them plan on new carpet and paint for the whole office.

004 - Auditor. Mr. Boose thought he had submitted a request that was about \$12 less than the \$256,586 he had for 2020. He would just like to leave the budget the same; he can roll over that \$12. After discussion Ms. Ziemba determined he had submitted a new request for \$256,570, along with paint and carpet.

005 - Treasurer. Ms. Schaffer had also submitted an additional request. Mr. Boose had a total of \$191,163. Ms. Ziemba said she was requesting an additional \$500 in supplies for postage due to having to reprint the tax bills. The Board was okay with this.

006 - Prosecutor. Mr. Boose thought they spent as close as they could last year. They will have to add \$80,000 to the salary account and then adjust the PERS and Medicare for that \$80,000. This was for the 4-E attorney they discussed. The total request right now was \$883,010.58. Mr. Boose asked what the line items were as far as Equipment and Contract Services expenses. Ms. Ziemba said there was \$8,500 for supplies, \$1,000 - Supplies/Library, Equipment - \$4,500, Contract Repairs - \$33,324. The allowance that can't be changed is \$40,000. \$8,500 in Unemployment for the Victim's Advocate person. \$0 in Other Expenses. Mr. Boose suggested just leaving it and doing the additions that the Prosecutor asked for. Ms. Ziemba said they had talked about adding retirement to the Salary line, but she did not know if that had been done. Discussion as to how to handle the retirement and the 4-E attorney. It was decided to check with the Auditor to see if there should be a special fund created for the 4-E attorney.

007 – Board of Revision. This is fine.

008 - Common Pleas Court. Mr. Perrani had a request for Adult Probation. He was asking for an extra \$1,500 for Supplies and \$1,500 for Other Expenses. Ms. Ziemba explained this was because they will have to set up offices and purchase supplies and equipment for the new employees. Mr. Boose did not have a problem with that. Ms. Ziemba will go ahead and increase those numbers. There were no changes anywhere else. Mr. Boose said Adult Probation was going to go from \$9,400 to \$12,400.

011 – Court of Appeals. Mr. Wilde asked what this was for. Ms. Ziemba explained it was when they had to bring in people. Mr. Boose was fine with the \$300. Mr. Wilde agreed.

012 - HR. This will need adjustments but Ms. Ziemba did not have totals. Mr. Riedy is going to try to get them connected to our server so everything is backed up. He wants them to get rid of their desktop computers and utilize the laptops we purchased last year. We will be getting docking stations for those. In addition, they will need monitors and will have to update programming and Outlook accounts. Mr. Boose suggested they do whatever changes they need to do within the office, but it can't exceed the \$153,720. There may be line item changes but the bottom line stays the same.

013 – Juvenile. The first column was \$427,433. They spent \$459,512, but some of that amount were one-time expenses. That is why \$427,433 will work. Ms. Ziemba said Mr. Mushett had indicated they were comfortable with the number they sent in for interim. However, they did have some additional requests. There was a retirement in the amount of \$19,393. Mr. Boose would like to add that now so it doesn't have to be transferred later. This amount will be added to **Juvenile Probation/014**. They have also requested \$3,800 in **013/Juvenile Court** - Equipment line. This was due to lack of revenue collected in the Court Computerization fund and the increase in payments for annual maintenance contracts. That amount represents two months of printer and copier leases. Mr. Boose would like to go ahead and add the \$3,800 as well. This brought the total amount in **013** to \$431,233. **014** is now \$429,261.

Mr. Boose wanted to try to keep track of what they were adding as one-time additions and what was part of the regular budget. Retirements were one time. So far they had one in the amount of \$19,393 for Juvenile and one for \$17,900.19 for the Prosecutor. Everything else has been added to the budget itself.

015 - Juvenile Detention. No changes.

016 – Probate. There were no changes.

017 - Clerk of Courts. Ms. Ziemba said there were no changes to it, and Ms. Hazel had added notations indicating it does include the Clerk's salary and benefit increase. She had also included the County match for the 4-D contract. Mr. Boose noted her budget went up \$5,000. Discussion on the accounts she had increased and decreased to get to that number. Mr. Boose thought they should keep that number.

Ms. Ziemba explained Ms. Hazel had provided some notes. She had included a 1% salary increase, but said competitive rates to reward the staff were sincerely requested. There are no retirements from Legal, but she anticipates there will be three to four retirements within the next five years. She would like \$769 for a Courthouse conference table that would match an existing table. Current table is not repairable. Clerk of Court will apply for a Supreme Court grant to fund a major case management system upgrade. Scanning of records should be completed when funds are available. Ms. Hazel suggested long range plans for the County Courthouse should be reviewed. The Clerk will work with the Commissioners if additional funds are needed to transfer from the Certificate of Title fund. Mr. Boose said he would still like to leave the number where it is.

018 – Coroner. Ms. Ziemba had sent out a second request to the Coroner asking for a more realistic budget. She had not received a response. Mr. Boose thought they should set it at \$140,000. It was the highest it has ever been this year at \$139,000, so he suggested making it \$140,000.

019 – Muni Court. No changes.

020 – Board of Elections. First Mr. Boose noted that their Board had voted for a 3% salary increase. He looked at their two-week payroll and estimated what a yearly number would be. The yearly estimate was close to the \$180,000 they were asking for, so he was okay with that number.

Mr. Boose continued reviewing the line items. He noted that last year had been the biggest election ever. This year was not expected to be nearly as big. Therefore, he thought Seasonal Staff Salaries, Postage, Training, Mileage, PEO, OPERS, Medicare, and Contract Services could all be reduced. Supplies, Advertising, and Other Expenses were okay. After making the adjustments Ms. Ziemba said the new budget amount was \$432,734. Mr. Boose suggested Ms. Ziemba tell Board of Elections the Commissioners looked at last years' expenditures and that was how they came up with those numbers. They can explain to us why they need more in those other accounts.

Initial review of the numbers submitted for Sheriff and Jail. Mr. Boose noted the salary line had increased by \$300,000 over what it had been for 2020 final. This was a 14% increase. The Sheriff was also requesting an additional \$250,000 for overtime. Mr. Boose would like recent payroll information for both the Jail and Sheriff's office. He wants to have this in front of him when the Sheriff is in on Thursday. Mr. Boose said he would also like to use the money in the 315 account, Jail Permanent Improvements, for the roof. The Sheriff will want to use it for a fence and a couple other things.

At 3:05 p.m. Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on March 2, 2021.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 3:05 p.m.

Signatures on File