THURSDAY

APRIL 28, 2011

The Board of Huron County Commissioners met this date in Special Session. Roll being called found the following members present: Gary W. Bauer, Joe Hintz, Larry J. Silcox absent.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the April 19, 2011 meeting(s) were presented to the Board. Gary W. Bauer made the motion to waive the reading of the minutes of the April 19, 2011 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer Aye – Joe Hintz Abstain –Larry J. Silcox

<u>At 10:13 a.m.</u> the investment board meeting was called to order by Chairman Gary W. Bauer, Treasurer Kathleen Schaffer presented the minutes of the January 20, 2011. Minutes were approved.

Respectfully Submitted,

Kathleen Schaffer Huron County Treasurer

Investment Meeting Agenda April 28, 2011 Call to Order Motion to waive the reading of and approve the minutes of the January 20, 2011 meeting vestment activity since January 20, 2011 Agency bonds called or maturing FHLB Stifel Nicolaus 1.37% \$500,000.00 purchased 4/28/2009 maturing today, 4/28/2011 Agency bonds purchased: FNMA Stifel Nicolaus 1.0% step bond, interest rate increases as it matures, up to 4.0% \$500,000.00 purchased today, 4/28/2011 matures 10/13/2015, 1X call investments are in contract Year to date reports: • Monies on Account • Interest recap all funds • Landfill • Sales Tax Collection The next Investment Board meeting will be July 2011, at the office of the Commissioners, 180 Milan Avenue, Norwalk. Motion to adjourn Investment Board Minutes Organizational Meeting Thursday, January 20, 2011 The Huron County Investment Board held its organizational Investment Board meeting on markay January 20, 2011 at 10:00 am. Huron County Commissiones Gary Bauer, Joe Hintz, Larry Silkow were present, along with Clerk to the Board Cheryi Nolan, Sooti Seitz from the volar Reflector, and Dob Lake Wager. Journal State Clerk State Work Stetester, on the board. "ressures Schaffer distributed the ministen of the October 7, 2010 meeting. Mr. Baser made medion, second by Mr. Schaffer to waive the reading of the ministes and approve them as iter. All voted yes, motion carried. vestment Activity since the July 15, 2010 meeting: • Agency bonds called FNMA Stifel Nicolaus 1.00% \$750,000.00 called 12/23/2010 • FNMA Huntington National Bank 2.625% \$745,000.00 called 12/10/2010 Agency bonds purchased: FHLMC Stifel Nicolaus 2.26% \$750,000.00 purchased 12/23//2010 matures 12/23/2015 one time call on 6/23/2011 FHLB Huntington national Bank 1.15% \$725,000.00 purchased 12/23/2010 matur 12/23/2014 one time call 3/23/11 The board reviewed the reports of: Monies on account Checking account interest Interest recap all funds Landfill Sales Tax Collections Interest rates continue to remain flat, STAR Ohio's interest is currently at 0.11%. First half real state taxes are due on Friday, February 11⁸. The drive thru will be open from 8.30 a.m. until 0.0 pm. the veck of February 7th. The Tensater will be going to Willard, Walemann, and New Satistant Prosecutor Davia Kasper will be voricing to quadra the Investment Folice, as economended by the state anditors. The County Tensater Association will hold their spring orderence at Kalahati rin May. The next meeting will be on April 28, 2011 at 10:00 a.m. Mr. Hintz made the motion to adjourn, econded by Mr. Bauer. The moeting ended at 10:23a.m.

Huron County Landiffi 2011

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STAR Ohio Ins. 338.11 GRAND TOTAL 70,166.48

Interest on Bonds 2011

January 3, 2011 Stifel Nicolaus Interest on called bond 48,062.50 February 28, 2011 Stifel Nicolaus bond Interest 2,444.44 March 31, 2011 Stifel Nicolaus bond Interest 5,687.50 April 14, 2011 Huntington National Bank 7,312.50

50,506.94 56,194.44 63 507 04







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At 10:38 a.m. the investment board meeting was adjourned. Next meeting will be held July 19, 2011 at 9:45 a.m.

At 10:39 a.m. public comment

<u>At 10:42 a.m</u>. Teresa Alt, DJFS Director came before the board and requested an Executive Session ORC 121.22 (G) (4).

<u>At 10:43 a.m.</u> Gary W. Bauer moved to enter into Executive Sessions ORC 121.22 (G) (4) preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment; ORC 121.22 (G) (2) * To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Joe Hintz Aye – Larry J. Silcox

* Discussion was not in regards to the Airport Property.

At 10:59 a.m. the board recessed the executive session.

Gary Bauer stated that he had a concern in regards to the appointment of the chairman for the WIA board and spoke to Teresa Alt in this regard. Mr. Bauer stated that if this person is appointed that the commissioners and Ms. Alt will need to stay on top of this situation. Ms. Alt stated that we have time for this decision.

At 11:05 a.m. Executive Session resumed.

<u>At 11:43 a.m.</u> Joe Hintz moved to end executive sessions ORC 121.22 (G) (4) and ORC 121.22 (G) (2). Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Joe Hintz Aye – Larry J. Silcox THURSDAY

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IN THE MATTER OF VOUCHERING FUNDS TO THE HURON COUNTY AIRPORT AUTHORITY

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, funds have been appropriated from the Huron County General Fund for the Huron County Airport Authority in 2011; and

WHEREAS, a yearly P.O. for these funds, paid quarterly, is authorized to be issued by the Board of Huron County Commissioners; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby authorize their Clerk to voucher the following sum to be paid in quarterly increments from the Code listed in the General Fund Budget to the Huron County Airport Authority for the year 2011:

From 044-00475-001 Airport/Other Expenses \$5,000.00 yearly; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

No second to the motion. The roll being called upon its adoption, the vote resulted as follows:

The motion died for the lack of a second.

11-127

IN THE MATTER OF AMENDING THE PERSONNEL POLICY MANUAL SECTIONS

Joe Hintz moved the adoption of the following resolution:

WHEREAS, revisions have been made to sections 3.4.D on call duties; section 1 General; section 2 Eligibility for On-Call; section 3 Duties On-Call and section 4 Stipend While On-Call; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners, hereby approves the revision to section 3.4.D; sections 1,2,3, and 4 of the personnel policy manual as attached hereto and incorporated herein as if fully written herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion.

Discussion: Daivia Kasper, Assistant Prosecutor, explained what she did in amending this section of the PPM.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Joe Hintz Aye – Larry J. Silcox and

SPECIAL SESSION THURSDAY Huron County Personnel Policy Manual Revision List

Resolution Section Summary of Revision Date 06/01/2002 02-192 All Wholesale revision of the 'old' 1994 policy 12/10/2002 02-502 5.4.M Conversion (pay out) of sick leave 02-503 11.3.A.1 Conversion (pay out) of sick leave 12/23/2003 03-614 3.1.B Employment Status, full-time, part-time hours 5.1.A.1.a Insurance, health insurance, eligibility, hours 5.2.A Vacation, rate of accrual, pro-rated 04/12/2005 05-163 1.5.D Policy Changes (revising County Administrator) Fair Employment Practices (same) 1.6 Hours of Work, On-Call Duties (same) 3.4.D 3.7.I Workplace Safety & Health (same) 4.7.B Wage Administration (same) Longevity Pay, added section 4.10 Sick Leave, minor revision 5.4.C 5.11 Personal Leave, added section Bereavement Leave, added section 5.12 8.2.E Attendance, Weather Related & Emergency Clos Bulletin Board, minor revision 8.3.A Media Relations, deleted sections B, C, D, and E 8.11 8.18.B.2 Whistleblower Policy (revising Administrator) 9.1.C Complaint Procedure (same) 04/12/2005 05-165 5.11 Personal Leave, omitted section Equipment, Property & Vehicles, Vehicles, 03/20/2007 07-090 8.5.B taxable fringe benefit issues Cell Phone Policy, new section, taxable benefits 8.6.1 12/18/2007 07-439 3.4.D.2 On Call Duties, employee not available Wage Continuation, deleted paragraph 3 5.9.A 8 10 On the Job Injury, deleted paragraph H 02/11/2008 08-058 3.4.D.2 On Call Duties, employee not available 08/05/2010 10-255 5.11 Personal Leave, added section

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04/28/2011 11-127 3.4.D On Call Status, revised

D. ON-CALL STATUS

- 1. <u>General</u>: Department Heads and/or the appropriate Appointing Authority may assign and/or approve an employee to be assigned to on-call status for specified periods. Designated on-call status may be terminated or denied by the Department Heads or the Appointing Authority at any time.
- 2. <u>Eligibility for On-Call</u>: An employee on sick leave or FMLA leave, or on leave under workers' compensation or wage continuation is not available to perform on-call duties and is not eligible for on-call stipend. As conditions warrant, exceptions may be considered at the discretion of the Department Head or the Appointing Authority. Supervisors and Department Heads are to make every effort to not place an employee into on-call status if such status promotes overtime pay plus the on-call stipend. Unclassified employees do not qualify to be placed in on-call status.
- 3. <u>Duties On-Call</u>: An employee on-call is free to engage in personal activities, but must remain available, without delay, to perform on-call duties, as necessary. An employee on-call is expected to be on site at the emergency location within one hour

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of the call. An employee on-call may be furnished an activated beeper/pager. An employee on-call must be available to be contacted by beeper/pager or by telephone. On-call employees must ensure their supervisor has the proper telephone number to contact the employee.

4. <u>Stipend While On-Call:</u> An employee on-call will be compensated by stipend for his/her on-call time. That stipend shall be \$22.00 per weekday and \$45.00 per weekend or holiday day, in addition to his/her regular hourly rate of pay. This pay will be in accordance with federal and state laws regarding overtime and compensatory pay (i.e. on-call pay is included in the calculation of overtime pay).

11-128

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$500.00 SUBMITTED TO THE BOARD APRIL 28, 2011

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$500.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Building and Grounds

Blake Sanitation – New London	Repair flood drain in elevator		
	shaft @ 180	\$2,750.00	now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$500.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Joe Hintz Aye – Larry J. Silcox

IN THE MATTER OF TRAVEL

Joe Hintz moved to approve the following travel request(s) this day. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows;

Aye – Gary W. Bauer Aye – Joe Hintz Aye – Larry J. Silcox

Gary W. Bauer, Commissioner, on June 7, 2011, to Columbus, Ohio, for State Extension Advisory Committee Meeting.

IN THE MATTER OF REQUEST FOR LEAVE

Christina Norton/EMA/vacation/8:00 a.m. May 2, 2011 – 4:30 p.m. May 9, 2011.

SIGNING

Dennis Sokol, President Huron County Airport Authority 961 U.S. Route 20 East Norwalk, Ohio 44857

Dear Mr. Sokol:

THURSDAY

APRIL 28, 2011

Please accept this letter as a formal written request pursuant to the Ohio Public Records Act R.C. 149.43 for the production of certain public documents.

- 1) Copies of the leases of rental space for the hangars
- 2) A copy of the payments that have been made in conjunction with those leases
- 3) An up date on the cost of the fuel of both jet and regular airplane fuel
- 4) Any other landing fees that may have been instituted by the airport board
- 5) Type of aircraft and number of engines

Send copies to the Huron County Commissioners' Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857. Please advise what the approximate cost will be before completing this request. We will gladly reimburse for the cost of copies at a reasonable amount.

Sincerely,

HURON COUNTY BOARD OF COMMISSIONERS Gary W. Bauer, Joe Hintz, Larry J. Silcox Shltairportpublicrecordsrequest042611

Mr. Billy Toney Eagle Creek Estates 5 Lake View Court Norwalk, OH. 44857

Dear Bill:

On April 26, 2011 we accepted your letter of resignation from the Huron County Airport Authority Board.

We wish to thank you for your services to this Board. It is citizens such as you that make Huron County a better place in which to live.

Sincerely,

BOARD OF HURON COUNTY COMMISSIONERS Gary W. Bauer, Joe Hintz, Larry J. Silcox pc Airport Board File Shchthankyoultairportboardmember042811

Administrator/Clerk's Report

Cheryl Nolan stated that she had answered both the Trinity Christian Academy and Norwalk Assembly of God Church in regards to approving their recent requests. Ms. Nolan also stated that she had left a message with David Jenkins, Park Board member as well.

Ms. Nolan also presented the agenda for the CCC/EAPA regional meeting that will be held in Summit County on May 6, 2011. Ms. Nolan stated that she would like to attend this very information session and would also like for Vickie Ziemba to attend as well. The board agreed but will need to find someone to watch the office. Ms. Nolan also asked that she and Ms. Ziemba attend the State Board meeting on May 13, 2011 as well. The board agreed.

OTHER BUSINESS

Gary Bauer discussed the situation with OSU Extension's funding. Mr. Bauer stated that this is a very difficult time for extension. Mike Gastier, OSU Extension has offered to come before the board to explain what is going on. The board agreed that Mr. Gastier do so.

Larry Silcox advised Mr. Bauer that on Tuesday, April 26, 2011 the board approved spending some money for the server and support maintenance for the commissioners. Mr. Bauer stated that Ms. Nolan had kept him up to date with that and that he was in agreement that it needed to be done. Mr. Silcox asked if Mr. Bauer had seen the proposal for the VAWA grant. Mr. Bauer stated that Ms. Nolan had kept him current with that as well. Mr. Silcox asked where he was on this funding. Mr. Bauer stated that he wasn't sure. Mr. Bauer stated that he had a question and asked Ms. Kasper if she would like to comment. Mr. Bauer

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stated that in no way is he trying to second guess the judges but he has talked to them. We have lost a lot of money from the state because the juvenile felonies are way down. Ms. Kasper stated that we still have juveniles that are unruly and delinquent even though they are not doing felonies. This includes domestic violence, criminal trespass and simple assault. This particular grant also supports people in municipal court with Judge Ridge. There are many people who are victims of violence or assaulted behavior, harassment intimidation so we could use someone. The victims assistance take off a lot of the burden of the prosecutors. They are the contact person with the victim they get information about restitution otherwise the prosecutor's office would have to be spending their time hunting that information down, and they would have to spend their time answering the questions of the victims. So the advocates really do help the prosecutor's office. Ms. Kasper stated that her understanding is that it is almost the same amount that had been promised before for the grant that we lost. Mr. Bauer stated that if it was what we had promised before we told her she could have it and doesn't have any problem with that. Mr. Silcox stated that it is the exact same amount. Mr. Bauer stated we told her she could have that before and will not go back on that. Larry Silcox stated that another issue that came up on Tuesday was the drug testing at the jail that the sheriff stated that he does not have enough money for. Mr. Silcox stated that he received an email from Sue Bommer as he had asked her to check into the costs. Mr. Silcox stated that it is \$42.00 per test and if the pull four each quarter that would be \$672.00. Mr. Silcox stated that he thinks in those positions it is important that we do random drug testing and does feel that we should suspend it for \$672.00. Mr. Bauer stated that he agreed but feels that the sheriff should find the \$672.00. Mr. Silcox stated that he has a meeting with the sheriff at 1:00 p.m. this afternoon and the other issue is the three vehicles. The question is do we want to wait and see what the state is going to do with local government funds. Mr. Bauer stated that he had told the sheriff that we would do something with the vehicles. Mr. Silcox stated that he didn't have a problem either. Mr. Hintz stated that in regards to what the state is going to do we still have to cut some place but I still want to get him these vehicles. Mr. Silcox stated remember that the Auditor does have money in other accounts; he has \$300,000 in unappropriated local government funds. Mr. Bauer stated that he had talked with Russ Leffler, Prosecutor and Kathleen Schaffer, Treasurer, budget commission members and stated that he did not find support to commit to the lease and dip into local government funds in the future.

Joe Hintz moved to purchase three (3) vehicles at approximately \$60,000.00 for the sheriff's department. Gary W. Bauer seconded the motion.

Discussion: Daivia Kasper asked if these would be state purchase vehicles and the board agreed. It was decided to purchase these vehicles from the state purchase bid and the vehicles will be paid from the permanent improvement fund.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Joe Hintz Aye – Larry J. Silcox

Mr. Bauer stated that we need to move on the Courthouse vestibule and we need to give our architect some direction. Mr. Silcox stated that the presentation that Stan Obrenovich brought does not give us enough room. Mr. Bauer stated that he thinks that it does. Further discussion was had. Mr. Hintz spoke to the problem at 180 Milan Avenue building in regards to water in the basement.

At 12:30 p.m. Gary W. Bauer moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on April 28, 2011.

SPECIAL SESSIONTHURSDAYIN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:30 p.m.

Signatures on File