

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

22-370

IN THE MATTER OF ADOPTING THE HURON COUNTY PROCUREMENT POLICY FOR THE ADMINISTRATION OF FEDERAL FUNDS

Harry Brady moved the adoption of the following resolution:

WHEREAS, a procurement policy was developed to guide personnel who are involved in the County's administration of federal funds in the County's role as a grant recipient under federal grant programs; and

WHEREAS, the Board recognizes the value of such Policy; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the adoption of the Huron County Procurement Policy for the administration of federal funds as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Strickler stated the consultants did most of this, then he read it over and approved it. Mr. Strickler explained that this was a generalized policy and is for a more generalized use of federal funds. The ARPA policy is separate and is more limited.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**On file*

IN THE MATTER OF TRAVEL

Harry Brady moved to approve the following travel request this day. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

- Randal Strickler & Melissa Angst – Prosecutor's office – Columbus, OH – OPAA Annual Meeting – December 07-09, 2022
- Jacob Stephens – Prosecutor's office – Columbus, OH – OPAA Annual Meeting – December 07-09, 2022
- James Sitterly – Prosecutor's office – Columbus, OH – OPAA Annual Meeting – December 08, 2022

SIGNINGS -

Ms. Ziamba had the letter requested by HCDC and Norwalk Economic Development which was discussed on Tuesday.

Harry Brady moved to sign the letter of support requested by Huron County Development Council and Norwalk Economic Development. Bruce Wilde seconded the motion.

****Discussion:*** Mr. Brady liked that there was a clear understanding that we were not necessarily in partnership. It a partnership with Erie County, but not the Commissioners Boards. Mr. Brady felt in the interest of making funds available for potential projects in this county, it is a good move to open that up. Mr. Brady received several calls from different economic development groups who told him we would be crazy if we don't do this.

Mr. Boose stated that changing words in a letter does not change the program or the process. Mr. Boose commented that not approving the letter now didn't mean that we can't apply next year. Right now, we don't have any projects that are waiting for this money, to the best his knowledge and for us to continue to pass items which we have almost no information about. They have been working on this for some time and could have brought this up to us earlier. Mr. Boose said that he is not against creating a CEDS, he is against doing it on very limited information and felt if the other commissioners voted for this, there is no

way they had the time to understand the whole process before signing this paper.

Mr. Brady commented this is an agreement that allows economic development opportunity which is spearheaded by economic development agencies on both sides of the county line. Mr. Brady asked about the involvement because it was brought to us late in the game. He was told the Erie County Commissioners have the same role as we do, they sent a letter which says they support this. Mr. Brady thinks that as long as it is being driven by the economic development corporations that exist in both counties, he is good with it.

Mr. Boose commented that he was not listened to and continued by saying he was for this and understood it. He did not know how this got to be all about Erie County Commissioners versus Huron County Commissioners. Mr. Boose stated he had explained the process and did not bring up the commissioners and said this is about something coming before us that we as a board have not fully understood or know the whole process. We don't have anyone at our door this month to get this done and can continue working on this after today and get it all ready early next year. Mr. Boose reiterated that he was for the CEDS and economic development. He thought it was strange that when we tried to get Huron County to be a part of Firelands Forward, one of our economic development groups did not think we should be doing it regionally and not with Erie County. It took a year to make sure we had the proper representatives and guardrails to make sure Huron County was covered. Mr. Boose asked what the guardrails were in this.

Mr. Brady said that he had listened to Mr. Boose and understood him but had listened to the question, which was answered, about the time frame and it would take about 8 months for this to be gone through by a steering committee before we would have a CEDS. It will be at least another year or more for the process. If we wait, it would go into 2024, if Erie County still wants to be a part of it. It was explained that once it is established each county will act on their own. If this is a lie then someone will answer for it.

Mr. Boose asked why he would want to join a regional thing which everybody acts separately. Mr. Brady told him that he would prefer to do it as stand-alone county, but they will not let us do it that way. If we have to do it as a regional thing and they are okay with us acting separately, then you have your answer.

The roll being called upon its adoption, the vote resulted as follows:

- No – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde



**HURON COUNTY
BOARD OF COMMISSIONERS**

Terry Boose * Harry Brady * Bruce "Skip" Wilde
Vickie Ziemba, Administrator/Clerk

December 1, 2022

Ms. Susan Brehm, Regional Director
U.S. Economic Development Administration – Chicago Regional Office
230 South Dearborn Street, Suite 3280
Chicago, IL 60604-1512

Re: Huron & Erie County, OH Joint EDA Planning and Local Technical Assistance Program Application

Greetings Director Brehm,



The Huron County Commissioners are collaborating with multiple community and economic development organizations within our respective jurisdictions in an effort to create a Certified Economic Development (CEDS) to cover our two-county area. We are providing this letter to memorialize our support for a joint EDA Planning and Local Technical Assistance Program application to create a CEDS.

The purpose behind this partnership is to create a regional strategy which will guide economic decisions and investments and layout our short-term planning objectives and longer-term goals. The formation of the Erie and Huron County Economic Development Region has the potential to unlock numerous funding opportunities for both counties and our partnering jurisdictions.

On behalf of the great citizens of Huron County, the Huron County Commissioners pledge our support and commitment to forming the Erie and Huron County Economic Development Region and CEDS.

Sincerely,

HURON COUNTY BOARD OF COMMISSIONERS

Terry Boose

 Harry Brady

 Bruce Wilde

At 9:12 a.m. Public comment. *Bill Bader, President, HCDC.* Mr. Bader apologized the commissioners were not given this information in a timely enough manner, in order to feel comfortable with this program.

Mr. Bader read a prepared statement:

The Comprehensive Economic Development Strategy (CEDS) contributes to effective economic development in American communities and regions, to a locally based, community driven economic development planning process. Economic Development planning as implemented through the CEDS is not only a cornerstone of the Economic Development Administration but successfully serves to engage community leaders, leverage the involvement of the private sector and establish a strategic blueprint for regional collaboration. Simply put, a CEDS is a strategy driven plan for regional economic development. Why are CEDS important? It builds on the strengths of the region and identifies gaps in resources, expertise and programs. It facilitates regional collaboration, expands supply chains and grows and supports new industry clusters. Regions with CEDS in place are more likely to attract federal funds and technical assistance by demonstrating resources are used efficiently and effectively. It also increases resiliency and better positions the region to plan for, respond to and recover from natural disasters and economic shocks.

CEDS can serve as a call to action and an engagement platform for regional economic development initiatives. The problem that we have is that Huron and Erie County are 2 of only 8 counties in Ohio currently operating without a CEDS. That means the remaining 80 counties have established partnerships through a CEDS. I fear if we don't take advantage of this opportunity now, we may find ourselves on the outside permanently. The question is how willing will Erie County be to revisit this partnership a year from now. Probably not likely. The neighboring county partnerships are; US 30 region, which is made up of Wyandotte Crawford, Richland and Ashland Counties. The Seneca/Sandusky County partnership and the NOACA partnership, which is Lorain, Medina, Cuyahoga, Lake and Geauga Counties. If we pass on this opportunity, how willing will these other regions be to include Huron County at CEDS Renewal time. Will they be willing to spend the money to complete an entirely new application to add Huron County? Since CEDS last 5 years we are likely to wait 3 to 4 years to find out if we would even be accepted. However, according to experts, it is probably not likely that Huron County can or will be added to an existing CEDS partnership. That is from the EDA.

A CEDS answers 4 crucial questions: What have we done? Where are we now? Where do we want to go? How do we get there? In order for Huron County to survive and thrive we need answers to these questions. We need a plan. Now is the time. I urge you to sign and do believe that for whatever reason, we are starting to develop a plan, establish momentum, create relationships and have an incredibly skilled Economic Executive Director. My fear is if we do not take advantage of this, I don't believe Erie County will be very welcoming to us a year from now. Despite the poor lead time and the lack of education. This is the situation we are presented with and I feel like if we are not opportunistic, we will probably never be part of a CEDS and be able to take advantage of federal money.

SIGNINGS - continued

Ms. Ziemba stated they had completed an application for the Certification of the Building department. Mr. Wilde commented that Bob Kurtz helped them fill out the application and the state has been very cooperative. He and Ms. Ziemba have put a lot of time into this the last few days to get this ready.

Harry Brady moved to sign the application for the Certification of the Building Department. Terry Boose seconded the motion.

****Discussion:*** *Mr. Brady received a message from Bryson Hammond in Willard to ask if we would be issuing a press release when this was completed to let everyone know about this. Mr. Wilde stated when everything is finished and we are approved by the state, we can do that.*

Mr. Boose asked if we were done with getting SAFEbuilt on board. Mr. Wilde told him we still have to be approved by the state, which was the last step. Mr. Wilde thought the board would meet the week of December 12, 2022. Mr. Kurtz has all of the documentation and only needs this application.

The roll being called upon its adoption, the vote resulted as follows:

***Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde***

APPLICATION

FOR THE CERTIFICATION OF A BUILDING DEPARTMENT

Pursuant to section 3781.10(A) of the Ohio Revised Code and rules adopted by the Board of Building Standards, application is herewith submitted for certification of a building department to accept construction documents, to exercise enforcement authority in accordance with the Ohio State Building Codes for the groups indicated below.

Board of Building Standards
 6606 Tussing Road, P.O. Box 4009
 Reynoldsburg, OH 43068-9009
 (614) 644-2613 Fax (614) 644-3147
 dbc.bbs@com.state.oh.us
 www.com.ohio.gov/division/BBS.aspx

1. BUILDING DEPARTMENT:

Dept. Name: Huron County
 Street: 180 Milan Ave.
 City: Norwalk
 Zip Code: 44857
 Telephone No: (419) 688-3092
 Fax No: (419) 688-3370
 Date: November 30 Year: 20 22
 E-mail Address: SWilde@hccommissioners.com

2. GROUPS REQUESTED FOR LOCAL ENFORCEMENT (indicate selection with an "X" in the appropriate box):

<input checked="" type="checkbox"/> A1	<input checked="" type="checkbox"/> A2	<input checked="" type="checkbox"/> A3	<input checked="" type="checkbox"/> A4	<input checked="" type="checkbox"/> A5	<input checked="" type="checkbox"/> W	<input checked="" type="checkbox"/> E	<input checked="" type="checkbox"/> F1	<input checked="" type="checkbox"/> F2	<input checked="" type="checkbox"/> H1	<input checked="" type="checkbox"/> H2	<input checked="" type="checkbox"/> H3	<input checked="" type="checkbox"/> H4	<input checked="" type="checkbox"/> H5	<input checked="" type="checkbox"/> H1	<input checked="" type="checkbox"/> H2	<input checked="" type="checkbox"/> H3	<input checked="" type="checkbox"/> H4	<input checked="" type="checkbox"/> M	<input checked="" type="checkbox"/> R1	<input checked="" type="checkbox"/> R2	<input checked="" type="checkbox"/> R3	<input checked="" type="checkbox"/> R4	<input checked="" type="checkbox"/> S1	<input checked="" type="checkbox"/> S2	<input type="checkbox"/> U	<input type="checkbox"/> P	<input type="checkbox"/> Mfg	<input type="checkbox"/> Med	<input type="checkbox"/> Gas
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A - Assembly, B - Business, C - Educational, F - Pharmacy/Industrial, H - High Hazard, L - Laboratories, M - Miscellaneous, R - Residential, S - Storage, U - Utility and other, P - Post-Occupancy, O - Other, Mfg - Medical Gas

3. BUILDING DEPARTMENT INFORMATION:

Is this application for certification as a sub-department of another Certified Building Department? Yes No If "Yes", give name of enforcing Certified Building Department.

Appropriated Operating Budget: \$ 107,600.00* For Fiscal Year: 01/01/2023 To: 12/31/2023
*This is the estimated SAFEbuilt operating cost, no funds to be appropriated from the County Budget

Jurisdiction Area Population at Application Contact
 In Square Miles: 495 Last Census: 58,367 Person's Name: Commissioner Skip Wilde

4a. DOCUMENTS TO BE SUBMITTED FOR CERTIFICATION AS A BLDG. DEPARTMENT: (indicate enclosure with an "X" in appropriate box)

<input checked="" type="checkbox"/> Ordinance/Resolution Creating Building Department	<input type="checkbox"/> Inspection and Plan Examination Procedures
<input checked="" type="checkbox"/> Ordinance/Resolution Requesting Certification	<input type="checkbox"/> List of Primary and Backup Positions Directly Employed as Required for Enforcement Pursuant to 4101:1-1-03 OAC.
<input checked="" type="checkbox"/> Department Organizational Chart	<input checked="" type="checkbox"/> Transition Plan (if needed)

ADDITIONAL DOCUMENTATION FOR CERTIFICATION OF CONTRACT PERSONNEL:
 If Not Directly Employed, Contract/Agreement for: Building Official(s) Plan Examiner(s) Building Inspector(s)
 (All employees of SAFEbuilt, agreement included) Plumbing Inspector(s) Electrical Safety Inspector(s)

4b. DOCUMENTS TO BE SUBMITTED FOR CERTIFICATION AS A SUB-BLDG. DEPARTMENT: (indicate enclosure with an "X" in appropriate box)

<input type="checkbox"/> Ordinance/Resolution Creating Building Department	<input type="checkbox"/> Ordinance/Resolution Requesting Sub-Department Certification
<input type="checkbox"/> Ordinance/Resolution Authorizing Contract(s)	<input type="checkbox"/> Copy of Contract(s)
<input type="checkbox"/> Transition Plan (if needed)	

5. SIGNATURES OF APPROPRIATE AUTHORITIES (Municipal Officials, County Commissioners, or Township Trustees):

	Commissioner	12-1-22
Name	Title	Date
	Commissioner	12-1-22
Name	Title	Date
	Commissioner	12-1-2022
Name	Title	Date

Form 1524 203120

At 9:20 a.m. County Project Updates:
Joel Riedy, Network Administrator, IT updates:

- Data center – The Commissioners’ office was brought online over the holiday weekend successfully. They will be bringing the Juvenile Court online and will go live Saturday. Mr. Wilde asked him to explain the process. Mr. Riedy told him there were a few things which needed to happen in order for them to go live. Right now, they are in a test environment. Mr. Riedy copied all of their old data, case management system and their shares. They had to bring the case management system over here, so they had to change all the pointers to here. The pointers are where it looks for the information. They then ran the case management system to make sure it worked and they could enter data, retrieve and search. Now that we have been able to test it, we have to go back and move the data again because the data from the test environment is not current. Mr. Wilde commented that when it was done they would not know the difference, Mr. Riedy agreed.
- Mr. Wilde also remarked that all of the departments are separate and there is no co-mingling at all. Mr. Riedy told him they are separated in the data center several ways. They are separated by VLAN, which is their network segment. They are separated in the storage array; each department has its own volume. They are also separated again because each department has its own virtualized machine in the data center. There is Access Control on the network that prevents certain network segments from talking to the other ones. As well as all the credentials too. Mr. Wilde commented that there were tons of safety and security features keeping it the way it is supposed to be.
- Mr. Riedy and Mr. Sell have started all of the prep work for Common Pleas Court. As soon as they are done with Juvenile Court, Common Pleas will be their next target. They will test first, then if the test is valid they will get the live data.
- Mr. Riedy stated they are still missing one component of the data center. He does not think they will get it until April of 2023 and there are no alternatives available. It is part of the power management system. It helps us to manage the load on our UPS’s and not overload them. It also monitors the servers and the power draws.
- The Veteran’s office has been on the project list for a while, we are waiting on a router for them. There are no other cost-effective options available, so due to supply chain issues we are forced to wait.
- The county e-mail system equipment should be coming in the next couple of weeks. Mr. Riedy should be able to start working on that in the early first quarter of 2023. Mr. Riedy stated this is something we definitely needed and he gets calls for e-mail issues frequently. Especially with some of the smaller departments that have their e-mail outsourced and are hosted in California. Mr. Riedy stated he knows of at least 6 instances where they lost communication with their e-mail system due to connectivity issues.
- A meeting is scheduled with EMA to start working on training with TekRx. It will start in about 2 weeks.

- Mr. Boose asked if Mr. Riedy has done any work with the Sheriff since the last time he presented at the commissioners meeting. Mr. Riedy told him no, but he had done some work last month for the Sheriff’s office.
- Mr. Boose thought Mr. Riedy’s number one project for next year should be to use the ARPA money to get the internet where there is no coverage. Mr. Boose felt until we get that going and have a number on it, we risk not being able to use all of our ARPA money because we have no idea what some of these costs are and how much money to set aside. If we are going to talk about ARPA money today, all we can do is put a chunk of money in there and hope it is enough. Mr. Riedy told Mr. Boose that we would be going out to bid for the broadband project next week as long as we got our eligibility letter from McDonald Hopkins.
- Mr. Wilde stated that we knew North Coast Wireless and Spectrum had received money and asked if they have done anything. Mr. Riedy thought they were doing a lot of engineering work and thought that North Coast Wireless had started to do some of the fiber in the Fitchville River Rd. area, but hasn’t heard anything about where Spectrum is in their process.
- Mr. Boose asked if there was any way we could check on that, maybe go to the state where they got the grant to see their reports. Mr. Riedy told Mr. Boose he could reach out to his contacts directly. Mr. Boose said that he has a list of people who are anxiously awaiting this and want to know why nothing has happened.
- Mr. Riedy said he would reach out to both entities and give the commissioners an update.

Department	Project	Status	11/30/2022
MHAS	Technology grant		
IT	NTIA Broadband Grant	We were not selected	
IT	Syslog Server	Operational, this is an ongoing project	
IT	Electronic Information Storage center	PDU on back order until april	
IT	Connecting all sites.	in progress	
IT	Department migration	in progress	
IT	Phone system 4 digit dial	in progress, system is operational	
veterans office	Router/firewall upgrade	on order	
Phone system upgrades		75 Complete	
Email system		equipment delivery 12/14	
Department	Project	Status	11/30/2022
Common Pleas	Install new switch, install new Wi-fi	complete	
Common Pleas	Install new wireless phones in courtrooms	Complete	
Juvenile Court	Install new network switches	Completed	
Juvenile Court	Server upgrades for courtview system	Complete	
JFS	Install new router, firewall and router	Complete	
Office Building	New Fiber Switch install	Complete	
MHAS	Server grant	Complete	
	Adult Probation	Complete	
	Public Defender	Complete	
Fairgrounds	Wi-Fi install	Complete	
Admin building	Router, firewall upgrade	Complete	
Admin building	Wi-Fi upgrade	Complete	
Law Library	Switch upgrade	Complete	
IT	Configure Intrusion Prevention System	Complete	
Recorder	Staff PC Upgrades and repurpose computers	Complete	
IT	Working on room prep	Complete	
IT	Electrical	Complete	
Adult Probation	Network upgrades/recable	Complete	
Recorder	Switch upgrade	Complete	
Recorder	Fiber run	Complete	
Engineer Office	Firewall Replacement	Complete	
Admin building	Core upgrade	Completed	
Prosecutor Office	Switch upgrade/Replacement	Complete	
Courthouse	Wi-Fi upgrade/replacement	Complete	
Title Office	Router, firewall upgrade	Complete	
Recorder	PC replacement	Complete	
IT	Internet speed upgrade	Complete	
Recorder	Wi-Fi upgrade	Complete	
IT	Penetration test	Complete	
Common Pleas	Text notification system	Complete	
Adult Probation	new camera monitor	complete	
Prosecutor Office	2 new computers	complete	
Recorder	2 new computers	Complete	
IT	Fiber install	Complete	
Victims Assistance	New Computer	Complete	
Dog Warden	PC replacement	Complete	
Recorder	2 PC replacements	Complete	
Common Pleas	PC replacement	Complete	
Adult Probation	Auto attendant	complete	

Pete Welch & Steve Minor, B&G updates:

- Mr. Welch gave the commissioners a copy of the Shady Lane Remediation plan which was recently approved. He has not talked to the contractor yet, but thought they would start the job next spring.
- Mr. Welch gave Mr. Brady a 5-year Maintenance plan from 2017. Mr. Boose commented that it went out longer than 5 years and should probably be called an ongoing maintenance program which includes long term planning.
- Mr. Welch developed a matrix and tried to grade out the different components of each facility. He then told the commissioners, based on the matrix he had developed, they had planned certain items. These things were high priority. Then they decided what items they wanted to get accomplished. Mr. Welch reviewed the maintenance plan items by facility.
- Five-year Maintenance Plan
 - Administration Building
 - Flooring North Point – 5 of the 7 offices in North Point area are complete.
 - Parking Lot – complete.
 - Lower Roof (above meeting room A)– complete.
 - Main Roof – schedule for 2023. (estimate about \$200,000)
 - Completed – Non-planned Projects
 - Meeting Room A re-model – includes HVAC
 - Remodel 3 Offices.
 - Landscaping.
 - Sign removal and installation.
 - Bathrooms remodeled.
 - Replace front steps and railing.
 - Install shelving units in basement.
 - Huron County Jail
 - Parking Lot – complete.
 - Roof – complete.
 - Landscaping – complete.
 - Front Lobby Plaster/paint – repair in-house by maintenance.
 - Lights – replace lights in lobby with LED lights.
 - Flooring – Main Control & Control B – complete.
 - Flooring – Roll call tile is worn – replace with a rubber 1/8-inch cove base.
 - Concrete Pad – complete.
 - Equipment (HVAC) -complete.
 - Chiller ?
 - JFS
 - Roof – complete.
 - Outside Lighting – complete.
 - Parking Lot – complete.
 - Flooring – Front & back lobbies, main conference room & hallway – complete.
 - Flooring – One unit scheduled for 2022, one additional unit scheduled for 2023.
 - Downtown Office Complex
 - Parking Lot – complete.
 - Roof – Replace roof within 5 years. (estimate about \$250, 000 is for the whole block)
 - Completed – Non-planned Projects
 - Remodeled basement for NOBARS.
 - Rooftop unit replacement, 5th floor.
 - Performing Arts
 - Parking Lot – complete
 - Roof – Replace within 5 years. (see downtown office complex)
 - HVAC Roof top units – One of five units has been replaced. (the other 4 still work, look at replacing)
 - Completed – Non-planned Projects
 - Constructed basement file storage area including sprinkler system.
 - Huron County Courthouse
 - Parking Lot – complete.
 - Roof – complete.
 - HVAC Software – complete.
 - Elevator – complete.
 - Completed – Non-planned Projects
 - Probate flooring replacement.
 - Common Pleas Courtroom – Light replacement and sound proof room construction.
 - Security upgrade.
 - Courthouse steps and ramp replacement.

- Rooftop unit replacement – Magistrates Courtroom
- Window well railing
- Mr. Boose noted that his take away from this list is that we still have a big project in lights and flooring according to Garmann Miller. Mr. Boose thought we should make those items higher priority for next year.
- Discussed Courthouse flooring options, would be very expensive to bring it back to what the original flooring looked like. Will need to look at all the alternatives. Mr. Boose felt this was one of the projects that if we keep putting it off, it will never get done.
- Mr. Welch thought the Garmann Miller Reports should have some of those costs. They had put \$565,000 to replace the courthouse flooring.
- Discussed how to choose the projects to be done and fitting them into the budget.
 - Mr. Welch felt we were pretty firm on the roofs and there are 3 to be done. The commissioners agreed we should add them to the projects for next year.
 - Mr. Welch suggested the floor in the courthouse
 - Recorder drop ceiling on 1st floor of office building
 - HVAC in Administration building. Mr. Welch felt that we had gotten many of the HVAC systems updated.
- Mr. Boose told him not to forget about the elevator in the administration building.
- Mr. Welch asked if the commissioners wanted to continue this or identify projects they are looking at and try to narrow it down. Garmann Miller provides ball park numbers, but we can start working on more accurate costs for the budget.

At 10:11 a.m. Harry Brady moved to Enter Executive Sessions ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual and ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde*

At 11:21 a.m. Harry Brady moved to End Executive Session ORC 121.22 (G)(1) & (3). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde*

At 11:23 a.m. the board recessed.

At 11:31 a.m. the board resumed regular session.

OLD BUSINESS /NEW BUSINESS

Budget

Mr. Boose asked if they could replace 2021 actual with 2022 actual before final budget. Ms. Ziemba said she noticed when she was looking at the reports they say 2022 requests and should say 2023 requests. Ms. Ziemba told Mr. Boose they would have 2022 actual numbers for the final budget.

- Special Funds- Ms. Ziemba reviewed and discussed the following special funds
 - **Annexation**
 - **TB Levy** - Mr. Boose wanted to get some opinions as to what they can and can't do with this money. Ms. Ziemba said Chris Cherry, from the Health Department, had told them TB is still around, but it is not a large amount, so they absorb it. If it becomes a larger expense they would start to send the bills for it. Mr. Boose feels this money sitting in our account is not in the best interest of our taxpayers and said we need to find out what we can and cannot do with it, but not for the budget. He also thought we could ask other counties about this fund. Ms. Ziemba thought these were state or federal monies which were put in and this is the remainder of them. Ms. Ziemba will ask those questions and get an opinion on it. Mr. Boose thought they could use the money for Health Department payments. Ms. Ziemba stated we currently budget \$12,000.00 for this, it is broken into 4 quarterly payments and sent to the Health Department.
 - **Benefits Reserve Fund/157** – Current cash balance \$335,000.00 (is money transferred from 099 to cover 27th pay and any large retirement payouts) Ask what the last payment made this year is, to compare numbers.

- **Local Fiscal Recovery Funds/163** – ARPA
- **Transit/164** – Created with \$25,000 to hire someone and get to the end of the year. Leave the same until final. Will also transfer in \$315,000 which was set aside in 2022. We may want to add more money for grant matches. Ms. Ziemba suggested they could earmark a certain amount in 099 for this, but would not be committed to it. Mr. Boose liked this idea because they have still not decided where transportation would be located and what kind of remodeling will need to be done for them to relocate. Ms. Ziemba asked if they wanted her to transfer money into this account or leave it in 099 to earmark the funds then address the special funds side of it in final. Mr. Boose liked the idea of earmarking it, but leaving it in 099.
- **CDBG/170** – spelled out in the grant application.
- **Revolving Loan Fund/171** – This money is set in there; the true cash balance is \$75,691.00. We will need to look at the CDBG grant agreement when it comes back, they may require us to use this money. Mr. Boose thought the question should be; can we use this for the elevator. Ms. Ziemba told him that is what she is looking for in the grant agreement.
- **Cares Act** – Nothing left in it, but it is still open.
- **National Opioid Proceeds/176** – There is \$31,000.00 in there now and we expect to receive another \$31,000.00 next year in the same time period. If another settlement comes in we would have to see if it could be in the same fund or if it has to be separate fund.
- **Muni Roads/180** - \$155,000 is budgeted, stays about the same every year. Current cash balance is \$778.00. Mr. Boose asked if only the cities could use this money and Ms. Ziemba told him yes. The Auditor sends the numbers to Ms. Stebel every month and she sends the balances out to the municipalities.
- **Commercial Building Department/186** – These numbers are all estimates, we don't know what to expect. Ms. Ziemba discussed this with Mr. Wilde and they decided to start with \$200,000.00. Mr. Boose asked where this money came from and Ms. Ziemba told him it is supposedly from all builders when they pay their fees. Mr. Boose interjected that it was more or less a flow through and Ms. Ziemba agreed. Ms. Ziemba stated that SAFEbuilt had an appropriated operating budget of \$107,600.00 listed in their document.
- **CHIP Grant/190** – Numbers are taken from the grant. These will be tweaked in the final budget. This is a 2 ½ year grant, so we will not meet the numbers for 2022 because they couldn't get a bid out. We will probably not use all of the money, so it will be absorbed into the 2023 budget. Mr. Boose had concerns about how this money was distributed and Ms. Ziemba said that people had to apply and be approved to get the funds. Discussed home repairs versus private rehab. GLCAP is good about coordinating different programs to get the biggest bang for the buck.
- **Program Income** – This is tied to the CHIP grant. These are the funds where people pay the money back. Some of this is part of the grant, the grant match and they require you to use this money.
- **NSP Grant** - \$13,000.00. Will have Mr. Strickler look into this for an opinion. It is from an old multi-county grant with Lorain County. It was to tear down buildings. The program is done now. The Development Council at the time said they could spend the money, but it failed. Mr. Brady felt if that was what the money was for originally, then they could possibly transfer the money to landbank for demolitions, but would need to ask Mr. Strickler. Mr. Boose would rather see it go for the demolition of Shady Lane. Ms. Ziemba thought it may need to go to the CDBG grant because it fell under community development. Mr. Boose did not care where it went, just so we are not sitting on it forever. Ms. Ziemba stated they had tried to get an answer from the state about these funds and they don't want it and they won't give you any direction on how to use it.
- **Human Service Bond** – They are paid off.
- **County Bond Retirement/205** – These are outstanding bond payments for the year of 2023.
- **Permanent Improvement/310** – This was taken from 099, when they were doing the budget they set aside \$1M to be put in 310/Permanent Improvements. Ms. Ziemba stated since the conversation about setting aside \$200,000.00 for transit, she will reduce the amount put in here to \$800,000 and leave the other \$200,000 to use for Transportation.
- **Jail Permanent Improvement/315** – No number to put in here yet, will not have a number until final budget. The actual cash balance now is \$762,591.00
- **Capital Improvements/320** – The cash balance is \$50,660.00. About \$3,895.00 of that is still remaining from the bonds they received when they built the BMV/Title building and they still use it when they have a project which needs to be done for the building. The other amounts are \$30,000 for roof repair and public infrastructure are the bonds the commissioners took out when we doing those items and this is the remaining amount. When we look at doing roofs next year, Ms. Ziemba suggests using this money and zeroing out that line. She also said the public infrastructure line can be used for any of these projects.
- **Health Insurance/560** – This is money from when we were self-insured and the auditors asked to use.

- Ms. Ziemba made one change in the budget since the last time they talked because we received the letter from the state for BCMH treatment/030 and it went up by a couple of hundred dollars so she reduced the contingency line to add money to this line.
- Mr. Boose said something that jumps out at him is county planning. He knew we hadn't used it in a while and thought there should be some money in that line if they need it. Mr. Ziemba told him there was nothing they can do. This used to be used for supplies to mail out items for the board meeting, but everything is e-mailed now. Mr. Boose asked if there was never anything we would need money in this account for and also asked what would happen if someone did not have an e-mail address. Ms. Ziemba stated that when she used to go to the meetings it was the responsibility of the person requesting a review to get the information to the board.
- Ms. Ziemba told the commissioners she needed to know if they were okay with these numbers. If so, she will send them to the Auditor's Office, they will input the numbers and let us know if it balances or not and if the system flags anything. If everything is ok they will give us the bound book and we would get the final number from the auditor's page. Ms. Ziemba would then prepare a resolution to adopt the interim budget. Ms. Ziemba said right now they are not voting on the budget, they are just giving her the authority to send it up the chain. Ms. Ziemba said if they needed more time to look at this, she just wanted to get it to the auditor before they left for conference. This would give Ms. Bursley time to enter them into the system, then when she returned, she could make corrections if needed.
- Mr. Wilde asked if anyone had seen the agenda for the CCAO meeting. Ms. Ziemba said she had not seen the overall agenda, neither had Mr. Wilde. Mr. Boose said that he had received it and would try to find it to forward to them.
- Mr. Brady asked about the question as to whether board of elections could move money in their account. Mr. Strickler was not present and was going to get a legal opinion. Mr. Wilde loosely reviewed this with them. He was told that the state paid for 2 of the elections this year and the \$30,000 in the account would pay for the last election. Next year is the odd year, but you would have all of the Township Trustees up for election, so they still need to have people. Mr. Brady stated that he was more interested in dealing with the salaries which were above what the commissioners approved. Mr. Wilde was not sure what they could do. Mr. Boose asked to have Mr. Strickler get them the opinion by Tuesday. Mr. Boose felt the opinion would be about the money we appropriate into their account; how it can be used and what control we have over any of it. Mr. Brady asked if we had to sustain the raises that were given which are over the 5%.
- Mr. Boose did not want to have Ms. Ziemba send the interim budget up to the auditor until after they had heard the prosecutor's opinion on Tuesday.

ARPA review

- Ms. Ziemba put together a spreadsheet for ARPA. She built on the initial spreadsheet she had created. She described the column's in the spreadsheet.
- Ms. Ziemba told the commissioners as of right now, the only items approved are: \$10M was allocated for the revenue replacement, \$145,000 for McDonald Hopkins for administration and the dollar amounts for the 2 engineer projects. Those are 100% committed funds.
- Mr. Boose said based on the discussion yesterday about the engineer's office. Mr. Tansey thought we had promised the engineers office the total amount they were shorted, which was \$986,391. Mr. Boose did not see that on the list. Ms. Ziemba told him it was there, but it was in the details section because the estimates for his projects are off to the side. Ms. Ziemba told them Mr. Tansey is estimating the salt shed to be around \$400,000 and the estimate to outfit the truck will be \$150,000. Those are his main projects, but if there is money left over he would like to put it towards a second plow truck.
- Mr. Boose thought the estimate column needs to have the total dollar amount we were going to give Mr. Tansey. So whatever the balance is between what we have already approved and what that number is, he feels it needs to be in that estimate column. Ms. Ziemba told him she could throw them in there but it would not add up. Ms. Ziemba said she had not given them the second section and maybe she should have because it gives the amount they received, revenue replacement is at \$10M. \$986,391 of that amount has been promised to the engineer. It is the only amount which has actually been 100% taken off.
- Mr. Boose stated another low priority project has been brought to our attention. This would be using funds for the new building at the fairgrounds. Mr. Hunker brought this up. Ms. Ziemba was not aware of this. Mr. Wilde asked how much they wanted and Mr. Boose said they would take whatever we give them. Mr. Wilde and Mr. Brady thought Mr. Hunker was looking for a large number. Mr. Boose said one of the reasons he brought this up is because on Tuesday Mr. Hunker brought him documentation from another county who is doing that and we had asked him to show us how it was done.
- Ms. Ziemba confirmed Mr. Boose wanted this added as a low priority project, then asked for an amount to put in. Mr. Boose told her to put \$300,000.00.
- Ms. Ziemba asked about the \$3M amount for the Senior Enrichment center not being enough. Mr. Brady told her if they built a 15,000 square ft building at \$200.00 a square ft., which would be attached

to the existing building to reduce some of the costs, he was not sure that the \$3M is totally unrealistic. But it depends on how it comes back in, so it could be \$3.5M to \$4M. Ms. Ziemba told him she wants a realistic number to put in as an estimate and it would need to have the architect's costs included. Mr. Wilde just wanted to make sure the \$3M was a realistic number. Ms. Ziemba asked what number to put in and Mr. Wilde told her to put in \$4M. Mr. Brady said it would be an easier number to determine once they have an architect to give us a better idea.

- Mr. Boose said there was another project which should probably go under medium priority and said they could leave it as confidential and put down \$1M. Mr. Boose said it has already been discussed with McDonald Hopkins and they are waiting for an answer.
- Mr. Tansey is putting together the bid packets for the truck outfitting and the salt shed projects.
- Mr. Boose asked if there was a column which shows the items we know we are going to do? He does not want to add in the HR wellness committee request of \$500, the caring community request of \$90,000 nor the fair building at \$300,000. They are listed because someone brought them up to us but they are not something this board has said they are willing to move forward on. Ms. Ziemba told him the items which are highlighted are the ones they have said they want to move forward on.
- Ms. Ziemba said she didn't start a column with the estimates because it is easier for her to track after they approve them and those are the committed dollar amounts which she uses to do the reporting. She does not want to throw in an estimate because there is not a contract for it. So, if there is no contract it doesn't go into her report. Mr. Boose stated he wanted to know how much of the \$10M we already decided we are going to spend. We may not know exactly, but we do know that we have promised the engineer a set amount and we know we are going to build a senior center and it's another amount, we also know we will be doing broadband and have estimated another amount.
- Mr. Boose stated he needs to know how much we have left for other projects. We at least need to know approximately how much we have left. They discussed the broadband would be taken out of different bucket than the \$10M bucket. Mr. Boose reiterated he wanted to know how much we had left which was unaccounted for and could be used for other projects. Ms. Ziemba told him approximately \$5M of the revenue replacement is left and \$1,172,000 minus \$575,000 for broadband out of the other bucket is left. Mr. Boose told them not to forget about the elevator. Ms. Ziemba stated the elevator was approximately \$450,000, which would bring the amount available in revenue replacement to \$4.6M. Mr. Boose remarked that there was \$5.8M that we needed to spend by the end of 2024 or have projects appropriated for it. At this time, we have no idea what they may be.
- Discussed broadband coverage and we were trying to cover the gaps. Mr. Boose said there was a discussion at the WIOA Board meeting about internet affordability. Mr. Boose thought we needed to have a discussion with McDonald Hopkins about whether ARPA only cover towers, fiber and other infrastructure items, or can we include something to make it affordable and pay for equipment such as routers and receivers.
- Mr. Boose told the other commissioners Goodwill Industries said there are a lot of people who don't have internet because they can't afford it. Not because it is not available, but because they can't afford it. They are working on a grant which will help for some of the things, so it is more affordable. Mr. Boose commented one of the goals we have always had is not to just say we have cable in front of everybody's house, but to say we need to have affordability for those people. There is federal money out there. Part of the \$12M grant said they have to offer the federal program. Mr. Boose asked Goodwill if they could share the information about the grant with us; then we could use that information to determine what else we can do beyond running the cable in front of the house.
- Mr. Wilde stated he hoped with the federal grant, it could take the payment down because he did not know how it could be sustained. Mr. Boose thought the highest amount you would pay with the federal grant is \$35.00 a month, but you would have to be eligible for the program. Mr. Boose noted there may be cable on the road but more needs to be done to get it into the house and asked if there was some way we could help with that part. Even if they can afford \$35.00 a month, there are a lot of people who can't afford the equipment or the running of wireless. Those are things we need to think about if we want to make it affordable.
- Mr. Boose thought one of the things they need to discuss for ARPA and the final budget is if they say the ARPA money can't be used for the affordability items; do we want to put general fund money aside. Which is what we have been doing. Mr. Boose asked Ms. Ziemba if we took it out of the interim budget; she told him yes. It was \$500,000. Mr. Boose asked if we needed to put that amount back into the budget because one of our goals was affordability and it doesn't do us any good to put it in if they can't afford it.
- Mr. Boose hoped they would continue with the federal program for the service cost because he did not think we could do it. He thought we could do other things which were obstacles. Mr. Wilde felt we could do the one-time items such as peripherals.
- Mr. Boose though since we will have \$4M left; electric car charging stations did not sound like a 100% no to him. Mr. Wilde agreed.
- Mr. Boose also said the program for redaction of personal data did not sound like a 100% no either, but Ms. Ziemba did just what we told her to do. They had told her they did not want a bunch of small projects, but if we have money left over, we may have to do the smaller projects.

- Mr. Boose stated if we had any intentions of doing caring community money for St. Mary's Church, we would almost have to do a program to put out to everyone across the county to ask if there are any other projects for a church or the community.
- It concerns Mr. Boose that we have \$4M which we don't know how we want to spend. Ms. Ziemba said she was afraid he may be jumping the gun until we have more definitive numbers. Mr. Boose told her to cut it down to \$2M. Ms. Ziemba stated that a couple of these would be coming up quickly.
- Mr. Wilde felt when we got a real number we would know, but if you cut it in half it is still \$2M and we could spend that on devices. Mr. Wilde said he would check with Mr. Riedy about the cost of the devices. Mr. Boose thought when you have cable you would need to have a router. Mr. Wilde told him sometimes you lease it or you can buy your own. If you lease it, they can replace it if it is bad. Mr. Wilde felt the big chunk money was to get it to your home.
- Mr. Boose thought we needed to really understand what is included in the \$575,000. Mr. Wilde stated Frontier is everywhere now and Mr. Boose added they were everywhere in the towns and cities, but did not think they were anywhere in the rural areas. Mr. Boose felt that frontier was just doubling what we already have. Mr. Brady noted they were enhancing because he has DSL and would be going to fiber. He also said they were pulling fiber down Route 601 now.
- Mr. Boose said it sounds like it is not just in the cities and villages, but in what he would call the first mile type areas. Which are areas they know they can make money. Mr. Boose doubted they would put anything in the next mile. Mr. Wilde thought that would be where wireless would come in and the towers. Mr. Boose asked if towers put out enough bandwidth to farmers who are using an extremely large amount of broadband to run their farm. Mr. Wilde thought they were looking at 100 Mbps. Mr. Boose was concerned that it would be enough.
- Ms. Ziemba stated according to the bid specs there are 4 areas they are looking at putting towers in. Clarksfield, New Haven, Bronson and Greenwich Townships. Service is to be provided via wireless technology with a speed of no less than 100 Mbps up and down, each location is required to have a service radius of no less than 12 miles. Mr. Wilde commented that towers are the quickest and most efficient way to get it there. He also noted that they would guarantee 100 up and down to the house. Mr. Boose stated if you would have told him 5 years ago that you could do that, he would have said no way and asked what it would be in 10 years. Mr. Wilde remarked that technology continues to grow faster.

At 1:00 p.m. Harry Brady moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on December 1, 2022.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 1:00 p.m.

Signatures on file