

**REGULAR SESSION**

**TUESDAY**

**FEBRUARY 1, 2022**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the January 11, 2022 and January 18, 2022 meeting(s) were presented to the Board. Harry Brady made the motion to waive the reading of the minutes of the January 11, 2022 and January 18, 2022 meeting(s) and approve as presented. Terry Boose seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

**At 9:05 a.m. Public comment – *None***

22-047

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches #330859 and authorize the Huron County Auditor to make the necessary warrant;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Boose stated he would like to hold the payment to National Conference on Weights and Measures Inc. for membership dues in the amount of \$75.00. Does not believe it should be paid from the Data Processing account.

Discussed the payment for the service call in the Sarah’s House. Mr. Welch stated a smoke head went bad. It’s been removed. Discussed whether they should all be removed to eliminate the need for service calls in the future. Decided to leave them for now. Will revisit if they continue to set off alarms requiring service calls.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

Huron County  
Claims Register for Payment Batches

Warrant Dates: 2/20/2022 to 2/20/2022				Payment Batches: 330859 to 330859			
Payment Type: All	Warrant Numbers:	Funds: 001 to 650	Warrant Date	Batch ID	PO / Line #	Line Description	Variant #
Fund: 1001 - General Fund							
Department: Commissioners				330859	2022-0020101	Stamps	\$50.00
Account 001.001.000175 (Supplies) Total:							\$50.00
02/20/2022     Site lease inc'd				330859	2022-0020141	Membership	\$600.00
Account 001.001.000475 (Other Expenses) Total:							\$600.00
Department: Commissioners Total:							\$550.00
Department: Data Processing				330859	2022-0020301	Index Tabs, Pens & Self Ising Stamp	\$91.22
02/20/2022     Operating cost							\$91.22
Account 001.002.000176 (Supplies) Total:							\$91.22
02/20/2022     Insurance Commission on Vehicle and				330859	2022-0020411	2022 NCJRM Membership Dues	\$150.00
Measures Inc							\$150.00
Account 001.003.000475 (Other Expenses) Total:							\$75.00
Department: Data Processing Total:							\$166.22
Department: Treasurer				330859	2022-0020501	copier lease and overages	\$219.81
02/20/2022     Corbin Co							\$219.81
Account 001.1005.000256 (Contract Services) Total:							\$219.81
Department: Treasurer Total:							
Department: Common Phas				330859	2022-0020101	Brother Tower	\$186.00
02/20/2022     Encore Web LLC							\$186.00
Account 001.000.000175 (Supplies) Total:							\$186.00
02/20/2022     Matthew Bender & Co Inc				330859	2022-0020111	Court Cases-Judiciary	\$243.81
Matthew Bender & Co Inc				330859	2022-0020111	Paper CH Rpts	\$243.81
02/20/2022     Matthew Bender & Co Inc						OH CM Pric & Proc 2022E	\$602.24
Account 001.008.002010 (Equipment) Total:							\$3,769.22
02/20/2022     Encore Web LLC				330859	2022-0020411	Web Hosting 2022/02/20-2/15/23	\$246.40

### Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
03/03/2022	Frontier	330659		Phone	\$3,331.66	
Account 001.022.05025 (Contract Services) Total:					\$3,331.66	
03/03/2022	Frontier	330659		Electric (268Mar#113	\$140.91	
Account 001.022.05056 (Electric) Total:					\$140.91	
03/03/2022	Columbia Gas	330659		Gas-1303bckf line	\$266.97	
Account 001.022.05058 (Gas) Total:					\$266.97	
Account 001.022.05057 (Gas) Total:					\$3,162.27	
Department Building and Grounds Total:					\$7,316.98	
03/03/2022	Staples Credit Plan	330659	2022-000831	Paper	\$86.16	
Account 001.023.01075 (Supplies) Total:				January Service fuel purchases	\$500.35	
Account 001.023.02020 (Equipment) Total:				Boat-Chief Deck, colored 131721	\$114.05	
03/03/2022	AT&T Mobility	330659	2022-000851	Helicopters for Road for 11 - 117022	\$114.05	
Account 001.023.02021 (AT&T Mobility) Total:				Helicopters for Road for 12/18 - 1201/21	\$118.84	
03/03/2022	Frontier Local LLC	330659	2022-000851	Document Destruction	\$60.00	
Account 001.023.00275 (Contract Repairs) Total:					\$481.77	
Department Sheriff Total:					\$1,176.17	
03/03/2022	Disaster Service	330659	2022-001631	EMA Monthly Phone	\$16.26	
Account 001.026.03075 (Other Expenses) Total:				EMA Copier Lease	\$16.26	
Department Jail Operations Total:				EMA Uniform Call Phone	\$300.07	
03/03/2022	VeriSign	330659	2021-000131	VeriSign	\$7.04	
Account 001.026.03075 (Other Expenses) Total:				Dec Service fuel purchases	\$299.79	
03/03/2022	VeriSign	330659	2022-000131	January Service fuel purchases	\$111.86	
Account 001.026.03075 (Other Expenses) Total:				Blower	\$17.26	
03/03/2022	Staples Credit Plan	330659	2022-000881	File Boxes	\$30.69	
Account 001.026.03075 (Other Expenses) Total:				Pen, Ink, Paper	\$30.69	
03/03/2022	Staples Credit Plan	330659	2021-000131	Pen, Ink, Paper	\$14.62	
Account 001.026.03075 (Other Expenses) Total:				Envelopes, Ink, preaddressed letters	\$201.83	
03/03/2022	Staples Credit Plan	330659	2022-000881	Envelopes, Ink, preaddressed letters	\$201.83	

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03/03/2022 2:03 PM

### Claims Register for Payment Batches

Warrant Date	Client	Batch ID	PO Line #	Line Description	Amount	Warrant #
03/03/2022	Piper Software Productions Inc	330659	2022-001841	Supplies/Prints 2022 Data Package	\$49.00	
Account 001.008.0026 (Data Processing) Total:					\$49.00	
03/03/2022	Referrals/Intake for Juven	330659	2022-001841	Referrals/Intake for Juven	\$2,298.40	
03/03/2022	Referrals for Juven	330659	2022-001841	Referrals for Juven	\$19.43	
Account 001.008.0035 (Lodging & Meals) Total:					\$19.43	
03/03/2022	One Association for Court Administration	330669	2022-001894	2022 Membership Dues	\$100.00	
03/03/2022	One Jury Management Association	330659	2022-001894	2022 Ohio Jury Management Dues	\$50.00	
03/03/2022	Central Behavioral Healthcare Inc	330659	2022-001894	Psych Eval/Eval-VM Martin	\$1,680.00	
03/03/2022	2022 Bar Association Dues	330659	2022-001894	2022 Bar Association Dues	\$2,077.00	
Account 001.008.0042 (Other Expenses) Total:					\$6,359.05	
Department Common Pleas Total:						
Department: Juvenile						
03/03/2022	Document Shredding	330659	2022-001811	Document shredding	\$69.00	
Account 001.010.00475 (Other Expenses) Total:					\$69.00	
Department: Juvenile Total:						
Department: Clerk of Courts						
03/03/2022	VM Lease Co Inc	330659	2022-001401	Calculator & Address Labels	\$122.52	
Account 001.007018 (Supplies) Total:					\$122.52	
03/03/2022	Association Fees	330659	2023-001431	Association Fees	\$1,173.36	
Account 001.017.00475 (Other Expenses) Total:					\$1,173.36	
Department: Clerk of Courts Total:					\$1,295.88	
Department: Capital Improvements						
03/03/2022	Code Dupage-Shuff	330659	2021-002042	Code Dupage-Shuff	\$27,879.00	
Account 001.021.00200 (Equipment) Total:					\$27,879.00	
Department: Capital Improvements Total:					\$27,879.00	
Department: Building and Grounds						
03/03/2022	Bath	330659	2022-002061	Bath	\$36.42	
03/03/2022	Attolator	330659	2022-002061	Attolator	\$366.82	
Account 001.022.00275 (Repairs Maintenance) Total:					\$403.24	
03/03/2022	S A Commule Co Inc	330659	2022-002071	Semi-annual Sprinkler Inspection Various Locations	\$166.00	
03/03/2022	P L Black Protective Systems Inc	330659	2022-002071	Service Call-Safety House	\$85.00	
Account 001.022.00269 (Service Contract) Total:					\$251.00	

### Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Variance
03/03/2022	Stamps Cost Fee	330859	2022-000981	Toner & Ink	\$237.86	
03/03/2022	Supplies Total:				\$237.86	
03/03/2022	001.036.00176 (Supplies) Total:	330859			\$237.86	
03/03/2022	Equipment Total:				\$105.19	
03/03/2022	001.036.0220 (Equipment) Total:	330859			\$105.19	
03/03/2022	Contract (Repairs) Total:				\$384.16	
03/03/2022	001.036.0227 (Contract/Repairs) Total:	330859			\$384.16	
03/03/2022	License (Software) Total:				\$300.00	
03/03/2022	001.036.00475 (License) Total:	330859			\$300.00	
03/03/2022	Department IT Operations Total:				\$1,766.05	
03/03/2022	Department: Miscellaneous					
03/03/2022	Account 001.040.00569 (Other Expenses) Total:	330859	2021-020652	ITM and Relatiner	\$4,668.00	
03/03/2022	Account 001.040.00569 (Other Expenses) Total:	330859	2022-000401	Attorney Fees-Human Society	\$165.00	
03/03/2022	Account 001.040.00569 (Other Expenses) Total:	330859			\$4,833.00	
03/03/2022	Account 001.040.00569 (Other Expenses) Total:	330859	2021-020652	Appointed Counsel Fees	\$855.00	
03/03/2022	Account 001.040.00569 (Other Expenses) Total:	330859	2021-020652	Appointed Counsel Fees	\$855.00	
03/03/2022	Account 001.040.00569 (Other Expenses) Total:	330859	2021-020652	Appointed Counsel Fees	\$160.00	
03/03/2022	Account 001.040.00569 (Other Expenses) Total:	330859	2021-020652	Appointed Counsel Fees	\$115.00	
03/03/2022	Account 001.040.00569 (Other Expenses) Total:	330859	2021-020652	Appointed Counsel Fees	\$427.50	
03/03/2022	Account 001.040.00569 (Other Expenses) Total:	330859	2021-020652	Appointed Counsel Fees	\$1,318.17	
03/03/2022	Account 001.040.00570 (Attorney Fees) Total:	330859			\$9,120.07	
03/03/2022	Department: IT Department					
03/03/2022	Account 001.046.0220 (Equipment) Total:	330859	2021-020732	Phone and License for IT Department	\$381.79	
03/03/2022	Account 001.046.0220 (Equipment) Total:	330859			\$381.79	
03/03/2022	Department IT Department Total:				\$56,709.39	
03/03/2022	Fund: 105 - Dog & Kennel					
03/03/2022	Department: Dog & Kennel					
03/03/2022	Account 001.00522	330859	2022-001791	personspacks	\$69.07	
03/03/2022	Account 001.00522	330859	2022-001791	dog	\$227.40	



Claims Register for Payment Batches				
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description
02/02/2022	Emergency Management Association of Michigan	330859	2022-001561	EMAO Spring Conference
Account 177-00300 (Training) Total:				
Department Emergency Management Total:				\$100.00
Fund 177 - Emergency Management Total:				\$100.00
Fund 185 - 911				
Department 911				
Account 185-00380 (Training) Total:				
Department 911 Total:				\$131.69
Fund 185 - 911 Total:				\$131.69
Fund 193 - 9-1-1 & Countywide Communications				
Department 9-1-1 & Countywide Communications				
Account 193-00200 (Equipment) Total:				
Department 9-1-1 & Countywide Communications Total:				\$497.00
Fund 193 - 9-1-1 & Countywide Communications Total:				\$497.00
Fund 197 - EMA Hazmat				
Department EMA Hazmat				
Account 197-00200 (Equipment) Total:				
Department EMA Hazmat Total:				\$2,750.00
Fund 197 - EMA Hazmat Total:				\$2,750.00
Fund 500 - Landfill				
Department Landfill				
Account 500-00100 (Contract Services) Total:				
Department Landfill Total:				\$850.00
Fund 500 - Landfill Total:				\$850.00
Fund 525 - Solid Waste Management District				
Department Solid Waste Management District				
Account 525-00300 (Travel) Total:				
Department Solid Waste Management District Total:				\$15,165.07
Fund 525 - Solid Waste Management District Total:				\$15,165.07
Fund 635 - Commissary Trust				
Department Commissary Trust				
Account 635-00200 (Expenditures) Total:				
Department Commissary Trust Total:				\$37.44
Fund 635 - Commissary Trust Total:				\$37.44
Grand Total:				\$161,797.34
Sign 1 Yes <i>Toby Bone</i>				
Sign 2 <i>Harry Brady</i>				
Sign 3 <i>Bruce Wells</i>				
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V.2.2				

22-048

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND

Harry Brady moved the adoption of the following resolution:

WHEREAS, there is a need for an appropriation adjustment within the Probate Court account; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	016	00475	001	\$415.00		016	00360	001	\$415.00
		Probate Other Expenses					Probate Transcripts		

and further

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**FEBRUARY 1, 2022**

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Ms. Ziemba read the explanation: “a Court appointed attorney in a recent adoption case requested the preparation of a transcript for possible appeal of the case. The Court is required to provide this transcript at public expense. The cost of this transcript exceeds the total amount appropriated for fiscal year 2022.”.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

22-049

**IN THE MATTER OF HIRING FOR THE POSITION OF TRANSFER STATION EQUIPMENT OPERATOR, A FULL- TIME, CLASSIFIED POSITION FOR THE HURON COUNTY SOLID WASTE DISTRICT, AND COVERED BY THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE HURON COUNTY BOARD OF COMMISSIONERS AND AFSCME/OHIO COUNCIL 8, LOCAL 3764**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, it is the desire of the Board of Huron County Commissioners to hire an Equipment Operator as a full- time, classified employee for the Huron County Transfer Station, Solid Waste District; and

**WHEREAS**, this position was posted in accordance with the Huron County Personnel Policies Manual and AFSCME/OHIO Council 8 Local 3764 union contract; and

**WHEREAS**, all applications were reviewed, interviews were conducted, and Jeffrey McCrann was deemed to be the most qualified applicant; and

**WHEREAS**, the Huron County Director of Operations recommends the hiring of Jeffrey McCrann to the position of Operator; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the hiring of Jeffrey McCrann to the position of Equipment Operator beginning February 14, 2022 at the rate of \$18.75 per hour; and further

**BE IT RESOLVED**, that Mr. McCrann shall serve a one-year probationary period in accordance with the terms and conditions outlined in the Collective Bargaining Agreement and after a positive evaluation will receive a fifty cent (\$.50) increase per hour; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

22-050

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00  
SUBMITTED TO THE BOARD FEBRUARY 1, 2022

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

<b>IT #046</b>			
ComDoc	Router upgrade	\$5,905.21	now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Wilde stated that since this was under \$25,000.00 it did not need to go before the Data Board. Mr. Brady verified this was for the Administration Building and asked if this would help us get better service. Was told we would have to ask Mr. Riedy about this topic.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

22-051

IN THE MATTER OF APPROVING A CONTRACT BETWEEN THE BOARD OF HURON  
COUNTY COMMISSIONERS AND RUSSWOOD ENTERPRISES, LTD. dba LEGENDS GENERAL  
CONTRACTORS FOR THE HURON COUNTY ADMINISTRATION BUILDING RESTROOM  
REMODEL

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners approved the proposal from Legends General Contractors for the Huron County Administration Building Restroom Remodel Project on September 14, 2021; and

**WHEREAS**, the Board desires to enter into a contract with Russwood Enterprises, LLC dba Legends General Contractors for the Project; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves entering into Contract with Russwood Enterprises, LLC dba Legends General Contractors for the Huron County Administration Building Restroom Remodel Project, a copy of which is attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Boose stated that this would have been a good project to use ARPA money on and a reason to move ahead with pursuing ARPA.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

*\*Contract on file*

Before reading this resolution, Mr. Wilde asked Ms. Ziemba to review some items on the RFQ. She reviewed the dollar amount not to exceed 140,000 annually. Per discussion, will change to 145,000 annually with all board members concurring. Qualifications will be due on February 17, 2022, if approved today, notice will go out in paper on Thursday. Commissioners could review on the February 22, 2022, then schedule interviews for March 01, 2022. Make final decision by March 08, 2022. Ms. Ziemba will correct any items as needed before sending RFQ.

22-052

**IN THE MATTER OF REQUEST FOR QUALIFICATIONS FOR LEGAL/TECHNICAL PROFESSIONAL SERVICES RELATING TO THE AMERICAN RESCUE PLAN ACT OF 2021 (ARPA)**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners desires to seek Requests for Qualifications for legal/technical professional services relating to the American Rescue Plan Act of 2021 (ARPA);  
now therefore

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation on Thursday, February 3, 2022 and posted on the County's website [www.hccommissioners.com](http://www.hccommissioners.com) accessed by clicking on legal notices, until the Request for Qualifications are opened on Thursday, February 17, 2022 at noon;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

**REQUEST FOR QUALIFICATIONS  
American Rescue Act Technical Assistant Professional Consultant**

The Huron County Board of Commissioners hereby issues a public Request for Qualifications (RFQ) for legal/technical professional services relating to the American Rescue Plan Act of 2021 (ARPA).

The qualified legal or other technical professional shall exhibit the following:

- Comprehensive understanding of the ARPA as it relates to Ohio County governments and the Final Rule and be able to assist with:
  - Determining project eligibility
  - Reporting requirements
  - Federal Treasury Uniform Administrative Requirements
  - Contracts with potential ARPA fund recipients
  - Administration of ARPA program

The successful legal or other technical professional shall be available from 8:00 a.m. – 4:30 p.m., Monday – Friday, to provide technical assistance to member counties. This may be in the form of telephone, email, or virtual meetings. The contract will terminate no later than December 31, 2026.

The complete Request for Qualifications package may be obtained by contacting:

Vickie Ziemba, County Administrator, 419-668-3092, [vziemba@hccommissioners.com](mailto:vziemba@hccommissioners.com)

Information concerning this Request for Qualifications is also available at:  
<https://www.hccommissioners.com> under the Legal Notices tab.

Statements of Qualifications are due by noon on February 17, 2022.

By order of the Huron County Commissioners

Huron County Administration Building  
180 Milan Avenue, Suite 7  
Norwalk, Ohio 44857

REGULAR SESSION

TUESDAY

FEBRUARY 1, 2022

**IN THE MATTER OF TRAVEL - *None***

**SIGNINGS**

*Harry Brady moved to approve signing the letter of support for Juvenile / Probate Court. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Terry Boose*

*Aye – Harry Brady*

*Aye – Bruce Wilde*

February 1, 2022

To Whom it May Concern:

The Huron County Commissioners hereby support the Juvenile Court in their application for funding through the Ohio Supreme Court Technology Grant.

The Huron County Commissioners fully endorse the Juvenile Court's desire to install ADA compliant hardware, key fobs and additional security cameras throughout the courthouse. Installation of key fobs will improve security over the regular lock and keys that are currently being used. Adding additional cameras will alleviate existing blind spots, which will make the area more secure. These improvements will significantly heighten the safety of both the Courthouse employees and the citizens of Huron County.

Should you need additional information or assistance, please contact Vickie Ziemba, Huron County Administrator, 419-668-3092. Thank you for your consideration.

Sincerely,

BOARD OF HURON COUNTY COMMISSIONERS

Terry Boose, Harry Brady, Bruce Wilde

**OLD BUSINESS/NEW BUSINESS**

Ms. Ziemba read an email request from Susan Hazel:

Would you please ask for the commissioners' consideration and approval for the Norwalk Post Office to place and maintain a blue collections box outside the office building on the property at 305 Shady Lane Drive. I briefly spoke with Skip Wilde and Mike Armstrong today about this project. Roland and I are in support of this request. We do ask that our county maintenance people meet with our office supervisors and with Tammy Schuster or her representative from the post office to select a specific location for the collections box if this is approved by the commissioners.

USPS would place and maintain their collections box for this proposal. Tammy can be reached at 419-668-6555 or at the above email.

If there are questions about this project, please contact Roland or me or Tammy. I would ask that you keep Roland and I informed regarding placement of a collections box.

Mr. Boose would like verification that this would be at no cost to the county. Mr. Wilde would like verification of the spot and that it would be in a location that doesn't hinder maintenance, like snow plowing and mowing. Also, would like to make sure the area it's located is well lit.

Mr. Boose would like the approval process to also include the request for whichever mailbox they wanted downtown in front of the courthouse and office building. Does not want these installed until the ramp project is complete.

The board will act on both of these requests once they receive the answers to their questions.

**At 9:30 a.m., Tacy Bond, 9-1-1 updates.**

Migrated the server out of the frontier office over the holiday weekend. It took 4 days to get it up and running and there are still a few minor issues. They also had to update computers throughout the county.

Phase 1 is complete. Removed the old servers, took to the Sheriff's Department and put them on the new network. This improved the internet speed from 20mb to 200mb. We are still on old servers though, which are near end of life, so not a great improvement.



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Had to buy some new drives for the old server to replace bad ones.

Old network will be disconnected as of Feb 9, 2022. This will save \$2686.00 a month by shutting down the second network.

Phase 2 is moving data from old servers to new. The hard deadline for this phase is February 21, 2022.

The dispatch console for the radio project is installed, but dispatch is not using yet because users need to be trained before they can start using them.

Working with the city of Norwalk on AFT grant. Hard deadline is March, hoping to get Fire Departments on board but waiting on licensing.

More radios are in the budget as needed.

Most of the local Emergency Services are on the same dispatch system, but some still need to communicate with other surrounding Counties, who are on different systems.

Ms. Bond let commissioners know that a purchase of over \$1000.00 was coming. Need to get the server room ventilated it is too hot with the added server racks. She is getting quotes for an Air Conditioning split unit.

WENS is having issues with SMS delivery provider for text messages. The message says to click for further info, but there is nothing further. Wens is working on this.

911 had meeting with North Central EMS to discuss EMD certification training. They are using our system in their units. They are working thru their IT staff to get approval. They will enroll their 6 Dispatchers in the EMD Certification Training thru APCO online. This more expensive, but will not have to be out for a week. 911 will split the cost of training with them. This will help out Norwalk and Bellevue Police Departments. We will have North Central sign an MOU stating that they will provide EMD for rollover calls before we pay for training. The pick-up of rollover calls will help the local dispatchers and the community.

**At 9:49 a.m. Nick Katsaros, First Energy Solutions.**

Mr. Wilde thanked Mr. Katsaros for assisting a resident that called the Commissioners with a complaint. Expressed their appreciation for this connection for our residents. Mr. Katsaros explained he just wanted to stay in contact with the board to make sure there are no issues or problems. Also, discussed the upcoming storm. Ice really affects the electric lines more than snow. The Board thanked Mr. Katsaros for staying in contact.

Discussion on the upcoming storm and whether the board wanted to cancel their Thursday meeting.

***Harry Brady moved to cancel Thursday's meeting. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Terry Boose***

***Aye – Harry Brady***

***Aye – Bruce Wilde***

**At 10:00 a.m. David White, Firelands Forward and Makenna Laser.**

Mr. White thanked the commissioners for their letter of support for the Good Jobs Challenge Grant. This is an EDA Grant and has the potential to bring up to 25 million dollars to the region, which includes Ottawa, Huron, Erie and Sandusky Counties. Mr. Brady asked what EDA stood for and was told it is a Federal Economic Development Administration Grant. The purpose of the grant is to bring workforce development and jobs to the region.

Firelands Forward has partnered with Great Lakes Community Action Partnership (GLCAP) to facilitate 3 industry sector partnerships to focus on industries for job development. Those Industry sectors are advanced manufacturing, Tourism, Hospitality and Main street business.

There is a great opportunity in Huron County for advanced manufacturing and main street businesses. The positions they are focusing on are chefs, front line supervisors for Retail and food services, General Maintenance Technicians, Managers and small business owners.

This grant will facilitate programing to the area by expanding existing programing and bringing new programing. For example, culinary services are a huge shortcoming as far as educational pathways in this region. Business owners have to look outside of the region for talent. We don't have the ability to train that skill set regionally. From a retention standpoint and from an employment stand point this programming would help.

Mr. Boose stated that Berry's would be opening soon and thought this could be a huge opportunity for Huron County to learn along with Chefs Garden in Erie County. Mr. White stressed that they would like to be able to train for skill sets right in the area that they are needed. Mr. Wilde asked about the timeline for the grant and was told that the paperwork was due next week and they should know within 6 months if they will be awarded the grant. It is a 3-year, 3 phase implementation plan. Phase 1 will allow us to formalize and establish the industry sector partnership, phase 2 will allow to develop programing and phase 3 will be implementation and training of skill sets.

Firelands Forward has focused on 3 lines of effort based on local feedback.

High school connection is biggest annual influx of labor. Labor pool has shrunk from both retirees and smaller graduating classes. One priority will be connecting high school graduates to area businesses. Talked about assessments being used to help guide people to a career. There are opportunities for technology in almost every field.

Incumbent workers –It is very important to help businesses retain workers. Implementing an employer resource network. They hired someone to help employers with employee barrier issues. United fund has a grant focusing on smaller business employee resource network to identify needs of employees.

Collective impact- a comprehensive childcare study at will be done in each county. This is a barrier.

Firelands portal- is being implemented. It is a platform to connect data and community resources. Can overlay public transportation in the area to help with transportation barriers Many area partners are contributing to this. This will help to define resources. Affordable housing is also a barrier.

***At 10:30 a.m. Harry Brady moved to enter into Executive Session ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose*

*Aye – Harry Brady*

*Aye – Bruce Wilde*

***At 10:57 a.m. Harry Brady moved to End Executive Session ORC 121.22 (G) (2). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose*

*Aye – Harry Brady*

*Aye – Bruce Wilde*

***\*No action taken.***

**At 10:58 a.m. the board recessed**

**At 11:05 a.m. the board resumed regular session**

**OLD BUSINESS/NEW BUSINESS Cont.**

Ms. Ziemba stated she received a travel request from Mr. Welch to travel to Amherst tomorrow. The board stated it's a contiguous county and no travel is needed.

Ms. Ziemba stated she received a message from Dave Ditz that the sheriff received one Durango. The other belongs to EMA.

Mr. Boose asked if he could share the Shady Lane appraisal with Norwalk City Schools. After further discussion, Mr. Strickler stated it is at the board's discretion. Mr. Boose will do so next week.

Mr. Brady stated he is glad to see they will be opening Caleb's house in Monroeville. Mr. Boose asked Mr. Brady if he would like him to mention this to MHAS and ask them to reach out to them to see if they can help with anything. Mr. Brady thought that would be a good idea.

Mr. Brady stated he will have weekly meetings with Steve Beal at Enrichment Center. Mr. Brady will go to their next board meeting, if they would like him there.

Mr. Brady will be attending a transportation zoom meeting this afternoon via zoom. Mr. Boose asked if there is low attendance, please bring up how we are planning on making major changes and need everyone to attend and participate. Mr. Brady asked Mr. Strickler about advising them on the requirements to create a board, if needed. Mr. Boose stated that there had been a board created many years ago.

He thought it was created in 2000 and rescinded about 2006, if we wanted to look at how that was set up.

Mr. Boose registered for CCAO webinar on Intranet infrastructure. The Webinar it titled “How you can use other funds with this money”.

Mr. Boose stated our Sheriff is not listed as receiving the Governor’s Body Camera Grant. Asked Ms. Ziemba to ask if the Sheriff applied. Ms. Ziemba stated she received an email response from Dave Ditz.

We did submit for the Governor's Body Worn Camera (BWC) Grant. Also, in 2020, the county received a CORSA reimbursement for the BWC and we submit for reimbursement for the jail camera upgrade in 2021.

And

UPDATE from Erin "FYI --- I was just informed we were not chosen to receive funding. I was told that they may open this back up again in the spring, but as of right now there just wasn't enough funding available. I believe priority went to Collaborative compliant agencies who were just starting their BWC programs."

Mr. Boose stated his point is that he thinks the sheriff should continue to apply for any funding for equipment for any new hires or breakages.

Mr. Boose discussed the unemployment rate numbers. It is trending down.

Mr. Boose stated he would like Ms. Ziemba to look at joining the Willard Chamber of Commerce for the County. All board members thought it was a good idea.

Mr. Boose asked where we are with SafeBuilt. In the process of coordinating a meeting.

Mr. Boose stated they received 2021 final numbers that will be crucial when doing the final budget. Think you’ll be asked a lot of questions on these numbers. The first meeting he will have a lot of discussion on these numbers and what they mean. Carryover was \$8 million. However, almost \$5 million was money they never knew they could spend. It was the difference between what actually came in for taxes versus what was estimated. Mr. Boose thought the revenue had been grossly underestimated.

Data processing board met and stalled. Mr. Boose then met with Joel Riedy. A major concern that Mr. Riedy had was the costs will continue to rise, the longer it takes to get a data center done. Mr. Boose would like to invite the auditor and the data processing board to the next Huron County Commissioners meeting to review why some information was sent out. Mr. Wilde would like to meet one on one with the Auditor this week to discuss the data center. Mr. Boose would rather have a discussion with a public audience. Mr. Brady preferred to have both. The goal will be to have an action plan. The data board and the auditor will be invited to next Tuesday’s Board Meeting.

Mr. Boose would like to set up a Jail committee meeting preceding the next stepping up meeting because it will primarily be the same people. David Ditz e-mailed Ms. Ziemba requesting to meet with one of the commissioners about items to review with the Jail Committee. Mr. Brady and Mr. Wilde agreed that Mr. Boose was the best qualified for this meeting. Mr. Boose will meet with Mr. Ditz.

March 29<sup>th</sup> Board of DD Awareness Month Community Breakfast and Bears Basketball game.

Feb 21<sup>st</sup> President’s Day Legislative Brunch which is put on by Huron and Lorain County Farm Bureau’s, it is at 9:00 a.m. in Wellington at Metro Parks.

**At 11:46 a.m.** Harry Brady moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

#### **IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on February 01, 2022.

#### **IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:46 a. m.

Signatures on File

REGULAR SESSION

TUESDAY

FEBRUARY 1, 2022

\*The following bids were opened for the Chip and Seal Project- Phase 1 on Monday, February 07, 2022 at 9:00a.m.

Chip and Seal - Phase 1 Bid Tab																
Monday, February 7, 2022 9:00 a.m.																
Ref.	Item	Description	Quant.	Unit	Price	Costs	SARVER PAVING		ALLIED CONSTRUCTION		MELWAY PAVING		UNILLIANCE		ERIE BLACKTOP	
1	103.5	Premium Contract Bond	1	LS	\$5,000.00	\$5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,800.00	\$ 2,800.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
2	441	Seal Coat Bituminous Material, CRS2-P @ 0.43 avg. gal/SY, As Per Plan	150,000	GAL	\$3.00	\$450,000.00	\$ 2.54	\$ 381,000.00	\$ 2.80	\$ 420,000.00	\$ 2.52	\$ 378,000.00	\$ 2.88	\$ 432,000.00	\$ 3.05	\$ 457,500.00
3	422	Seal Coat Aggregate #8 Washed Limestone @ 22lbs/SY, As Per Plan	3,900	TN	\$35.00	\$136,500.00	\$ 34.50	\$ 134,550.00	\$ 29.20	\$ 113,880.00	\$ 38.00	\$ 148,200.00	\$ 32.45	\$ 126,555.00	\$ 25.75	\$ 100,425.00
4	614	Maintaining Traffic	1	LS	\$12,000.00	\$12,000.00	\$ 25,053.00	\$ 25,053.00	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00	\$ 8,000.00	\$ 8,000.00	\$ 34,000.00	\$ 34,000.00
5	624	Mobilization	1	LS	\$8,000.00	\$8,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	\$ 10,000.00	\$ 10,000.00
6	Spec.	Contingencies	1	LS	\$8,500.00	\$8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00
					TOTAL	\$620,000.00	\$ 564,103.00		\$ 567,380.00		\$ 567,500.00		\$ 585,055.00			\$ 614,425.00