

REGULAR SESSION

THURSDAY

DECEMBER 1, 2011

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Joe Hintz, Larry J. Silcox.

11-397

IN THE MATTER OF APPROVING DISPOSAL OF DAMAGED COMPUTER EQUIPMENT IN THE PUBLIC DEFENDER’S OFFICE

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Huron County Public Defender has requested that computer equipment that was damaged during the Huron County Courthouse lightening strike that occurred the weekend of July 22-24, 2011 be disposed of; and

WHEREAS, the damaged equipment has been replaced and paid for as part of a claim submitted to CORSA for the above-mentioned incident; and

WHEREAS, such equipment is no longer of any use to the Public Defender’s Office or the County; and

WHEREAS, the hard drives of the computers will be removed, harvested for what information is useful, and then destroyed; now therefore

BE IT RESOLVED, that the Huron County Board of Commissioners hereby approves that the following equipment be disposed of according to laws and regulations pertaining to disposal of property owned by the Huron County political subdivision:

- 3 HP D530 computers: SN’s USU35101MB; USU408029H; USU4400MVW
- 2 HP 1702 17” monitors: SN’s CNC4272K3H; CNC42728ML
- 1 ACER A(-1916) 19” monitor: SN ETL500B096542019RH05
- 1 Logitech mouse – MN 4872A221
- 2 Microsoft mice – MN 3892B535
- 2 HP keyboards: SN’s B68BAOHLPPGO5R; B68BAOMGAQK5XH
- 1 Mitsumi keyboard: MN USA Model KFKEA4SA
- 1 Cisco/Ethernet cable DSL – Etherfast
- 1 Cable DSL router BEFSR41 – Linksys
- 1 Linksys 8-port switch: MN EZXS88W - Etherfast and

BE IT FURTHER RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

11-398

IN THE MATTER OF APPROVING OF THE LEASE AGREEMENT BETWEEN THE BOARD OF HURON COUNTY COMMISSIONERS (LESSOR) AND TOM JARRETT (LESSEE) OR HIS ASSIGNS

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to lease to the LESSEE a portion of the building located at 22 E. Main Street, Norwalk, Ohio. The portion of the Building being leased by Lessee is depicted on the floor plan drawings attached hereto as Exhibit “A”; now therefore

REGULAR SESSION

THURSDAY

DECEMBER 1, 2011

BE IT RESOLVED, that the Lessee agrees to pay to the Lessor as rental for the Premises during the term of one (1) year, commencing as of January 1, 2012, and ending on December 31, 2012, unless this Lease is sooner terminated as hereinafter provided. Notwithstanding the previous sentence, Lessee shall have an option to renew the term of this Lease pursuant to section 4 Option to Renew as attached; and further

BE IT RESOLVED, that the Lessee agrees to pay to the Lessor as rental for the Premises during the term of the Lease the sum of \$12,600.00 per annum, payable in monthly installments of \$1,050.00, in advance on the first day of each month during said term. The rental for renewal terms pursuant to Lessee’s option to renew shall be as specified in section 4 Option to Renew; and further

BE IT RESOLVED, that the Board of Huron County Commissioners approves this lease agreement as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Joe Hintz
- Aye –Larry J. Silcox

* Lease agreement on file.

11-399

IN THE MATTER OF APPOINTING THE COUNTY ENGINEER AS LEAD ADMINISTRATOR, AND MAKING THE AWARD FOR THE GREENWICH MILAN TOWNLINE ROAD INTERSECTION LPA TRAFFIC SAFETY STUDY AGREEMENT WITH REGARD TO A HIGH-HAZARD TRAFFIC SAFETY ANALYSIS AND TRAFFIC SIGNAL WARRANT STUDY FOR HURON COUNTY; PID 91537 ; ODOT LPA AGREEMENT NUMBER 24658

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the County Engineer was successful in applying for Federal CSTP funds to conduct a traffic signal warrant study and traffic analysis study; and

WHEREAS, pursuant to provisions of Section 402 of the United States Code, and section 5501.(A)(3) of the Ohio Revised Code the Engineer received proposals for the provision of professional services to assist the Engineer’s Office by providing professional traffic engineering services, and contract administration assistance for a Crash Data / High-Hazard Location Analysis Study; the total cost of said study estimated to be \$ 21,667.00 with Federal funds representing 90% of the eligible costs, up to a maximum of \$19,500; and

WHEREAS, the LPA Safety Agreement was received on or before Friday, November 22nd, 2011; and

WHEREAS, the State (Ohio Department of Transportation) has approved the contract for services Agreement # 24658; PID Number 91537, and for professional traffic engineering services and contract administration assistance to be provided by:

**Ms consultants, inc.
One south main street, suite 801
Akron , Ohio 44308-1864**

now therefore

BE IT RESOLVED, that the Huron County Board of Commissioners does hereby appoint the County Engineer as the Lead Administrator for said project and does hereby approve the LPA Agreement, with such funds as are necessary under the terms and conditions agreed upon by the Engineer to be drawn from the Auto Tax Fund or as otherwise made available from State or Federal sources as may be selected by the

REGULAR SESSION

THURSDAY

DECEMBER 1, 2011

County Engineer;

and further

BE IT RESOLVED, that the Board of Commissioners hereby enters into an Agreement for Services with ms consultants, inc., (attached) as it regards PID No.91537; LPA Agreement Number 24658 with all other matters pursuant to this agreement coordinated by and through the Office of the County Engineer;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

11-400

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #022

Gary W. Bauer moved the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	022	00527	001	\$ 18,000.00		022	00275	001	\$2,000.00
		Gas					Repairs		
						022	00280	001	\$16,000.00
							Service Contract		and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

REGULAR SESSION
11-401

THURSDAY

DECEMBER 1, 2011

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY SOLID WASTE MANAGEMENT DISTRICT #500

Joe Hintz moved the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	501	00250	500	\$2,000.00		501	00280	500	\$2,000.00
		Materials					Contract Services		and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion.

*Discussion: Larry Silcox stated that he had a conversation with the former city manager safety service director at Wooster and he was talking about Arcadias who bought out Malcolm Pirnie and we need to watch their costs very closely as he said that Arcadias is one of the most expensive firms out there. This is one area we need to be very careful and watch this cost.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

11-402

IN THE MATTER OF APPROPRIATING UNAPPROPRIATED FUNDS IN THE EMERGENCY MANAGEMENT FUND #177

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, there are unappropriated funds in the Emergency Management Fund #177 that need to be appropriated for expenses; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of appropriating \$40,000.00 of unappropriated funds as follows:

TO: 177-00500-177	Hospitalization	\$192.00	and further
-------------------	-----------------	----------	-------------

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio

REGULAR SESSION
Revised Code.

THURSDAY

DECEMBER 1, 2011

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

11-403

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #036

Joe Hintz moved the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	036	00400	001	\$1,100.00		036	00127	001	\$1,100.00
		Jail PERS					Nurses Salary		and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

11-404

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY COMMISSARY TRUST FUND #635

Gary W. Bauer moved the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	635	00125	635	\$25.00		635	00460	635	\$25.00
		Salary					Medicare		and further

REGULAR SESSION

THURSDAY

DECEMBER 1, 2011

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye – Larry J. Silcox

At 9:30 a.m. no public comment

IN THE MATTER OF PROCLAMATION

In honor of the Huron County Public Service Employee

WHEREAS, the Board of Huron County Commissioners and Huron County Job & Family Services desire to recognize Huron County Public Service Employee, Susan Ryan for her years of dedicated service to the residents of Huron County; and

WHEREAS, Ms. Ryan has served Huron County residents for the past thirty years; and

WHEREAS, during this time, she fulfilled her duties with honor and respect, providing excellent customer service to the residents of Huron County. Her efforts and dedication to the Huron County Department of Job & Family Services has made it one of the best in the state of Ohio for many years;

NOW THEREFORE BE IT RESOLVED, that the Board of Huron County Commissioners on behalf of all residents of Huron County, does commend Susan Ryan for her commitment to our community for the many years of service, and bestow upon her the gratitude and respect she so richly deserves.

IN WITNESS WHEREOF We have hereunto subscribed our names this 6th day of December in the year of our Lord, Two Thousand Eleven.

HURON COUNTY COMMISSIONERS

Gary W. Bauer, Joe Hintz, Larry J. Silcox

IN THE MATTER OF TRAVEL

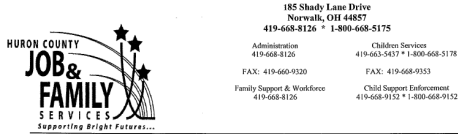
Joe Hintz moved to approve the following travel request this day. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye – Larry J. Silcox

REGULAR SESSION

THURSDAY

DECEMBER 1, 2011



HURON COUNTY DEPARTMENT OF JOB & FAMILY SERVICES
IN-SERVICE TRAINING REQUEST

RECEIVED

NOV 30 2011

HURON COUNTY
COMMISSIONERS

DATE: 11/29/11
TO: Huron County Commissioners
FROM: Jeanne Fisher, HCDJFS Fiscal Specialist

11/30/2011 CCAO GROUP RETRO MEETING Columbus, OH. \$100.00
Bonnie Richards


Joe Hintz, Commissioner


Gary Bauer, Commissioner


Larry Silcox, Commissioner

IN ACCORDANCE WITH SECTION 32520 OF THE OHIO REVISED CODE.

IN THE MATTER OF REQUEST FOR LEAVE

Jeff Deeble/B&G/sick/9:00 a.m. November 30, 2011.

Larry Burdue/B&G/vacation/5:30 a.m. to 2:00 p.m. November 29, 2011.

Darwin Pesnell/B&G/personal time/ 1:00 p.m. to 4:30 p.m. December 1, 2011.

Vickie Ziemba/Commissioners' Office/comp/flex time 2:45 p.m. to 4:30 p.m. December 9, 2011.

Michael Webb/Dog Warden/personal time/8:00 a.m. to 4:30 p.m. November 23, 2011.

Joshua Jasinski/Dog Warden/personal time/12:30 p.m. to 4:30 p.m. November 29, 2011.

Lon Burton/Mechanic/personal time/7:00 a.m. to 3:30 p.m. December 2, 2011.

Jason Roblin/EMA/sick/8:00 a.m. to 4:30 p.m. December 5, 2011.

OTHER BUSINESS

Gary Bauer reported on contacting Richard Lynch in regards to the Public Defender Commission. Mr. Bauer also reported that RCD is having their 25th anniversary meeting at the Huron County Administration Building on Friday, December 9, 2011. Greg Small asked that Mr. Bauer invite Mr. Silcox and Mr. Hintz to attend this meeting, also there is a HCDC meeting at 8:00 a.m. same day.

Mr. Bauer also stated that Mike Gastier, OSU Extension donated two trees one sugar maple and an oak tree to be planted at the Huron County Administration Building. Miller Landscaping planted the trees at no costs. Mr. Bauer stated that we need to do something to thank Mr. Gastier and Millers. Mr. Silcox suggested a proclamation or letter.

Budget discussion

Mr. Bauer stated that he will add to the comments that he made on Tuesday and stated that he had told Roland Tkach, Auditor, and Kathleen Schaffer, Treasurer at the board of revision meeting about the situation of the health insurance and the cost that it is going to be. They were both very concerned about the situation. Mr. Tkach added that he had received \$61,000.00 more in local government funds that he hadn't expected when the budget commission met so there is \$61,000.00 more available in local government funds then what he had expected. Mr. Tkach also stated that we would see whether the carryover would come out more than the \$1.5 million but wouldn't know that until the middle of January. Mr. Bauer feels that the \$1.5 million is a pretty solid number. Mr. Bauer stated that he had also gone out and talked with Dick Carlisle, Veterans Services and stated that they had a very nice conversation but he said that he has had pressure from the veterans that they should take all the money knowing that they wouldn't spend it all and it would come back at the end of the year and he thought if they did that this year and then maybe next year when we needed help with the budget he could come back and say lets help them out. However, he did say that they meet on December 7, 2011 and he stated that he would take this request to the board and see what they say and he will let us know by December 8, 2011. Mr. Bauer stated

REGULAR SESSION**THURSDAY****DECEMBER 1, 2011**

that he doesn't think we can expect anything there but he was very considerate. Mr. Silcox stated that he appreciates that he is going to at least take it to his board and let them decide. Mr. Silcox stated that we have not received an answer back from Willis yet on what they can do. Mr. Bauer asked how soon do the budget work sheets need to go out and asked if we could wait until Tuesday, December 6, 2011. Ms. Nolan stated yes if you can make decisions on Tuesday and they can go out Tuesday afternoon and get them back in by December 16, 2011. Mr. Silcox stated that he would suggest based on the projection that we have right now in front of us with the health insurance that we put the final numbers together at the 2010 level which is \$12,675,550.00 plus we put in the projected million dollars it would get us to where we need to be with the projection that we have for this year. Mr. Bauer agreed and stated that if we need to do something quick that would be the thing to do. Mr. Silcox stated that it does get us where we need to be and we know that those figures will change on some other projections. We can wait until Tuesday and if the numbers look good but then that will take some considerable amount of adjustment. Mr. Silcox also stated that he heard that Sandusky County had passed on a 7.5% health care costs increase to their employees. We are going to have to do that here and again it is another year with no increases and further stated that fortunately we were able to do a small increase last year to off set the increase in the insurance last year. Ms. Nolan asked if each department would get the 2010 final budget number. Mr. Silcox stated yes and the extra million that was projected in health insurance costs would go into the health insurance line. When we get final numbers on the health care and we get carryover and everything else we can tell the departments that this is the projection that we have right now because of the increase of costs and when we do a final budget they are going to be passed on. Ms. Nolan pointed out that some of the budget lines will not be able to be the 2010 amount such as contingencies, veterans services and a few others. Mr. Bauer asked if we need to have an elected officials and department heads' meeting. Mr. Silcox stated yes we need to so that we can let them know the facts. Mr. Silcox stated that the last thing he wanted to do was go back to the 2010 budget figures but there isn't any other choice. Mr. Hintz stated that if it wasn't for the health care costs we would be in pretty good shape. Mr. Bauer stated that this is what we need to do at this time. Elected Officials & Department Heads meeting December 6, 2011 1:00 p.m.

At 10:10 a.m. Sue Bommer, Human Resources/Loss Prevention Coordinator presented her report.

**SEMI-ANNUAL REPORT FROM THE DIRECTOR FOR HUMAN RESOURCES AND
LOSS PREVENTION**

Accomplished

- Records Retention/Disposition Schedule for Human Resources and Loss Prevention created and submitted.
- Arranged presentation on Workers' Compensation and the Group Retrospective Rating Program for Elected Officials, Department Heads, and members of the Huron County Safety Committee. Beth Miller from CORSA and Bobbijo Warren from CompManagement were the presenters.
- Achieved complete adoption by all Elected Officials of the Driver Eligibility Policy
- Participated/facilitated unemployment compensation hearing for Sheriff's Office employee. The Employer prevailed.
- Appealed 3 other unemployment claims. Only one was not upheld. Offered Sheriff Howard assistance in creation of probationary evaluation forms and during disciplinary process.
- Facilitated a Sheriff's Office employee's Workers' Compensation/ADA issue. Employee was accommodated.
- Attended CORSA Annual Meeting.
- Attended CLCCA meeting in July for practice building inspections.
- Attended CLCCA meeting in Dublin in October.
- Attended Group Retro Program in Columbus in November.
- Arranged Defensive Driver training for Christie Lane.

Ongoing

- ADA/security/liability issue concerning Sheriff's Office employee.

REGULAR SESSION

THURSDAY

DECEMBER 1, 2011

- Voluntary insurance issue for General Health District employee.
- Return-to-work issue for Jerry Huffman.
- Workers' Comp case for Deputy Harris.
- Huron County Safety Committee
- Huron County Safety Council

Upcoming

- Preparation for fact-finding for Transfer Station, OPBA, and FOP.
- Overseeing Group Retro requirements, including charge-backs, accident analysis, gap analysis, and transitional work policy and procedure.
- Investigating a wellness program for the County.

Ms. Bommer also reviewed information that she received at the Workers' Compensation and the Group Retrospective Rating Program.

At 10:30 a.m. Gary left the meeting.

Ms. Nolan presented a budget work sheet that included the 2010 final budget, the departments' request for 2012, the budget work session numbers from November 29, 2011 then the difference between 11-29-11 work session and the 2010 final and also the difference between 2012 requests and the 2010 final.

At 10:54 a.m. Joe Hintz moved to adjourn. Larry J. Silcox seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on December 1, 2011.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:54 a.m.

Signatures on File