

REGULAR SESSION

TUESDAY

AUGUST 17, 2021

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

Harry Brady has been appointed to fulfill the late Commissioner Joe Hintz's term.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the July 27, 2021 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the July 27, 2021 meeting(s) and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

21-262

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches #321553 and authorize the Huron County Auditor to make the necessary warrant;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** There was a payment for a crash bar at Senior Enrichment. Mr. Boose stated that a year or so ago the Board decided that any repairs done to the Shady Lane building should be paid by Senior Enrichment. Would like to pay the invoice and send a bill to Senior Enrichment for reimbursement to the County.

Harry Brady will be assuming the position on the FCFC board. Would like to find out how the \$50,000 opiate grant was being used.

Mr. Boose will abstain from voting on the payment to Custom Metal Works.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

REGULAR SESSION

TUESDAY

AUGUST 17, 2021

Huron County
Claims Register for Payment Batches[illegible]

Claims Register for Payment Batches

Warrant Date	Client	Account	Item	PO #	Line #	Line Description	Amount	Warrant #
09/10/2021	Alameda Valley & Shipping Solutions Inc	Account 001.0001.0000252 (Contract Services) Total:		321550	2021-00000101	Annual insurance postage meter	\$119.40	
Department: Prosecutor							\$119.40	
09/10/2021	US Postal Service (CARE-PP)	Account 001.0001.0001.0001.0001.0001 (Supplies) Total:		321550	2021-00000101	Postage	\$1757.04	
09/10/2021	San Jose County Jail	Account 001.0001.0001.0001.0001.0001 (Supplies) Total:		321550	2021-00000101	Desk, Toner, Subtotal	\$2,388.77	
09/10/2021	Account 001.0001.0002.0001 (Equipment) Total:		321550	2021-00000101	Document destruction	\$30.00		
09/10/2021	Firearms Local LLC	Account 001.0001.0002.0001 (Equipment) Total:		321550	2021-00010101	Coiler rental and 5 Gals firing water	\$110.00	
09/10/2021	VP Marketing Solutions	Account 001.0001.0002.0001 (Equipment) Total:		321550	2021-00010101	Quarterly water maintenance	\$80.00	
09/10/2021	VP Marketing Solutions	Account 001.0001.0002.0001 (Equipment) Total:		321550	2021-00010101	Quarterly water maintenance	\$80.00	
09/10/2021	VP Marketing Solutions	Account 001.0001.0002.0001 (Equipment) Total:		321550	2021-00010101	Copier lease, coverage and supply freight	\$1,238.43	
Department: Prosecutor Total:							\$4,374.24	
Department: Juvenile							\$159.00	
09/10/2021	Meredith Scientific	Account 001.0103.0001.0001.0001 (Supplies) Total:		321550	2020-00170101	Face masks	\$159.00	
09/10/2021	US Bank Equipment Finance	Account 001.0103.0001.0001.0001 (Supplies) Total:		321550	2021-00010101	Copier Leases 0001-0001/21	\$719.04	
09/10/2021	Account 001.0103.0002.0001 (Equipment) Total:		321550	2021-00010101	Legal Notice Publication	\$127.41		
09/10/2021	Account 001.0103.0002.0001 (Equipment) Total:		321550	2021-00010101	Legal Notice Publication	\$127.41		
09/10/2021	Veritas Wireless	Account 001.0103.0002.0001 (Equipment) Total:		321550	2020-00177101	Cell Phones (4-03-2021)	\$377.00	
Department: Juvenile Total:							\$1,066.35	
Department: Building and Grounds							\$658.00	
09/10/2021	G.A.L Supply	Account 001.0202.0001.0001.0001 (Supplies) Total:		321550	2021-00040101	Piglet bowls	\$658.00	
09/10/2021	San Jose County Jail	Account 001.0202.0001.0001.0001 (Supplies) Total:		321550	2021-00040101	8" Wood Mat-B&G	\$180.00	
09/10/2021	San Jose County Jail	Account 001.0202.0001.0001.0001 (Supplies) Total:		321550	2021-00040101	2 Year Hair Gel-B&G	\$25.00	
09/10/2021	Account 001.0202.0001.0001.0001 (Supplies) Total:		321550	2021-00040101	Gas	\$134.06		
09/10/2021	Harris County Engineer	Account 001.0202.0001.0001.0001 (Supplies) Total:		321550	2021-00050101	Gas	\$165.70	
09/10/2021	Harris County Engineer	Account 001.0202.0001.0001.0001 (Supplies) Total:		321550	2021-00050101	Gas	\$165.70	
09/10/2021	Harris County Engineer	Account 001.0202.0001.0001.0001 (Supplies) Total:		321550	2021-00050101	Gas	\$27.18	

Claims Register for Payment Batches

Warrant Date	Client	Batch ID	PO/Line #	Line Description	Amount	Warrant #
09/10/2023	Novis Security Engineer	321563	2023-0250561	Gas	\$62.86	
Account 001 0222.010177 (Supplies Automotive)	Total:				\$1,547.77	
Account 001 0222.02.0200 (Equipment Total)						
09/10/2023	Novis Axx Hardware	321563	2023-0250491	Chassis Dell R640	\$349.00	
09/10/2023	Carrier Limited Co	321563	2023-0250416	Chassis and film	\$349.00	
09/10/2023	Novis Axx Hardware	321563	2023-0250417	Ties and dock plate	\$44.58	
09/10/2023	Novis Axx Hardware	321563	2023-0250418	Wire and steel strap linen line	\$41.00	
09/10/2023	Novis Axx Hardware	321563	2023-0250419	Print holder	\$4.00	
09/10/2023	Novis Axx Hardware	321563	2023-0250420	Lockset and door hole cover	\$122.88	
09/10/2023	Novis Axx Hardware	321563	2023-0250421	Door handle cover	\$20.76	
09/10/2023	Novis Axx Hardware	321563	2023-0250421	Light sensor body	\$2.98	
09/10/2023	Novis Axx Hardware	321563	2023-0250422	Light sensor body	\$20.76	
09/10/2023	Novis Axx Hardware	321563	2023-0250423	Light sensor body	\$20.76	
09/10/2023	Novis Axx Hardware	321563	2023-0250424	Blat with lipspacelac Services	\$120.99	
09/10/2023	Novis Axx Hardware	321563	2023-0250425	Concrete Stair	\$10.98	
09/10/2023	Novis Axx Hardware	321563	2023-0250426	Rigid Acrylic sheet	\$10.98	
09/10/2023	Novis Axx Hardware	321563	2023-0250427	PVC pipe and PVC ball center	\$46.58	
09/10/2023	Novis Axx Hardware	321563	2023-0250428	Drywall must. Drywall board and stapeses towel	\$90.18	
09/10/2023	Novis Axx Hardware	321563	2023-0250429	Door must. Drywall board and stapeses towel	\$90.18	
09/10/2023	Novis Axx Hardware	321563	2023-0250430	Edge Blot	\$23.50	
09/10/2023	Novis Axx Hardware	321563	2023-0250431	Roll Paper-Serie Service	\$39.99	
09/10/2023	Novis Axx Hardware	321563	2023-0250432	WC-01 EZ-Recap and plumbing splitter	\$17.08	

Claims Register for Payment Batches

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REGULAR SESSION

TUESDAY

AUGUST 17, 2021

[illegible]

Warrant Date	Client	Batch ID	PO #	Line #	Line Description	Amount	Variant #
09/10/2021	NAPA Security	321853	2021-002611		Basic Pkts, Camera Core Deposit for #79	\$200.00	
09/10/2021	NAPA Security	321853	2021-002611		Basic Pkts, Camera Core Deposit for #80	\$200.00	
09/10/2021	Maple City Sew & Water	321853	2021-002611		Charterless Pk, Pkgt for #23	\$101.15	
09/10/2021	NAPA Security	321853	2021-002611		Basic Pkts, Camera Core Deposit for #81	\$101.15	
09/10/2021	NAPA Security	321853	2021-002611		Red Flag, Viewing Camera Core, Seal for #79	\$11.43	
09/10/2021	NAPA Security	321853	2021-002611		Maple Gold Air Filter for #83	\$11.43	
09/10/2021	NAPA Security	321853	2021-002611		Basic Pkts, Camera Core Deposit for #82	\$100.00	
09/10/2021	NAPA Security	321853	2021-002611		Return of Inmate Pkts, Capital Core Deposit	\$120.00	
09/10/2021	NAPA Security	321853	2021-002611		Viewing Viewing Cam, Core, Ink Pkts #118	\$120.00	
09/10/2021	NAPA Security	321853	2021-002611		Return of Inmate Pkts, Capital Core Deposit	\$120.00	
09/10/2021	NAPA Security	321853	2021-002611		Return of Inmate Pkts, Capital Core Deposit	\$120.00	
09/10/2021	NAPA Security	321853	2021-002611		Adaptor, Vial Tool, Inkless Riffing Adapter	\$120.00	
09/10/2021	NAPA Security	321853	2021-002611		Male & Female Cks, Corfuca Belts	\$11.26	
09/10/2021	NAPA Security	321853	2021-002611		Male & Female Cks, Corfuca Belts	\$11.26	
09/10/2021	NAPA Security	321853	2021-002611		Male & Female Cks, Corfuca Belts	\$11.26	
09/10/2021	NAPA Security	321853	2021-002611		Headlight for #223	\$100.00	
Total:						\$2,237.95	
09/10/2021	Elite Materials Inc	321853	2021-002641		Toolless Tool	\$2,700.38	
09/10/2021	Elite Materials Inc	321853	2021-002641		445 Type A Adaptor	\$4,498.17	
09/10/2021	Elite Materials Inc	321853	2021-002641		445 Type A Adaptor	\$7,700.50	
09/10/2021	Elite Materials Inc	321853	2021-002641		445 Type A Adaptor	\$7,700.50	
Total:						\$35,265.65	
Account 125.02.0026 (Contract Projects) Total:						\$40,901.42	
Department Auto Tax Road Total:						\$61,028.04	
Fund 125 - Auto Tax Total:						\$61,028.04	
Fund 131 - Rescisors Technology							
Department Rescisors Technology							
09/10/2021	THN LLC	321853	2021-000601		MAP Tool License fee	\$20.00	
09/10/2021	Trimway Sales Columbia Airport	321853	2021-000601		Full Ck	\$190.00	
09/10/2021	321853	2021-000601			Capit Leases	\$296.00	
Total:						\$483.00	
Account 131.131.0020 (Equipment) Total:						\$483.00	
Department Rescisors Technology Total:						\$483.00	
Fund 131 - Rescisors Technology Total:						\$483.00	
Department Clerk of Courts-Tile							
09/10/2021	R 1 Book Protective Systems Inc	321853	2021-001051		8K Video Recorder Camera Service	\$2,335.00	
Total:						\$2,335.00	
Account 132.132.0020 (Equipment) Total:						\$2,335.00	
Fund 132 - Clerk of Courts-Tile						\$2,335.00	

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V.3.2

Variant Date	Client	PO #/Line #	Description	Amount
09/10/2021	CPA Grant	321653	Service Fee-July 2021	\$80.02
09/10/2021	CPA Grant	321654	Learning Conference-Remainder	\$160.02
Department Clerk of Courts-Title Total:				\$2,500.02
Fund 132 - Clerk of Courts-Title Total:				\$2,500.02
Fund 135 - Concealed Carried Weapons				
Department: Concealed Weapons				
09/10/2021	CPA Grant	321653	July COW Fee	\$2,650.76
Account 135: 135.00475 (Other Expenses) Total:				\$2,650.76
Department Concealed Weapons Total:				\$2,650.76
Fund 135 - Concealed Carried Weapons Total:				\$2,650.76
Fund 142 - T-Cap Grant				
Department: T-Cap Grant				
09/10/2021	CPA Grant	321653	No Item Transmittal-July 2021	\$3,077.86
Account 142: 142.00475 (Other Expenses) Total:				\$3,077.86
Department T-Cap Grant Total:				\$3,077.86
Fund 142 - T-Cap Grant Total:				\$3,077.86
Fund 143 - National Webcheck				
Department: National Webcheck				
09/10/2021	CPA Grant	321653	July Webcheck Fee	\$3,346.76
Account 143: 143.00475 (Other Expenses) Total:				\$3,346.76
Department National Webcheck Total:				\$3,346.76
Fund 143 - National Webcheck Total:				\$3,346.76
Fund 145 - Children Services				
Department: Children's Service				
09/10/2021	CPA Grant	321653	AS Subline-September 2021	\$80.02
09/10/2021	CPA Grant	321653	AS Subline-September 2021	\$244.58
09/10/2021	CPA Grant	321653	AS Subline-September 2021	\$80.02
09/10/2021	CPA Grant	321653	AS Subline-September 2021	\$3,877.76
09/10/2021	CPA Grant	321653	AS Subline-September 2021	\$144.08
09/10/2021	CPA Grant	321653	AS Subline-September 2021	\$230.86

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WHEREAS, there is a need for an appropriation adjustment within the Public Defender account; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	027	00525	001	\$500.00		027	00475	001	\$500.00
		Public Defender Contract Services					Public Defender Other Expenses and further		

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** The request stated this was for attorney registration fees for four lawyers. All assistant public defenders work exclusively for the office. They no longer have private businesses. These fees should be covered by the County. Mr. Boose questioned if this was done for other offices. Mr. Strickler stated that yes, they do this for the Prosecutor’s office. Ms. Ziemba stated other offices do as well.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

21-264

IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #099 IN THE GENERAL FUND TO BOARD OF ELECTIONS ACCOUNT #020

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, a transfer of funds is needed for the #020 Board of Election’s account; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 099-00600-001 transfer out in the amount of \$121,421.00 to the Board of Election’s fund #020-00525-001 contract services for the start-up fee and first year payment for the lease-to-own voting equipment; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the journal entry to the # 020 account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** This payment included the start-up fee and the first year’s payment. Payment for years 2 through 4 will be in the amount of \$87,575.00 each year.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

21-265

IN THE MATTER OF ACCEPTING LETTER OF INTENT TO RETIRE FROM TIM BETTAC

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Tim Bettac, Maintenance/HVAC Worker, has submitted his letter of intent to retire effective October 1, 2021; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby accepts the letter of intent to retire from Tim Bettac and wishes him well in his retirement; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

21-266

IN THE MATTER OF AMENDING THE MAINTENANCE/HVAC WORKER JOB DESCRIPTION

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to amend the current Maintenance/HVAC Worker job description; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the amended Maintenance/HVAC Worker job description as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Ms. Ziemba explained that every time a job becomes vacant the job description is sent to H.R. for review and updating.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

HURON COUNTY COMMISSIONER’S OFFICE, JOB DESCRIPTION
Position Title: Maintenance/HVAC Worker

Employee Name:
Reports to: Huron County Director of Operations
Status: Bargaining- AFSME, Ohio Council 8, Local 710
FLSA Status: Classified/ non-Exempt
Hours: Full-time
Revision Date: 8/16/2021

Job Summary: Under the direction of the Huron County Director of Operations, is responsible for ensuring that all repairs and maintenance work are performed on all heating, ventilation, and air conditioning systems in all county buildings. This individual also may complete general repairs of plumbing and electrical systems.

Essential Functions:

- Completes maintenance and repair of the commercial heating and air conditioning equipment.
- Sets, adjusts, and calibrates controls on commercial heating and air conditioning systems.
- Leads the preventive and protective maintenance program, ensuring that the County has an accurate inventory of all HVAC equipment and a schedule to maintain that equipment in a cost-effective way.
- Maintains records of all HVAC equipment and develops upgrading and cost-effective improvement plans for all units.
- Reads blueprints to determine size, position, and amount of materials needed for existing County buildings or new construction.
- Assumes responsibility for repair and servicing of boilers.
- Performs other functions and related duties as requested or assigned.
- Completes all tasks as assigned in a timely manner.
- All other duties requested by the Huron County Director of Operations.
- Maintains regular and predictable attendance.
- Develops and maintains effective working relationships.

Non-Essential Functions:

- Ensures that doors are secured at designated times.
- Temporary assignment to other positions within the unit as required.
- Mows lawns and removes snow or debris from walkways.
- Repairs or replaces plumbing fixtures, including cutting threads and band pipes using hand or power tools.
- Performs tests to set baseline data on motors, fans, electrical controls, and air conditioning units.
- Performs rough and finished carpentry.
- Repairs plaster or drywall; lays brick or block.
- Paints and repairs facilities, equipment, and fixtures.
- Repairs mowers and other small power equipment and hand tools.
- Assists in lawn care, trimming shrubbery and flowers.
- Performs building checks during designated hours.
- Operates the facility management system (computer) when required.

Required Education and experience:

- High School diploma or equivalent.
- Certified as an Air Conditioning Technician.
- Certified as a State Refrigerant Recovery Agent.
- At least three years of experience in installation, start-up, and maintenance of commercial air conditioning units with a recognized HVAC contractor.
- Valid Ohio driver's license with an acceptable driving record.
- Special HVAC training and experience relevant to the repair and maintenance of County heating and air conditioning systems.

Preferred Education and Experience:

- Substantial general maintenance experience.
- At least two years of blueprint reading.
- Basic computer knowledge and skills.
- Completion of trade or vocational school training in HVAC.
- Valid Ohio commercial driver's license.
- Huron County resident or neighboring county resident so as to be able to respond quickly to after-hours or emergency calls.

Preferred Knowledge and Skills:

- Knowledge of electrical circuiting and controls.
- Knowledge of plumbing and pneumatic controls.

- Knowledge of building and grounds maintenance methods, tools, materials, and supplies.
- Knowledge of construction and safety practices and procedures.
- Skilled in mechanical repair.
- Skilled at operating equipment, hand, and power tools.
- Ability to meet strict deadlines.
- Ability to communicate and work effectively with others.
- Ability to work with minimal experience.
- Ability to perform heavy physical labor (50 pounds) and to work under adverse weather conditions.
- Ability and willingness to follow safe practices and procedures.
- Ability to read blueprints and estimate cost of maintenance repairs.
- Ability to develop and maintain effective working relationships with elected officials, department heads, supervisors, co-workers, and the general public.
- Ability to work independently on assigned tasks as well as accept direction on given assignments

Physical Requirements:

Must be able to lift 50 pounds. Must be able to lift, bend, stoop, push, pull, walk, stand, sit, and squat. Must be able to place and climb ladders. Must be able and willing to work at heights and on roofs. Must be able to work in sometimes confined spaces. Must be able to see, hear, communicate, touch, feel, grasp, turn, and manipulate small tools and equipment or be able to perform the essential functions of the position with reasonable accommodation. Must be able to work under various climate and weather conditions, including heat, cold, snow, ice, and sometimes wind or rain. Must be willing and able to respond to after-hours or emergency calls within a reasonable amount of time.

Huron County Commissioners

Approved: _____ Date: _____

Employee: _____

Date placed in employee’s file: _____

Revised 8-16-21

21-267

IN THE MATTER OF ADVERTISING & POSTING FOR THE POSITION OF MAINTENANCE HVAC/WORKER

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for a maintenance/HVAC worker for Huron County buildings; and

WHEREAS; the Board of Huron County Commissioners hereby authorizes the Human Resource Director to advertise and post the position; _____ and

WHEREAS, the position has been advertised online at Norwalk Ohio News, Ohio Means Jobs, Indeed and posted at the Huron County Commissioners’ buildings and on the website; _____ now therefore

BE IT RESOLVED, that the position of maintenance/HVAC worker is a classified AFSME, Ohio Council 8, Local 710 full time position with compensation range of \$17.00 to \$20.00 per hour; _____ and further

BE IT RESOLVED, that all those applying must have a resume with references and a Huron County application for employment submitted to the Commissioners’ Office until the position has been filled; _____ and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Boose wanted to remind everyone that the compensation includes all the benefits received as a government employee. We have very good benefits.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

HURON COUNTY COMMISSIONER’S OFFICE, JOB POSTING

Position Title: Maintenance/HVAC Worker

Employee Name:

Reports to: Huron County Director of Operations

Status: Bargaining- AFSME, Ohio Council 8, Local 710

FLSA Status: Classified/ non-Exempt

Hours: Full-time

Revision Date: 8/16//2021

Job Summary: Under the direction of the Huron County Director of Operations, is responsible for ensuring that all repairs and maintenance work are performed on all heating, ventilation, and air conditioning systems in all county buildings. This individual also may complete general repairs of plumbing and electrical systems.

Starting Wage:

Benefits:

- Health, vision, and dental insurance
- Paid vacation, sick, and personal time
- Ten (10) paid holidays
- Retirement Pension
- Public Student Loan Forgiveness Eligible Employer
- Life Insurance Policy

Essential Functions:

- Completes maintenance and repair of the commercial heating and air conditioning equipment.
- Sets, adjusts, and calibrates controls on commercial heating and air conditioning systems.
- Leads the preventive and protective maintenance program, ensuring that the County has an accurate inventory of all HVAC equipment and a schedule to maintain that equipment in a cost-effective way.
- Maintains records of all HVAC equipment and develops upgrading and cost-effective improvement plans for all units.
- Reads blueprints to determine size, position, and amount of materials needed for existing County buildings or new construction.
- Assumes responsibility for repair and servicing of boilers.
- Performs other functions and related duties as requested or assigned.
- Completes all tasks as assigned in a timely manner.
- All other duties requested by the Huron County Director of Operations.
- Maintains regular and predictable attendance.
- Develops and maintains effective working relationships.

Non-Essential Functions:

- Ensures that doors are secured at designated times.
- Temporary assignment to other positions within the unit as required.
- Mows lawns and removes snow or debris from walkways.
- Repairs or replaces plumbing fixtures, including cutting threads and band pipes using hand or power tools.
- Performs tests to set baseline data on motors, fans, electrical controls, and air conditioning units.
- Performs rough and finished carpentry.
- Repairs plaster or drywall; lays brick or block.
- Paints and repairs facilities, equipment, and fixtures.
- Repairs mowers and other small power equipment and hand tools.
- Assists in lawn care, trimming shrubbery and flowers.
- Performs building checks during designated hours.
- Operates the facility management system (computer) when required.

Required Education and experience:

- High School diploma or equivalent.
- Certified as an Air Conditioning Technician.
- Certified as a State Refrigerant Recovery Agent.
- At least three years of experience in installation, start-up, and maintenance of commercial air conditioning units with a recognized HVAC contractor.
- Valid Ohio driver's license with an acceptable driving record.
- Special HVAC training and experience relevant to the repair and maintenance of County heating and air conditioning systems.

Preferred Education and Experience:

- Substantial general maintenance experience.
- At least two years of blueprint reading.
- Basic computer knowledge and skills.
- Completion of trade or vocational school training in HVAC.
- Valid Ohio commercial driver's license.
- Huron County resident or neighboring county resident so as to be able to respond quickly to after-hours or emergency calls.

Preferred Knowledge and Skills:

- Knowledge of electrical circuiting and controls.
- Knowledge of plumbing and pneumatic controls.
- Knowledge of building and grounds maintenance methods, tools, materials, and supplies.
- Knowledge of construction and safety practices and procedures.
- Skilled in mechanical repair.
- Skilled at operating equipment, hand, and power tools.
- Ability to meet strict deadlines.
- Ability to communicate and work effectively with others.
- Ability to work with minimal experience.
- Ability to perform heavy physical labor (50 pounds) and to work under adverse weather conditions.
- Ability and willingness to follow safe practices and procedures.
- Ability to read blueprints and estimate cost of maintenance repairs.
- Ability to develop and maintain effective working relationships with elected officials, department heads, supervisors, co-workers, and the general public.
- Ability to work independently on assigned tasks as well as accept direction on given assignments

Physical Requirements:

Must be able to lift 50 pounds. Must be able to lift, bend, stoop, push, pull, walk, stand, sit, and squat. Must be able to place and climb ladders. Must be able and willing to work at heights and on roofs. Must be able to work in sometimes confined spaces. Must be able to see, hear, communicate, touch, feel, grasp, turn, and manipulate small tools and equipment or be able to perform the essential functions of the position with reasonable accommodation. Must be able to work under various climate and weather conditions, including heat, cold, snow, ice, and sometimes wind or rain. Must be willing and able to respond to after-hours or emergency calls within a reasonable amount of time.

HOW TO APPLY:

If interested submit Resume and Employment Application to Lara Hozalski, Deputy Director of Human Resources, 12 E. Main Street, Suite 513 or hrdirector@hccommissioners.com.

You can find our application at: <https://www.hccommissioners.com/employment-opportunities/>.

Deadline:

AN EQUAL OPPORTUNITY EMPLOYER AND SERVICE PROVIDER

IN THE MATTER OF TRAVEL

Bruce Wilde moved to approve the following travel request this day. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

REGULAR SESSION

TUESDAY

AUGUST 17, 2021

SIGNINGS:

PROCLAMATION

PROCLAMATION

WHEREAS, the people of Huron County have great admiration and the utmost gratitude for the men and women who have selflessly served our Country in the armed forces; and

WHEREAS, Veterans have paid the high price of freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the men and women who served the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, many men and women in uniform have given their lives while serving in the Armed Forces; and

WHEREAS, the Purple Heart medal is the nation's oldest and most prestigious military honor, established by George Washington in 1782; and

WHEREAS, many citizens of Huron County have received the Purple Heart medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act of essential service; and

WHEREAS, Huron County seeks to remember and recognize veterans who are recipients of the Purple Heart medal; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Huron County Commissioners support the City of Bellevue becoming a Purple Heart City and thereby honoring the service and sacrifice of our County's men and women in uniform wounded or killed by the enemy while serving to protect the freedom enjoyed by all Americans.

IN WITNESS WHEREOF, We have hereunto subscribed our names this 23rd day of August in the year of our Lord, Two Thousand and Twenty-one.

HURON COUNTY COMMISSIONERS

Terry Boose, Harry Brady, Bruce Wilde

At 9:28 a.m. the board recessed.

At 9:30 a.m. the board resumed regular session with Andy Thomas, Assured Partners and Lara Hozalski, HR Director. Julia Armstrong in attendance. Mr. Thomas was representing CORSA and delivered a dividend check to the Board in the amount of \$26,115.00. He explained the county was in a risk pool. Every three years CORSA pays for a county appraisal. They appraise the buildings and increase coverage to the new property value. There will be no charge this year. However, there will be an increase next year, possibly as much as 5%.

Mr. Boose noted there were two County buildings that were historical landmarks. Because of this, there were two ways to possibly insure them. One was replacement value and one was reproduction value. The Courthouse and Old Jail were currently insured at replacement cost. Replacement cost was defined as "like kind and material". Mr. Thomas said they could change to reproduction. CORSA would then cover the cost to rebuild a historical building exactly as it is. This would be a roughly \$6,000 increase. It was decided to stay with replacement.

OLD BUSINESS

Willard has not been designated a Purple Heart City at this time.

Willard Economic Development meeting tomorrow. Mr. Wilde plans to attend.

Old jail. Ms. Ziemba stated they signed the paperwork for this last week. Mr. Strickler thought Mr. Stephens had filed it with the Recorder's office. Mr. Boose asked if they could receive an update from Ms. Knapp on August 31. He thought September 1 was past the 90-day deadline.

Mr. Boose noted they had discussed canceling the September 2 meeting. There were two holidays and a weekend between the September 2 and the September 7 meetings, which did not leave much time to prepare anything.

REGULAR SESSION

TUESDAY

AUGUST 17, 2021

Bruce Wilde moved to cancel the Thursday, September 2nd meeting. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

Snow policy. Ms. Ziemba would still like to revise the snow policy.

Mr. Wilde was still working on the Health Department fees. They will review this again in September.

ARPA reporting. Ms. Ziemba was hoping things did not get too confusing. The rules were different if you received the money from the state versus from the federal government. Mr. Boose pointed out there were also separate rules if you have 250,000 people or more. Fortunately, we do not. Mr. Boose thought it should be simple, since the County had not spent any money. It was not.

RUMA for Apex. Mr. Strickler had not heard anything. Mr. Boose suggested sending a letter stating the Commissioners were concerned that they had not heard back. Mr. Strickler pointed out that everything was still before the Power Sitting Board because of the Motion for Re-Hearing. Ms. Ziemba will email Mr. Pedder.

4th radio license. This will be addressed later today.

Mr. Wilde mentioned Cook Road. Mr. Strickler said he had received the signature page of the Judgment Entry from the property owner. He will get it filed today.

Opioid lawsuit. Mr. Strickler had received an email indicating that as of last Friday they had 91% participation. They need 95%.

Ms. Ziemba said there were no new updates on the roof or parking lot projects. They are set to begin later.

Courthouse handicap ramp. The only bid received was from Chris Francis Builders for \$24,850. This was over the “10% above cost estimate” amount of \$16,160. They had commented in their bid that the railing was rotted in spots and may not be re-useable. Ms. McConnell will have Garmann Miller look at the cost estimate again before it goes out to re-bid. She had asked if the County would be willing to use RLF funds to pay the difference if the estimate exceeded the grant funds. Mr. Boose didn’t want to rule it out, but thought they should wait to see what the architect said.

Mr. Boose had received a request from Ms. Tkach to put a Fed Ex box uptown. He would like to tell her they will certainly look into it, but he would prefer not to do it until the Courthouse ramp was finished.

NEW BUSINESS

At 10:03 a.m. Kathleen Schaffer, Treasurer - Investment Board Meeting. Mr. Wilde called the meeting to order. Terry Boose made a motion to appoint Harry Brady as Vice-Chair to fulfill the remainder of Joe Hintz’s term until December 31, 2021. Bruce Wilde seconded the motion. Motion passed.

Kathleen Schaffer moved to waive the reading of the April 27, 2021 minutes. Bruce Wilde seconded the motion. Motion passed. Terry Boose moved to and approve the minutes as presented. Harry Brady seconded the motion. Motion passed.

Ms. Schaffer presented the account balances, checking account interest, interest recap on all funds, landfill statement, and Meeder Investment reports.

REGULAR SESSION

TUESDAY

AUGUST 17, 2021

Summary of Huron County Accounts as of June 30, 2021

Civista Bank General Fund Account: \$13,066,456.53
Premier Bank Money Market: \$1,582,934.18
PNC Money Market: \$825,067.52
STAR Ohio: \$27,098,672.50
Meeder Investments: \$17,427,742.31
Total: \$60,000,873.04

Checking Account Interest
2021

PAID IN	BANK ACCOUNT	INTEREST	YTD TOTAL
January	DIVISTA LANDFILL	18.20	
	PREMIER MONEY MKT	443.28	
	PNC MONEY MARKET	1966	481.14
February	DIVISTA LANDFILL	6.54	
	PNC MONEY MARKET	18.99	
	PREMIER MONEY MKT	400.49	908.16
March	DIVISTA LANDFILL	11.42	
	PNC MONEY MARKET	6.36	
	PREMIER MONEY MKT	304.75	1,233.70
April	DIVISTA LANDFILL	12.93	
	PNC MONEY MARKET	6.78	
	PREMIER MONEY MKT	221.57	1,468.87
May	DIVISTA LANDFILL	13.35	
	PNC MONEY MARKET	6.33	
	PREMIER MONEY MKT	188.21	1,676.76
June	DIVISTA LANDFILL	14.19	
	PNC MONEY MARKET	7.46	
	PREMIER MONEY MKT	182.15	1,880.56
July	DIVISTA LANDFILL	7.30	
	PNC MONEY MARKET	6.78	
	PREMIER MONEY MKT	172.64	2,067.28
August	DIVISTA LANDFILL		
	PNC MONEY MARKET		
	PREMIER MONEY MKT		
September	DIVISTA LANDFILL		
	PNC MONEY MARKET		
	PREMIER MONEY MKT		
October	DIVISTA LANDFILL		
	PNC MONEY MARKET		
	PREMIER MONEY MKT		
November	DIVISTA LANDFILL		
	PNC MONEY MARKET		
	PREMIER MONEY MKT		
December	DIVISTA LANDFILL		
	PNC MONEY MARKET		
	PREMIER MONEY MKT		

INTEREST RECAP
ALL FUNDS

	1999	2000	2001	2002
Cling	28,564.96	64,571.90	48,831.72	87,159.25
Bonds & CDs	283,210.25	600,555.92	1,000,000.00	474,515.06
STAR	399,131.87	571,000.00	440,673.97	810,000.00
Totals	979,994.35	1,330,788.48	849,505.69	874,674.30
	2003	2004	2005	2006
CRING	90,084.15	111,505.22	136,859.44	130,164.02
Bonds & CDs	283,210.25	164,757.47	167,900.00	201,633.21
STAR	399,131.87	440,000.00	224,800.00	382,538.64
Totals	772,426.27	716,262.69	529,559.44	714,335.87
	2007	2008	2009	2010
CRING	145,888.05	59,110.80	20,105.95	21,277.65
Bonds & CDs	291,500.00	291,500.00	185,000.00	185,000.00
STAR	401,274.68	184,765.02	17,008.94	3,941.23
Totals	846,046.06	449,463.30	298,877.44	220,295.74
	2011	2012	2013	2014
CRING	72,879.67	49,850.33	3,295.19	1,176.65
STAR PROJ	15,825.41	6,924.52	392,167.63	221,472.39
Totals	88,705.08	56,774.85	395,462.82	222,649.04
	2015	2016	2017	2018
CRING	16,568.71	9,421.28	4,291.70	51,568.60
Bonds	198,526.28	68,757.92	123,339.48	231,524.71
STAR Ohio	14,409.00	1,584.86	104,105.47	266,532.37
STAR Ohio Ins.	548.87	548.87	231,670.44	514,773.68
Totals	216,570.18	80,565.32	87,655.95	86,218.45

INTEREST RECAP
ALL FUNDS

	2015	2016	2017	2018
Checking Accts.	13,563.92	5,783.98	4,291.70	51,568.60
Investments	219,610.21	131,524.77	123,339.48	231,524.71
STAR OHIO	4,836.00	46,502.46	104,105.47	266,532.37
GRAND TOTAL	238,000.13	177,809.42	231,670.44	514,773.68
	2019	2020	2021	
Checking Accts.	46,858.89	15,473.63	2,067.28	
Investments	296,946.60	111,781.83	111,781.83	
STAR Ohio	324,946.60	135,239.62		
GRAND TOTAL	641,727.09	353,526.60	24,288.52	

2021 Landfill		Kathleen Schaffer, Huron County Treasurer				FUND 500		FUND 505	
Huron County Landfill Report	Statement Date	Ending Balance	Tonnage (CS)	Tonnage (IS)	FUND 500	Landfill	Equipment	Landfill	Equipment
Paid in 2021	12/31/2020	100,579.64	3,162.54	184,254.56	184,254.56	6,325.08			
JANUARY	1/31/2021	188,032.17	3,031.23	181,990.71	181,990.71	6,092.46			
FEBRUARY	2/28/2021	187,445.25	3,067.11	185,378.14	185,378.14	5,381.42			
MARCH	3/31/2021	\$168,411.71	3,809.50	\$180,735.53	\$180,735.53	7,583.42			
APRIL	4/30/2020	\$215,145.22	3,777.73	\$207,589.76	\$207,589.76	\$7,555.46			
MAY	5/31/2021	\$215,312.47	3,606.15	\$208,100.17	\$208,100.17	\$7,212.30			
JUNE	6/30/2021	\$178,520.68	4,352.82	\$180,853.50	\$180,853.50	\$8,571.10			
JULY	7/31/2021		4,038.80	\$150,543.08	\$150,543.08	\$8,077.50			
AUGUST	8/31/2021								
SEPTEMBER	9/30/2021								
OCTOBER	10/31/2021								
NOVEMBER	11/30/2021								
DECEMBER	12/31/2021								
TOTAL		\$1,615,107.83	28,446.80	\$1,566,214.33	\$1,566,214.33	\$66,923.00			

Beginning with January 2021, interest will be combined to fund 500
2/6/2021 Transfer 600.00 from fund 500 to fund 535,535.43/500, due to township check accidentally deposited in account
5/6/2021 Transfer 1,454.00 from fund 500 to fund 600,500,10000 check accidentally deposited in account

Ms. Schaffer discussed a wire transfer that had been done improperly. Neither the Auditor’s office nor Ms. Schaffer had been notified of the transfer. This lead to concerns over being hacked. Mr. Boose asked if this was something that should be discussed at an Elected Official/Department Head meeting. Ms. Schaffer thought that would be a good idea.

Mr. Wilde mentioned there was a Board of Revision meeting on August 26th at 9:00 a.m. Budget Commission will be held on August 24.

Next Investment Board will meet again on October 19th.

NEW BUSINESS

Ms. Ziemba had received an email from Mr. Welch with specs for the carpeting at JFS. She sent the paperwork to Mr. Strickler to review for the required documentation. He will look at it in the next week.

Ms. Ziemba asked Mr. Mead for an update on the CPR classes they were working to schedule. He indicated American Heart was making things very difficult but he was working on it. Ms. Ziemba thought Ms. Hozalski may have to try a different vendor. Mr. Mead said it depended on how long they wanted to wait.

Indigent defense. Common Pleas Court has reviewed it. They stated that the Bar Association would need to review it and give a recommendation. Ms. Ziemba thought they were meeting tomorrow.

At 10:32 a.m. Tacy Bond 9-1-1 Coordinator and Art Mead, EMA. Ms. Bond explained there had been a mistake with regard to the 4th radio license, to the County’s benefit. Due to another State-term reduction, the cost had gone from \$168,365.05 down to \$143,986.06. The Board had the paperwork to move forward. They also had the agreement for the purchase of eight L-3 Harris dispatch consoles. Three will be located at the Sheriff’s office, two at Norwalk, two at Willard and one in Bellevue. These were being purchased with 9-1-1 levy monies. Ms. Bond said she had the money to pay for them, but that would cut things a little close. She decided to finance them through Huntington, at about 2%, to give them a little bit of a buffer.

Ms. Bond provided an update on the other projects they were working on. There had been delays with the Bellevue radios but they should be ready to go soon. Also, Ms. Bond planned to keep the fire departments on the Telex dispatch consoles for now. She will transition them over to the Symphony consoles later. She hoped to have everything done by the end of the year, although the fire departments would probably be January/February 2022.

Mr. Mead said that last Friday he secured \$70,000 from Homeland Security to buy SUVAs for the HazMat team. Since the LEPC meeting last week there have been nine incidents in the County, including a chemical release in the waterway for the City of Norwalk. They have been very busy.

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Huron County 9-1-1 Planning Committee recommends the Board of Commissioners enter into an agreement with Cleveland Communications, Inc. to provide certain equipment and perform services regarding the Purchase and Set Up of additional 700 MHz Linear Simulcast Communications System Equipment for the Huron County. This equipment will add one additional L3Harris MASTR-V base station at each of the original five transmitter sites. Thus, providing two additional talk paths to the Huron County radio system; and

WHEREAS, Cleveland Communications, Inc. has the State of Ohio Procurement Contract, Index #STS-073 Schedule #534414, for Communication Equipment & Services; and

WHEREAS, Cleveland Communications, Inc. has submitted a proposal in the amount of \$143,986.05 for the equipment and services as attached; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the agreement submitted by Cleveland Communications, Inc., 5220 Hauserman Rd. Cleveland, Ohio 44130 for the Purchase and Set Up of additional 700 MHz Linear Simulcast Communications System Equipment for Huron County as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**Agreement on file*

21-269

IN THE MATTER OF APPROVING AN AGREEMENT BY AND BETWEEN THE BOARD OF HURON COUNTY COMMISSIONERS AND CLEVELAND COMMUNICATIONS, INC.

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Huron County 9-1-1 Planning Committee recommends the Board of Huron County Commissioners enter into an agreement with Cleveland Communications, Inc. to perform services regarding the purchase and set up of, L3Harris, Symphony Dispatch Console Equipment for Huron County, Ohio; and

WHEREAS, Cleveland Communications, Inc. has the State of Ohio Procurement Contract, Index #STS-073 Schedule #534414, for Communication Equipment & Services; and

WHEREAS, Cleveland Communications, Inc. has submitted a proposal in the amount of \$323,494.74 for the equipment and services as attached; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the agreement submitted by Cleveland Communications, Inc., 5220 Hauserman Rd. Cleveland, Ohio 44130 for the purchase and set up L3Harris, Symphony Dispatch Console Equipment for Huron County as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**Agreement on file*

21-270

IN THE MATTER OF APPROVING THE HUNTINGTON PUBLIC CAPITAL CORPORATION MASTER LEASE AGREEMENT NO. 15214 (TAX EXEMPT)

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Huron County is desirous of financing the purchase and set up of, L3Harris, Symphony Dispatch Console Equipment to be purchased from Cleveland Communications, Inc. for the Huron County 911 and Countywide Public Safety Communications Systems; and

WHEREAS, the Board of Huron County Commissioners is desirous of entering into a Tax-Exempt Master Lease Agreement with Huntington Public Capital Corporation; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby enters into a Tax-Exempt Master Lease Agreement with Huntington Public Capital Corporation for the purchase and set up of, L3Harris, Symphony Dispatch Console Equipment for Huron County as attached hereto and incorporated herein; and

further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**Agreement on file*

At 9:45 a.m. Scott Sparks, Airport Board member. Mr. Sparks came in to update the Board on the drainage issues and quotes they received. Once the drainage issues are resolved they can work on the HVAC. Ducts will need to be filled in afterwards. Mr. Boose said the County did not budget for this, but understands it is something that has to be done. The County did budget for the HVAC. There was no sense wasting money doing the HVAC until this was done, so Mr. Boose was okay with paying for this project.

21-271

IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #099 IN THE GENERAL FUND TO THE AIRPORT ACCOUNT #044 AND APPROVING AN EXPENDITURE FOR DITCH MAINTENANCE

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, a transfer of funds is needed for the #044 Airport account for a ditch maintenance project; and

WHEREAS, the airport board solicited three quotes for the proposed project; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 099-00600-001 transfer out in the amount of \$18,890.00 to the Airport Account #044-00475-001 other expenses; and further

BE IT RESOLVED, that the Board hereby approves the quote in the amount of \$18,890.00 from Adelman Construction LLC for the ditch maintenance project; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 044 account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

REGULAR SESSION

TUESDAY

AUGUST 17, 2021

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

Mr. Sparks had one more question before he left. There was a leak on a hanger roof, which was causing a problem with a door. He asked if the Airport was supposed to pay for that, or if the County should. Mr. Boose stated they receive a hanger rental to repair those things.

Open house at the Airport this Saturday from 9:00 a.m. until 4:00 p.m.

At 11:04 a.m. Harry Brady moved to enter into Executive Session ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest and ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

At 11:50 a.m. Bruce Wilde moved to End Executive Sessions ORC 121.22 (G) (2) and (3). Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

***Action taken:**

Bruce Wilde moved to hire Appraisal Services to appraise a portion of the property at the County Land Lab not to exceed \$5000. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

Board of Elections have requested the use of the room at the end of the hall as temporary storage for their new equipment. It was decided it would be okay for them to use the room for temporary purposes. The Board of Elections should try to coordinate getting the old equipment removed before the arrival of new equipment. All movement should be done by BOE staff, not the Buildings & Grounds staff.

Masks. EMA is going to drop off a box of disposable masks. Mr. Minor can get 2,000 for \$204. Mr. Boose would like to get a sample in before placing an order; the elastic on the last ones we had snapped off easily.

Woodchucks. Mr. Welch would like to know if he can use additional funds to trap groundhogs at Shady Lane. They have spent \$900 for nine groundhogs. Mr. Boose would like to know how much he would like and they can discuss it at the next meeting.

Commissioner Wilde attended the adoptions via Zoom last Friday.

Transportation meeting this afternoon.

Mr. Wilde will attend the Willard Economic Development meeting tomorrow.

Next Monday is the Bellevue Purple Heart ceremony.

Mr. Brady has new commissioner training Thursday and Friday.

There was an issue brought up to Mr. Brady regarding the safety of the people coming into the building. He noted that there was nobody in the basement to keep track of people entering through the back door. Mr. Strickler suggested they discuss this in Executive Session.

Mr. Boose will attend the Farm Bureau meeting on September 8. Mr. Wilde will try to attend the Firefighter's meeting that night. Mr. Brady had a dinner to go to on the same night.

CCAO virtual office hours last week. Mr. Boose and Mr. Wilde attended. Mr. Boose thought it was a good idea because it allows the Commissioners to meet with the Policy staff. Obviously, Recovery money was a big discussion, but it had been open for any discussion. Was a good virtual meeting.

Mr. Boose thought Mr. Welch tentatively had everything covered for the building inspections we for CORSA. He wanted to make sure the occupants in the Family Life Counseling and Willard Services for Aging buildings had been notified.

New NEDC Director, Sarah Ross, had been able to attend the meeting with Congressman Jordan last week.

Mr. Boose brought up last week that there are three major issues going on with the Commissioners' office:

- First was State broadband expansion. Mr. Boose does not want to throw Recovery money in there because there was state and federal money available. We need to sit down and figure out broadband expansion fairly quickly.
- Second was transportation.
- Third was workforce development.

Mr. Boose thought major changes were needed in all three of those areas. The Board should be involved in all three areas, but Mr. Boose thought one Commissioner should head up each one. Mr. Wilde said he would not mind taking on broadband. He suggested Mr. Boose take on workforce development because of his involvement with Firelands Forward. Mr. Brady could take transportation. Everyone was in agreement with this suggestion.

Mr. Boose spoke to Mr. Stang last night. They are getting good applications for the H2O program. This was a State program that had never been available to Huron County before. However, they have now added ten counties to the Western Basin. Mr. Stang said they are spending a lot of time on it, but thinks it will be well worth it.

Mr. Boose noted that Fairfield County had given their fair \$500,000 in ARPA funds. Mr. Wilde would love to use ARPA money, if possible, for broadband/wifi at the Huron County fairgrounds.

Reminder to please RSVP for CORSA Training on September 1 at 9:00 a.m. It will be held in Meeting Room A.

Mr. Boose asked Mr. Wilde about the 2020 Census numbers. They were down for Huron County. Mr. Wilde said they went from 59,626 in 2010 to 58,565. Mr. Boose thought they should discuss why rural counties were losing people with CCAO.

Office of Budget and Management was having Regional meetings. Mr. Boose noted the closest one was in Ashland on Wednesday, September 8. He was hoping they would discuss the broadband program the Ohio Grants Partnership had come out with. Ms. Ziemba will have Ms. Webb RSVP them.

CCAO Regional meetings. The Northeast Regional conference for Huron County will be held on September 2 in Summit County.

On September 29 CCAO will be hosting a one day ARPA Symposium at the Sheraton in downtown Columbus. Mr. Boose noted there was also a OCCO Legislative reception from 5:00 – 7:00 p.m across the street at the Statehouse. Mr. Brady stated there was an Overdose Response meeting with MHAS that afternoon.

ARPA reporting deadline is August 31. Ms. Ziemba has been working on this.

CORSA Board of Directors will be hosting Annual Membership meeting on September 10.

Mr. Brady has a CEBCO meeting on September 3 in Columbus.

Mr. Brady will be at the New Member training on Thursday, August 19. Mr. Boose will also be there.

Mr. Boose had some information on when the Airport Board was created and when it was amended to its current form.

Mr. Boose had information on when Huron County transportation had switched over to Services for Aging. On October 13, 2005 the Commissioners had designated Services of Aging, Inc. to govern and operate transportation in Huron County. Mr. Boose thought they were supposed to have a Director of Transportation. When Mr. Beal had taken over as Director for Services of Aging, he had no idea transportation was such a big part of what he would be doing. Mr. Boose thought there needed to be a study and research done as to what the needs really were in Huron County. Discussion regarding how transportation operated in other cities and counties. The big issue would be funding. Mr. Boose noted that everybody wants public transportation but nobody wants to pay for it. He said there was money in the federal infrastructure bill for public transportation, but didn't know if Huron County would get any of it.

Mr. Boose reviewed the list of Boards the Commissioners were members of. Mr. Brady agreed to take over Mr. Hintz’s position on most of them. However, Mr. Wilde took Board of Revision, with Mr. Brady taking over as liaison for Veteran’s services.

At 1:24 p.m. With no further business to discuss, Bruce Wilde moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on August 17, 2021.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 1:24 p.m.

Signatures on File

DOG WARDEN REPORT

Week ending	Placed	Claimed	Destroyed	Other	Total
April 17, 2021	0	2	0	0	2
April 24, 2021	3	7	0	0	10
May 1, 2021	1	9	0	0	10
May 8, 2021	1	4	1	0	6
May 15, 2021	5	8	0	0	13
May 22, 2021	1	3	0	0	4
May 29, 2021	4	2	0	0	6
June 5, 2021	5	6	0	0	11
June 12, 2021	5	4	0	0	9
June 19, 2021	3	4	0	0	7
June 26, 2021	2	0	0	0	2
July 3, 2021	1	10	0	0	11
July 10, 2021	1	5	1	0	7
Total	32	64	2	0	98