

REGULAR SESSION

THURSDAY

NOVEMBER 17, 2011

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Joe Hintz, Larry J. Silcox.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the November 8, 2011 & November 10, 2011 meeting(s) were presented to the Board. Joe Hintz made the motion to waive the reading of the minutes of the November 8, 2011 & November 10, 2011 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Gary W. Bauer

Aye – Joe Hintz

Aye –Larry J. Silcox

Gary W. Bauer moved to release the warrants held on the November 15, 2011 claims schedule #11-46 as follows:

East Side Fuel, in the amount of \$339.77; East Side Fuel in the amount of \$371.17; Maxie Tire in the amount of \$1,921.56 after an explanation that these were legal expenditures of fund #111. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Joe Hintz

Aye –Larry J. Silcox

11-375

IN THE MATTER OF APPROVING OF A REQUEST FOR PAYMENT ON LETTER OF CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (B-F-10-1BJ-1) SUBMITTED TO THE BOARD NOVEMBER 17, 2011

Joe Hintz moved the adoption of the following resolution:

WHEREAS, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC, Inc. & Huron County Development Council for the Board's certification; and

WHEREAS the Board has reviewed the request for payment and status of funds report; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Joe Hintz

Aye –Larry J. Silcox

State of Ohio Office of Housing and Community Partnerships Request for Payment and Status of Funds Report						
Section One: Request for Payment						
Submit to: Ohio Department of Development Office of Housing and Community Partnerships P.O. Box 1001 Columbus, Ohio 43216-1001		Name and Address of Grantee: Huron County Commissioners 180 Milan Avenue Norwalk, OH 44857				
Contact Person/Telephone Number: Nedra Thompson, W60S-CAC119-332-2056	Community/Nonprofit # 1-BJ	State Use Only Date: Voucher #: Warrant #:				
FTI Number: 54540072	Draw Number:					
Section Two: Reimbursement of Expenditures						
Grant Number *	Activity Name *	Activity #	Enter the Housing Site Address (CDBG and HOME Funded Housing Activities Only)	Project Number (State Use Only)	Amount Requested	Approved Activity/Address Budget
B4-10-18A-1	Street Improvements	1			43,000	43,000
	Sidewalk Improvements					
	City of Willard - Myrtle Ave.					
Total Amount of This Draw:					\$43,000	
* NOTE: From the Attachment A of the Grant Agreement						
Section Three: Certification of Reimbursement of Expenditures - Two Authorized Signatures Are Required						
I certify that this Request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and that the amount of the Request for Payment is not in excess of current needs.						
Date: 11/17/11	Signature: <i>[Signature]</i>					Title: VP
Date: 11/17/11	Countersignature: <i>[Signature]</i>					Title: VP
State Use Only						DSS (Rev. 6/04) DEV0072

At 9:14 a.m. Don Frankenfield, Airport board authority board member came before the board to discuss a few topics. The first topic Mr. Frankenfield discussed was whether or not a seven acre field that is not being farmed at the present time could be included in the farm lease. Mr. Bauer stated that this parcel had been bid with no bids being received but that Daivia Kasper Assistant Prosecutor had stated that these seven acres could be offered to the farmer that is now farming the other airport land. Mr. Bauer also stated that he had found out that there is an access problem to this piece of land and that it is not accessible from the road. Mr. Frankenfield also reported that the airport is going to receive quotes for a new furnace at the administration building at the airport. Discussion was also had in regards to the last airport board meeting and that something needs to be done so that the meeting time is not spent in argument and that the time can be used constructively.

11-376

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #012 & #001

Gary W. Bauer moved the following resolution:

WHEREAS, there is a need for an appropriation adjustment(s); and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	012	00300	001	\$ 59.26		012	00175	001	\$59.26
		Travel					Supplies		
	001	00125	001	\$ 25.00		001	00400	001	\$25.00
		Salary					PERS		and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open

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to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

11-377

IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #040 IN THE GENERAL FUND TO ACCOUNT #032 GENERAL FUND

Joe Hintz moved the adoption of the following resolution:

WHEREAS, a transfer of funds is needed for the #032Mechanic/Garage account; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 040-00569-001 in the amount of \$2,194.00 to the Mechanic/Garage #032-00125-001 salary; in the amount of \$6.00 to #032-00400-001 PERS for a total transfer of \$2,200.00; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 032 account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

11-378

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$500.00 SUBMITTED TO THE BOARD NOVEMBER 17, 2011

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$500.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Huron County Buildings & Grounds

Plumb Master	Repairs to toilets @ jail	\$ 922.44	
McQuay	Repairs to CU-3 @ DJFS	\$1,967.64	now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$500.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye – Larry J. Silcox

IN THE MATTER OF HOLIDAY NOTICE

ALL HURON COUNTY OFFICES AND THE HURON COUNTY TRANSFER STATION WILL BE CLOSED ON THURSDAY, NOVEMBER 24, 2011 TO OBSERVE THANKSGIVING
HURON COUNTY COMMISSIONERS
Gary W. Bauer, Joe Hintz, Larry J. Silcox

IN THE MATTER OF TRAVEL

Joe Hintz moved to approve the following travel requests this day. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye – Larry J. Silcox

Jason Roblin, EMA, on November 18, 2011, to Findlay, Ohio, for NC EMA meeting.

At 9:30 a.m. Public Comment
No public comment

IN THE MATTER OF REQUEST FOR LEAVE

Josh Jasinski/Dog Warden/sick/12:00 noon – 4:30 p.m. November 15, 2011.
Steve Minor/Buildings & Grounds/vacation/6:00 a.m. – 2:00 p.m. November 16, 2011.

SIGNINGS

Nov. 16. 2011 1:36PM Help Me Grow No. 4883 P. 2

Huron County Buildings & Grounds Request Form

County office or department requesting service: Geekia Center 120 Shady Lane
 Signature of requesting official: [Signature]
 Date of request: 11/16/11

1. Description of the repair work or renovation needed: Sidewalk entering play ground has become extremely lifted.

2. Justification, purpose or pertinent documentation? The sidewalk being lifted in this position poses a serious safety issue to all walking in the area. Also leaves responsible parties to the building open to lawsuits/increase of injury.

3. If an improvement, what is the expected cost? N/A Repair

4. Cost savings or "life expectancy," if applies? N/A

5. Does this constitute a safety or health hazard? Explain and document: Yes Please read Question #2.

6. Emergency or unexpected mandate? Unknown

7. If a renovation vs. a repair, how do you expect to fund this project? Unknown

8. Location of service? 120 Shady Lane 9. Deadline involved? Unknown but should be fixed as soon as able to do so.

Your request is OK'd _____ Denied _____ Reasons: _____

[Signature]
 Board President Supervisor
 Huron County Board of Commissioners Buildings & Grounds

Work will commence _____

B& G request

Administrator/Clerk's Report

Cheryl Nolan presented the certificate received from the Auditor in regards to the senior levy and asked the board if they wanted to go the next step by sending it to Peck Schaffer. Mr. Bauer stated that he had talked

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with the chairman of the Area Aging Council and the representative of the Senior Enrichment Board told about the proposal and told it like it was a done deal. Mr. Bauer stated that he did not know that it was a done deal but that the board would try to work through things. Mr. Bauer stated but in answer to Cheryl's question the dates that are left to finish this before it needs to be at the board of elections is November 22, 2011, November 29, 2011, December 1, 2011 and December 6, 2011. Mr. Silcox stated that he doesn't have a problem sending it to Peck Schaffer but would like to hear from Senior Enrichment as to if this passes how are they going to pay for maintenance and operating and wants this question answered. If they are planning to pass another levy for operating costs and they don't get that. Mr. Silcox also stated that he had received a call from a senior citizen opposed to this levy as we don't need to put more stuff on our young people as they are paying enough now. Mr. Bauer stated that he thinks it should be sent on to Peck Schaffer and Mr. Silcox stated that he agreed. The board agreed to hold off until Tuesday, before sending to Peck Schaffer and decided that they will see them at their annual meeting today and then they will hold off until Tuesday.

At 9:55 a.m. Pete Welch came before the board in regards to the updates of the renovation costs and presented the list of projects that he had given the board on October 31, 2011 which is a cost of all the projects that you were looking at. Mr. Welch referred to a stumbling block that they ran into was hiring an architect for the courthouse floor, the fifth floor and if we are replacing windows at the Administration Building. Mr. Welch stated that we are in the process of composing an RFQ. Mr. Welch stated that there is a question as to how much of the courthouse floor are you going to replace. Discussion was also had in regards to what they want to do with the old jail. Mr. Bauer stated that they want to maintain the integrity of the building and that they are not looking at interior design. Mr. Bauer asked if you can hire more than one architect from this one RFQ. Mr. Welch asked if there were any additional projects that they would consider. Detailed discussion was had in regards to the flooring at the courthouse and structural problems in the floor. Mr. Silcox stated that we need to get the architect hired and see what he thinks needs to be done to make it right and also stated that he is more concerned about the structural concerns. Mr. Silcox discussed emails with Mr. Welch that the board had received one in regards to Franklin Oil and Gas. Mr. Welch stated that he needs to set a date have a commissioner and Ms. Kasper attend because there is going to be an agreement to sign if we do this which is converting methane to electricity. Mr. Silcox stated that he would attend this just get a date to him. The second email is in regards to a \$25,000 credit to the city of Norwalk. Mr. Welch stated that the easiest way to reconcile their books was to have them hold it the last two months which is going to come up to about \$35,000 to \$40,000 and he will collect it at the end of the year and the city is ok with this, and the third email was in regards to ProP nine well has gas in it and continues to have gas in it. As of right now the EPA is not taking any action it just needs to be monitored.

Mr. Welch also discussed the sheriff's repeater at the landfill and stated that Monday night the power went out due to a storm and the repeater went out. This has a battery backup that is supposed to have 12 hours of life which failed. This has happened in the past and they call Mr. Welch and he calls Dave Homan and then Mr. Homan goes out and hooks up the generator. The generator belongs to the landfill. The sheriff used to have a generator out there. They are going to try to get another generator out there that they can hook the sheriff's equipment into and Jason Roblin is now looking for grant money for this.

At 10:15 a.m. Gary Ousley, Dog Warden came before the board to present his report. Mr. Ousley presented the deposition of dogs for the fourth quarter as follows:

Huron County Dog Warden
Quarterly Report
Sept 16th 2011- Nov. 16th 2011

Deposition of Dogs:

4th Quarter

Impounded: 132
Adopted: 43
Claimed by owner: 32
Destroyed: 33
Deceased Other Cause: 2
Still in pound: 22

2011 Year to Date Jan 1st- Nov. 16th 2011:

Impounded: 479
Adopted: 178
Claimed: 146
Destroyed: 129 (10%)
Deceased: 4

Tag Sales 2011: \$164,081
Total tags sold: 12,501

Mr. Ousley reviewed this report and stated that they are right where they want to be and stated that their goal was to get the adoptions up and they have done so by keeping the dogs longer and the help of the Norwalk Reflector. They take a picture every two weeks and usually within a couple of days that dog get adopted. So this has really been a help. Mr. Ousley stated that the new truck is working out well and also stated that he is going to have remote starters put in the trucks for when they get called out in the middle of the night. It the cost will be \$340.00 at ABC Warehouse. Mr. Ousley also referred to an idea in regards to doing a car show and adopting dogs there. Mr. Ousley stated that the K-third grade girl scouts in Willard did a poster and invited him to there meeting last week and donated a truck load of food to the department, the city of Bellevue donated \$100.00 Tuesday to the department so things have really been positive and good for the department. Mr. Ousley also reported that they are doing some building improvements as well.

At 10:26 a.m. the board recessed

At 10:45 a.m. Regular session resumed.

Discussion was had in regards architects and the RFQs for the upcoming improvement projects. Mr. Bauer stated that we are talking about a variety of projects, the fifth floor at the Huron County Office Building, the Courthouse floor, possibly the windows in this building and we are talking about the an architect to tell us how to keep the integrity of the structure of the old jail. Mr. Bauer stated that he would prefer an historical preservation architect for the old jail project and stated that the question is in the general request for qualifications can we separate the projects by architects or do we have to use one architect for all the projects listed. Daivia Kasper stated that the request that she prepared has three of those projects and stated that firms can choose which projects or more that they are submitting their qualifications for. Ms. Kasper stated that her thought is if someone just wants to do the HVAC so yes you want to get firms that are only interested in certain projects and maybe a larger firm would offer their services for all of them, but you can choose an architect for this and one for that. Mr. Bauer stated that this takes care of his question. Ms. Kasper stated that the new statute does require that the projects be described somewhat and it also requires putting down what the qualifications are that we want. Ms. Kasper also stated that the projects need to be described more thoroughly. After detailing the courthouse floor and the old jail project out Ms. Kasper asked if we need to add the Administration Building on this. Mr. Bauer stated that the real question is if we need specifications. The windows will be more than \$25,000.00. Ms. Kasper stated that if the project is over \$25,000.00 we have to bid it and in order to bid it we have to have some type of description of what we want to bid. We don't have to hire a design professional unless we think that the fee for the design professional is going exceed \$25,000.00. Ms. Kasper stated that if we can come up with some type of specifications and that is usually our sticking point because we don't someone knowledgeable in that area to prepare for us the specifications. Mr. Welch stated that one thing the board will need to decide is if the want windows that open or one pane windows. Mr. Silcox stated that in this discussion he

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would also like to have the windows in the Common Pleas Court area included in this. Mr. Bauer stated that this now up to Mr. Welch and he doesn't want to hear anything more except that we are getting this done. Ms. Kasper stated that she feels that the windows need to be operable. Mr. Welch stated to keep in mind that the cost will increase around \$30,000.00 to do this. Ms. Kasper stated that she would not include the windows at the Administration Building in the Request for Qualifications. Ms. Kasper stated that it appears that there is not a publication requirement and further explained the requirements.

At 10:56 a.m. Gary W. Bauer moved to enter into **Executive Session ORC 121.22 (G) (1)** to consider the appointment, **employment**, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual **ORC 121.22 (G) (3)** a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; **ORC 121.22 (G) (4)** preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

At 11:38 a.m. Gary W. Bauer moved to end executive sessions ORC 121.22 (G) (1) employment, ORC 121.22 (G) (3) and ORC 121.22 (G) (4). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Joe Hintz
Aye –Larry J. Silcox

Action taken:

11-379

IN THE MATTER OF HIRING AN INTERIM DIRECTOR FOR THE DEPARTMENT OF JOB & FAMILY SERVICES

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Huron County Department of Job & Family Services Director has resigned effective November 30, 2011; and

WHEREAS, in the interest of the continuity of operation at the Department of Job & Family Services Department, the Board of Commissioners wishes to employ an Interim Director; and

WHEREAS, the need for the services of the Interim Director is expected to be approximately six months while the Board of Commissioners continues the search for a full time Director; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby employ Jill Eversole Nolan as Interim Department of Job & Family Services Director effective November 28, 2011; and further

BE IT RESOLVED, that the Board of Huron County Commissioner authorizes the Auditor to compensate Jill Eversole Nolan an annualized salary of \$80,000.00 as full time Interim Director of the Department of Job & Family Services, to be paid from Public Assistance Funds; and further

BE IT RESOLVED, that this interim appointment is not eligible for insurance or vacation accrual but is eligible for holiday pay and sick leave accrual; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open

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to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Joe Hintz

Aye – Larry J. Silcox

Gary W. Bauer stated that on the record Ms. Nolan is taking two weeks off at the end of the calendar year un paid as she had prior plans to go overseas to visit her daughter and we all agreed that she would be able to take those two weeks un paid. Mr. Silcox stated that he would like to add for the record that the board did interview her and a background check had been done previously very recently in October. Mr. Bauer stated that he had contacted Dr. Keith Smith who is the director of OSU Extension who will still get back with him as he is out of state at the present time with a reference check. Mr. Silcox stated that we do know her and that she has previously worked in the county. Mr. Silcox further reviewed Ms. Nolan's qualifications.

Assistant Prosecutor's report

Ms. Kasper stated that she has spoken with Tom Jarrett in regards to the lease of 22 East Main Street and he is ok with the lease amount but he did ask for a little bit of a difference in the language of the lease. Mr. Jarrett's proposal was to have six month increments because the economy is down so far that what he sells are luxury items. He said that if some of his dealers pull out he is going to be jammed up. This would still be a three year overall. Ms. Kasper stated that she would do this a little differently that he would have an opportunity to terminate at six months like June 30, 2011 he would have to give us no less than 45 days notice. Mr. Bauer stated that he does not want to have to do a new lease every six months. If he wants another year lease he will need to tell us by November 30, 2011. Ms. Kasper stated that if this works for the board she would change the lease to state this and would get it to Mr. Jarrett for his signature. The board agreed to this. Ms. Kasper presented his letter and stated that he also asked to have a couple of maintenance items addressed.

At 11: 46 a.m. Gary W. Bauer moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 17, 2011.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:46 a.m.

Signatures on File