

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

22-071

IN THE MATTER OF APPROVING THE MAINTENANCE AGREEMENT FOR 2022 FROM THE VERDIN COMPANY FOR THE HURON COUNTY COURTHOUSE CLOCK

Harry Brady moved the adoption of the following resolution:

WHEREAS, the Huron County Director of Operations recommends a partnership with The Verdin Company for select maintenance services for the clock tower; and

WHEREAS, The Verdin Company has submitted a proposal for coverage of the bell(s) and bell ringing equipment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the Maintenance Agreement submitted by The Verdin Company for select clock tower services, a copy of which is attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

22-072

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD MARCH 3, 2022

Harry Brady moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

IT #046

Amazon 24 port Cisco switches \$2,550.00

B&G #022

Koch Aluminum door removal & replacement/22 E. Main \$4,750.00

JFS

Burkett Restaurant Equipment & Supplies Maniowoc Ice Machine w/filters \$2,239.00

now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

22-073

IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) B-C-19-1BJ-1 (DRAW #16) and B-C-19-1BJ-2 (DRAW #22), SUBMITTED TO THE BOARD MARCH 3, 2022

Harry Brady moved the adoption of the following resolution:

WHEREAS, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board’s certification; and

WHEREAS the Board has reviewed the requests for payment and status of funds reports; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** The grant for BC-1 is \$575.00 and is for rehab assistance on a Willard Residence. The grant for BC-2 is \$13,450.00 for rehab assistance on a house in Willard.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

At 9:05 a.m. Public comment. Mike Magnison, Norwalk Reflector. He is new to the board meetings, so the commissioners welcomed him.

IN THE MATTER OF TRAVEL - None

SIGNINGS

Harry Brady moved to approve signing a letter of support for the Feichtner Memorial Charitable Fund Committee, along with the Huron County Ag Society, in their efforts to pursue funding through the state capital budget. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose*
- Aye – Harry Brady*
- Aye – Bruce Wilde*

March 1, 2022

State Representative Dick Stein
District 57
The Ohio House of Representatives
77 South High Street – 11th Floor
Columbus, OH 43215

Re: 2022 Capital Budget Request

Dear Representative Stein:

It is our pleasure to support the Feichtner Memorial Charitable Fund Committee, along with the Huron County Ag Society, in their efforts to pursue funding through the state capital budget to construct the Feichtner Family Memorial Barn at the Huron County Fairgrounds. This 200ft x 100ft barn will replace three existing barns in need of repair.

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The Feichtner Family Memorial barn will be an outstanding addition to the fairgrounds. It will be used to house market swine and goats during the fair, and will also have a large show ring. In addition, it will be available to rent out for other community activities throughout the year. The rental income will offset the cost of maintenance and upkeep of the building, as well as benefit the community and encourage overall growth of local businesses.

The Feichtner family is well-known in the Huron County Agricultural community. Owen Feichtner and his brother Nash originally started this project when they dedicated their winnings from a premium auction to start a building fund in memory of their grandpa. John Feichtner passed away in March 2021. Sadly, in October of 2021, both Owen (age 16) and his grandmother, Donna, passed away on the same day.

The Board of Huron County Commissioners fully support this endeavor, and have pledged \$50,000 towards the project. The Huron County Fair is a highly anticipated event in our area. The addition of this facility will not only pay tribute to a family that was actively involved in its success, but will increase the enjoyment of all members of the community.

We ask that you consider the Feichtner Family Memorial Barn project, and appreciate your efforts in bringing this forward when funds are set aside in the State Capital budget.

Sincerely,

HURON COUNTY BOARD COMMISSIONERS

Terry Boose, Harry Brady, Bruce Wilde

Harry Brady moved to approve signing a letter of support for the Armstrong Advocacy Coalition's efforts to have a 9,000-foot runway constructed on the grounds of the Neil A. Armstrong Test Facility in Sandusky. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

March 1, 2022

The Honorable Congresswoman Marcy Kaptur
2186 Rayburn Building
Washington, D.C. 20515

Dear Congresswoman Kaptur:

The Board of Huron County Commissioners are writing to express support for the NASA Armstrong Advocacy Coalition's efforts to have a 9,000-foot runway constructed on the grounds of the Neil A. Armstrong Test Facility in Sandusky.

The NASA Armstrong Test Facility is home to several world class, one-of-a-kind facilities which conduct complex, innovative, and essential tests for the space community. NASA, along with private aerospace companies including SpaceX and Blue Origin, have tested equipment in conditions that simulate the vacuum, heat and cold of space. The Armstrong Facility is a unique and invaluable research center that has helped make Ohio a leader in the aerospace industry. The construction of a runway would encourage additional testing of space-related, as well as defense-related, projects. This would insure the continued prosperity of the NASA Armstrong Test Facility, as well as prove beneficial to communities throughout northern Ohio.

For these reasons and more, The Board of Huron County Commissioners are firm proponents of the NASA Armstrong Advocacy Coalition's interest in bringing a 9,000-foot runway to the Armstrong Facility property and encourages your support of this effort.

Sincerely,

BOARD OF HURON COUNTY COMMISSIONERS

Terry Boose, Harry Brady, Bruce Wilde

At 9:15 a.m. County project updates

Terry Boose has concerns about using the NW corner of the basement for the data center. Mr. Boose would like to look at placing it in the area that is currently Mike Armstrong's office, if it is big enough. He feels we need a plan for all of the basement office space. Should be room for data center and commissioners record storage. Need to plan this as soon as possible, so we can start on the data center. Mr. Wilde felt the same.

Discussed cost of moving it , but felt the cost would probably be about the same. Mr. Wilde suggested that himself, Ms. Ziemba and Mr. Welch make a plan for the basement. Mr. Boose was in favor of this, but wanted them to include the board of elections. Mr. Brady stated that Deanna had texted him about doing a walk-through of the basement. Mr. Boose said they needed to make sure the room he suggested was big enough for the data center. Mr. Welch stated that he would get the floor plans for the administration building, so they could use them.

Joel Riedy, IT updates:

Mr. Riedy stated that he had ordered items, but they are being delayed due to supply chain issues. He had ordered more switches to have on hand in case one went out. He did have one in stock when the switch went out Friday in adult probation. They were dead in the water until he got the new switch up at 3:00 p.m.

Mr. Riedy stated that he is having to order from different vendors than usual in order to get the items.

| Department | Project | Status |
|-----------------|-------------------------------------------|------------------------------------------------------------|
| Common Pleas | Install new switch, install new Wi-fi | equipment on order eta april |
| Common Pleas | Install new wireless phones in courtrooms | equipment on order eta april |
| Juvenile Court | Install new network switches | 50% complete equipment on backorder eta april |
| Juvenile Court | Server upgrades for courtview system | 50% complete, work needs to be completed after hours. |
| JFS | Install new router,firewall and router | System is Opartional |
| Office Building | New Fiber Switch install | equipment on order |
| MHAS | Server grant | 75% complete. Xerox is installing Portal on server. |
| MHAS | Technology grant | Approved Funds to be received in Febuary |
| Fairgrounds | Wi-Fi install | Waiting on Fairboard approval |
| Admin building | Router, firewall upgrade | equipment on order |
| Admin building | Wi-Fi upgrade | Gathering quotes for materails |
| Law Library | Switch upgrade | equipment on order eta april |
| IT | Configure Intrusion Prevention System | Complete, gathering data to review performance |
| IT | NTIA Broadband Grant | Application is submitted, NTIA is reviewing challenge data |
| Recorder | Staff PC Upgrades and repurpose computers | 75% complete, 1 pc is on backorder |
| IT | Syslog Server | Operational reviewing performance. |
| IT | Electronic Information Storage center | equipment on order |

Pete Welch, B&G updates:

| PROJECTS March 3, 2022 | | | | | | |
|-------------------------|----------------|----------------|-----------|-------------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Architect/Eng. | Contractor | Est. Cost | Award/ Start Date | Completion Date | Comments |
| Ad Building Roof | Garmin Miller | | | | | Proposal to design and prepare bid specs submitted to Board on 1/27 for review. Also, researching TIPS Program. |
| Downtown Office Complex | Garmin Miller | | | | | Proposal to design and prepare bid specs submitted to Board on 1/27 for review. Also, researching TIPS Program. |
| Recorder's Bathroom | | In House | <\$2000 | 1/3/2022 | 2/22/2022 | Completed |
| JFS Roof | Garmin Miller | Advance Const. | \$390,369 | 6/8/2021 | | Work in progress. Pay#1 and #2 received totalling \$171,452. Advance submitted a proposal to repair and piant damaged EFIS for \$22.330. |
| EMA Ceiling Tile | | In House | <\$700 | | | Completed |
| Jail Sewer/Grinder | Garmin Miller | | | | | Meeting held with Architect, Jail Personel, and City on 1/20. Researching options and what other jails have implemented. Contacted J&H for help. |
| Courthouse Lighting | Garmin Miller | | \$50,000 | | | Soliciting proposals from All Phase and Firelands Electric. Should have quote from All Phase at the end of this week. Firelands Electric scheduled for 3/10 to assess. |
| Administration Elevator | Garmin Miller | | \$300,000 | | | Proposal to design and prepare bid specs submitted to Board on 1/27 for review. |
| UST Shady Lane | BJAAM | | \$33,980 | 5/20/2021 | | Remediation Plan submitted on 12/2/21. Waiting for BUSTR'd approval. |
| UST Airport | BJAAM | | | | Summer 2021 | Completed. NFA issued |
| Admin Bathrooms | | Legends | \$46,463 | | 2/22/2022 | Project started 2/22. Floor and painting has been completed. Waiting for fixtures. CO for \$3,600. |
| Courthouse Ramp | | RMH Const. | \$22,401 | | | PreContrustion mtg held 2/16. Work to start mid April. Potential Change Orders for deck and stairs |

The jail is at a standstill. Waiting on final budget to see where we are going with that. Have contacted Jones and Henry to come out and take a look.

All phase has been out to look at the courthouse lighting and should have a quote this week. Firelands Electric will be out to look next Thursday. Mr. Boose asked if we had selected the lights. He will give both contracts the 2 options that the judge has approved. The problem is we need to stay under a certain amount and the fixtures are about \$5,000.00 each for stock fixtures.

Started on the Administration building bathrooms on the 1st floor. The floors, partitions and painting are done. Will have a change order for the commodes. Will probably accept because they are confusing. The commodes have a base that looks like they come up from underneath, but they actually discharge from the wall. These commodes are more expensive, but should still be under \$50,000.00. Ms. Ziemba stated not if they were at \$3,600. Mr. Welch said that the commodes were \$3,200, they did not include costs on the doors, so we will do the doors inhouse. Will be under \$50,000, a little over \$47,000.00.

Mr. Boose asked if we could have Garmann Miller make a list of everything that they are currently working on for us. Need to ask them about the courthouse floor; if we are going out for bid for design/build.

| | Architect/Eng. | Contractor | Est. Cost | Award/Start Date | Completion Date | Comments |
|----------------------|-----------------|----------------|---------------|------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| Jail Roof | Garmin Miller | Chaney Roofing | \$366,140 | 6/8/2021 | | Contractor's waiting for materials. Some materials have been delivered. Hoping for a start date in mid-April. |
| Building Assessment | Garmin Miller | | \$24K - \$48K | | | Proposal provided to Commissioners mid-December. Garmin Miller 3/17 to explain? |
| Courthouse Security | | | \$47,500 | | | Ohio Supreme Court Technolgy grant submitted on 2/14/22 for \$123,000. State awards grants in June. |
| Courthouse Floor | | Midstate | | | | Midstate (Doug) assessed floor on 1/22. SOQs submitted to county for review. We need to decide if we are requesting advertise for SOQs. |
| Law Library Doors | | Koch | \$7,112 | | | Mike Clark is asking for approval from his Board. Doors will be finished in-house. |
| Old Jail | | | | | | |
| | Garmin Miller | | | | | |
| Performing Arts Door | | | | | | Received 3 quotes for back door removal/replacement. Low bidder was Koch @ \$4,750. Electrical Panel door is on order. |
| | | | | | | |
| | | | | | | |
| | New Projects | | | | | |
| | Project Changes | | | | | |

3-Mar-22

| Potential Projects | Estimated Costs |
|------------------------------|-----------------|
| Recorder's Drop Ceiling | |
| Admin Building-HVAC | \$100,000 |
| Admin Building-Elevator | \$300,000 |
| IT Room | |
| Admin Building-Blinds | \$10,000 |
| JFS Carpet | |
| Auditors Carpet/Paint | |
| Courthouse Exterior Painting | |

Mr. Boose talked about a CCAO tax and finance meeting he went to yesterday. There is a bill that will make it easier for Counties to use credit cards. It's not perfect, but is supposed to update the Ohio revised code a little. It will allow you to put limits on it. Mr. Brady stated that the current statute does and Mr. Boose said that the change in the code would increase the limit greatly. The purpose can be anything that is needed for government business. He thinks they will have to be assigned to specific people. They use a thing called a procurement card. Can put a limit on the card as well as the account. They are doing this because the local governments are complaining that they can't order things online because they need a credit card. Ms. Ziemba stated that we have an account with amazon which allows them to invoice us instead of using a credit card. Mr. Boose thought that having the credit card would be much more flexible, allowing us to buy things cheaper.

At the CCAO meeting they discussed the drawback was that we cannot pay sales tax and some of the places online will not sell to you without the sales tax, even if you have a tax-exempt form. They found some legitimate issues with not being able to pay sales tax. Mr. Boose felt this was important for employees that need to purchase items for the county. Discussed having accounts with local businesses and buying local, but sometimes it is a lot more expensive. Should use local businesses as much as possible but have options if the local price is to high. Need to set pricing limits and have a policy for the credit cards. Policy could state that you have to have a receipt showing detail of purchase or sign an affidavit stating the purchase.

Selection of ARPA Consultant

Mr. Wilde asked if the others agreed that they did not want Brickler and Eckler. They agreed. Then Mr. Boose asked about taking Montrose Group off the list as well. Mr. Boose said that from their discussion on Tuesday that McDonald & Hopkins seemed to be their preference. They all agreed to use McDonald & Hopkins. Mr. Strickler and Mr. Wilde need to negotiate with them.

Terry Boose moved to Authorize Randy Strickler and Bruce Wilde to Negotiate an agreement with McDonald & Hopkins. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde*

At 9:42 a.m. Harry Brady moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Terry Boose seconded the motion.

***Discussion:** also job descriptions.

The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde*

At 11:49 p.m. Harry Brady moved to end Executive Session ORC 121.22 (G) (1). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde*

***Action taken**

Job description for deputy director for EMA.

Pete Welch will do negotiations with current employee.

OLD BUSINESS / NEW BUSINESS

Budget worksheets were sent out. Ms. Ziemba stated that she had received an e-mail from the County Public Defender's Office stating that they did not know if we had received anything from the auditor's office or the State Public Defender's Office, but their budget line item for indirect costs needs to be \$41,724.00. The current line item amount is \$31,634, so the line item would need to be increased. Mr. Boose did not want to approve without details. Ms. Ziemba stated that they had sent the list and it was from our book for indirect costs. The public defender's budget had not been updated with the correct amount because the indirect cost book had not come out yet when they started the budget. They agreed to increase the indirect line item to the \$41,724.00 and decrease contingencies by that amount.

Ms. Ziemba stated Valerie Stebel had looked at the 040 Miscellaneous line, they had decreased the line to \$350,000. She was concerned that last year the budget for the 040 line was \$370,000 and she had spent \$343,000. Ms. Ziemba stated that we have an unknown cost for the Humane Society Attorney from this fund. May have to transfer from contingencies if the costs go over the budgeted amount. The Commissioners agreed to this action.

Ms. Ziemba asked if, after changing the public defender's indirect line, it is ok to send the budget to auditor's office. They discussed that was still not the approved budget. Ms. Ziemba will let them know not to give these numbers out yet, as they are not approved.

Ms. Ziemba would like to get the budget numbers back and approve them at the March 22, 2022 board meeting. The Commissioners agreed.

Mr. Wilde asked if everyone had received an invitation from Green Circle Growers and was told yes. It was for March 08, 2022. No one was able to attend due to the Board Meeting.

REGULAR SESSION

THURSDAY

MARCH 3, 2022

Mr. Brady went to Ottawa county meeting. Talked with Tim Bergman about getting a transportation consultant. Mr. Bergman had already talked to a potential consultant. Will need to find out what this process will be to hire a transportation consultant.

Mr. Wilde confirmed that he and Mr. Strickler need to get together about the contract for the consultant.

Mr. Brady will have a walk thru with board of elections.

Mr. Brady talked with potential Airport Attorney. The Airport Board will be retaining and the county will be paying.

At 12:04 p.m. Harry Brady moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on March 3, 2022.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:04 p.m.

Signatures on File