

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following also were in attendance: Vickie Ziemba, Administrator/Clerk; Cherise Webb, Clerical Assistant; Randal Strickler, Assistant Prosecutor; Patricia Didion, Citizen; Shylee Greszler, Norwalk Ohio News; Joe Centers, Norwalk Reflector

At 9:05 a.m. Public comment - none

23-049

IN THE MATTER OF HIRING AN ADMINISTRATIVE ASSISTANT FOR THE HURON COUNTY EMERGENCY MANAGEMENT AGENCY

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Huron County Commissioners to hire an Administrative Assistant as a full-time, FLSA non-exempt, classified employee for the Huron County Emergency Management Agency; and

WHEREAS, this position was posted and advertised in accordance with the Huron County Personnel Policy Manual; and

WHEREAS, all applications were reviewed, interviews were conducted, and Kye Stevens was deemed to be the most qualified applicant; and

WHEREAS, Mr. Stevens has accepted the employment offer for the position; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby appoints Kye Stevens to the position of Administrative Assistant for the Huron County Emergency Management Agency, effective February 13, 2023, as a full-time, classified, FLSA non-exempt employee at the rate of \$19.50 an hour, with a \$.50 per hour increase after successful completion of the 120-calendar day probationary period, contingent upon successful pre-employment physical, drug test and background check; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Brady seconded the motion.

***Discussion:** Mr. Brady said they were replacing someone who left. Mr. Wilde stated Mr. Stevens had interviewed for the previous position. Ms. Ziemba explained that the position had been revised from Deputy Director to Administrative Assistant.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-050

IN THE MATTER OF APPROVING A REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) B-F-22-1BJ-1 (DRAW #1) SUBMITTED TO THE BOARD FEBRUARY 2, 2023

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board’s certification; and

WHEREAS, the Board has reviewed the request for payment and status of funds report; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the

public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Ms. Ziemba explained this was the first draw this period for the CDBG grant. As in the past, GLCAP starts working to get the grant prepared. They start back in September or October and don't get paid unless you get the grant. This is the first submission so they can get paid for administration of submitting for the grant. The total is \$5,000.00

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**State of Ohio
Office of Community Development
Request for Payment and Status of Funds request**

Submit to: O'DOD OCD P.O. Box 1001 Columbus, Ohio 43216-1001		Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857		CDBG E.E. RLF Balance: CDBG Housing P.I. Balance: Home Program Income Balance:				
Contact Person Information Name: Angie McConnell Phone number: (419) 333-2008 Email: amcmcconnell@glcap.org		Grant Number: B-F-22-1BJ-1 Draw Number: 1		State Use Only Date: Voucher#: Warrant#:				
Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Site Number	Amount Requested	Approved Activity/Site Budget (\$)	Balance of Activity/Site Budget (\$)
1	Admin & Fair Housing	2	General Administration	N/A	N/A	\$5,000	\$5,000	\$15,500
Total Amount of this Draw:						\$5,000	\$5,000	\$15,500
Certification of Itemization of Expenditures: Two Authorized Signatures are Required								
I certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.								
Date: 2-2-2023		Signature: <i>Harry Brady</i>			Title: PRESIDENT			
Date: 2-2-2023		Countersignature: <i>Bruce Wilde</i>			Title: Commissioner			
State Use Only:						Date:		
Approved:								

23-051

IN THE MATTER OF AUTHORIZING MEMBERSHIP IN THE COUNTY LOSS CONTROL COORDINATORS ASSOCIATION

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Lara Hozalski has asked for approval to hold membership in the County Loss Control Coordinators Association and Brenda Milks as an Associate Member in the amount of \$175.00; and

WHEREAS, the Board of Huron County Commissioners recognizes that membership in this organization would be beneficial; now therefore

BE IT RESOLVED, that Lara Hozalski is hereby endorsed for membership and Brenda Milks as an associate member in the above listed association; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-052

IN THE MATTER OF AUTHORIZING MEMBERSHIP IN THE COUNTY ADMINISTRATORS' ASSOCIATION OF OHIO

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Vickie Ziemba has asked for approval to hold membership in the County Administrators' Association of Ohio in the amount of \$360.00; and

WHEREAS, the Board of Huron County Commissioners recognizes that membership in this organization would be beneficial; now therefore

BE IT RESOLVED, that Vickie Ziemba is hereby endorsed for membership in the above listed association; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-053

IN THE MATTER OF INCREASING THE THRESHOLD OF REQUESTS FOR EXPENDITURES

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, currently a request for an expenditure over \$1,000 must be approved by the Board of Huron County Commissioners; and

WHEREAS, after discussion by the Board, it was deemed that the threshold needed to be increased to \$5,000; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby increases the threshold for requests for expenditures to over \$5,000 effective February 2, 2023; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Brady said this was definitely a result of inflation and has been at the previous amount for a long time. \$1,000 doesn't buy a lot anymore. Mr. Boose said that several department heads have stated this will make their jobs a lot easier.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-054

IN THE MATTER OF APPROVING AN INCIDENT RESPONSE PLAN FOR HURON COUNTY.

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, an Incident Response Plan ("IRP") is to provide guidance on the appropriate steps to be taken and documented in the event of a possible security incident or data breach, from the time of suspected breach to post-incident response closure, so that all incidents are handled in a consistent manner and the exposure to the potentially breached party is limited. It also provides a methodology for collecting evidence in the event of criminal activity. Documentation of responsive actions taken in connection with any security incident or data breach, as well as documentation of the post-incident

events and actions taken is critical in making appropriate changes to business practices to improve the safeguarding and handling of Sensitive Information; and

WHEREAS, the Commissioners desire to have such plan in place for Huron County; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby adopt the Incident Response Plan for Huron County as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Strickler explained CORSA wants us to have some kind of emergency response plan in the event we have some type of data or security breach in our system. He spoke with Ms. Hozalski about this yesterday and reviewed it, then made some very minor changes to it. It is pretty much what CORSA sent us and wanted us to adopt. It will help with our insurance rates by giving us a reduction in our premium if we have this type of plan. Mr. Strickler thought Ms. Ziemba, Mr. Riedy, Ms. Hozalski and himself have all reviewed it. Mr. Strickler noted the people on the committee to do the action plan are: The Prosecutors office, Mr. Riedy and HR/Loss Control Prevention. It gives us a plan of action as to what happens in the event we have some kind of a data breach or security breach in the computer system.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**On file*

Mr. Brady asked Ms. Ziemba if she had anything for them. She said she had no Travel and no Signings. She had some things she wanted to discuss, but did not have time before executive session.

IN THE MATTER OF TRAVEL – none

SIGNINGS - none

At 9:15 a.m. Terry Boose moved to Enter Executive Sessions ORC 121.22 (G) (3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

At 9:47 a.m. Bruce Wilde moved to End Executive Session ORC 121.22 (G)(3). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**No action taken*

9:50 a.m. OneOhio Region 19/Opioid Settlement discussion:

Mr. Brady turned this discussion over to Mr. Boose, since he had been involved from the beginning.

Mr. Boose provided some background. We had started out to fight this on our own then joined with other counties, then the Attorney General joined in the fight. This is about money coming from pharmaceuticals, their distributors and marketers to make them accountable for what they have done to add to the opioid situation we have out there with the addictions and overdoses, etc. Over the last few years there have been several settlements and they keep coming in. We agreed with the state because we really didn't have much choice, but to go in and talk about all the money which had been collected by the state. The state divided up and part of it that went directly to counties. We have that money sitting in the bank and have not spent it yet. A big part of that money went to the state. The State is to distribute it amongst 19 different regions, which they set up. This happened a couple of years ago. Before we could move forward with distributing the state money, a State Board and all the 9 regional boards had to be set up. There was a lot of confusion as to whether they could be a 501(c)(3) or non-profits, which they are still discussing at the state level.

Mr. Wilde was originally on the board, then something happened and Mr. Boose ended up taking over that spot. Mr. Boose was appointed to work on this. Mr. Boose noted the last meeting they had was last summer.

Mr. Boose commented the state was still working on setting up bylaws, but in the mean time they asked the regions to set themselves up and start meeting. At their meeting last summer, they chose one representative to be on state board. Since then, that person has been elected as a judge and had to resign as a representative. They also elected a chairman/president, who is Matt Old. They have not met since then. They were supposed to be setting themselves up, discussing by-laws and talking about what they want their representative at the state board to do. At the CCAO Board meeting Mr. Boose attended in January, he brought it up and asked what was going on with the regions. Mr. Boose was surprised to hear that all the regions were moving forward. Doing bylaws and talking with the people who represented them at the state. There are 4 people on the CCAO board who represent their regions on the state board and they stated there were quite a few issues going on and we hadn't heard about any of them.

One of the major issues the board members were really concerned about was the state is trying to take over more of the money which was supposed to be distributed to the region. The state feels they should get a big chunk of it. As Mr. Boose understands, by having 19 regional board members on the state board, we have the majority of votes. Mr. Strickler stated it was set up that way intentionally. During that conversation, other people on the CCAO Board talked about what their regions were doing. Mr. Boose said he was sitting between the commissioners from Wayne and Medina County's, both of whom are in Region 19. None of the three has heard anything. One of them brought up that Mr. Old was our chair, but they had not heard anything from him. They found out that Mr. Old was at the CCAO meeting and asked him what was going on, to which he replied that he would get back to them.

Last week Mr. Boose finally got an email from Mr. Old, saying there is a meeting this Monday at Richland County Courthouse to discuss reorganization and to choose a new Region 19 representative to the state board. Mr. Boose wanted to bring this news to our board to let them know what is going on. Mr. Boose noted he had received another e-mail from Matt Old requesting support to be our representative on the state board. Mr. Wilde stated that Mr. Boose had previously reached out to Tom Stuber and read the reply from him: *"Good morning Terry, yes I am interested in the state board. I believe I have a good handle on the opioid issue and the need that must be addressed to impact the problem. I am also in leadership positions with the Ohio Alliance of Recovery Providers, president and the Ohio Association of Alcohol and Drug Addiction Councilors, president elect. So, I have a constant pulse on the problem. I also have a great connection with many legislators, especially Senate leadership and chairs of the Senate and House committee that will be involved with health, finance, criminal justice and addiction issues. If I can't be on the full board, I would also like to be considered for the expert panel that is being assembled. Thank you for the follow up."* Mr. Studer is the President and Chief Legislative Officer for LCADA Way, Lorain, Ohio.

Mr. Wilde said as he read Mr. Studer's credentials, he felt there was no one better or more engaged than he is and would like to support Mr. Studer for this. Mr. Brady asked if this was the gentleman which we had previously said we would support. Mr. Wilde told him yes. Mr. Brady agreed with Mr. Wilde and they should still support Mr. Studer. Mr. Boose told the commissioners when he was a state representative, Mr. Studer was in the same position as he is currently in. Mr. Studer talked with Mr. Boose for an hour and a half. Even though they disagreed about how to fund items, Mr. Boose learned more from Mr. Studer about addiction, recovery, prevention and all those items then all the other discussions he had previous to that one. Mr. Studer is a wealth of knowledge. Mr. Boose could always call Mr. Studer to ask about different issues.

Mr. Boose felt there were already quite a few commissioners on the state board, but this would change things a little bit for region 19, we could have someone who is very knowledgeable. One of the things we want to do in the region is set up different projects and different ways of spending the money. Mr. Boose told the other commissioners that he appreciated their support for Mr. Studer and would take that to Monday's meeting. Ms. Ziemba asked if he would need a letter of support to bring with him. Mr. Boose told her it was not needed. He just wanted to see what Mr. Brady and Mr. Wilde had to say about it. Ms. Ziemba told him if that board wanted the letter to let her know and she would put one together for the board to sign next week.

10:05 a.m. Kristen Cardone/MHAS - FY22 Annual Report.

Ms. Cardone presented the Board with some handouts. She began with the Winter Wellness Wonderland and said it is a partnership between the Huron County Chamber of Commerce, Firelands Forward, Norwalk Area United Fund and MHAS. The intent of it was to encourage the community to get out, focus on there wellness and also encourage people to visit the local businesses. They are trying to link the businesses to the 8 dimensions of wellness. Figure out which dimension do they fit in and have people visit those businesses to learn about what they do or what services they offer and how that ties into wellness.

There is a flyer and a card which has a QR code to scan. The website lists all the different websites who are participating, where you can go and what wellness sector they are in. You take the card with you, visit the business and listen to their information, then they will sign the back of the card. After you have visited 4 of

them you can turn the card in at any of the organizations and be entered for an opportunity to receive a gift basket. There is a final wellness event on February 25, location to be determined, and all of those organizations will come together. There will be classes and information and a final celebration.

Mr. Wilde noted there were retailers included in the places to go and turn your cards in. They discussed this was being included in the county wellness program.

All of the businesses participating in this are in Norwalk. This is the first year doing this and they are trying to work out the kinks. Their goal is to have it throughout the county next year.

Ms. Cardone showed a window cling and said she had shared data with Mr. Boose. She sent the data from last year and noted the suicide fatalities are increasing and overdose fatalities are decreasing, but the overdoses are continuing to increase. Their goal to address that is to increase outreach. Their goal is to be in each community at least once a quarter, to become a presence and have people know who they are. They are asking each of these organizations to post the window clings in their windows. This way people will remember if they see it everywhere.

Ms. Cardone asked if they had any questions about the annual report. Mr. Wilde asked about the housing on Adams St. Ms. Cardone stated it was consistently full, both the men's and women's. She said it is going well, being used and helping people. Mr. Brady asked if there was anything in the report she wanted to highlight. Ms. Cardone thought the recovery house was a highlight. The outreach was also a highlight.

Ms. Cardone said they have been struggling with how to get their information to the adults/parents. Partnering with employers not only helps those adults, but helps the employers. Ms. Cardone stated they are partnering with Norwalk Concrete and they are the first business who has been willing to work with them and go through that process. She thought it was going well.

Mr. Brady asked if there was anything the general public could do to help MHAS and the community get to these goals. Ms. Cardone told him following them on social media would help and resharing the posts. It will get out to a lot more people if it is reshared.

Website: hcbmhas.org

Facebook: [Facebook.com\HuronCountyMHAS](https://www.facebook.com/HuronCountyMHAS) (Huron County Board of Mental Health & Addiction Services)

2 Oak Street, Norwalk, OH 44857

8:30 a.m. – 4:30 p.m.

Let's Get Real is in the basement of that building as well. They were originally based out of Lorain and are a peer recovery organization. They house the recovery ride, which is a recovery taxi which is open from 9 to 5 every day.

Mr. Boose stated he has been attending meetings and wanted to know about the possibility of having some regional mental health facilities for those who are incarcerated. Ottawa, Sandusky and Seneca Counties are working on this, their Sheriff's are heavily involved and their MHAS Director, Mircea Handru is amazing. Mr. Handru said he has a good relationship with Huron County MHAS. Mr. Boose noted this was in the early stages and our sheriff has not been participating.

Mr. Boose would like to arrange a meeting with MHAS, our judges and sheriff to sit down and talk. He is not sure if people understand what they are trying to do. It is not a regional jail or taking things away from our county. Much of what was discussed at their meetings was a lack of resources.

Stepping Up meeting – Friday, February 10. She asked Mr. Boose if he wanted to add it to the agenda.

At 10:36 a.m. the board recessed.

At 10:42 a.m. the board resumed regular session.

Mr. Brady asked each of the guests present to state their name and organization they represented. Mr. Boose stepped in and said the commissioners had announced at the last meeting that they are in the process of purchasing some buildings from the Board of DD. It is the building with CLI and some other buildings and garages. The thought was that this could be the new home for transportation.

10:30 a.m. Transportation discussion. Ben Capelle, Transit 911; Steve Beal, Services for the Aging; Lenora Minor, Job & Family Services.

- Mr. Brady provided some background. He said transportation has been identified as an issue and we are working to take our transportation program and expand it to meet more needs in the county. Senior Enrichment has been doing a great job with it.
- We set up the department last year and funded it with \$100,000 to help with the startup. To help us with this task we hired Transit 9-1-1. There are a lot of pieces that go into this and we are not experts.
- We have been exploring options and have looked for a director. To date we have not found someone

we feel would be the fit to build this department. We have pieces we need put together, but need to build on top of that. Mr. Brady noted we are starting to build a senior center and thought Mr. Beal would like to dedicate more time to the senior activities.

- Where do we go from here? We had a conversation with Ms. Minor about the possibility of working with Job & Family Services. Without a director it is very difficult. We are still exploring options we may have to make this viable for the county.
- Mr. Brady asked Ms. Minor to explain her offer and her ideas.
- Ms. Minor thought it would be a branch and not directly under JFS, but under the umbrella of JFS. She thought there was a possibility of helping the entire community. From what she understands it is four prong with Medicaid, workforce, meeting basic needs, such as getting them to the grocery store and other places. All of that encompasses every client they serve at JFS. Doing this, they have a good foundation and it would take a couple years to build and understand. They are starting with a six-month transition, Mr. Vazquez is doing a great job with what he is doing. Ms. Minor does not know what the dynamics are and would have to sit down to work through the transition. In the next six months they would have to work together to build it even more. They would need to get out into the community and see what resources are there.
- They would reach out to Willard, Wakeman and other outlying areas to see what we need to do there. Possibility of bus garage.
- Ms. Minor's idea is to expand on what they have and make it grow. To see it bigger than what it is today within the next 2 years.
- Mr. Boose wanted to bring up a few things. He feels sorry for Mr. Beal's group and wanted to let the current transportation group know that we have no intention of dismantling what they have. We want to build on what we have. We are not moving forward with transportation because any of the current people are not doing their job. They do an amazing job and we need each and every one of them.
- Mr. Boose said the idea is the commissioners want to do more with transportation and it is almost not fair to Senior Services and their board to tell them we want them to do all these things. Their job is to provide all the never-ending services. We want them to be able to do that, but we also know there should be nothing negative about Huron County Transportation currently, we just want to build upon it. Mr. Boose noted they go above and beyond.
- Mr. Beal said today they are sending 3 or 4 busses to Fremont to pick up people who need to get back to Willard. That is a mix of Transit and Senior Express busses.
- Ms. Minor wanted to add to what Mr. Beal is doing with the seniors and transportation. She feels the partnership is vital for both entities. She noted that she had a conversation with Mr. Beal about some things they wanted to do to serve our seniors. Ms. Minor thinks building that relationship is important, as is continuing the relationship which transportation has within our community because it is a vital piece of our economics.
- Mr. Brady commented when we had the unfortunate fire in Willard; they worked together in cooperation. Mr. Brady ended up calling Mr. Vasquez to see about getting some vehicles there to help. Mr. Vazquez said there were no drivers because of the time, but he was happy to come in and do it. Mr. Brady stated the commissioners appreciate what both transit and senior express are doing. Mr. Brady is thrilled to see that Mr. Beal and Ms. Minor are already collaborating on some things so no matter what happens, we make sure we service all of the people in Huron County. This is about taking care of the people who live in this county and maybe some that don't, but need to get here.
- Mr. Brady introduced Mr. Capelle and asked him to explain what kind of transition would it be to do this.
- Mr. Capelle confirmed Mr. Brady was asking about this from an ODOT perspective and said the commissioners are ultimately responsible now and would still be responsible. There would be very little change from an ODOT perspective as to what would happen. We would need to inform them of the change we are making but would still be very similar to having our own separate department. It would just be managed by JFS. JFS will need to come up to speed with grants and regulations. The Commissioners still have the ultimate authority over the funds and in either scenario, we are not transferring it outside the authority of Commissioners.
- Mr. Brady stated funding has always been what we have talked about and we do not want to take that away from Senior Services. If we do a process like this where we are just transferring designations.
- When we sat with ODOT, so that Services for Aging has an opportunity to transition out, ODOT said with the funding, if we change designations or took it back and we became the person dealing with ODOT, we could pass a resolution to let them know 60 or so days in advance.
- Mr. Brady asked Mr. Capelle to explain what it would take, when it comes to grants, because we have a grant cycle coming up which needs to be filled out and if we are not making this transition now, then we need the grant filled out for next year.
- Mr. Capelle stated in an ideal world we would have a conversation with ODOT and the commissioners would need to pass a resolution stating their intentions. So ODOT knows we are serious and can start making sure the right paperwork is completed. The 3 would need to say they have officially decided to transfer this to ourselves via JFS and would want to pass a resolution stating what our objective will be on a timeline. Their grant cycle runs on the state fiscal year and they prefer to do things with

a transition between June 30 and July 1. It doesn't have to be done then though, it is just their preference. If we let them know we would like to do it at a different time, they will most likely work with us. Before they really commit resources to making a transition they will want something similar to a letter of intent. Saying we want to do this thing; can you help us get there. We will want to give ourselves a decent amount of time, at least 90 days, or more to make sure that stuff gets done because ODOT will want to train the new people on the grant process and the requirements that come with it. The Commissioners are still held accountable if the grant went awry, even with the Seniors doing it. From ODOT's perspective the commissioners are still the accountable body, so there is no actual change in any legislation that has to take place. We would just need to let them know that we are having a different group manage it internally.

- Ms. Minor said there was a training coming up, which she thought was February 6 or 7. she asked if this was good, or if there was something more intensive. Mr. Capelle told her that was kind of a refresher, as to how the process works, for people who have done it before. He suggested if you are brand new to it, we would want to set up a time to talk to ODOT directly and learn what different things we would need to do. Mr. Capelle thought Senior Enrichment could help since they have been doing it.
- Mr. Beal asked what do you gain by doing it that way as opposed to beefing it up and leaving it where it is and thought it was not going to be run that much differently.
- Mr. Boose explained it is what hasn't been said and he has wanted to say to JFS if they do this. The Commissioners have discretionary money, which is the General Fund. Senior Services do not have that. Mr. Boose wanted to add to what Ms. Minor said by stating JFS has resources which they can use and the financial people that deal with local, state and federal grants. They also have other things. Mr. Boose said the key thing to him is whether it is a lack of us not working with Senior Services close enough, he would like a transportation department that ultimately answers to the commissioners as opposed to the Senior Enrichment Board. One of the reasons is that it is not fair to the Senior Services Board to ask them to do all these extra tasks, especially if we want it to cost money and they have to ask the commissioners for money. Mr. Boose is agreeable to having something at JFS but wants to make sure if the commissioners have a request and they have the money for it, that it will happen without going through a year's process.
- Mr. Boose thought maybe we need an Uber type system. Mr. Vasquez has enough on his plate and to figure out how that type of system would work into this. We think more resources need to be applied to it. Not that Mr. Vasquez couldn't do it, but he doesn't know how Mr. Vasquez does everything he does. Mr. Boose thinks a lot of the stuff in JFS passes from the federal and state government and we don't have a whole lot of say. This would be a little bit different. Mr. Boose would like to make sure the commissioners have their hand in there and Ms. Minor may say she doesn't want to do Uber. But the commissioners may tell her, you are going to do Uber. He is not saying that is going to happen, he is just giving an example of why it is a little bit different than what Mr. Beal is doing as opposed to if we make this our own department, where Ms. Minor manages and the commissioners have more say.
- Ms. Minor thought there was a possibility of doing a contract with Senior Express, keep that separate, but provide funding. We would have to work through those things and add them to the grants we would be writing. This could be part of the transportation plan. Mr. Beal likes idea, they have a lot of collaboration already.
- Mr. Boose asked if there was a generic contract we could use for Senior Express. They would not be giving up control of Senior Express with the contract. Mr. Beal noted this was making sense, this was just the first he had heard about this.
- Mr. Brady told him this was the first that anyone is hearing this outside of the conversations to start this and was done purposely in open session. Mr. Brady feels what Mr. Boose said was accurate and straight on as far as why we are doing this. He also said the commissioners appreciate everything which Senior Services has done and it is our goal to get them a new building for Senior Services. The Commissioners would like to see Mr. Beal's time freed up to focus on the things he was hired by his board to do and provide those services. At this point, it would be unfair for us to expect Senior Services to take this to the level the commissioners want to go. The way it would go if it goes under JFS, ultimately, they answer to the county administrator, then the commissioners.
- Mr. Beal stated he was just asking questions and loves the idea that he will have more time to spend with the Senior Center.
- Mr. Wilde added he appreciates people, personalities and relationships and they have it.
- Mr. Brady commented that we want to make sure the current employees of HC Transit and Senior Express know that we are not here to chop. We want them to be a part of this program going forward. Ms. Minor stated the goal would be to have no disruption. To continue and build upon the things you have already put in place.
- Mr. Boose said we would expand on transportation one step at a time. With everybody kept current on what is happening. If we took over on July 1, it will be a pretty similar transportation department than what it was June 30.
- Mr. Boose said they were currently looking for a Transportation Director. He asked if JFS takes over

- to manage this, what is our next step to move forward.
- Mr. Brady told Mr. Boose they have received a couple more resumes. He does not remember what they had agreed upon for the posting salary and thought it was in the \$65,000 range for an executive director. The last couple of resumes that came in were asking for around \$150,000. If the board is interested in having JFS do this, he knows that Mr. Capelle said we will need a resolution, but what else will we need to do?
 - Mr. Wilde asked if we put this under JFS would we still need a director? Mr. Brady told him Ms. Minor would be the director.
 - Mr. Strickler thought they may need to executive session if they are talking about hiring someone. He did not feel that Ms. Minor had the qualifications to run a transportation department herself, she would need another department head, similar to what she has at JFS with a department head for Children's Services, Child Support and Social Services. Mr. Strickler feels she would need to have to have some sort of transportation director, but a direct report to Ms. Minor.
 - Ms. Minor said the title would not be director, it would be administrator.
 - Mr. Strickler noted if they talked in too much detail about this it would wander into executive session discussion. Mr. Brady asked if it would be in the board's best interest, if they want to continue down this path, to entertain a motion to explore moving this under JFS? Mr. Strickler said we could do that, then asked if they had done any interviews and was told they had. If we want to go down that path maybe Ms. Minor should review the resumes and interview the people she wants to interview if they will be directly under her they would have to be someone that Ms. Minor believes in and can work with. Mr. Strickler did not think it would be prudent to have this board shove somebody on Ms. Minor if she does not like the person they like. It is no different than when she hires the head of Children's Services.
 - Mr. Boose disagrees a little bit. The only point he wants to stress is that this is a County Commissioner department. They shouldn't put someone on Ms. Minor that she does not like or cannot work with but Ms. Minor needs to listen to commissioners about how to move forward with this department. Mr. Strickler agreed. Mr. Boose said what we really need is somebody that can see the big picture, think outside the box and help set up this new department and how we move forward, with leadership potential as opposed to just bringing someone in who has worked in another department and think we are going to do what they did at their last department and just move forward.
 - Mr. Brady said Mr. Boose made a good point, but agreed with Mr. Strickler and did not want to get too far into this because some of it may be executive session discussion. Mr. Brady asked if they could just do a motion and vote on moving that way. Mr. Strickler thought if they wanted to explore this option a motion would be prudent. Once we get to actually establishing it as part of the JFS we would need some kind of resolution.
 - Ms. Ziemba asked if they were going to continue to search for a director through advertisement/Transit 911. If not, add that in to the motion. Mr. Boose did not know if the title would change, but thought they would still want the same things out of that person. Ms. Ziemba asked if we want to continue to look for someone. Mr. Boose did not want to stop the process. Ms. Minor thought we should go to our HR and ask if we need to rescind the job posting, which is what she thought Ms. Ziemba was asking. Ms. Minor felt when they start interviewing, we could have HR, Ms. Ziemba and herself and possibly Mr. Beal.
 - Mr. Boose thought they were complicating the issue because the motion which they would make is to say we want to continue to explore this option. But noted we are already taking steps with the option.
 - Mr. Brady asked Mr. Strickler if we pass the motion to begin to explore or move towards moving this to JFS, without actually doing it, because we need the resolution. Would that be a part of that conversation? Mr. Strickler thought they could put the hiring of a person on hold for a short period of time.
 - Ms. Ziemba clarified what she was asking and said that currently we are paying for a legal advertisement for an executive director for that position. While we are exploring this option, do you still want this executive director search to continue or do you want to put it on hold until we see if this works.
 - Mr. Brady thought we should put it on hold. Mr. Boose wanted to run something by Mr. Beal. He doesn't have a problem putting it on hold. We have been talking about taking this over on July 1 and his fear is if we slow things down and Mr. Beal has all of his budget done and everything is set for June 30. What happens if we are not ready July 1.
 - Mr. Beal stated his team does not think it will happen until the end of the year because of what was in the paper recently. They have been operating like this for a year and a half almost, not knowing. Mr. Beal told them to just keep doing their job.
 - Mr. Beal stated when you set a hard date, he starts operating by that and he is coming into the grant cycle, so he has certain things he has to certify, which he can't certify if he doesn't know he is going to have them. Mr. Beal asked who was going to advise him on how we are going forward.
 - Mr. Brady thinks moving forward with exploration isn't a period of time that would be months. It would be a shorter period of time because for us to actually have some of these conversations about

hiring it will have to be in executive session. We can't do that today, but within the next week or two. Mr. Brady suggested we do the motion, with the intent to come up with an answer in the next couple of weeks. Then we will have a better answer for Mr. Beal and the Senior Enrichment Board. Mr. Beal noted he had to get his budget in and if it gets into the grant cycle, then they should be working with Ms. Minor.

- Mr. Capelle stated ODOT prefers it to be June 30/July 1, but it is not required. So, if the commissioners say we need to spend a little extra time evaluating this, if they communicate with ODOT and say they are completing another evaluation process and may not be ready for July 1/June 30, ODOT is okay with that. It is more about communicating your intentions. If you need more time, you won't need to wait a whole year.
- Mr. Boose said for planning purposes, we need to hire a director and that person has a lot of decisions or things to bring to us. Mr. Boose thought July 1 does not seem reasonable/doable as far as providing transportation services. He would like for us to tell Mr. Beal that transportation needs to continue to run like it has been running through the end of the year. At the same time, we will be continuing to work on this plan through JFS and it may be that on July 1, we have a contract with Senior Enrichment to continue to run it for the last 6 months.
- Steve Beal said they are in the new year and have a contract with ODOT and said the funding goes through the end of the year. Mr. Beal asked Mr. Capelle who does this year's grant go through? JFS or Senior. Mr. Capelle said that would depend on how quickly the commissioners move through the process of identifying what they want to do. If the commissioners say within the next 60 days they know they want JFS to take over, that would probably be the best time to complete the application. If it takes the commissioners 120 days to decide, then you would get into the gray area
- Mr. Wilde asked if, to help give Mr. Beal direction, our date is December 31. This would give us plenty of time to get everything done and the grants could go through him.
- Mr. Boose thought in the meantime, if we were going to move forward with JFS, we would move forward with hiring the administrator and make plans for January 2 as opposed to waiting to hire an administrator, then saying, by the way you are having a whole new department starting July 1.
- Ms. Minor pictures working in tandem. When you work in tandem the transition happens much smoother. Ms. Minor agrees with Mr. Strickler about those discussions being done in executive session with how those things happen. Whether it is JFS or someone else, in working with interviews and changing the job description, maybe there is a job description out there already and they are already doing what we want them to do, but are just asking JFS to build that team stronger.
- Ms. Minor said her goal was to do this for the betterment of community and to work with Mr. Beal and his group to make it an easy transition not only on our clients, but our staff. The person who is coming in and will be working with Ms. Minor alongside. Some other pieces and parts that will be in place and learning from Mr. Beal and his group. Ms. Minor thought they would need to take a look at the grants, maybe we want the grants to look a little different or stay the same, she did not know. She knew it would take some training, working with ODOT and training on the grant writing.
- Mr. Boose thought she hit everything he was saying except Mr. Beal and the Senior Enrichment Board need some dates so they can set their budgets, move forward and talk. Those are currently his employees. Mr. Boose thought we need to start now with the planning, the new director and Enrichment Services, but say one way or another on July 1, Enrichment Services will be providing transportation or JFS will be.
- Ms. Minor told Mr. Boose that she could see what he was saying and her thought was that they work in tandem throughout the year and don't have a drop-dead date because we don't know that date. But will work in tandem and are not pulling anything from Mr. Beal. Mr. Boose felt that was not fair to the employees to not have a drop-dead date. Ms. Minor told him we did not know what it is. Mr. Boose said we did.
- Mr. Brady noted at this point they have not agreed to explore moving it under JFS. He said once that is done and if it is better for Senior Enrichment Services to extend through the end of year to help them financially get through their budget, then he is not opposed. We don't know what the timeframe will be until we actually figure out who going to run it. Once we figure out who is going to run it then we will know. If it is in the best interest of the county and taking care of the seniors is in the best interest of the county; then he is all about the seamless transition. If it takes all year, that is okay. We don't want to set anyone up for failure.
- Mr. Beal stated he had prepared a budget for both ways, July and end of the year. He is more concerned with how the transition would work and was thinking the same way as Ms. Minor. This has to be a process. When this all started he did not know half of what he knows now. Now he knows there is a lot of stuff which this is going to affect.
- Mr. Brady thought everyone would like to make this as seamless as possible. We want to take care of the staff in both departments and the people who will be affected in the move. If that is December 31, he is okay with that. He does not want to hinder Ms. Minor if we move toward JFS and say she can't do this until then. Mr. Beal stated if they know it is going to move, then as soon as they know, they will start working with Ms. Minor in tandem. Mr. Brady asked if they could get a motion to explore having JFS be the managing agency for the transportation department.

Bruce Wilde moved to explore Job & Family Services as the managing agent for the Transportation Department that we already have under the Commissioners. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

- Ms. Ziemba asked Mr. Capelle if he knew how long the ad was going to run. Mr. Capelle was going to check, but thought they do not sign up for any of those without a cancelation option.
- Mr. Brady wants to do this in a way that nobody is blind sided or surprised. We don't want people upset or quitting. Mr. Brady thought they should put it on the record as a motion and asked if there was a motion to have this transition occur over the course of this year and will be complete on December 31, 2023

Terry Boose moved that if they do the transition, the transition will occur over the course of the year, through December 31, 2023. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

- Mr. Brady stated at this point they would work with Ms. Ziemba. Now they can feel free to explore some of this and have executive sessions to figure out how they will make it work.
- Mr. Boose would like Mr. Beal to be part of this whole process. Mr. Beal and the other commissioners agreed to that for advice and so that Mr. Beal can feel comfortable with his employees and his board. Mr. Beal said he has been included all along.
- Mr. Brady said we need the Senior Enrichment board to understand that we want to work with the seniors and they are an integral part of this county. We have an aging population. Mr. Brady asked if Mr. Beal had any questions and was told he had asked them.
- Mr. Brady wanted to say something while Mr. Beal was still at the meeting. Mr. Brady stated Mr. Wilde was involved in broadband and he would be actively involved with transportation for the next year. Mr. Brady asked Mr. Boose if he would be willing to step up and be the commissioners point person for the building of the Senior Center. Mr. Boose agreed to the request. Mr. Wilde noted Mr. Boose was involved when the jail was built. Mr. Boose commented he has been part of the discussions over the last 6 years of what direction we are going. He kind of has a feeling as to where they are going and would love to work with them. Mr. Brady thanked him for doing that.
- The commissioners thanked Mr. Beal for coming in. The commissioners also thanked Ms. Minor for offering to step up with the transportation and for coming in today
- Ms. Ziemba said in order for Ms. Minor to move forward and come up with a plan, would the Board give her permission to reach out to Transit 911 for any assistance she may need. The board agreed to the request. Mr. Brady asked that Ms. Minor copy Ms. Ziemba on their correspondence.

OLD BUSINESS / NEW BUSINESS

Administrator/Clerk updates:

- Ms. Ziemba said she needed some direction on budget. The budget commission meets tomorrow. In the past they have done budget discussions on Thursday afternoons, Ms. Ziemba asked if they needed to stick to that or can she schedule them for Tuesday and Thursday but put them on the schedule for 1:00 p.m. That would give them time to get through their regular business. She asked if they would rather schedule them for 1:00 p.m. or just add them at the end of the regular meeting? Mr. Brady thought it should be scheduled at the end of their business. Ms. Ziemba stated she would start adding that to the end of their agenda.
- Ms. Ziemba sent them what she prepared, which is basically the interim and a spot for the final, the blank sheets and everything they had from interim budget. Ms. Ziemba stated the blank sheets come to her from the auditor for final budget and asked if the board wants her to send those sheets out to the departments and ask them to fill them out again? Or send out an e-mail asking if they had any changes from their interim budget request to their final budget request? She also asked if they want her to send something out saying they want to meet with people or do they not want to meet with people unless they have something new to ask?
- Mr. Brady thought they should ask the budget guru. Mr. Boose said he had 95% of the data he needed to move forward with budget and does not want to complicate it by starting all over again. Mr. Boose would prefer Ms. Ziemba send something out that says to review what was sent in interim budget and ask if they feel there is anything which needs to be changed. Upon their request or if there is something you want to say about the interim budget, they can be scheduled to come in. Mr. Boose

says this because not everyone's interim budget came up the exact same way. Mr. Boose is really getting at the sheriff and the jail for theirs, we just went back to last year. Mr. Boose noted most of the interim budgets will be the same in the final budget. They know this will not happen with the sheriff's budget and does not know if something different should be sent to them.

- Mr. Boose thought the email which goes out should say: We have given you the interim budget which you sent initially, some of you said you have additional requirements. If anything has changed, let us know. Otherwise we will move forward with what we received at the end of last year.
- Mr. Brady thought if there was a department who wanted to come in to explain why they are asking for something; he does not want to tell them they can't come in to explain. Ms. Ziemba confirmed it was okay to schedule people if they wanted to come in. He stated if people want to come in, they need to contact Ms. Ziemba. Mr. Boose was okay with that as long as she says they have new information. Ms. Ziemba asked if everyone agreed with that; they were all in agreement.
- Broadband webinar action items.
 - Mr. Riedy to sign up with Broadband Alliance
 - Mr. Riedy to reach out to Broadband Ohio for assistance with bid packet;
 - Mr. Riedy also to reach out to Tuscarawas County, who are doing the same thing.
 - Ms. Ziemba was completing the ARPA report. She did a mock reporting so she could download requirements for reporting and shared them with Mr. Riedy. She asked him to make sure to include them in the bid information.
 - Ms. Ziemba sent an email to the contact at Broadband Ohio, letting him know he should be receiving something from Mr. Riedy and asking if they would review it as well. Ms. Ziemba thought it would not hurt to have more people review it and said the process had already started before the webinar. She had reached out to CCAO, who put her in contact with Kyle Petty. Mr. Petty put her in contact with 2 people at Broadband Ohio who would be helping the county.
 - Mr. Riedy is in the process of getting information together. Ms. Ziemba thought the specs are the only things that will be changing. All the ARPA requirements which McDonald Hopkins asked to be included are in there. We just need technical.
 - Mr. Brady mentioned an email from Frontier. They want to come in to explain what they are doing. The Board would like them to come in. Ms. Ziemba noted Mr. Riedy was not copied on this, she wanted to talk to him to see if that is something he can get set up and to find out whether they want to come to a public meeting.
 - Mr. Boose stated he thought they wanted a meeting at first, but after further reading, he thought they really wanted a webinar. Mr. Wilde asked if it was a webinar; could we do that within the meeting. Mr. Strickler said you can do it during a meeting, just put in on the agenda. Mr. Boose thought when we were setting it up, we should let them know the webinar would be watched in a public meeting. Ms. Ziemba stated initially, when Frontier was going out for some of the grants, there was information Frontier or Spectrum was not willing to share because of it being an open meeting. Mr. Brady noted we should remind them to be mindful of the time limit for an open meeting.
- Ms. Ziemba asked about the Apex RUMA. Mr. Strickler stated it is still between the engineer and Apex. Mr. Strickler said that Ms. Didion has asked for another copy of it and told him allegedly the trustees have received another copy of it. Mr. Strickler is not aware of that or if there is another version of it beyond the version he had given her a couple of months ago.
- Mr. Boose said Ms. Ziemba brought up the discussion the board had with the architect on Tuesday. He thought Ms. Ziemba had brought up a good point and asked if they had provided the architect with enough information to move forward on the Senior Center. Mr. Boose did not think we did.
- Mr. Brady thought the new point person could work with them to get the details. Ms. Ziemba explained that neither Mr. Welch nor Mr. Minor had walked with them. Susan Hazel had shown them the area. Mr. Welch told Ms. Ziemba he thought once Mr. Monnin got the contract together, the goal would be to set up a meeting with everybody involved to go over some of those specs.
- Mr. Boose noted some of the points Ms. Ziemba brought up in their discussion yesterday were really good, such as; Does this building really have to attach to the back of the other building? No, but we kind of inferred this to the architect. Did we tell them it could be a steel building or does it have to look exactly like the other building and match the front building. That could have a big effect on the price.
- Mr. Brady thought those were good points and said we were always assuming they were attaching it because that is how it was planned. Mr. Brady thought it may be more cost effective for the utilities, but was not sure. Ms. Ziemba stated she did not want the architect to come in with a plan in 3 months and for us to say that is not what we want. Mr. Brady said he is comfortable with Mr. Boose having those discussions with the architect to come up with the best course of action. Mr. Boose promised he would not make a decision with the architect without discussing it with the rest of the board.
- Mr. Boose told them he knew when they constructed the building, the utilities were planned for that. He is not sure if that means the utilities ran into the building and we would need to run them through the wall. Mr. Boose was not sure if the architect walked out of Tuesday's meeting thinking this

building has to attach and it has to look like the other. If we don't give them some direction or check on it; 3 months from now we might be ready to go out to bid and then look at it and not like it.

- Mr. Strickler thought if we had the plans for the building, then the utilities location should be marked. If we have Garmann Miller look at that, they can advise us. Mr. Strickler was told Garmann Miller was given those plans. Ms. Ziemba stated that Mr. Beal was going to e-mail the plans for the most recent Senior building to Garmann Miller.
- Mr. Boose noted another important point which Ms. Ziemba brought up is that we need to let the farmer know what he is going to be farming and should let him know if we will be out there getting soil borings or anything else.
- The other thing she was worried about is if they came up with plans for the building in 3 months and the farmer says he has a contract. Mr. Wilde suggested cutting the line back to the end of the field, then figure out the acreage that is left. Mr. Brady thought Mr. Boose could discuss those parameters with the architect. Then we could let the farmer know. Mr. Brady noted if the construction was not starting until September or October, the crops may be off before then.
- Mr. Wilde asked if we could have in kind contractors for certain things. Mr. Brady did not have a problem doing that to save some money, but was not sure if it was legal or not.
- Ms. Ziemba stated she was going to pull the contract for Mr. Strickler to review and she would review it as well. She would then call the farmer to let him know what is going on and tell him we will keep him in the loop. We have no information stating it will start on a certain date.
- Mr. Boose noted Ms. Ziemba was behind a lot of the ideas.
- Railyard - Ms. Ziemba still has not received a return call from Mr. Wirt at Congressman Latta's office. He said he was hoping they had collected all of their data and would update her this week. Ms. Ziemba stated she would send him an e-mail asking for an update and said Mr. Wirt was supposed to be reaching out to Mr. Hunker, but has not heard if this has happened.
- Ms. Ziemba sent an email to Ms. Schuster, the grant writer, about the grant writing kit which she had put together. Ms. Ziemba has two agencies who would like her to actively start looking for grants for their offices. One is the dog warden's office. They need some equipment and their budget does not always allow for it. They may be able to make it work, but finding a grant would be even better. EMA also asked to have Ms. Schuster find equipment grants for them. Ms. Ziemba will have Ms. Schuster contact those departments.

Commissioner Boose updates:

- Mr. Boose stopped at the Dog Warden's office and Mr. Jasinski brought up the sewer. Mr. Jasinski thought it would probably need to be fixed sooner rather than later and could not understand why we could not just fix what we have. Mr. Boose explained the whole functionality in the area may change and there is no sense in fixing something that will be eliminated. Mr. Jasinski then understood. Ms. Ziemba said she asked Mr. Welch to add that to his capital plan for this year because \$250.00 every couple of months is a lot for the dog warden's budget. This is just to get it cleaned so it is not backing up. Mr. Welch is working with Lake Sanitation to come up with a plan and a cost.
- ODOT bike route signage letter.
 - Mr. Boose stated he was going to respond to it. Firelands Rails to Trails had a good meeting on Tuesday night. Mr. Boose noted they fixed up the old terminal building in Monroeville. They had the meeting to discuss how you become a rail village. Evidently Iowa has a great Rails to Trails system and people are going there just to use it. There are various ways to become a rail village and the reason it is important. If you go on a trail, you have no idea what town or village you are in or of the services offered in that area. In Iowa they have signs pointing the direction to various services and they identify the community and its services to people passing through.
 - Mr. Boose stated a way to do that is through a grant. We had sent Rails to Trails the grant information and were told they are not allowed to apply for the grant because it has to be the local government and they also said the signs are not on Rails to Trails property. The signs are on the city or villages right of way.
 - Mr. Boose said Huron County Rails to Trails is trying to get one type of sign for the whole county; it would identify you as being within the Huron County Rails to Trails area. Wakeman has some of this signage. Monroeville is already moving forward to get this grant through ODOT to help them pay for the signage. Mr. Boose stated it really was not a county thing. It is more for the cities and villages. It gives them an opportunity for tourism.
 - Mr. Brady suggested the commissioners put together a proclamation to encourage the cities and villages to participate in this. Mr. Boose said he would run that by Rails to Trails and thought they would be thrilled with this. They have a lot of data which they obtained through talking with people.
- Neil Armstrong Test Facility membership – The money obtained from the membership is used for the promotion of this test facility. They go to Washington DC to promote it and are trying to get a runway put in. They already have all the information for it.
- Counties Current:

- CCAO had a special article about the budget.
- SNAP emergency benefits will end in February. This isn't the big issue. Biden stated the pandemic Medicaid benefits would end on May 11. Mr. Boose noted that congress is pushing for the Medicaid benefits to end right away. Mr. Boose thought it would take some planning to get all these people changed and off of benefits. If we ended it tomorrow, a whole bunch of people would immediately go over the edge. Discussed planning for this.
- Firelands Forward- Still working on a strategic plan. Discussed how to measure themselves. They are at 12 board members, but can be at 15. They are trying to figure out which areas they lack in and trying to fill those categories. Will need to give nominations for the positions by the end of next week. Mr. Boose would like to nominate a couple of people.
- Mr. Boose and the other commissioners received something from Ohio Power Siting, will have Ms. Ziemba give a copy to Mr. Strickler to review.
- Mr. Boose asked if we had anything for the Huron County Records commission meeting next month. Ms. Ziemba stated Ms. Stebel was working on that. Mr. Wilde asked who was on that commission. Mr. Boose said he was on it and noted their last meeting was in 2021.
- Mr. Boose asked if Mr. Wilde and Mr. Brady were attending the TIRC meetings and was told yes.
- Mr. Boose noted there were some end of the year last minute changes to ARPA.
- Mr. Boose read the Ohio Power Siting board proposed rule modifications. Mr. Wilde and Mr. Brady stated that is what was in the flyer they received.
- Mr. Boose read there are federal grants available to modernize transit fleets. He was not sure who that would need to go to. Mr. Boose thought we should keep an eye on electric vehicles and fleets. \$1.2B is available under the low or no emissions program.

Commissioner Wilde updates:

- Mr. Wilde received a letter from a young man in New London about recycling in Huron County. Mr. Wilde talked with Isaac Livengood, who then sent the young man a letter. Mr. Livengood told the young man about our recycling program and offered to go out to the school.
- Commercial Building Department – We received our first invoice to pay SAFEbuilt. Mr. Wilde and Ms. Ziemba still have a couple of questions. The first permit went to Ace Hardware.
- Mr. Wilde will go to the Budget Commission meeting tomorrow morning at 8:30 a.m.

Commissioner Brady updates:

- Planning Commission meeting at 1:00 p.m. today and Landbank meeting at 2:00 p.m. today.

Mr. Boose asked Ms. Ziemba if we could put the stickers which Ms. Cardone showed on all the doors of the county buildings and in all the restrooms. Ms. Ziemba said she would pass that on to Mr. Minor, then he could get with Ms. Cardone to get the stickers.

At 12:55 p.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on February 2, 2023.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:55 p.m.

Signatures on File

*The following bids were opened for the Peru Center Road at Townline 12 Road Intersection Improvements Project on Friday, February 03, 2023.

PERU CENTER ROAD AT TOWNLINE ROAD 12 INTERSECTION IMPROVEMENTS
 Bid Opening: Friday, February 3, 2023 9:00 a.m.

ITEM	EXTEN.	ITEM DESCRIPTION	QTY.	UNITS	UNIT PRICE	TOTAL COST	ERIE BLACKTOP		GERKEN PAVING		
ROADWAY											
1	201	11001	CLEARING AND GRUBBING, AS PER PLAN	1	LS	\$2,000.00	\$2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$2,500.00
2	203	10000	EXCAVATION	1,885	CY	\$25.00	\$47,125.00	\$ 22.00	\$ 41,470.00	\$ 35.00	\$65,975.00
3	203	20000	EMBANKMENT	32	CY	\$50.00	\$1,600.00	\$ 10.50	\$ 336.00	\$ 70.00	\$2,240.00
4	204	10000	SUBGRADE COMPACTION	1,255	SY	\$2.00	\$2,510.00	\$ 1.05	\$ 1,317.75	\$ 3.00	\$3,765.00
5	204	13000	EXCAVATION OF SUBGRADE	82	CY	\$40.00	\$3,280.00	\$ 22.00	\$ 1,804.00	\$ 50.00	\$4,100.00
6	204	30011	GRANULAR MATERIAL, TYPE B, AS PER PLAN	82	CY	\$80.00	\$6,560.00	\$ 47.25	\$ 3,874.50	\$ 50.00	\$4,100.00
7	204	45000	PROOF ROLLING	1	HR	\$100.00	\$100.00	\$ 94.50	\$ 94.50	\$ 500.00	\$500.00
8	606	15050	GUARDRAIL, TYPE MGS	175	FT	\$30.00	\$5,250.00	\$ 23.60	\$ 4,130.00	\$ 22.40	\$3,920.00
9	606	17360	GUARDRAIL, TYPE MGS, LONG-SPAN	100	FT	\$50.00	\$5,000.00	\$ 30.25	\$ 3,025.00	\$ 28.80	\$2,880.00
10	606	26150	ANCHOR ASSEMBLY, MGS TYPE E	4	EA	\$3,000.00	\$12,000.00	\$ 2,585.00	\$ 10,340.00	\$ 2,460.00	\$9,840.00
11	623	38501	MONUMENT ASSEMBLY, AS PER PLAN	1	EA	\$1,000.00	\$1,000.00	\$ 945.00	\$ 945.00	\$ 3,500.00	\$3,500.00
12	SPEC.	50100	MAILBOX SUPPORT SYSTEM, SINGLE	1	EA	\$500.00	\$500.00	\$ 210.00	\$ 210.00	\$ 195.00	\$195.00
ROADWAY SUBTOTAL =							\$86,925.00	\$69,546.75		\$103,515.00	
EROSION CONTROL											
13	659	10000	SEEDING AND MULCHING	2,586	SY	\$2.50	\$6,465.00	\$ 1.60	\$ 4,137.60	\$ 2.15	\$5,559.90
14	659	14000	REPAIR SEEDING AND MULCHING	129	SY	\$2.00	\$258.00	\$ 1.60	\$ 206.40	\$ 0.60	\$77.40
15	659	20000	COMMERCIAL FERTILIZER	0.36	TON	\$2,000.00	\$720.00	\$ 735.00	\$ 264.60	\$ 645.00	\$232.20
16	659	35000	WATER	14	MGAL	\$4.00	\$56.00	\$ 7.35	\$ 102.90	\$ 0.75	\$10.50
17	832	30000	EROSION CONTROL	2,000	EA	\$1.00	\$2,000.00	\$ 1.00	\$ 2,000.00	\$ 1.00	\$2,000.00
EROSION CONTROL SUBTOTAL =							\$9,499.00	\$ 6,711.50		\$7,880.00	
DRAINAGE											
18	605	31100	AGGREGATE DRAINS	123	FT	\$20.00	\$2,460.00	\$ 14.75	\$ 1,814.25	\$ 20.00	\$ 2,460.00
19	611	00400	4" CONDUIT, TYPE E	50	FT	\$10.00	\$500.00	\$ 12.60	\$ 630.00	\$ 100.00	\$ 5,000.00
20	611	00406	4" CONDUIT, TYPE F	50	FT	\$12.00	\$600.00	\$ 12.60	\$ 630.00	\$ 100.00	\$ 5,000.00
21	611	00900	6" CONDUIT, TYPE B	50	FT	\$32.00	\$1,600.00	\$ 15.75	\$ 787.50	\$ 100.00	\$ 5,000.00
DRAINAGE SUBTOTAL =							\$5,160.00	\$ 3,861.75		\$ 17,460.00	
PAVEMENT											
22	253	01001	PAVEMENT REPAIR (6"), AS PER PLAN	1,500	SY	\$70.00	\$105,000.00	\$ 49.50	\$ 74,250.00	\$ 37.00	\$ 55,500.00
23	254	01000	PAVEMENT PLANING, ASPHALT CONCRETE (1.5-2")	15,542	SY	\$2.75	\$42,740.50	\$ 1.35	\$ 20,981.70	\$ 2.25	\$ 34,969.50
24	254	01601	PATCHING PLANED SURFACE, AS PER PLAN	500	SY	\$5.00	\$2,500.00	\$ 9.90	\$ 4,950.00	\$ 12.00	\$ 6,000.00
25	302	46000	ASPHALT CONCRETE BASE, PG64-22	165	CY	\$180.00	\$29,700.00	\$ 153.00	\$ 25,245.00	\$ 165.00	\$ 27,225.00
26	304	20001	AGGREGATE BASE, AS PER PLAN	204	CY	\$65.00	\$13,260.00	\$ 42.00	\$ 8,568.00	\$ 65.00	\$ 13,260.00
27	407	20000	TACK COAT, NON-TRACKING	1,651	GAL	\$4.00	\$6,604.00	\$ 2.65	\$ 4,375.15	\$ 2.00	\$ 3,302.00
28	441	50101	ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (448), AS PER PLAN	599	CY	\$190.00	\$113,810.00	\$ 185.00	\$ 110,815.00	\$ 205.00	\$ 122,795.00
29	441	20301	ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 2, (448), AS PER PLAN	911	CY	\$175.00	\$159,425.00	\$ 156.00	\$ 142,116.00	\$ 165.00	\$ 150,315.00
30	617	10100	COMPACTED AGGREGATE	200	CY	\$75.00	\$15,000.00	\$ 65.00	\$ 13,000.00	\$ 65.00	\$ 13,000.00
31	618	39000	RUMBLE STRIPS (3 EACH)	2,330	FT	\$2.00	\$4,660.00	\$ 4.00	\$ 9,320.00	\$ 2.25	\$ 5,242.50
PAVEMENT SUBTOTAL =							\$492,699.50	\$ 413,620.85		\$ 431,609.00	
TRAFFIC CONTROL											
32	620	00500	DELINEATOR, POST GROUND MOUNTED	4	EA	\$100.00	\$400.00	\$ 105.00	\$ 420.00	\$ 65.00	\$ 260.00
33	626	00110	BARRIER REFLECTOR, TYPE 2	8	EA	\$20.00	\$160.00	\$ 13.15	\$ 105.20	\$ 12.50	\$ 100.00
34	630	02100	GROUND MOUNTED SUPPORT & STUB, NO. 2 POST	191	FT	\$20.00	\$3,820.00	\$ 10.50	\$ 2,005.50	\$ 14.00	\$ 2,674.00
35	630	08510	STREET NAME SIGN SUPPORT & STUB, NO. 2 POST	22	FT	\$30.00	\$660.00	\$ 15.75	\$ 346.50	\$ 16.25	\$ 357.50
36	630	08800	SIGN POST REFLECTOR	13	EA	\$50.00	\$650.00	\$ 36.75	\$ 477.75	\$ 35.00	\$ 455.00
37	630	80100	SIGN, FLAT SHEET	136.2	SF	\$40.00	\$5,448.00	\$ 18.90	\$ 2,574.18	\$ 17.50	\$ 2,383.50
38	630	80500	SIGN, DOUBLE FACED, STREET NAME	3	EA	\$300.00	\$900.00	\$ 315.00	\$ 945.00	\$ 145.00	\$ 435.00
39	630	84900	REMOVAL OF GROUND MOUNTED SIGN AND DISPOSAL	16	EA	\$15.00	\$240.00	\$ 26.25	\$ 420.00	\$ 10.00	\$ 160.00
40	630	86002	REMOVAL OF GROUND M. POST SUPP. & DISPOSAL	18	EA	\$15.00	\$270.00	\$ 5.25	\$ 94.50	\$ 15.00	\$ 270.00
41	642	00900	EDGE LINE, 4"	2.74	MILE	\$1,000.00	\$2,740.00	\$ 620.00	\$ 1,698.80	\$ 590.00	\$ 1,616.60
42	642	00290	CENTER LINE	1.35	MILE	\$2,000.00	\$2,700.00	\$ 1,315.00	\$ 1,775.25	\$ 1,250.00	\$ 1,687.50
43	642	00290	TEMPORARY CENTERLINE STRIPING (2 APPLICATIONS)	2.7	MILE	\$500.00	\$1,350.00	\$ 1,420.00	\$ 3,834.00	\$ 1,350.00	\$ 3,645.00
44	644	00000	STOP LINE	48	FT	\$25.00	\$1,200.00	\$ 18.50	\$ 888.00	\$ 17.50	\$ 840.00
TRAFFIC CONTROL SUBTOTAL =							\$20,538.00	\$ 15,584.68		\$ 14,884.10	
MAINTENANCE OF TRAFFIC											
45	614	12420	DETOUR SIGNING	1	LS	\$10,000.00	\$10,000.00	\$ 3,150.00	\$ 3,150.00	\$ 2,995.00	\$ 2,995.00
MAINTENANCE OF TRAFFIC SUBTOTAL =							\$10,000.00	\$ 3,150.00		\$ 2,995.00	
INCIDENTALS											
46	103	05000	PREMIUM FOR CONTRACT PERFORMANCE BOND AND FOR PAYMENT BOND	1	LS	\$6,000.00	\$6,000.00	\$ 2,200.00	\$ 2,200.00	\$ 3,500.00	\$ 3,500.00
47	614	11000	MAINTAINING TRAFFIC	1	LS	\$8,000.00	\$8,000.00	\$ 12,500.00	\$ 12,500.00	\$ 3,400.00	\$ 3,400.00
48	623	10000	CONSTRUCTION LAYOUT STAKES AND SURVEYING	1	LS	\$5,000.00	\$5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
49	624	10000	MOBILIZATION	1	LS	\$16,178.50	\$16,178.50	\$ 7,500.00	\$ 7,500.00	\$ 45,000.00	\$ 45,000.00
INCIDENTALS SUBTOTAL =							\$35,178.50	\$ 26,200.00		\$ 55,900.00	
PROJECT TOTAL =							\$660,000.00	\$538,675.53		\$634,243.10	

*The following bids were opened for the Skinner Road Bridge Superstructure Replacement Project on Friday, February 03, 2023.

Skinner Road Bridge Superstructure Replacement HUR TR106-00.62, SFN 3946282, PID 117439

Bid Opening: Friday, February 3, 2023 9:10 a.m.

REF	ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST	US BRIDGE	
1	513	Structural Steel Members, Level 1 (interior)	5	Ea.	\$20,000.00	\$100,000.00	\$ 23,266.03	\$ 116,330.15
2	513	Structural Steel Members, Level 1 (fascia)	2	Ea.	\$25,000.00	\$50,000.00	\$ 21,666.49	\$ 43,332.98
3	513	Structural Steel Members, Diaphragms (C12x30)	36	Ea.	\$500.00	\$18,000.00	\$ 354.31	\$ 12,755.16
4	513	Structural Steel, Bridge Posts (W6x25)	16	Ea.	\$500.00	\$8,000.00	\$ 316.09	\$ 5,057.44
5	513	Diaphragm Connection Angle (L4"x4"x3/8")	72	Ea.	\$250.00	\$18,000.00	\$ 33.89	\$ 2,440.08
6	513	Expansion Angle Joints, as per plan	1	LS	\$4,000.00	\$4,000.00	\$ 5,509.88	\$ 5,509.88
8	513	Elastomeric Bearing Pads, with Internal Laminates	14	Ea.	\$1,000.00	\$14,000.00	\$ 1,603.73	\$ 22,452.22
9	517	Bridge Rail - Tubular Back-up	112.5	Ft	\$160.00	\$18,000.00	\$ 106.08	\$ 11,934.00
10	606	Guardrail Post, Off Bridge (W6x15)	4	Ea.	\$250.00	\$1,000.00	\$ 467.36	\$ 1,869.44
11	606	Guardrail, Type MGS	112.5	Ft	\$26.66	\$3,000.00	\$ 41.33	\$ 4,649.63
12	Special	Anchor Bolts, Fasteners, Incidentals	1.0	LS	\$2,900.00	\$2,900.00	\$ 1,290.10	\$ 1,290.10
13	Special	Stainless Steel Drip Strip, as per plan	130.0	Ft.	\$20.00	\$2,600.00	\$ 53.60	\$ 6,968.00
14	Special	Treated Wood Decking, 2"x6"x24'	450	Ea.	\$90.00	\$40,500.00	\$ 80.40	\$ 36,180.00
15	Special	Load Rating Analysis	1	LS	\$5,000.00	\$5,000.00	\$ 6,793.00	\$ 6,793.00
Project Total =						\$285,000.00		\$ 277,562.08

Highlighted item has been corrected

*The following bids were opened for the Huron County Pavement Marking Project- Phase 2 on Friday, February 03, 2023.

Huron County Pavement Marking Project Phase 2

Bid Opening: Friday, February 3, 2023 9:20 a.m.

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST	GRIFFIN PAVEMENT MARKING		OGLESBY CONSTRUCTION		AMERICAN ROADWAY LOGISTICS		DURA MARK	
642	Center Line, 4", Type 1, as per plan	80	Mile	\$1,000.00	\$80,000.00	\$ 925.00	\$ 74,000.00	\$ 954.00	\$ 76,320.00	\$ 995.00	\$ 79,600.00	\$ 1,141.00	\$ 91,280.00
642	Edge Line, 4", Type 1, as per plan	50	Mile	\$800.00	\$40,000.00	\$ 550.00	\$ 27,500.00	\$ 786.00	\$ 39,300.00	\$ 795.00	\$ 39,750.00	\$ 614.00	\$ 30,700.00
PROJECT TOTAL =					\$120,000.00		\$ 101,500.00		\$ 115,620.00		\$ 119,350.00		\$ 121,980.00