

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following also were in attendance: Vickie Ziemba, Administrator/Clerk; Cherise Webb, Clerical Assistant; Randal Strickler, Assistant Prosecutor; Lee Tansey, Engineer; Roger Hunker, Lyme Township Trustee/APEX; Patricia Didion, Citizen; Brad Mesenburg, Citizen; Shylee Greszler, Norwalk Ohio News; Brian Gott, Norwalk Reflector

23-055

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve the Claim Register and Then and Now’s for Payment Batches #352412 and authorize the Huron County Auditor to make the necessary warrant;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:**

- Mr. Boose will abstain from the payment to Norwalk Concrete on page 7.
- Page 9, child care costs for foster children. Mr. Boose noted this was very unusual and had discussed it with Ms. Minor and Ms. Valentine. They told him this was for a couple who were adopting the children. They are only temporarily paying this and are only paying half the cost of the childcare.
- Page 10, 9-1-1 repair of generators by Cleveland Communications. Mr. Boose noted we had to pay a large sum to repair radios, now we have to pay for generator repairs. He would like more information about the cause of them being down and why we can’t use the warranty. Ms. Ziemba thought Ms. Bond had told us that we can use the warranty, but would have to pay for the parts. Mr. Boose thought when she was here, she said she would check into it. Mr. Brady thought there was a reason other than malfunction for the problem with the generator. Ms. Ziemba stated they are aware of the ongoing issues with the generator and are working with the manufacturer to get it replaced if the issues continue.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Huron County  
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for various departments like Sheriff, Jail, and Public Defender.

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**Claims Register for Payment Batches**

Warrant Date	Client	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
02/02/23	Banyo Veterinary LLC	352412	2023-002891	Mastitis for January 2023	\$589.21	
Account 133.133.00250 (Other Expenses) Total:					\$589.21	
Department Special Projects CP Total:					\$589.21	
Fund 129 - Special Projects CP Total:					\$589.21	
Fund 133 - Juvenile Court Computer						
Account 133.133.00250 (Expenditures) Total:					\$1,564.00	
Department Juvenile Court Computer Total:					\$1,564.00	
Fund 133 - Juvenile Court Computer Total:					\$1,564.00	
Fund 135 - Concealed Carried Weapons						
Account 135.135.00475 (Other Expenses) Total:					\$1,416.50	
Department Concealed Weapons Total:					\$1,416.50	
Fund 135 - Concealed Carried Weapons Total:					\$1,416.50	
Fund 137 - DYS Subsidy						
Account 137.137.00475 (Other Expenses) Total:					\$32.36	
Department DYS Subsidy Total:					\$32.36	
Fund 137 - DYS Subsidy Total:					\$32.36	
Fund 145 - Childrens Services						
Account 145.145.00150 (Contract Services) Total:					\$3,189.70	
Department Childrens Services Total:					\$3,189.70	
Fund 145 - Childrens Services Total:					\$3,189.70	

**Claims Register for Payment Batches**

Warrant Date	Client	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
02/02/23	Zigler Tire & Supply Co	352412	2023-002891	Tire Repair	\$22.00	
Account 500.500.02500 (Contract Services) Total:					\$171,463.06	
Department Landfill Total:					\$171,463.06	
Fund 500 - Landfill Total:					\$171,463.06	
Fund 525 - Solid Waste Management District						
Account 525.525.00250 (Expenditures) Total:					\$1,758.69	
Department Solid Waste Management District Total:					\$1,758.69	
Fund 525 - Solid Waste Management District Total:					\$1,758.69	
Fund 535 - Commissary Trust						
Account 535.535.00250 (Expenditures) Total:					\$1,432.79	
Department Commissary Trust Total:					\$1,432.79	
Fund 535 - Commissary Trust Total:					\$1,432.79	
Fund 640 - Canine Trust Fund						
Account 640.640.02500 (Expenditures) Total:					\$1,395.53	
Department Canine Trust Fund Total:					\$1,395.53	
Fund 640 - Canine Trust Fund Total:					\$1,395.53	
Grand Total:					\$147,526.95	

Sign: *Toby Bone*      Sign: *Mary Brady*

**Claims Register for Payment Batches**

Warrant Date	Client	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
02/02/23	Lewebuck, Cheryl A	352412	2023-002891	Foster Care Child Expenditure-Childcare	\$37.38	
Account 145.145.00150 (Contract Services) Total:					\$3,189.70	
Department Childrens Services Total:					\$3,189.70	
Fund 145 - Childrens Services Total:					\$3,189.70	
Fund 185 - 911						
Account 185.185.00300 (Training) Total:					\$16.00	
Department 911 Total:					\$16.00	
Fund 185 - 911 Total:					\$16.00	
Fund 193 - 9-1-1 & Countywide Communications						
Account 193.193.00525 (Contract Services) Total:					\$1,700.00	
Department 9-1-1 & Countywide Communications Total:					\$1,700.00	
Fund 193 - 9-1-1 & Countywide Communications Total:					\$1,700.00	
Fund 500 - Landfill						
Account 500.500.02500 (Contract Services) Total:					\$1,988.77	
Department Landfill Total:					\$1,988.77	
Fund 500 - Landfill Total:					\$1,988.77	

**Claims Register for Payment Batches**

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02/02/23	Lewebuck, Cheryl A	352412	2023-002891	Foster Care Child Expenditure-Childcare	\$37.38	
Account 145.145.00150 (Contract Services) Total:					\$3,189.70	
Department Childrens Services Total:					\$3,189.70	
Fund 145 - Childrens Services Total:					\$3,189.70	
Fund 185 - 911						
Account 185.185.00300 (Training) Total:					\$16.00	
Department 911 Total:					\$16.00	
Fund 185 - 911 Total:					\$16.00	
Fund 193 - 9-1-1 & Countywide Communications						
Account 193.193.00525 (Contract Services) Total:					\$1,700.00	
Department 9-1-1 & Countywide Communications Total:					\$1,700.00	
Fund 193 - 9-1-1 & Countywide Communications Total:					\$1,700.00	
Fund 500 - Landfill						
Account 500.500.02500 (Contract Services) Total:					\$1,988.77	
Department Landfill Total:					\$1,988.77	
Fund 500 - Landfill Total:					\$1,988.77	

Sign: *Toby Bone*      Sign: *Mary Brady*

**At 9:09 a.m. Public comment. Roger Hunker, Lyme Township.** Mr. Hunker asked if we had heard from Congressman Latta's office about the railroad yard. Ms. Ziemba told Mr. Hunker they were supposed to contact him. Mr. Hunker did not know they were supposed to contact him. Ms. Ziemba said she would get Mr. Hunker the contact information for our contact at Congressman Latta's office. Ms. Ziemba explained when they contacted her, they told her they were getting background history on it and wanted to know who to reach out to. Ms. Ziemba gave them Mr. Hunkers name.

Mr. Hunker received the architect proposal for the Fairgrounds building yesterday. He will be sharing it with the fair board so they can review it. They will start reviewing plans this afternoon. Mr. Boose asked when the next fair board meeting was scheduled. Mr. Hunker told him they just had a meeting and they are held once a month, but Mr. Wiles said if they have to, they could call a special meeting to review the proposal and keep it moving.

Mr. Hunker wanted to add to the comment from the last meeting that the building would only be used a couple of times a year. He noted they are putting air conditioning and heat in the building so it can be used more often. It is not just for the fair. Mr. Wilde asked if the 4-H clubs could use it for meetings at no cost. Mr. Hunker said that would be up to the Fair board. Mr. Hunker said they had planned to put a small meeting area

in the building, but he was not sure on the size.

Mr. Hunker stated another design item they are putting in the building is a steel beam across the middle. They can do that because they are looking at a steel structure. With the beam in the middle they could potentially put a divider in later and if someone only wanted to use half the building they could do that. Mr. Strickler asked if it would be more cost effective to do that from the beginning. Mr. Hunker told him they had to structurally make sure that pillar is set to hold all of it. Mr. Hunker encouraged everyone to call him if they have questions.

23-056

**IN THE MATTER OF ACCEPTTING THE MATERIAL TERMS OF THE NATIONAL OPIOID SETTLEMENT AGREEMENT WITH MEIJER, INC., MEIJER DISTRIBUTION, INC., MEIJER STORES LIMITED PARTNERSHIP, AND MEIJER GREAT LAKES LIMITED PARTNERSHIP.**

Bruce Wilde moved the adoption of the following Resolution:

**WHEREAS**, Huron County, Ohio (herein “County”) is a county government formed and organized pursuant to the Constitution and laws of the State of Ohio; and

**WHEREAS**, the people of the State of Ohio and its communities have been harmed by misfeasance, nonfeasance, and malfeasance committed by certain entities within the Opioid Pharmaceutical Supply Chain; and

**WHEREAS**, the State of Ohio, through its Attorney General, and certain Local Governments, through their elected representatives and counsel, are separately engaged in litigation seeking to hold Opioid Pharmaceutical Companies, Distributors and Pharmacies accountable for the damage caused by their alleged misfeasance, nonfeasance, and malfeasance; and

**WHEREAS**, a settlement proposal is being presented to the State of Ohio and Local Governments by Meijer, Inc., Meijer Distribution, Inc., Meijer Stores Limited Partnership, and Meijer Great Lakes Limited Partnership (hereinafter “Meijer”) to resolve governmental entity claims in the State of Ohio; and

**WHEREAS**, the Huron County Board of Commissioners desires to agree to the material terms of the proposed National Settlement Agreement with Meijer; now therefore

**BE IT RESOLVED**, that the Huron County Board of Commissioners hereby accepts the Proposed Settlement by Meijer, Inc., Meijer Distribution, Inc., Meijer Stores Limited Partnership, and Meijer Great Lakes Limited Partnership to resolve governmental entity claims in Huron County, Ohio; and further

**BE IT RESOLVED**, the president of the Board of Commissioners is hereby authorized and directed to execute any documents necessary to effectuate the approval of the within settlement by the Board on behalf of the Huron County Board of Commissioners of Huron County, Ohio, including but not limited to the Settlement Agreement and Meijer Settlement Participation Agreement, attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Strickler explained this is another one of the settlements in the opioid suit which we are a party to in the National Opioid Litigation. Meijer is a minor player in this and not one of the larger pharmacies. They will pay \$35M and that money will be distributed to all the plaintiffs. He has not seen a number for the amount Huron County will get. Mr. Strickler asked the board to approve it just to get it done.

Mr. Boose said he attended a Region 19 meeting yesterday and there was a very cloudy discussion about supposedly receiving something at the end of January, which needs to be signed by the middle of April to be included in a couple more of these. Mr. Strickler said he has not seen anything and told Mr. Boose that he gets the information from the National Litigation Team. Mr. Boose asked Mr. Strickler if he could ask our contact on the litigation team about this. Mr. Boose explained they had the state interim director on a zoom call about half way through the meeting and she is the one who said to keep an eye out for it and sign it as soon as possible. No one knew what she was talking about. She pulled up her copy, which she received on January 25, 2023. Mr. Boose stated he would check his e-mail to verify he had not received it. She told them it was for 2 different settlements and had to be signed by. Mr. Boose said Richland County remembered getting something telling them it was going to come, but did not remember receiving it.

Mr. Strickler has an e-mail he received on January 10, 2023 which talks about other settlements which should

be happening. It says there will be an opt in feature before they become effective and we will have to decide to participate by the end of March 2023. It says they will provide the opt in documents for all 5 settlements at the same time. Mr. Strickler said he has not received the opt in documents yet. Just the notice of those settlements. Mr. Boose asked if Mr. Stickler could ask his contact about this. Mr. Boose said the opt ins which the interim director was discussing were for a considerable amount of money. Mr. Boose asked if we had signed the opt in for Johnson and Johnson yet. Mr. Stickler told him we have. Mr. Boose noted the Interim Director is a County Commissioner.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

*\*On file*

23-057

**IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE SALT STORAGE BUILDING ADDITION AT THE HURON COUNTY ENGINEER’S OFFICE**

Bruce Wilde moved to adopt the following resolution:

**WHEREAS**, the Huron County Engineer has requested approval for seeking bids for the Salt Storage Building Addition at the Huron County Engineer’s Office; and

**WHEREAS**, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids for the Salt Storage Building Addition at the Huron County Engineer’s Office; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation and posted on the County’s website [www.hccommissioners.com](http://www.hccommissioners.com) accessed by clicking on legal notices, until the bid is opened on March 3, 2023 at 9:05 a.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Tansey said this was one of their ARPA projects. He noted they would do the outfitting of the truck next week and are waiting on the delivery of a loader. Then by the end of the summer, they should have their money spent. Mr. Tansey said this is something they have needed for a long time. Mr. Brady asked if he was correct in stating the loader would not need anything added to it after it arrived. Mr. Tansey said that is correct.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

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NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of March 3, 2023 until 9:04 a.m. local time, at the Huron County Commissioner’s Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: Salt Storage Building Addition. Bids shall be opened and publicly read aloud at 9:05 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than October 20, 2023.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, (614) 644-2239.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Bid documents must be obtained from the Huron County Engineer, no copies will be accepted.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be viewed by logging on to <http://www.hccommissioners.com> and clicking on the “Legal Notices” link or <http://www.huroncountyengineer.org> and clicking on the “Bid Information” link.

Advertise:  
February 9, 2023  
February 16, 2023

23-058

**IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE HURON COUNTY PAVEMENT MARKING PROJECT - PHASE 1; HUR-CR-VAR PM-FY 2023; PID 115864**

Bruce Wilde moved to adopt the following resolution:

**WHEREAS**, the Huron County Engineer has received notification of the availability of Federal Funds for the Huron County Pavement Marking Project – Phase 1 and therefore has requested approval for seeking bids for said project; and

**WHEREAS**, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids for the Huron County Pavement Marking Project – Phase 1; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation and on the County’s website [www.hccommissioners.com](http://www.hccommissioners.com) by clicking on the Legal Notices link until the bid is opened on Friday, March 3, 2023 at 9:00 a.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Tansey explained this is a 100% Federally funded project for striping for about \$150,000.00

to be used throughout the county. This is called phase one, but they have already bid out phase 2, which is the miscellaneous and townships are included. Mr. Wilde asked if this was for the year. Mr. Tansey said these are pre-determined roads and there is a plan set to predetermine where these are going to go. Mr. Tansey noted whatever is not covered in this will be covered in phase 2. The county or townships can add items to phase 2 later, but phase 1 is straight forward and the miles are determined. Mr. Brady noted it was great to have a good road maintenance program.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

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**NOTICE TO BIDDERS**

Sealed bids may be submitted on or before the bid opening date of March 3, 2023 until 8:59 a.m. local time, at the Huron County Commissioner’s Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: Huron County Pavement Marking Project Phase 1, PID 115864. Bids shall be opened and publicly read aloud at 9:00 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than October 27, 2023.

Bidders must comply with the prevailing wage rates as determined by the U.S. Department of Labor under the Davis-Bacon and related Acts.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Bid documents must be obtained from the Huron County Engineer, no copies will be accepted.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be viewed by logging on to <http://www.hccommissioners.com> and clicking on the “Legal Notices” link or <http://www.huroncountyengineer.org> and clicking on the “Bid Information” link.

Advertise:  
February 9, 2023  
February 16, 2023

23-059

**IN THE MATTER OF APPROVING CONTRACT BY AND BETWEEN INSPIRON LOGISTICS, LLC AND HURON COUNTY COMMISSIONERS**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, EMA recommends the Huron County Board of Commissioners enter into a service agreement, for mass notification for Huron County, with Inspiron Logistics, LLC for the Wireless Emergency Notification System (WENS); and

**WHEREAS**, the term of this Agreement is for three (3) years with a yearly fee of \$7,385.00; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the contract with Inspiron Logistics LLC as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the



public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Ms. Ziemba said this was for the WENS contract. Mr. Brady clarified it was the Wireless Emergency Notification System.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

*\*Contract on file*

23-060

**IN THE MATTER OF APPROPRIATING FUNDS IN THE BOARD OF ELECTIONS SECURITY GRANT FUND #194**

Bruce Wilde moved the following resolution:

**WHEREAS**, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources for the Board of Elections Security Grant Fund #194 in the amount of \$5.24; and

**WHEREAS**, it is the desire of this Board of Huron County Commissioners to appropriate these funds to the Board of Elections Security Grant Fund #194; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the appropriation as follows:

TO: 194-00475-194 Other Expenses \$5.24 and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Auditor and the department requesting the appropriation; and further

**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-061

**IN THE MATTER OF DESIGNATING AND REAFFIRMING CERTAIN POSITIONS OF THE BOARD OF HURON COUNTY COMMISSIONERS AS BEING IN THE UNCLASSIFIED SERVICE.**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, after due consideration of certain job classifications in the County government, the Board of Huron County Commissioners has determined that it is necessary to designate/reaffirm certain positions as being in the unclassified service because they are exempt from all examinations required by Chapter 124.01 et seq. of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby designate/reaffirm the following positions as being in the unclassified service:

<u>Title</u>	<u>Current person holding position</u>	<u>ORC Section</u>		
Administrator/Clerk to the Board	(Vickie Ziemba)	124.11(A)(9),	and	305.29
Department of Job & Family Services Dir.	(Lenora Minor)	124.11(A)(22),	and	329.02
Solid Waste District Coordinator	(Peter Welch)	124.11(A)(3)(b),	&	(A)(9)
EMA Director	(Art Mead)	124.11(A)(3)(b),	&	(A)(9)
Director of Operations	(Peter Welch)	124.11(A)(3)(b),	&	(A)(9)
Dog Warden	(Josh Jasinski)	124.11(A)(3)(b),	&	(A)(9)
Human Resource Director/Loss Prevention	(Lara Hozalski)	124.11(A)(3)(b),	&	(A)(9)
Administrative Assistant	(Valerie Stebel)	124.11(A)(8)		
Clerical Assistant	(Cherise Webb)	124.11(A)(8)		

**REGULAR SESSION**

**TUESDAY**

**FEBRUARY 07, 2023**

Receptionist	(Margaret Clements)	124.11(A)(8)
911 Coordinator	(Tacy Bond)	124.11(A)(9)
Working Custodial Supervisor	(Steve Minor)	124.11(A)(9)
Human Resource/Loss Prevention Assistant	(Brenda Milks)	124.11(A)(9)
Network Administrator	(Joel Riedy)	124.11(A)(3)(b), & (A)(9)

and further

**BE IT RESOLVED**, that the Clerk to the Board is directed to certify a copy of this resolution to the above mentioned incumbent individuals; and further

**BE IT RESOLVED**, in the event any of the above listed positions become vacant and the person currently holding that position is replaced, the new individual employed in said position shall also be designated as being in the unclassified service unless it is subsequently determined that the position is designated as classified pursuant to Chapter 124.01 et seq. of the Ohio Revised Code; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**IN THE MATTER OF TRAVEL**

Bruce Wilde moved to approve the following travel request this day. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

**\*Discussion:** Mr. Boose asked Ms. Ziemba to have Mr. Mead take a copy of report from CCAO to share with the state representatives.

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

- Art Mead – EMA – Sandusky County EMA – Meeting with Legislators – February 10, 2023

**SIGNINGS - none**

**9:28 a.m. Nick Katsaros, First Energy Solutions.**

Mr. Katsaros wanted to check in and see if there was anything we needed. They had a busy start for the year. They ended last year with the large storm that came through right before Christmas. Mr. Katsaros noted he has been at his job for 13years and that storm was one of the more eventful few days of his career.

Mr. Katsaros asked that we continue to call him with any questions or problems. Mr. Wilde thanked him for his responsiveness. They discussed having a forecaster to help ready them for large weather events.

**OLD BUSINESS / NEW BUSINESS**

**Administrator/Clerk updates:**

- None

**Assistant Prosecutor updates**

- Mr. Strickler looked at the new PPM we are proposing to adopt and made some minor changes to it, then sent it to Ms. Ziemba and Ms. Hozalski.

**Commissioner Wilde updates:**

- SAFEbuilt update - We are still working on the credit card option for them. Mr. Wilde stated he and Ms. Ziemba would be working on this going forward. They are asking for quite a few things and we may need to bring in Kathleen Schaffer and Joel Riedy to answer some of those questions.
- Email from CCAO – The Policy Team has calls every other Friday at 8:30 beginning February 3, 2023. Mr. Wilde would like to attend the next one on February 17, 2023. He noted they have subjects such as; full funding for indigent defense, jail construction, local government fund, NextGen, childcare, children’s services and senior services. Mr. Boose stated these were strictly budget and every Friday they would give an update on anything that is going on in Columbus regarding those issues and the budget.
- Counties Current –
  - 90% reimbursement rate for Public Defender. Originally talked about 100%.
  - SNAP emergency allotment to end. Mr. Brady clarified the enhanced part is what was going

- to end.
- ARPA – The flexibility for infrastructure, disaster response and CDBG projects.
- Trumbull County fairgrounds – Discussing the potential redesigning of the 4-H facility to use as an expo center with year-round use.
- Transit – Lancaster to consider turning their public transit system over to Fairfield County.
- Firefighters Association meeting tomorrow
- HCDC full board meeting – Thursday at 8:00 a.m. Mr. Boose thought the date had changed. They will verify the date.
- Willard Chamber banquet next Thursday.
- Mr. Brady noted there was a Stepping Up meeting on Friday

**Commissioner Boose updates:**

- Yesterday Mr. Boose attended the Region 19 meeting.
  - It was the first one in six months. Mr. Boose made his frustrations about the lack of meetings and lack of information well known in the meeting.
  - The State Interim Director reported there is a possibility that we could see the money in June, but has no idea how much. The director indicated they would need to be prepared with projects when the money is released. Mr. Boose stated he brought up during the meeting that was okay for a big county who has staff working on this and have projects already set up. The smaller counties don't have the staff.
  - Discussed who should be in control of the money at the county and they said it should be the ADAMS Board. Mr. Boose then had a discussion with Ms. Cardone about this and found we don't have the rubric done. There were all commissioners in attendance at the meeting except for Tom Stuber, from Lorain County who is a provider. They discussed whether the commissioners should be the ones to set up the rubric. The commissioners don't know what the needs are, how the money flows, or how to rank a project.
  - Tom Stuber was elected Chairman for Region 19 during the meeting yesterday. He suggested we give 2 names from every county of people who work in this type of business. Mr. Boose then called Ms. Cardone on his way home to ask her if she would do this and she accepted. He then asked her for Dr. Burggraf's phone number and called him. Dr. Burggraf, Family Life Counseling, said he would participate as well. Mr. Boose asked if Commissioners Brady and Wilde were agreeable with those 2 people and they were. Mr. Boose noted every ADAMS/MHAS Board was required to turn in a needs assessment or a county plan by July 31. Mr. Stuber thought it would be a good idea to pull all of the county's plans together and looked at the need's analysis part of the plans. Mr. Boose will ask Ms. Cardone to forward that plan to use in the needs assessment for the region.
  - Mr. Wilde commented Ms. Cardone had discussed the women's recovery housing and how successful it has been. Mr. Wilde would love to see more recovery. Mr. Boose noted they had discussed the sustainability of the projects chosen. They commented some of the money would be coming in for 18 years.
  - 2 of the commissioners are looking at projects in other regions and wanted to know how that would work. Some of the ADAMS boards are a combination of county's and some of those county's are in different regions.
  - A lot of decisions will need to be made on the state level. Certain people on the state board are trying to move that vote faster. Setting the interim director was a part of that move. They are having a problem getting the director they think they need, so instead of waiting for that director to be hired, they have an Interim Director.
  - One of the decisions to be made is how the money will be broken up between the state and local people. Once they decide that, they already have a formula for disbursement. Mr. Boose heard at the CCAO board meeting that the problem was the state wants to take more and more of the money and less would go to the regions.
  - The final thing they discussed at the meeting was getting projects together. Mr. Boose talked with Ms. Cardone about that and thought we may need a local advisory group to help decide if there was one big project or several little projects we would like to do. Some regions have it set up and have their rubric done. Ms. Cardone will call other regions to see about their rubric.
  - Mr. Strickler had organized Region 19 by preparing an Intergovernmental Service Contract because we weren't getting any guidance from the state, then they told us we did it the wrong way. Mr. Boose said the state is moving in a different direction and are trying to tell us what to do now. Mr. Strickler stated that is not the way this was organized. Mr. Strickler said the point of having a region was to have each region propose projects to address needs in that region. Not the state telling us we have to do something. Mr. Boose said they haven't gone that far, but the Interim Director asked if we had our by-laws set and was told they are pretty generic. She recommended we look at the state by-laws and do something similar. Mr. Strickler thought we could review them and possibly use them as a basis. He did not feel we needed to adopt them word for word.

- Mr. Boose noted that some regions are just dividing the money up by county, then giving it to the county to let them decide what to do with it. Mr. Strickler did not think that was an impermissible use of the money. Mr. Strickler thought as long as they are doing projects with the money he was not sure it was impermissible and stated the whole point of this was to have projects to address the needs in the region. Mr. Strickler pointed out they had written the OneOhio Memorandum very broadly and ambiguously on purpose; to allow for some flexibility. Mr. Brady thought that made sense because not every county has the exact same issues within that general issue.
- Mr. Boose told the other commissioners at the meeting not to forget the cities and townships have a say in some of these things. The next state board meeting is tomorrow. Mr. Old asked them to have a list of questions ready for him tomorrow.
- The next Region 19 meeting is March 15 at 2:30 p.m. via Zoom. They decided to hold most of the region 19 meetings via Zoom for now. The meeting after that is April 12 at 2:30 p.m.
- Mr. Stuber offered to have a discussion with us and Ms. Cardone. Mr. Boose noted Mr. Stuber has applied to be on the state advisory committee and would like to represent providers on it. Mr. Brady asked if they should block a time at one of their meetings to have a discussion with Ms. Cardone and Mr. Stuber. Mr. Wilde asked about having Mr. Stuber give a presentation to the MHAS Board. Mr. Boose will discuss this with Ms. Cardone and ask if she would like to talk with Mr. Stuber or have him give a presentation to the MHAS board.
- Mr. Stuber told everyone at the meeting to remember this is opiate money to be used to solve the problems with opiate addiction and use. He also said it may be the time to get more providers involved in the situation rather than using the same providers all the time, to do the same things. Mr. Stuber said not to be surprised if new providers come out because they know this money is available.
- Discussed grants not allowing methods other than proven ones and thought this would be an opportunity to try some new methods. Mr. Boose asked if it was an MOU that told us what we could and could not do. Mr. Strickler stated it was in the OneOhio Memorandum, in one of the appendixes or attachments. He noted those uses are very broad and were done that way to give flexibility to the projects this money can be used to fund. Mr. Strickler thought it still talked about not using treatments which were extremely experimental. Mr. Brady felt we have been battling the same problem for 40 years and thought it may be time to try something different. Mr. Boose noted we are in our 4<sup>th</sup> or 5<sup>th</sup> phase of the opioid epidemic. Mr. Wilde stated it changes quickly from one drug of choice to another.
- Yesterday afternoon there was a Workforce Development meeting. GLCAP transportation and Mr. McCoy with HCDC attended.
  - Discussed the current supply/demand of employees compared to a year ago. It is much better, but there are still issues. Much of the improvements came from changes the businesses made.
  - They summarized that we still had the same 3 basic issues of transportation, child care and housing.
  - Mr. McCoy summarized last week's Land Bank meeting.
- Mr. Wilde provided an update on the last Land Bank meeting.
  - Demo of dilapidated houses to make room for Habitat for Humanity housing. This would be affordable housing and the utilities are already to the property.
  - Mr. Boose added that Mr. McCoy had talked about a couple of the homes being remodeled. Mr. Wilde stated some of the remodels have been taking longer than expected; the supply chain and pricing have been an issue.
  - Mr. Brady noted the new money they received was Brownfield money. Mr. Boose noted Brownfield was for clean-up and commercial and getting it ready for building.
  - Mr. Wilde said they have 5 buildings coming down right away and some that needed remediation of asbestos, which may have been a small remediation job. They have a company who will take care of that, then those buildings can be demolished.
- Mr. Boose said the next Workforce Development meeting is in 3 weeks and asked if Mr. Brady or Mr. Wilde could attend it because both he and Ms. Minor will be out of town. It is at 1:00pm in the JFS Building.

**Commissioner Brady updates:**

- Will be at Firefighters Association meeting tomorrow.
- Stepping Up on Friday.

**At 10:21 a.m. the board recessed.**

**At 10:29 a.m. the board resumed regular session.**

**10:30 a.m. Pete Welch/SWMD – Transfer Station updates:**

- Mr. Welch said he had a few things he needed guidance on. He sent the commissioners an e-mail last month about the recycling program, scale replacement, and rate adjustments.
- The cost of the scale replacement has gone up. \$150,000 if we build it in the existing pit. He was

trying to avoid that, but may need to because that is going to cut our costs down by doing it. The problem is when you have a 70 ft scale, you have a 10-foot platform on both sides plus you have a ramp up to it. So, if you have a scale that sits 14 inches off the ground and you have to ramp up to it, that 70 ft scale becomes 140 feet. Then you need to have enough room to turn the trucks and get them down to the transfer station. The biggest thing is turning Rumpke's trucks to get them on and weighed before they leave. Also, when we sell recyclables, getting the semi's on and turned around. He is working through those logistics.

- Mr. Welch said TNM sent a proposal to look at our scale issue for about \$12,000. He thought he would probably engage the contract for that so he can get it going. This is way overdue, but is something that has to be done and ties into the rate adjustment.
- We operate the landfill at breakeven every year and have been hit with legal fees and fuel surcharges. The fuel surcharge costs us \$1.25/ton that crosses the gate. There is that price mark point of what fuel is, above it, it goes up 5 cents for every 10 cents or something like that. We spent \$1.25/ton last year just on fuel surcharges. The total last year was about \$60,000.00. Then you have to transport and dispose of the waste on top of that.
- We need to enact some type of rate adjustment. The problem is deciding what the rate adjustment should be. Mr. Brady stated Mr. Welch had sent out an e-mail with a suggested amount. Mr. Welch noted the cost he gave them covers current projects for this year and that is why it is a minimum.
- Mr. Boose asked if the scale was to be a project for this year. Mr. Welch said it was. Mr. Boose then asked if the adjustment included the scale. Mr. Welch told him it includes the scale and we also need to clean and rebuild the pump for lift station A, which is at the front side. Mr. Welch stated some of the parts going into the ground are rusted out and there are problems with the rails so it will need to be rebuilt. Mr. Welch got one cost back and it was \$50,000 for that. Mr. Welch explained we would need to clean it out, get a company to rebuild the rails and replace the pumps. There is one more cost he is waiting to get back.
- Mr. Welch stated those are the 2 big jobs he is looking at for this year.
- One of the things which is costing us a lot of money, is the way we recycle. We run a truck on the road every day and it takes one full time employee 35 to 38 hours a week.
- Townships pay \$150 per load, which was set in 1989. The problem is they are helping with the program. How much can they afford if we try to raise the price.
- An easier way to do it is to subcontract recycling, but he is not sure if it is more cost effective. Ashland is paying roughly \$10,000/month for 172 pulls a month; Huron County would not be close to that amount. It would cost us \$120,000/year. Mr. Welch said our generation fees would not cover that cost. We budget \$125,000 for recycling. Mr. Welch remarked that it is not a moneymaker and right now we are having a hard time getting rid of cardboard. We gave away cardboard a couple of months ago. It used to be a money maker, but it is not worth anything now. We only have so much room, so are trying to give it away or will need to landfill the material. Mr. Welch said the EPA is working on the issue and it is an issue across the state now.
- Mr. Brady asked, if you subcontract would it eliminate the county having to store it and having to get rid of it and would be handled by the contractor? Mr. Welch told him that was correct.
- Mr. Welch noted this ties into the issue with aging equipment. All our recycling equipment is original. Mr. Homan has done a great job in keeping it running. But it will ultimately fail.
- To subcontract, the Board of Commissioners can do it, but would have to go back and amend the Solid Waste District Plan. Mr. Welch noted we could do that and the EPA would approve it as long as we continue to recycle.
- Another item Mr. Welch is looking into is whether the waste collectors provide curbside prescription recycling, which would counts towards our opportunity goal in the plan. Mr. Welch said what that means is Norwalk has a curbside recycling program, so we get credit in plan for the number of people in Norwalk. If Norwalk has 16,000 people we would get credit for 16,000 of the total people in Huron County, which is approximately 56,000 to 58,000. We need to accomplish a 70% goal set by EPA. The EPA came out with a new plan last year or the year before, we were at 90% previously. Which means 90% of the people needed to have the opportunity to recycle and in the new plan it was dropped to 70%. Mr. Wilde noted the consultants reviewed the whole plan.
- What happens if you don't meet the goals? Mr. Welch did not think anything happened. He was told there are districts who don't even have a current solid waste district plan.
- Mr. Boose asked if we subcontract recycling, how would that affect Norwalk's recycling. Mr. Welch explained Norwalk could continue their program but instead of hauling it to us; they would have to take it to Rumpke or Allied Waste directly. Mr. Welch noted it was Norwalk's choice if they want to provide curbside recycling or not.
- Mr. Brady noted we would have less pick-ups than Ashland. So, we would probably not be operating as many runs, so it may affect the cost. We would need to go to bid to determine the cost. Mr. Welch stated we would need to determine where to set the boxes for recycling. He did not think the current townships doing recycling would care and envisions using the current areas which we use now.
- Mr. Boose thought Mr. Welch was in to talk about how we need to move forward. It may involve increasing the fees. What is the process for increasing fees and how does the Solid Waste

Management Board relate to any of this.

- Mr. Welch explained the Board of Commissioners sets the rates at the landfill and with the increased rate at the landfill he wants to pay for the landfill needs. If we change recycling the gen fee would be done by the Board of the Solid Waste District. Mr. Boose did not understand the difference between the 2 fees being determined by different boards.
- Mr. Welch told him with the gen fee, they tack on \$4.50 per ton of waste we generate in the district, which goes back to the solid waste district to operate. Mr. Boose asked what the solid waste district operates. Mr. Welch told him this pays for all the recycling programs.
- The Board of commissioners set the gate rates at the landfill. Which are \$48.50 + all the EPA fees. Mr. Welch said the proper way to explain it is; our take is \$48.50 and the \$9.50 goes to the EPA, solid waste district, and township fees.
- Mr. Boose asked if in order to raise the rates, Mr. Welch meant landfill rates. Mr. Boose did not know which rate. Mr. Welch explained there are 2 fees; Gen fees and landfill rates. Mr. Boose asked if the landfill rates include the generation fee. Mr. Welch said they did not. Mr. Wilde said the gen fees were on top of the landfill rates. Mr. Boose asked if the gen fees were on top of the \$58.00.
- Mr. Welch said the landfill rate right now is \$48.50 per ton. For every ton of waste it brings in, we pay the EPA \$4.75, we pay the SWD \$4.50, we pay Greenfield Twp. \$.25. That adds up to \$9.50 per ton. That goes on top of the \$48.50 for a total of \$58.00 and that is what is collected at the window. So, the money they get pays the SWD, the EPA and Greenfield Twp.
- The gen fees which go to the SWD pays for the recycling program and Mr. Livengood. The landfill rate pays for the landfill and to operate the transfer station, but the biggest cost is to transport and dispose of waste to Rumpke.
- When you raise the landfill rate which is \$48.50 per ton, with a minimum fee of \$14.50 for less than 500lbs. Mr. Boose asked if Mr. Welch was talking about increasing the landfill fees of \$48.50 or the gen fees set by the SWD. Mr. Welch said if we are going to subcontract recycling, we would need to lift the gen fee eventually, the \$4.50 gen fee. Mr. Brady asked if we subcontracted, then gen fee would get set by the SWD board. Mr. Welch said yes, the gen fee gets set by the SWD Board no matter what. Mr. Welch said the commissioners also act as the SWD board and if they want to increase the \$4.50 gen fee to \$5.50 you can do that. Mr. Brady confirmed they act as both boards. Mr. Boose asked how that would tie into the group that meets periodically.
- Mr. Welch said that was the policy committee and they recommend to the board strictly. They recommend the district plan and approve it. The way you should increase the gen fee is to go through the policy committee and have them recommend an increase to the SWD board. The landfill is totally under the County Commissioners.
- Mr. Boose asked if Mr. Welch wanted to ask for an increase to the landfill or the gen fee. Mr. Welch said he wanted to increase the landfill fees, not gen fees. He was unsure of the costs for the gen fees.
- Mr. Welch is strictly talking about the landfill fees and when he looks at the projects he needs this year, it is a minimum amount of \$5/ton to break even. Don't want to make a lot of money because people will say we are charging too much. Mr. Boose thought we wouldn't want to be raising our rates all the time either. Mr. Welch stated they had raised the rates 2 years ago and that was the first time in about 10 years. We try to project what inflation and fuel costs will be, but it didn't work.
- We are paying more to do everything now. The contracts with the environmental engineer are up between 5% and 7%, then we have a fuel surcharge with Rumpke and we need a new scale and also to redo the pumps. Mr. Wilde asked when Rumpke added the \$1.25. Mr. Welch said that was the average cost of the fuel surcharge last year. Mr. Wilde noted we did not adjust for that we just ate it. Mr. Welch noted we ate it because we could, but we can't continue to eat those costs. The problem we have now is the Rumpke contract is up in April 2024. We will be going out to bid for that in late summer/early fall of this year. Do not think that price will go down. Mr. Welch thought he would need to increase the landfill fee by \$5.00 a ton.
- Mr. Welch asked for some input from the commissioners. Mr. Boose thought any of the three commissioners could help him. Mr. Welch stated his thinking was if we have an increase in the fee to cover projects; then when Rumpke bids we can see what that will be. Mr. Welch asked if we could have a resolution to raise the rate to this much, but if Rumpke's rate goes up, we add that to it and do it under one resolution, or do you want to do a new resolution at the beginning of the year before the contract kicks in.
- Mr. Welch is hoping by the end of this year we will know what the new waste contract will look like and the costs for recycling.
- Mr. Brady confirmed the \$5.00 increase Mr. Welch was requesting is to take care of immediate issues and nothing going forward. So, there is a good potential that next year we would have to increase again. He noted that we could not ride it out this year because the project's cost a lot. Mr. Welch said he is cutting it close and is hoping he has no money involved in the legal expenses and receiving the check from here for \$176,000. If he has that check he can make it through the year.
- Mr. Boose felt we don't want to change the fees often, but we are talking about two different reasons to change the fees. The first reason is we have projects which need to be done and have no choice, we have to cover them. Mr. Boose said he would not have a problem with going through the proper

process to raise the fees, if \$5.00 is what they figure out is needed. Knowing that in the future, if our contract for trash changes; we might have to adjust the fees again. We need to get through this year and may have to look at things again next year.

- Mr. Brady thought we should not assume a rate increase and tag it this year. He does not like to have multiple increases, but would rather only increase for the amount that is needed this year. He noted we are operating as close to breakeven as possible. Mr. Welch stated a good example would be if he drove into Rumpke on Noble Road with his pickup, they have a minimum of one ton and it is approximately \$100.00. We provide our residents an opportunity; because of the Republics and the Rumpke's, we get a lot more waste from Seneca, Richland and Lorain. Those are pickup loads and are 500 lbs. at a time. Mr. Brady suggested he pursue what it would take to do this with Mr. Wilde and if we have to make 2 adjustments, then that is how it falls.
- Mr. Welch told them once we got the scale and the pump fixed, we will need to look at the floor of Transfer Station for a 2024 project.
- Mr. Boose said before we can go out to bid for the scale, they have to know where that money is going to come from. Mr. Boose asked if we had that money or where is it going to come from. Mr. Welch stated we have over \$200,000 in the Equipment Reserve Fund, but that is not enough money to complete all the jobs. Mr. Boose said even though we can take money from there, we may not want to. Mr. Brady feels we need the scale to be done right away.
- Mr. Wilde stated if we continue to recycle ourselves, our equipment is shot and then we are talking about huge capital projects. Mr. Brady suggested he work with Mr. Welch to come up with ideas on how to approach the recycling. Mr. Wilde said the equipment has been near the end of its life for a while and this would be a great alternative. It was thought they may be able to sell the old equipment if we went this way.
- Mr. Welch stated Crawford County was going through the same process now.
- Mr. Boose said Mr. Welch and the others at the landfill/transfer station do a great job and work very hard at trying to keep costs down, some of that means not replacing assets as often as you would like to replace them. Sometimes that causes us to come to a need like we have right now with the scale. He thought Mr. Welch would have loved to replace it years ago and did the best he could for as long as he could.

**At 11:08 a.m. Bruce Wilde moved to enter Executive Session ORC 121.22 (G) (3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

*Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde*

**At 11:08 a.m. Mr. Brady left the meeting.**

**At 11:29 a.m. Bruce Wilde moved to end Executive Session ORC 121.22 (G)(3). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

*Aye – Terry Boose  
Absent – Harry Brady  
Aye – Bruce Wilde*

**\*No action taken**

Ms. Ziemba said she wanted to ask for an amendment to one of this morning's resolutions. Ms. Ziemba told them the resolution for the salt storage building is an ARPA project and she did not catch that the ARPA language was not included in the resolution. Would like a motion and second to amend the resolution to include the standard ARPA language which is included in all our ARPA projects.

**Bruce Wilde made a motion to amend Resolution 23-057 to include the standard ARPA language. Terry Boose seconded the motion.**

**\*Discussion: Ms. Ziemba stated it was the standard ARPA Language and it referred back to the eligibility letter which states Ms. Gordon had reviewed the project, it meets the ARPA criteria and it falls under the revenue replacement bucket. Mr. Strickler stated that language should be in every resolution that we intend to use ARPA funds for.**

**The roll being called upon its adoption, the vote resulted as follows:**

*Aye – Terry Boose  
Absent – Harry Brady  
Aye – Bruce Wilde*

23-057 (with amended language)

**IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE SALT STORAGE BUILDING ADDITION AT THE HURON COUNTY ENGINEER’S OFFICE**

Bruce Wilde moved to adopt the following resolution:

**WHEREAS**, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the COVID-19 pandemic; and

**WHEREAS**, the ARPA program appropriates funds to provide support to State, local, Tribal and Territory governments in responding to the impact of the COVID-19 pandemic; and

**WHEREAS**, Huron County has applied for and received ARPA funds from the U.S. Department of Treasury under the under the Coronavirus State and Local Fiscal Recovery Funds established by American Rescue Plan Act of 2021; and

**WHEREAS**, all funds received from the American Rescue Plan Act of 2021 shall be expended only to cover costs of the County consistent with the requirements of section 603(c)(1) of ARPA as described in H.R. 1319, and any applicable regulations and guidance only to cover expenses that:

- (1) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (2) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (3) for the provision of government services to the extent of the reduction in revenue of such county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency; or
- (4) to make necessary investments in water, sewer, or broadband infrastructure.

**WHEREAS**, the Huron County Engineer has requested approval for seeking bids for the Salt Storage Building Addition at the Huron County Engineer’s Office; and

**WHEREAS**, the Board of Huron County Commissioners has engaged McDonald Hopkins LLC for assistance in determining the eligibility of projects for the use of ARPA funding pursuant to the regulations promulgated for ARPA; and

**WHEREAS**, McDonald Hopkins LLC has reviewed the Engineer’s request and the relevant ARPA regulations and has determined that the use of ARPA funds received by the County may be used to acquire the Salt Storage Building Addition at the Huron County Engineer’s Office under the Revenue Loss Category, a copy of McDonald Hopkins LLC’s opinion is attached hereto and expressly incorporated by reference herein; and

**WHEREAS**, the notice seeking bids for the aforementioned project must be placed in a newspaper of general circulation within Huron County for a minimum of two weeks and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids for the Salt Storage Building Addition at the Huron County Engineer’s Office. The purchase shall be financed with funds received through ARPA; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation and posted on the County’s website [www.hccommissioners.com](http://www.hccommissioners.com) accessed by clicking on legal notices, until the bid is opened on March 3, 2023 at 9:05 a.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.



**Budget work session:**

- Mr. Boose was not sure how much they should cover since Mr. Brady was not present. Mr. Boose had some items he wanted to talk about for the budget and moving forward before we get into details.
- They received new sheets which have an updated amount on the bottom based on when the budget commission met. Mr. Boose reviewed the details. There was a small increase of \$25,000 from transfer in, which basically came from Susan Hazel.
- Mr. Boose talked with Susan Hazel when she was working on her budget. They discussed the \$25,000 to \$50,000 which she usually made available to us. They talked a little bit about the Title Office and what she thinks things were going to look like in the next year. There is a vendor who no longer uses our title agency and there could be a reduction in the fees which they bring in. So, to be a little bit more conservative she wondered if \$25,000 might be a little better amount than the \$50,000. At the same time they talked about her budgets, she also talked about other items which are mainly personnel challenges that she has. People coming and going, getting people up to speed or someone on a temporary leave. She may possibly need part of that \$25,000 that was put out there for her office. It is almost an emergency type thing. Mr. Boose told her that we appreciated her working with us every year when it comes budget time. Mr. Boose thought when she started here, she was given the \$50,000 and we were using that for her scanning. That is mainly how it has been used, but has benefited everybody.
- The new estimated revenue is \$22,740,469.94. We compare that to the interim and it is around \$500,000+/- different than the interim budget. Mr. Boose felt there are some decisions this board has to make before they get into the nitty gritty details.
- When you take the ½% sales tax brought in and the amount spent by the jail last year; to keep the money in the jail scenario, last year they put it in the Jail Permanent Improvement account. To separate that money and keep that process going, we need to do that before we start talking about money.
- That brings us down to cutting money from the interim budget unless we do some other moving of money around. The amount of money we put in the interim budget will be more than we have to spend. Mr. Boose felt there are some big decisions that need to be made before we get into that.
- Mr. Boose asked the Sheriff to give an update with personnel after the new contract. Ms. Ziemba stated they had sent that information.
- Mr. Welch has also provided this information from his contract.
- Salary increases to General Fund, non-bargaining employees. Mr. Boose thinks this is important before get into nitty gritty. It has been flip flopped around before. Mr. Wilde thought this was a priority and Mr. Boose agreed and said they did it in the interim budget last year. This year they didn't do that. Sometimes, when they were working on the budget, they waited until the very end to see if there was money left over. Mr. Boose did not feel that is the way our employees need to be treated. With what is happening in workforce development over the last couple of years, it needs to be a high priority to make that decision. Mr. Wilde noted our employees are our greatest asset. Mr. Boose suggests we make that decision at the beginning, before getting into details.
- There are two more decisions which Mr. Boose feels are important:
  - Number of employees for the Sheriff.
  - How to move forward with Sheriff/Jail should be addressed before getting into details of the rest of the budget .
  - Mr. Boose made a couple of suggestions to have someone sit down with the Sheriff to talk about his budget before the final budget and doesn't want any shocks to anybody. Mr. Boose does not know if the sheriff has requested to come in. Ms. Ziemba stated only the Board of Elections has requested to come in so far. Mr. Boose did not know how the commissioners board wanted to proceed with the sheriff's budget, but in his opinion that needs to be done before we start getting into details. The bottom line is we don't have enough money and are going to have to cut some things from the budget. Mr. Boose thought there were several things they could cut from the budget.
  - Mr. Boose thinks we need to have that number at the beginning, before we get into details. There are a lot of people who say costs are going up and in order to spend what they spent last year, they will need 5 to 8 % more. Sometimes, when you don't have the money, the response back is, I hear you, but we don't have the money either. So do the best with what you have. You may have to adjust your management policies to get by with what you have.
- What happens to next year's budget, we have a little bit that can be moved around, but a lot of it is one-time money and once you use it, it is gone. Mr. Boose emphasized there are a lot of general information decisions that need to be made before we get into it. Ms. Ziemba put together a great file for each department and what they have requested outside of what they were given in the interim budget. Mr. Boose thinks we should start there, with the philosophy that we start there first and back our way into some of the bigger decisions. Mr. Boose has spent a lot of time looking at this information and is telling us how he thinks we should move forward.
- Mr. Boose noted he had not addressed the Board of Election budget; Ms. Ziemba said they would like to come in to talk about it.

- We can get a copy of actual expenditures from last year for Board of Elections. We can then take those figures and look at what they have given us for a final budget, which is more than the interim budget. One of the big issues is salary, there were some raises given last year above and beyond the 5% which was given to all the other general fund employees. Mr. Boose noted we had asked people to give them the salary line items for the previous year so we could list them. The latest we received from the Board of Elections increases their budget by \$7,000 plus and is not tied to the percentage increase the commissioners are going to give. They are already asking for more money, before we do the additional money. \$80,000 was set aside for remodeling the basement in last years' budget. Mr. Boose is disappointed in how things went in 2022 and as he understands, they paid an architect to give them updated plans. Mr. Boose was not told they were doing that. They also spent money remodeling their current offices. Mr. Boose feels there are a lot of issues in that budget that they need to look at.
- Mr. Wilde thought the big issue is the Sheriff and the Jail because they have a \$7M budget and it is a large percentage of our budget, Mr. Wilde feels we should look at the Sheriff budget first and not wait until the end. Also, the Board of Elections which it appears will be an issue. Mr. Wilde wants to get those ironed out and feels that will make the rest a lot easier.
- Ms. Ziemba said Board of Elections is scheduled to come in next Tuesday. She asked if they wanted her to schedule the Sheriff in also. Mr. Wilde would like to schedule him and have a small work session. Ms. Ziemba asked if they would like her to try to get the sheriff on Tuesday's agenda as well. Mr. Boose told her to see if he can come in and to tell him they have decided that needs to be at the front end of the budget discussion.
- Mr. Boose would like to see how much it will cost to keep the Sheriff's current staff for a full year and are they at full staff. They usually give a good description of their staffing, the open positions and the rates. Mr. Wilde noted the salaries are the biggest part and the rest is small pittance compared to OPERS and all the other benefits that come with it. Mr. Wilde feels if we can get that worked out we will be in much better shape. Mr. Boose stated he would like to see all of that at the beginning of the process as opposed to at the end of the process. Mr. Wilde agreed. They discussed the new contract at the sheriff's office versus what was put in for the interim budget before the contract was approved.
- Ms. Ziemba had a conversation with Ms. Minor yesterday. It pertains to a request made by Mr. Riedy of \$35,000 for a countywide website. It is not in his budget and is an additional request. Ms. Ziemba stated Ms. Minor stated JFS had to do theirs as well and would like to be on the county one, but can't continue to wait if we don't think it will be funded this year. Ms. Minor added that she could pay part of the \$35,000 fee to be included in the website so they don't have to pay the money to do their own. Ms. Ziemba told Ms. Minor she would mention this to the commissioners to get a feel and also asked Ms. Minor not to jump into a contract right away. Mr. Wilde asked how soon Ms. Minor needed to know. Ms. Ziemba said she told Ms. Minor she would let her know as soon as she had a discussion with the commissioners to let her know if it would even be a consideration for the year.
- Mr. Boose thought they would not know the answer to that for at least another month and said there are no doubts there will be cuts in this budget. We will have to prioritize what we need to get done this year and what we can put off possibly to other years. Mr. Boose thinks the website is needed, but is it a priority over all the other things we have on the list? He is not sure.
- Ms. Ziemba said she would let Ms. Minor know and would also ask what Ms. Minor was planning to contribute because that could make a difference. Ms. Ziemba noted that \$35,000 was a huge project for the general fund, but maybe half of that might be possible. Mr. Boose thought we should have that discussion with Mr. Riedy. We don't know where he came up with the \$35,000 in detail and if he thinks there is stuff that can be done at Job and Family Services. He may say whatever we do at Job and Family Services is on top of the \$35,000. Ms. Ziemba told Mr. Boose that according to what Mr. Riedy submitted, Job and Family Services is part of that because Mr. Riedy listed them as a user on it. Ms. Ziemba said she would still speak with him. Ms. Ziemba stated a lot of our requests were coming in through Mr. Riedy, she is not saying IT is not needed, but that is where a lot of the requests are coming from and they are expensive. Mr. Riedy did build some of them into his budget and some he has not. Ms. Ziemba said she would ask him to prioritize and ask him to do it like a 5-year plan, put them in order of what is needed this year.
- Mr. Boose felt we may want to have a discussion about what we need to operate this year versus what do we need to make ourselves better than what we were. Mr. Boose stated when they started IT they were not sure where they would go with it and would take it in steps. Mr. Boose appreciates that Mr. Riedy is looking and telling us what we need and that is what we expect him to do. But when money is tighter, we may need to prioritize. Mr. Boose thought a new website is great and we need it badly but what if there is something that is keeping us from operating this year if we don't get it.
- Ms. Ziemba brought up that they had previously discussed charging special fund departments for IT and asked if they would like Mr. Riedy to review that again. Currently we do not charge special fund offices. Ms. Ziemba asked if they would like Mr. Riedy to research that and come up with an appropriate number. Mr. Wilde would like him to research this option. Ms. Ziemba suggested it could be a contract.

- Mr. Boose thought we should do it along the same lines as we do our mechanic. We are not looking to recover all of our overhead on having a mechanic. We know we have to have him do things, but at the same time he can do additional things for other departments. He charges a fair rate to the other departments. At one time the mechanic charged such a high price for oil changes that they started going elsewhere. We don't want to do that with the IT department and likes the fact that we can rely on them. We don't want to out price ourselves. Ms. Ziemba said from the conversations she has had with other offices, they are always willing to pay. Mr. Wilde thought a labor number is what we are looking at. Ms. Ziemba thought that might price us up too much and would price us up over the mechanic.
- Mr. Boose felt that the mechanic makes sure to recover the cost of the oil and parts more than worrying about the labor. Mr. Wilde asked if IT would be mainly labor; Ms. Ziemba agreed and said if MHAS is asking for something, they will purchase the equipment and IT will have the time involved. Mr. Boose stated kind of, because he thinks we got new computers for the prosecutor's office and we paid for the new computers. We had worked this out. We need to work on all of it, not just his time. Who is paying for what items as well.
- Ms. Ziemba said that is general fund and she was only talking about invoicing special funds, where they have other avenues for revenue and not general fund dollars. Ms. Ziemba would not expect general fund to pay because it wouldn't make sense. Mr. Boose thought it should be tied in to things such as doing work for Job and Family Services who are not being charged, then it should be included in direct costs. Mr. Boose was not sure if that was the way we would want to go. We don't want to double charge anybody but we also need to figure it out for non-general fund people.
- Ms. Ziemba stated she had also discussed this with Ms. Minor and was told Ms. Minor was not sure that she could utilize Mr. Riedy for IT. Ms. Ziemba told Ms. Minor right now we are not charging but that is an avenue we may be researching soon. Ms. Minor said that was not an issue and she likes having somebody on staff. Ms. Ziemba said Job and Family Services has somebody on staff as well and sometimes it gets broader than that. Mr. Boose commented sometimes they work together. Ms. Minor did not want to take all of Mr. Riedy's time, especially if they were not paying, but that was something they would do.
- Mr. Wilde thought long term, if we need to make our IT department larger because of the uses outside of the general fund, that is something we could look at. He also thought if they needed 20 hours a week, we will need to come up with something. Ms. Ziemba thought that may be something with Job and Family Services, somebody under their pay instead of the fee. Mr. Boose would like to think if we are giving recommendations, Job and Family Services could ask Mr. Riedy if a project is feasible and we could do it without having to charge them very much. Ms. Ziemba said the items Job and Family Services would like to use our IT for are very specific and are items their IT person cannot do. Ms. Ziemba said she would talk with Mr. Riedy about this. Mr. Boose asked that we not get into too many details, where it is costing us a bunch of money to figure out how to charge somebody; more than what it is worth for what the savings is from doing it.
- Ms. Ziemba wanted to go back to the Sheriff's discussion and noted they said they had not had a chance to review the Sheriff's numbers. She asked if they wanted her to schedule him for Tuesday or try to bump him out a little bit longer to give them time. Mr. Boose said the only numbers he has not had time to review are the updated salaries which Ms. Ziemba just gave him and he felt he would have plenty of time this weekend to review them. Ms. Ziemba asked Mr. Wilde if he would have enough time to review them and was told he would. Ms. Ziemba said she would try to schedule them for Tuesday, but if that was too soon we might want to bump them out. She noted there are 2 meetings next week. Mr. Wilde told Ms. Ziemba that he would like to schedule them for Tuesday. Ms. Ziemba asked if she should suggest that the sheriff bring his accounting person, Shawn Newton, along. Mr. Wilde thought they should.
- Ms. Ziemba noted there were a couple of elected officials who did not account for their increase, one of which is the sheriff and we will need to adjust. The Coroner and the Auditor as well. Mr. Boose told her to remember when she updated the sheriff that his allowances also needed to be updated. Ms. Ziemba stated they took care of that themselves and she would add that up to verify it meets this. Ms. Ziemba stated she is verifying that everybody who has an elected official salary line, that it corresponds with the actual information from them.
- Discussed doing the surety bonds for the auditor. Also added Ms. Minor.
- Mr. Boose asked if they should adjourn the meeting and have Ms. Ziemba update Mr. Brady about what was done today and where we need to go. Mr. Wilde agreed to that strategy.

**At 12:12 p.m.** Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

#### **IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on February 7, 2023.

REGULAR SESSION

TUESDAY

FEBRUARY 07, 2023

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:12 p.m.

Signatures on File

*\*The following bids were opened for the 2023 Chip and Seal Project on Friday, February 10, 2023.*

Chip and Seal - Phase 1  
 Bid Opening: Friday, February 10, 2023 9:00 a.m.

REF	ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST	Sarver Paving, Inc.		Melway Paving Co., Inc.		Allied Construction, LLC		Erie Blacktop, Inc.	
1	103.5	Premium Contract Bond	1	LS	\$5,000.00	\$5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00
2	441	Seal Coat Bituminous Material, CRS2-P @ 0.40 avg. gal/SY, as per plan	145,000	GAL	\$3.50	\$507,500.00	\$ 3.00	\$ 435,000.00	\$ 3.00	\$ 435,000.00	\$ 3.49	\$ 506,050.00	\$ 3.75	\$ 543,750.00
3	422	Seal Coat Aggregate #8 Washed Limestone @ 22lbs/SY avg., as per plan	4,000	TN	\$40.00	\$160,000.00	\$ 37.62	\$ 150,480.00	\$ 43.00	\$ 172,000.00	\$ 38.00	\$ 152,000.00	\$ 30.00	\$ 120,000.00
4	614	Maintaining Traffic	1	LS	\$18,500.00	\$18,500.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 16,500.00	\$ 16,500.00	\$ 36,500.00	\$ 36,500.00
5	624	Mobilization	1	LS	\$10,000.00	\$10,000.00	\$ 6,000.00	\$ 6,000.00	\$ 8,500.00	\$ 8,500.00	\$ 20,000.00	\$ 20,000.00	\$ 7,500.00	\$ 7,500.00
6	Spec	Contingencies	1	LS	\$9,000.00	\$9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
Total =						\$710,000.00	\$ 640,480.00	\$ 662,500.00	\$ 710,550.00	\$ 721,750.00				