

REGULAR SESSION

TUESDAY

JANUARY 18, 2022

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose and Bruce Wilde. Harry Brady absent.

22-030

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches #329693 and authorize the Huron County Auditor to make the necessary warrant;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Ms. Ziemba stated that this claim schedule contained then and now's.

Mr. Boose asked about vendors for the fire extinguishers. Mr. Welch stated that we have used several different vendors, but we have used a vendor out of Bellevue for the last 2 years. Mr. Minor stated that the cost was higher this year due to several fire extinguishers being expired and needed to be rebuilt/recharged.

Mr. Boose asked Ms. Ziemba to send an email to verify the sheriff will be submitting for the reimbursement grant for the vests.

Mr. Boose did not see the need for several of the departments to have a Norwalk Reflector newspaper subscription.

Mr. Boose asked Ms. Ziemba to verify if the payment for jail radios is accurate. The board just approved paying for those out of their fund. Ms. Ziemba will check on this.

Mr. Boose stated two payments to Custom Metal Works need to be held due to him having a conflict and Mr. Brady being absent.

Mr. Boose asked about the 2 cell phone bills that was held last week. Ms. Ziemba was told that these were for 2021 dates and they did not put them on the correct purchase order. They will put the bills on a 2021 purchase order and re-submit. The check issued last week was voided and a new check will be issued from the correct purchase order. The recipients have been asked to submit their bills monthly from now on.

Mr. Boose asked Mr. Welch if he knew about the underground storage tanks at shady lane. Mr. Welch said that the remediation plan was at the state waiting to be approved. Mr. Boose asked if just the plan was costing \$6,400.00. Mr. Welch told him yes.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Absent – Harry Brady

Aye – Bruce Wilde

**Huron County
Claims Register for Payment Batches**

Warrant Dates: 12/09/2022 to 12/09/2022				Warrant Numbers: All			
Payment Batch(es): 326893 to 326893				Warrant Types: All			
Funds: 001 to 850				Funds: 001 to 850			
Warrant Date	Client	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
Fund: 001 - General Fund							
Department: Commissioners							
Account 001.001.00000 (Employment) Total:							
01/05/2022	US Bank Equipment Finance	326893	2021-0003502	Surface Dock Station	\$208.21		
Account 001.001.00025 (Contract Services) Total:							
01/05/2022	US Bank Equipment Finance	326893	2021-0003502	Surface 13'X22'X10'1222	\$208.21		
Department 001.001.00025 (Contract Services) Total:					\$208.10		
Department: Miscellaneous					\$473.73		
01/05/2022 85- Strategic Solutions							
Account 001.000.00025 (Contract Services) Total:							
01/05/2022	Storage	326893	2021-0000569	Storage Oct. Dec 2021	\$75.00		
Department: Miscellaneous					\$75.00		
Fund: 001 - General Fund							
Department: Adult Probation							
Account 001.000.00025 (Contract Services) Total:							
01/05/2022	Complex com	326893	2021-0101971	Hand Dryers, Paper Plates, Bowls China	\$18.07		
Department: Adult Probation					\$118.77		
Fund: 001 - General Fund							
Account 001.001.00175 (Supplies) Total:							
01/05/2022	Complex com	326893	2021-0101971	Hand Dryers, Paper Plates, Bowls China	\$18.07		
Account 001.001.00175 (Supplies) Total:					\$118.77		
Fund: 001 - General Fund							
Department: Adult Probation							
Account 001.001.00175 (Supplies) Total:							
01/05/2022	Complex com	326893	2021-0101971	Hand Dryers, Paper Plates, Bowls China	\$18.07		
Account 001.001.00175 (Supplies) Total:					\$118.77		
Fund: 001 - General Fund							
Department: Adult Probation							
Account 001.001.00175 (Supplies) Total:							
01/05/2022	Complex com	326893	2021-0101971	Hand Dryers, Paper Plates, Bowls China	\$18.07		
Account 001.001.00175 (Supplies) Total:							

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Claims Register for Payment Batches

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Claims Register for Payment Batches

Warrant Date	Client	Station ID	PO, Wt, In, #	Line Description	Amount	Warrant #
01/01/2023	John Deere Financial	326969	2021-05-04362	Two Outlet Periodic Times	\$7,130.00	
Account 001.022.00200 (Equipment) Total:						
01/02/2022	John Deere Financial	326969	2021-05-04362	Vehicle Billing: Spring Plant	\$7,130.00	
01/02/2022	NAPA Services	326969	2021-05-04362	Business Camera-Salt Truck	\$139.15	
01/02/2022	John Deere Financial	326969	2021-05-04362	Plant Filter-Zinnium Hower	\$27.75	
01/02/2022	The Service Williams Co	326969	2021-05-04362	Yearly Inspection-Dishwasher	\$668.00	
01/02/2022	O'Brien Mechanical	326969	2021-05-04362	Yearly Inspection-Dishwasher	\$668.00	
01/02/2022	Northwest Air Hardware	326969	2021-05-04362	Mile: Fasteners, V-10	\$12.25	
01/02/2022	Wentworth Mechanical	326969	2021-05-04362	Meatier Plant, Recastored Sumpster and Ground Adapte	\$129.88	
01/02/2022	Vitalco Supply Inc	326969	2021-05-04362	Recastored Sumpster	\$42.00	
Account 001.022.00201 (Repairs Maintenance) Total:					\$1,033.34	
Account 001.022.00202 (Repairs Maintenance) Total:					\$2,298.46	
Account 001.022.00203 (Uniform Allowance) Total:					\$2,500.00	
01/02/2022	John Deere Financial	326969	2021-05-04323	Capitalize parts-Mile Amortizing	\$50.00	
01/02/2022	North Bros & Trosjes	326969	2021-05-04323	Uniform Anti-Mile Vans	\$150.00	
Account 001.022.00204 (Uniform Allowance) Total:					\$3,050.97	
Department Billing and Grounds Total:					\$4,055.77	
Department: Sheriff						
01/02/2022	Arizone Capital Services	326969	2021-02-19162	Debt Refinancing	\$188.32	
01/02/2022	Arizone Capital Services	326969	2021-02-19162	Debt Refinancing for COB	\$7,703.33	
01/02/2022	Western Digital First Center	326969	2021-02-19162	Debt Refinancing	\$4,100.75	
01/02/2022	Perma Digital First Center	326969	2021-02-19162	Debt Refinancing	\$4,100.75	
Account 001.023.00175 (Supplies) Total:					\$4,100.75	
01/02/2022	Gall's LLC	326969	2021-01-18602	2 Day Jells	\$87.72	
01/02/2022	On Day Equipment Company	326969	2021-01-18602	2 Day Jells	\$450.00	
01/02/2022	On Day Equipment Company	326969	2021-01-18602	Right & Left hand rollers	\$450.00	
01/02/2022	Arizone Capital Services	326969	2021-01-18602	Business Interest for 18 - 2022	\$1,658.69	
Account 001.023.00200 (Equipment) Total:					\$3,686.11	
01/02/2022	Chapel Communications	326969	2022-03-08561	Copyer Maintenance for 19 - 2022	\$43.37	
01/02/2022	Huron County Commissioners	326969	2022-03-08561	Copyer Maintenance for 19 - 2022	\$43.37	
01/02/2022	Newsday Reflector	326969	2022-03-08561	Online Newspaper subscription	\$176.65	
01/02/2022	Frederick Chevrolet Truck	326969	2022-03-08561	Permy credit rate	\$330.00	
01/02/2022	Frederick Chevrolet Truck	326969	2022-03-08561	Permy credit rate	\$330.00	
01/02/2022	Frederick Chevrolet Truck	326969	2022-03-08561	2022 Online Scheduling program	\$88.49	
01/02/2022	Frederick Chevrolet Truck	326969	2022-03-08561	Frederick Chevrolet Truck	\$88.49	
Account 001.023.00201 (Financial Services) Total:					\$1,025.21	

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Claims Register for Payment Batches

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Claims Register for Payment Batches Warrant Dates:		#329693 1/20/2022 to 1/20/2022		PAYMENT REQUEST INVOICE DATE WORKFLOW		DEPARTMENT
PAY TO NAME	TOTAL VALUE	PURCHASE ORID/DESCRIPTION	INVOICE NUMBER	Then & Now Payment Request-Claims	Then & Now Payment Request-Claims	
Wax Bank	702.6	2022-00025 Fuel for PO Vehicle	77348793	12/31/2021		137 Ohio Department of Youth Services Subsidy Grant
ComDoc Inc	211.31 283.57	2022-00392 Copier Lease 12/20/2021- 1/1/2022	IN6127811	12/20/2021		027 Public Defender Commission
Bruce Wilde		Terry Boose		Absent		

At 9:05 a.m. Public comment. Larry Silcox stated he was speaking with another county official on the county finances. He stated that he had been told there are 20,000 citizens in Huron County who are over 55 years old. Which is 1/3 of the population of the County. Mr. Silcox feels the county is in a financial position to build a senior center for its citizens. Mr. Boose stated that we were already looking at that and Mr. Wilde concurred. Mr. Silcox feels this is the right thing to do now that we have the money.

Mr. Boose asked Ms. Bick to work with Mr. Bader on finding grants for HCDC.

22-031

IN THE MATTER OF LETTING BIDS FOR THE 2022 CHIP AND SEAL – PHASE 1 PROJECT ON VARIOUS COUNTY ROADS IN HURON COUNTY

Terry Boose moved to adopt the following resolution:

WHEREAS, the Huron County Engineer has requested approval for seeking bids for the 2022 Chip and Seal – Phase 1 Project on various Huron County Roads; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the 2022 Chip and Seal - Phase 1 Project on Various County Roads; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and on the County’s website www.hccommissioners.com by clicking on the Legal Notices link until the bid is opened on Friday, February 4, 2022 at 9:00 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Tansey stated they will have 2 phases; first Phase will be all county roads with a different oil. Second phase will include townships and some county roads. First phase will use a different oil on the highly traveled roads.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Absent – Harry Brady
- Aye – Bruce Wilde

REGULAR SESSION

TUESDAY

JANUARY 18, 2022

ADVERTISEMENT

NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of **February 4, 2022 until 8:59** a.m. local time, at the Huron County Commissioner's Office, 180 Milan Avenue Norwalk, Ohio, 44857, for the following Project: Letting Bids for the 2022 Chip and Seal – Phase 1 Project. Bids shall be opened and publicly read aloud at 9:00 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than September 9, 2022.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, (614) 644-2239.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Bid documents must be obtained from the Huron County Engineer, no copies will be accepted.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be found on the Huron County Commissioners website at <http://www.hccommissioners.com> and can be accessed by clicking on Legal Notices.

Advertise: January 20, 2022

At 9:15 a.m. – Joel Riedy gave IT updates.

License for router that serves all of the downtown offices was received just before Christmas 2021. The license unlocks all the security features for the router, which include firewall, logging, access control. Will try a penetration test in the 1st quarter of 2022 to check the signal strength.

New WIFI installed at JFS, which includes router with firewall. 6 new access points were also purchased, 3 have been installed. There are some cabling issues that we will need to work on. Mr. Sell worked with Ms. Stanley on this project.

Juvenile court servers will need to have some updates performed on software. Will be working after hours to assist with that project.

Looking at new high-performance router to purchase for the HC Administration Building. It will have a current generation firewall and will support an intrusion detection system. This allows the system to react when an intrusion is detected.

Getting quotes for IFP for fiber. This will use ARPA grant funds and will be used for townships that have weak or no connections. Have not heard anything from the NTSA wireless grant. The NTSA is going thru a challenge process because it shows wireless connections where there are none. This delaying the release of funds. Mr. Boose asked if the ARPA grant would have restrictions and was told that it would. Mr. Riedy stated that he was getting us in a position to take advantage of any ARPA money for broad band if we choose to.

Bid packet for fairgrounds is complete. Met with Bob Morgan, who gave additions he would like to have added to the packet. Mr. Strickler stated that addition did not change the legal aspect of the bid. Just added a line item. The new item is an 80 ft tower. Mr. Boose asked how much the additional cost would be to the commissioners. Was told that it was in the bid packets as an optional line item and the cost was about \$20,000.00. This item is included in the current bid total of \$110,00.00. Mr. Boose wanted to caution if more items were wanted then it would need to be discussed before adding to the bid as the commissioners were paying for this. He suggested watching the change orders.

Several projects are on hold, waiting for equipment to arrive. Network upgrades and phone system additions to Juvenile and Common Pleas Court. Equipment is estimated to arrive in mid-February. These upgrades have helped the network performance for the downtown offices to improved tremendously.

Setting up the intrusion detection system on the firewall for the courthouse.

Mr. Boose asked Mr. Riedy if there was anything the commissioners could do to help with the data center. Mr. Riedy told him that he had to meet with Mr. Tkach to get it approved by the data processing committee. Will have to call a special meeting to get approvals.

Pete Welch gave Buildings & Grounds updates:

Carpet at JFS is done.

Received a construction report for the JFS roof. Met on 13th, were going to tentatively going to start today, but was pushed back until tomorrow or Thursday, but is dependent on weather.

EMA ceiling tile is done.

Jail sewer grinder project meeting was scheduled for the 13th has been rescheduled until the 20th of January. Dave Ditz has been involved. The architect on this project has done previous sewer grinder work for jails.

Architect will also look at the elevator at the administration building on the 20th. Will also have them look at getting rid of the one piece.

Will have Mid-State look at the courthouse floor on the 24th and Garman Miller look at it on the 20th. Mid-State has done restorative work before, but will need to have the architect involved so they can help put bid together. Mr. Wilde would like to attend the meeting with Mid-State.

Met with architect for the courthouse lighting. The architect had done previous work for another county and showed the fixtures which that county had installed. They were \$17,000.00 each. We will need to replace 8 chandeliers. Mr. Welch was given the names of several manufacturers that had stock lighting that would fit the needs of the county at a lower cost.

Law Library has purchased doors and will pay someone to install them with their own funds, but the county will finish the doors.

Mr. Boose thought that the date for remediation had been changed to Feb 24th. Mr. Welch said it had been changed to the 23rd, but has not been confirmed.

22-032

IN THE MATTER OF APPROVING THE GRANT AGREEMENT BETWEEN THE OHIO DEPARTMENT OF DEVELOPMENT AND THE HURON COUNTY BOARD OF COMMISSIONERS FOR THE PY 2021 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners applied for grant funds for the Community Housing Impact Preservation (CHIP) Program; and

WHEREAS, the Community Housing Impact Preservation (CHIP) Program grant was approved by the State of Ohio, Development Services Agency in the amount of \$1,050,000.00; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the grant agreements for grants B-C-21-1BJ-1; B-C-21-1BJ-2 and S-C-21-1BJ-1 as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Ms. Ziemba stated these were three CHIP grants totaling \$1,050,000.00.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Harry Brady
Aye – Bruce Wilde

**Agreements on file*

22-033

IN THE MATTER OF TRANSFERRING FUNDS FROM THE TRANSFER OUT FUND #099 TO THE VOCA GRANT FUND-A # 183

Terry Boose moved the adoption of the following resolution:

WHEREAS, there is a shortage in the Victims' Assistance, Fund-A #183, salary and benefits lines due to a continued decline in the VOCA Grant awards;

WHEREAS, the Prosecutor has requested additional funding in the amount of \$12,500.00 to rectify the shortage through March 2022 and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves a one-time transfer of funds, to meet the immediate need in the Victims' Assistance Fund-A #183 through March 2022 and authorizes the transfer of moneys from Transfer Out Fund #099-00600-001 in the amount of \$12,500.00 to the VOCA Grant Fund-A #183-10600-183; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Harry Brady
Aye – Bruce Wilde

22-034

IN THE MATTER OF APPROVING THE 2022 COUNTY EMPLOYEE BENEFITS CONSORTIUM OF OHIO (CEBCO) WELLNESS GRANT AGREEMENT AND APPOINTING A COUNTY WELLNESS CONTACT (CWC)

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners and County Employee Benefits Consortium of Ohio (CEBCO) desire to execute an agreement for the 2022 Wellness Grant; and

WHEREAS, the 2022 Wellness Grant includes administrative funds that are intended to be used towards the salary of the individual(s) identified as a County Wellness Contact(s). The County will receive a flat \$4,000 per grant year in administrative funds; and

WHEREAS, CEBCO requests the county designate one or two employees to act as a point of contact for the wellness grant and program, known as the County Wellness Contact (CWC); now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the 2022 CEBCO Wellness Grant Agreement as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the Board of Huron County Commissioners desires to designate Human Resource/Loss Prevention Assistant, Brenda Milks, as the CWC to oversee the grant and execute the employee wellness program as outlined in the attached 2022 Wellness Grant Agreement; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** This is a little different this year than previous years. Ms. Ziemba said this resolution appoints Brenda Milks as the wellness contact and the grant funds for this position are incorporated into salary.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Harry Brady
Aye – Bruce Wilde

**Agreement on file*

22-035

IN THE MATTER OF AGREEMENT BY AND BETWEEN STEVE SCHEEL AND THE BOARD OF HURON COUNTY COMMISSIONERS TO SERVE AS THE HURON COUNTY DEPUTY APIARIST

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners wishes to enter into an agreement with Steve Scheel to serve as the Huron County Deputy Apiarist pursuant to R.C. Section 909.07; and

WHEREAS, Mr. Scheel shall serve as the Huron County Deputy Apiarist with the consent and concurrence of the director of agriculture and shall serve at the pleasure of the Board of Commissioners, but subject to removal by the Ohio Director of Agriculture as set forth in *R.C. section 909.07*; and

WHEREAS, Mr. Scheel shall be compensated at the rate of \$12.00 per hour, plus the current IRS mileage reimbursement rate per mile driven in the performance of his duties, not to exceed the total sum of Five Thousand Dollars (\$5,000.00); and

WHEREAS, the term of this Agreement shall remain in effect until December 31, 2022; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the Agreement with Steve Schell to serve as the Huron County Deputy Apiarist as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Harry Brady
Aye – Bruce Wilde

**Agreement on file*

22-036

IN THE MATTER OF APPOINTING CASEY M. LLOYD JACOBS TO THE PUBLIC DEFENDER COMMISSION

Terry Boose moved the adoption of the following resolution:

WHEREAS, there is a vacancy on the Public Defender Commission for a term that expires October 31, 2025;
and

WHEREAS, it is the desire of the Board of Huron County Commissioners to appoint Casey M. Lloyd Jacobs to fulfill the unexpired term;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby appoints Casey M. Lloyd Jacobs to the Public Defender Commission Board to fulfill the unexpired term ending October 31, 2025;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose had Mr. Strickler check to see if we could appoint someone who did not live in Huron County. The public defender e-mailed Ms. Ziemba that no requirement was found under the ORC or OAC that the appointee had to be a resident of the county.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Harry Brady
Aye – Bruce Wilde

22-037

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD JANUARY 18, 2022

Terry Boose moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

DJFS Fund #115

G & L Supply	Runner rug to protect new carpet	\$1,150.07	now therefore
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BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Harry Brady
Aye – Bruce Wilde

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Harry Brady
Aye – Bruce Wilde

Art Mead, EMA, to Hancock County for North Central EMA Directors Work Group on January 21, 2022.

SIGNINGS

Ms. Ziembra stated Mr. Wilde needs to be listed as the Chief Executive Officer for the purpose of signing the CHIP grant documents for 2022. GLCAP presented an updated Ohio Department of Development / Office of Community Development Organization Contacts Form for approval.

Terry Boose moved to approve signing the Ohio Department of Development / Office of Community Development Organization Contacts Form. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Absent – Harry Brady
Aye – Bruce Wilde*

Ohio

Department of Development

Ohio Department of Development / Office of Community Development
Organization Contacts Form

Organization Name: Huron County

Organization Number: 1BJ

Personal Information	Designation (if applicable)	User Status (select only one)
Name Bruce Wilde	<input checked="" type="checkbox"/> Chief Executive Officer	<input checked="" type="checkbox"/> Contact Only (No roles form required)
Title President, BOC	<input type="checkbox"/> Rehabilitation Specialist	
Phone 419-668-3092	<input type="checkbox"/> Financial Contact	
Email bwilde@hocommissioners.com	<input type="checkbox"/> Fair Housing Contact	<input type="checkbox"/> User Account (MUST be included on the Roles form)
Address 180 Milan Ave., Suite 7	<input type="checkbox"/> Labor Standards Officer	
Address	<input type="checkbox"/> Remove Contact	
City Norwalk	State OH	ZIP Code 44657
For third-party administrators only: Vendor organization		

Personal Information	Designation (if applicable)	User Status (select only one)
Name	<input type="checkbox"/> Chief Executive Officer	<input type="checkbox"/> Contact Only (No roles form required)
Title	<input type="checkbox"/> Rehabilitation Specialist	
Phone	<input type="checkbox"/> Financial Contact	
Email	<input type="checkbox"/> Fair Housing Contact	<input type="checkbox"/> User Account (MUST be included on the Roles form)
Address	<input type="checkbox"/> Labor Standards Officer	
Address	<input type="checkbox"/> Remove Contact	
City	State	ZIP Code
For third-party administrators only: Vendor organization		

Personal Information	Designation (if applicable)	User Status (select only one)
Name	<input type="checkbox"/> Chief Executive Officer	<input type="checkbox"/> Contact Only (No roles form required)
Title	<input type="checkbox"/> Rehabilitation Specialist	
Phone	<input type="checkbox"/> Financial Contact	
Email	<input type="checkbox"/> Fair Housing Contact	<input type="checkbox"/> User Account (MUST be included on the Roles form)
Address	<input type="checkbox"/> Labor Standards Officer	
Address	<input type="checkbox"/> Remove Contact	
City	State	ZIP Code
For third-party administrators only: Vendor organization		

Ohio

Department of Development

Ohio Department of Development / Office of Community Development
Users & Roles Form

Organization Name: Huron County

Organization Number: 1BJ

Each user on this form must be assigned at least one security role for at least one OCD program. Multiple roles may be selected when appropriate. If a User already has a User Name, enter it next to User Name.

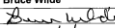
User Information	View Only	Organization Edit	Application Preparer	OCD File Upload/Download	Application Approver	Report Approver	Amendment Preparer	Amendment Approver	Draw/Address Preparer	Draw/Address Approver	Notes
Name:											
Phone:											
Email:											
User Name, if applicable											
Name:											
Phone:											
Email:											
User Name, if applicable											
Name:											
Phone:											
Email:											
User Name, if applicable											
Name:											
Phone:											
Email:											
User Name, if applicable											

It is the responsibility of every user to know and understand the following rules:

- Accessing and using Development information systems is allowed only to perform job duties. Do not use, or permit any other person to use, any Development information system for any other purpose.
- Do not knowingly include or cause to be included in any record or report created for Development any false, inaccurate, or misleading entry.
- Do not disclose or share any security codes, such as login information, used to access any Development information system maintained by the agency.
- Certify the above User email addresses are work accounts only and assigned to one individual only, not shared accounts.

I hereby authorize the individuals listed above to access the OCEAN information system, as needed to perform their job duties, on behalf of my organization.

Authorized Official (Print) Bruce Wilde

Authorized Official Signature 

Date 1/18/22

Ohio

Department of Development

State of Ohio
Ohio Department of Development
Data Confidentiality Agreement – Agency Staff

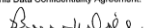
Security and confidentiality are matters of concern of all users of the Ohio Department of Development (Development) information systems, including all agency staff who have access to Development's confidential electronic data and in files of individuals who receive benefits administered by Development. Each person entrusted with an authorized ID to access any Development information system holds a position of trust relative to the information it contains and must recognize and accept the responsibilities entrusted to him/her in preserving the security and confidentiality of that information. Development information is subject to various state and federal confidentiality laws, including, but not limited to, section 1347.15 of the Ohio Revised Code.

An authorized user's conduct, either on or off the job, may threaten the security and confidentiality of information. It is the responsibility of every user to know and understand the following:

- You are given access to Development's information systems and client files only for the purposes of performing your job duties. You must not use, or permit any other person to use, any Development information system or any information in client files (paper or electronic) for any other purpose.
- You must not seek to benefit personally, or permit others to benefit personally, from any confidential information to which you have access by virtue of your work assignment.
- You must not disclose the contents of any record you may access through any Development information system or in any client file to any person except as necessary for you to perform your work assignment in accordance with the policies of Development and your agency.
- You must not knowingly include or cause to be included in any record or report you create for Development any false, inaccurate, or misleading entry.
- You must not remove or cause to be removed any record, report, or file from the location where it is kept except as necessary for you to perform your duties in accordance with the policies of Development and your agency.
- You must not disclose or share any security codes, i.e., logins, passwords, etc., used to access any Development information system or any client files maintained by your agency.
- If you become aware of any violation of confidentiality rules, you must report the violation to your supervisor immediately.
- You must not assist or act in cooperation with any other person to violate any part of these confidentiality rules.
- Certain income and/or tax information to which you have access may be subject to protection by federal law. Internal Revenue Code Sections 7213 and 7431 provide civil and criminal penalties for unauthorized inspection or disclosure. These penalties include a fine of up to \$5,000 and/or imprisonment of up to five (5) years.
- You must not create or modify your own benefit application or applications for household members, relatives, friends, neighbors, acquaintances, significant others, spouses, and/or former spouses. You must give applications for anyone you know to a manager for processing.
- User accounts that are not used for 90 days will be disabled. If your user account is disabled, you will be required to sign a new confidentiality agreement to re-establish a user account (except an account disabled due to invalid password entered).
- You certify to Development that the email address below is your work account, and it is not shared or accessed by anyone except you.

Any violation of this policy may result in disciplinary action including immediate dismissal or other appropriate action.

I have read and understand this Data Confidentiality Agreement:

Authorized Official Signature 

Name (Print) Bruce Wilde

Email Address bwilde@hocommissioners.com

Organization Name Huron County

Email all completed forms to acd@development.ohio.gov

OLD BUSINESS / NEW BUSINESS

Ms. Ziembra stated she received a response from Dave Ditz on the radios. He stated they utilized 036 to make up the shortage of radios, these are in addition to the radios approved by the commissioners. This will allow us to have all the corrections officers being assigned a new radio on the new system.

Mr. Boose stated he attended five meetings last week for Mr. Wilde and Mr. Brady. Mr. Boose briefed Mr. Wilde on those meetings. Board of Revision, Bereavement Leave, Data Processing, Workforce Development, and ARPA webinar.

The Board of Revision meeting was not just a re-organization meeting. There were other items discussed. Mr. Boose will forward items from this meeting to Mr. Wilde.

Mr. Boose went to Catastrophic Leave meeting for Mr. Brady. No changes, just a large number of hours for an employee.

Mr. Boose also went to the data processing meeting for Mr. Wilde. This meeting was more of a re-organizational meeting, but a discussion was brought up about whether the data center was moving forward, but no other detail about it. Mr. Boose noted that in the meeting minutes for the July 12, 2021 meeting noted that it was suggested by a board member that in the future the IT administrator should be part of the process at the data processing board discussion on hardware and software purchases. Mr. Boose stated that they need to make sure that Mr. Riedy gets invited to these meetings. The discussion was that they will move forward with the data processing center, even though not all entities have bought into it. Discussed that one of the entities that had not bought in to the data center was the Auditors office.

Mr. Boose also attended the workforce development meeting at JFS in which John Trott of the Greater Ohio Workforce Board gave a presentation on employee shortages and where workers have gone. No one in the group responded when asked by Mr. Boose if they were interested in getting the presentation in the County.

Mr. Boose also went to ARPA meeting. Mr. Boose and Mr. Brady watched webinar. It was to be posted online. Mr. Boose stated that he felt another more important webinar would be on Monday January 25, 2022.

At 10:00 a.m. Investment Board Organizational meeting.

Bruce Wilde opened the meeting. Kathleen Schaffer nominated Harry Brady as the chairperson. Terry Boose seconded the motion. Voting all ayes

Kathleen Schaffer nominated Bruce Wilde as the vice chair. Terry Boose seconded the motion. Voting all ayes.

Treasurer Kathleen Schaffer will be secretary of the board.

Kathleen Schaffer moved to waive the reading of the October 19, 2021minutes and approve as presented. Bruce Wilde seconded the motion. Motion passed.

Ms. Schaffer presented the account balances, checking account interest, interest recap on all funds, landfill statement, and Meeder Investment reports:

Summary of Huron County Account Balances as of December 31,2021

Civista Bank General Fund Account: \$7,671,000.60

Premier Bank Money Market: \$1,583,933.67

PNC Money Market: \$825,109.57

STAR Ohio: \$24,109,230.33

Meeder Investments: \$19,355,145.99

Total: \$53,544,420.16

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INTEREST RECAP
ALL FUNDS

	1999	2000	2001	2002
Chrg	28,646.22	64,570.22	48,067.37	97,474.30
CD's	953,301.22	690,955.92	440,673.97	474,515.05
STAR	368,128.57	575,258.76	383,430.36	112,000.00
Totals	979,994.35	1,330,786.58	843,098.06	674,474.30
	2003	2004	2005	2006
CHRG	98,060.25	114,892.44	139,564.44	130,456.02
Bonds & CD's	283,210.25	104,757.47	107,800.00	201,533.32
STAR	32,534.00	44,000.00	224,800.00	382,538.64
Totals	405,838.40	320,562.69	529,369.44	714,535.87
	2007	2008	2009	2010
STAR INS	12,500.00	6,734.82	5,373.27	23,888.03
STAR PROJ	9,200.00	5,502.16	10,365.60	13,229.20
GRAND TOTAL	21,700.00	32,236.97	54,123.31	76,553.10
	2011	2012	2013	2014
CHRG	148,888.05	89,110.80	20,105.95	21,277.95
CD'S	297,855.33	207,134.00	281,762.95	185,976.88
STAR	843,048.08	119,463.30	238,877.44	220,285.74
TOTAL	1,241,088.00	406,508.10	540,746.34	427,540.57
	2015	2016	2017	2018
STAR INS	79,878.67	48,860.33	3,590.19	1,176.65
STAR PROJ	15,828.41	9,902.82		
GRAND TOTAL	93,707.08	58,763.15	3,590.19	1,176.65
	2019	2020	2021	2022
Checking Accts.		28,646.22	48,067.37	97,474.30
Bonds	188,552.26	9,421.28	12,540.84	13,727.41
STAR Ohio	1,241,088.00	68,757.92	74,246.06	71,292.74
STAR Investments		1,684.86	879.22	945.17
GRAND TOTAL	216,576.18	80,055.32	87,555.95	86,218.45

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Mr. Boose will be attending the CCAO meeting on Friday and will bring up some of these issues that have been brought up today. CCAO toolkit was supposed to be sent, but we have not received yet. Mr. Boose told Mr. Wilde that he had talked to Mr. Brady last week about joining several of the CCAO committees. One of these committees is the joint committee on administration of elections. Cannot ask to join this committee, you have to be appointed. No smaller counties are represented on this committee. Mr. Boose will bring this point up during his CCAO meeting on Friday.

Mr. Boose was concerned about the CCAO committee – Joint Committee on Administration of Elections. All the members had been appointed. Every county represented, with the exception of Erie County, had at least 120,000 people. Mr. Boose thought there would be a big difference between what Cuyahoga County would agree to for elections than what Huron County would. Mr. Brady spoke to someone at CCAO who indicated they would try to get more people appointed.

Mr. Boose stated they have been asked to purchase ads in the Township association book. The county pays for their membership but if you want an ad commissioners need to pay on their own.

Mr. Boose stated there is an open house today for Praxis in Willard at 3:00pm.

NEDC has reserved the commissioners for the Team NEO meeting on Feb.25, 2022. Waiting for update on transportation there.

Mr. Boose had board meeting with Firelands Forward last week and coffee with Ms. Laser. Our 3-year contract with Firelands Forward should be ending this year. Would like to start talking early about the new contract.

Mr. Wilde let everyone know that the Stepping-Up meeting scheduled for January 21, 2022 has been rescheduled for 01/28/2022. Mr. Wilde will be attending the meeting. Mr. Boose asked Mr. Wilde if he could bring up the new committee for the jail that they would like to form at this meeting.

At 10:35 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

***Aye – Terry Boose
Absent – Harry Brady
Aye – Bruce Wilde***

At 11:10 a.m. Terry Boose moved to end Executive Session ORC 121.22 (G)(2). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

***Aye – Terry Boose
Absent – Harry Brady
Aye – Bruce Wilde***

At 11:11 a.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 18, 2022.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:11 a. m.

Signatures on File