

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

21-385

**IN THE MATTER OF HOLDING MEMBERSHIP IN THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO (CCAO)**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners desires to hold membership in the County Commissioners Association of Ohio (CCAO); and

**WHEREAS**, the Board of Huron County Commissioners recognizes that membership in this organization would be beneficial; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves holding membership in the County Commissioners Association of Ohio (CCAO) for 2022 in the amount of \$9,433.00; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Boose said that according to his calculations, they were charged based on a percentage of their salary, not according to population. Mr. Brady pointed out that their salary was based on population.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

21-386

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, there is a need for appropriation adjustments; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	041	00572	001	\$24,000.00		019	00554	001	\$24,000.00
	Contingencies –transfers					Police & Muni Court (Norwalk)			

and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

21-387

**IN THE MATTER OF RE-APPOINTING MICHAEL BAREFOOT TO THE HURON COUNTY AIRPORT AUTHORITY BOARD**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, Michael Barefoot’s term on the Huron County Airport Authority Board expires December 31, 2021; and

**WHEREAS**, Mr. Barefoot wishes to be re-appointed and it is the desire of the Board of Huron County Commissioners to re-appoint Mr. Barefoot; and

**WHEREAS**, Resolution 15-292 sets the terms of the board members to three years; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby re-appoints Michael Barefoot to the Huron County Airport Authority Board for a three year term effective January 1, 2022 – December 31, 2024; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

**IN THE MATTER OF TRAVEL - None**

Mr. Boose will be attending the District 9 Executive Integrating Committee meeting tomorrow.

**SIGNINGS**

ODD/Development/Office of Community Development Organization Contacts form. Ms. Webb explained that the County’s contact for the CHIP program, Marcia Walters, had resigned. Amy Overmyer will be taking her place. This form will allow Ms. Overmyer to access our account.

***Bruce Wilde moved to sign the ODD/Office of Community Development Organization Contacts form. The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde***

**Ohio** Department of Development  
Ohio Department of Development / Office of Community Development  
Organization Contacts Form

Organization Name: Huron County  
Organization Number: 18J

Personal Information	Designation (if applicable)	User Status
Name Marcia Walters	<input type="checkbox"/> Chief Executive Officer	<input type="radio"/> Contact Only (No roles form required)
Title	<input type="checkbox"/> Rehabilitation Specialist	
Phone	<input type="checkbox"/> Financial Contact	<input type="radio"/> User Account (MUST be included on the Roles form)
Email	<input type="checkbox"/> Fair Housing Contact	
Address	<input type="checkbox"/> Labor Standards Officer	<input type="radio"/> User Account (MUST be included on the Roles form)
Address	<input checked="" type="checkbox"/> Remove Contact	
City	State	ZIP Code
For third-party administrators only: Vendor organization		

  

Personal Information	Designation (if applicable)	User Status
Name Amy Overmyer	<input type="checkbox"/> Chief Executive Officer	<input type="radio"/> Contact Only (No roles form required)
Title Production Specialist	<input type="checkbox"/> Rehabilitation Specialist	
Phone 419-333-6101	<input type="checkbox"/> Financial Contact	<input type="radio"/> User Account (MUST be included on the Roles form)
Email amovermyer@glcap.org	<input type="checkbox"/> Fair Housing Contact	
Address 127 S Front Street	<input type="checkbox"/> Labor Standards Officer	<input type="radio"/> User Account (MUST be included on the Roles form)
Address PO Box 590	<input type="checkbox"/> Remove Contact	
City Fremont	State OH	ZIP Code 43420
For third-party administrators only: Vendor organization		

  

Personal Information	Designation (if applicable)	User Status
Name	<input type="checkbox"/> Chief Executive Officer	<input type="radio"/> Contact Only (No roles form required)
Title	<input type="checkbox"/> Rehabilitation Specialist	
Phone	<input type="checkbox"/> Financial Contact	<input type="radio"/> User Account (MUST be included on the Roles form)
Email	<input type="checkbox"/> Fair Housing Contact	
Address	<input type="checkbox"/> Labor Standards Officer	<input type="radio"/> User Account (MUST be included on the Roles form)
Address	<input type="checkbox"/> Remove Contact	
City	State	ZIP Code
For third-party administrators only: Vendor organization		

**Ohio** Department of Development  
Ohio Department of Development / Office of Community Development  
Users & Roles Form

Organization Name: Huron County  
Organization Number: 18J

Each user on this form must be assigned at least one security role for at least one OCD program. Multiple roles may be selected when appropriate. If a User already has a User Name, enter it next to User Name.

User Information	View Only	Organization Edit	Application Preparer	OCD File Upload/Download	Application Approver	Report Approver	Amendment Preparer	Amendment Approver	Draw/Address Preparer	Draw/Address Approver	Notes
Name: Amy Overmyer Phone: 419-333-6118 Email: amovermyer@glcap.org User Name: if applicable amovermyer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Name: _____ Phone: _____ Email: _____ User Name: if applicable _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Name: _____ Phone: _____ Email: _____ User Name: if applicable _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Name: _____ Phone: _____ Email: _____ User Name: if applicable _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

It is the responsibility of every user to know and understand the following rules:  
 1. Accessing and using Development information systems is allowed only to perform job duties. Do not use, or permit any other person to use, any Development information system for any other purpose.  
 2. Do not knowingly include or cause to be included in any record or report created for Development any false, inaccurate, or misleading entry.  
 3. Do not disclose or share any security codes, such as login information, used to access any Development information system maintained by the agency.  
 4. Certify the above User email addresses are work accounts only and assigned to one individual only, not shared accounts.

I hereby authorize the individuals listed above to access the OCEAN information system, as needed to perform their job duties, on behalf of my organization.

Authorized Official (Print) Terry Boose  
 Authorized Official Signature Terry Boose  
 Date 12/2/21

**OLD BUSINESS** – Ms. Webb had no updates to Old Business.

**NEW BUSINESS** – Ms. Webb had no updates to New Business.

Mr. Wilde attended the Board of Revision and Catastrophic Leave meetings. Board of Revision discussed taxes and the tax bills going out. Plymouth and South Central are located in both Huron and Richland Counties. Ms. Schaffer was waiting on information from Richland County so she could get those bills out. Mr. Wilde said the total assessed value for Huron County for the year was \$1,343,110,600. That was an increase of 7.68%. Mr. Boose thought that could be a problem for Board of Revision. Mr. Wilde said they were guessing they would receive about 250 appeals.

Catastrophic Leave. This had a balance of 2,512.828 hours. Mr. Wilde explained that employees can donate sick and vacation time for other employees to use, usually in the case of a life-threatening illness.

Mr. Wilde noted that on December 16 the Commissioners would be meeting to discuss the vacation of the Clarksfield Township right-of-ways. He also had a NEDC Board meeting that afternoon. LEPC and EMA also meet that day.

On the 15<sup>th</sup> there will be a 9-1-1 Planning Committee and Willard Economic Development meetings.

**9:18 a.m. Public comment – none.**

**At 9:18 a.m. Bruce Wilde moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**At 10:03 a.m. Bruce Wilde moved to end Executive Session ORC 121.22 (G)(1). Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**\*Action taken: The Board would like to prepare a resolution for the next meeting to put Ms. Erin Bohne on the MHAS Board.**

**Attorney Jim Sitterly and Administrator/Clerk Vickie Ziembra had joined the meeting.** Mr. Sitterly asked if the Board needed anything additional from his office, other than what they were working on with Ms. Ziembra. Mr. Boose said they would need to get something done for the Dog Warden immediately. Ms. Ziembra stated it was something she could do here, there would be no special agreement. Mr. Boose clarified that the Dog Warden was out of money and they had discussed giving him a loan. It sounded like there was too much involved in that. So, the Commissioners are going to give him the money and ask him to put it aside and keep it in reserve.

Mr. Boose reminded everyone that next week they will be gone after Tuesday. Winter Conference will be held December 8, 9 and 10.

Manufacturing Alliance meeting will be held on December 8<sup>th</sup>. It was a really good meeting last month but they will not be able to attend this month.

Township Association was having a dinner next week. Mr. Boose asked Ms. Webb to respond that they would be out of town and would not be able to attend.

Mr. Wilde said the Norwalk Chamber of Commerce had invited them to an Open House on the 9<sup>th</sup>. He explained the Commissioners will not be able to be there.

Huron County Firefighters will meet on Wednesday the 8<sup>th</sup> also. Mr. Boose asked Ms. Webb to send a message to Mr. Mead that there will not be a Commissioner at that meeting.

Mr. Brady had a good conversation with Steve Beal. ODOT had some grant money for transportation. Mr. Beal wanted them to know it was there, but was only for shovel-ready projects. We are not even close. Mr. Brady reminded Mr. Beal that the Commissioners do not want to put any more money into the Senior Enrichment building. They discussed options. Mr. Brady suggested putting a committee together to discuss getting a levy passed.

Mr. Brady discussed his upcoming meetings. The ribbon cutting was 15 minutes ago, but he planned to stop out at the new Ag building for their open house. Mr. Boose thought Mr. Wilde had a good working relationship with the Chamber and suggested he tell them the Board needs a little more notice. They always find out about the ribbon cuttings at the last minute.

Mr. Boose plans to be in Columbus early enough to attend the dedication of the Ohio Counties Interactive Statehouse display.

Business meeting Wednesday in Columbus. Mr. Boose had the document, it will be a long meeting.

### **BUDGET DISCUSSION**

Ms. Ziembra sent them information last night. Worked at putting 5% into all the lines. In addition, received the letter from State with BCMH required amount. This increased **030** by \$2,318.

Ms. Ziembra has increased **019** by \$17,800 due to having to do a transfer today to cover **Police/Muni Court** for Norwalk.

Fairgrounds. Based on Tuesday's discussion, she added \$10,000 to bump it up to \$110,000.

Typo for raises, they were off by \$1,010. Ms. Ziembra fixed this.

Everything had been updated and **041** was decreased by \$31,128 to make the budget work. The paperwork Ms. Ziembra handed out reflected everything discussed in meetings, plus the 5% salary increase.

Mr. Boose said everything he sees coming out on next year's budgets was, for the most part, looking good. However, everyone was worried about next year. They were concerned about the lack of materials, and how that will trickle down. Mr. Boose was not confident next year's revenues will be as good as this year. He felt this budget takes that into consideration.

Mr. Boose said there were a couple things on the 2022 request sheet. They had taken care of possible retirements. He asked if they had put enough in for the truckload of copy paper. Ms. Ziembra said they typically budget this so she would hope he had taken it into account.

Mr. Boose noted there were some things for final budget that they needed to make sure to include. One for the **Clerk**, a few for **EMA** and **IT**. Ms. Ziembra said Mr. Riedy had gotten her some tentative numbers for recurring costs. Mr. Boose thought building the data center would be a one-time expense. Ms. Ziembra explained there will be ongoing expenses for maintenance, etc. She looked up the numbers.

While Ms. Ziemba checked on the numbers, Mr. Boose indicated he had had a discussion with Mr. Riedy. Mr. Riedy had talked to a lot of departments after the Department Head meeting. Mr. Boose thought they had enough interest to move forward. However, Mr. Boose was concerned that they had not received any emails on the subject. He suggested sending out an email asking for a simple “yes” or “no”. Mr. Brady thought that was reasonable, because if they move ahead it would be nice to know who was interested. Mr. Boose thought as far as EMA was concerned, he would like it in writing where in the ORC and/or EMA rules that it says it has to be in their own building.

Ms. Ziemba had located the numbers from Mr. Riedy. A centralized email would cost \$12,700 and would be a recurring cost. If they did the data center, Mr. Riedy had indicated they would have to increase the internet speed in order to properly operate it. This came to approximately \$4,200/year. Design of a centralized website for the interested departments – Clerk of Courts, Recorder, Prosecutor and Commissioners – was \$25,000. Mr. Boose would like to leave all that for final budget.

On another IT related subject, Mr. Boose felt the only way to get internet infrastructure done at the **Fairgrounds** this year was to get on it really hard in January. Mr. Wilde will meet with Mr. Riedy and get working on it.

**Public Defender**. Mr. Boose said they were giving them a 5% increase, they could do whatever they want with it. Ms. Ziemba clarified that the additional funds would not be considered. Mr. Boose said not in interim budget.

**Recorder**. Need to add \$1,000 for longevity, this can come out of **Contingencies**.

Mr. Boose thought this covered everything.

Ms. Ziemba asked about the **Clerk**'s request for additional funds for training. Mr. Boose wanted to wait until final budget. Mr. Boose noted **EMA** possibly wanted to hire somebody. That would wait until final budget as well. Ms. Ziemba confirmed that the three **IT** requests were for final budget. Mr. Boose agreed. **Public Defender** would also be final budget.

Ms. Ziemba said that if the Board was comfortable with these numbers, she could forward the budget on to all the departments. Mr. Boose gave her the go ahead to do that. He explained to Mr. Brady that formal action would be taken after receipt of the Certificate.

**At 10:40 a.m.** Bruce Wilde moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

#### **IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on December 2, 2021.

#### **IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:40 a.m.

Signatures on File