

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

At 9:05 a.m. Public comment - none

22-321

IN THE MATTER OF REQUESTING THE OHIO AUDITOR OF STATE TO AUTHORIZE THE HURON COUNTY AUDITOR TO ESTABLISH A NEW FUND TO BE KNOWN AS THE HURON COUNTY COMMERCIAL BUILDING DEPARTMENT FUND

Harry Brady moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desire to reestablish the Huron County Commercial Building Department and contract the services for code enforcement to another entity; and

WHEREAS, the Board desires to establish a new Fund to account for the revenue collected from contractors seeking commercial building inspections/building permits and for the payment of necessary expenses to the contracted code enforcement entity, administration of the program, fees to be remitted to the State of Ohio, and any other related expenses of the Commercial Building Department; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby requests the Auditor of State to authorize the Huron County Auditor to establish a new fund to be known as the Huron County Commercial Building Department Fund; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Wilde noted it had taken quite a bit of work on Ms. Ziemba’s part, but things were moving.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-322

A RESOLUTION TO APPROVE THE APPLICATION OF HURON COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR THE H2OHIO PROGRAM AND PLACE THE WEIRS DITCH ON COUNTY MAINTENANCE AFTER COMPLETION OF CONSTRUCTION.

Harry Brady moved the adoption of the following resolution:

WHEREAS, H2Ohio is a comprehensive, data-driven approach to improving water quality over the long term and focuses on encouraging agricultural best management practices, installing riparian buffers, restoring wetlands, and constructing two-stage ditches to reduce nutrients that contribute to harmful algal blooms. The Ohio Department of Agriculture’s role in H2Ohio focuses on improving water quality by implementing agronomic best management practices, installing drainage water management structures, and constructing two-stage ditches in Northwest Ohio; and

WHEREAS, the State of Ohio, through the Ohio Department of Agriculture, administers financial assistance for water quality improvement projects, through the H2Ohio Two-Stage Ditch Grant Program; and

WHEREAS, the Huron County Soil and Water Conservation District desires to apply for H2Ohio funding for a project it has determined to be worthy of applying for to obtain this funding; now therefore

BE IT RESOLVED, that the Board of Commissioners of Huron County, Ohio has determined that it is necessary to approve the H2Ohio application to be submitted by the Huron County Soil and Water Conservation District for the Weirs Ditch; and further

BE IT RESOLVED, that the Board will place the Weirs Ditch in the county maintenance program according to the Ohio Revised Code Chapter 6137 following the completion of construction; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised

Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose said this was very important to the muck area to get this put in and we are thankful for the H2O Program.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-323

IN THE MATTER OF APPOINTMENT TO THE HURON COUNTY LAW LIBRARY RESOURCE BOARD

Harry Brady moved the adoption of the following resolution:

WHEREAS, T. Douglas Clifford has resigned from the Huron County Law Library Resource Board, leaving a vacancy; and

WHEREAS, Brian Lonz, has expressed interest in fulfilling this vacancy; and

WHEREAS, it is the desire of the Board of Huron County Commissioners to appoint Mr. Brian Lonz to fulfill the unexpired term ending December 31, 2026; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby appoints Mr. Brian Lonz to the Huron County Law Library Resource Board to the unexpired term ending December 31, 2026; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Doug Clifford resigned. He will be the new Public Defender in Erie County.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-324

IN THE MATTER OF TRANSFERRING FUNDS FROM THE GENERAL FUND #099 TO THE COUNTY BOND RETIREMENT FUND #205

Harry Brady moved the adoption of the following resolution:

WHEREAS, the County Bond Retirement Fund payments are coming due; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 099-00600-001/transfer out in the amount of \$378,967.05 to the County Bond Retirement fund #205; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Huron County Treasurer, Huron County Auditor, and the Auditor’s office will make the journal entry to the #205 account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose stated that he wishes he would have taken the time to see where this dollar amount was about 3 years ago. Mr. Boose thought it was probably much higher. The jail, heating and air conditioning and parking lots were the last things added. Ms. Ziemba said that was in 2018. This is to pay off bonds.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-325

IN THE MATTER OF TRANSFERRING FUNDS FROM THE LANDFILL FUND #500 TO THE LANDFILL BONDS FUND #520

Harry Brady moved the adoption of the following resolution:

WHEREAS, a transfer of moneys from 500-00550-500 needs to be made to the fund #520 for landfill bond; now therefore

BE IT RESOLVED, that the amount of \$24,485.00 be transferred from Account 500-00550-500 (Transfer Out) to #520 Landfill Bonds Fund; and further

BE IT RESOLVED, that the Huron County Auditor’s office will provide the Huron County Treasurer with a journal entry and the Huron County Treasurer will wire said money to the proper agency; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose stated this was also to pay off bonds.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-326

IN THE MATTER OF TRANSFERRING FUNDS FROM THE TITLE FUND #132 TO GENERAL FUND

Harry Brady moved the adoption of the following resolution:

WHEREAS, Susan Hazel, Clerk of Courts, has requested a transfer of \$50,000.00 from the Title Fund #132 transfer out 132-00600-132 to the General Fund 001-099-10500; now therefore

BE IT RESOLVED, that the Huron County Board of Commissioners hereby approves the transfer of \$50,000.00 from the Title Fund #132-00600-132 transfer out to the General Fund 001-099-10500; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Wilde said that this is what they had discussed when Susan Hazel was here and she will do the project this year. Ms. Tkach gave us a quote for her request as well. Will at least get the money appropriated this year so it will be available. Ms. Ziemba explained we would transfer the money into the general fund. Ms. Tkach has gotten estimates for the desks she wants and Ms. Hazel is going to get her estimates next week. Once they order the items, we can get it on a purchase order to hold the money to pay the bill.

Ms. Ziemba explained she tried to figure out the best way to do this. It is \$50,000.00. In other areas such as the prosecutor’s office, they paid for the equipment they wanted out of the 021 Account. Ms. Ziemba suggests doing the same thing. Transfer the money from contingencies into 021 to pay for this, then if general fund happens to get short in December, then we can ask for the amended certificate. Then we would only have one purchase order open to encumber for 2023.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

At 9:14 a.m. County Project updates – Pete Welch, Steve Minor, Buildings & Grounds, Matt Finney, HVAC Maintenance Technician:

- Courthouse boiler
 - They went down last winter and we had a hard time getting a contractor. The work is now 98% complete. 2 of the boilers are on line, one is not. The way the system works is 2 always work and 1 shuts down, then they rotate.
 - Mr. Finney reiterated that 2 of the 3 boilers were up and running. Columbia has completed their work. Walters boilers have completed their work as well. The last boiler, which is technically labeled boiler # 1, has been stripped down. They left the heat exchanger, but put all new wiring, controls and logic to them. When they did that at the factory, they put the wrong type of relay blocks in, so when they powered everything on it sent 120 volts to everything that should get 24 volts. We have been in contact with Energy Controls, who is the company doing this. Mr. Finney had talked to Energy Controls and was told they are talking with Cleaver Brooks, trying to obtain parts in a timely manner. Mr. Finney heard from Energy Controls today and was told they had found the same parts and were going to outsource the parts themselves, then come back and put everything in.
 - Mr. Wilde asked about the expected timeframe for this and Mr. Finney told him they should be back next week.
- Mr. Brady asked if they had communicated with CORSA to let them know this was not a \$200,000 claim. Mr. Welch stated CORSA received the new quotes when we got them. What they are not aware of and we are not clear on, is if the control board will be part of the claim or not. Mr. Welch said we were still working that out with the CORSA person.
- Mr. Welch asked for an update on the elevator.
 - Ms. Ziemba said she had e-mailed GLCAP to get an update on the grant and received a reply. She was told that the Ohio Department of Development Allocation Grant agreements are ready to go out, but the state is having major software issues. GLCAP can get started on the environmental review but only if the board wants to proceed with the allocation funds going towards the elevator project, they will need to follow all the rules of the grant. If we do not want to use the allocation funds toward the project, GLCAP will not process the environmental. Mr. Wilde would like to use all of that money towards the elevator, Ms. Ziemba said the total grant was approximately \$180,000.
 - Discussed what the environmental review would encompass. Ms. Ziemba reiterated if we are committed to the rules of the grant and this project, then GLCAP could start the environmental study without the contract being signed. Mr. Welch asked if we knew the rules of the grant and Ms. Ziemba told him she knows the rules.
 - Ms. Ziemba stated that she would let GLCAP know we will continue with this project as our chosen project for the grant. Mr. Boose said this grant money will not cover the whole dollar amount of the project. Ms. Ziemba said they could take the additional project funds from the #310/Permanent Improvement Fund or they could use ARPA funds.
 - We received a response that ARPA funds can be used as match for elevator project. Ms. Ziemba said if we bumped the environmental study to an earlier date, then the bidding could begin in early 2023. Mr. Welch asked the approximate time frame to complete the project. Ms. Ziemba told him since it is a 2-year grant cycle, it will need to be completed by the end of 2024.
- Administration building HVAC.
 - Received one price to replace the 2 units. We are under the \$50,000 to replace 2 of the units, so they can get them ordered. He talked to a couple of the HVAC people who looked at our system about the most cost-effective way fix it and they felt we were doing it in the most cost-effective way. The HVAC people reassured Mr. Welch that replacement equipment and parts would be available for years to come.
 - Mr. Boose asked when this would be completed, in 2022 or 2023. Mr. Welch told him it would be awarded in 2022 and construction would be in 2023. Mr. Boose asked if we had the money in the budget. Mr. Welch thought that we had put \$173,000 in to do this. Ms. Ziemba stated this had been budgeted for in Fund #310.
- Transfer Station HVAC. Done, still needs final walk through. Have not received an invoice yet.
- Adult probation wall. The judge volunteered to pay for this project. This was approved on Tuesday.
- Recorders wall - They do not see a leak anymore, but the wall still needs to be repaired.
- JFS Bathrooms – nothing has been done with that.
- Adult Probate HVAC – complete
- Office Building masonry – They received one cost quote which is a little under \$50,000. The purpose

of that was to put it in the budget for next year. There is another company out of Columbus, who does this type of work, but they have not been up here yet. Mr. Welch will also check with Wasiniak. Mr. Wilde asked if the quote he already had came from someone in North Fairfield. Mr. Welch was not sure and said the person's name was Brian Riley. Mr. Boose suggested getting the person who had done some of the work at St. Paul's. Mr. Welch told him that Mr. Riley was the person who did the work at St Paul's. Ms. Ziemba asked who had done this work for us previously. Mr. Welch told her it was Juno Restoration, who is the company out of Columbus that he is waiting on.

- EMA roof – Built in 1994, so the roof is about 20 something years. There are no leaks and it is only really rough on the west side. Mr. Brady felt it needs to be replaced. Mr. Welch said that the options are to leave the shingle roof and place a metal roof on top or do we want to strip it down and put shingles on it. Mr. Welch is pricing for both options. Mr. Welch felt a metal roof might be the way to go for longevity and cost. If we don't tear off the old shingles then we would save the money on disposal. Mr. Boose stated that the EMA building was constructed to last through a tornado and asked if there was a roof that would be better for that scenario.
- Public Defender ducts will be cleaned out this week by Balduff's. Mr. Welch said that he was not a big fan of it because he feels it disturbs it and creates a lot of dust. Mr. Boose asked why the decision was made to do this. Mr. Welch told him it was under \$1,000 and for the comfort of employees, he did not have an issue with something like that.
- Palmer Energy - Energy Audit of the Courthouse
 - A lot of the things they recommend are done.
 - New roof
 - Double pane windows
 - LED lights in only one courtroom
 - They suggest we look into getting more LED lights.
 - Mr. Welch noted they did not do a full audit.
 - Mr. Boose said they had replaced the lights in one area and it was very expensive. So, when you say changing out lights, what does that mean?
 - They want to give us a proposal to do a full audit, which would tell us exactly what we need. Mr. Boose asked if we would have to pay for the proposal and Mr. Welch told him yes. Mr. Welch said they would give a proposal with a dollar amount on it and we would say yes or no as to whether we wanted to do the work. Mr. Welch said that he had sent an e-mail asking if the commissioners wanted to be involved in this. Mr. Boose replied telling him to go for it.
- Administration building- Energy Audit
 - HVAC- They thought we should just replace everything and not try to rebuild and rearrange duct work.
 - Mr. Welch told them we have replaced the windows and the roof is on our scope.
 - They will give us proposals to do full audits. Mr. Welch feels that will just duplicate what our architects did for us. Mr. Welch said he would talk to them and try to pick their brain as much as he can. When he receives the proposals, he will forward them to the commissioners and recommend yeah or nay.
- JFS lights - There are always issues. Mr. Welch had a picture of an outside sign light. JFS would like the light in the sign replaced. It is an Ohio Means Jobs Sign and a WIC Sign. WIC is not there anymore so it is not needed. Mr. Welch did not feel we need to have signs with lights, they are not open at night and the lights do not need to be on during the day. Mr. Boose thought that we should just run it without the lights for right now. Mr. Boose suggested we wait to see if any grants come out which will help to replace it.
- Handicap touchless pads to open the doors in several buildings.
 - Batteries are not replaceable; they are soldered in.
 - Mr. Boose felt since they are for the handicap doors they should be replaced.
 - Mr. Welch said there are 5 down now. They cost over \$900 to replace.
 - To replace with touchless will make costs go up by 1/3.
 - Touch ones are more affordable, but still expensive. Mr. Welch is getting costs.
 - Mr. Boose asked Mr. Welch to get the cost on both types, then they would make the decision.
- Mr. Boose had some answers for Mr. Welch.
 - Line 1, 2023 budget – yes.
 - Line 2, 2023 budget – yes.
 - Recorder ceiling – 2023 budget
 - Auditors carpet/paint – 2023 budget.
 - Administration building HVAC – 2023 budget for everything other than two we are doing now.
 - JFS bathroom repair – 2023 budget.
 - Office Building masonry – if we can't get it done this year, then 2023 budget.
 - EMA roof – 2023 budget.
- Mr. Welch said he and Mr. Minor will start working on costs.
- Mr. Boose would like to go over long-term plans on the buildings with Mr. Welch sometime soon.

- Supplying county offices – Mr. Brady asked if we were getting the word out to the departments that they can get some of their supplies through B&G. Mr. Welch said they send e-mails to the departments. Mr. Welch said they would send out a reminder e-mail. Mr. Welch thought they may not know what we have.
- Mr. Boose asked how our inventory of supplies was going into the new year. Mr. Minor felt we had a good inventory.
- We ordered a pallet of paper from Siesel Distributing, who had given us the best price. Mr. Minor found out that Siesel Distributing gets their paper from Sam's Club and has now heard that EHOVE gets their paper from Sam's Club and are having trouble with it. Ms. Ziembra suggested he pull some of it so the commissioner's office could try it out.
- Mr. Minor stated they could use a couple new vacuum cleaners, a mop bucket and some small items.
- Mr. Boose suggested the next time we get quotes on paper, we ask the brand of the paper they are quoting.

At 9:57 a.m. the board recessed.

At 10:09 a.m. the board resumed regular session

OLD BUSINESS / NEW BUSINESS

Administrator/Clerk updates:

- Wrapping up items for the personnel policy manual update.

Commissioner Boose updates:

- NaCo High Performance Leadership Academy- Mr. Boose received an e-mail stating they are giving \$1,000 off the attendance.
- Brian Fries called Mr. Boose and left a message. He rents farmland by the airport. Mr. Fries stated they are having drainage issues on the farmland. Mr. Fries also said he was going to be attending to some other drainage issues out by the airport this week and wanted to know if we would like him to fix the drainage issues we have and talk about how much it will cost us to do that. Mr. Boose was not sure if anyone else had a conversation with Mr. Fries about this. Mr. Boose felt that since we give the Farmland rental money to the airport, any costs regarding that land should be paid for by the airport. Mr. Brady agreed and said he had not talked to Mr. Fries recently. Mr. Boose asked how the other commissioners would like him to handle this. Mr. Brady felt Mr. Boose should call Mr. Fries back and tell him to talk with the airport board.
- Mr. Riedy sent the results from the penetration testing that was done and said it went very well.
- Central email – Mr. Riedy is getting quotes for this and will present it to the commissioners in the next couple of weeks. Ms. Ziembra said this was budgeted for this year, so Mr. Riedy was trying to get that accomplished.
- Broadband - Mr. Riedy received the RFP back from McDonald Hopkins late last night. Mr. Riedy and Mr. Strickler will review.
- Mr. Boose would like to discuss ARPA dollars soon.
- Regional Jail
 - Last Tuesday they talked to the Sheriff about the regional jail when he came to the Commissioner's board meeting. Mr. Boose mentioned to him that Ottawa and Sandusky County had invited Seneca and Huron County to discuss with them the possibility of doing Regional Jail/Regional Jail Services. The group wanted to do a plan to see if it made sense to do this and what kind of services would be needed.
 - Mr. Boose said he has met with the other counties twice and the Huron County Sheriff's office was invited, but did not attend either meeting.
 - At the last meeting they discussed if they were going to move forward with conducting a study. They could apply for a grant to pay for this. They would need to have an agreement from both the Commissioners and the Sheriff of each county to apply for the grant to do the feasibility study.
 - Mr. Boose and Mr. Strickler were supposed to meet with the Sheriff's Office that afternoon. The Sheriff was not there, but they met with Chief Deputy Ditz and Major Summers. They discussed options and some of the things that could come out of the feasibility study.
 - Mr. Boose said an outcome of the multicounty meeting was the consultant was going to provide 3 documents; the first would be a resolution for the commissions saying they agreed to the feasibility study and would like to be a part of it, the second item is a letter from the Sheriff stating they agree and would like to be a part of the study, the third item is an MOU between the commissioners of the 4 counties regarding the payment. If there is any in kind or matching funds needed in the grant application. They decided that both the County Commissioners and the Sheriff needed to be in agreement.
 - Mr. Boose thought a take away from his meeting with the sheriff's office was that Major Summers or Chief Deputy Ditz was going to contact the other counties sheriff's department to talk with them about this or contact the head of the jails in the other counties to talk about their needs.

- Ms. Ziemba received an e-mail from Sheriff Corbin yesterday morning stating he is not interested in going with a regional jail because of the intricate details that are involved. He also said the biggest reason is because he did not want Huron County tax dollars going outside of Huron County and he felt it would cause more problems than it was worth. Sheriff Corbin went on to say he thought we should focus on the Huron County Jail and the communities it serves.
- Mr. Boose is disappointed that we do not have the support of the jail as they just wanted to do a feasibility study to see how it could help us and the goal was to save by going together.
- Mr. Boose said Chief Deputy Ditz had mentioned since the jail reports came back so good he felt it might bring down the other 3 counties. Mr. Boose thought this would make it harder for us alone, to get any kind of grant. Mr. Boose felt it would be more advantageous to us to do it with the other counties.
- The commissioners discussed previous meetings with the Sheriff's Office when they had discussed the Sheriff's office and jail needs, especially mental health and addiction services. The commissioners feel we should at least participate in the feasibility study.
- Another issue is work release, which they are no longer doing at the jail. Mr. Boose discussed this with Judge Conway and was told that we are doing some type of work release with Richland County.
- Mr. Boose stated that we have not heard back from the Sheriff's Office about the jail needs since the last meeting.
- Mr. Brady brought up there are not juvenile detention centers in every county because there is not enough need in every county, but collectively they can make it work. Mr. Brady felt we could do that in other areas such as mental health.
- Mr. Boose said that besides his disappointment about this, he threw out a challenge to the Sheriff's Department to figure out how to modernize the jail and get the needed services, to come back to the commissioners with a plan of what is needed and the commissioners will need to figure out where that money will come from. Mr. Boose tried to do all he could to give us the opportunity to get the planning work done, then was denied.
- Mr. Wilde asked if we are not a part of this, would we be privy to that information. Mr. Boose thought we would be since it was from a grant, but did not think we would get detailed information.
- Yesterday the Board received a Certificate of Estimated Resources from the Office of Budget Commission of Huron County. Mr. Boose briefly reviewed it and could not say that he understood everything in it. But in looking at the bottom line that the budget commission came up with, the general fund unencumbered balance, also known as carryover, is estimated to be \$6M. The estimated revenue is \$16,151,598.00, totaling \$22,151,598.00.
- Quick comparison of this year's numbers to last years. In 2021, the interim budget total amount was \$22,925,843.00. This year's interim budget is approximately \$750,000 less than last years interim budget. That is with the cost of inflation, gasoline, food and services we provide. Mr. Boose was concerned about this.
- Mr. Boose noted that general fund spending was up, but stated this board has been trying to get some capital improvements done that have been neglected and need to be done. Out of the general fund, we have spent through October of this year \$17,299,033.00 and the general revenue fund year to date at the end of October was \$16,526,745.00. Mr. Boose feels this shows the concern he has had that we are not in as good a shape as they had reported. Mr. Boose has some concerns going into this budget.
- Mr. Wilde wanted to provide a follow up from Tuesday. He was following up on whether Landbank could demo the mobile homes. HCDC will talk with the consultants and get back to him.

At 10:40 a.m. Budget Discussion:

Mr. Wilde asked Ms. Ziemba to start the budget discussion. Ms. Ziemba told them to go down the list and go through the easiest ones first to get as many done as possible. Mr. Boose felt the majority of them were easy and the majority of the departments tried to keep their costs down or were only raised due to ORC.

001/Commissioners - \$561,988.00 Mr. Wilde stated the increase was due to a few minor increases due to salaries. Ms. Ziemba noted they discussed at Tuesday's meeting that they would like to increase Travel. Mr. Boose would like to leave it where it is for interim. They will look at it for final budget. Mr. Wilde noted that he was happy to send people to the CCAO trainings. Mr. Boose wanted to point out the department request for the commissioners is less than it was in the final budget last year.

002/Microfilm - \$91,268.00 Same as 2022 final.

003/Data Processing - \$167,282.00 Same as 2022 final.

004/Auditor - \$271,296.00 Same as 2022 final.

005/Treasurer - \$213,522.00 Postage costs and bank fees had an increase in the cost.

006/Prosecutor - \$826,035.00 Up \$16,000. This was due to an increase in hours for a staff member. The Board was okay with their interim budget. Ms. Ziemba confirmed that the commissioners were okay with the increases to the prosecutor's budget. Ms. Ziemba read the notes; slight increases in elected officials and FOJ because of ORC, also a minimal increase in supplies and contract repairs because of increased costs in both lines.

007/Board of Revisions - \$1,200.00 Same as 2022 final.

008/Common Pleas - \$530,925.00 Same as 2022 final.

009/Common Pleas Jury - \$1,393.00 Same as 2022 final.

010/Adult Probation - \$12,400.00 Same as 2022 final.

011/Common Pleas/Appeals - \$300.00 Same as 2022 final.

012/Human Resources - \$36,760.00 Same as 2022 final. Mr. Boose wanted to clarify whether the employees had automatic increases. Both Ms. Ziemba and Mr. Strickler told him no. Mr. Boose wanted to compare it to the actual expenses in 2021, where it was almost half. The commissioners agreed this budget was okay.

013/Juvenile - \$459,234.00 Same as 2022 final.

014/Juvenile Probation - \$442,306.00 Same as 2022 final.

015/Juvenile Detention - \$155,000.00 Same as 2022 final.

016/Probate - \$232,525.00 Same as 2022 final.

017/Clerk of Court - \$486,154.00 Increase due to salary per ORC.

018/Coroner - \$142,677.00 Ms. Ziemba added his PERS and Medicare in for him.

019/Muni Court - \$274,000.00 This was up \$2,000. This was because of Bellevue. Ms. Ziemba stated this number may be able to be adjusted for final budget as we typically get that bill in the first quarter of the year.

020/Board of Elections. Mr. Boose would like to come back to this. He would like to send it back to them; their budget operates differently and there is a possibility they can transfer money without us, so it is important that every line item gets reviewed. Mr. Boose would like to ask Board of Elections, because of the different way of budgeting, that we get a breakdown of all lines, along with an explanation. Mr. Brady thought they had asked to come in to talk about their budget. Mr. Wilde said they have not been in yet and also said we have some questions to be answered. Mr. Boose stated the reason for his request was due to the possibility they can transfer it out of any account. Mr. Boose said we have utility accounts which we have no idea how much they will be, we set what it is and don't expect the rest of that money to be transferred to another account so they can give salary increases or whatever they want. Mr. Boose expects next year to be a slow year, with less expenses than other years. He would like to know how they calculate their other payments and what it costs to run the elections when there are smaller elections with only a few local races, versus having a state or county race. Mr. Brady stated that you still have to print ballots. Mr. Boose thought they would print less ballots and Mr. Brady told him that was governed by ORC. Mr. Boose asked if they would only need to print ballots for the precincts who had something to vote on. Mr. Brady said they could potentially be printing less and if there is nothing for a precinct to vote on, then the precinct would not need to be opened for voting. Mr. Boose stated that we need to know how they are coming up with their dollar amounts.

021/Capital Improvements - \$0.00

022/Buildings & Grounds - \$1,131,980.00 Extra money was put in for natural gas, but the electric line was left the same. Will look at the electric line again for final budget to see if it needs to be increased. Ms. Stebel told them that we still have \$51,000.00 left in the electric line item for this year. Mr. Boose asked if this budget included any salary increases and Ms. Ziemba told him no, the new contract has not been approved yet.

023/Sheriff. Hold for later.

024/Recorder - \$154,519.00 Has a salary increase of 1.75%

025/Economic Development - \$85,000.00 This does not include the new Firelands Forward contract. Mr. Boose would like to add enough in to cover the first quarter Firelands Forward payment. Ms. Ziemba said we do not pay Firelands Forward quarterly. Mr. Boose stated he knew that we did not pay by quarter, but that does not mean we can't. Ms. Ziemba asked if we would need to have the contract adjusted to reflect that and Mr. Boose said we don't have a signed contract. Ms. Ziemba stated it was sent to her, so do we need to have it adjusted to pay them quarterly before it is signed. Ms. Ziemba went on to say she was not sure how they budget and Mr. Boose said that he knows how they budget and quarterly would be fine. Mr. Boose thought

quarterly would be fine as far as he is concerned, but he hasn't run it by their board. Ms. Ziemba suggested that Mr. Boose discuss this with them before we alter the contract or put it in the budget. Once it is confirmed Ms. Ziemba can change the contract and adjust the budget. Mr. Boose stated they have a board meeting next week.

At 11:01 a.m. Harry Brady moved to enter into Executive Session ORC 121.22 (G)(2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Terry Boose seconded the motion.

*Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde*

At 11:23 a.m. Harry Brady moved to end Executive Sessions ORC 121.22 (G)(2). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde*

**No action taken*

026/EMA - \$111,361.00 This was last years amount. EMA put in for \$1,500.00 more than that due to costs going up. Mr. Boose thought they could determine if they needed to up this amount during final budget. Ms. Ziemba confirmed they wanted to put this down the same as last year's budget.

027/Public Defender - \$539,210.00 Mr. Wilde thought the increase was for salaries.

029/Health/Welfare - \$12,000.00 This is required.

030/Health/Vital Statistics - \$126,223.00 This was last year's amount. Ms. Ziemba told the commissioners that we get this number from the state and they have not given us the number for next year yet.

031/Children Services - \$465,000.00 Same as 2022 final.

032/Mechanic - \$90,734.00 Mr. Wilde stated there was something that the mechanic wanted. Ms. Ziemba said that the mechanic only has a supplies line and another line. She also confirmed the increase was wanted for the supplies line.

033/Veterans - \$671,555.00 This amount is fixed.

034/Soldiers Relief - \$13,500.00 Same as 2022 final.

035/Public Assistance - \$147,457.00 Ms. Ziemba stated this number comes from JFS. They get the number from the state. Mr. Boose asked if they have indirect cost numbers for next year. Ms. Ziemba told him yes because it was time for them to renew their lease and had told Ms. Ziemba that it was fine to renew as is. Mr. Boose wanted to wait for final budget to discuss this. Ms. Ziemba communicated that the lease needed to be renewed by the end of the year and she had already met with Ms. Minor about the lease agreement. Ms. Minor stated their numbers are fine. Mr. Boose asked Ms. Ziemba to send the commissioners the contract to review.

036/Jail – Hold for later.

037/Soil & Water - \$180,000.00 Same as 2022 final.

038/Fair Board - \$53,000.00 Mr. Boose said there was a discussion on Tuesday that the \$50,000.00 should probably not be paid this year because they haven't gone out to bid yet, so we should wait until next year to put it in the budget.

039/Insurance/Tax - \$2,140,590.00 Same as 2022 final. Ms. Ziemba stated she hadn't had a chance to talk to the auditor's office and a lot of those numbers come from them. This is the number that Ms. Hozalski thought would suffice. Ms. Ziemba felt this number would be good for the interim budget.

040/Miscellaneous - \$500,000.00 Same as 2022 final.

041/Contingencies – Discussed that this is whatever comes at the end.

042/Inspection - \$120,000.00 Same as 2022 final. Ms. Ziemba said this is a number that Mr. Tkach gives and it is for state audits.

043/Ditches - \$850.00 Same as 2022 final. Mr. Wilde asked the last time they had used this money. No one was sure. Mr. Boose commented that we might use it this time because of the new ditch.

044/Airport - \$1,000.00 They had put down \$10,000.00, the same as last year. Ms. Ziembra asked if they still wanted to give the airport that amount. Mr. Brady noted they were using this money to hire a lawyer to figure out how they can make the county pay for all of the maintenance at the airport. Mr. Boose thought they should put this amount at zero and talk to them about what they want to do. Ms. Ziembra said the issue with going to zero, unless you plan on bringing them in here, is if they have costs associated with it in January and you don't have anything budgeted, you will need to throw a then and now in there. They discussed an amount put in, the commissioners decided upon \$1,000.00.

045/County Planning - \$0.00

046/IT Department - \$270,231.00

051/Real Assessment - \$99,878.00 Same as 2022 final. Mr. Wilde asked what this was and was told it is for the tax maps.

052/Jail Housing - \$20,000.00 Same as 2022 final.

099/Transfer - Ms. Ziembra stated that they would need to have at least \$434,680.00 for bonds. Mr. Boose asked if there were other payments that came out of this. Ms. Ziembra told him yes and said that she wanted to go through some of them.

Ms. Ziembra had not looked up the Victims Assistance Grant match for 2023, but listed other items that may need to be paid; Benefits reserve, permanent improvement, broadband improvement, Prosecutor new Attorney/Title 4. Mr. Strickler told Ms. Ziembra they would probably need \$50,000.00 for the Prosecutor new Attorney line item, but he thought it may end up being lower.

Mr. Boose would like to see everything they put into 099/Transfer line for last year.

Mr. Boose stated the difference between interim budget and final budget is almost \$2M. We just went through and mainly agreed on most of the lines which are the same as last year. There were a few minor changes. Between 021/Capital Improvements, 041/Contingencies and 099/Transfer Out we have to be around \$2M less, this is assuming we don't change the Sheriff or Jail budget.

At 11:40 a.m. Harry Brady moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 3, 2022.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:40 p.m.

Signatures on file