

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose and Harry Brady. Bruce Wilde absent.

The following also were in attendance: Vickie Ziemba, Administrator/Clerk; Cherise Webb, Clerical Assistant; Randal Strickler, Assistant Prosecutor; Lee Tansey, Engineer; Patricia Didion, Citizen; Sheila Poffenbaugh, Citizen; Matt Roche, Norwalk Ohio News; Joe Centers, Norwalk Reflector; Dick Wiles, Fair Board and Randy Wheeler, Citizen.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the January 3, 2023 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the January 3, 2023 meeting(s) and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde

23-018

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Register for Payment Batches #350478 and authorize the Huron County Auditor to make the necessary warrant;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

****Discussion:***

- Mr. Boose would like to check with Mr. Riedy to see if the county needs various Zoom subscriptions or if we could use one.
- Humane Society attorney fees – page 4. Mr. Boose thought we should not be paying for their regular legal issues. Mr. Strickler added we should only pay for the special prosecutor. Ms. Ziemba will have Ms. Stebel check on this.
- Clemans & Nelson legal fees - Mr. Boose asked if this was for contract negotiations. Ms. Ziemba thought it was partly for the Personnel Policy Manual and part for retainer.
- SAFEbuilt – Mr. Boose said he was assuming this was the bill for which we would be paid back. Ms. Ziemba told him Ms. Stebel was invoicing the municipalities this week.
- Appointed counsel fees - Mr. Boose pointed out there were two which were larger than usual and asked if they were all approved by the judges. Ms. Ziemba told him yes and said there were a couple which were for the 6th district. The large ones were from the same attorney. Mr. Strickler noted this attorney was now with the Public Defenders Office and those may have been her last cases before going to the new position.
- On page 8 there was a payment for radio outage and repair. Mr. Boose asked Ms. Ziemba to check on this, since the radios were only about a year old.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde

Huron County
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department: Corrections, Department: Microfitting, Department: Data Processing, and Department: Treasurer.

Huron County
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department: Adult Probation, Department: Adult Parole, Department: Adult Probation, and Department: Adult Parole.

Huron County
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department: Prosecutor, Department: Common Pleas, Department: Adult Probation, and Department: Adult Parole.

Huron County
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department: Sheriff, Department: Sheriff, Department: Sheriff, and Department: Sheriff.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Courtview Justice Solutions Inc, Department Juvenile Court Computer, and various utility and service payments.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for CountyView Justice Solutions Inc, Department Juvenile Court Computer, and various license and management fees.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for The Beeson Company, Concrete Old State Rd Bridge, and various construction and utility services.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department 911 Total, Department Senior Services Center, and various training and communication services.

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
01/12/2023	Amtec Emergency Solutions Inc	350478	2022-001712	Gas for Calibration Meter	\$203.79	
Account 197.00260 (Equipment) Total:					\$203.79	
Department EMA Hazmat Total:					\$203.79	
Fund 197 - EMA Hazmat Total:					\$203.79	
01/12/2023	Hills Inseves	350478	2022-009112	Copier-JFS	\$28,600.00	
Department Permanent Improvements Total:					\$28,600.00	
Account 310.310.02545 (Project Expenses) Total:					\$28,600.00	
Department Permanent Improvements Total:					\$28,600.00	
Fund 310 - Permanent Improvements Total:					\$28,600.00	
01/12/2023	Ziegler Tire & Supply Co	350478	2022-009712	Roll-Off Truck Repair	\$493.33	
01/12/2023	Ziegler Tire & Supply Co	350478	2022-009712	Roll-Off Truck Repair	\$7,480.00	
01/12/2023	Ziegler Tire & Supply Co	350478	2022-009712	Roll-Off Truck Repair	\$493.33	
01/12/2023	Ziegler Tire & Supply Co	350478	2022-009712	Roll-Off Truck Repair	\$493.33	
Account 525.525.00250 (Recycling Programs) Total:					\$8,110.28	
Account 525.525.00412 (Other Expenses) Total:					\$44.22	
Department Solid Waste Management District Total:					\$8,154.50	
Account 525.525.00412 (Other Expenses) Total:					\$8,154.50	
Department Solid Waste Management District Total:					\$8,154.50	
Fund 525 - Solid Waste Management District Total:					\$8,154.50	
Grand Total:					\$715,850.21	

Sign 1 *Sheila Poffenbaugh* Sign 2 *Terry Boose* Sign 3 *Account*

1/10/2023 3:47 PM Page 9 of 9 V.3.2

At 9:05 a.m. Public comment. *Sheila Poffenbaugh, Willard, Ohio.* Ms. Poffenbaugh said she received a questionnaire requesting information on her broadband service. She provided copies for the board and stated she was not sure how to fill it out. Ms. Poffenbaugh stated she had a question and went on to say she knows that Huron County is going to be doing broadband, but she does not get her internet through Huron County, so wanted to know how it would affect the internet service with her provider. Mr. Boose was not sure what she meant by she did not get her internet service through Huron County. He said as far as he knew, none of the internet companies were in Huron County. Ms. Poffenbaugh said she got her internet service through Local TV out of Willard and wanted to know how to fill the questionnaire out when it asked if she had broadband service. Then she asked if she should go to Local TV and ask if she has broadband service through them. Mr. Boose said the questionnaire came for the Ohio Department of Development and we have no idea what their purpose is or what they are trying to do. Mr. Boose thought this would be a better question for them, but he did not see a telephone number to call. Mr. Boose thought whoever she was paying for internet service through would be who you have internet with and that is who he would list.

Ms. Poffenbaugh said that she was just asking how the broadband work which Huron County is doing would affect Spectrum and the group in Wellington. Mr. Brady stated it is not designed to replace existing customers. It is designed to put households on the net that do not currently have service or have very unreliable service. Mr. Brady noted the cities are mostly covered. Spectrum will be doing a lot of work by the Attica area for addresses not currently covered. Mr. Brady thought Ms. Poffenbaugh should be able to ask her internet provider if they provide high speed service and if so, at what speeds. Mr. Brady was glad to see that broadband Ohio was sending out surveys.

Mr. Brady said the intent is not to take customers away from one provider to another. The intent is to get service to people who do not have it. If you already have a provider you will probably not see another provider come in and take it unless your provider is getting it from another provider.

Ms. Poffenbaugh said she was just curious as to how the money that Huron County is putting into broadband will relate to people. Mr. Brady informed her that we were just trying to fill in the gaps that would be left once the 2 major providers who received the grants have finished. Ms. Poffenbaugh noted they would still need to find a provider to get the service and it would not be provided by Huron County. Mr. Boose stated Huron County would not provide internet service.

23-019

IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE PERU CENTER ROAD AT TOWNLINE 12 ROAD INTERSECTION IMPROVEMENTS PROJECT (HUR-CR 045-00.00; PID 111115)

Terry Boose moved to adopt the following resolution:

WHEREAS, the Huron County Engineer has received notification of the availability of Federal Funding for the Peru Center Road at Townline 12 Road Intersection Improvements project and therefore has requested approval for seeking bids for said project;

and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the Peru Center Road at Townline 12 Road Intersection Improvements project; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and on the County’s website www.hccommissioners.com by clicking on the Legal Notices link until the bid is opened on Friday, February 3, 2023 at 9:00 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Tansey explained at the Townline Road 12 intersection with Peru Center Rd, if you are looking north it is hard to see traffic coming, so we are shaving down the hill to the north of Townline Road 12 on Peru Center Rd. It will be resurfaced with new signage and safety upgrades all the way down to Route 103. This is being funded 80% by a federal grant and 20% from local money. This could possibly start as early as spring, but will have a window from spring to fall to complete it. We will leave it open to the contractor to pick the start date but it should only take 30 to 45 days to complete. Mr. Brady asked if the intersection would be closed. Mr. Tansey told him the intersection will be closed because the whole road will be removed and lowered about 2 feet.

Mr. Tansey said this is the last bit of road which has been identified as being in poor to bad condition which will be addressed and said that we received funding for this 5 years ago.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Absent – Bruce Wilde

ADVERTISEMENT

NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of Friday, February 3, 2023 until 8:59 a.m. local time, at the Huron County Commissioner’s Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: Peru Center Road at Townline 12 Road Intersection Improvements, HUR-C.R. 045-00.00; FY 2023; PID 111115 FAN E200(690). Bids shall be opened and publicly read aloud at 9:00 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than November 4, 2023.

Bidders must comply with the prevailing wage rates as determined by the U.S. Department of Labor under the Davis-Bacon and related Acts.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Bid documents must be obtained from the Huron County Engineer, no copies will be accepted.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be viewed by logging on to <http://www.hccommissioners.com> and clicking on the “Legal Notices” link or <http://www.huroncountyengineer.org> and clicking on the “Bid Information” link.

Advertise:
1/12/2023
1/19/2023

23-020

IN THE MATTER OF ENTERING INTO CONTRACT WITH WM. DAUCH CONCRETE FOR THE SUPPLY & DELIVERY OF CONCRETE FOR THE HURON COUNTY ENGINEER

Terry Boose moved to adopt the following resolution:

WHEREAS, Pursuant to Resolution 22-400 the bid was awarded to Wm. Dauch Concrete for the cost per item of work included in Attachment A for the Supply & Delivery of Concrete; for the Huron County Engineer; and

WHEREAS, the Board of Huron County Commissioners desires to enter into contract with Wm. Dauch Concrete, for such goods and services; now therefore

BE IT RESOLVED, the Board of Huron County Commissioners does hereby approve entering into contract with W.M. Dauch Concrete, Norwalk, Ohio for the Supply & Delivery of Concrete for the Huron County Engineer as attached hereto and expressly incorporate by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Tansey said this locked in the 2023 price for concrete for various projects throughout the year.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Absent – Bruce Wilde

**Contract on file*

23-021

IN THE MATTER OF ENTERING INTO CONTRACT WITH LAKE ERIE CONSTRUCTION FOR THE INSTALLATION OF GUARDRAIL FOR THE HURON COUNTY ENGINEER

Terry Boose moved to adopt the following resolution:

WHEREAS, Pursuant to Resolution 22-401 the bid was awarded to Lake Erie Construction, Inc. for the cost per item of work included in Attachment A for the Installation of Guardrail for the Huron County Engineer; and

WHEREAS, the Board of Huron County Commissioners desires to enter into contract with Lake Erie Construction, Inc., for such goods and services; now therefore

BE IT RESOLVED, the Board of Huron County Commissioners does hereby approve entering into contract with Lake Erie Construction, Inc., Norwalk, Ohio for the Installation of Guardrail for the Huron County Engineer as attached hereto and expressly incorporate by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Tansey said this locks in the 2023 pricing for various projects throughout the year.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Absent – Bruce Wilde

**Contract on file*

23-022

IN THE MATTER OF AMENDING RESOLUTION 22-408

Terry Boose moved the adoption of the following resolution:

WHEREAS, resolution 22-408, **IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE SKINNER ROAD BRIDGE SUPERSTRUCTURE REPLACEMENT PROJECT, HUR-TR 106-00.62; PID 117439** needs to be amended to reflect a change in the bid opening date; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves amending the bid opening date for the Skinner Road Bridge Superstructure Replacement Project to February 3, 2023 at 9:10 a.m.; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and on the County’s website www.hccommissioners.com by clicking on the Legal Notices link until the bid is opened on Friday, February 3, 2023 at 9:10 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Tansey said this should begin mid-summer and is a federal project at 100% for materials and installation. All of the prep work, final grading and asphalt work will be done with local money. It is a new program to spend the structure money quickly. They received the grant last year, but it has to be spent in 2023.

Mr. Tansey noted this was an amended resolution because they had received the go-ahead from the federal government. But after it was advertised they were told to hold off. They now have the okay to move forward.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Absent – Bruce Wilde

**ADVERTISEMENT
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Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than November 4, 2023.

Bidders must comply with the prevailing wage rates as determined by the U.S. Department of Labor under the Davis-Bacon and related Acts.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Bid documents must be obtained from the Huron County Engineer, no copies will be accepted.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

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Mr. Boose asked Mr. Tansey if he could assist the maintenance staff. The parking lot behind the courthouse office building, which is only 2 years old, has 2 big cracks and which seem to be running down the line where the roller edge was. Mr. Tansey thought the first indication was that it was something deeper down with compaction prior to asphalt, but said they would take a look at it.

23-023

IN THE MATTER OF ENTERING INTO AN INDEPENDENT CONTRACTOR AGREEMENT ON BEHALF OF THE HURON COUNTY EMERGENCY MANAGEMENT AGENCY (EMA) AND LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) AND MICHAEL FREY TO PROVIDE CONSULTING SERVICES TO HURON COUNTY

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Huron County EMA Director recommends a partnership with Michael Frey to provide consulting services to Huron County as follows:

- 1) Input of 2023 Chemical Inventory into the Huron County CAMEO Database (\$964.00);
- 2) Update of Hazard Analysis Maps and MARPLOT Map Layers (\$580.00); and

WHEREAS, Michael Frey submitted a proposal to complete the above services on or before September 30, 2023 for a total sum of \$1,544.00; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves entering into an Agreement with Michael Frey on behalf of the Huron County EMA and LEPC for the above listed services and as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Ms. Ziemba said this was the agreement Mr. Mead had submitted to have this company input the 2023 Chemical Inventory into the Huron County CAMEO Database and the update of Hazard Analysis Maps and MARPLOT Map Layers.

Mr. Boose explained a law was passed quite a few years ago that businesses who had hazardous chemicals needed to list them with the county. Mr. Strickler added this person maps out where everything is and what it is. Mr. Strickler talked with Mr. Mead about this and made some minor changes to the contract. Mr. Boose commented this was important information to first responders.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Absent – Bruce Wilde

**Agreement on file*

23-024

IN THE MATTER OF ANNEXATION TO THE CITY OF NORWALK, THE PROPERTY KNOWN AS 4640 PLANK ROAD, NORWALK, OHIO, AS REQUESTED BY THE PROPERTY OWNERS THE DELORES A WHEELER TRUST, DATED JULY 24, 1998, AND 4640 PLANK ROAD, LLC.

Terry Boose moved the adoption of the following resolution:

WHEREAS, an Expedited Type I petition of the above-mentioned property owner was received by the board of Huron County Commissioners pursuant to Section 709.022 of the Ohio Revised Code to annex property into the City of Norwalk, Huron County, Ohio; and

WHEREAS, all requirements for filing an Expedited Type I petition have been met pursuant to Section 709.022 of the Ohio Revised Code; now therefore

BE IT RESOLVED, the annexation petition concerning the property known as 4640 Plank Road, Norwalk, Ohio as submitted by the owners The Dolores A. Wheeler Trust, dated July 24, 1998, and 4640 Plank Road, LLC, shall be and hereby is GRANTED; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the

public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Boose said this was an expedited petition. Mr. Brady noted the first time this was submitted there were problems with it and it was rejected. Ms. Ziemba said the new petition had been sent out to EMA, Tax Map and the Engineer's offices.

She received notice from the engineer that they have reviewed it and have no issues. She has a letter from the map department saying *"I recently received your correspondence and a copy of the petition for the proposed expedited type one annexation from the Township of Norwalk to the City of Norwalk for the land owned by Teresa Frank and Laura Wheeler, Co-trustees and the 4640 Plank Road LLC. The legal description and plat have been approved by the tax map department. The adjoining property owner information is also accurate according to the records on file. In order to follow what the petition for the expedited type one annexation states, the legal description should be marked as Exhibit A and the plat should be marked as Exhibit B. Also update Exhibit C to list both properties and their parcel numbers, which are being annexed. As it is currently written, only one of the properties is listed at the top of Exhibit C. None of these updates should stop the annexation from taking place as they are just minor updates to be corrected prior to filing. Because the petition has been updated to state the total number of owners within the territory to be annexed is 2, along with the signatures of those owners, we no longer need to have the property combined into one entity name. The annexation is acceptable to proceed with both entities signing off on the petition."*

Mr. Boose asked if we would give them a copy of this. Ms. Ziemba stated everything would go with them. Ms. Ziemba said there was no response from the EMA Office, but they had no issue with the first one. Mr. Boose said he had no problems with this and commented there were just some technical issues the first time it was submitted.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde

Mr. Brady asked Mr. Tansey about Sand Hill Road and wanted to know if they were in the design phase. Mr. Tansey stated it was scheduled for 2025. Mr. Stickler asked if the road was still closed and was told yes. Mr. Boose asked if anything ever happened regarding the accident. Mr. Strickler stated it was settled and we got the insurance to pay the policy limits on the bridge. Mr. Tansey said that money was put in a special account to be used only for that bridge.

Mr. Boose asked if they should address the building at the fairgrounds before they went any further. Mr. Boose asked if Mr. Wiles had any questions about the procedures to move forward. Ms. Ziemba forwarded it to the consultant and the consultant was happy with what we had and didn't think she needed anything more.

Mr. Wiles had e-mailed Ms. Ziemba a copy of the letter he put together and brought her a hard copy of it today.

Mr. Brady explained Mr. Wiles, who is a member of the fair board, is here about the proposal to contribute ARPA funds towards the Feichtner Building, which they are looking into building at the fairgrounds. Mr. Wiles sent an e-mail requesting ARPA Funds to Ms. Ziemba and she had forwarded it to our consultant.

Ms. Ziemba told them the consultant said if we were paying it out of the revenue loss bucket the letter is fine. Mr. Boose asked what was next. Mr. Brady thought we would need to approve a resolution to do that. Ms. Ziemba said yes, if they were going to do a commitment to it and Ms. Gordon is working on a separate Subrecipient Agreement.

Mr. Boose would like to work on preparing the resolution which we need to pass and would like it forwarded to all of the commissioners, so they can look at it and are prepared to pass it. He does not want to hold the process up. Ms. Ziemba said she would work with the consultant to see what the next step is and if she is ready for that. Ms. Ziemba stated what we would be doing is the Subrecipient Agreement, not just a commitment. Mr. Boose stated we have had time delays on some items with the consultant and he did not want this to sit on someone's desk for a while. Ms. Ziemba told him she would do what she can do. Mr. Brady asked if the Subrecipient Agreement was something Mr. Strickler could do and was told no. Ms. Ziemba said she would forward it to Mr. Strickler when she received it from the consultant.

Mr. Boose said for the record, a motion to request ARPA Funds was approved Thursday night by the Fair Board

IN THE MATTER OF TRAVEL – none

SIGNINGS

Ms. Ziembra forwarded the Summary of Work-Related Injuries and Illnesses. It is something the State of Ohio requires. It is called the Public Employment Risk Reduction Program. These are required to be posted on our board every year. We have had a chance to review them as to the accidents. Ms. Hozalski needs the president of the board sign them.

Terry Boose made a motion to sign the Summary of Work-Related Injuries and Illnesses. Harry brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde

State of Ohio — Public Employment Risk Reduction Program — Form 300AP (Rev. 01/2019) Summary of Work-Related Injuries and Illnesses. Establishment information: State of Ohio, Columbus, OH. Employment information: 2022, 10/1/2023. Signatures: Terry Boose, Harry Brady.

State of Ohio — Public Employment Risk Reduction Program — Form 300AP (Rev. 01/2019) Summary of Work-Related Injuries and Illnesses. Establishment information: State of Ohio, Columbus, OH. Employment information: 2022, 10/1/2023. Signatures: Terry Boose, Harry Brady.

State of Ohio — Public Employment Risk Reduction Program — Form 300AP (Rev. 01/2019) Summary of Work-Related Injuries and Illnesses. Establishment information: State of Ohio, Columbus, OH. Employment information: 2022, 10/1/2023. Signatures: Terry Boose, Harry Brady.

State of Ohio — Public Employment Risk Reduction Program — Form 300AP (Rev. 01/2019) Summary of Work-Related Injuries and Illnesses. Establishment information: State of Ohio, Columbus, OH. Employment information: 2022, 10/1/2023. Signatures: Terry Boose, Harry Brady.

State of Ohio — Public Employment Risk Reduction Program — Form 300AP (Rev. 01/2019) Summary of Work-Related Injuries and Illnesses Year 2022

Establishment Information
 Your establishment name: James County Emergency Management Agency
 Street: 235 E. Main Street City: Wapakoneta State: OH Zip code: 45387
 County: Wapakoneta Employment Security Agency: 4400000000
 IWC policy number: 4400000000
 James County Emergency Management Agency

Employment Information
 For each OAC 4123 for each agency, special district, committee, office, village and township, list the total number of employees, full-time and part-time employees, who were employed during the reporting period. Do not include employees who were on leave without pay, on military leave, or on other leave.
 Full-time: _____ Part-time: _____
 Total number of employees: _____
 For each OAC 4123 for each agency, special district, committee, office, village and township, list the total number of employees, full-time and part-time employees, who were employed during the reporting period. Do not include employees who were on leave without pay, on military leave, or on other leave.
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Significance
 For each OAC 4123 for each agency, special district, committee, office, village and township, list the total number of days of lost work due to work-related injuries and illnesses. Do not include days of lost work due to non-work-related injuries and illnesses, or days of lost work due to non-work-related illnesses.
 (1) Injury: _____ (2) Illness: _____ (3) Disability: _____ (4) Other: _____
 Total number of days of lost work: _____

Ohio Bureau of Workers' Compensation
 Division of Safety & Hygiene, PSPBP
 Columbus, OH 43260
 Signature: Harry Brady Date: 1/10/23
 Title: Director

State of Ohio — Public Employment Risk Reduction Program — Form 300AP (Rev. 01/2019) Summary of Work-Related Injuries and Illnesses Year 2022

Establishment Information
 Your establishment name: James County Emergency Management Agency
 Street: 235 E. Main Street City: Wapakoneta State: OH Zip code: 45387
 County: Wapakoneta Employment Security Agency: 4400000000
 IWC policy number: 4400000000
 James County Emergency Management Agency

Employment Information
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Ohio Bureau of Workers' Compensation
 Division of Safety & Hygiene, PSPBP
 Columbus, OH 43260
 Signature: Harry Brady Date: 1/10/23
 Title: Director

The environmental was done for the CDBG Grant for the elevator and with that, there was a public comment period which began last December and today is the last day. After this it will need to be sent down to the state for public view. It will be at the state until January 21, 2023. We will need to send a request for them to release the funds/payment after it has gone through their review and that is what she is asking them to sign today.

Terry Boose made a motion to sign the Request for Release of Funds (RROF) and Certification for Federally Funded State Projects. Harry Brady seconded the motion.

***Discussion:** *Mr. Boose said he had a discussion with Mr. Welch about this project and said Mr. Welch has some questions. He thought Ms. Ziemba may want to have a discussion with Mr. Welch about the questions. The questions pertained to the shaft and the outside wall. Ms. Ziemba was unsure of the answer to the questions and said she knew it was a complete replacement and the plans were being done by Garmann Miller.*

Ms. Ziemba thought when they first looked at it, we were told the inside opening was big enough. Mr. Boose said the issue that Mr. Welch has is sometimes we have water in the bottom of that shaft and was wondering

if that would be addressed. Ms. Ziembra said she did not know. Mr. Brady thought if it's not part of it, it is something they should take a look at while they are doing this because we don't want damage. Ms. Ziembra said if it is something that is not addressed with the architects, we will have to figure out the cost and where we would pay it from. Mr. Boose said the question is; do you make it part of the project or separate it. Ms. Ziembra thought it would have to be separate if it wasn't brought up before it went out for the grant.

The roll being called upon its adoption, the vote resulted as follows:

**Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde**

**State of Ohio Development Services Agency
Office of Community Development**

**REQUEST FOR RELEASE OF FUNDS (RRDF) AND CERTIFICATION
FOR FEDERALLY FUNDED STATE PROJECTS**

Pursuant to Section 104 (g) of Title I, Housing and Community Development Act of 1974, as amended; Section 288 of the Cranston Gonzales National Affordable Housing Act (NHA), as amended; and/or Title IV of the Stewart B. McKinney Homeless Assistance Act, as amended.

Part 1: General Information

1. CEO Name, Responsible Entity name, and Mailing Address: Harry Brady, President Huron County Board of Commissioners 180 Milan Avenue, Suite 7 Norwalk, Ohio 44857 Phone: (419) 668-3092 Fax: (419) 663-3370	2. Administering Agent name and Address: Ariqela McConnell Great Lakes Community Action Partnership 127 South Front Street P.O. Box 390 Fremont, OH 43420 Phone: (419) 332-2008 Fax: (419) 334-8919	Mail Form To: Ohio Department of Development Office of Community Development Environmental Specialist P. O. Box 1001 Columbus, Ohio 43216-1001 Phone: (614) 466-2285
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Part 2: Listing Of Projects Requested For Release Of Funds

List the Activity, Project, and Grant below for which you are requesting the release of funds and removal of environmental grant conditions governing the use of the federal assistance.

Grant Agreement No.	Name of Project and Activity (as listed in Grant Agreement's Attachment A)	Activity No.	List the Amount of Federal Funds Budgeted for Each Activity	List the Activity Location, as Designated in the Grant Agreement	Describe the Entire (Aggregated) Project	Level of Environmental Finding CE (Categorical Exclusion) EA (Environmental Assessment)
B-F-22-1B3-1	Huron County 1-Public Rehabilitation	2	\$162,000	Huron County	Public Rehabilitation – Elevator at Huron County Administration Building	CE

Part 3: CEO Environmental Certification

With reference to the Projects identified on the reverse side of this form, I, the undersigned chief executive officer and certifying officer of the responsible entity, CERTIFY THAT: (Note: Items 4 and 5 below require additional action.)

- The responsible entity has fully carried out its responsibilities for environmental review, decision-making, and action pertaining to the projects listed herein.
- The responsible entity has complied with the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements, and statutory obligations of the laws cited in 24 CFR 58.5, 24 CFR 58.6, and applicable State and local laws.
- After considering the type and degree of environmental effects identified by the environmental reviews completed for the proposed projects described herein, I have found that the proposal **(CHECK ONE)** - DID - DID NOT require the preparation and dissemination of an ENVIRONMENTAL IMPACT STATEMENT.
- The responsible entity has, prior to submitting this request for the release of funds and certification, published, in the manner prescribed by 24 CFR 58.43, a notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy. **STAPLE COPIES OF NEWSPAPER NOTICES HERE (i.e. NOI/RRDF Combined Notice, Floodplain/Wetland Notices)**
- The dates for all statutory and regulatory time periods for review, comment, or other action are in compliance with the procedures and requirements of 24 CFR Part 58. The following provides a summary of critical dates:

Categorically Excluded Projects (CE)	Publication Date	Last Date of Local Comment Period	Date Certification Signed and Submitted	Estimated Last Date of State Objection Period	Type of Other Notices And Date Published
	12/29/2022	1/9/2023	1/10/2023	1/31/2023	N/A

Environmental Assessment Projects (EA)	Publication Date	Last Date of Local Comment Period	Date Certification Signed and Submitted	Estimated Last Date of State Objection Period	Type of Other Notices And Date Published

- I am authorized to and do consent to assume the status of Federal official under the National Environmental Policy Act of 1969, as amended, and each provision of law designated in the 24 CFR 58.5 list of NEPA-related activities insofar as the provisions of these laws apply to the State's responsibilities for environmental review, decision-making, and action that have been assumed by the responsible entity.
- By so consenting, I have assumed the responsibilities for the conduct of environmental review, decision-making, and action regarding environmental issues, preparation and circulation of a draft, final, and supplemental environmental impact statements, and legal or cooperating agency responsibilities for preparation of such statements on behalf of state or federal agencies, including HUD and the State of Ohio, when these agencies consent to such assumptions.
- I am authorized to and do accept, on behalf of the responsible entity and personally, the jurisdiction of the federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Type or Print Name of CEO	Signature	Title	Date
Harry Brady	<i>Harry Brady</i>	President	1/10/2023

WARNING: Section 1001 of Title 18 of the United States Code and the Criminal Procedure shall apply to this certification. Title 18 provides, among other things, that whoever knowingly makes or uses a document or writing containing any false, fictitious, or fraudulent statement or entry, in any manner within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned not more than 5 years or both.

OLD BUSINESS / NEW BUSINESS

Assistant Prosecutor updates:

- Mr. Strickler said we had received an invoice for maintenance on the elevator. The invoice was for a logistics and fuel impact fee of \$500.00. Mr. Strickler read the letter *“Following the global pandemic, with restrictions loosening we are optimistic that business will return to the pre-pandemic state. The inflation in the last 12 months has driven up fuel and logistic costs, directly impacting our business. According to the Bureau of Labor and Statistics, fuel plus 75.6%, energy plus 44.9% and logistics 9.2%. In lieu of a permanent price increase we ask that you pay this one-time impact fee to help offset the unexpected cost burden related to the logistics and fuel costs. Your invoice of \$500.00 is attached and payable upon receipt. Thank you for your business and continued loyalty to Otis Elevators, Sincerely Julie Brant, Vice President Western Region, Otis Americas”*

Mr. Strickler stated rather than just putting this on the claim schedule they were looking for some guidance from the board as to whether this bill should be paid or we should send them a letter stating no we would not pay this. Mr. Boose asked if this contract required them to travel. Mr. Strickler told him yes, they would need to travel here for the repair or inspection. Mr. Brady asked Mr. Strickler if he had said there was nothing in the contract about this. Mr. Strickler said no, but it was from 2008, so about 15 years ago and prior to all the economic issues.

Mr. Brady said we were in the process of getting the money released for the elevator at the end of January. Mr. Strickler said Ms. Stebel had encumbered the money for the bill, so if it is paid, it will be from 2022 money. Ms. Ziembra thought this bill was for all of the county's elevators and asked if the bill listed the account number. Mr. Strickler said it listed the contract number and stated the number.

Mr. Brady thought if it was just for the elevator at the administration building and since we are going to replace that elevator, then we should not pay this. Mr. Boose thought we should contact the company and tell them we need more information about the bill before we will pay it.

Commissioner Boose updates:

- Mr. Boose asked Ms. Ziembra if she wanted to report anything on the meeting she covered yesterday for Mr. Brady. Ms. Ziembra stated Mr. Brady was now the president of that board.

- Mr. Boose said after that meeting they had a Catastrophic Leave board meeting and Mr. Boose is now the chairman of that board. This is the only meeting they will have unless, unfortunately, there is a need for Catastrophic Leave. They had one last year. The balance in the bank is the same as it was the previous year. One department requested some time and it was provided. The good news is that department gave back the number of hours which were needed, so it didn't affect the bottom line of the bank.
- Following the Catastrophic Leave meeting they had a Data Processing board meeting
 - Mr. Wilde was elected chairman of that committee. They discussed if there were any projects this year which would need to go before that board. The Board of Elections stated they may. Mr. Boose noted anything below \$25,000 does not need to go before this board. The Board of Elections would be getting new electronic poll books. The last time it cost us over \$25,000. They are thinking it may be less than that this year, depending on the cost of the product and whether it went up. They have fewer precincts now, so they may need fewer poll books.
 - A question came up about internet infrastructure. Mr. Boose gave them an update as to what is going on with that project.
- Human Resource seminar through CCAO tomorrow. Ms. Ziembra may try to meet with Ms. Hozalski at that time.
- Email from Ohio Auditor's office.
 - They are looking for a regional work space. Mr. Boose asked Ms. Ziembra if they could sit down and find them something. Ms. Ziembra had not seen the e-mail so Mr. Brady explained the auditors had hired someone from Huron County and were looking for an office space for them to work from. Mr. Boose thought it would be nice if we could figure out a space and thought we had some space, whether it is in this building or maybe JFS. Ms. Ziembra stated she would have to look.
 - Mr. Boose said they used to use a place in the auditor's office, then a space in the basement of that building, but that is being used now. Mr. Boose wanted to get with Mr. Minor and Mr. Welch to see if they know of any space which they could use. Ms. Ziembra thought all of the space on this floor and the next floor are taken. So that means we would have to look in the basement and may have to fix something up. Mr. Boose stated there was Board of Elections equipment in the basement, which can't be tampered with and the new data center. He did not want to spend a lot of money to fix a place up for them.
 - Mr. Boose said another area he was thinking of as a possibility is the mezzanine area. He knew the park board was currently given the whole area. Ms. Ziembra did not think they were given the whole area. She then noted they were working on a contract for Adult Parole to go in there when COVID hit, then they canceled the contract. Ms. Ziembra thought there may still be a couple of rooms available, unless they spread out. Mr. Boose said he would forward the e-mail to Ms. Ziembra.
- County Current Articles
 - Psychotropic Drug Reimbursement - Mr. Boose stated you never hear much about it, but the sheriff does this.
 - PNC Bank to host Economic Forecasting Webinar on Thursday. Mr. Boose is registered for this and would like to watch it in the board room. Mr. Boose told Ms. Webb that he had forwarded the link to her and the boardroom computer.
 - ARPA and bill resources are listed in the County Current for reporting if needed.
 - Ohio Ethics Committee issued a statement regarding stimulus funds.
 - Mr. Boose said there was an article in December regarding a city who put in two new electronic charging stations and they have shut them down already because it was costing them too much money. They had 2 for the city and only 4 people were using them.
- Workforce Development meeting yesterday. The meeting was well attended. MHAS explained a new program where they would like to get the businesses of Huron County to put together a plan to hire and retain people who have been in recovery. This would be free from MHAS for County businesses or entities to use to put together a plan and have a list of county resources. Hopefully the employers can either hire or continue to keep on the payroll; someone that has an issue and may need some help. Mayor Light was on the call and was on the MHAS board at one time. Mayor Light thought this may be something that the City of Norwalk would be interested in looking at. Mr. Boose suggested that Ms. Hozalski might want to talk to MHAS to see if that is something the county might want to look into. MHAS would like to get some businesses interested in the program.
- Mr. Boose told Mr. Brady he had a conversation about a unique transportation issue this weekend. To summarize the situation, someone who lives in another county, but could possibly have a job in Huron County, but doesn't have transportation and it is a wheelchair type situation. It is only a couple of miles, but they are in 2 different communities. This could easily happen in the Milan or Bellevue area.
- Mr. Boose had something from the Erie County Health Department which talked about the 2022 Erie County Ohio Community Health Assessment.

Commissioner Brady updates:

- Mr. Brady stated they were waiting for a response from Mr. Burch regarding the reappointment to the Airport Authority Board. He does not have email, so he will call Ms. Ziemba. Ms. Ziemba asked when they meet again and was told they just met yesterday, so it will be next month. Ms. Ziemba stated he has plenty of time to contact her.
- Mr. Brady said he went to Columbus to see people being sworn in, in person.
- Firefighter's Association meeting tomorrow night.
- Mr. Brady will be in Columbus regarding CEBCO on Thursday.
- TIC meeting at 10:00 a.m. on Friday at Job and Family Services.
- HEALing Communities meeting tomorrow at 10:00 a.m. which Mr. Brady will not be able to attend.

At 10:16 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G) (3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde*

At 10:44 a.m. Terry Boose moved to end Executive Sessions ORC 121.22 (G)(3). Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde*

****No action taken***

At 10:45 a.m. Terry Boose moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 10, 2023.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:45 a.m.

Signatures on file