

REGULAR SESSION**THURSDAY****JULY 21, 2011**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Joe Hintz, Larry J. Silcox.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the July 19, 2011 meeting(s) were presented to the Board. Joe Hintz made the motion to waive the reading of the minutes of the July 19, 2011 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Gary W. Bauer

Aye – Joe Hintz

Aye – Larry J. Silcox

At 9:07 a.m. Public Comment

The director of the Childhood Daycare, Jan Shingledecker, and Scott Christophel Board of Director's member came before the board in regards to the use of the Gerken Center. Mr. Christophel stated that the reason he is here today is that we have been having some discussion as to what to do with the Gerken Center building and further stated that there has been discussion in regards to a lease agreement with Christie Lane. Mr. Christophel stated that he wanted to make the commissioners aware of some of the history of the funding of the building back in the early 1990s and stated that several of the agencies came together for early intervention programs and stated that half the funds for the project were obtained through the Ohio Department of Mental Health and Developmental Disabilities. One of the many conditions on the grant was that the building's use and tenants remain the same for 40 years. One of the agreements with the commissioners at that time entered into was to rent the building free of charge for a period of 40 years and this agreement provides that the commissioners provide trash removal, snow removal and building maintenance and the agencies within the building pay for utilities and normal maintenance of the building. We want to make sure that the commissioners are aware of this agreement when deciding on how to move forward with the building. Gary Bauer stated that he had spoken with Ms. Shingledecker and are trying to work toward some kind of an arrangement and asked Ms. Shingledecker is there was anything that she would like to state. Ms. Shingledecker stated that the building was built for childcare collaborative and explained what is involved in their program. Mr. Bauer stated that the Assistant Prosecutor, Daivia Kasper is working on a draft lease agreement and feels that she is headed in a good direction. Ms. Shingledecker stated that Norwalk Childcare would like to have an agreement with the county commissioners as well as Christie Lane. and then have an agreement with Christie Lane. Mr. Silcox asked if there was a forty year lease agreement signed. The answer was that they have found a forty year lease unsigned agreement. The board stated that they were not aware of a forty year lease agreement. Mr. Silcox stated that we need to look at the commissioners' journals from back then as well. Ms. Shingledecker stated that when Norwalk Childcare out grew the space at League Street and that is when they started looking at the Gerken Center. The Norwalk Childcare now has no other space to go to. Mr.

Christophel explained that the building was built on land that was donated to the commissioners and part of the agreement was that they received a matching state grant of \$400,000.00 and the other agencies raised another \$400,000.00 to comply with the matching funds and part of the agreement was that the commissioners would donate the land that the building would set on and then the agencies would transfer ownership to the commissioners according to the 40 year lease and that is the way it has been operating since it was competed in 1995. We have a steering committee that takes care of the day to day operations. Mr. Bauer asked if that \$400,000 figure was accurate. Mr. Christophel stated that they do have records of where the funds came from. Mr. Bauer stated that doesn't think that will make their decision but it would be good to know that the figure is accurate. Mr. Bauer stated that Jim Gerken would like to see the building be used as it was set up to be used. Mr. Bauer stated that if this can be worked out this is his preference but he can not speak for Mr. Silcox or Mr. Hintz.



Early Intervention Collaborative
Huron County Health Department
P.O. Box 188, 180 Milan Avenue
Norwalk, Ohio 44857
(419) 668-1652

The Huron County Commissioners agree to provide up to \$67,000 in infrastructure to the Shady Lane site. This may include sewer lines and parking lots - driveways which will remain property of the Huron County Commissioners.

Further, the commissioners will permit the Huron County Collaborative to build a Family Service Center on the land parcel.

The Huron County Collaborative agrees to give ownership of the completed building to the county commissioners upon completion of the building project. The collaborative is promised a 40 year lease on the facility.

The County Commissioners agree to outside maintenance, trash removal, snow removal, and building maintenance. The collaborative agencies will provide inside daily maintenance and utility costs.

Huron County Commissioners: *Jim Kellman* 5-25-83
Jim Scott 5-25-93
Mark Witten 5-25-93

Early Intervention Chair Person: *Betty Mues* 5-25-93

Signed agreement in 1993.

11-226

IN THE MATTER OF MAKING THE AWARD FOR PROFESSIONAL CONSTRUCTION CONTRACT ADMINISTRATION AND INSPECTION FOR THE GREENWICH MILAN TOWN LINE ROAD PROJECT (HUR CR-051-01.64; PID 85237) AND ENTERING INTO ODOT AGREEMENT NUMBER 16797

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the County Engineer was successful in applying for Federal HRRR funds to reconstruct a portion of Greenwich Milan Town Line Road between Court and Zenobia roads; and

WHEREAS, pursuant to provisions of Resolution #08-478, the Engineer received proposals to assist the Engineer's Office by providing separate, professional design services, and construction contract administration services for the Greenwich Milan Town Line Road Project; and

WHEREAS, proposals were received on or before 3:30 p.m. on Monday, May 23rd, 2011; and

WHEREAS, the Engineer has selected a firm for the second phase of this effort based upon the information submitted from the acceptable and pre-qualified consultants and the State has approved the firm and prepared the contract for services Agreement # 16797.

For construction contract administration and inspection:

GGJ Inc., Consulting Engineers
35585 Curtis Blvd. Unit C
Eastlake Ohio 44095

now therefore

BE IT RESOLVED, that the Huron County Board of Commissioners does hereby award the construction contract administration and inspection assistance services contract for the Greenwich Milan Town Line Road Project to GGJ Inc., Consulting Engineers with such funds as are necessary under the terms and conditions agreed upon by the Engineer to be drawn from the Auto Tax Fund or as otherwise made available from State or Federal sources as may be selected by the County Engineer; and further

BE IT RESOLVED, that the commissioners hereby enter into Agreement Number 16797 with GGJ Inc., Consulting Engineers attached; and further

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Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye – Larry J. Silcox

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$500.00
SUBMITTED TO THE BOARD JULY 21, 2011**

Joe Hintz moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$500.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Warwick Communications	fax lines for paperless system	\$576.52	now therefore
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BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$500.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye – Larry J. Silcox

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE
HURON COUNTY AUTO TAX BRIDGES #125**

Gary W. Bauer moved the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	126	00425	125	\$2,500.00		126	00450	125	\$2,500.00
		Workers' Comp (road)					Unemployment (road)		
	126	00526	125	\$250,000.00		126	00210	125	\$250,000.00
		Contract Projects (road)					Materials (road)		
	126	00200	125	\$50,000.00		127	00210	125	\$100,000.00
		Equipment					Materials (bridge)		
	127	00200	125	\$50,000.00					
		Equipment							and further

and further

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BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Joe Hintz

Aye –Larry J. Silcox

11-229

IN THE MATTER OF APPROVING THE PREVENTION, RETENTION, AND CONTINGENCY PROGRAM (PRC) FOR THE HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Huron County Department of Job & Family Services receives funds from the Ohio Department of Job & Family Services to operate the PRC program as required by ORC Chapter 5108; and

WHEREAS, the Huron County Department of Job & Family operates the PRC program through the delivery of direct services and through contracts with various agencies, following the processes prescribed in ORC Chapter 5108; and

WHEREAS, the Huron County Department of Job & Family Services has amended its PRC plan to better serve the residents of Huron County and such plan has been discussed and reviewed by the Huron County Job & Family Service Planning Committee; and

WHEREAS, the PRC Plan of the Huron County Department of Job & Family Services, with the requirements of Chapter 5108 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the revised PRC plan effective July 21, 2011 as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Joe Hintz

Aye –Larry J. Silcox

- Agreement on file according to retention schedule.

IN THE MATTER OF AUTHORIZING HURON COUNTY GENERAL HEALTH DISTRICT TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE COUNTY OF HURON FOR THE REPAIR AND REPLACEMENT OF HOME SEWAGE TREATMENT SYSTEMS

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the county of Huron seeks to repair and/or replacement of failing home sewage treatment systems; and

WHEREAS, the county of Huron intends to apply for Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

WHEREAS, the Ohio Water Pollution Control Loan Fund (WPCLF) requires the government authority to pass legislation for application of a loan and the execution of a WPCLF loan agreement; now therefore

BE IT RESOLVED, by the Board of Huron County Commissioners of Huron County, Ohio:

Section 1. That Huron County General Health District be and is hereby authorized to apply for a WPCLF loan, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of Huron County, Ohio.

Section 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law. and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Joe Hintz

Aye –Larry J. Silcox

11-232

IN THE MATTER OF APPROPRIATING UNAPPROPRIATED FUNDS IN THE COMMON PLEAS COMPUTERIZATION FUND #139

Joe Hintz moved the adoption of the following resolution:

WHEREAS, there are unappropriated funds in the Common Pleas Computerization Fund #139 that need to be appropriated for expenses; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of appropriating \$7,500.00 of unappropriated funds as follows:

TO: 139-00475-139 Other Expenses \$7,500.00 and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

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Aye – Gary W. Bauer
Aye – Joe Hintz
Aye – Larry J. Silcox

IN THE MATTER OF APPROVING OF A REQUEST FOR PAYMENT ON LETTER OF CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (B-F-09-1BJ-1) DRAW DOWN #(386), SUBMITTED TO THE BOARD JULY 21, 2011

WHEREAS, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC, Inc. & Huron County Development Council for the Board's certification; and

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye – Larry J. Silcox

[illegible]

Sue Bommer, Human Resources/Loss Prevention/ on July 22, 2011, to Marysville, Ohio, for CLCCA meeting.

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Sue Bommer/HR/vacation/8:30 a.m. July 28, 2011 – 5:00 p.m. July 29, 2011.

Cheryl Nolan presented an F permit from St. Paul for August 28, 2011 for signature.

Cheryl Nolan, Administrator/Clerk

July 18, 2011

St. Paul Booster Association
P.O. Box 107
Norwalk, Ohio 44857

It is hereby agreed between the Huron County Commissioners and St. Paul Booster Association that the Boosters will use the Fairgrounds for \$500.00, on August 28, 2011.

The Huron County Commissioners give permission to the St. Paul Booster Association to sell beer on August 28, 2011 at the Fairgrounds.

Proof of insurance naming the Huron County Commissioners as certificate holder will be provided.

St. Paul Booster Association agrees to leave premises clean.

William A. Co
St. Paul Booster Association

Larry Wilson
Huron County Commissioners

7/18/2011
Date

7-21-11
Date

180 Milan Avenue, Suite 7, Norwalk, Ohio 44857-1192
419-668-3092 • 800-808-5092 • Fax: 419-663-3370
Email: reiss@hccommisicnors.com
www.hccommisicnors.com

OHIO DEPARTMENT OF COMMERCE, DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD
REYNOLDSBURG, OHIO 43068-9905
Telephone No. (614) 387-7407
<http://www.com.ohio.gov/licr>

F PERMIT APPLICATION FILING FEE \$40.00

Five-Day Privilege for Special Functions - Valid for the Sale of BEER ONLY, Until 1:00 a.m.
APPLICATION MUST BE FILED AT LEAST THIRTY (30) DAYS PRIOR TO THE DATE OF FUNCTION
 § 4803.20 F permits Permit F may be issued to an association of ten or more persons, a labor union, or a charitable organization, or to an employee of ten or more persons sponsoring a function for the employer's employees, to purchase from the holders of A-1 and B-1 permits and to sell beer for a period lasting not to exceed five days. No more than two such permits may be issued to the same association in any thirty-day period.
 The special function for which the permit is issued shall include a social, recreational, benevolent, charitable, fraternal, political, patriotic, or athletic purpose but shall not include any of the purpose proceeds of which are for the profit or gain of any individual. The

CAREFULLY READ THE GENERAL INSTRUCTIONS FOR FILING AN APPLICATION - ON PAGE 5

TITLE OR PRINT PLACING _____ **ALL QUESTIONS MUST BE ANSWERED**

Type of Organization ST. PAUL BOOSTER ASSOCIATION

Street Address: Where Pockets Will Be Held (Be SPECIFIC - and make this address uniform on all documents submitted)
HURON COUNTY FAIRGROUNDS - 940 FAIR ROAD, NORWALK, OHIO 44657

Terminally Only (For Personal or other loans)	City	State	Zip Code	County
	NORWALK	OH	44657	Huron

Main Address (For Mailed and Correspondence To):

Name: <u>WILLIAM A. CHANDLER</u>	Street Address: <u>257 BENEDICT AVE. BLD D City: NORWALK</u>
Phone: <u>OHIO 44657</u>	Fax #: <u>419-668-2552</u>
Title: <u>WILLIAM A. CHANDLER</u>	Fax #: <u>419-663-3637</u>

Individual responsible for the compliance _____
 Ohio Clubs have been in cooperation with the state and local consumption of alcoholic beverages.

Name: WILLIAM A. CHANDLER **Title:** TREASURER
Phone: 419-668-2552

Date and Time Function Will Begin: AUGUST 28, 2011 **Time Function Begins:** 11:00 ☒ am ☐ pm

Date and Time Function Will End: AUGUST 28, 2011 **Time Function Ends:** 11:30 ☐ am ☒ pm

Please check what type of organization:

<input type="checkbox"/> Association of men or men possess	<input type="checkbox"/> Employer of at least two persons possessing a license for his employees, except for a temporary or wholesale distributor of alcoholic beverages (not open to the public)	<input type="checkbox"/> Labor Union
<input checked="" type="checkbox"/> Charitable Organization		

The Division of Labor Control does not regulate or supervise activities regarding gambling in conjunction with the issuance of a permit. Any question regarding gambling should be directed to the Ohio Attorney General's Office, Charitable Gaming Administration, 100 East Gay Street, 2nd Floor, Columbus, OH 43260-4166 (614) 461-3331.

ANSWER ALL QUESTIONS ON PAGE TWO		
FOR OFFICE USE ONLY		
Taxing District	Remarks:	Reviewer Action:
Permit Number		
Receipt #		

DISCUSSION

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[illegible]

1. What is the purpose of the function? (Note: The purposes of the function shall not be used for the profit or gain of any individual.) **CHARITABLE**

2. Will the applicant receive 100% of the proceeds of the function? If NO, please explain: ☒ YES ☐ NO

(NOTE: The purposes of the function shall not be used for the profit or gain of any individual.)

3. Will any individual or the profit association, corporation, or other legal entity receive profit or gain from the event for which you are requesting the permit? ☐ YES ☒ NO

If YES, please explain, including title and share of each person to receive profit or gain:

4. Will the members of the applicant organization coordinate and organize the event and conduct the sale of alcoholic beverages? ☒ YES ☐ NO

If NO, please submit a detailed explanation of the non member involvement and their financial compensation.

5. Will any profit for profit association, corporation, or other legal entity be involved in the event for which you are requesting the permit? ☐ YES ☒ NO

If YES, please explain:

6. Give the name and address of the broker or distributor from whom wine will be purchased.

MAPLE CITY ICE, 370 CLEVELAND ROAD, NORWALK, OH 44857

The Division of Liquor Control does not regulate or approve individuals regarding gambling in conjunction with the issuance of a permit. Any question regarding gambling should be directed to the Ohio Attorney General's Office, Charitable Gaming Section, 150 East Gay Street, 23rd Floor, Columbus, OH 43215 at (614) 466-3181.

THE FOLLOWING MUST BE COMPLETED BY THE APPLICANT(S):

STATE OF Huron COUNTY, is

WILLIAM A. CHANDLER, TREASURER, being fully duly sworn, according to law, depose and say that the within and correct name is the foregoing applicant(s) and that he and say that he and say that he and the customers and servers make in the foregoing application for a license acknowledging that they are required by law to be responsible for any conduct that interferes with pertaining to the sale of alcoholic beverages.

IN WITNESS OF THE ABOVE INFORMATION ON THIS APPLICATION CAN RESULT IN THE DIVISION'S REFUSING TO ISSUE THIS PERMIT.

William A. Chandler TREASURER WILLIAM A. CHANDLER
(Signature of Officer of Association, Lodge or Corporation) (Title) (Print Name)
22 OLD ORCHARD LOOP NORWALK OH 44857 419-648-2552
(Residence Address) (City) (State) (Zip Code) (Telephone Number)

(This portion to be completed by Public Notice)
Seems to believe not and submitted in your process this 18th day of July 2011.

Leisa D. Roper 3/7/16
(Signature) (Date)
(Signature: Please Print Name and Date and Stamp)

DLC #4113

Page 1

800-TIM-MICROPHONE 888-888-8888

FOR TTY USERS PLEASE DIAL 800-338-2888

Leisha D. Aspern

State of Ohio, Notary Public
Commission Expires March 7, 2011

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DLC 4221 DOE/ADA SERVICE PROVIDER Page 3 FOR TTY USERS DIAL (202) 326-7500 (TDD)DLC4115

Can you advise if this would be acceptable?

Thank you,

Staffing & Recruiting Excellence

Discussion was had in regards to this appointment. The board agreed to put this on for approval at the Tuesday, July 26, 2011 and Mr. Silcox would talk with Teresa Alt and ask her to bring her in to the next board meeting before making the appointment. Ms. Nolan discussed the New London permissive tax request. John Chapin will stop at the Engineer's office to explain why they had not made the request before doing the project. Ms. Nolan stated that she has the BMX and Soccer leases that have been sent to both the BMX director and Soccer League director by Daivia Kasper, Assistant Prosecutor and once they are signed they can be put on the agenda for approval by the board. Mr. Bauer stated that this has been going on for months and this isn't the first time it happens every three years. The last two times he had hand carried it to be signed by the person in charge and stated that the leases have to be signed and the county needs their proof of insurance or they were done. Mr. Bauer stated that this year it is a different person in charge and the lease was sent to Phil Oglesby for signature by Ms. Kasper and we have not received it back. Ms. Kasper sent it a second time and we still do not have it back. It was sent to an address that was given to Mr. Bauer by Mr. Oglesby. Mr. Bauer also stated that Jeff Deeble, Maintenance Department stated that they are only keeping up one soccer field and they used to keep up two fields. The BMX is having a large event and we do not have their signed lease or their proof of insurance. Mr. Deeble also stated that BMX is not keeping up their facility either. Mr. Bauer stated that he is of the opinion unless Ms. Kasper tells us something different that we shut them both down. The board agreed because of the liability. Mr. Silcox stated that we need to send a letter to both of them that states since we don't have a signed agreement they will not be able to use the facilities. Mr. Silcox also stated that this letter be sent by certified mail. This is like the deal with the airport that we just had recently they have to have the proof of insurance.

At 10:28 a.m. the board recessed.

At 10:36 a.m. Regular session resumed.

FINAL PUBLIC HEARING FY-11 CDBG GRANT FUNDING **10:30 A.M.**

President, Larry Silcox opened the final hearing for the CDBG FY-11. Nadine Thompson, WSOS explained the purpose of the hearing is to inform all parties of the projects that the commissioners are

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choosing to fund with the 2011 CDBG grant money. Ms. Thompson also explained the projects and stated that Huron County is eligible to receive up to \$152,000.00 in CDBG funding for 2011 and further stated that the county is proposing to undertake the following projects: **Huron County Fairgrounds ADA** handicap assessable parking which involves adding 40 handicap parking spaces at the Huron County Fairgrounds and it meets the national objective required of the funding benefitting handicapped individuals and will utilize **\$25,000.00**. The village of **New London** street improvements this project will repave a total of 1100 LF of roadway on three (3) separate streets within the village and this project meets the national objective by benefitting low to moderate income individuals and the project is **\$15,400.00** in block grant funds to complete this project. **Greenwich Village** Orchard Street improvements, this project involves repaving 1040 LF of roadway the entire section of Orchard Street and this project also meets the national objective by benefitting low to moderate income individuals and **\$26,700.00** in block grant money will be used for this project. **Ripley Township** Old State Road street improvements this project will repave 2300 LF of road and this project also meets the national objective of benefitting low to moderate income individuals and **\$20,900.00** in block grant funds will be used for this project. The city of **Willard**, Keefer Street, street and sidewalk improvements this project involves resurfacing 270 LF of roadway and replacing 320 LF of curbs and 506 sq. ft. of sidewalk, the project meets the national objective of benefitting low to moderate income individuals and **\$40,000.00** of block grant funds have allocated for this project. Finally the county will utilize **\$24,000.00 for general administration of the grant and to full fill fair housing requirements.**

Mr. Silcox called once for testimony in favor of the projects listed above, hearing none called twice for testimony in favor of the projects listed above, hearing none called thrice for testimony in favor of projects listed above, hearing none called once for testimony against projects listed above, hearing none called twice for testimony against the projects listed above, hearing none called thrice for testimony against the projects listed above hearing none closed the hearing at 10:43 a.m.

11-231

IN THE MATTER OF AUTHORIZING HURON COUNTY TO APPLY FOR FISCAL 2011 OHIO SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners has been notified by the State of Ohio that an allocation of \$152,000 has been set aside for Huron County's FY 2011 program; and

WHEREAS, the Board of Huron County Commissioners, upon considering making application for these funds has agreed that an application be prepared and submitted as attached herein and has held two public hearings concerning the application; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby authorize and direct an application to be prepared and submitted by July 29, 2011, for the fiscal year 2011 Ohio Small Cities Formula Community Development Block Grant program for \$152,000 in funding for projects as follows: Huron County Fairgrounds **\$25,000**; Village of New London, Sherman St., Nadine St., & Kelly St., Street Improvements, **\$15,400.00**; Greenwich Village, Orchard Road, Street Improvement, **\$26,700.00**; Ripley Township, Old State Rd. Street Improvement, **\$20,900.00**; City of Willard, Keefer St. Street Improvements, **\$40,000.00** and Administration **\$22,000.00** – Fair Housing **\$2,000.00**; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye – Larry J. Silcox

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At 10:59 a.m. Sue Bommer, HR/Loss Prevention Coordinator came before the board to present the semi-annual HR report.

TO: HURON COUNTY COMMISSIONERS

FROM: SUE E. BOMMER, DIRECTOR OF HUMAN RESOURCES/LOSS PREVENTION

RE: SEMI-ANNUAL REPORT

DATE: JULY 21, 2011

The following is a synopsis of my activities by area from late December 2010 through July 20, 2011.

Human Resources

- Developed a new Huron County Employment Application, which is on our website.
- Continue to work on identifying needed changes in the Huron County Personnel Policies Handbook. Attached is a list of those identified thus far.
- Worked with Sheriff Howard on employment issues related to Workers' Compensation injuries, ADA disability, and Unemployment Compensation Claims. Two issues are ongoing.
- Facilitated the annual Open Enrollment for health and dental insurance. Met with employees on adult dependent coverage, held an open enrollment meeting, responded to inquiries about adult dependent coverage, and processed paperwork.
- Counseled an employee on family and medical leave options and processed a disability separation.
- Processed 9 family and medical leave requests and handled paperwork (Notice of Eligibility, Certification by Health Care Provider, Notice of Designation)
- Conducted a survey on mechanic salaries and job descriptions. Will do a classification study on our mechanic in the near future.
- Sent updates to all elected officials and department heads on required employment postings.
- Posted 3 job openings, including writing the postings, ads, and job descriptions and collecting applications for 2.
- Dealt with several health insurance issues brought to me by employees.
- Worked with elected officials and department heads on various employee issues.
- Gave an evening presentation to H.I.R.E. (Helping Individuals Reach Employment) Education students at the Norwalk Recreation Center on May 11.
- Spoke at the April 12 Elected Officials and Department Heads' meeting about CORSA's Loss Control Coordinator Incentive Program, the Drug Free Safety Program, and Workers' Compensation.
- Sought clarification (still pending) on the Law Librarian employment issue due to CORSA's assertion that this position reports to the County Commissioners.
- Processed an insurance denial appeal for an employee who is on leave and very ill.
- Lead an employee pre-disciplinary hearing

Labor Relations

- Attended the OPELRA Winter Conference in Newark, Ohio on Sunday, Feb. 6 through Tuesday, Feb. 8. Presentations included an employment law update, Violence in the Workplace, Arbitration Do's and Don'ts, Fitness for Duty Mental Health Cases, ADA/FMLA: New Regulations.... New Issues.... Old Dilemmas, Negotiating when the Boom has Busted, Update on Pension Reform and Public Opinion, and Leadership.
- Attended OPELRA's Summer Workshop on Senate Bill 5 on June 22.

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- Currently negotiating with OPBA on a wage reopener for year two of their contract.
- Finalized and distributed language and signature pages for wage reopeners for the AFSCME Custodial/Maintenance unit and the Recycling Center/Transfer Station group.
- Completed and submitted the SERB 2011 Public Employer Annual Information Report and the 2011 Annual SERB Health Insurance Survey. The latter is a statutory obligation and requires separate reports for each of our insurance plans. This was completed online. Attached is a copy of the form that was used.

Loss Prevention

- Completed the annual PERRP Log of Work-Related Injuries and Illnesses and the Summary of Work-Related Injuries and Illnesses. Logs and Summaries are required to be maintained for each physical location where we operate.
- Met with Ginny Shrimplin and Commissioner Hintz to familiarize him with the CORSA Program.
- Prepared for and conducted 2 Huron County Safety Committee meetings.
- Worked with Industrial Appraisals who conducted appraisals of all County-owned buildings.
- Attended 4 Huron County Safety Council meetings.
- Attended CORSA's annual renewal meeting on March 25 with Commissioners Bauer and Hintz.
- Arranged for and attended a Defensive Driver refresher training course on April 8. I have scheduled two Defensive Driver training presentations for Christie Lane to be held August 26 and 29.
- Updated the employee list for the annual MVR run required by our policy and by CORSA. Also had MVR's run on new employees in the County.
- Met with Jim Hale from CORSA on June 2 to review our progress thus far on the Loss Prevention Coordinators Incentive Program.
- I am overseeing about 25 open Workers' Compensation cases, 9 of which occurred in 2011.
- Accompanied Jim Hale on an inspection of all Huron County Fairgrounds buildings on July 2.
- Attended a CORSA risk management seminar in Wadsworth on June 15. The agenda included CORSA program updates and Discipline/Best Practices for Investigations.
- In accordance with requirements for the loss prevention incentive program, I am keeping a log of all incidents that occur in 2011. Thus far, there are 29 incidents recorded.
- Worked with the Director of HCDJFS on a Workers' Compensation employee issue in the absence of Bonnie Richards.
- Completed and submitted required documentation for the 2010 Loss Coordinators Incentive Program to Jim Hale on December 31.
- Wrote and distributed to EO's/DH's new policies on Risk Management and Driver Eligibility.
- I am in the process of finalizing a Fall Protection Policy.

Mr. Silcox asked where we are at with the incentive program and what do we need to complete it and when does it need to be completed by. Ms. Bommer stated that it needs to be completed by December 31, 2011 and stated that we are down to three (3) items to be completed. One (1) is the engineer adopting the driver eligibility program because we do not get any of that whole section without that and the engineer was the only one that didn't adopt it last year. Mr. Hintz asked what that would cost the county by not adopting that program. Ms. Bommer stated that it is a percentage of the overall and the overall is between \$7,500 and \$8,000 and it is about 40% of that amount; two (2) is the sheriff attending 1 CORSA sponsored meeting and there is one coming up in the fall as he did not attend the one last spring. Number 3 is that Ms. Bommer needs to attend a CLICCA meeting which she is doing tomorrow. This meeting is a hands on training for building inspections. Mr. Silcox stated since you are attending your meeting tomorrow there is really only two left. Mr. Bauer asked if the sheriff needs to be there in body and not send a deputy. Ms. Bommer stated that her understanding is that he needs to be there in body. Mr. Silcox stated that he will

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call the sheriff and will back it up with a letter. Mr. Bauer stated that he had a conversation with the Engineer and he supports the administrative assistant decision because of the union. Ms. Bommer stated that she has been told that the union loves Carl Essex and she can see why. Ms. Bommer also stated that this is something that should be negotiated with the union as management has a right to set policy. Mr. Hintz stated that we need to save wherever we can. Ms. Bommer stated that it is ridiculous to say that we can't do it because of the union and it is the same thing that Mr. Essex stated about the drug testing for his CDL holders, then the Department of Transportation came in and socked them for it. Mr. Silcox asked Ms. Bommer if she had provided the engineer with a copy of the driving policy and she stated absolutely. Mr. Silcox asked for a copy along with the statement from the auditor on withholding insurance. Mr. Silcox stated that he would talk to the engineer in this regard. Ms. Bommer stated that the policy is just best practice and safety and doesn't understand why they would not want to adopt such policy. Ms. Bommer also stated that we lost money last year because they did not adopt it. Ms. Bommer also presented a sample of the survey for the insurance for each of our plans and also presented the areas of the personnel policy that need to be revised. Reporter Scott Seitz asked Ms. Bommer if the engineer's office didn't show proof of insurance last year. Ms. Bommer stated no they needed to adopt the policy that the commissioners have on driver eligibility and within that is showing proof of insurance but it is also about points on driver's licenses, safe driving etc. Mr. Bauer stated that what it really costs us is that we get a reduction for this and it costs us our reductions. Mr. Bommer stated but moreover it costs us the potential liability if someone has an accident on county business if we don't have this policy in place and there is no insurance that covers negligence.

OTHER BUSINESS

Gary Bauer discussed the conversations that he had yesterday with Bobby Sidel in regards to the fairgrounds, talked with Betty Meese, talked with Allyn Schnellinger, and had received a call from Chris Miller from New London in regards to wanting to give an acre of land to his son on his farm to build a house and the Planning Commission and Cary Brickner are standing in the way of it. Mr. Bauer stated that Mr. Miller is bringing in his paperwork tomorrow to go over it with him but he told Mr. Miller that he needs to work this out with Mr. Brickner and the Planning Commission but that he would listen to him. Mr. Silcox asked does it apply with the regulations, and Mr. Bauer stated probably not but Mr. Miller stated that it does. Mr. Bauer also discussed his conversation with Eric Cherry, General Health District in regards to the Collin Elevator and they still do not have the facility open. Mr. Bauer asked Mr. Cherry if they were ever able to get the sewage system up and running and in the last ten days the company has finished the sewage system and they can move ahead and have their grand opening as planned. The Health Department has worked well with them and did everyone possible to move this project along. Mr. Bauer Also stated that he received a call yesterday from the Celleryville area in regards to a ditch on Bull Head Road. The person that complained about the ditch situation is going to be happy but his neighbors are not going to be because apparently the ditch is being dug twelve foot deep on the north side of the road and the county is going to put up a guard rail and further discussed the two foot tile. Further discussion was had in this regard and stated that he had left a message with the County Highway Department employee Bob Seidel in this regard.

Mr. Bauer also stated that we need to make decisions on the fifth floor and we have to get it moving if we are going to do it we have to make some decisions. The vestibule also needs to be dealt with along with all the permanent improvement projects. The board wants Mr. Frederick to come before the board on Tuesday, July 26, 2011.

Mr. Bauer reported on the trip to Delaware County to tour the subdivision regulations with Huron County Soil and Water, Cary Brickner, Russ Hetrick, Don Ruffing along with three of the staff from Delaware County Soil and Water. They made a presentation as to how they do their surface subdivision regulations and then they visited a commercial property and a subdivision that was across the road and learned how they handle this. Mr. Bauer stated that this was very worthwhile and then they went to the Senior Center for lunch and Ralph Fegley met them there and toured that facility as well. A county commissioner that was a commissioner when the building was built attended and answered questions as to how the process was handled. Mr. Silcox presented his thought on this tour as well and Mr. Hintz stated that he thought it was a great day as well and was very impressed. Mr. Silcox stated that as far as the subdivision regulations go we have corrected some of the things that we were doing wrong in the past couple of years as now there is a requirement that the developer set aside 2% of the cost of development for inspections and that was done in the last development that was constructed. Mr. Silcox stated that the questions that he had in regards to the Senior Center was how was Delaware County able to get where they are at today which is invaluable as we move forward with the Senior Enrichment wanting to put up a new building here. We do

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need to contact the person in Delaware County to get some of the paperwork that they used to review. They did go through legal issues so Mr. Silcox stated that we do not have to reinvent the wheel here and it certainly is where is concern was to get to where we need to be and getting over the problem that we have here and this has helped us to do that and there is some more homework that we need to do.

Mr. Hintz stated that he toured the county buildings with Pete Welch and looked at a lot of the buildings and facilities that we have and we have a lot of areas that are deplorable and stated that he had never took a good hard look at Shady Lane and Shady Lane is a mess it is like sticking money in an old clunker and hoping that you get your money back out of it before something else dies. We have the fifth floor that we need to move on as we have that whole floor that is not being utilized. Mr. Hintz stated that he is not in favor of remodeling the whole thing because he doesn't think it needs it. Mr. Hintz stated that if we can get some carpeting in up there and a cooling system that will help. We need to move things out of Shady Lane, as the Department of Job and Family Services has available space, and we haven't decided exactly what we are going to do with the Gerken Center yet and that will be some available space. Mr. Hintz stated that he is going to sit down with Mr. Welch and work on this situation.

At 11:34 a.m. Joe Hintz moved to adjourn. Gary W. Bauer seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on July 21, 2011.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:34 a.m.

Signatures on File