

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Harry Brady and Bruce Wilde. Terry Boose in Columbus at an Opioid seminar.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the May 24, 2022 and May 31, 2022 meeting(s) were presented to the Board. Harry Brady made the motion to waive the reading of the minutes of the May 24, 2022 and May 31, 2022 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Absent – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

At 9:05 a.m. Public comment – Roger Hunker, Lyme Township. Mr. Hunker noted Representative Stein had been able to get \$450,000 for the Feichtner Memorial building from the capital budget. That put them at over \$700,000. Met with multiple builders. One quote he received was for 1M and it did not have everything in it that they were hoping. It is for the entire structure, hoping to add a few more items later. Expecting to make \$50,000 - \$60,000 from a trailer give away. Have people who have volunteered to lay the concrete and demolish the current buildings. Have a grant writer on board who specializes in doing grants for Ag and has been working on this for the last month.

Mr. Wilde gave him an update on the fairgrounds Wi-Fi project. Told him the tower is expected to go up on June 17, 2022 and that should be close to the finish. Will have to test though.

22-175

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Harry Brady moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches # 338126 and authorize the Huron County Auditor to make the necessary warrant;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Gasoline is going thru the roof. Natural gas has also gone up. Sheriff's vehicles got new tires. Different tire prices because of sizes for different vehicles. Water bill for the jail is going down; Mr. Boose's questions, JFS roof/hold until color problem is resolved. Mr. Brady in favor, there is a large color difference in the membrane on the front of the building. Mr. Wilde's concern with holding the payment is that they had left once because we didn't pay and didn't know if this was owed from previous. Mr. Wilde agreed to hold. Mr. Wilde did not want to get in a war with them, just want to get the issue resolved. Can release payment if it gets fixed.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

22-177

IN THE MATTER OF AMENDING RESOLUTION 22-091

Harry Brady moved the adoption of the following resolution:

WHEREAS, resolution 22-091, **IN THE MATTER OF VOUCHERING FUNDS TO THE HURON COUNTY DEVELOPMENT COUNCIL** needs to be amended to reflect the prorated amount of \$60,000.00 as indicated in the Independent Contractor Agreement entered into on May 31, 2022, Resolution 22-172; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the amended amount of \$60,000.00 and does hereby authorize their Clerk to voucher the following sum to be paid in quarterly increments for the last three quarters of 2022 from the Code listed in the General Fund Budget to the Huron County Development Council:

From 025-00570-001	Huron County Development Council	\$60,000.00
--------------------	----------------------------------	-------------

and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** The director came on at the beginning of April. They had budgeted \$80,000. The Director would be there for three-quarters of the year; so, we are paying three-quarters of the year.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

22-178

IN THE MATTER OF PROCURING GREAT LAKES COMMUNITY ACTION PARTNERSHIP TO CONDUCT ITS CDBG PY2022 ADMINISTRATION SERVICES

Harry Brady moved the adoption of the following resolution:

WHEREAS, Huron County requested Statement of Qualifications and Proposals (RFQP) from qualified consultants to perform the necessary functions related to its PY2022 Community Development Block Grant (CDBG) Allocation Program; and

WHEREAS, the Board received and reviewed one response to its RFQP from Great Lakes Community Action Partnership; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby selects and qualifies Great Lakes Community Action Partnership (GLCAP) to conduct its CDBG PY2022 administration services, including but not limited to application and environmental preparation, project management, reporting and fair housing implementation; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** They were the only ones that responded to the RFP.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

22-179

IN THE MATTER OF AMENDING RESOLUTION 22-056

Harry Brady moved the adoption of the following resolution:

WHEREAS, resolution 22-056, **IN THE MATTER OF APPROVING AGREEMENT BETWEEN GREAT LAKES COMMUNITY ACTION PARTNERSHIP, 127 S. FRONT STREET, FREMONT, OHIO AND THE BOARD OF HURON COUNTY COMMISSIONERS, 180 MILAN AVENUE, SUITE 7, NORWALK, OHIO** needs to be amended to reflect an updated effective date of June 7, 2022;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves amending the effective date of the Independent Contractor Agreement with Great Lakes Community Action Partnership to June 7, 2022. A copy of the Amendment is attached hereto and expressly incorporated by reference herein;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Ms. Ziembra explained they had approved this, then the State changed the guidelines of how, so they had to change how they did it.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**On File*

22-180

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND

Harry Brady moved the adoption of the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM	Dept.	Account	Fund	Amount	TO	Dept	Account	Fund	Amount
	022	00200	001	\$10,000.00		022	00527	001	\$10,000.00
	Building & Grounds Equipment					Building & Grounds Gas			

and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved;
and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Ms. Ziemba explained this was for natural gas for the buildings. Mr. Brady said there was no way to plan for the increases that we have seen.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

22-181

IN THE MATTER OF APPROVING AGREEMENT BETWEEN GREAT LAKES COMMUNITY ACTION PARTNERSHIP, 127 S. FRONT STREET, FREMONT, OHIO AND THE BOARD OF HURON COUNTY COMMISSIONERS, 180 MILAN AVENUE, SUITE 7, NORWALK, OHIO

Harry Brady moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to enter into an Independent Contractor Agreement with Great Lakes Community Action Partnership to administer the Community Housing Impact and Preservation (CHIP) Grant; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the Independent Contractor Agreement with Great Lakes Community Action Partnership, a copy of which is attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Ms. Ziemba explained this was for CHIP. The previous resolutions were for CDBG. GLCAP did not get paid until we receive the money. The state released the money, so this goes back to the original and includes all of the work they did at that point. It does not change the total overall grant amount for administration, it just spreads it out longer.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**Agreement on File*

IN THE MATTER OF TRAVEL

Harry Brady moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

- Terry Boose, Commissioner, to Columbus, Ohio for ODOT Revenue Alternative Study on September 8, 2022 and October 13, 2022.

SIGNINGS

Ms. Ziemba explained they had signings related to the CDBG grant. It is because the deadline to file was June 14, 2022. The letter of commitment is stating that the project bid for the elevator is \$490,763.51. This is the Administration Building elevator. The grant amount is for \$138,000.00 and we are committing our RLF money of \$75,680.59, leaving a balance of \$277,082.92 and is stating that we will cover this from our funds.

The second document was environmental review documentation and certification. It is saying that the activities listed in the project description are exempt from environmental review.

Harry Brady made a motion to sign the letter committing the necessary additional funds for the Administration Building elevator project and the environmental exemption form. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde



HURON COUNTY
BOARD OF COMMISSIONERS
Terry Boose * Harry Brady * Bruce "Skip" Wilde
Vickie Ziemba, Administrator/Clerk

June 7, 2022

Angie McConnell
Great Lakes Community Action Partnership Loan & Grant Specialist

Re: Huron County Administration Building Elevator Project - Huron County FY 2022 Allocation Program

Dear Ms. McConnell,

Please be advised that the above referenced project is estimated at \$490,763.51. The grant awarded amount of \$138,000 and the RLF commitment of \$75,680.59 will leave a balance of \$277,082.92. The Board of Huron County Commissioners agree to provide the difference of \$277,082.92 for the above referenced project, as well as any additional funds deemed necessary.

If you have any questions or concerns, please do not hesitate to contact us at 419-668-3092.

Sincerely,

Board of Huron County Commissioners

Absent
Terry Boose
Harry Brady
Bruce Wilde

180 Milan Avenue, Suite 7, Norwalk, Ohio 44857-1195
419-668-3092 * 800-808-5092 * Fax: 419-663-3370
Email: main@hocommissioners.com
www.hocommissioners.com

Environmental Review Documentation and Certification Form

FOR GENERAL ADMINISTRATION, FAIR HOUSING AND PLANNING

Instructions

The Environmental Review Documentation and Certification Form For General Administration, Fair Housing, and Planning Activities (only) is the:

Environmental Review;
Environmental Review Certification; and
Notice of Project Specific Release of Funds Respecting Environmental Grant Conditions

Applicants executing an Environmental Review Documentation and Certification Form For General Administration, Fair Housing, and Planning are certifying that the environmental review evaluation and the determination of exemption are accurate for general administration, fair housing, and planning activities funded with administrative dollars. This will satisfy the grantee's environmental review documentation process for these select activities. Applicants must submit an original, executed Environmental Review Documentation and Certification Form For General Administration, Fair Housing, and Planning with the application and keep one original, executed form on file. Once the grant agreement is fully executed, grant recipients will be able to access grant funds for these three activities. Please refer to OCD Policy 06-01 for further information and guidance.

General Administration, Fair Housing, and Planning Defined

General administration and fair housing activities are defined as "Exempt" per 24 Code of Federal Regulations (CFR) 58.34(a)(3). Environmental and other studies, resource identification and the development of plans and strategies are defined as "Exempt" per 24 CFR 58.34(a)(1).

By executing this form, the certifying officer is certifying that the project description listed below is accurate; an environmental evaluation for general administration, fair housing, and planning activities was completed; and an exemption was found for general administration, fair housing, and planning activities.

Project Description

Planning activities include environmental and other studies, resource identification and developing plans and strategies. Program administration activities for this project include all or some of the following: staff and related costs required for overall program management, coordination, monitoring, reporting and evaluation; citizen participation costs; fair housing activities; indirect costs charged using an accepted cost allocation plan; developing submissions or applications for federal programs; staff and overhead costs for project delivery; and certain costs of administering the (check all applicable):

- ☒ Community Development Block Grant (CDBG)
☐ HOME Investment Partnerships (HOME)
☐ Emergency Shelter (ESG) Programs

Environmental Review Documentation and Certification Form

FOR GENERAL ADMINISTRATION, FAIR HOUSING AND PLANNING

Certification

An environmental evaluation has been conducted for general administration, fair housing, and planning activities. Pursuant to the review, it is the finding of the responsible entity that the activities listed in the project description above are exempt. Therefore, per 24 CFR 58.34, the responsible entity does not have to undertake any environmental review, consultation, or other action under NEPA and the other provisions of law or authorities cited in 24 CFR 58.5 and 58.6 for these projects.

I certify the accuracy of these statements:

Grant Recipient: Huron County
Grant Number or Project Type and Name: B-F-22-1BJ-1
Name and Title of Certifying Officer: Bruce Wilde, President
Mailing Address (Line 1): 180 Milan Avenue
Mailing Address (Line 2):
City, State & Zip: Norwalk, OH 44857
Signature of Certifying Officer: [Signature]
Date of Signature: 6/7/22
Program Administrator Name: Angie McConnell, GLCAP
E-Mail Address of Program Administrator: ammcconnell@gicap.org
Administrator's Phone Number: 419-332-2008

OLD BUSINESS / NEW BUSINESS**Assistant Prosecutor update:**

- Land Bank/asbestos mitigation- Mr. Wilde is working on these documents. It appears as though it is not the county's document to sign. Mr. Loughton, who is the president of Land bank, thought it was for Land bank to sign. Mr. Strickler said that the consultant didn't seem to indicate that, but was supposed to get back with Mr. Wilde. Mr. Strickler did not want to sign the document as the property owner because of what it said.
- Mr. Brady told them this came up with Garmann Miller. We have the potential for having asbestos embedded flooring in the Administration Building. If we can use that money to abate the asbestos in the old jail, we may want to consider looking at the Administration Building to abate the flooring. As long as it is encapsulated we are okay, so don't worry, we are not in danger. If we wanted to remove it, we would need to abate it. Mr. Strickler told him maybe it is something we could consider for the future.

Commissioner Brady update:

- Garmann Miller assessment- Mr. Brady met with them yesterday and received a draft copy of the building assessments. Mr. Brady said the administration building air handlers were about 40 years old and some of them are no longer working; that is why there is a problem with the air conditioning. Air handlers have a life expectancy of about 20 years. Mr. Brady said that if we were to do the things that they recommend for the administration building, such as the air handlers, chiller, roof and sewers, it would cost 2 to 2 ½M. Mr. Brady said that we would not have to do it all right away, but some would need to be done in the next couple of years. Mr. Brady felt that we would have to look this seriously during the next budget season. Mr. Brady felt that this assessment would help us to prioritize projects.
- Township Association dinner on Thursday. Mr. Brady and Mr. Wilde will attend.
- HCDC meeting - Thursday morning.
- NEDC meeting - tomorrow- Mr. Wilde and Mr. Brady will attend.
- Friday they will be in Bowling Green for the Erie Basin quarterly meeting.

Commissioner Wilde update:

- Firefighters in Monroeville at 7.
- HCDC at Summit Raceway on Thursday
- Mr. Wilde has a SafeBuilt conference with Sandusky County on Thursday. City of Norwalk will attend.
- Ribbon cuttings - Haven Hypnosis & Hill's Interiors 70th anniversary
- Mr. Wilde was not able to attend the Firelands Historical open house. Mr. Brady thought it was important to recognize that there are so many businesses located here in the county that have been here for 100 plus years and have remained. We appreciated the ones that have stayed.
- Mr. Wilde attended Board of Revision all day yesterday. A couple of people came in to challenge their valuation, which is what the board of revisions does. They listen and come up with a number, then send it back to the challenger; if they do not appreciate the number, they can go to the state level. They try to be as fair as they can. There are schools that when somebody sells a big factory and the valuation is way up, they are fighting the valuation way down. The school is saying wait a minute, I am going to lose. There were attorneys in representing the schools and apartment complexes; one in Bellevue and one in Norwalk. Also, Wendy's in Willard and Borgers. Another board of revisions meeting is scheduled for July 27th.
- Loader went down at Transfer Station. Going to borrow or rent one; may be fixed by Wednesday.

At 9:43 a.m. Harry Boose moved to enter into Executive Session ORC 121.22 (G)(2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

At 10:06 a.m. Harry Boose moved to end Executive Session ORC 121.22 (G)(3). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

**No action taken*

REGULAR SESSION

TUESDAY

JUNE 7, 2022

At 10:06 a.m. Harry Brady moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on June 7, 2022.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:06 a.m.

Signatures on File

*The following bids were opened for the Supply and Delivery of Structural Steel for the New State Road Bridge Deck Replacement Project on Friday, June 10, 2022 at 9:00 a.m.

New State Road Bridge Deck Replacement

Bid Opening : Friday, June 10, 2022 9:00 A.M.

				US BRIDGE	
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
Spec.	All material as shown on Plan Sheets 2-5	1	Each	\$135,400.00	\$135,400.00