

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Cherise Crable, Clerical Assistant; Randal Strickler, Assistant Prosecutor; Roger Hunker, Lyme Township Trustee/APEX; Brad Mesenburg, Citizen; Patricia Didion, Citizen; Shylee Greszler, Norwalk Ohio News; Brian Gott, Norwalk Reflector.

At 9:05 a.m. Public comment - none.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the June 15, 2023 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the June 15, 2023 minutes of the meeting(s) and approve as presented. Terry Boose seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

23-224

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Claim Register Payment Batch #361266 and authorize the Huron County Auditor to make the necessary warrant;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose stated that this is the 3rd claim schedule that they have not had much to discuss. Mr. Boose asked if we were moving forward with renovating the radio room. Mr. Minor explained yes, the room has been painted. It is a blank canvas and ready to go. Mr. Boose stated that the Commissioners never approved the change in the use of the room. He asked if Ms. Ziemba had spoken to either Mr. Mead or Ms. Bond regarding this room. Ms. Ziemba stated she had spoken to Mr. Mead the last time she was at EMA. Mr. Mead showed her where they had cleared out all the unused racks. At this time, they are putting a desk in there. Mr. Minor stated that Mr. Mead would like to place a counter top around the outside of the room. Mr. Boose stated he would like nothing done to the room at this time. They discussed that a desk would be okay because it could be moved out at any time. Ms. Ziemba noted that Mr. Mead had only mentioned a counter top on one wall to her. Mr. Boose stated that Ms. Ziemba will need to sit down with Mr. Mead and explain that before anything gets done to the room, a discussion is needed with the Board of Commissioners. Mr. Wilde stated he is very happy that they cleaned out this room, it was a junk collector.

Mr. Boose discussed the vet exam for Macy and asked if this was the one we received a donation for? Ms. Ziemba stated it probably is and explained that an amended certificate was needed to place this donation into that line to pay for this exam. Mr. Boose wants to make sure that this money is set aside and used properly for what the donation is for. Ms. Ziemba stated that it was being used properly.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

Huron County
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department: Mechanical, Department: Child Care Services, Department: Jail Operations, Department: Juvenile Intake, Department: Clerk of Courts, Department: Building and Grounds.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department: Mechanical, Department: Child Care Services, Department: Jail Operations, Department: Juvenile Intake, Department: Clerk of Courts, Department: Building and Grounds.

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Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department: Mechanical, Department: Child Care Services, Department: Jail Operations, Department: Juvenile Intake, Department: Clerk of Courts, Department: Building and Grounds.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for DANOP LTD, Honn County Commissioners, and various utility and support services.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Ciemens Nelson & Associates Inc, Legal Retainer April, and various ESAA services.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Honn County Commissioners, Child Support Enforcement, and various utility and support services.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Laverbach, Cheryl A, Leventchick, Cheryl A, and various ESAA services.

Claims Register for Payment Batches						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
07/10/2023	Cleveland Communications Inc	361266	2023-000791	FCC License Filing Fee	\$3,000.00	
07/10/2023	Frontier	361266	2023-000791	911 Selective Router	\$341.28	
Account 193-193.0025 (Contract Services) Total:					\$3,341.28	
Department 9-1-1 & Countywide Communications Total:					\$3,341.28	
Fund 193 - 9-1-1 & Countywide Communications Total:					\$3,341.28	
Fund 525 - Solid Waste Management District						
Department: Solid Waste Management District						
07/10/2023	Shank & Keefe Co. LPA	361266	2023-004541	Legal Fees	\$30,041.30	
07/10/2023	Phera Kotali & Marakas LPA	361266	2023-004541	Legal Fees	\$6,270.00	
Account 525.525.0025 (Legal Services) Total:					\$42,311.30	
Department Solid Waste Management District Total:					\$42,311.30	
Fund 525 - Solid Waste Management District Total:					\$42,311.30	
Fund 620 - Harter Trust						
Department: Harter Trust						
07/10/2023	Banktek Mail Co	361266	2023-020801	46-250.00 GR Certificates-Back to School	\$10,000.00	
07/10/2023	Services for Aging	361266	2023-020801	Harris-Wellness Fair 2023	\$1,289.74	
Account 620.620.0020 (Activities) Total:					\$11,289.74	
Department Harter Trust Total:					\$11,289.74	
Fund 620 - Harter Trust Total:					\$11,289.74	
Fund 635 - Commissary Trust						
Department: Commissary Trust						
07/10/2023	Ballard One	361266	2023-004201	Coffee for Immate workers	\$58.62	
07/10/2023	Also Chem Inc	361266	2023-004201	Bath Tissue, DCT District, Big Buck, Laundry Soap	\$1,466.08	
Account 635.635.0020 (Expenditures) Total:					\$1,524.70	
Department Commissary Trust Total:					\$1,524.70	
Fund 635 - Commissary Trust Total:					\$1,524.70	
Grand Total:					\$173,079.06	

Sign 1 *Terry Boose*
 Sign 2 *Bruce Wilde*
 Sign 3 *Harry Brady*

23-225

IN THE MATTER OF APPROVING THE SALES ORDER/SERVICE AGREEMENT BY AND BETWEEN DEX IMAGING AND THE BOARD OF HURON COUNTY COMMISSIONERS

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Dex Imaging has agreed to lease to Huron County Commissioners a Kyocera 3554ci Color Copier/printer/fax/scanning machine; and

WHEREAS, the Board of Commissioners desire to lease the above from Dex Imaging; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the Sales Order/Service Agreement with Dex Imaging as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**Agreement on file*

23-226

IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) B-C-21-1BJ-2 (DRAW #3) SUBMITTED TO THE BOARD JULY 6, 2023

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board’s certification; and

WHEREAS the Board has reviewed the requests for payment and status of funds reports; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Ms. Ziemba explained this was new construction; it was a Habitat house in Norwalk.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
 Aye – Harry Brady
 Aye – Bruce Wilde

Submit to: Development Services Agency Office of Community Development P.O. Box 1001 Columbus, Ohio 43216-1001		Name and Address of Grantees: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857		CDBG E.E. RLF Balance: CDBG Housing P.J. Balance: Home Program Income Balance			
Contact Person Information Name: Marcia Walters Phone number: (615) 333-6118 Email: mhwalters@cap.org		Grant Number: B-C-21-1BJ-2 Draw Number: 3		Date: Voucher: Warrant#			
Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Amount Requested	Approved Activity/Site Budget (\$)	Balance of Activity/Site Budget (\$)
4	Homeownership Assistance	1	New Construction	23 Woodlawn Ave, Norwalk	27000.00	30000.00	3000.00
Total Amount of this Draw:					27000.00	30000.00	3000.00
Certification of Itemization of Expenditures: Two Authorized Signatures are Required							
I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.							
Date:	7/6/23	Signature:	Harry Brady		Title:	President	
Date:	7/6/23	Counter Signature:	Terry Boose		Title:	Vice President	
State Use Only: Approved:							

23-227

IN THE MATTER OF AWARDING BID AND ENTERING INTO CONTRACT FOR THE BROADBAND EXPANSION PROJECT

Bruce Wilde moved to adopt the following resolution:

WHEREAS, Pursuant to Resolution 23-155, the Board of Huron County Commissioners authorized the advertisement and letting of bids for the Broadband Expansion Project, in accordance with Section 307.87 of the Ohio Revised Code; and

WHEREAS, the proposed improvement project is to be funded through the use of the American Rescue Plan – State and Local Fiscal Recovery Funds (“ARPA Funds”); and

WHEREAS, only one bid was received Monday, May 15, 2023 at 10:00 a.m. from the following:

North Coast Wireless Communications, LLC \$899,791.56 and

WHEREAS, the bid was reviewed by Joel Reidy, Huron County Network Administrator, as to the bidder’s compliance with applicable terms and conditions of the bid with a recommendation that such bid be awarded to North Coast Wireless Communications, LLC; now therefore

BE IT RESOLVED, based upon the recommendation of the County Network Administrator, the Board of Huron County Commissioners does hereby award the bid for the Broadband Expansion Project to North Coast Wireless Communications, LLC in the amount of \$899,791.56 and further authorizes and directs the execution of the contract related to said project, as attached hereto and expressly incorporated by reference herein;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Wilde explained they wanted to do their due diligence and we had some questions, so they met with Broadband Ohio. Mr. Wilde stated they wanted to verify what we were doing and had questions regarding the addresses. Broadband Ohio explained that the Federal money was different than State money, and what we were doing was good. So the County decided to push forward with the project. Broadband Ohio will be making a special map of Huron County to help find any addresses that may have been missed by the State of Ohio.

Mr. Brady noted we wanted to use some of our ARPA money to cover addresses which were going to be missed by the State. He noted we may not be able to get to everyone yet, but we are working on it. Mr. Wilde stated that our mission was to get reliable and affordable internet for the entire county.

Mr. Boose said that he had attended a Farm Bureau meeting and they had affordable, available internet in the rural areas listed as one of their priorities. When Mr. Boose told them we were going out to bid for this project they were very thankful.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**Contract on file*

At 9:30 a.m. Roland Tkach, Auditor/9-1-1 Levy discussion: Art Mead, EMA also in attendance. Mr. Brady explained that Mr. Tkach, Auditor will have to certify this levy. Mr. Brady stated that for the public's understanding the Board of Commissioners asked Mr. Tkach to come in and discuss the levy.

Mr. Brady asked Mr. Tkach to give a quick explanation of how the levy works as a renewal levy that is five years old, how this will affect the property value going up. Mr. Tkach stated his understanding was that the Commissioners wanted to do a renewal, a renewal is no new money. Mr. Tkach stated that on voted levies, as the value of the county goes up, tax rate goes down because of House Bill 920 that limits the amount you are allowed to collect. It is capped at the original amount that it was producing.

Mr. Wilde asked if new builds add on? Mr. Tkach stated they do for a short period of time, it doesn't affect it that much because we do not have that much new construction. They only get added on in the first year it is built. Mr. Boose stated he was confused, what happens in year two? Mr. Tkach stated it goes back into the formula. When they send in the value abstract, there is current value and new construction. They also keep track of what is taken off (destruction) along with Board of Revision if there is a reduction.

Mr. Brady stated they have heard talk about the increase in tax value in the next couple of years and asked how does that impact this levy as a renewal? Mr. Tkach stated the tax rate would go down. Mr. Wilde stated as values go up the same amount is collected. Mr. Brady stated there are people out there who are thinking my property values have gone up, I'm going to have to pay more. Mr. Brady clarified that if your property value is assessed higher in the next year or two, what you pay on this levy stays the same. Mr. Tkach said on the voted levies this is correct.

Mr. Wilde gave an example of the levy amount of .725 and asked if Mr. Tkach would have to certify that amount on a day. Mr. Tkach stated the value is based on the tax lien date, which is January 1st every year. Mr. Wilde stated this would give you the amount (estimate) for the next 5 years. Mr. Tkach agreed, saying it was just pure math, depending on how values go. Mr. Wilde confirmed that we will not collect more than that amount. Mr. Tkach agreed.

Mr. Boose asked when the people vote on a levy, is it a dollar amount or millage? Mr. Tkach stated that question needs to be answered by legal counsel. Mr. Boose then asked how that relates to HB920? He was told for example if he is a government entity, and they need a million dollars, they go to the Auditor's office

and ask what millage do we need to put on the ballot to bring in a million dollars? Mr. Boose stated the Auditor then comes back with a millage, is this correct? Mr. Tkach stated that was correct. Mr. Tkach also stated that one drives the other. He provides calculations to entities all the time. Then, before the resolution of necessity, usually that entity knows what they want. Mr. Boose asked Mr. Tkach if someone states they want to find out what 5 mil would get them, what would he tell them. Mr. Tkach said he would tell them this was only an estimate because in the first year they will be charged the cost to put it on the ballot by the Board of Elections. They also have no idea what delinquency will do.

Mr. Wilde asked about the Nexus pipeline, Mr. Tkach stated they are only paying 42%, so it will never reach the \$920,000.00 this year because they are in a lawsuit over their value and it has not been settled yet. Mr. Boose asked would you owe back pay for this. Mr. Tkach stated you could, depending on the outcome of the lawsuit. Mr. Tkach said then, if this went on for 10 years and we have a school district which their bond levy is paid off, too bad. It is only current rates, they do not go back. Mr. Strickler stated that you will never collect the \$920,000 that the levy is worth because you are not getting all the tax money from the Nexus pipeline. He noted that you may only be collecting \$800,000.00 instead of the full amount.

Mr. Boose asked what do we need to do, because we have a certain deadline if we want to put this on in November. What is the deadline, and what needs to be done before then if we want to get it on? Mr. Strickler stated the deadline is August 8, 2023 and they need two resolutions. The first resolution is of necessity, which states we need this money for this particular item (911/County wide public safety communications system) levy renewal. In the resolution we are saying; A- We need the money and B – We are requesting the Auditor to give us the Certificate of value. Then a second resolution must be passed, it is the resolution to proceed. The certified copy then goes to the Board of Elections to say we want to place this on the ballot. Mr. Wilde asked who writes this resolution, Mr. Strickler stated he would because the General Assembly has made it more difficult to pass levies and the language is different. Mr. Boose asked if these resolutions can be passed one after the other? Ms. Ziemba stated they can not both be approved at the same meeting. Mr. Boose asked how many meetings do we have before the deadline, Ms. Ziemba stated that there are at least seven meetings before the deadline.

The Board of Commissioners are ready to move this forward. Mr. Boose asked what is the level and what amount they would like for this levy. He would like the rest of the Board to be comfortable with the numbers before moving forward. Mr. Brady stated that they could pass the resolutions the week there is a Tuesday and Thursday meeting.

Mr. Brady suggested that at next Tuesday's meeting they could have a discussion on the levy, but if they finalize the numbers on this day, they can move forward with the first resolution on that Thursday, with the second resolution that following Tuesday. Mr. Boose stated that the Auditor will need time to verify either the dollar amount or the millage. Mr. Boose stated he has a major question before they can come up with the dollar amount. He would like to know what the current balance is in both our regular account and 911 levy accounts, and what the anticipated revenue and anticipated expenses are for the rest of year.

Mr. Mead explained that there is one big project that they would like to get done this year and that is the move of the New London Radio Tower. Mr. Boose said that is what they will need to know so they will know what the carryover is going to be.

Ms. Ziemba asked Mr. Mead if he would be able to get this done by next week. Mr. Mead stated he would try to get it done this week if he could. Mr. Boose asked if this was something his administrator might be able to work on with him. Mr. Mead said he would have to explain to him what we want.

At 9:50 a.m. County Project updates:

Joel Riedy, Network Administrator:

- Fiber circuit between 180 and downtown. Received our full attachment agreement with First Energy Doing the engineering for it and will send back to back to them in the next month or so.
- Clerk of Courts. Project going well.
- Mr. Boose asked about the pole survey. He said there was grant money and or budget money that has something to do with poles and asked if that was what this is about. Mr. Riedy told him yes and said when we applied for the grant we had an estimated amount of what the fees would be, but when we made the budget last year we did not know if we would get the grant. Mr. Riedy said this is a technology grant we received through the court. Mr. Riedy stated the pole survey, construction of the fiber circuit and all of the engineering was a part of the grant. Mr. Brady wanted the media to know.
- Clerk of Courts testing going well. They are working to tighten up the security. The external interfaces are up. There are some minor issues with the load balancing which should be resolved soon.
- Have all information for central website. Mr. Riedy will be on vacation next week. When he gets back he will try to get everyone together to review the proposals as a group to make a decision.
- Hopes to have delivery on new copier in a few weeks.

- Public Defender is now on the new email system.
- Replaced a couple PCs at the Prosecutor's office.
- Mr. Boose said over the past few weeks there seems to have been some problems with emails. He noted they think they are sending the e-mails out, but the intended recipients are not getting them. Mr. Riedy said he has been watching the logs and so far, he has not seen anything getting caught. He noted some of the verbiage triggers the spam filter so he keeps writing rules to adjust that and make sure we don't block anything unnecessarily.

Steve Minor, Buildings & Grounds Supervisor:

- 22 E. Main project has been awarded, the tuck work will begin today with the paint to follow. They are working together on this project. The colors will remain as close to the current color as possible. He checked with the City of Norwalk and they are okay with this.
- Recorder's area. Had contractor come in with all of his electricians, HVAC and other subcontractors, but have not heard back from him and it has been a month. He has called twice with no response. Mr. Minor feels our best option may still be to repaint and put new lighting in the office. Mr. Boose asked Mr. Minor to keep working on this and not to let it die. Mr. Minor said he would start calling them every day.
- Auditor's office has been approved and he is working on the scheduling of the carpet and the painters. They are starting in the back and moving towards the door.
- Administration Building roof. Roof Connect has been submitting bids and finding quotes. We had Five Star come out. We will also have Damschroder give us a hard estimate. Mr. Minor asked if the state budget was approved. Mr. Brady told him yes. Mr. Boose said we need to know the date the bid threshold change will take effect.
- Concrete at Courthouse has been awarded and we are on their schedule.
- Floors at EMA are complete.
- Basement restroom at Office Building. Due to high estimates he received, Mr. Minor suggested replacing the commodes with ADA compliant ones; we can repaint and put a new floor in, including the flooring in the hallway all the way down to the boiler room. We can get the whole floor done for what one bathroom quote would have been. Mr. Brady asked if the whole thing could be done for under \$7,500. Mr. Minor said yes, with the exception of the floors.
- Cooling tower at Administration Building is finished except for the fill valve. They are on the schedule to get that fixed and fix the leak out there. Mr. Brady noted the backflow was also leaking. Mr. Minor will contact them about that.
- Public Defender air conditioning. Has a price from Air Force One to replace it. Meeting with Jubilee and Hartland this afternoon. Mr. Boose thought this was an emergency situation. Ms. Ziemba noted that if we could get quotes she could approve the low quote.
- Courthouse windows and doors. The doors are scheduled to be painted, but not until spring. This may be okay, since it will give them time to get the concrete work done. There was some wind damage around the clocktower. They have an option to go with vinyl windows, but Mr. Minor does not feel this would be right for a historic building. And actually it was a little bit more expensive. Mr. Boose asked if a CORSA claim had been filed. Mr. Minor did not think it would meet the deductible, but he will meet with Ms. Hozalski.

At 10:05 a.m. Aaron Robinson, Soil & Water/Ditch maintenance report. Mr. Robinson had provided the report to the Board last week. He is happy with the way most of the ditches are looking. Collections are up. This is because things are more expensive and he is starting to collect for some future projects. He noted they will see some 40% collections. This is automatic collection when it runs into the red. With the work they have done they ran it into the red, which triggered the 40% collection. He said this was normal in ditch maintenance. Mr. Brady asked what the 40% was as far as dollars. Mr. Robinson said, for the one he was talking about, Franklin-Adams #258, it came out to \$9,405.00. This is split between every land owner in the watershed.

23-228

IN THE MATTER OF MAINTENANCE ASSESSMENT FOR 2023 FOR THE HURON COUNTY DITCHES MAINTAINED BY THE HURON COUNTY DITCH MAINTENANCE PROGRAM

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Huron Soil and Water Conservation District administers the Huron County Ditch Maintenance Program by agreement with the Board of Huron County Commissioners and the Huron County Engineer; and

WHEREAS, the 2023 Ditch Maintenance Inspection Report indicates certain work needed to maintain the ditches on the maintenance program; and

WHEREAS, the Huron Soil and Water Conservation District has recommended to the Board of Huron County Commissioners that the attached assessments be collected to fund maintenance work needed in 2023; now therefore

BE IT RESOLVED, that the Board of Huron Commissioners are in agreement with these provisions and that these assessments be certified to the Huron County Auditors to be collected on the 2023 property taxes; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Mr. Boose asked, if there is a current development where people are adding new homes and people think it is affecting the drainage, is that something they should discuss with Mr. Robinson. Mr. Robinson said if it is on maintenance, yes. If it is not on maintenance they can take a look at it to get an idea. Mr. Boose said he was trying to figure out what to tell someone if they have that issue. Mr. Robinson said they can look at it and see what they think is going on. They can suggest a contractor to look at it. But they are not regulatory on that. He said they get a lot of complaints about downspouts and water going to the next property. That downspout can be outletted one foot from the property line; the neighbor still has to accept that water.

At 10:15 a.m. Huron & Crawford Joint County Ditch Maintenance. Ms. Ziemba placed a call to the Crawford County Commissioners. Mr. Brady noted this was because we share a ditch maintenance program with them.

Huron Crawford JD 23-01

IN THE MATTER OF MAINTENANCE ASSESSMENT FOR 2023 FOR THE HURON AND CRAWFORD JOINT COUNTY DITCHES MAINTAINED BY THE HURON COUNTY DITCH MAINTENANCE PROGRAM

Doug Weisenauer moved the adoption of the following resolution:

WHEREAS, the Huron Soil and Water Conservation District administers the Huron County Ditch Maintenance Program by agreement with the Board of Huron County Commissioners and the Huron County Engineer; and

WHEREAS, the 2023 Ditch Maintenance Inspection Report indicates certain work needed to maintain the ditches on the maintenance program; and

WHEREAS, the Huron Soil and Water Conservation District has recommended to the Joint Board of Huron County and Crawford County Commissioners that the following assessments be collected to fund maintenance work needed in 2023

- Franklin-Adams #25840%
- Coder-Weckter #500 2% now therefore

BE IT RESOLVED, that the Joint Board of Huron and Crawford County Commissioners are in agreement with these provisions and that these assessments be certified to the Huron and Crawford County Auditors to be collected in 2023 property tax collection; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Joint Boards of Commissioners of the Counties of Huron and Crawford, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye - Tim Ley

Aye – Harry Brady
Aye – Bruce Wilde

Aye – Larry Schmidt
Aye - Doug Weisenauer

OLD BUSINESS / NEW BUSINESS**Assistant Prosecutor updates:**

Mr. Strickler is going to finish the deed for the Board of DD property and will forward it to Chicago Title. On the day of closing someone will have to go over and sign it. He thought it would be ready on the 15th. Once the closing is done they will have to do the Memorandum of Understanding for the parties. But he figured they should get through the transaction first. Mr. Boose noted that, once they take full ownership, there were things that needed to be done and he wanted to make sure they were working on those things. Mr. Boose wanted to make sure Mr. Strickler was working on the lease with Firelands Local as well.

Mr. Brady said he had an interesting conversation with Ms. Habig at Seneca/Crawford Area Transit regarding ODOT funds that were available for remodels for transit buildings.

IN THE MATTER OF TRAVEL –

Bruce Wilde moved to approve the following travel request this day. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

- Steve Minor – Commissioner’s office – Columbus, OH – SPBR Conference – August 10, 2023
- Jody Moen – JFS – Alpena, MI – Home Visit – 07/21/2023 & 07/24/2023

SIGNINGS - none**OLD BUSINESS / NEW BUSINESS – continued****Commissioner Brady updates:**

Last Wednesday they had a meeting with Seneca County regarding transit. Mr. Brady knew there was a concern earlier; he had not been able to attend the transit meeting last June. He had a conversation with Jim Oliver with GLCAP and reviewed the last few months. He wanted to make sure everyone knew where they were and where they were trying to go.

Last April they formed a department and discussed hiring a director. They couldn’t find anyone they felt was right for that position. They talked to Job & Family Services about having them operating it. They talked about continuing it with Seniors. Then they moved on. Transit 911 held interviews with each of the Commissioners in March. The Commissioners were pretty much on the same page. Mr. Brady read a portion of the minutes from the April 25 meeting: *“Ms. Ziembra asked about Transit 911. Mr. Boose thought Mr. Brady should have a discussion with them as soon as possible to continue moving forward. Mr. Boose said they had two options. One was to look for a director at the end of last year, but it didn’t work out. Mr. Boose would like to look at option two, which was to look at something regional. Mr. Wilde and Mr. Brady agreed.”*

Mr. Brady said he and Ms. Ziembra then sent an email to Transit 911 about contracting with a neighboring transit system. Transit 911 indicated they would be happy to work with us on this. That was the beginning of May.

Mr. Brady noted from the May 9th minutes there had been a discussion regarding the workforce development meeting Mr. Boose had attended. Mr. Boose had said that GLCAP was at the meeting wanted an update on our transportation. Mr. Boose asked if we would be having meetings. Mr. Brady said he would be having a phone call with them about subcontracting with existing transits.

On May 16: *“Mr. Brady stated that he and Ms. Ziembra had a conversation with Transit 911 after last weeks meeting. Transit 911 is trying to contact two other transit authorities because they know them well.”* Mr. Brady said that would have been OCTA and SCAT. Ottawa County Transit Authority and Seneca/Crawford Area Transportation. They started with them because they were well established. Transit 911 is going to be here on Tuesday for a follow-up. They have had lengthy conversations with ODOT, and ODOT is very happy we are talking to Seneca/Crawford Area Transportation.

Mr. Boose said the reason it is important to ODOT is that a lot of the money in these grants flow through ODOT. Mr. Brady said that, in their conversation with ODOT, Transit 911 learned that ODOT was willing to fund up to \$300,000.00 to help us with this transition. There is some significant money available.

Mr. Brady continued reading from the minutes. On May 23: *“Mr. Boose asked Mr. Brady about transportation. Mr. Brady said he was still waiting on a return call. He said if he did not hear from them*

before he leaves then he will call them. Mr. Brady said they were going to contact some of the other agencies to explain what we are looking for and see if there are ways we can work with them.” So they were still working on it, we were still kind of waiting for them. We did get a response back on May 29. It was a letter following up on the discussion regarding grant applications for ODOT. There was an email that came out about some grants, but unfortunately they were due June 2. But in their conversations with ODOT, ODOT has some money they are willing to give us with some grants.

Mr. Brady said on June 6 both Mr. Wilde and Mr. Boose had attended the Transportation Advisory Committee meeting, which he appreciated. He noted that at 8:05 p.m. on June 6 he received an email from Mr. Cappelle with Transit 911. Mr. Cappelle indicated they had reached out and received some initial results. The most promising was from Seneca/Crawford Area Transportation. Mr. Brady said that Seneca and Crawford had merged in 2017, so they have experience with multiple counties. They are making trips into Willard already. Ms. Habig, the executive director, noted that ODOT had discussed having Seneca run Huron County at one point in the past. Mr. Boose said he had a discussion at a meeting with Mr. Schnellinger and told him we were talking to SCAT. Mr. Schnellinger was well aware of SCAT, they have had several positive conversations with them.

Mr. Brady said he thought they were all on the same page. They wanted to make sure that anybody currently with Huron County Transit that wants to stay with Huron County Transit, has that opportunity. When he had the conversation with SCAT he made sure they were aware of that. He explained Mr. Vasquez took care of the day to day operations. Immediately Ms. Habig said she knew Mr. Vasquez and thought he was great. Mr. Brady noted they have a good relationship and she was very interested in working with Mr. Vasquez.

Mr. Brady said that brought them up to today. He didn't want anyone to think nothing was happening, because sometimes it is behind the scenes. Mr. Boose asked what the next steps were. Mr. Brady said we have Transit 911 on the schedule for July 11, as well as Ms. Habig with SCAT. Ms. Habig has a lot of experience and her Board seems to be on board with this. Mr. Brady said Ms. Habig has a lot of energy and is a wealth of knowledge on ODOT grants. When they come in they will be able to have a public discussion about questions they may have or we may have. Transit 911 will bring us up to speed on the conversations they have had with ODOT. After they come in on Tuesday Ms. Habig will go back to her board, who meets the third Tuesday of the month. After that, Mr. Brady thought if everyone wants to move forward they can start working out an agreement.

Mr. Boose said, before we get there, he thought it was key to have a meeting with all the transportation stakeholders to let them know what the Commissioners were trying to do. He thought we would be hearing what it means to join with SCAT: Will we be run out of Seneca County? Will they own all the buses? There are a lot of questions as to what it means, us joining them. Mr. Brady said that was brought up at the meeting. He said he would set up a meeting with them to let them know what was going on with SCAT and with Ms. Habig as the director. After that meeting he made a phone call and discussed it with Mr. Vasquez. He also had a conversation with Mr. Beal. He let both of them know SCAT would be in on Tuesday, and asked them to come if they were available. He also had a conversation with Ms. Minor with Job & Family Services. Mr. Brady wanted to make sure it was put on the agenda so people would know they will be here. We don't know exactly what we are doing, but he was guessing it would be more of a contractual thing. Both he and Ms. Habig agreed they would like to see a hub in Huron County, but those are things that will need to be worked out. He thought the first step was to have the rest of the Board talk to Ms. Habig first.

Ms. Ziemba said the initial discussion was them coming in to make sure this was the direction you want to go. Then Ms. Habig was going to go to her board, and anybody could attend her board meeting. But that is held during the commissioner's meeting times. Ms. Ziemba said that their board has to decide if they want to take it on. If everyone decided they wanted to move in that direction, at that point Mr. Oliver from GLCAP thought that was when they should have the meeting with the stakeholders.

Mr. Boose thought we were still missing a very important step. We have a lot of people that have questions, have needs, for transportation. Before he can make any decision as to who they are going with or how they are moving forward, he thought we need to have all of them in a room with an opportunity to have an open discussion. Mr. Brady agreed. He said that, once we have this meeting on Tuesday, at that point we can work toward setting up a meeting with the stakeholders. He has already talked to two of the main ones and he will be calling Ms. Cardone at MHAS. But he did not want to set up a meeting with all the stakeholders in this County and talk about something that may not even happen. Once we get past Tuesday we will understand whether or not this is even feasible.

The other issue Mr. Boose wanted to bring up, since they are moving forward on the new Senior Center, is that a year from now hopefully they will be close to moving in. There is no room at that new facility for transportation. So if we are going to apply for a grant and get a facility up and running for a year from now, we can't put it on the back burner. All this stuff takes time. Mr. Brady said we are at a point where, if this is something we, as commissioners, think works for Huron County, and SCAT thinks works for them, we are

at appoint where this can move fairly rapidly. He did reiterate to Mr. Beal that we have publicly committed to leaving the funding that is in place with Seniors right now, in place to the end of the year. But that doesn't mean we aren't moving forward.

Mr. Boose said that at couple of meetings the discussion came up as to if Senior Services can be getting money and if we can be getting ODOT money at the same time, depending on how we move forward. There seems to be difference of opinion. Mr. Brady said he was absolutely right. He let Ms. Habig know what was going on and said that we will work with ODOT. This transition period may start now, but it may not be until the end of the year, depending on what ODOT says. But we are not going to pull the money from the Seniors.

Mr. Boose said the other thing is, he has been trying to push taking over the building and grounds at Christie Lane. We need to continue to push our Buildings & Grounds people that some things are going to be moving fairly quickly out there. This stuff all has to be moving for us to move out of Shady Lane a year from now. I can't stress enough that sometimes our projects take forever to happen and we need to make sure we are moving on these issues.

Mr. Boose also wanted to say that when the seniors move out of Shady Lane, they are closing Shady Lane. They are not leaving it open for anything, including Senior Express. Mr. Wilde and Mr. Brady agreed.

Commissioner Wilde updates:

- Mr. Wilde is going to need a travel request to go to Gibraltar Island on Put In Bay for August 11.
- They had received a letter from Norwalk Arts Center asking for a letter of support. Mr. Wilde was okay with this. Mr. Brady agreed, and said this had to do with their renovation of the theater.

11:00 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde*

At 12:43 p.m. Terry Boose moved to end Executive Session ORC 121.22 (G)(1) and (3). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde*

****Action taken:***

23-229

IN THE MATTER OF ACCEPTING LETTER OF RESIGNATION FROM TACY BOND

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Tacy Bond submitted her letter of resignation; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby accepts Tacy Bond's resignation and last date of employment shall be July 12, 2023; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

****Discussion:*** Mr. Brady stated they appreciated the service that Ms. Bond has given to the county over the last five years or so. Our system is much better than it was before.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady
Aye – Bruce Wilde

23-230

IN THE MATTER OF AMENDING THE 911 COORDINATOR JOB DESCRIPTION

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to amend the current 911 Coordinator job description and amend the duties accordingly; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the amended job description for the 911 Coordinator position and amends the duties as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Brady explained they had adjusted the pay range and made some minor changes in the language.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

911 Coordinator

HURON COUNTY COMMISSIONERS, JOB DESCRIPTION

Position Title: 911 Coordinator
Employee Name:
Reports to: Emergency Management Agency Director
Status: Unclassified/ FLSA Exempt
Hours: Full-time, 8:00-4:30 (Flexible, nights and weekends expected)
Revision Date: 7/3/2023

Job Summary: This position handles the technical and fiscal matters surrounding the 911 system in Huron County. This position requires a well-rounded knowledge of Public Safety Answering Points (PSAPs), radio operations, a substantial Information Technology (I.T.) background, knowledge of the applicable Ohio statutes, Computer Aided Dispatch/ Geographic Information Systems/ Records Management Systems (CAD/GIS/RMS), 911 call standard and Ohio’s Emergency Services Internet Protocol Network (ESINet) rules/regulations.

Essential Functions:

- Ensures that the PSAP equipment works properly and efficiently and has authority to correct deficiencies.
- Provides review for requests for funding for the entities currently housing PSAP units.
- Provides oversight and some training for PSAP operators (Telecommunication Device for the Deaf (TDD), call answering position units, etc.).
- Compiles statistical reports regarding 911 activity in Huron County.
- Handles all matters revolving around Master Street Address Guide (MSAG)/GIS/RMS especially when it involves accuracy of data.
- Plans for and recommends ongoing expansion, enhancement or reduction of the 911 system.
- Quarterly reporting and event reporting to Technical Advisory Committee (TAC).
- Maintains a liaison relationship with the State of Ohio 911 Program Office.
- Assess planning and budget for 911 Committee.
- Coordinates with local telephonic vendors resolution of system problems and plans, coordinates all matters involving 911 in the case of disaster recovery.
- Assists all safety service agencies in the operations of 911 system.
- Participates in the development of system wide guidelines and Standard Operating Procedures (SOP) with PSAP managers.
- Serves as the Wireless coordinator, providing for call routing, Voice Over Internet Protocol (VOIP) routing and testing for wireless carriers, Alternate Local Exchange Carriers (ALECs) and Competitive Local Exchange Carriers (CLECs).
- Assists PSAP locations with system enhancements, relocation and technical information regarding hardware, software and other system issues.
- Must be able to respond to calls/ emergencies in-person or via phone, depending on the needs of the situation, outside of core work hours. In-person response time shall be within one (1) hour.

911 Coordinator

- Exercises good judgment and maintains confidentiality regarding critical and sensitive information, records, and reports.
- Must demonstrate regular and predictable attendance.
- Other duties as assigned.

Knowledge, Skills, and Abilities:

- Knowledge of I.T., 911 operations, radio communications or related fields.
- Knowledge of local government operations, emergency response, disaster control, and state and federal legislation relative to 911.
- Skilled in oral and written communication.
Skilled in problem-solving, decision-making, and critical thinking.
- Ability to troubleshoot and resolve I.T., radio communication issues.
- Ability to communicate and work effectively with others.
- Ability to work well under stress, deadlines, and in life-threatening situations.
- Ability to work independently or in a team.
- Ability to maintain confidentiality.

Preferred Education and Experience:

- A bachelor's degree or higher in public safety, government, or a related field -or-
- Significant experience in public safety with a noticeable strength in 911 operations.
- Certification as an Emergency Number Professional (ENP).
- Basic certification in Computing Technology Industry Association (CompTIA)

Equipment Knowledge/Use Required:

- All office equipment, including, but not limited to, computers, keyboards, telephone system equipment, copiers, scanners, recorders, projectors, and facsimile machines.
- Use of radio equipment will be expected.

Work Environment:

- Work is performed in both indoor and outdoor environments.
- Work may be required under unfavorable conditions or extreme physical demands in times of emergency or disaster.

Physical Requirements:

- Alternate frequently between sitting/standing/walking throughout an eight (8) hour workday.
- Lift/carry a minimum of fifty (50) pounds.
- Reaching with bilateral upper extremities into/up to/down to various heights.
- Push/pull with twenty (20) pounds of initial force.
- Use of ladders.
- Bend/squat/crouch/kneel.

911 Coordinator

Huron County Board of Commissioners

Approved: _____ Date: _____

Employee: _____

Date placed in employee's file: _____

23-231

IN THE MATTER OF ADVERTISING & POSTING FOR THE POSITION OF 911 COORDINATOR

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for a 911 Coordinator for the Huron County Emergency Management Agency; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the 911 Coordinator Job Posting as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the position of 911 Coordinator is an unclassified/FLSA exempt full-time position with compensation range of \$30.00 to \$38.00 per hour; and further

BE IT RESOLVED, that the Board of Huron County Commissioners hereby authorizes the Huron County Director of Human Resources to solicit applicants for the position by posting and advertising in accordance with the Huron County Personnel Policy Manual; and further

BE IT RESOLVED, that all those applying must submit a resume with references and a Huron County application for employment to the Huron County Human Resource Department, 12 East Main Street, Norwalk, Ohio 44857. Applications will be accepted until the position is filled; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose said he had something he has been thinking about for the last several weeks. He has seen other counties post their jobs on Ohio Means Jobs. He was not sure if we did that. Ms. Ziembra will check with Ms. Hozalski.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

911 Coordinator

HURON COUNTY COMMISSIONERS, JOB POSTING

Position Title: 911 Coordinator
 Reports to: Emergency Management Agency Director
 Status: Unclassified/ FLSA Exempt
 Hours: Full-time, 8:00-4:30 (Flexible, nights and weekends expected)
 Revision Date: 7/3/2023

Job Summary: This position handles the technical and fiscal matters surrounding the 911 system in Huron County. This position requires a well-rounded knowledge of Public Safety Answering Points (PSAPs), radio operations, a substantial Information Technology (I.T.) background, knowledge of the applicable Ohio statutes, Computer Aided Dispatch/Geographic Information Systems/Records Management Systems (CAD/GIS/RMS), 911 call standard and Ohio's Emergency Services Internet Protocol Network (ESINet) rules/regulations.

Starting Wage: \$30.00-\$38.00

Benefits:

- Health and dental insurance
- Paid vacation, sick, and personal time
- Eleven (11) paid holidays
- Retirement Pension
- Public Student Loan Forgiveness Eligible Employer
- Life Insurance Policy

Essential Functions:

- Ensures that the PSAP equipment works properly and efficiently and has authority to correct deficiencies.
- Provides review for requests for funding for the entities currently housing PSAP units.
- Provides oversight and some training for PSAP operators (Telecommunication Device for the Deaf (TDD), call answering position units, etc.).
- Compiles statistical reports regarding 911 activity in Huron County.
- Handles all matters revolving around Master Street Address Guide (MSAG)/GIS/RMS especially when it involves accuracy of data.
- Plans for and recommends ongoing expansion, enhancement or reduction of the 911 system.
- Quarterly reporting and event reporting to Technical Advisory Committee (TAC).
- Maintains a liaison relationship with the State of Ohio 911 Program Office.
- Assess planning and budget for 911 Committee.
- Coordinates with local telephonic vendors resolution of system problems and plans, coordinates all matters involving 911 in the case of disaster recovery.
- Assists all safety service agencies in the operations of 911 system.
- Participates in the development of system wide guidelines and Standard Operating Procedures (SOP) with PSAP managers.

 911 Coordinator

- Serves as the Wireless coordinator, providing for call routing, Voice Over Internet Protocol (VOIP) routing and testing for wireless carriers, Alternate Local Exchange Carriers (ALECs) and Competitive Local Exchange Carriers (CLECs).
- Assists PSAP locations with system enhancements, relocation and technical information regarding hardware, software and other system issues.
- Must be able to respond to calls/ emergencies in-person or via phone, depending on the needs of the situation, outside of core work hours. In-person response time shall be within one (1) hour.
- Exercises good judgment and maintains confidentiality regarding critical and sensitive information, records, and reports.
- Must demonstrate regular and predictable attendance.
- Other duties as assigned.

Knowledge, Skills, and Abilities:

- Knowledge of I.T., 911 operations, radio communications or related fields.
- Knowledge of local government operations, emergency response, disaster control, and state and federal legislation relative to 911.
- Skilled in oral and written communication.
- Skilled in problem-solving, decision-making, and critical thinking.
- Ability to troubleshoot and resolve I.T., radio communication issues.
- Ability to communicate and work effectively with others.
- Ability to work well under stress, deadlines, and in life-threatening situations.
- Ability to work independently or in a team.
- Ability to maintain confidentiality.

Preferred Education and Experience:

- A bachelor's degree or higher in public safety, government, or a related field -or-
- Significant experience in public safety with a noticeable strength in 911 operations.
- Certification as an Emergency Number Professional (ENP).
- Basic certification in Computing Technology Industry Association (CompTIA)

Equipment Knowledge/Use Required:

- All office equipment, including, but not limited to, computers, keyboards, telephone system equipment, copiers, scanners, recorders, projectors, and facsimile machines.
- Use of radio equipment will be expected.

Work Environment:

- Work is performed in both indoor and outdoor environments.
- Work may be required under unfavorable conditions or extreme physical demands in times of emergency or disaster.

Physical Requirements:

2

 911 Coordinator

- Alternate frequently between sitting/standing/walking throughout an eight (8) hour workday.
- Lift/carry a minimum of fifty (50) pounds.
- Reaching with bilateral upper extremities into/up to/down to various heights.
- Push/pull with twenty (20) pounds of initial force.
- Use of ladders.
- Bend/squat/crouch/kneel.

HOW TO APPLY:

If interested submit Resume and Employment Application to Lara Hozalski, Deputy Director of Human Resources, 12 E. Main Street, Suite 513 or hrdirector@huroncounty-oh.gov

You can find our application at: <https://www.hccommissioners.com/employment-opportunities/>.

Deadline: Until filled.

AN EQUAL OPPORTUNITY EMPLOYER AND SERVICE PROVIDER

Commissioner Boose updates:

- Region 19. He has forwarded all the information he has received. He has a few things he wants to bring up at the next meeting. One of the requirements is it has to be an evidence-based treatment. He doesn't like when they put that in there, because then you can't try anything new. He asked Mr. Strickler to make sure it was 100% evidence-based. Mr. Strickler will go back and look at the memorandum.
- No CCAO Policy Team phone call tomorrow. Budget has been passed. Mr. Boose recommended they look at it.
- Area Agency on the Aging, 23rd Annual Senior Citizens Award Ceremony. Ms. Ziemba thought they try to keep this a secret until the day of the award. Mr. Boose thought Mr. Wilde knew this person better than any of them and asked him to attend the ceremony.
- Mr. Boose had received an email from Nate Pedder saying the RUMA was attached. Ms. Ziemba had not received this. They suggested setting up a meeting to discuss it. Mr. Boose reviewed it, there is nothing that seems to involve the commissioners. He thought it was more something for the

Prosecutor's office and the Engineer's office.

- Will discuss levy next Tuesday.
- Since the Sheriff was in to discuss contracts, he has sent an email to Ms. Ziembra looking for information as to what we want. Mr. Boose found out through the grapevine that there is another contract for a School Resource Officer for Norwalk City Schools.
 - Mr. Boose called the president of the School Board to discuss. She indicated the board did not expect the county to pay for the SRO; they had received a grant. After the discussion with the Sheriff that day, Mr. Boose was curious to see if they would see that contract and what was going to be included in it. He was in here, the discussion was obviously going on, and he didn't bring it up to us. To be fair, Mr. Boose said he did ask for the current contracts. But he thought it would have come up in an open discussion.
 - Ms. Ziembra has gathered some data for them on Fund 114, which is the School Resource Officer fund. Mr. Boose had a folder full of information on 114 and some other things. He has spent hours on this, and is more confused than when the Sheriff was in.
 - Mr. Boose had a list of information he would like requested from the Sheriff's office. He thought Ms. Ziembra, Mr. Wilde, the Auditor's office and the Sheriff's office all be included in the discussion as to how everything works.
 - Mr. Boose would like to know if every school has the same contract and works the same way as the Western Reserve contract they have? As he understands it, that is the only SRO contract out there. He thought there may or may not be something going on with New London also.
 - Mr. Boose had a list of questions. He suggested if the other Board members have questions they give them to Ms. Ziembra.
 - His questions were: Who are our School Resource Officers for next school year? What schools do we provide officers for? Are all the contracts the same? Are there any new schools wanting a contract?
 - Mr. Boose thought it was important – if it is more than one school we need to get it right and treat everyone the same.
 - Mr. Boose also wanted to know - were School Resource Officers included in the Sheriff's salary budget? He thought there was at least one SRO on the Sheriff's salary list when they did budget this year. He felt this was important because there are salary expenses in 114, not 023. He was confused. If they are a School Resource Officer, in his opinion they should be paid out of 114. However, the only revenue in 114 was the revenue in that contract, and that did not include everything. He was confused as to how people were paid and where the money came from.
 - Mr. Boose also would like to see detailed payroll reports per officer for 023 and 114.
 - He would like to know any expenses paid out of 114 other than regular hourly salary, OPERS and Medicare.
 - Mr. Boose would also like to see invoices to the school district and any backup documentation. If there is an amount owed, how that amount was determined.
 - Lastly, because he found out they are having talks with Norwalk City School District, he would like to know all the information used to calculate that contract.
 - As Mr. Boose understands it, there are no signed contracts for next year.
 - Mr. Brady noted that a standardized contract may not be the same in the long run. But it was standardized in that it covers the same services each party is supplying, and who is paying what. He did not have a problem with a School Resource Officer, but there is also an expense. Generally speaking, he thought there should be a standardized contract.
 - Mr. Brady agreed with the Sheriff when he said there was training you can give the SRO that they can use the other three months of the year. However, if this training is something they can use in the school, he did not have a problem with the schools picking up two-thirds or three-quarters of the cost. Because the bulk of the time the officer is going to be using that training for that institution. Mr. Boose looked at it the opposite of the Sheriff. The Sheriff thought that, if the Sheriff's office gets something out of it, then the Sheriff's office ought to pay the whole thing. Mr. Boose thought if the school was getting part of it, then they need to pay part of it. Any training the officer gets can help him at the school.
 - Mr. Brady thought the bottom line was, if he were in a position where he was supplying something to an entity, he would want to recoup the cost, knowing any cost he doesn't recoup comes out of his budget, but it is for their benefit.
 - Mr. Boose said that anyone that lives in Huron County is a constituent of theirs. Just because someone gets a grant, if they get a different contract and they get more because they get a grant – that is not fair. It is not fair to all the constituents that some are getting more than others.
 - Mr. Boose said they have been accused of not giving the Sheriff what he needs in his budget. Mr. Boose does not want to change his budget. This would give him more money to hire more people to do road patrol, instead of paying for the SRO. He did not think this was an attack on the Sheriff; he thought this was helping his budget. He wants to work with him on

his budget. He is not talking about cutting money out of his budget. They set the budget. Once they set the budget the Sheriff can spend it how he wants to. Mr. Boose was giving him advice, saying if he does this right, he can hire all the people he wants to hire. But that was his decision to make. Don't complain the Commissioners aren't funding you when you are not recouping the costs. Mr. Boose thought this was a win/win for everybody. Although the school boards may not feel that way if they are paying more.

- Mr. Boose noted that health insurance got complicated. Some have it part of their budget, some don't. It depends on reimbursements, special funds, some of those kinds of things. The Sheriff, in his budget, doesn't have hospitalization for road patrol. So that comes out of the general fund.
- Mr. Boose said Ms. Ziemba had forwarded a resolution they passed in 2017. In 2017 they agreed to set up Fund 114/School Resource Officer. They were asked to set up three accounts: salary, Medicare and OPERS. That was the only thing they agreed to. He didn't know that salary did not include personal time and all that other stuff. He thought they needed to redo a resolution as to what accounts need to be set up. Mr. Boose was not blaming the Sheriff for his confusion as to what is paid out of what account. Some of those things evolve and just kind of happen. He just wasn't sure they were currently doing it the best way.
- Mr. Brady hoped the Sheriff understood they were trying to help him recoup as much expenditures as they could.
- Mr. Boose said he would give his list to Ms. Ziemba. Mr. Brady suggested Ms. Ziemba, Mr. Wilde and possibly the Prosecutor's office meet with the Sheriff. Mr. Boose thought they might want the Auditor's office involved also.

At 1:19 p.m. Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on July 6, 2023.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 1:19 p.m.

Signatures on File