

REGULAR SESSION

TUESDAY

APRIL 27, 2021

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz and Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the March 18, 2021 and March 23, 2021 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the March 18, 2021 and March 23, 2021 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

21-148

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches #315880 and authorize the Huron County Auditor to make the necessary warrant;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose stated the Koch payment was for the door for Meeting Room A. The Koch payment for the lock was pulled to find out what location it was for and what account it should be paid from.

Mr. Boose had asked Ms. Stebel to check on the gas for 130 Shady Lane building. They were keeping an eye on it to make sure the new tenants were charged correctly. Ms. Stebel said the cost was down from last month and last year at this time.

Mr. Boose asked if the DARE officer training was paid for by the schools. Ms. Ziemba stated she spoke with Mr. Ditz and he said they pay the costs up front and the schools reimburse their portion.

Mr. Boose stated the Clerk of Courts came before the Board at the end of last year and beginning of this year about their need for a new copier. They just received it and were paying for it on this claims schedule.

Mr. Wilde stated the Commissary Trust fund had a large charge for phones. Thinks the amount is crazy. Mr. Strickler said the inmates pay for it.

Mr. Boose stated there was a payment from Permanent Improvements to BJAMM for the underground storage tank investigation at the Airport. He asked Ms. Ziemba to send an email to the Airport board letting them know this Board had paid this.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for General Fund, Police, Fire, and various services.

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Police, Fire, and various services.

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Police, Fire, and various services.

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Police, Fire, and various services.

WHEREAS, it is the desire of the Board of Huron County Commissioners to hire a Custodial Worker as a permanent, full time, classified employee for the Huron County Buildings and Grounds Department;
and

WHEREAS, this position was posted and advertised in accordance with the Huron County Personnel Policies Handbook,
and

WHEREAS, the Huron County Director of Operations, recommends hiring Caleb Riley for the position of Custodial Worker,
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the appointment of Caleb Riley to the position of Custodial Worker, effective May 3, 2021, at the starting rate of \$11.60 per hour, with an increase of 50 cents per hour, upon successful completion of a 120 calendar-day probationary period;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

21-151

IN THE MATTER OF APPROVING AGREEMENT BETWEEN GREAT LAKES COMMUNITY ACTION PARTNERSHIP, 127 S. FRONT STREET, FREMONT, OHIO AND THE BOARD OF HURON COUNTY COMMISSIONERS, 180 MILAN AVENUE, SUITE 7, NORWALK, OHIO

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to enter into an Independent Contractor Agreement with Great Lakes Community Action Partnership to administer the CDBG Critical Infrastructure Grant Program;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the Independent Contractor Agreement with Great Lakes Community Action Partnership, a copy of which is attached hereto and expressly incorporated by reference herein;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Ms. Ziemba explained this was the agreement for GLCAP to administer the Critical Infrastructure Grant for the New London project. Also, GLCAP stated the County can have three Critical Infrastructure grants at the same time, each capped at \$500,000. Other entities can apply for projects if they wish.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

**Agreement on file*

At 9:15 a.m. Shomoré DeNiro, Secretary of State Northeast Ohio Regional Liaison. Ms. DeNiro explained she wanted to introduce herself and begin building a relationship with the Board. If they have questions she would like them to feel comfortable reaching out to her. Ms. DeNiro touched on the business services offered by the Secretary of State. Even though there was a pandemic they had 171,000 business filings last year. They also have a program where they do a business spotlight. Every month there is a different theme, for instance landscaping. They will pick a business and highlight it on the website. Ms. DeNiro will provide a list of themes for the rest of the year. If the Board had any recommendations she thought that would be wonderful.

Ms. DeNiro noted that last year had been a struggle with the pandemic and the election. Huron County's Board of Elections had done a fantastic job. It was a rough time, but she thought the election went smooth due to the guidelines put out by Secretary LaRose. Huron County made sure they followed them, and even provided extra masks. The guidelines are the same for this year.

Finally, Ms. DeNiro mentioned campaign finance. This was now offered online, but can still be done the traditional way as well. If there were any complications or issues they can always reach out to her for help.

21-152

IN THE MATTER OF APPROVING THE SUBSIDY PROBATION FUNDING GRANT AGREEMENT BY AND BETWEEN HURON COUNTY (hereinafter referred to as "Grantee") AND OHIO DEPARTMENT OF REHABILITATION AND CORRECTION, DIVISION OF PAROLE AND COMMUNITY SERVICES (hereinafter referred to as "Grantor")

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, pursuant to RC 2301.32 as amended by H.B.166, 133rd General Assembly, the Grantor is authorized to offer a county funding for probation services in lieu of an agreement for the Grantor to provide community control services, provided that the general assembly has appropriated sufficient funds for that purpose; and

WHEREAS, the purpose of this grant is to provide funds to Grantee to enable it to establish and operate full supervision for offenders under community control within its jurisdiction; and

WHEREAS, Grantee herein accepts funds in lieu of the Grantor providing community control services; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves of the agreement with Ohio Department of Rehabilitation and Correction, a copy of which is attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Ms. Ziemba explained this was for the Adult Probation grant.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde3

**Agreement on file.*

21-153

IN THE MATTER OF APPROVING CORSA APPLICATION FOR SURETY BONDS FOR HURON COUNTY UNDERGROUND STORAGE TANKS

Bruce Wilde moved the adoption of the following resolution:

REGULAR SESSION

TUESDAY

APRIL 27, 2021

WHEREAS, an application from CORSA was presented to the Board of Huron County Commissioners for surety bonds for the four underground storage tanks on Huron County property; and

WHEREAS, the Board of Huron County Commissioners desires to approve such application for surety bonds with a deductible of \$11,000 for the two underground storage tanks located on the property at the Huron County Airport, and for the two underground storage tanks located on the property at the Huron County Highway Department; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves signing the CORSA application for surety bonds for the underground storage tanks with a deductible of \$11,000 as noted above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public in compliance with all applicable legal requirements, including Section 121.11 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose noted earlier on the Claims Schedule they had paid for the underground storage tank report for the Airport. This was more money they were paying for the Airport. He thought Ms. Ziemba might want note that in the email to them as well.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

At 9:30 a.m. Bruce Wilde moved to enter into Executive Session ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

At 10:13 a.m. Bruce Wilde moved to end Executive Session ORC 121.22 (G)(3). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

***No Action taken.**

At 10:14 a.m. Kathleen Schaffer, Treasurer - Investment Board Meeting. Mr. Wilde called the meeting to order. Joe Hintz moved to waive the reading of the January 26, 2021 minutes and approve as presented. Kathleen Schaffer seconded the motion. Motion passed.

Ms. Schaffer presented the account balances, checking account interest, interest recap on all funds, landfill statement, and Meeder Investment reports.

Summary of Huron County Accounts as of March 31, 2021

Civista Bank General Fund Account: \$6,813,639.08
 Premier Bank Money Market: \$1,582,219.64
 PNC Money Market: \$825,046.05
 STAR Ohio: \$20,094,383.97
 Meeder Investments: \$17,385,034.24
 Total: \$46,700,322.98

Checking Account Interest
2021

| PAID IN | BANK ACCOUNT | INTEREST | YTD TOTAL |
|-----------|-------------------|----------|-----------|
| January | CIVISTA LANDFILL | 18.20 | |
| | PREMIER MONEY MKT | 443.28 | |
| | PNC MONEY MARKET | 1966 | 481.14 |
| February | CIVISTA LANDFILL | 8.54 | |
| | PNC MONEY MARKET | 18.99 | |
| | PREMIER MONEY MKT | 400.49 | 908.16 |
| March | CIVISTA LANDFILL | 11.42 | |
| | PNC MONEY MARKET | 8.36 | |
| | PREMIER MONEY MKT | 304.76 | 1,233.70 |
| April | | | |
| May | | | |
| June | | | |
| July | | | |
| August | | | |
| September | | | |
| October | | | |
| November | | | |
| December | | | |

INTEREST RECAP
ALL FUNDS

| 2016 | 2017 | 2018 |
|-----------------|------------|------------|
| Checking Accts. | 4,769.98 | 51,588.65 |
| Investments | 131,424.77 | 216,820.71 |
| STAR OHIO | 46,802.46 | 266,632.37 |
| GRAND TOTAL | 177,090.42 | 514,773.88 |
| 2019 | 2020 | 2021 |
| Checking Accts. | 15,473.83 | 1,233.70 |
| Investments | 266,858.89 | 5,395.63 |
| STAR OHIO | 324,946.60 | 5,395.63 |
| GRAND TOTAL | 641,772.70 | 44,838.14 |

2021 Landfill

| Huron County Landfill Report | Kathleen Schaffer, Huron County Treasurer | FUND 500 | FUND 608 |
|------------------------------|---|------------|--------------|
| Statement Date | Ending Balance | Landfill | L. Equipment |
| 12/31/2020 | 188,032.17 | 3,031.23 | 0.00246 |
| JANUARY | 188,032.17 | 181,980.71 | 5,391.42 |
| FEBRUARY | 189,064.26 | 2,666.71 | 7,618.18 |
| MARCH | \$188,411.71 | 3,809.09 | |
| APRIL | | | |
| MAY | | | |
| JUNE | | | |
| JULY | | | |
| AUGUST | | | |
| SEPTEMBER | | | |
| OCTOBER | | | |
| NOVEMBER | | | |
| DECEMBER | | | |
| TOTAL | \$736,987.77 | 12,688.57 | \$26,397.14 |

Beginning with January 2021, interest will be combined to fund 600

2/6/2021 Transfer 600.00 from fund 500 to fund 626.525.10300. due to township check accidentally deposited in account

Ms. Schaffer asked if the Board would like to attend a meeting this Friday with Moody's Investors Service to answer some questions that were better directed towards the Board. Mr. Boose will attend.

Ms. Schaffer stated she was hoping to offer online bills and payments in the future. If you sign up to receive your bill online you will not receive a paper copy. This will save some money on mailings and avoid bills getting held up in the mail as they had earlier this year. Mr. Boose asked if there was an option to do both. Ms. Schaffer stated that would not save any money but will ask the vendor if this was an option.

Joe Hintz moved to adjourn the Investment Board Meeting. Kathleen Schaffer seconded the motion. The meeting stood adjourned.

21-154

IN THE MATTER OF RENEWING THE CONSULTING AGREEMENT BETWEEN THE ASHLEY GROUP, LLC/BATTLES INSURANCE AGENCY, INC. AND THE BOARD OF HURON COUNTY COMMISSIONERS

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners entered into a Consulting Agreement, on June 11, 2019, Resolution 19-178, with The Ashley Group, LLC/Battles Insurance Agency, Inc. for professional services in designing and servicing employee benefit plans; and

WHEREAS, the Consulting Agreement may be renewed for two (2) additional one year terms; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve renewing the Consulting Agreement with The Ashley Group, LLC/Battles Insurance Agency, Inc. for the second one year term as per the terms in the original Consulting Agreement dated June 11, 2019; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose thought this was well worth what the County pays, specifically in keeping up with medical insurance and benefits.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

21-155

IN THE MATTER OF AUTHORIZING THE PRESIDENT OF THE BOARD TO APPROVE AND SUBMIT TO THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT AN APPLICATION REQUESTING UP TO \$1,050,000 OF PROGRAM YEAR 2021 COMMUNITY HOUSING IMPACT & PRESERVATION PROGRAM FUNDS, AND PROCURING GREAT LAKES COMMUNITY ACTION PARTNERSHIP TO PREPARE THE APPLICATION AND ADMINISTER THE PROGRAM

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Ohio Development Services Agency, Office of Community Development (OCD), provides financial assistance to local governments for the purpose of addressing local housing needs; and

WHEREAS, Huron County has identified its affordable housing needs through OCD’s required planning process of consulting with local housing service providers in Huron County, and evaluating local distress criteria; and

WHEREAS, Huron County desires to participate in the Community Housing Impact & Preservation (CHIP) Program, to provide new construction, housing rehabilitation and repairs, rental assistance and other housing services to low and moderate income residents; and

WHEREAS, Huron County intends to partner with the Cities of Norwalk and Willard in order to maximize grant funds and improve the potential to be funded; and

WHEREAS, the Board of County Commissioners of Huron County has the authority to apply for and administer CHIP program funds on behalf of the County and City partners; and

WHEREAS, appropriate Public Hearings will be held to receive public input for the application; and

REGULAR SESSION

TUESDAY

APRIL 27, 2021

WHEREAS, the Board of County Commissioners of Huron County must select and authorize Great Lakes Community Action Partnership (GLCAP) to act in connection with the application and to provide assistance in program design, administration and implementation; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HURON COUNTY, STATE OF OHIO:

SECTION 1. That the President of the Board of Commissioners of Huron County is hereby authorized to submit an application via Ohio Community and Energy Assistance Network (OCEAN) for funding to the Ohio Development Services Agency, Office of Community Development, for up to \$1,050,000 in CHIP program funds.

SECTION 2. That the Board of Commissioners of Huron County hereby selects and authorizes GLCAP to prepare said application on behalf of the Huron County Commissioners and procures and designates GLCAP to administer and implement the CHIP program, should it be funded.

SECTION 3. That the Board of Commissioners of Huron County hereby understands and agrees that participation in the CHIP program will require compliance with program guidelines and assurances. and further

BE IT RESOLVED the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

21-156

IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE HURON COUNTY PAVEMENT MARKING PROJECT (HUR-CR VAR-PM-FY2021, PID 102895)

Bruce Wilde moved to adopt the following resolution:

WHEREAS, the Huron County Engineer has received notification of the availability of Federal Funds for the Huron County Pavement Marking Project and therefore has requested approval for seeking bids for said project; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County's website pursuant to Section 307.87 of the Ohio Revised Code; therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the Huron County Pavement Marking Project; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and posted on the County's website www.hccommissioners.com accessed by clicking on legal notices, until the bid is opened on Friday, May 21, 2021 at 9:01 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Ms. Ziemba read an email from Mr. Tansey: "The paint marking project is one we do with safety federal funds almost every year. It was various county roads throughout county. Work won't begin to late summer".

The roll being called upon its adoption, the vote resulted as follows:

REGULAR SESSION

TUESDAY

APRIL 27, 2021

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

ADVERTISEMENT

NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of May 21, 2021 until 9:00 a.m. local time, at the Huron County Commissioner's Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: Huron County Pavement Marking Project. Bids shall be opened and publicly read aloud at 9:01 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than October 29, 2021.

Bidders must comply with the prevailing wage rates as determined by the U.S. Department of Labor under the Davis-Bacon and related Acts.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Bid documents must be obtained from the Huron County Engineer, no copies will be accepted.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be found on the Huron County Commissioners website at <http://www.hccommissioners.com> and can be accessed by clicking on Legal Notices.

Advertise: April 29, 2021

IN THE MATTER OF TRAVEL - *None*

SIGNINGS - *None*

OLD BUSINESS/NEW BUSINESS

Cook Road. Mr. Strickler thought this could be removed from Old Business. It is completed for now until there was a new occurrence.

Old Jail. Ms. Ziemba asked the Board to review the maps and give direction on the next step. Mr. Boose thought they had three options as to how they would like the property broken out. Option three seemed to offer the most flexibility.

Bruce Wilde moved to instruct the Engineer's Office and Prosecutor's Office to move forward with the map labeled Option 3. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

***Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde***

Mr. Boose would like the Board to do a walk-through of the Old Jail soon so they will be able to answer any questions about it. He would like to include HCDC/CIC, as well as Mr. Welch and Mr. Minor.

Roth Option. Mr. Wilde spoke with the Auditor. The Auditor will complete the forms and get them back to the Board for action.

Law Library carpet and renovation of the restroom. Ms. Ziemba stated Mr. Minor received quotes from two businesses for carpet. She asked if the Board would like to move forward with the lowest quote or if they would like Mr. Minor to get a quote for JFS and Law Library together. The Board agreed they should proceed with the lowest quote. Ms. Ziemba will prepare a resolution for the next meeting. Mr. Boose stated he wanted it noted that no action is being taken on the renovation of the restroom.

Health Department vendor fees. Mr. Wilde had forwarded an email from the Health Department. It stated they would have the same issues with regard to cutting checks to the businesses – it would be very time consuming. Mr. Wilde suggested since the money was already budgeted the County could make the payment to the Health Department in December to put toward the business fees for next year. Mr. Boose asked if he had spoken with the Health Department about this. Mr. Wilde stated no, he wanted to know if this Board would be okay with that option first. Ms. Ziemba stated it would be done through an MOU.

Old Jail. Mr. Boose asked Mr. Minor if the person that looked at it once returned for a second view? Mr. Minor said they hadn't. He left them a message to see if they had any questions or wanted to view it again, but hasn't received a call back. Also, he hadn't met with Carol Knapp to discuss their role. Mr. Boose would like an email sent to the interested party to see if they have any questions, want to view it again, or if they are no longer interested. Mr. Boose stated he seriously wanted to keep moving on this.

Mr. Hintz asked Mr. Minor about the humidity levels in the records storage area of the basement. Mr. Minor said the levels were low. Mr. Hintz asked if there were filters in the dehumidifier that need to be maintained. Mr. Minor said it was not Building & Grounds, it was the Prosecutor's office property. Mr. Strickler stated he would check.

At 11:00 a.m. Chris Monnin, Garmann/Miller. Mr. Monnin was in to review the bid documents for the reroof projects. Mr. Boose explained the County had not done online bidding before. He asked if there was anything the County needed to know or needed to worry about. Mr. Monnin explained Garmann Miller had been doing online bidding for about two or three years. The process only takes about ten minutes. Bid openings will be done by virtual phone call using the County's choice of application – Zoom, Microsoft Teams, etc. The contractors will submit the proper paperwork, bid bonds, etc. electronically. Mr. Monnin explained this type of bidding was becoming more prevalent. The contractors he talked to like it because they can literally submit a bid at the last minute. Mr. Boose asked if the County had to join something to be part of the process. Mr. Monnin said the system they were using was QuestCDN. It would not cost the County any money, and does not cost Garmann Miller anything. The only ones that pay are the contractors. However, they also purchase their documents through QuestCDN, and they are cheaper this way. From their perspective it was pretty low cost. Everyone agreed this was a more convenient option. Ms. Ziemba clarified the bid opening would be held via Zoom since the County was required to hold a public bid opening. Discussion regarding the date and time for the bid opening - May 27 at 1:00 p.m.

Mr. Monnin explained there would be a pre-bid meeting on May 12 at 10:00 a.m. They would look at both roofs and review the bidding process. Jason Flemming, who will be the Construction Administrator for this project, will be present at the pre-bid meeting. He had been the CA for the Courthouse reroof as well. Mr. Wilde said the Board had really appreciated all the updates during the Courthouse roof project.

21-157

IN THE MATTER OF LETTING BIDS FOR THE HURON COUNTY JOB & FAMILY SERVICES AND HURON COUNTY JAIL RE-ROOF PROJECTS

Bruce Wilde moved to adopt the following resolution:

WHEREAS, Huron County is seeking bids for the Job & Family Services and Jail Reroof Projects; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County's website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the Huron County Job & Family Services and Jail Reroof Projects. Bids will ONLY be received and accepted via the online, electronic bid service, through QuestCDN.; and further

REGULAR SESSION

TUESDAY

APRIL 27, 2021

BE IT RESOLVED, that a notice will be placed in a newspaper of general circulation, on the County's website www.hccommissioners.com and posted on QuestCDN website www.questcdn.com, pursuant to Section 307.87 of the Ohio Revised Code, until the bids are opened via QuestCDN by the Architect and Owner on May 27, 2021 at 1:00 p.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

SECTION 00 1113 - NOTICE TO BIDDERS

Online Bids will be received by Board of Huron County Commissioners via QuestCDN, www.questcdn.com. Reference QuestCDN Project #7763995

Bid Date: On or before 1:00.00 PM on Thursday, May 27, 2021

Bids will be viewed after 1:00.00 PM on Thursday, May 27, 2021 via QuestCDN by the Architect and Owner.

Bid Tabulation will be posted as quickly as possible after the 1:00.00 PM bid time.

All in accordance with the Contract Documents prepared by Garmann/Miller & Associates, Inc.,
Minster, OH | Columbus, OH | Indianapolis, IN

A Lump Sum bid for the project will be received.

A prebid meeting will be held at 10:00 AM on May 12, 2021 at Huron County Job and Family Services Building, 185 Shady Ln Dr, Norwalk, OH 44857. The pre-bid meeting is not mandatory but bidders are strongly encouraged to attend. The facility will be open for inspection at this time.

A Bid Security in the form of a certified check, cashier's check, irrevocable letter of credit, or surety company bond pursuant to Chapter 1305 of the Ohio Revised code in the amount of 10% of the total bid shall accompany each bid; or a bid guaranty bond in accordance with Chapter 153.571 of the Ohio Revised Code in the amount of 100% of the total bid shall accompany each bid.

Successful Bidders shall conform to the Ohio "Schedule of Prevailing Wages". The bidder may access the Ohio Department of Commerce, Wage & Hour Bureau at its web site for current edition of wage rates.

The Contract Documents, including Drawings and Specifications, are on file for public inspection at the office of the Board of Huron County Commissioners; Construction News Corporation, the McGraw Hill-Dodge Plan Room, the Builders Exchange and iSqFt.

Contract Documents may be purchased from the printer for a non-refundable price of \$50.00 plus shipping; DC Reprographics, 1254 Courtland Ave, Columbus, Ohio 43201; www.DCplanroom.com; Phone 614-297-1200.

The contract documents may be viewed and downloaded by registering with QuestCDN, www.questcdn.com or by calling 952.233.1632. A contractor may view the Contract Documents at no cost on the QuestCDN website prior to becoming a Plan Holder. To be considered a Plan Holder and be able to place a bid on this project, a contractor must register on QuestCDN.com and purchase the contract documents in digital form for downloading at the cost noted on the web site. Registering as a Plan Holder is recommended for all contractors and sub-contractors. Plan Holders will receive all addendum's and other contract document updates via QuestCDN.

Bids will ONLY be received and accepted via the online, electronic bid service, through QuestCDN. To access the electronic bid form, download the project documents and click the online bidding button at the top of the advertisement. Prospective bidders must be on the Plan Holders list through QuestCDN in order for bids to be accepted.

The Owner reserves the right to reject any or all bids and to waive informalities, irregularities and/or errors in the bids to the extent permitted by law. This includes the right to extend the date and time for receipt of bids.

This notice is posted on the Board of Huron County Commissioners web site.

Notice can be accessed at: www.hccommissioners.com

Notice also posted on QuestCDN web site at: www.questcdn.com.

The Date of this notice: April 29, 2021

By: Board of Huron County Commissioners
180 Milan Avenue, Suite 7
Norwalk, Ohio 44857

REGULAR SESSION

TUESDAY

APRIL 27, 2021

Mr. Boose stated he had a couple more topics to discuss with Mr. Monnin while he was in. He asked Mr. Monnin if he would be interested in the possibility of working on the Courthouse ramp project. Ms. Ziemba stated this was a CDBG grant project which was being administered and bid through GLCAP. They have already had an architect put together what needed to be done and a price. Would like to meet with Mr. Monnin to review the file with him. Mr. Monnin agreed to review the project.

Mr. Boose said they have discussed tearing down some buildings in the future that they would need assistance with. Mr. Monnin stated he remembered this discussion from a few years ago. They are willing to help when they are ready to move forward.

At 11:22 a.m. the board recessed.

At 11:35 a.m. the board resumed regular session.

OLD/NEW BUSINESS CONT.

RUMA. Mr. Hunker touched on this earlier. Mr. Strickler stated he has reviewed the legal aspect. Mr. Tansey was reviewing the technical side. He will meet with Mr. Tansey later this week or next.

TID. Will have a meeting in May.

Administration Building elevator. Would like to keep this on the list in case money becomes available. Ms. Ziemba will reach out to GLCAP to see if there are any new grants for funding. Currently the building does not serve enough of the general public to qualify for ADA accessibility for grants.

4th radio license. Ms. Ziemba stated Ms. Bond had asked if there was any decision. Mr. Boose thought that, unless there was an emergency that required immediate action, he would like to wait until at least June to see how the bids come in on the roof projects. Also, he would like to see if this qualifies for the American Rescue Plan Act funds.

Airport Board interview. Ms. Ziemba will attempt to set up an interview with the interested individual for early Thursday or late morning on Tuesday next week.

Sterling PC. Ms. Ziemba forwarded a proposal worked out between Mr. Riedy and Sterling PC Maintenance. She asked if the Board had a chance to review it and if there were any questions. The Board was okay with moving forward with the proposal. Ms. Ziemba will prepare a resolution for the next meeting.

Dog Warden report. Ms. Ziemba reviewed the report submitted by the Dog Warden for the period 1/1/21 – 4/10/21. 30 dogs adopted. 47 claimed. 4 EBI at owners request due to bites and aggression. 4 currently in the pound. 85 total intakes. 101 calls. 9,169 tags sold.

Step Up to reduce the number of people with mental illnesses in jails. The Stepping Up Initiative. There will be a webinar on this on May 12 at 9:30 a.m. Mr. Boose said this was a State program and, as he understood it, it was a good program. He would like to go ahead and approve it. Ms. Ziemba explained it was a national initiative to reduce the number of people with mental illness in the jails. She will prepare it for next week.

Lorain County HUD Older Adult Home Modification Program. Ms. Ziemba stated she forwarded the email from Mr. Strickler with the revised letter of support for Lorain County. Mr. Boose saidd he would like to move forward with this. At this time, it was just supporting their application. Can determine if they want to be a part of it if they are awarded the grant.

Bruce Wilde moved to approve signing a letter of support for Lorain County to apply for the HUD Older Adult Home Modification Program. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

April 27, 2021

To Whom It May Concern:

I write on behalf of the Huron County Board of Commissioners in support of Lorain County's proposal to the Department of Housing and Urban Development to obtain a grant to fund the Older Adult Home Modification Program (OAHMP) to enable modifications in the homes of eligible senior citizens 62 years of age or greater in order to "age in place" and remain in their homes longer.

REGULAR SESSION

TUESDAY

APRIL 27, 2021

We strongly support this funding application and the focus on improving the quality of life among Huron County's senior population by enhancing their ability to remain in their homes.

Huron County is prepared to partner with Lorain County in the implementation of the OAHMP program, providing a referral stream of potential senior clients through agencies and organizations throughout the County. The collaboration between our two counties will make this a stronger program and ensure a maximum number of senior citizens being assisted.

Through this letter, we acknowledge specific roles and responsibilities we will fulfill in this partnership. In the event this proposal is funded, a formal partnership agreement may be entered into as needed. Huron County would expect its role in the OAHMP program to include:

- forming a genuine partnership to improve the quality of life of seniors in our communities through aging in place;
- marketing the OAHMP program and providing referrals through County agencies and organizations; and,
- providing support for Lorain County as it leads the implementation of the OAHMP program.

We look forward to working with Lorain County to improve the lives of Huron County's senior citizens in our communities and allowing them the option of staying in their homes longer.

Sincerely:

HURON COUNTY BOARD OF COMMISSIONERS
Terry Boose, Joe Hintz, Bruce Wilde

Commissioner Wilde report

Mr. Wilde attended ribbon cutting for Smash 180 last week.

He was at NEDC on Thursday. It went really well. Everyone seems to be having the same problems – shortage of materials and shortage of labor.

Land Bank went well. Was held at the Chamber.

Meeting tomorrow at City Hall in Willard to discuss Holiday Lakes.

Webinar this Thursday at 1:30 with OBM. Mr. Boose would like Ms. Ziemba to be on this since both he and Mr. Wilde have another meeting at 2:00 p.m.

CCAO meeting at 9:00 a.m. on Friday.

May 12 at 1:00 is a webinar - Communication Cues for Commissioners.

May 6 at 12:00 p.m. there will be a webinar on Broadband Funding and Financing. Also is National Day of Prayer.

Internet meeting last night. Mr. Wilde learned a lot. Mr. Hintz thought it was a little disappointing that they wanted "reliable" and "affordable", but the two seemed to be butting heads. Everyone agreed there was a fine line. Mr. Boose thought the State would define that fine line in their money. He expected there to be a lot of different pots of money to do different things. The County needs to keep all options open.

Commissioner Hintz report

Willard Economic Development Council meeting. Mr. Hintz thought it was a good meeting, although it was a small group. Some of the things they discussed included the clock tower, improvements to the schools, the housing market and wages/employees.

Mr. Hintz spoke to Mr. Sparks at the Airport. There was some confusion on his part as to why the Commissioners would pay for the HVAC, but would not pay to fix the drainage problems. Mr. Wilde thought things had been explained to him during the interview process. Mr. Boose thought the new board should look to the old board for guidance.

Mr. Hintz suggested putting a phone in Meeting Room D. Ms. Ziemba will have Ms. Stebel pull the information from when they put the phone in Meeting Room A.

REGULAR SESSION

TUESDAY

APRIL 27, 2021

Commissioner Boose report

Mr. Boose will be attending a meeting today with Firelands Forward and JFS. There is a large employer in Huron County who needs help finding workers.

Meeting at New London last Wednesday. They are looking for some economic development help. They will look at what resources are available.

Friday, April 30 at 9:00 is the CCAO Regional Legislative Briefing. This was exactly like the ones that used to be held over dinner but they are virtual now. Expected to last 30 to 45 minutes.

CCAO sent out information reminding counties to make sure they had a valid Dunns number and SAM registration. Mr. Boose was not sure who should handle this. Mr. Wilde said they would be having a conference call with the Auditor. Ms. Ziemba noted the county had multiple SAMs. Last year the Auditor instructed her to use EMA's.

At 12:50 p.m. With no further business to discuss, Bruce Wilde moved to adjourn the meeting. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on April 27, 2021.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:50 p. m.

Signatures on File