

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz and Bruce Wilde.

21-084

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches #313014 and authorize the Huron County Auditor to make the necessary warrant; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Mr. Boose questioned the payment from Data Processing to Digital Data Technologies for AccuGlobe Internet in the amount of \$3,750. Question about the Buildings &Grounds payment to Wolff Bros for hot surface ignitors at Senior Center. Mr. Wilde noted the Sheriff had a lot of payments to ES Consulting. He would like to find out if these are things Mr. Riedy could be helping with. Mr. Boose will abstain from the payment to Custom Metal Works in the amount of \$166.16. Ms. Ziemba will send emails to get the answers to the Board’s questions.

Mr. Boose asked if the Board would like to table the resolution until Ms. Ziemba receives a response on the questions.

Bruce Wilde moved to table resolution 21-084 until they receive further information on their questions. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

# Huron County Claims Register for Payment Batches

Warrant Dates: 3/11/2021 to 3/11/2021  
Payment Batches: 313014 to 313014

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 001 - General Fund						
Department: Commissioners						
03/1/2021	City of Huron	313014	2021-00330/1	Bureau Pm Laptop Terry	\$885.11	313014
03/1/2021	City of Huron	313014	2021-00330/1	Vehicle repair monthly and website editing help	\$885.11	
03/1/2021	City of Huron	313014	2021-00330/1	Vehicle repair monthly and website editing help	\$885.11	
Department: Commissioners Total:					\$1,035.11	
Department: Data Processing						
03/1/2021	Digital Data Technologies Inc	313014	2021-00091/1	Remotes Support	\$750.00	313014
03/1/2021	Digital Data Technologies Inc	313014	2021-00091/1	Remotes Support	\$750.00	
03/1/2021	Digital Data Technologies Inc	313014	2021-00091/1	Remotes Support	\$750.00	
Department: Data Processing Total:					\$4,500.00	
Department: Treasurer						
03/1/2021	Admission Mailing & Shipping Solutions	313014	2021-00091/1	Annual Maintenance postage meter	\$148.00	313014
03/1/2021	Admission Mailing & Shipping Solutions	313014	2021-00091/1	Annual Maintenance postage meter	\$148.00	
03/1/2021	Admission Mailing & Shipping Solutions	313014	2021-00091/1	Annual Maintenance postage meter	\$148.00	
Department: Treasurer Total:					\$148.00	
Department: Common Pleas						
03/1/2021	Remotes Associates Inc	313014	2021-00091/1	3x5 Yellow AAA Ballpoint & Tone	\$110.44	313014
03/1/2021	Remotes Associates Inc	313014	2021-00091/1	3x5 Yellow AAA Ballpoint & Tone	\$110.44	
03/1/2021	Remotes Associates Inc	313014	2021-00091/1	3x5 Yellow AAA Ballpoint & Tone	\$110.44	
Department: Common Pleas Total:					\$110.44	
Department: Sheriff's Office						
03/1/2021	Copple's.com	313014	2021-00091/1	Police Department Paper	\$66.30	313014
03/1/2021	Copple's.com	313014	2021-00091/1	Police Department Paper	\$66.30	
03/1/2021	Copple's.com	313014	2021-00091/1	Police Department Paper	\$66.30	
Department: Sheriff's Office Total:					\$375.22	
Department: Adult Probation						
03/1/2021	Cooper Lease	313014	2021-00091/1	Cooper Lease	\$375.22	313014
03/1/2021	Cooper Lease	313014	2021-00091/1	Cooper Lease	\$375.22	
03/1/2021	Cooper Lease	313014	2021-00091/1	Cooper Lease	\$375.22	
Department: Adult Probation Total:					\$375.22	
Department: Sheriff's Office						
03/1/2021	Referrals for Juven	313014	2021-00091/1	Referrals for Juven	\$375.22	313014
03/1/2021	Referrals for Juven	313014	2021-00091/1	Referrals for Juven	\$375.22	
03/1/2021	Referrals for Juven	313014	2021-00091/1	Referrals for Juven	\$375.22	
Department: Sheriff's Office Total:					\$375.22	

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## Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 001 - General Fund						
Department: Commissioners						
03/1/2021	City of Huron	313014	2021-00330/1	Bureau Pm Laptop Terry	\$885.11	313014
03/1/2021	City of Huron	313014	2021-00330/1	Vehicle repair monthly and website editing help	\$885.11	
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Department: Commissioners Total:					\$1,035.11	
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Department: Data Processing Total:					\$4,500.00	
Department: Treasurer						
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Department: Treasurer Total:					\$148.00	
Department: Common Pleas						
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Department: Sheriff's Office Total:					\$375.22	
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03/1/2021	Referrals for Juven	313014	2021-00091/1	Referrals for Juven	\$375.22	
Department: Sheriff's Office Total:					\$375.22	

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**MARCH 9, 2021**

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**MARCH 9, 2021**

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Claims Register for Payment Batches		
Warrant Date	Claimant	Batch ID    PG #/Line #    Line Description    Amount    Warrant #
03/11/2023	Massview Animal Hospital Inc	331014    2021.1002231    Exam & Meds for E-collar    \$162.81    1102231
	Account 640-00260 (Expenditures) Total:	_____ \$255.21
	Department Canine Trust Fund Total:	_____ \$255.21
	Fund 640 - Canine Trust Fund Total:	_____ \$255.21
	Grand Total:	_____ \$629,464.05

Sign 1

Sign 2 Terry Bone

Sign 3 Brian Wells

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**At 9:05 a.m. Public comment - *none***

21-085

**IN THE MATTER OF AUTHORIZING MEMBERSHIP IN THE COUNTY LOSS CONTROL COORDINATORS ASSOCIATION**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, Lara Hozalski has asked for approval to hold membership in the County Loss Control Coordinators Association and Julia Armstrong as an Associate Member in the amount of \$75.00; and

**WHEREAS**, the Board of Huron County Commissioners recognizes that membership in this organization would be beneficial;

**BE IT RESOLVED**, that Lara Hozalski is hereby endorsed for membership and Julia Armstrong as an associate member in the above listed association; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

Ms. Ziemba stated she has received the answers to the Board's questions on the Claims Schedule. The Wolff Bros invoice was for the igniter on the furnace that starts the gas. The payment to Digital Data Technologies was for quarterly maintenance for the tax map software. The Board is okay with both these explanations.

*Bruce Wilde moved to bring Resolution 21-084 off the table for discussion and voting. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Terry Boose*  
*Aye – Joe Hintz*  
*Aye – Bruce Wilde*

REGULAR SESSION

TUESDAY

MARCH 9, 2021

**\*Discussion:** Mr. Hintz expressed his concern with the cost of the radio holsters. He didn't wish to hold the payment but wanted to express his displeasure with the cost. Also, has concerns with the rising costs of gasoline.

The roll being called upon of the adoption of Resolution 21-084, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**IN THE MATTER OF TRAVEL - None**

Jan Tkach had questioned when the Board would lift their recommendation on travel. Mr. Boose stated he has no problem lifting the recommendation of not traveling out of county. He would ask they abide by the rules that are out there for travel. Mr. Wilde stated he would like to leave it up to the elected officials and everyone stay safe. The Board asked Ms. Ziemba to send an email in this regard.

**SIGNINGS**

Letter to Frontier Communications regarding the internet service agreement at 12 E. Main Street. Need to add a statement that phone service is to continue. Add an account number or identifying number for the location if there is one.

***Bruce Wilde moved to sign the Frontier termination letter with the corrections and additional information added. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**At 9:25 a.m. Sheriff Corbin and Dave Ditz.** Sheriff requested an executive session to discuss his request for employees.

***At 9:28 a.m. Bruce Wilde moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual and ORC 121.22 (G) (6) Specialized details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office. Discussion: to consider new employees at the Sheriff's office and security. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

***At 10:14 a.m. Bruce Wilde moved to end Executive Sessions ORC 121.22 (G)(1) and (6). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

***\*No action taken***

**At 10:21 a.m. Cecilia Blevins and Ben Kline, Board of Elections.** Ms. Blevins handed out paperwork that highlighted the amounts that had been questioned on their budget. The salary amount was the minimum amount they would need to cover payroll for this year. Seasonal Staff Salaries is also the minimum they will need for both elections. She did pare it down since the elections won't be big. Mr. Wilde pointed out that Salary Employees had gone from \$180,000 to \$185,000. Ms. Blevins stated their Board gave them a raise because of last year's election. Mr. Boose informed her that just because their Board gave them a raise does not mean the Commissioners have to increase the budget. Also, if their Board gave them a raise they will not be part of any raise the Commissioners give. Ms. Blevins said the Director and the Deputy Director received raises; the admins did not.

Seasonal staff. The Commissioners put them at \$20,000, but the minimum she needs for staff to cover the upstairs and the downstairs is \$28,260. Mr. Boose compared that to last year when it was \$24,118.75 and it had been a much bigger election. Ms. Blevins said they had used grant money to pay for the majority of their

seasonal employees last year. The \$24,000 was just what had come out of the budget. Mr. Kline explained that because they are essentially in two offices, they had to have staff downstairs and staff up in the office. This is the minimum for what they are going to need for this years' elections.

Postage. The Commissioners had cut their request in half to \$3,500. Board of Elections doesn't know where they are going to be with absentee ballots for the general election. They will also have to send out notices of polling location changes for two precincts. Mr. Boose questioned why they were requesting the same amount of postage this year as last, when they knew the election was going to be much smaller. Ms. Blevins said they spent close to \$50,000 in postage last year, but had used grant money for the majority of it. Mr. Kline explained that \$7,000 was consistent with what they have spent over the years; it was kind of middle ground. They were trying to anticipate what might come up, and there is no guarantee they will receive grant monies. Mr. Boose asked if they were talking to the State to let them know they need the grant. Mr. Kline said they were; they were part of a committee. Ms. Blevins said they didn't even know if there was money available yet.

Training. Ms. Blevins said they have already spent \$1,100 in training this year. Another \$950 will be due in June. In addition to that, they have eight people that each need 8 continuing credit hours; there are two new board members and the other two members will need continuing education hours. The two admins need to take classes, which are \$110 each. They will need \$7,500 to cover all those costs. In addition, if there is a conference in June with the Secretary of State they will have to pay for that. Ms. Blevins explained they will need more than the \$2,500 they were given. Mr. Boose pointed out that they had spent \$5,160 to go to winter conference last year. Ms. Blevins agreed, but that was the only thing they did. Because of Covid, the Secretary of State had provided free continuing education webinars last year. She did not think they were going to do that again this year.

Mileage. Ms. Blevins explained they try to borrow the county vehicle whenever they can. This year they will have several people traveling to conference, so she didn't think \$250 would be enough. Mr. Boose said they had only used \$185 last year. Ms. Blevins said that was because they had not gone anywhere.

OPERS. \$33,000 is the minimum they need to cover OPERS for payroll. \$3,400 is the minimum needed for Medicare.

Contract Services. Ms. Blevins said the minimum she needs is \$142,800 to cover everything. She has already spent \$10,196 from the security grant that would normally have come out of Contract Services. Mr. Boose asked if this was the account they used to pay for the equipment that was paid off last year. Ms. Blevins said it was. The Board of Elections had budgeted \$35,000 for the equipment and the Commissioners had paid \$65,000 from the General Fund every year. However, Ms. Blevins explained there will need to be a new contract for that equipment. When she took over as Director she was told they were purchasing the equipment. However, it was not a purchase, it was a six year lease contract. That is why Dominion is coming in next week – to discuss their options. As of right now they are paid up until July 14 of this year. After July 14 there is no contract and they will have no voting equipment. Mr. Boose was not happy to just be finding this out. They had been under the impression that last year the County made the final payment and now owned the equipment. Discussion regarding the other fees paid to Dominion last year. Mr. Boose noted that in addition to the \$100,000 annual payment, there were additional payments totaling \$80,000. Ms. Blevins said these charges were for equipment that had been purchased using grant money. Mr. Boose thought \$80,000 could come out of that line item. Ms. Blevins said it had never been in the budget. If they want to take it out they can, but she was still looking at \$142,802 that they would have to pay out.

Ms. Blevins had a question. She felt they had never received a definitive answer as to whether they could move downstairs. They have security grant money available until May 1 and would like to use it to do the move. She asked why the Board would not give them an answer on the move. Mr. Boose said they hadn't decided yet. Mr. Kline asked if there was a timeframe they were looking at. Mr. Boose said the first election was in a month and it would not be done by then.

**At 10:41 a.m. Joel Riedy, Network Administrator and Valerie Stebel, Administrative Assistant** in attendance to discuss the new internet committee. Mr. Riedy said he had discussed the House Bill in detail with Dr. Kagy, the Internet Infrastructure Chairman from Seneca County. He explained that a big part of the problem with the House Bill was they are not allowed to apply for the grant directly. The options are to entice an Internet Service Providers to come here or to lobby an existing ISP. There are not a lot of ISPs in Huron County. Also, the bill requires some form of matching funds. The biggest ISP in the area is Frontier Communications, who is in the process of filing bankruptcy. Mr. Riedy thought cash flow would prove to be a hindrance to them. Mr. Boose thought the committee might want to talk to the State Representative. The State was providing all this money, the majority of which seemed to be going to capital. He asked who owned the capital afterward? Was the State just giving Spectrum a whole bunch of money? Mr. Riedy said in the current form of the bill that was exactly what it was.

Mr. Boose said the bill was moving very fast. He would like to have a committee meeting as soon as possible, with Representative Stein present. Because of Mr. Stein's schedule, Mr. Boose thought a Monday evening might work best. Mr. Riedy said Dr. Kagy shared with him that they are lobbying the state to change the bill so County government can own part of the infrastructure. This would allow the County to apply for the grant directly. Mr. Boose explained the reason this was so important. The State is putting money together and somebody was going to own an asset that the State paid for. He has asked Ms. Ziemba to put \$500,000 of the one-time Covid money in Transfer Out. This could be used as a match to do some of these things. But he does not want to give it to a private company. Mr. Wilde agreed, saying Mr. Riedy had some other ideas. Mr. Riedy said he had been working on a wireless connection for a while. He thought they would be able to connect the entire county from five locations, basically five existing towers. One of his vendors had been able to plot those on a map and execute a site survey for him at no charge to see what type of coverage they would get. Mr. Boose asked whose equipment would go on the towers. Mr. Riedy said in this case it would be the County's if we were the ones providing the infrastructure. The County would just need somebody to provide the back end. The technology he is looking into allows anybody who has a wireless modem or an old cell phone to connect. He explained the FCC made a big chunk of bandwidth available to anyone who wants to use it, almost free of charge. There is a registration fee of a couple hundred dollars a year.

Mr. Boose would like to get Mr. Stein in to explain what is going on with the committee. He thought they should discuss Seneca County's concerns, as well as our concerns, and let Mr. Stein know that according to the bill the County doesn't get any money. He would also like the committee to look at other options. He thought Mr. Riedy had a great idea, but did not want to put limits on the committee. He wanted to hear everybody's ideas and look at all options. Mr. Riedy thought that was more than fair. It was agreed to set up a meeting for next Monday. Ms. Stebel will start putting together an agenda.

#### OLD BUSINESS

Cook Road. Mr. Strickler stated the motion was filed last Friday. They have 28 days to respond.

Old jail. Mr. Strickler indicated Mr. Stephens is working on it. Mr. Boose said he spoke to the Historical Society. They would love to see the building remain but understand it has been empty for 20 years. Would like see the County put it up for sale or bid before they decide to tear it down. The Historical Society will discuss the old jail at their next Board meeting. Mr. Boose offered to give them a walk through if they would like to. Also, if they see something they would like for the museum they should let the Commissioners know. Ms. Ziemba said she had an email in regard to that and somebody wanted to do a walk through. Mr. Boose said our Building & Ground staff can take them through, but they need to stay with them because of the condition of the building. Ms. Ziemba read information on the lot split from the May 15, 2018 minutes. "*Mr. Boose discussed the Old jail and putting this up for sale. They have the boundary issues taking care of the City stated they don't have to do a lot split and an easement doesn't need to be done till you sell it. . . .*" Mr. Strickler thought they needed to complete the lot split regardless of whether it was sold or tore down. He believes it is imperative that the two buildings be on separate lots. When they apply to the National Register they can indicated the buildings are on separate lots, the Courthouse stays, the other one goes. Mr. Boose asked if the City had any zoning requirements. Mr. Strickler will look into the City zoning code.

Airport board appointments. They have replaced two board members. Ms. Ziemba received an email from Scott Sparks with some questions. He wanted to meet with Mr. Boose. Mr. Boose strongly recommended he meet with the Airport Board. They need to have a working relationship with the new committee. Mr. Boose thought if Mr. Sparks just had a few individual questions he could speak to Mr. Hintz, the airport liaison. Ms. Ziemba said Mr. Sparks wanted contact information for Vince Thomas, who he thought was the IT person. Ms. Ziemba did not know who that was. Mr. Boose thought it was a conflict since his wife was Secretary/Treasurer. Mr. Boose said we have an IT guy he can talk to, but we are not going to provide free IT for them. If he has some IT questions he can speak to Mr. Riedy. Ms. Ziemba said Mr. Sparks also asked how to get in contact with facilities maintenance. Ms. Ziemba thought the airport had an account with Facility Dude. Mr. Boose said they need to be very careful with this; the County doesn't do the maintenance for the airport. We will do projects if they come to us and ask and we have the money. Mr. Boose didn't want them to think they can turn anything in to Facility Dude and it will get done. Ms. Ziemba said Mr. Sparks had also requested a Facetime meeting with Mr. Boose. Mr. Boose thought if Mr. Sparks wanted to come before the full Board, it was best if all three of them heard it. Otherwise, Mr. Hintz was the airport contact. Mr. Boose would be willing to sit down and talk to him, but thought it best to keep things going through the liaisons.

Mr. Boose said that every time he talks to Mr. Brady he gets a different message from him. Now he is saying that, since there are two new people on the Airport Board, he will make sure they are settled in before he leaves. Mr. Brady had indicated he wanted to resign, but Mr. Boose didn't think the County had received anything formal. The Commissioners did have Norwalk Ohio News put in the paper last week that they will probably be looking for another Airport Board member. Mr. Boose would like Ms. Ziemba to send a message to the Airport Board that if they receive any applications we would appreciate if they would forward that information to us and we will do the same.



Architects for roofs. Ms. Ziemba stated Mr. Welch is reviewing the contract and waiting for numbers from Garman Miller. Apparently they went on the roof to do a more formal estimate. He suggested waiting for that estimate because it may be lower than what they quoted us. Mr. Boose wanted to move as fast as possible, but was concerned there were people working on the job when there wasn't a signed contract. Unless that was going to help them decide what their contract amount was. Mr. Wilde assumed that was why they wanted to go up and look at it. Mr. Boose had assumed the opposite – he thought they were up there trying to work on the project. Ms. Ziemba said Mr. Welch had indicated they wanted to look at the roof so they would know what the recommendation and estimate would be. Mr. Boose said for the roof, not for the contract. He thought they were working on the project. The contract had to do with who the architect was and what amount was in that contract for the architect. Then we hire them to put everything together to go out to bid for the roof. Ms. Ziemba asked Mr. Strickler if the two were tied together. She thought the contract was to be the architect and do the construction oversight. Mr. Strickler agreed it was one contract for all those services. Mr. Boose understood, but thought they were working on it and we did not have a signed contract. Ms. Ziemba did not know the answer. Mr. Welch was trying to determine if the cost was \$32,000 or if the cost was 4% of the overall project. He was out sick but Ms. Ziemba will send him a message.

Ohio Deferred Comp – Roth option. There will be a Zoom presentation on this during next Tuesday's meeting.

Mr. Wilde and Mr. Boose attended the District Advisory Council meeting.

Mr. Boose would really like to get the budget done today if they can. They are running out of time. He has a 1:00 meeting at JFS. He told her he would only be able to stay for half an hour. At 4:00 he has a meeting with the attorney. Mr. Strickler stated that Mr. Sitterly would be in at 1:00.

Mr. Boose stated that when they get into budget they have a lot of decision to make up front before they go into detail.

### **NEW BUSINESS**

Mr. Strickler said he answered the question about the Apex resolution. Mr. Boose asked if he was referring to whether the transmission equipment lines were included in the PILOT. Mr. Strickler said they were. Mr. Boose thought that may change their minds on the PILOT. Mr. Strickler said if they don't do a PILOT they may be subject to Board of Revision/Board of Tax Appeals for valuations. That could put the County on shaky ground, as there would be a fight as to valuations. Mr. Boose agreed, but thought the PILOT was now covering a whole lot more dollar-wise than it had before. Mr. Wilde asked how we know how much that was worth. Mr. Strickler said we don't. We don't know how many structures there are going to be, so we don't know how many power lines there will be. Mr. Hintz verified that he was saying the PILOT would cover all of that. Mr. Strickler said yes. Mr. Wilde confirmed the PILOT was only based on megawatts. Mr. Strickler agreed, it was based on the capacity of the towers. Mr. Boose said it had nothing to do with transmission lines, substations, anything like that. Mr. Strickler said it was in lieu of property tax, that was why it was called "payment in lieu". Mr. Wilde did not like that they were only giving \$9,000 initially. Mr. Boose said they can only give up to \$9,000, that was what the law says. Mr. Strickler said it was set by statute. The statute requires \$7,000, with the possible addition of \$2,000. And they are willing to give the additional \$2,000. Mr. Boose said as he understands it that additional \$2,000 goes straight to the County. Mr. Strickler said it does. Mr. Boose noted they were still waiting on numbers from the Auditor. They will have to make a decision within a couple of weeks.

**At 11:26 a.m. the board recessed.**

**At 11:35 a.m. the board resumed regular session.**

### **BUDGET DISCUSSION**

Mr. Boose thought he went through everything they hadn't addressed yet in the budget. He wanted to go through it and have Ms. Ziemba verify he was correct:

The difference between the total for the updated 2021 requests, and the estimate on how much money was available, was \$281,691.94. Mr. Boose noted they had not talked about a percent increase. If they did 3%, that would be \$106,566.99, which would leave \$175,124.95. That may change based on what Board of Elections told them.

As far as the Prosecutor's office, the Board has pretty much agreed to allow them to hire another lawyer. The amount they indicated they will need was \$109,000. The County will be reimbursed, but for budget purposes Mr. Boose thought they would need to use the full amount. He asked Ms. Ziemba if she agreed. She said she did. She stated she had discussed this with both the Auditor's office and Mr. Strickler. Everyone agreed it made more sense to create a special fund for this person. Going forward they will be putting less money in each year. Mr. Boose clarified that to get money into that fund we have to transfer out of 099. Ms. Ziemba said that was correct. She confirmed that the \$109,000 included insurance. Mr. Boose noted they were already

into March and that person had not been hired. So they will need  $\frac{3}{4}$  of that \$109,000, which still came to around \$80,000. Discussion on how the numbers could change depending on who they hired and when. Mr. Boose said they have to budget, and they need a number today. They may not need to transfer the full amount, but he would like to budget  $\frac{3}{4}$  of the \$109,456.08 the Prosecutor thought they would need. With rounding, this number came to \$82,100. Mr. Boose said that would leave \$92,024.95.

Mr. Boose figured they would need \$74,588 to take Board of Elections back to what they had requested. This would bring the total left down to \$18,436.95.

Next Mr. Boose questioned the Commissioner staff salary line. He thought it was pretty low and asked Ms. Ziemba to go over the numbers again. Ms. Ziemba had included the three office staff members, plus a third person they have been talking about adding for years. She budgeted \$13/hour for this person. After checking the numbers they came up a little short, unless Ms. Ziemba was only figuring for half a year. Mr. Boose thought the number would be fine if Ms. Ziemba was comfortable with it. She was.

The next thing Mr. Boose thought should be included that wasn't in the budget was Building & Grounds retirements. He believed there were going to be a couple. Ms. Ziemba said there were. Mr. Boose thought, wherever they were putting retirements, they needed to add some money. Ms. Ziemba said they had \$25,000 budgeted in 099-Retirement. All other retirements, except for those potential for Buildings & Grounds, have been added to that department's budget in the interim. The Board had added \$19,000 to Juvenile Probation for a retirement. Ms. Ziemba still had a question about the Prosecutor retirement. They had submitted \$17,900, but she had no idea how he did his budget or if it had been included. Mr. Boose did not think it had been. He noted there was one retiring from the Prosecutor and thought Buildings & Grounds had two potential retirements. Mr. Boose asked if \$25,000 would be enough. Ms. Ziemba said that depended if they were going to add the \$17,900 to the Prosecutor's interim budget. She said they could add more to the retirement line if he felt more comfortable. Mr. Boose said they were not making these decisions now, they were just discussing what he found. Ms. Ziemba asked what he would like to increase it to. He would like a minimum of \$40,000 in the account, which would be an additional \$15,000.

Mr. Boose said they would need to add to 099 for a transfer out of \$14,912.17 to Fund 315. That was the amount the Sheriff brought in last year through housing prisoners that went into the General Fund. He spent part of that on cameras. He would like the rest to go into 315. Mr. Boose was okay with this since 315 was Capital Improvements Jail. This is already in our money so we will have to take it out.

There was a request from the NORD Center for \$20,000. Mr. Boose again stressed they were not making decisions at the moment.

Mr. Boose had a quote for HVAC at the Airport for \$13,579. Mr. Silcox stopped in yesterday and told him their current balance is around \$4,000. They still have not received the \$30,000 of CARES Act money. Mr. Silcox thought they would be getting an additional \$9,000 on top of that. This will give them a total of \$39,000 in CARES Act money. Mr. Boose noted they also have other revenue coming in. Discussion whether to loan them the money for the HVAC until they received the CARES funds. Mr. Wilde thought they should do it. Ms. Ziemba reminded them they had done something similar last year and there would need to be a contract. She thought they may be able to adjust the previous agreement to fit this situation.

The next payment Mr. Boose had was for the Health Department fees. That is another \$70,000 if the Board pays 50%.

Ms. Ziemba had another request she thought they might want to include in Mr. Welch's budget. It was a quote from RJ Beck in the amount of \$5,199 for 40 smoke detectors. This was to upgrade the fire alarm system at 12 E. Main Street. Mr. Boose thought this had already been done. Ms. Ziemba said it stated  $\frac{3}{4}$  of the building was complete. They needed 26 smoke detectors for the second floor and 14 for the first and basement. She asked if they wanted to pay it out of the 022 budget. They did. She thought it could come out of Contract Services.

Next was the Sheriff's request.

***At 12:01 p.m. Bruce Wilde moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual and ORC 121.22 (G) (6) Specialized details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office. Discussion: further discussion to consider new employees at the Sheriff's office and security. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde*

**At 12:50 p.m. Bruce Wilde moved to end Executive Sessions ORC 121.22 (G)(1) and (6). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

*Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde*

**At 12:51 p.m. the board recessed.**

**At 1:06 p.m. the board resumed regular session.**

**At 1:07 pm. The board resumed regular session with Jim Sitterly, Prosecutor. Commissioner Boose absent, attending another meeting. Mr. Sitterly requested an executive session to discuss possible hire.**

**At 1:08 p.m. Joe Hintz moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual and ORC 121.22 (G) (6) Specialized details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office. Discussion: further discussion to consider new employees at the Sheriff's office and security. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

*Absent – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde*

**1:42 p.m. Joe Hintz moved to end Executive Sessions ORC 121.22 (G)(1) and (6). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

*Absent – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde*

**\*No action taken**

**At 1:43 p.m. the board recessed.**

**At 2:45 pm. The board resumed regular session. Terry Boose in attendance.**

Mr. Boose stated they were discussing budget earlier that afternoon. Mr. Boose had been absent when the Prosecutor came in. There was an Executive Session held for the Prosecutor. They were now working on the Prosecutor's budget. The Prosecutor had sent a new budget. Salary Official went up, that was due to the statutory increase. Salary Employees went up almost \$16,000. Mr. Boose didn't understand this because one person left and one person came on. Mr. Wilde said he did not know how much that person made but they had only worked for two months this year. Mr. Boose didn't think they had a new person hired yet. Mr. Wilde said that was correct. Mr. Boose was okay at leaving it at the \$444,928 that they had for interim budget. There was confusion whether the number had been \$444,908 or \$444,928. Ms. Ziemba had \$444,928. For Supplies she had \$8,500. She explained that when they cut their 5%, they pretty much zeroed out a lot of their lines.

Ms. Ziemba started over: Officials Salary - \$145,603; Salary Employees - \$444,928; Supplies - \$8,500; Supplies Library - \$1,000; Equipment - \$2,900. Mr. Boose said he had \$4,500 for Equipment. Ms. Ziemba asked if that was what they wanted in there. Mr. Boose thought if they were going to put \$4,500 in there they should reduce Supplies to \$7,500. Contract Repair was at \$37,500. Mr. Boose thought that went up from \$33,324.08 and suggested rounding to \$33,325. Ms. Ziemba had Allowances at \$40,748.50. OPERS - \$82,680. Mr. Boose had \$84,870, which he thought probably included the additional \$16,000. It was decided \$82,680 should be the number. Workers Comp – \$0. For Unemployment Ms. Ziemba had \$76. Mr. Boose said they had the Victims Assistance eliminated position in there for \$8,502. Other Expenses was \$0. Mr. Boose asked what she had for Medicare – \$8,570. The total budget amount for the Prosecutor was \$777,356.50. They added fifty cents to salary to make the total budget \$777,357.

**REGULAR SESSION**

**TUESDAY**

**MARCH 9, 2021**

Ms. Ziemba said her new total budget amount was \$22,287,387.50. Adding in the 3% increase of \$106,567 brought the new number to \$22,393,954.50. She said they were off \$12,101.44 from the estimate the Auditor had given them. She thought they could put that amount into Contingencies, which made the new number \$414,683.94. That brought them even with the estimate.

Mr. Boose thought they should figure out which departments they need to contact to let them know their numbers had changed. He would like Ms. Ziemba to do this before final budget was approved in case they missed something that absolutely had to be included. He would also like it sent to the Auditor's office so they had it back in plenty of time to pass final budget. Ms. Ziemba said she would get it out and get everybody notified in the next couple days.

**At 3:15 p.m. the board recessed.**

**At 3:29 p.m. the board resumed regular session.**

***At 3:30 Bruce Wilde moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose*

*Aye – Joe Hintz*

*Aye – Bruce Wilde*

***At 4:02 p.m. Bruce Wilde moved to end Executive Sessions ORC 121.22 (G)(1). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose*

*Aye – Joe Hintz*

*Aye – Bruce Wilde*

**At 4:03 p.m.** Bruce Wilde moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on March 9, 2021.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 4:03 p.m.

Signatures on File