

REGULAR SESSION

THURSDAY

MARCH 3, 2011

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Joe Hintz, Larry J. Silcox.

11-054

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$500.00 SUBMITTED TO THE BOARD MARCH 3, 2011

Joe Hintz moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$500.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Buildings & Grounds

| | | | |
|---------------------|-----------|----------|---------------|
| Buckeye Power Sales | Generator | \$979.90 | now therefore |
|---------------------|-----------|----------|---------------|

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$500.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Gary W. Bauer
Joe Hintz
Larry J. Silcox

11-055

IN THE MATTER OF LETTING BIDS FOR THE RIPLEY TOWNSHIP EDWARDS ROAD STREET IMPROVEMENTS PROJECT

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, Huron County is seeking bids for the Ripley Township Street Improvements Project; and

WHEREAS, notice must be placed in a newspaper of general circulation, pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the Ripley Township Edwards Road Street Improvements Project; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation on Thursday, March 3, 2011 and Thursday, March 10, 2011 and bids will be opened on Thursday, March 17, 2011 at 9:30 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Gary W. Bauer
Joe Hintz
Larry J. Silcox

REGULAR SESSION

THURSDAY

MARCH 3, 2011

LEGAL

Via E-Mail legal@norwalkreflector.com

Date: **March 1, 2011**

To: **LEGAL - Norwalk Reflector Newspaper 419-668-3771 / fax# 419-668-2424**

From: **Nadine Thompson / WSOS CAC Inc. / phone 419-332-2056 / fax 419 334-5125**

Re: **Please publish the following ad for two days: Thursday, March 3, 2011 and Thursday, March 10, 2011 as a public notice in the legal/public notice section of the classified ads. Please forward a copy of the ad for proof before publishing.**

Mail two (2) Proofs of Publication and invoice to: Nadine Thompson, WSOS Community Action Commission, Inc., P.O. Box 590, Fremont, Ohio 43420.

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**PUBLIC NOTICE
NOTICE TO CONTRACTORS**

Sealed proposals for the Ripley Township Edwards Road Street Improvements will be received by the Huron County Board of Commissioners at their office, 180 Milan Avenue, until Thursday, March 17, 2011 at 9:30 a.m. and then at said office opened and read aloud.

Plans, specifications and bid forms may be secured at the office of Huron County Commissioners, 180 Milan Avenue beginning March 3, 2011.

Each bid must be accompanied by either a bid bond in an amount of one hundred percent (100%) of the bid amount with a surety satisfactory to the Huron Treasurer, or by certified check, cashiers check, or letter of credit upon a solvent bank in the amount of not less than ten percent (10%) of the bid amount in favor of the aforesaid Huron County Treasurer. Bid bonds shall be accompanied by Proof of Authority of the officials or agent signing the bond.

The estimated cost of the project is \$46,392.00. All bids are to be in whole dollars only.

Bids shall be sealed and marked as "Ripley Township Edwards Road Street Improvement Project" and delivered to:

Huron County Board of Commissioners
180 Milan Avenue
Norwalk, OH 44857

The County will not assure responsibility for bids forwarded by mail and no bid will be accepted after specified hours above.

The project is funded by the Federal Community Development Block Grant.

Attention of bidders is called to all of the requirements contained in this bid packet, particularly to the various insurance requirements, various equal opportunity provisions, and the requirement of the payment bond and performance bond for hundred percent (100%) of the contract price.

Bidders should also be advised that this project is subject to the most current FEDERAL DAVIS BACON WAGES as reported effective the day of the Bid Opening. Bidders may obtain the Federal Davis Bacon Wages online at www.wdol.gov.

No bidder may withdraw his/her bid within thirty (30) days after the actual date of the opening thereof. The Huron County Board of Commissioners reserves the right to reject any or all bids, to waive irregularities in the bidding, and to award the bid on the basis of the lowest and best bidder as it deems to be in the best interest of the County of Huron, Ohio.

March 3, 2011 and March 10, 2011

REGULAR SESSION
11-056

THURSDAY

MARCH 3, 2011

IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #040 IN THE GENERAL FUND TO FUND # 177 EMERGENCY MANAGEMENT

Joe Hintz moved the adoption of the following resolution:

WHEREAS, funds are needed in fund #177 Emergency Management to pay Huron County (Commissioners) share of cost @ 34.2% for year one; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 040-00569-001/other expenses in the amount of \$3,736.35.00 to the Emergency Management Fund #177; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 177 account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

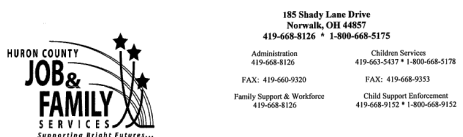
Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Gary W. Bauer
Joe Hintz
Larry J. Silcox

IN THE MATTER OF TRAVEL

Gary W. Bauer moved to approve the following travel requests this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye – Larry J. Silcox



HURON COUNTY DEPARTMENT OF JOB & FAMILY SERVICES
IN-SERVICE TRAINING REQUEST

DATE: 2/28/11
TO: Huron County Commissioners
FROM: Jeanne Fisher, HCDJFS Fiscal Specialist

RECEIVED
MAR 3 2011
HURON COUNTY
COMMISSIONERS

| | | | |
|---------|--------------------------------|----------|----------|
| 5-10-11 | CRIS-E TRAINING, A. HAMONS, | B.G. OHL | \$100.00 |
|---------|--------------------------------|----------|----------|

Joe Hintz, Commissioner

Gary Bauer, Commissioner

Larry Silcox, Commissioner

IN ACCORDANCE WITH SECTION 32820 OF THE OHIO REVISED CODE.

REGULAR SESSION**THURSDAY****MARCH 3, 2011**

Discussion of up coming events was had.

At 9:30 a.m. no public comment

IN THE MATTER OF REQUEST FOR LEAVE

Lon Burton/Mechanic/vacation/7:00 a.m. March 28, 2011 – 3:30 p.m. April 1, 2011.

Christina Norton/EMA/personal time/8:00 a.m. – 4:30 p.m. February 28, 2011.

Sue Bommer/HRLPC/sick/8:00 a.m. – 12:30 p.m. March 4, 2011.

Jerry Huffman/Buildings & Grounds/Compensatory time/6:00 a.m. March 16, 2011-2:30 p.m. March 25, 2011/compensatory time 16 hours March 28, 2011 – April 8, 2011/sick 64 hours March 28, 2011- April 8, 2011/sick/6:00 a.m. April 11, 2011 – 2:30 p.m. April 22, 2011/sick 6:00 a.m. April 25, 2011 2:30 p.m. May 6, 2011/vacation/6:00 a.m. May 9, 2011 – 2:30 p.m. May 20, 2011/vacation/6:00 a.m. May 23, 2011 – 2:30 p.m. June 3, 2011.

Stephen Minor/Buildings & Grounds/vacation/6:00 a.m. – 2:00 p.m. March 17, 2011 and March 18, 2011/vacation 6:00 a.m. 2:00 p.m. May 25, 2011, May 26, 2011, May 27, 2011/vacation/6:00 a.m. – 2:00 p.m. July 5, 2011, July 6, 2011/ July 7, 2011, July 8, 2011.

Jason Roblin/EMA/sick/cancel for 8:00 a.m. – 4:30 p.m. March 3, 2011.

Other Business

Mr. Silcox referred to the ODOT Transportation Day meeting and asked if the board had anything to submit for discussion that day. The board agreed to talk with County Engineer Joe Kovach in this regard. Mr. Silcox referred to the invitation from Huron County Safety Council. Mr. Bauer stated that this is the one that a board member needs to attend twice a year. The March 17, 2011 meeting was also discussed.

Gary Bauer stated that he had talked with Alicia Schaffer at Soil and Water Conservation District in regards to the 319 grant as Cary Brickner was not in the office. Ms. Schaffer said that on the 319 grant which is funding for streams, wet land preservation, etc. These are some of the things that Soil and Water Conservation District does with federal grant monies and they have also used the 319 grant funds and they are very particular on this that you don't double dip. Mr. Bauer stated that he would still like to speak with Cary Brickner in this regard. After further discussion the board agreed that we need to get the word out about Malcolm and Pirnie, Inc. writing a Brownfield Grant which will provide funding to inventory, assess and conduct cleanup funding at Brownfield sites to the County Trustee Association and to the Planning Commission. The board agreed to talk to Dick Wiles, County Trustee Association and Jerry Hanko, Chair of the Planning Commission.

Mr. Silcox stated that after one of the previous closing of the buildings because of snow Scott Trexel had called him and stated that there was some confusion at the radio station when we delayed for two hours. Mr. Bauer stated that he had spoken with Cheryl Nolan and Jason Roblin in this regard. Ms. Nolan thinks that every department should have their own ID code for closing. Mr. Silcox stated that Mr. Trexel would like to have one call to the radio station and the numerous called done before calling the radio station. Mr. Bauer stated that the Auditor makes the first call to Jason Roblin the night before. Discussion was had in regards the closing policy for the county in regards to bad weather. Mr. Silcox will call Scott Trexel at WLKR and ask what he would suggest. Mr. Silcox asked if a decision had been made in regards to the bio based purchasing. Mr. Silcox stated that his feeling right now is not to do anything with this. Mr. Silcox also stated that once we have things settled with the city of Norwalk we need to look at the lease for the MRF.

At 10:00 a.m. Lucinda Smith and John Moslener came before the board to present the Transportation report. Ms. Smith introduced Mr. Moslener as the new transportation supervisor. Ms. Smith presented a recap of the first five years of transit from its inception, and reviewed the process that was used for taking over the transit. Ms. Smith stated that since taking it over they made a few changes such as they took management of the staff and combined it with the Senior Enrichment staff so there is only one executive director and one accountant, one human resource, one transportation supervisor and purchasing. This eliminated the need to have all the additional administrative expenses that had been incurred before. We also offered added benefits to the transit drivers that had been allotted to the senior drivers. Ms. Smith stated that they have eliminated weekend hours which is due to lack of ridership. There were only about two people using the buses on Sunday. If there is a need these hours can be reinstated. Ms. Smith reviewed further benefits. Ms. Smith stated that they have increased contract dollars over where they were when they first took over transit. Huron County Transit used to receive between \$65,000 and \$75,000 per

REGULAR SESSION**THURSDAY****MARCH 3, 2011**

year from the county just to keep it in the black and in addition the county did all the accounting as well. Since taking it over they received \$12,000 in 2005 from the county to get it stated and then \$25,000 in 2006 and in 2007 another \$2,800 but since that point in time they have not received any support from the county and yet they have been able to run it in the black since taking it over. If the county had continued to pay the \$65,000 to \$75,000 per year Senior Enrichment has saved the county basically a little over \$325,000 so far in operating costs which is due to the staff and management. Mr. Silcox asked if there would be any plan changes in the future. Ms. Smith stated that she didn't know what will happen to the budget at the state level. Ms. Smith that Mr. Moslener needs to be on the job for a little bit longer but stated that she feels that they can always do better and once Mr. Moslener gets a little more acquainted with both sides they will sit down and talk about the items that could be changed or improved. Mr. Bauer asked if it was about time to have another advisory committee meeting. Ms. Smith stated that they have to have one quarterly so there should be one schedule for the end of March. Ms. Smith explained the reason for a new building.

At 10:40 a.m. Don Ruffing, Soil and Water came before the board in regards to the summary of costs individual accounts 1973-2010 ditch and waterway groups on maintenance program. Mr. Ruffing reviewed this report with the board.

Mr. Ruffing stated that projects that they have an advisory group on for an average they are spending less money there than on the other ones. A simple explanation is that some of the advisory groups do not want to do everything or spend as much money as Mr. Ruffing would like to do.

At 10:57 a.m. the board recessed.

At 11:07 a.m. regular session resumed.

The board reviewed the budget numbers. There is still \$40,605 that needs to be appropriated. Ms. Nolan stated that there is \$302,864.95 in the Permanent Improvement Fund #310. Ms. Nolan stated that she has spoken with Daivia Kasper, Assistant Prosecutor, Sandusky County Administrator and the Huron County Auditor in regards to purchasing cruisers from this fund. Dennis Stieber, Auditor office stated that you can use this fund to purchase cruisers and that it has been used in the past for such purchase. The board agreed to purchase three (3) cruisers from the permanent improvement fund. It was decided to leave \$60,000 in the capital improvement fund. Mr. Silcox asked Ms. Nolan how the \$40,605 was derived from. Ms. Nolan explained that after the changes already made such as increase for the auditor, prosecutor, public defender etc. there is \$13,871.666 which was subtracted from the amount that was certified by the budget commission in the amount of \$13,912,271 and this is where the \$40,605 came from. Mr. Silcox stated that he would like to take \$33,095 for the 2% increase for the non bargaining general fund employees to help off set the 2% health insurance increase to the employee. Discussion was had in regards to the \$13,000 for the temporary employee at the sheriff's office due to the absence of an employee. This amount was placed in the sheriff's budget. The \$40,000 that was also requested for dispatchers by the sheriff was not appropriated in the budget as this funding was also denied by the 9-1-1 committee. Mr. Bauer stated that the sheriff had been told that he was going to have to make a decision as to whether he wanted vehicles or employees. The sheriff asked when the budget would be going out and Mr. Bauer stated that it would be tomorrow and the sheriff asked if he could come up and talk to the board after he receives his budget and Mr. Bauer stated that he can. Discussion was had in regards to evaluations. Mr. Hintz asked about the raise that he sees on the sheet for Vickie Ziemba and asked how that came about. Ms. Nolan explained that she had evaluated Ms. Ziemba and asked for a performance raise. Mr. Hintz asked who evaluates Ms. Nolan and stated that he felt that she should have the same raise due to her performance and also stated that he would like to see another person hired but understands with the tight budget that is not an option. Mr. Hintz asked if there is a way that Ms. Nolan could receive the same raise. Mr. Silcox stated that he is not opposed to giving Ms. Nolan the same raise that Ms. Ziemba got and we should put that in our budget. Mr. Bauer stated that he did Ms. Nolan's evaluation and stated that he is a pretty tough evaluator and that her evaluation was perfect. The board agreed that Ms. Nolan would receive a performance 2% increase retro to the January 1, 2011. The board discussed sending a memo with the each department's budget sheets to explain the 2% increase in their budgets and the health insurance increase. Ms. Nolan will make the changes to the spread sheet.

At 11:30 a.m. Gary W. Bauer moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**REGULAR SESSION
IN THE MATTER OF OPEN SESSION**

THURSDAY

MARCH 3, 2011

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on March 3, 2011.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:30 a.m.

Signatures on File