

**REGULAR SESSION**

**TUESDAY**

**NOVEMBER 30, 2021**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the October 19, 2021 and October 21, 2021 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the October 19, 2021 and October 21, 2021 meeting(s) and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

21-376

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches #327583 and authorize the Huron County Auditor to make the necessary warrant;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Question on Gardiner payment and if we were replacing ignitors on the new boilers. Question on why EMA was not using our IT office. Ms. Ziemba said she had asked Mr. Riedy and he had indicated they had some ORC issues that would take many months to implement. He could serve as a backup, but did not recommend being their primary.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

**NOVEMBER 30, 2021**

### Claims Register for Payment Batches

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11/24/2021 12:14 PM  
V3.2

### Claims Register for Payment Batches

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### Claims Register for Payment Batches

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### Claims Register for Payment Batches

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Claims Register for Payment Batches				
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description
12/02/2021	Jan Tash	327583	2021-002641	Manage Wmtr CE
Account 131.131.00200 (Equipment) Total:				Amount
Department Records Technology Total:				\$108.19
Fund 131 - Records Technology Total:				\$108.19
Fund 146 - Childrens Services				\$108.19
Department: Children's Services				
12/02/2021	Treasure State of Ohio	327583	2021-001431	Fingerprint-Individual/Child Care-October 2021
12/02/2021	State of Ohio	327583	2021-001431	State of Ohio
12/02/2021	Adrian Road Inc	327583	2021-001431	Childcare-Marketing-Collating
Account 146.00150 (Contract Services) Total:				\$1,628.50
Department Children's Services Total:				\$1,628.50
Fund 146 - Childrens Services Total:				\$2,084.70
Fund 177 - Emergency Management				\$2,084.70
Department: Emergency Management				
12/02/2021	Insight Types & Graphics	327583	2021-001041	Design for New ERM Damages
12/02/2021	Tekko LLC	327583	2021-001041	ERM IT Maintenance Hours & Contract
Account 177.00200 (Equipment) Total:				\$32.00
Department Emergency Management Total:				\$3,312.00
Fund 177 - Emergency Management Total:				\$3,312.00
Fund 183 - 9-1-1 & Countywide Communications				\$3,312.00
Department: 9-1-1 & Countywide Communications				
12/02/2021	Chesapeake	327583	2021-001051	Coordination and Training Volunteer
Account 183.00250 (Contract Services) Total:				\$3,312.00
Department 9-1-1 & Countywide Communications Total:				\$3,312.00
Fund 183 - 9-1-1 & Countywide Communications Total:				\$3,312.00
Fund 500 - Landfill				\$3,312.00
Department: Landfill				
12/02/2021	City of Columbus	327583	2021-002581	City of Columbus
12/02/2021	City of Columbus	327583	2021-002581	City of Columbus
12/02/2021	City of Columbus	327583	2021-002581	City of Columbus
Account 500.501 (Contract Services) Total:				\$1,680.00
Department Landfill Total:				\$1,680.00
Fund 500 - Landfill Total:				\$1,680.00
Fund 525 - Solid Waste Management District				\$1,680.00
Department: Solid Waste Management District				
12/02/2021	City of Columbus	327583	2021-002581	City of Columbus
12/02/2021	City of Columbus	327583	2021-002581	City of Columbus
12/02/2021	City of Columbus	327583	2021-002581	City of Columbus
Account 525.501 (Supplies) Total:				\$1,680.00
Department Solid Waste Management District Total:				\$1,680.00
Fund 525 - Solid Waste Management District Total:				\$1,680.00
Fund 560 - Health Insurance				\$1,680.00
Department: Health Insurance				
12/02/2021	Health Insurance	327583	2021-002581	Health Insurance
12/02/2021	Health Insurance	327583	2021-002581	Health Insurance
12/02/2021	Health Insurance	327583	2021-002581	Health Insurance
Account 560.501 (Expenditures) Total:				\$1,680.00
Department Health Insurance Total:				\$1,680.00
Fund 560 - Health Insurance Total:				\$1,680.00
Fund 635 - Commissary Trust				\$1,680.00
Department: Commissary Trust				
12/02/2021	Health Insurance	327583	2021-002581	Health Insurance
12/02/2021	Health Insurance	327583	2021-002581	Health Insurance
12/02/2021	Health Insurance	327583	2021-002581	Health Insurance
Account 635.00200 (Expenditures) Total:				\$1,680.00
Department Commissary Trust Total:				\$1,680.00
Fund 635 - Commissary Trust Total:				\$1,680.00
Grand Total:				\$613,728.03
Sign 1 <i>John A. ...</i>				
Sign 2 <i>David Brady</i>				
Sign 3 <i>David Brady</i>				
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Claims Register for Payment Batches				
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description
12/02/2021	City of Columbus	327583	2021-002581	Highway Diesel
12/02/2021	City of Columbus	327583	2021-002581	Highway Diesel
12/02/2021	City of Columbus	327583	2021-002581	Highway Diesel
Account 500.501 (Contract Services) Total:				\$1,680.00
Department Landfill Total:				\$1,680.00
Fund 500 - Landfill Total:				\$1,680.00
Fund 525 - Solid Waste Management District				\$1,680.00
Department: Solid Waste Management District				
12/02/2021	City of Columbus	327583	2021-002581	City of Columbus
12/02/2021	City of Columbus	327583	2021-002581	City of Columbus
12/02/2021	City of Columbus	327583	2021-002581	City of Columbus
Account 525.501 (Supplies) Total:				\$1,680.00
Department Solid Waste Management District Total:				\$1,680.00
Fund 525 - Solid Waste Management District Total:				\$1,680.00
Fund 560 - Health Insurance				\$1,680.00
Department: Health Insurance				
12/02/2021	Health Insurance	327583	2021-002581	Health Insurance
12/02/2021	Health Insurance	327583	2021-002581	Health Insurance
12/02/2021	Health Insurance	327583	2021-002581	Health Insurance
Account 560.501 (Expenditures) Total:				\$1,680.00
Department Health Insurance Total:				\$1,680.00
Fund 560 - Health Insurance Total:				\$1,680.00
Fund 635 - Commissary Trust				\$1,680.00
Department: Commissary Trust				
12/02/2021	Health Insurance	327583	2021-002581	Health Insurance
12/02/2021	Health Insurance	327583	2021-002581	Health Insurance
12/02/2021	Health Insurance	327583	2021-002581	Health Insurance
Account 635.00200 (Expenditures) Total:				\$1,680.00
Department Commissary Trust Total:				\$1,680.00
Fund 635 - Commissary Trust Total:				\$1,680.00
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**At 9:05 a.m. Public comment – Roger Hunker.** Mr. Hunker wanted to provide a quick update on the building they wanted to build at the Fairgrounds. They were slowly moving forward. Phase one estimated to be roughly \$400,000.

Mr. Boose said he had received a voicemail from Bob Morgan. The estimate for the internet was now \$110,000. He thought they only set aside \$100,000.

Mr. Boose spoke to Congressman Latta. Mr. Latta would like to speak to the Commissioners some time. Mr. Boose was surprised to learn that Congressman Latta did not find out about the new congressional districts until they were voting on them.

Mr. Tansey stated the three resolutions for his office are the same as in previous years to lock in the prices for the year.

21-377

**IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING OF BIDS FOR THE INSTALLATION OF GUARDRAIL.**

Bruce Wilde moved for the adoption of the following Resolution:

**WHEREAS**, the Huron County Engineer has requested that bids be received for the Installation of Guardrail; and

**WHEREAS**, it is necessary to publicly advertise for bids for said material and the Board has been presented with the proposed legal advertisement for review; and

**WHEREAS**, the Huron County Engineer has requested that the bid bonding requirements as provided in O.R.C. §153.54 be waived for said bids and in its stead a certified check in the amount of \$500.00 (five hundred dollars) be required; and

**WHEREAS**, pursuant to O.R.C. §307.88(B), the Board of County Commissioners, by a unanimous vote of the entire board, may permit a contracting authority to exempt a bid from any or all of the requirements of O.R.C. §153.54; now therefore

**BE IT RESOLVED**, that the Huron County Board of Commissioners hereby approve the legal advertisement as attached hereto and further, authorize the advertisement for the Installation of Guardrail; and further

**BE IT RESOLVED**, that the necessary publication of notice of bids will be in the Norwalk Reflector and will be posted on the Huron County Website at <http://www.hccommissioners.com> and is accessible by clicking on Legal Notices; and further

**BE IT RESOLVED**, that bids for the Installation of Guardrail will be received until 8:59 a.m. on Friday, December 17, 2021 in the office of the Huron County Commissioners at 180 Milan Avenue, Suite 7, Norwalk, Ohio, 44857. Said bids will be opened and publicly read aloud at 9:00 a.m.; and further

**BE IT RESOLVED**, that pursuant to O.R.C. §307.88(B), the Board, by unanimous vote, hereby waive the bid bonding requirements as provided in O.R.C. §153.54 for the bids herein; a certified check in the amount of \$500.00 (five hundred dollars) will be required for bidding purposes; all other requirements of Section 153.54 of the Revised Code still apply for these bids; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

**ADVERTISEMENT**  
**NOTICE TO BIDDERS**

Sealed bids may be submitted on or before the bid opening date of Friday, December 17, 2021 until 8:59 a.m. local time at the Huron County Commissioner's Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857 for: The Installation of Guardrail. Bids shall be opened and publicly read aloud at 9:00 a.m.

Bids must be submitted in a sealed envelope, with the name of the Bidder and the name of the Proposal written on the outside of the envelope.

Proposals and Specifications may be obtained or examined at the office of Lee E. Tansey, Huron County Engineer, 150 Jefferson Street Norwalk, Ohio 44857.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project.

Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

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Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, 614.644.2239.

By a unanimous vote of the Board of Huron County Commissioners, all of the bid bonding requirements of Section 153.54 of the Revised Code have been waived for these bids. A certified check in the amount of \$500.00 (five hundred dollars) will be required for bidding purposes for each Bid submitted. All other requirements of Section 153.54 of the Revised Code still apply for these bids.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This legal notice may also be viewed by logging on to <http://www.hccommissioners.com/> and clicking on the "Legal Notices" link or <http://www.huroncountyengineer.org> and clicking on the "Bid Information" link.

Advertise: December 2, 2021

21-378

**IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING OF BIDS FOR THE SUPPLYING & DELIVERY OF CONCRETE.**

Bruce Wilde moved for the adoption of the following Resolution:

**WHEREAS**, the Huron County Engineer has requested that bids be received for the Supplying of Concrete; and

**WHEREAS**, it is necessary to publicly advertise for bids for said material and the Board has been presented with the proposed legal advertisement for review; and

**WHEREAS**, the Huron County Engineer has requested that the bid bonding requirements as provided in O.R.C. §153.54 be waived for said bids and in its stead a certified check in the amount of \$500.00 (five hundred dollars) be required; and

**WHEREAS**, pursuant to O.R.C. §307.88(B), the Board of County Commissioners, by a unanimous vote of the entire board, may permit a contracting authority to exempt a bid from any or all of the requirements of O.R.C. §153.54; now therefore

**BE IT RESOLVED**, that the Huron County Board of Commissioners hereby approve the legal advertisement as attached hereto and further, authorize the advertisement for the Supplying of Concrete; and further

**BE IT RESOLVED**, that the necessary publication of notice of bids will be in the Norwalk Reflector and will be posted on the Huron County Website at <http://www.hccommissioners.com> and is accessible by clicking on Legal Notices; and further

**BE IT RESOLVED**, that bids for the Supplying of Concrete will be received until 8:59 a.m. on Friday, December 17, 2021 in the office of the Huron County Commissioners at 180 Milan Avenue, Suite 7, Norwalk, Ohio, 44857. Said bids will be opened and publicly read aloud at 9:05 A.M.; and further

**BE IT RESOLVED**, that pursuant to O.R.C. §307.88(B), the Board, by unanimous vote, hereby waive the bid bonding requirements as provided in O.R.C. §153.54 for the bids herein; a certified check in the amount of \$500.00 (five hundred dollars) will be required for bidding purposes; all other requirements of Section 153.54 of the Revised Code still apply for these bids; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

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**ADVERTISEMENT**  
**NOTICE TO BIDDERS**

Sealed bids may be submitted on or before the bid opening date of Friday, December 17, 2021 until 8:59 a.m. local time at the Huron County Commissioner's Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857 for: The Supplying and Delivery of Concrete. Bids shall be opened and publicly read aloud at 9:05 a.m.

Bids must be submitted in a sealed envelope, with the name of the Bidder and the name of the Proposal written on the outside of the envelope.

Proposals and Specifications may be obtained or examined at the office of Lee E. Tansey, Huron County Engineer, 150 Jefferson Street Norwalk, Ohio 44857.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project.

Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

By a unanimous vote of the Board of Huron County Commissioners, all of the bid bonding requirements of Section 153.54 of the Revised Code have been waived for these bids. A certified check in the amount of \$500.00 (five hundred dollars) will be required for bidding purposes for each Bid submitted. All other requirements of Section 153.54 of the Revised Code still apply for these bids.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This legal notice may also be viewed by logging on to <http://www.hccommissioners.com/> and clicking on the "Legal Notices" link or <http://www.huroncountyengineer.org> and clicking on the "Bid Information" link.

Advertise: December 2, 2021

21-379

**IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING OF BIDS FOR THE SUPPLYING & DELIVERY OF #9 AGGREGATE.**

Bruce Wilde moved for the adoption of the following Resolution:

**WHEREAS**, the Huron County Engineer has requested that bids be received for the Supplying of #9 Aggregate; and

**WHEREAS**, it is necessary to publicly advertise for bids for said material and the Board has been presented with the proposed legal advertisement for review; and

**WHEREAS**, the Huron County Engineer has requested that the bid bonding requirements as provided in O.R.C. §153.54 be waived for said bids and in its stead a certified check in the amount of \$500.00 (five hundred dollars) be required; and

**WHEREAS**, pursuant to O.R.C. §307.88(B), the Board of County Commissioners, by a unanimous vote of the entire board, may permit a contracting authority to exempt a bid from any or all of the requirements of O.R.C. §153.54; now therefore

**BE IT RESOLVED**, that the Huron County Board of Commissioners hereby approve the legal advertisement as attached hereto and further, authorize the advertisement for the Supplying of #9 Aggregate; and further

**BE IT RESOLVED**, that the necessary publication of notice of bids will be in the Norwalk Reflector and will be posted on the Huron County Website at <http://www.hccommissioners.com> and is accessible by clicking on Legal Notices; and further

**BE IT RESOLVED**, that bids for the Supplying of #9 Aggregate will be received until 8:59 a.m. on Friday, December 17, 2021 in the office of the Huron County Commissioners at 180 Milan Avenue, Suite 7, Norwalk, Ohio, 44857. Said bids will be opened and publicly read aloud at 9:10 A.M.; and further

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**BE IT RESOLVED**, that pursuant to O.R.C. §307.88(B), the Board, by unanimous vote, hereby waive the bid bonding requirements as provided in O.R.C. §153.54 for the bids herein; a certified check in the amount of \$500.00 (five hundred dollars) will be required for bidding purposes; all other requirements of Section 153.54 of the Revised Code still apply for these bids; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

**ADVERTISEMENT**  
**NOTICE TO BIDDERS**

Sealed bids may be submitted on or before the bid opening date of Friday, December 17, 2021 until 8:59 a.m. local time at the Huron County Commissioner’s Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857 for: The Supplying & Delivery of #9 Aggregate. Bids shall be opened and publicly read aloud at 9:10 a.m.

Bids must be submitted in a sealed envelope, with the name of the Bidder and the name of the Proposal written on the outside of the envelope.

Proposals and Specifications may be obtained or examined at the office of Lee E. Tansey, Huron County Engineer, 150 Jefferson Street Norwalk, Ohio 44857.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project.

Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

By a unanimous vote of the Board of Huron County Commissioners, all of the bid bonding requirements of Section 153.54 of the Revised Code have been waived for these bids. A certified check in the amount of \$500.00 (five hundred dollars) will be required for bidding purposes for each Bid submitted. All other requirements of Section 153.54 of the Revised Code still apply for these bids.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This legal notice may also be viewed by logging on to <http://www.hccommissioners.com/> and clicking on the “Legal Notices” link or <http://www.huroncountyengineer.org> and clicking on the “Bid Information” link.

Advertise: December 2, 2021

The Board and Engineer had general discussion of the roundabout successes and concerns.

21-380

**IN THE MATTER OF ACCEPTING LETTER OF INTENT TO RETIRE FROM CLYDE HONEYCUTT FROM THE RECYCLING/TRANSFER STATION EQUIPMENT OPERATOR POSITION FOR THE HURON COUNTY SOLID WASTE DISTRICT**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, Clyde Honeycutt submitted his letter of intent to retire effective January 1, 2022;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby accepts the letter of intent to retire from Clyde Honeycutt and wishes him well in his retirement; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.



Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

21-381

IN THE MATTER OF ADVERTISING FOR A FULL-TIME, CLASSIFIED, NON-EXEMPT  
RECYCLING/TRANSFER STATION EQUIPMENT OPERATOR FOR THE HURON COUNTY  
SOLID WASTE DISTRICT

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, there is a need for a Recycling/Transfer Station Operator for the Huron County Solid Waste District; and

**WHEREAS**, the starting hourly wage for this position is \$18.75 per hour, with an additional \$.50/hr. after successfully completing probationary period, in compliance with the collective bargaining agreement between the Huron County Commissioners and AFSCME, Ohio Council 8, Local 3764; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby authorizes the Huron County Director of Human Resources to solicit applicants for the position by posting and advertising in accordance with the AFSCME, Ohio Council 8, Local 3764 Collective Bargaining Agreement and the Huron County Personnel Policy Manual; and further

**BE IT RESOLVED**, that all those applying must submit a Huron County application for employment to the Huron County Human Resource Department, 12 East Main Street, Norwalk, Ohio 44857. Applications will be accepted until the position is filled; now therefore

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public in compliance with all applicable legal requirements, including Section 121.11 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

21-382

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE  
GENERAL FUND

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, there is a need for appropriation adjustment; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the appropriation of moneys as follows:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	023	00400	001	\$11,800.00		023	00126	001	\$10,000.00
		Sheriff - OPERS					Sheriff – Employee OT		
						023	00460	001	\$1,800.00
							Sheriff – Medicare		
	036	00400	001	\$500.00		036	00460	001	\$500.00
		Jail – OPERS					Jail - Medicare		

and further

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**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the appropriate journal entry;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Boose stated he would like to have the OPERS breakout per person for the final budget.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

21-383

**IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) B-C-19-1BJ-1 (DRAW #15), SUBMITTED TO THE BOARD NOVEMBER 30, 2021**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board's certification;  
and

**WHEREAS** the Board has reviewed the requests for payment and status of funds reports;now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Ms. Ziemba explained this was for General Administration in the amount of \$1,995.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

State of Ohio  
Office of Community Development  
Request for Payment and Status of Funds request

Submit to: Development Services Agency Office of Community Development P.O. Box 1001 Columbus, Ohio 43216-1001	Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857	2020 E.E. RF Balance:  2020 Housing P.J. Balance:  Home Program Income Balance:
Contact Person Information Name: Marcia Walters Phone number: (419) 333-1118 Email: mwalter@dcap.org	Grant Number: B-C-19-1B1-1 Draw Number: 15	Date:  Voucher#: W400048

Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Amount Requested	Approved Activity/ Site Budget (\$)	Balance of Activity/ Site Budget (\$)
2	Administration/Fair Housing	2	General Admin		1995.00	63500.00	3000.00
							0.00
							0.00
Total Amount of this Draw:					1995.00	63500.00	3000.00

Certification of Itemization of Expenditures: Two Authorized Signatures are Required  
I certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.

Date: 11/20/21	Signature: <i>Terry Boose</i>	Title: President
Date: 11/30/21	Countersignature: <i>B. Wilde</i>	Title: V.P.

State Use Only:  
  
Approved:

21-384

IN THE MATTER OF APPROVING THE NORWALK-HURON COUNTY AIRPORT (5A1) MASTER PLAN UPDATE

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Norwalk-Huron County Airport is owned by the Board of Huron County Commissioners and managed by an appointed three-member board, known as the Huron County Airport Authority Board; and

WHEREAS, the Huron County Airport Authority Board contracted with Michael Baker International, Inc. to develop a Master Plan Update for the Norwalk-Huron County Airport (5A1). The primary objective of the Master Plan was to produce a 20-year development program that would maintain a safe, efficient, economical, and environmentally acceptable aviation facility for Huron County, Ohio; and

WHEREAS, the Airport Authority Board and Michael Baker International, Inc. presented and recommends the adoption of the attached Norwalk-Huron County Airport (5A1) Master Plan Update, dated August 2019; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the Norwalk-Huron County Airport (5A1) Master Plan Update, as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing Resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

\*Master Plan on file

SIGNINGS

Bruce Wilde moved to approve signing the Conditional CHIP award letter for PY 2021. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

REGULAR SESSION

TUESDAY

NOVEMBER 30, 2021

November 30, 2021

Barbara Richards – Manager, Residential Revitalization  
Office of Community Development  
77 S. High Street  
P.O. Box 1001  
Columbus, Ohio 43216-1001

Re: Response to Conditional CHIP Award Letter PY 2021

Dear Ms. Richards,

The Huron County Board of Commissioners is pleased to accept the conditional award of funds under the Community Housing Impact and Preservation Program. We acknowledge the three conditions that are required to implement housing activities in accordance with state and federal regulations during the grant period.

All of the activities will be implemented in accordance with the Office of Community Development's Housing Handbook, including the November 2004 edition of the Housing Program Manual, the September 2008 edition of the Residential Rehabilitation Standards (updated December 2014), limits of assistance outlined in the activity descriptions in the PY 2021 application instructions, the local community's Policies and Procedures Manual and all the Office of Community Development program policy notices including the updated Program Policy Notice 20-01 & Policy Notice 20-02.

Huron County understands that all contractors, specialty trade contractors and subcontractors will have an EPA Lead Renovators, Repair, and Painting certification as required by the RRP Rule and may result in a serious finding if we fail to comply.

Huron County understands that program income must be utilized prior to CHIP funds. In order to utilize the Program Income, Huron County and its partners must adhere to the Environmental Review requirements and obtain release of funds from the State.

Huron County has provided fair housing contact information and outreach materials on their website and can be accessed at <https://www.hccommissioners.com/fair-housing/>.

Our review of the Applicant Profile indicates that all information is accurate.

We look forward to working with you and your staff in the implementation of the Huron County PY 2021 Community Housing Impact and Preservation Program.

Sincerely,  
THE BOARD OF HURON COUNTY COMMISSIONERS  
Terry Boose, Harry Brady, Bruce Wilde

#### **IN THE MATTER OF TRAVEL**

Bruce Wilde moved to approve the following travel request this day. seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

Lenora Minor & Mary Valentine, JFS, to Columbus, Ohio for Public Children Services Assoc. Org. Conference on December 2 – 3, 2021.

*At 10:03 a.m. Bruce Wilde moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.; and ORC 121.22 (G) (4) preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

*At 12:03 p.m. Bruce Wilde moved to End Executive Sessions ORC 121.22 (G)(1), (2) & (4). Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Terry Boose*

*Aye – Harry Brady*

*Aye – Bruce Wilde*

*\*No action other than Carol Knapp, our representative for the CIC, was having discussions with somebody about the Old Jail with a proposal.*

#### **OLD BUSINESS / NEW BUSINESS**

Ms. Stebel will need additional funds in the Police & Muni Court line for the end-of-year bill for Muni Court charges. It won't be paid until 2022, but covers the period July 2021 through December 2021. She estimated about \$23,000. Mr. Boose asked if this would affect the budget for next year. Ms. Ziemba will look at it. They decided to move it from Contingencies.

CCAO invoice for membership. That amount increased. Ms. Ziemba explained the amount was based on 4.5% of the statutory salary of the three commissioners for that calendar year. Mr. Boose thought it was also based on what level the county fell in as far as population.

Ms. Ziemba had an email from Scott Sparks asking where the records storage area was for Huron County and how the airport could get previous years' records placed in that location. Ms. Ziemba confirmed the County did not have a spot available for anybody. Mr. Boose would recommend it be at their office building. Mr. Brady said they have a locked room in their office building for storage.

Mr. Boose had other emails from Mr. Sparks he wanted to discuss. One was asking that the Airport Board members be compensated. They spend a lot of personal time doing work for the airport. Mr. Boose's suggestion was that they hire somebody to take care of the things the Airport Board was handling. This should come out of the airport budget. Or, they could reimburse themselves for expenses. Mr. Brady did not think they wanted to reimburse themselves, they wanted the Commissioners to pay them out of the General Fund. Mr. Boose thought it should be reinforced to them that the only thing the Commissioners were paying was legal fees.

Mr. Boose had another email from the Airport board with three questions on it. They wanted to know if the County had a rotary broom or sweep truck. Mr. Boose said the County does not. He suggested they call the Engineer and see if he had one. Second, did the County have any fencing or gates laying around that they could utilize at the Airport. Mr. Boose said no, we try not to keep that stuff around. Once again, they could check with the Engineer's office. The third question was, before the County disposes of any vehicles or equipment, could the Airport Board be notified to determine if they have a use for it. Mr. Boose's concern was that this would lead to a whole bunch of junk out at the Airport. He thought if they wanted something, they could put in a request that if it becomes available, they would like it. Mr. Boose asked Mr. Brady, as airport liaison, to pass all this information on to the Airport Board.

Still on the subject of the airport, Ms. Ziemba said she had an email from Michael Barefoot. He would like to be considered for reappointment to the Airport Board. It was his hope that the Huron County Airport would continue to grow for the aviation community for Huron County and the surrounding areas. The Board agreed he should be reappointed.

Ms. Ziemba said the person who was interested in the MHAS position wanted to know if she could interview with them via Zoom. She had a previously scheduled appointment at 9:00 a.m. The Board preferred to meet in person.

Ms. Ziemba had an email from Ms. McConnell with GLCAP. Catholic Charities, Diocese of Toledo, were requesting that the Commissioners submit a CDBG Targets of Opportunity CARES Act application on their behalf for a new roof and porch replacement at Miriam House. The cost was estimated at \$47,000 plus administration. Mr. Boose did not think the County should be doing work or accepting liability for Catholic Charities. They were their own entity. Also, they had discussed if doing roofs was Covid-related and had decided they were not. He was not in favor. Mr. Brady agreed, saying he thought it was a stretch as a Covid-related expense. Ms. Ziemba will follow up with Ms. McConnell.

Ms. Ziemba reminded the Board they had a question on the Claims Schedule regarding the replacement of two igniters on the boilers. Ms. Newton had asked Mr. Zurcher about it. He confirmed that was what it was for, and they were not under warranty. Mr. Boose was not happy that they had purchased a product that was not working a year later.

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Ms. Ziemba had asked Mr. Riedy if he could do the work for EMA. Mr. Riedy said he would have to look at the maintenance contract. It may be something that could be transitioned to his department. She asked him to meet with Mr. Mead to look at the contract. Mr. Boose noted that Mr. Riedy was fairly new to the process. Just because someone says it can't be done because of ORC, somebody needs to check on it. He suggested Mr. Riedy contact Sandusky County to find out if their IT Department handles the EMA office, or if it was contracted out.

Mr. Wilde will attend both Board of Revision and Catastrophic Leave tomorrow.

Transportation. Mr. Brady will be talking with Mr. Beal after today's meeting.

WIOA meeting last Wednesday. It was lightly attended and short. Unemployment numbers were below 5.

CCAO business meeting. Mr. Boose was the voting member. He suggested that Mr. Wilde, as alternate voting member, read through the email just in case.

Mr. Boose had received workforce meeting documents with unemployment rates.

There were about 8 to 10 people that attended the meeting yesterday. The discussion was - are there things they need to do for workforce development besides trying to get employees. Unemployment was killing them and Mr. Boose would still like to send something to our representatives about that. Ehone was thinking about another job fair at the beginning of next year. They would like to know if there was an event they should tie it in to. The only thing they could think of was, there may be a change in emergency benefits in April. People were working seasonal jobs may be looking for employment in January. Action items talked about was marketing.

Ms. Ziemba had an email regarding the adoption of the Huron County Creating Healthy Communities Action Transportation Plan. Mr. Boose stated he thought the survey was horrible. He thought it had only gone to people that would answer a certain way. Ms. Ziemba said they were looking for support for the plan and offered to present an overview to the Board. Mr. Boose thought they should come in.

**At 12:56 p.m.** Bruce Wilde moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 30, 2021.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:56 p.m.

Signatures of File