

**REGULAR SESSION**

**TUESDAY**

**FEBRUARY 22, 2022**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the February 1, 2022 and February 8, 2022 meeting(s) were presented to the Board. Harry Brady made the motion to waive the reading of the minutes of the February 1, 2022 and February 8, 2022 meeting(s) and approve as presented. Terry Boose seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

**At 9:05 a.m. Public comment. Roger Hunker**, update on the fair building committee. Will not be built for the fair this year. Hoping to start after the fair is over and be able to get the building up in the fall. Have talked about adding restrooms with the building. Turned in for state capital budget with Rep Stein. Requesting a letter of support.

Lyme Township Zoning Inspector passed away over the weekend.

22-057

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches 332059 and authorize the Huron County Auditor to make the necessary warrant;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Ceiling tiles for EMA Building. Discussed the payments for the New London water tower project were from the jail, sheriff, and EMA accounts. The Commissioners have an account where the funds for these invoices was budgeted. Will leave as is for this year and send a notice out for next year that it is budgeted in our account.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

Huron County  
Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Payment Types: All						
Warrant Numbers: All						
Funds: 001 to 990						
Warrant Dates: 2/24/2022 to 2/24/2022						
Payment Batches: 332059 to 332059						
Fund: 001 - General Fund						
Department: Prosecutor						
02/24/2022	Frederick LLC	332059	2022-000391	Document destruction	\$36.00	
02/24/2022	Frederick LLC	332059	2022-000391	Monthly contract (Feb)	\$2,000.00	
02/24/2022	Frederick LLC	332059	2022-000391	Monthly contract (January)	\$2,000.00	
Account 001.006.00275 (Contract Repairs) Total:					\$4,036.00	
Department: Prosecutor Total:					\$4,036.00	
Department: Juvenile						
02/24/2022	Pier Software Productions Inc	332059	2022-000441	2022 Child Support Software Update	\$48.00	
02/24/2022	Pier Software Productions Inc	332059	2022-000441	2022 Child Support Software Update	\$48.00	
Account 001.013.00176 (Supplies) Total:					\$96.00	
Department: Juvenile Total:					\$96.00	
02/24/2022	Acacia Business Machines	332059	2022-000501	Copy Lease 2/13/22	\$716.64	
02/24/2022	Acacia Business Machines	332059	2022-000501	Repairs to ThruDate Stampers	\$716.64	
Account 001.013.00276 (Contract/Repairs) Total:					\$1,433.28	
02/24/2022	Thomas P Kunkle	332059	2022-000101	Psychological Services 2/11-2/24/22	\$150.00	
02/24/2022	Verizon Wireless	332059	2022-000111	Cell Phones 2/4-3/22	\$576.03	
Account 001.013.00476 (Other Expenses) Total:					\$727.72	
Department: Juvenile Total:					\$1,660.29	
Department: Clerk of Courts						
02/24/2022	Shelby Printing LLC	332059	2022-001401	Correction Ribbon	\$60.00	
02/24/2022	Shelby Printing LLC	332059	2022-001401	Correction Ribbon	\$60.00	
02/24/2022	Shelby Printing LLC	332059	2022-001401	8 Cases Copy Paper-Clark of Courts	\$140.00	
02/24/2022	Shelby Printing LLC	332059	2022-001401	CA Date Stamp & Ink Pads	\$81.40	
Account 001.017.00176 (Supplies) Total:					\$361.40	
Department: Clerk of Courts Total:					\$361.40	
Department: Capital Improvements						
Account 001.022.00276 (Repairs/Repaint) Total:					\$517.90	
Department: Capital Improvements Total:					\$517.90	
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Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 001 - General Fund						
Department: Sheriff						
02/24/2022	SC Strategic Solutions	332059	2021-000442	Scanning Services-Probate Records	\$10,000.00	
Account 001.021.00057 (Other Expenses) Total:					\$10,000.00	
Department: Building and Grounds						
02/24/2022	Wm Bank	332059	2022-000291	Gas	\$875.87	
Account 001.022.00177 (Gasoline) Total:					\$875.87	
02/24/2022	O R Meyer Co	332059	2022-000391	Air/grease Cylinder	\$7.75	
02/24/2022	O R Meyer Co	332059	2022-000391	24x 8" air d	\$215.96	
02/24/2022	O R Meyer Co	332059	2022-000391	Callng Ties	\$627.67	
02/24/2022	O R Meyer Co	332059	2022-000391	Book Chains and paper towels	\$81.10	
Account 001.022.00275 (Repairs Maintenance) Total:					\$1,776.78	
02/24/2022	Cher Communications	332059	2022-000391	Internet-180Rfm	\$250.00	
02/24/2022	Cher Communications	332059	2022-000391	Internet-Downtown	\$250.00	
02/24/2022	Cher Communications	332059	2022-000391	Electric-180Rfm-410	\$211.31	
02/24/2022	Dynegy Energy Services	332059	2022-000561	Electric-180Rfm	\$222.46	
Account 001.022.00026 (Electric) Total:					\$4,135.11	
Department: Building and Grounds Total:					\$4,135.11	
Department: Sheriff						
02/24/2022	Amazon Capital Services	332059	2022-000391	Super Oils, safety pins & Sewing kit	\$17.13	
Account 001.023.00176 (Supplies) Total:					\$17.13	
02/24/2022	Amazon Capital Services	332059	2022-000441	Uniform pants-Duncan & Evans, LIG Birt - apt sat	\$160.96	
02/24/2022	Gale LLC	332059	2022-000441	Slide Bars for reprints	\$50.75	
Account 001.023.00200 (Equipment) Total:					\$234.70	
02/24/2022	Amazon Capital Services	332059	2022-000561	Maintenance on the extinguishers	\$80.00	
02/24/2022	Amazon Capital Services	332059	2022-000561	Costs for the extinguishers	\$1,160.00	
02/24/2022	Amazon Capital Services	332059	2022-000561	Costs Maintenance for 2/9 to 3/8/22 for Cook, Ro	\$1,147.50	
Account 001.023.00276 (Contract Repairs) Total:					\$1,389.43	
Department: Sheriff Total:					\$1,389.43	
Department: Public Defender Commission						
02/24/2022	Nationwide Hotel & Conference Center	332059	2022-000391	Hotel Stay 03/10-03/12/22-Alyssa Stelmak	\$250.84	
02/24/2022	Nationwide Hotel & Conference Center	332059	2022-000391	Hotel Stay 03/10-03/12/22-Jason Westfall	\$250.84	
Account 001.027.00300 (Travel) Total:					\$501.68	
Department: Public Defender Commission Total:					\$501.68	
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Huron County  
Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 001 - General Fund						
Department: Mechanic						
02/24/2022	Wheeler Separator	332059	2022-000321	Wheeler Separator	\$276.24	
02/24/2022	Wheeler Separator	332059	2022-000321	Wheeler Separator	\$276.24	
02/24/2022	Wheeler Separator	332059	2022-000321	Wheeler Separator	\$276.24	
Account 001.032.00175 (Supplies) Total:					\$417.73	
Department: Mechanic Total:					\$417.73	
Department: Jail Operations						
02/24/2022	Amazon Capital Services	332059	2022-000841	2 First Aid Kits	\$25.98	
Account 001.036.00176 (Supplies) Total:					\$25.98	
02/24/2022	Frederick LLC	332059	2022-000561	Medical first aid kit, updated 1/2/22	\$48.61	
02/24/2022	Frederick LLC	332059	2022-000561	Medical first aid kit, updated 1/2/22	\$48.61	
02/24/2022	Frederick LLC	332059	2022-000561	Medical first aid kit, updated 1/2/22	\$48.61	
02/24/2022	Frederick LLC	332059	2022-000561	Medical first aid kit, updated 1/2/22	\$48.61	
Account 001.036.00177 (Medical/Hygiene) Total:					\$193.81	
02/24/2022	Amazon Capital Services	332059	2022-000291	Uniform Jacket - None	\$45.10	
Account 001.036.00200 (Equipment) Total:					\$45.10	
02/24/2022	Village of New London	332059	2022-000561	Maintenance fee for New London Water Tower Antenna	\$174.69	
02/24/2022	Wolf Bros Supply Inc	332059	2022-000562	LED lights for pods	\$11.00	
Account 001.036.00275 (Contract/Repairs) Total:					\$185.79	
02/24/2022	Legal and Liability Risk Management	332059	2022-000441	Online Training Course- Abuse & Harassment	\$4,202.40	
Account 001.036.00280 (Training) Total:					\$4,202.40	
02/24/2022	Assessment report for R. Johnson	332059	2022-000561	Assessment report for R. Johnson	\$150.00	
Account 001.036.00476 (Other Expenses) Total:					\$300.00	
Department: Jail Operations Total:					\$5,001.16	
Department: Miscellaneous						
02/24/2022	Frederick LLC	332059	2022-000391	Coveries, Cloud-Edenary	\$74.85	
02/24/2022	Frederick LLC	332059	2022-000391	Coveries, Cloud-Edenary	\$74.85	
02/24/2022	Frederick LLC	332059	2022-000391	Coveries, Cloud-Edenary	\$74.85	
02/24/2022	Frederick LLC	332059	2022-000391	Coveries, Cloud-Edenary	\$74.85	
Account 001.040.00509 (Other Expenses) Total:					\$454.84	
Department: Miscellaneous Total:					\$454.84	
02/24/2022	Frederick LLC	332059	2022-000391	Appointed Counsel Fees	\$87.50	
02/24/2022	Frederick LLC	332059	2022-000391	Appointed Counsel Fees	\$87.50	
02/24/2022	Frederick LLC	332059	2022-000391	Appointed Counsel Fees	\$87.50	
Account 001.040.00570 (Attorney Fees) Total:					\$262.50	
Department: Miscellaneous Total:					\$262.50	
Fund: 001 - General Fund Total:						
Account 001.040.00570 (Attorney Fees) Total:					\$262.50	
Department: Indigent Guardianship					\$262.50	
02/24/2022	Frederick LLC	332059	2022-000391	Appointed Counsel Fees	\$24.47	
02/24/2022	Frederick LLC	332059	2022-000391	Appointed Counsel Fees	\$24.47	
Account 001.040.00570 (Attorney Fees) Total:					\$48.94	
Department: Indigent Guardianship Total:					\$48.94	
Fund: 001 - Dog & Kennel						
02/24/2022	Amazon Capital Services	332059	2022-000391	Internet-Phone	\$10.84	
Account 001.050.00275 (Contract Repairs) Total:					\$10.84	
02/24/2022	Walmart Veterinary Clinic	332059	2022-001791	Slits Vet Bill Skin Issue	\$100.65	
02/24/2022	CCOWA	332059	2022-001791	membership dues	\$250.00	
Account 001.050.00476 (Other Expenses) Total:					\$360.49	
Department: Dog & Kennel Total:					\$360.49	
Fund: 001 - Dog & Kennel						
Account 001.050.00476 (Other Expenses) Total:					\$360.49	
Department: Dog & Kennel Total:					\$360.49	
Fund: 001 - Public Assistance						
02/24/2022	Outpatient.com	332059	2022-000441	Cardstock Paper, Calling Envelopes, & Keyboard	\$167.97	
02/24/2022	Outpatient.com	332059	2022-000441	Cardstock Paper, Calling Envelopes, & Keyboard	\$167.97	
02/24/2022	Outpatient.com	332059	2022-000441	Cardstock Paper, Calling Envelopes, & Keyboard	\$167.97	
Account 001.115.00175 (Supplies) Total:					\$335.94	
Department: Public Assistance Total:					\$335.94	
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Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 001 - General Fund						
Department: Indigent Guardianship						
02/24/2022	State of Missouri, Attorney at Law	332059	2022-000391	Appointed Counsel Fees	\$24.47	
02/24/2022	State of the Ohio Public Defender	332059	2022-000391	Appointed Counsel Fees	\$24.47	
02/24/2022	Carey Lloyd Jacobson Co. LPA	332059	2022-000392	Appointed Counsel Fees	\$24.47	
02/24/2022	Carey Lloyd Jacobson Co. LPA	332059	2022-000392	Appointed Counsel Fees	\$24.47	
02/24/2022	Carey Lloyd Jacobson Co. LPA	332059	2022-000392	Appointed Counsel Fees	\$24.47	
02/24/2022	Carey Lloyd Jacobson Co. LPA	332059	2022-000392	Appointed Counsel Fees	\$24.47	
Account 001.040.00570 (Attorney Fees) Total:					\$97.94	
Department Miscellaneous Total:					\$97.94	
Fund: 001 - Dog & Kennel						
Fund: 104 - Indigent Guardianship						
Department: Indigent Guardianship						
02/24/2022	United Kingdom Guardianship	332059	2022-000211	Attorney Fees	\$24.47	
02/24/2022	United Kingdom Guardianship	332059	2022-000211	Attorney Fees	\$24.47	
Account 104.104.00250 (Guardianships) Total:					\$48.94	
Department Indigent Guardianship Total:					\$48.94	
Fund: 104 - Indigent Guardianship						
Fund: 105 - Dog & Kennel						
Department: Dog & Kennel						
02/24/2022	Charter Communications	332059	2022-001791	Internet Phone	\$10.84	
02/24/2022	Contract Repairs	332059	2022-001791	Slits Wet Bill Sign Issue	\$10.84	
02/24/2022	Walmart Veterinary Clinic	332059	2022-001791	membership Dues	\$10.84	
02/24/2022	CDOW	332059	2022-001791	membership Dues	\$10.84	
Account 105.105.00475 (Other Expenses) Total:					\$43.56	
Department Dog & Kennel Total:					\$43.56	
Fund: 105 - Dog & Kennel Total:						
Fund: 115 - Public Assistance						
Department: Public Assistance						
02/24/2022	Chippewa.com	332059	2022-000481	Caribbean Paper, Calligraphy	\$24.47	
02/24/2022	Chippewa.com	332059	2022-000481	Caribbean Paper, Calligraphy	\$24.47	
02/24/2022	Sandwich Office Products	332059	2022-000481	Caribbean Paper, Calligraphy	\$24.47	
02/24/2022	Frederick LLC	332059	2022-000511	Utilities - Jones	\$24.47	
Account 115.115.00175 (Supplies) Total:					\$73.41	
02/24/2022	Frederick Electric Cooperative Inc	332059	2022-000511	Utilities - Jones	\$24.47	
Department 115 Public Assistance Total:					\$73.41	
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**\*Discussion:** Mr. Boose stated at the CCAO meeting they had discussed; there were 2 groups trying to take the gas tax back. Mr. Tansey stated they were trying to repeal the one passed in 2019 and that this would really hurt his department. Some economists feel this would not help the economy, but would take money away from road construction. Mr. Boose stated that CCAO wrote a letter of opposition.

Mr. Boose brought up that some Counties are upset about infrastructure exploding because of Intel opening plants in their area.

22-059

IN THE MATTER OF AWARDING THE BID FOR THE CHIP AND SEAL – PHASE 1 PROJECT

Harry Brady moved to adopt the following resolution:

**WHEREAS**, Pursuant to Resolution 22-031 the County Engineer requested authorization to seek bids for the Chip and Seal – Phase 1; and

**WHEREAS**, notice was given in accord with Section 307.87 of the Ohio Revised Code; and

**WHEREAS**, bids were received until Friday, February 4, 2022 at 8:59 A.M and opened February 7, 2002 at 9:00 A.M. due to County Offices being closed on February 4, 2022 from the following:

Sarver Paving Company	\$564,103.00	
Allied Construction, Inc.	\$567,380.00	
Melway Paving Company, Inc.	\$567,500.00	
Unilliance, Inc	\$585,055.00	
Erie Blacktop, Inc.	\$614,425.00	now therefore

**BE IT RESOLVED**, the Board of Huron County Commissioners does hereby award the bid to Sarver Paving Company, Ashland, Ohio, for the Chip and Seal – Phase 1; and further

**BE IT RESOLVED** that all further matters relative to this award be coordinated through and with the Huron County Engineer’s Office; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-060

IN THE MATTER OF AWARDING THE BID FOR THE AKRON ROAD RESURFACING PROJECT

Harry Brady moved to adopt the following resolution:

**WHEREAS**, Pursuant to Resolution 22-041 the County Engineer requested authorization to seek bids for the Akron Road Resurfacing; and

**WHEREAS**, notice was given in accordance with Section 307.87 of the Ohio Revised Code; and

**WHEREAS**, bids were received Friday, February 11, 2022 at 9:00 A.M from the following:

Erie Blacktop, Inc.	\$134,818.25	
7-L Construction, LLC.	\$146,501.45	
Sarver Paving Company	\$157,257.25	
Gerken Paving, Inc.	\$158,995.10	
A.J. Riley, Inc.	\$161,980.00	now therefore

**BE IT RESOLVED**, the Board of Huron County Commissioners does hereby award the bid to Erie Blacktop Inc., Sandusky, Ohio, for the Akron Road Resurfacing; and further

**BE IT RESOLVED** that all further matters relative to this award be coordinated through and with the Huron County Engineer’s Office; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Tansey said that this was from the bypass going west; it is 1800 ft.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

22-061

**IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE FAIRFIELD ANGLING & TOWNLIN 12 RESURFACING PROJECT**

Harry Brady moved to adopt the following resolution:

**WHEREAS**, the Huron County Engineer has requested approval for seeking bids for the Fairfield Angling & Townline 12 Resurfacing Project; and

**WHEREAS**, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids for the Fairfield Angling & Townline 12 Resurfacing; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation and posted on the County’s website [www.hccommissioners.com](http://www.hccommissioners.com) accessed by clicking on legal notices, until the bid is opened on Friday, March 11, 2022 at 9:00 a.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Brady asked how much of TL Road 12 was this going to encompass. Mr. Tansey told him that it was a small section from New State Road West.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

**ADVERTISEMENT**

**NOTICE TO BIDDERS**

Sealed bids may be submitted on or before the bid opening date of March 11, 2022 until 8:59 a.m. local time, at the Huron County Commissioner’s Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: Fairfield Angling & Townline 12 Resurfacing. Bids shall be opened and publicly read aloud at 9:00 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than October 14, 2022.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, (614) 644-2239.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Bid documents must be obtained from the Huron County Engineer, no copies will be accepted.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be viewed by logging on to <http://www.hccommissioners.com> and clicking on the “Legal Notices” link or <http://www.huroncountyengineer.org> and clicking on the “Bid Information” link.

Advertise: February 24, 2022

**\*Discussion:** Mr. Brady addressed a couple of citizens complaints he’s received with Mr. Tansey. An area just outside of Monroeville, the water is going across the road and freezing on the road. Mr. Brady will get the exact location for Mr. Tansey.

Someone was concerned about a Laydown yard at corner of Zenobia Rd and Derussey Rd.

Mr. Tansey will investigate both items.

22-062

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00  
SUBMITTED TO THE BOARD FEBRUARY 22, 2022

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

**EMA/911 Fund #193**

Norwalk Heating & Cooling	install mini split A/C - HCSO & Willard PD	\$7,236.00
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**DJFS Fund #115**

National Business Furniture	nesting chairs to replace old/broken ones	\$1,150.07
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now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Boose stated he believes the dollar amount for the JFS chairs is incorrect. Ms. Ziemba stated it is incorrect and needs to be amended to \$5,758.00.

REGULAR SESSION

TUESDAY

FEBRUARY 22, 2022

*Harry Brady moved to approve amending the amount for the purchase of chairs for Job and Family Services to \$5,758.00. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde*

The roll being called upon the adoption of the amended resolution, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

**At 9:30 a.m. Andy McDowell, Western Reserve Land Conservancy**, presented an Ag easement for the Moss farm in Greenwich Township to permanently preserve 131 acres. Funding comes from the Clean Ohio fund. Requesting a resolution of support. The fund did not take any applications last year. The WR Land Conservancy is submitting 5 applications this year, 1 from Huron County and 4 from other counties. The applications are based on a point scoring criteria. The soils in this area help with the scoring. The Moss farm butts up to an area that has already been approved.

Mr. Wilde asked what the funding was for and how it is dispersed. Mr. McDowell told him it was for the Clean Ohio Fund, which has 4 pots of money: Farmland Preservation Fund; which is what was used for the Moss Farm and is used to purchase agricultural easements on farms, Clean Ohio Conservation Fund (Green Space Fund), Trail Fund, Brown Space Brownfield Fund. The money used for this is thru the sale of bonds.

Will need a resolution to approve this application.

#### **IN THE MATTER OF TRAVEL**

Harry Brady moved to approve the following travel request this day. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

Jason Westfall and Alyssa Sidelka-Public Defender-to Columbus for CLE Seminar on March 09 thru March 12, 2022

Nikita McCann and Meredith Tavenner-HCDJFS/Children's Services-to Cuyahoga Co Training Center for Training on February 17, 2022

#### **SIGNINGS - None**

#### **OLD BUSINESS/NEW BUSINESS**

Ms. Ziemba told the Commissioners that the state had declined adding the Courthouse steps to the Ramp Project. We will have to pay the extra cost.

Mr. Wilde stated that last year they had given the Health Department money to cover part of the food permit fees. He shared letters of thanks from recipients.

Mr. Brady talked at Enrichment Center. They were very excited about the possibility of a new building.

Mr. Brady went to Farm Bureau Meeting. Elected officials talked about what was going on in different parts of the county. Elected officials that were there include: Nathan Manning, Dick Stein, all 3 Huron County Commissioners and Congressman Gibbs.

Mr. Brady has a meeting with Kristen Cardone about Transportation and the new grant for which she is applying. They are working together on this. Will go to Ottawa County to look at their transportation operations.

Mr. Boose would like to have a big meeting with everyone that affects transportation to let them know what is going on because there are many rumors. We can then break off into smaller groups. Mr. Boose also said during a CCAO meeting; a Commissioner from Henry County talked about transportation that they had set-up and were very happy with. Mr. Boose was given the information of their Transportation Director and they are willing to talk with us about what they are doing.

Mr. Brady thanked Mr. Boose for the contacts and Ms. Ziemba for pulling transportation related information for him.



Mr. Brady is going with Board of Elections to Seneca and Sandusky Counties to see the layout of their Board of Elections and see how they make things function.

At 9:56 a.m. the board recessed.

At 10:03 a.m. the board resumed regular session with the Sheriff Corbin, Chief Ditz and Shawn Newton for budget.

Mr. Wilde reviewed the requests that were approved in interim budget that will be paid through other accounts: jail radios-\$35,000 put in 021, jail buttons for sink/toilet upgrades in 2 pods out of 021, wall removal for relocation of the body scanner out of 315, and 4 new vehicles. The board also agreed to add the \$86,363 to cover imbalance in the budget for employee salaries in 023. This was to replace Steve Shup and to give someone to cover his shift. Will also transfer the \$1,960.00 of the out-of-county funds that was unused in 2021 to the Jail Improvement Fund 315.

Discussion of the need for three new deputies and the amount needed to hire them.

3 New deputies –\$300,000. Will not need new vehicles. Add one to each shift, then will then have 3 per shift. Do we have to cover a deputy when one is off. You have 3 deputies on 90% of the time. Sheriff wants to get away from just 2 deputies on the road. May cover with detective to eliminate some of the overtime.

Years of experience affect the amount of training needed. Equipment would be the same. Put the 3 deputy’s salaries and benefits at 9 months versus a full year. Stagger the new hires not all at once, could be at least one month between. Asked Shawn to redo the numbers at 75%.

036 transfer 750,000 from general fund to 315 jail perm improvement. That’s the difference between actual revenue and actual expenditures. Plus, the 1960 from Jail Fees

052 need to request an increase from the budget commission if they want to increase from \$20,000 to \$30,000.

At 10:30 a.m. Prosecutor budget, Jim Sitterly and Randy Strickler.

Surge protectors and scanners will be paid from 021. On Fund 164, Prosecutor sends bills to JFS for work done on their cases, JFS submits to Title IV-E but are not reimbursed by the Title IV-E for the whole amount. They had to make an estimate of the reimbursement level in the beginning. There is now a difference between the estimated reimbursement and the actual reimbursement; so, money needs to be transferred to Fund 164. Title IV-E Contract with JFS. Requests \$52,000 transferred into Fund 164.

At 10:54 a.m. the board recessed.

At 11:00 a.m. the board resumed regular session with Angie McConnell, GLCAP- Community Development Block Grant (CDBG) 1<sup>st</sup> Public Hearing.

**Huron County PY 2022 Community Development Block Grant (CDBG) Program  
AGENDA AND MINUTES  
1st Public Hearing  
Tuesday, February 22, 2022 at 11:00 a.m.**

A representative of GLCAP reviewed the following information to apply for funding under the State of Ohio 2022 CDBG Programs:

1. Approximate Funding anticipated for the following major CDBG funds (based on revised PY2021 Consolidated Plan 6/21/2021):

Community Housing Impact & Preservation (CHIP)	\$24.4m
Housing Development Assistance Program	\$26.1m
CHDO Competitive Operating Grant Program	\$100k
Homeless Crisis Response Grant Program	\$5.7m
Housing Opportunities for Persons w/AIDS	\$2.4m
Community Development Program	\$24m
Economic Development & Public Infrastructure	\$10m
Target of Opportunity Grant Program	\$2m
Training and TA	\$300k
2. The County is eligible for the following PY 2022 Community Development programs, providing the County meets the applicable requirements:
  - A. **Community Development Allocation Funding Program**
    1. Each project must meet one of these National Objectives: (1) benefit LMI persons (80% median income); (2) aid in elimination of slums or blight.

Must meet the LMI criterion by one of the following:

- a. Having a project in a Census area that is over 51% LMI households (there are very few of these areas);
- b. Having a project in a neighborhood that is surveyed door-to-door, and the survey documents that over 51% of the households are LMI. A certain sample size must be reached, based on minimums set by ODOD.
- c. Having a project exclusively benefit one of several types of beneficiaries, known as "limited clientele". These sets include abused children, elderly persons, battered spouses, homeless persons, adults that are "severely disabled", illiterate adults, persons living with AIDS, and migrant farm workers. Programs commonly provide services and facilities for the elderly, and many projects are undertaken to accommodate the disabled.

2. State objectives: Improved housing for LMI, construction and improvement of public facilities and infrastructure in communities with LMI concentration; create and retain permanent private sector job opportunities, principally for persons of LMI, through expansion and retention of business and industry; assist communities in alleviation of threats to public health or welfare requiring immediate resolution; assist in revitalization of Central Business Districts; assist communities in their compliance with federal laws to affirmatively further fair housing; and assist in the development of local micro-enterprise businesses.

3. Funding for program year 2022: **Approximate Allocation to County – \$150,000**

4. Administration and Fair Housing is combined for up to 20% of grant. After administration, the County has approximately 80% to fund projects throughout the county. Cities/counties may pool funds for common projects.

Timing: New Community Development Implementation Strategy (CDIS) requirement implemented by the state. a) Replaces the former CAS; b) allows grantees opportunity to holistically prioritize investment; c) requires participation from stakeholders. **The CDIS meeting with stakeholders will take place by the end of March 2022.**

5. State will award on or about September 1, 2022. Grant agreement signed within 10 days of date in cover letter. All work completed by end of August 2024; all funds drawn by end September 2022; disbursed, expended, final report by end of October 2024.

6. Number of projects: 3 maximum

*Eligible activities include the following:*

Acquisition

Disposition

Senior Centers

Public facilities and improvements (but not general government facilities like city halls or township offices, unless project is for ADA handicap access)

Clearance, demolition

Parks & Recreation Facilities (park has to primarily benefit low moderate income)

Neighborhood Facilities

Solid Waste Disposal Facilities

Parking Facilities

Street Improvements, roadway reconstruction

Public utilities

Curbs & Sidewalks

Water & Sewer Facilities: new/replacement sewer or water lines

Flood & Drainage Facilities

Public services (15%) - must document it would be a new service or quantifiable increase in an existing service (such as serving a specific number of additional people)

Relocation costs for LMI, families, business, nonprofit, farm operations where required

Removal of architectural barriers (ADA)

Building rehabilitation: residential, low-income public housing, commercial/industrial: exterior and code violation corrections

Housing rehab and assistance to LMI

Code enforcement

Weatherization

Historic preservation, not in general government buildings

Economic development job-creating improvements

Planning and policy-planning (limit 10% up to \$10,000), management, capacity-building activities

Fire protection equipment

Cannot do maintenance and operation of public facilities

## **B. Neighborhood Revitalization Program**

Eligible activities include public facilities improvements such as constructing, reconstructing, and/or rehabilitating infrastructure in targeted areas of distress that do not fit within the criteria of other Ohio State CDBG competitive programs. At a minimum, Neighborhood Revitalization program applications must include three activities, exclusive of administration. (Up to \$750,000)

**C. Critical Infrastructure**

Up to \$500,000 – designed to fund public infrastructure improvements with a significant community impact.

Eligible Applicants: PY 2022 Community Development Program Counties and Direct Cities. Counties may apply on behalf of non-direct cities, villages, and unincorporated areas.

The Critical Infrastructure Program was created to assist communities with funding for high priority, single-component, projects, such as roads, flood and drainage, and other public facilities projects with high community-wide impact and that benefit primarily residential areas.

Eligible activities include constructing, reconstructing or rehabilitating infrastructure components. Eligible infrastructure components include streets and bridges; sidewalks; flood and drainage; water and sanitary sewer; and fire protection facilities. Applicants must submit a map of the proposed service area indicating the proposed infrastructure project's boundaries and location. Applicants are expected to explain how the service area and project beneficiaries were determined. Communities will be required to complete an Infrastructure Condition Certification to catalog the targeted infrastructure's existing condition, and the degree to which the proposed Critical Infrastructure program will improve the identified conditions.

Communities must qualify activities under the HUD Ohio State Administered CDBG program national objectives of low- and moderate-income (LMI) area-wide benefit or the prevention/elimination of slum or blight.

**D. Economic Development Loan and Public Infrastructure Grant Program**

Total Funds: Approximately \$10 million in CDBG funds will be made available.

Eligible applicants may submit applications for one or more of the following categories of funding: Residential Public Infrastructure Program, Economic Development Public Infrastructure Program, and/or Economic Development Loan Program.

Local Program Benefit/National Objective: Communities must qualify activities under the HUD Ohio State CDBG program national objective of low- and moderate-income benefit.

Economic Development and Public Infrastructure: up to \$500,000 – grants and loans designed to improve infrastructure directly and primarily related to creating, expanding or retaining a business in the community.

Residential Public Infrastructure: up to \$750,000 - designed to create safe and reliable drinking water and properly disposed of sanitary waste.

**E. Target of Opportunity Program**

Up to an amount to be determined - designed to provide a means to fund worthwhile "targets of opportunity" projects and activities that do not fit within existing program structures and to provide supplemental resources to resolve immediate and unforeseen needs - includes Downtown Revitalization, up to \$250,000, designed to improve central business districts, aiding in the elimination of slum and blight structures.

**3. Fair Housing Presentation****4. Comments/Questions:**

Several questions from the public and the Commissioners were asked and answered: LMI eligibility, matching funds, street rehabilitation versus reconstruction, a business that needs funds immediately and senior center funding.

New London received almost 500,000.00 for waterline improvements from Public Infrastructure Grant.

Rural Public Infrastructure Grant (RPIG) water and sewer line project, area that is using it has to be LMI. Is money in this grant to pay for hook-ups for low income.

Mr. Boose asked who had to apply for the Target of Opportunity Program; the business or a county entity? Ms. McConnell told him that the business would do a pre- application with them, but the county would have to write for the grant and would be the grantee. The county has to be eligible for the grant as well as the business. All of the programs above must meet the 51% LMI eligibility. If a business wanted to apply, Ms. McConnell can check the 51% LMI for them using one of several methods.

Mr. Wilde asked if a meat market needs some upgrades that the Health Department is requiring; is there something in the Public Infrastructure Grant Program that could help them?

Ms. McConnell told him the Economic Development-Public Infrastructure could be a possibility. With this program it is not necessarily where the business is located, but for every 25,000 that they are receiving, they would have to pledge to hire one person for each 25,000 and would have 3 years after the project is done to hire those employees (new).

Mr. Wilde asked if they needed that help right away, how could they go about getting it. If the County has Revolving Loan Fund (RLF) money they would need to use that first, then apply for more money from the RLF.

Ms. McConnell stated that the allocation program was probably going to end after this year.

Could we use Infrastructure Grant for the Senior Center? Yes, but there is not 3 million available. Could not use for only certain elements (restrooms only) of new construction. Could use for remodel of restrooms (ADA) in an old building.

Shawn Pickworth asks; What matches are required? Allocation funding and use for roads. Ms. McConnell told him that it really wasn't match per say. If a project is 100,000 and the county is only awarded 50,000, they would need to prove that they had the other 50,000 to pay for the project. Commissioners can only choose up to 3 projects. Rules changed last year for road projects can now only do reconstruction projects, no resurfacing, per HUD.

Shawn Pickworth said the village of New London applied for CAP program thru ODOT to redo sidewalks and lighting downtown; Can any of this money be used as the match? Ms. McConnell reminded him that these funds are not be available until 2023. Have to keep this in mind when using other funding.

Steve Zimmerman, Grant writers' question. Mr. Zimmerman asked if she could help them with writing a grant and Ms. McConnell said that she could. She told Mr. Zimmerman that he would need to have a Certified Cost Estimate and it would need to be based on Federal Davis Bacon Prevailing Wages.

**At 11:30 a.m. the board recessed.**

**At 12:45 p.m. the board resumed regular session with the American Rescue Plan Professional Consultant RFQ ranking.**

It was decided that the commissioners would combine and average their scores on each line for each firm and put that on a final sheet. It was discussed that they preferred a firm that had an attorney on staff. The total of the averaged scores for each firm were:

Brickler & Eckler, LLP	57
Rea & Associates	46.25
Montrose Group, LLC	52
McDonald Hopkins, LLC	50.5
Julian & Grube	44.5

The 3 firms with the highest average scores were; Montrose Group, Bricker & Eckler and McDonald Hopkins. Ms. Ziemba will set up interviews for these 3 firms.

Mr. Wilde reported on the Data Board meeting. They reviewed the quote for requested equipment for the Huron County Electronic Information Services Center. They voted 7-1 to purchase the equipment from Electronic Systems Inc.

22-063

**IN THE MATTER OF APPROVING THE QUOTE SUBMITTED BY ELECTRONIC SYSTEMS, INC. (ESI) FOR EQUIPMENT TO BUILD A HURON COUNTY ELECTRONIC INFORMATION SERVICES CENTER**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, the Network Administrator has recommended the creation of a Huron County Electronic Information Services Center consisting of three High Performance HP DL360 Servers and a storage array controller; and

**WHEREAS**, the Network Administrator presented a quote, that is less than or equal to the Ohio Cooperative Purchasing Program Price, for the equipment needed to build the Electronic Information Services Center, from Electronic Systems, Inc. (ESI), in the amount of \$108,982.21 plus freight; and

**WHEREAS**, the Data Processing Board has reviewed and approved the purchase of the aforementioned equipment relative to this project utilizing the quote from ESI as presented; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the purchase of the aforementioned equipment as set forth in the quote submitted by Electronic Systems, Inc. (ESI) as recommended by the Huron County Network Administrator and approved by the Data Processing Board, which is attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

*\*On File*

\$4,151,404.00 - Jail Revenue thru sales tax for 2021  
\$3,403,067.00 – Jail Expenditures for 2021  
\$748,000.00 - revenue is more than expenditures for Jail in 2021.  
\$1,960.00 – unused 2021 Out of County Funds  
\$750,297.00 total of unused 2021 to add to Jail

**Budget work session**

023 Sheriff	\$2,727,112.00
036 Jail	\$3,795,412.00
046 IT Department	\$303,635.00
021 Capital Improvements	\$750,000.00
040 Miscellaneous	\$500,000.00
**EMA already paid NL Tower for 2022	
022 Buildings and Grounds	\$1,121,815.00

Terry is for the 2022 interim budget for the sheriff. Any additions are up to the other two commissioners.

Mr. Boose said that the Budget commission was off last year by 5 million dollars. A newspaper editor expressed that Huron County carries over too much of a balance. This year Huron County carried over a little more than 8 million dollars. 5 million of that carry over was due to the Budget Commission being off on what they said we were allowed to spend. If the Budget commission was correct then we would have a carryover of 3 million instead of 8 million.

January sales tax is down from last year is down by 1%. Mr. Boose voiced that budgets should only be changed during interim and final budgets except under extenuating circumstances.

Mr. Boose stated that the budget commission had estimated that the County would take in a little less than 16 million dollars. The county expended a over 18 million. If you look at our expenditures compared to income estimates, we spent over 3 million dollars more than the estimate.

**At 3:50 p.m.** Harry Brady moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on February 22, 2022.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 3:50 p. m.

Signatures on File