

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose and Harry Brady. Bruce Wilde absent.

The following were also in attendance: Cherise Crable, Clerical Assistant; Randal Strickler, Assistant Prosecutor; Roger Hunker, Lyme Township Trustee/APEX; Brad Mesenburg, Citizen; Patricia Didion, Citizen; Madeline Anderson, Norwalk Ohio News; Brian Gott, Norwalk Reflector.

Mr. Brady stated that Cherise Crable was filling in for Vickie Ziemba for the day and is authorized to sign the resolutions.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the July 18, 2023 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the July 18, 2023 meeting(s) and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Absent – Bruce Wilde

**At 9:05 a.m. Public comment - none**

23-253

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve the Claim Register Payment Batch #363287 and authorize the Huron County Auditor to make the necessary warrant;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:**

- Mr. Boose did not want to hold it, but he had a question about payment from Data Processing for a Certificate of Achievement and Review, \$1,220.00. He was guessing it was a class, not just a paper certificate.
- Page 3 - payment for K-9 license plates and K-9 decals. Mr. Boose had Ms. Crable check with the Sheriff's office on why these were not paid out of the K-9 fund. The K-9 fund is specifically for food and care of the K-9's. It is all donations.
- Also, on page 3 - Sheriff purchased July services from ES Consulting.
- Page 5 - adding the Christie Lane building to our insurance.
- Mr. Boose had a discussion with Ms. Minor yesterday. There is a story behind each one of their cases and their expenses. On page 7 where it says WIOA audit - that is actually WIOA adult on-the-job training. We have paid many truck driving schools, but the cost is way up.
- Mr. Boose pointed out some good stories – there is an expenditure for one child going to college. Also, room and board – this was some quick help to make sure someone had a place to stay. Both are interesting cases but they are ones where you can see where you helped somebody.
- Annual radio payment out of 9-1-1 in the amount of \$483,541.00. Mr. Boose explained that was one of the things that we agreed we would pay when they went out for the 9-1-1 levy. This is equipment and radio equipment so that everybody can talk to each other. He thought there will be one more payment next year for the same amount. The county made a significant investment. It was not just the sheriff, it is all county law enforcement and fire. Mr. Strickler said it was part of the county wide public safety communication system.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Absent – Bruce Wilde

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Varrant #
08/10/2023	81 Incorporated	363387	2023-002751	Electronic Monitoring/July	\$1,216.60	
Account 001.016.00475 (Other Expenses) Total:					\$1,216.60	
Department: Juvenile Detention Total:					\$1,216.60	
08/10/2023	Department: Police Muni Court	363387	2023-001171	Witnesses or Juror fees	\$303.83	
Account 001.016.00554 (Norwalk) Total:					\$303.83	
Department: Police Muni Court Total:					\$303.83	
08/10/2023	Department: Building and Grounds	363387	2023-001211	Drain Cleaner, Drain Free and Vent Kiler	\$40.88	
Account 001.022.00175 (Supplies) Total:					\$40.88	
08/10/2023	Department: Maintenance LLC	363387	2023-001241	Repair troubled masonry-ZNE Main	\$4,990.00	
Account 001.022.00275 (Repairs Maintenance) Total:					\$4,990.00	
08/10/2023	Ohio Edison	363387		Electric-3055Shaw/Lane	\$16.37	
08/10/2023	Ohio Edison	363387		Electric-152Marin/L4	\$448.98	
08/10/2023	Ohio Edison	363387		Electric-1050May/Jane	\$1,001.22	
Account 001.022.00526 (Electric) Total:					\$1,566.57	
08/10/2023	US Energy	363387		Gas Utility- Jail	\$117.96	
Account 001.022.00527 (Gas) Total:					\$117.96	
Department: Building and Grounds Total:					\$7,478.06	
08/10/2023	Department: Sheriff	363387	2023-003821	July Marathon Fuel	\$314.78	
08/10/2023	Wex Bank	363387	2023-003821	July Circle K fuel	\$6,843.03	
Account 001.023.00175 (Supplies) Total:					\$7,157.81	
08/10/2023	Anthony Lee Screen Printing Inc	363387	2023-003831	6 sheriff hats for cadets	\$234.00	
08/10/2023	Anthony Lee Screen Printing Inc	363387	2023-003831	3 shirts for cadets	\$234.00	
08/10/2023	Anthony Lee Screen Printing Inc	363387	2023-003831	3 Kd bonnet plates, 3 cadet K-d awards & 2 mag	\$210.88	
Account 001.023.00200 (Equipment) Total:					\$688.88	
08/10/2023	PeopleFacts	363387	2023-003841	1 credit report-Officer	\$12.22	
08/10/2023	ES Consulting Inc	363387	2023-003841	July services	\$1,050.00	
Account 001.023.00275 (Contract Repairs) Total:					\$1,062.22	
08/10/2023	Interdiction Multimedia/Andrews	363387	2023-003861	Interdiction Multimedia/Andrews- s11/23	\$280.00	
Account 001.023.00280 (Training) Total:					\$2,940.00	
Department: Sheriff Total:					\$8,371.94	
Department: Sheriff Service						

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Varrant #
08/10/2023	Avacorn Capital Services	363387	2023-003861	Tea & Coffee	\$66.92	
Account 001.026.00175 (Supplies) Total:					\$66.92	
Department: Disaster Service Total:					\$66.92	
08/10/2023	Department: Public Defender Commission	363387	2023-003861	Registration Fee	\$1,600.00	
Account 001.027.00475 (Other Expenses) Total:					\$1,600.00	
Department: Public Defender Commission Total:					\$1,600.00	
08/10/2023	Department: Jail Operations	363387	2023-003871	July Marathon fuel	\$11.81	
08/10/2023	Wex Bank	363387	2023-003871	July Circle K fuel- jail	\$116.50	
08/10/2023	Chapman.com	363387	2023-003871	Cell phone services	\$335.06	
08/10/2023	Chapman.com	363387	2023-003871	Batteries & ink	\$2,093.83	
08/10/2023	Emergency Professional Services Inc	363387	2023-003891	Medical Int J. Collum 6/20/23	\$99.35	
08/10/2023	Frederick Radiology Inc	363387	2023-003891	Medical Int J. Mead 7/18/23	\$122.26	
08/10/2023	Frederick Radiology Inc	363387	2023-003891	Medical Int J. Mead 7/18/23	\$122.26	
08/10/2023	Philo-Titus Medical Center	363387	2023-003891	Medical Int J. Heller 8/23/23	\$11,300.87	
08/10/2023	Philo-Titus Medical Center	363387	2023-003891	Medical Int J. Heller 8/23/23	\$321.37	
08/10/2023	Philo-Titus Medical Center	363387	2023-003891	Medical Int J. Heller 8/23/23	\$19,862.00	
08/10/2023	Philo-Titus Medical Center	363387	2023-003891	Medical Int J. Collum 6/20/23	\$116.45	
08/10/2023	Philo-Titus Medical Center	363387	2023-003891	Medical Int J. Brent 7/4/23	\$116.45	
08/10/2023	Philo-Titus Medical Center	363387	2023-003891	Medical Int J. Mead 7/18/23	\$116.45	
08/10/2023	Philo-Titus Medical Center	363387	2023-003891	Medical Int J. Mead 7/18/23	\$116.45	
Account 001.036.00177 (Medical/Hygiene) Total:					\$23,481.37	
08/10/2023	Armark Dallas Lockbox	363387	2023-003891	Inmate meals 6/28 to 7/26/23	\$14,816.62	
Account 001.036.00178 (Inmate Food) Total:					\$14,816.62	
08/10/2023	Trader Supply Credit Plan	363387	2023-004001	4 heavy duty ladder wheels	\$125.96	
08/10/2023	Callie LLC	363387	2023-004001	Shy belt & 2 uniform pants-cooling	\$102.94	
08/10/2023	Harding Insurance Co Ltd	363387	2023-004001	5 Inmate pants	\$344.15	
08/10/2023	Norwalk Ace Hardware	363387	2023-004001	DHL box & gift list set	\$74.97	
Account 001.036.00200 (Equipment) Total:					\$653.07	
08/10/2023	Volvo Bros Supply Inc	363387	2023-004011	Food basket 7/27/23	\$127.20	
08/10/2023	Offender Watch	363387	2023-004011	24 fiber pad 2023/6/2	\$127.20	
08/10/2023	Offender Watch	363387	2023-004011	118 sulfation cards mailed	\$2,100.00	
08/10/2023	Norwalk Ace Hardware	363387	2023-004011	Jail report- New & waterproof tapes	\$21.88	

Huron County

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Varrant #
08/10/2023	Department: Commissioners	363387	2023-001071	Mileage	\$37.99	
08/10/2023	Michigan State Police	363387	2023-001071	Michigan State Police Summer Symposium	\$103.86	
08/10/2023	Michigan State Police	363387	2023-001071	Michigan State Police Summer Symposium	\$103.86	
Account 001.001.00300 (Travel) Total:					\$344.63	
Department: Commissioners Total:					\$344.63	
08/10/2023	Department: Data Processing	363387	2023-000961	Certificate of Achievement Review Fee FY2023	\$1,220.00	
Account 001.003.00475 (Other Expenses) Total:					\$1,220.00	
Department: Data Processing Total:					\$1,220.00	
08/10/2023	Department: Treasurer	363387	2023-003161	Thermal paper rolls, where inc.	\$971.43	
08/10/2023	Edg One	363387	2023-003161	Thermal paper for the cash discriminator	\$116.17	
Account 001.005.00175 (Supplies) Total:					\$336.80	
Department: Treasurer Total:					\$336.80	
08/10/2023	Department: Prosecutor	363387	2023-002811	6 cases of copy paper	\$239.88	
Account 001.006.00180 (Supplies Library) Total:					\$239.88	
08/10/2023	Thomson Reuters-West	363387	2023-002811	Partial payment for Criminal Laws & Rules	\$690.42	
Account 001.006.00180 (Supplies Library) Total:					\$690.42	
08/10/2023	Thomson Reuters-West	363387	2023-002811	Balance due on Criminal Laws & Rules, Arrest Stanc	\$1,135.58	
08/10/2023	Thomson Reuters-West	363387	2023-002811	Document destruction	\$35.00	
08/10/2023	US Bank Equipment Finance	363387	2023-002811	Monthly lease & coverage	\$1,648.07	
Account 001.006.00275 (Contract Repairs) Total:					\$1,648.07	
Department: Prosecutor Total:					\$2,349.37	
Department: Common Pleas						

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Varrant #
08/10/2023	TSK Imaging	363387	2023-000861	Contract Change 6/19/7/10/2023	\$20.88	
Account 001.008.00200 (Equipment) Total:					\$20.88	
08/10/2023	Don E Hernandez	363387	2023-000841	Spanish Interpreter	\$199.00	
08/10/2023	Interpreters XP LLC	363387	2023-000841	Spanish Interpreter	\$325.00	
Account 001.008.00475 (Other Expenses) Total:					\$524.00	
Department: Common Pleas Total:					\$544.88	
08/10/2023	CDW Government	363387	2023-010121	HP Toner Cartridges	\$96.88	
08/10/2023	Huron County Commissioners	363387	2023-010121	Copy Paper-Adult Probation	\$118.94	
08/10/2023	Combox Inc	363387	2023-010121	Envelopes, Legal Pad, Pens & Pads	\$305.37	
Account 001.010.00175 (Supplies) Total:					\$521.19	
Account 001.010.00200 (Equipment) Total:					\$281.64	
08/10/2023	Sandusky County TASC	363387	2023-010141	June Drug Test Confirmations	\$64.00	
08/10/2023	Wex Bank	363387	2023-010141	Fuel 0485-50-14030-3	\$225.60	
08/10/2023	Phasick Water	363387	2023-010141	Water for Water Cooler	\$118.50	
08/10/2023	Huron County Commissioners	363387	2023-010141	Vehicle Maintenance-Adult Probation	\$20.54	
08/10/2023	Huron County Commissioners	363387	2023-010141	Document destruction	\$387.14	
Department: Adult Probation Total:					\$874.15	
08/10/2023	County of Seneca PCS	363387	2023-002701	Legal Notice Publication	\$103.86	
08/10/2023	Treasurer State of Ohio	363387	2023-002701	FY 2023 Retired Assigned Judges	\$102.86	
Account 001.013.00475 (Other Expenses) Total:					\$380.02	
Department: Juvenile Total:					\$492.86	
08/10/2023	Department: Juvenile Probation	363387	2023-002741	Mileage Reimbursement for PO	\$133.80	
08/10/2023	Nichol Metz	363387	2023-002741	Mileage Reimbursement for PO	\$275.76	
Account 001.014.00475 (Other Expenses) Total:					\$275.76	
Department: Juvenile Probation Total:					\$275.76	
Department: Juvenile Detention						

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
08/10/2023	MNI Technology Direct Inc.	303287	2023-00247/1	Date Connection Cables	\$80.00	
08/10/2023	Shelby Electric	303287	2023-00247/1	Electrical Upgrades Back Mail Offices	\$3,453.46	
08/10/2023	City of Norwalk	303287	2023-00247/1	Ohio APIS Program-APR	\$1,400.25	
Account 115,118,004/75 (Other Expenses) Total:					\$11,400.25	
Department Public Assistance Total:					\$11,400.25	
Fund 115 - Public Assistance Total:					\$26,112.82	
Fund 117 - Child Support Enforcement						
08/10/2023	Huron County Sheriff	303287	2023-00252/1	I-V-D Contract-April 2023	\$2,579.77	
08/10/2023	Huron County Sheriff	303287	2023-00252/1	I-V-D Contract-May 2023	\$5,324.25	
Account 117,117,004/70 (Purchase of Service) Total:					\$7,904.02	
08/10/2023	ComDoc Inc.	303287	2023-00253/1	Copier Main-July 2023	\$277.49	
Account 117,117,004/75 (Other Expenses) Total:					\$277.49	
Department Child Support Enforcement Total:					\$5,611.75	
Fund 117 - Child Support Enforcement Total:					\$5,611.75	
Fund 123 - WOA						
08/10/2023	Great Lakes Trust Driving School Inc.	303287	2023-00256/1	WOA Audit-CJT 724-6/25/23-N Rogers	\$12,485.00	
Account 123,123,002/80 (Purchased Services) Total:					\$12,485.00	
Department WOA Total:					\$12,485.00	
Fund 123 - WOA Total:					\$12,485.00	
Department Auto Tax Administrative						
08/10/2023	Ohio Edison	303287	2023-00241/1	160 Jefferson Electric Charges	\$810.58	
Account 125,125,002/00 (Equipment) Total:					\$510.58	
08/10/2023	Amazon Capital Services	303287	2023-00251/1	Printer Ink	\$107.91	
08/10/2023	Amazon Capital Services	303287	2023-00251/1	Velcro, Personnel Folder	\$30.82	
08/10/2023	Amazon Capital Services	303287	2023-00251/1	Amazon Prime	\$86.29	
08/10/2023	Cintas	303287	2023-00471/1	Floor Mats and Shop Uniforms	\$50.98	
08/10/2023	Cintas	303287	2023-00471/1	Shoe Uniforms and Floor Rugs	\$50.98	
08/10/2023	Cintas Corp.	303287	2023-00471/1	Medical Cabinet Restock	\$66.80	

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
08/10/2023	Allard Restaurant Service of Ohio Inc.	303287	2023-00401/1	Service on package disposal	\$300.00	
Account 001,038,002/75 (Contracts/Repairs) Total:					\$2,789.05	
08/10/2023	Ind Energy	303287		Gas Utility- Jail	\$856.10	
Account 001,038,005/27 (Gas) Total:					\$856.10	
Department Jail Operations Total:					\$44,520.65	
Department Insurance and Taxes						
08/10/2023	County Risk Sharing Authority	303287	2023-00133/1	Adt new location to Insurance-368 ENorwalk	\$3,083.00	
Account 001,038,005/65 (Insurance on Property) Total:					\$3,083.00	
Department Insurance and Taxes Total:					\$3,083.00	
Department Miscellaneous						
08/10/2023	Nelapoint Consulting LLC	303287	2023-00137/1	Camera Cloud	\$74.48	
08/10/2023	Chesare Nelson & Associates Inc	303287	2023-00137/1	Sheriff's Consultation	\$1,856.00	
Account 001,040,005/59 (Other Expenses) Total:					\$1,929.95	
08/10/2023	Office of the Ohio Public Defender	303287	2023-00138/1	Reimburses indigent application fees	\$197.42	
08/10/2023	Apparent Counsel Fees	303287	2023-00138/1	Apparent Counsel Fees	\$629.92	
Account 001,040,005/70 (Attorney Fees) Total:					\$2,560.87	
Department Miscellaneous Total:					\$77,280.04	
Fund 001 - General Fund Total:						
Fund: 105 - Dog & Kennel						
08/10/2023	Norwalk Ace Hardware	303287	2023-00187/1	extension cord	\$34.99	
08/10/2023	Norwalk Ace Hardware	303287	2023-00189/1	dog collar	\$194.89	
08/10/2023	View Bank	303287	2023-00189/1	credit card service	\$210.89	
Account 105,105,001/75 (Supplies) Total:					\$240.77	
Account 105,105,002/75 (Contract Repairs) Total:					\$47.32	
08/10/2023	American Health Service Sales Corp	303287	2023-00191/1	Needles & Syringes	\$47.32	
Account 105,105,002/80 (Shelter Medicine) Total:					\$293.20	
Department Dog & Kennel Total:					\$293.20	
Fund 105 - Dog & Kennel Total:						
Fund: 111 - Sheriff I-V-D Child Support						
08/10/2023	Department Sheriff I-V-D Child Support					

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
08/10/2023	Cintas	303287	2023-00247/1	Shoe Uniforms and Floor Rugs	\$88.64	
Account 125,125,002/75 (Contract Repairs) Total:					\$88.64	
Department Auto Tax Administrative Total:					\$1,051.97	
Department Auto Tax Road						
08/10/2023	Amazon Capital Services	303287	2023-00254/1	Scanner Media	\$189.87	
08/10/2023	Amazon Capital Services	303287	2023-00254/1	Shredder Paper	\$190.85	
08/10/2023	John Deere Financial	303287	2023-00254/1	West Stray Pump	\$74.98	
08/10/2023	John Deere Financial	303287	2023-00254/1	Buckets, Concrete Sealant	\$24.25	
Account 125,125,002/00 (Equipment) Total:					\$360.00	
08/10/2023	Amazon Capital Services	303287	2023-00256/1	Chair, Staff Services and Repair	\$25.58	
08/10/2023	NMA Sunday	303287	2023-00256/1	Grease, Brake Cleaner	\$27.57	
08/10/2023	NMA Sunday	303287	2023-00256/1	Hose Probers	\$301.36	
08/10/2023	NMA Sunday	303287	2023-00256/1	Brake Cleaner, Grease	\$470.07	
08/10/2023	O E Meyer Co	303287	2023-00256/1	Cylinder Demurrage	\$1,800.00	
08/10/2023	Ohio Tire Terminal	303287	2023-00256/1	Flat Tire, Tire Change	\$180.00	
08/10/2023	AG-Pro Ohio LLC	303287	2023-00256/1	Tire Repair	\$180.00	
Account 125,125,002/75 (Contract Repairs) Total:					\$3,386.68	
Department Auto Tax Road Total:					\$3,386.68	
Fund 125 - Auto Tax Total:					\$4,808.59	
Fund: 129 - Special Projects CP						
08/10/2023	Berry W Vermeiren LLC	303287	2023-00266/1	Jury Mediation	\$294.60	
Account 129,129,004/75 (Other Expenses) Total:					\$294.60	
Department Special Projects CP Total:					\$294.60	
Fund 129 - Special Projects CP Total:						
Fund: 137 - DYS Subsidy						
08/10/2023	CareVimmet	303287	2023-00466/1	ODJA Travel Expense	\$338.64	
08/10/2023	CareVimmet	303287	2023-00466/1	Full for PO Vehicle-July	\$404.86	
Account 137,137,004/75 (Other Expenses) Total:					\$404.86	
Department DYS Subsidy Total:					\$404.86	
Fund 137 - DYS Subsidy Total:					\$404.86	

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
08/10/2023	View Bank	303287	2023-00249/1	Jury Check # Mail	\$302.26	
Account 111,111,001/75 (Supplies) Total:					\$302.26	
Department Sheriff I-V-D Child Support Total:					\$302.26	
Fund 111 - Sheriff I-V-D Child Support Total:						
Fund: 115 - Public Assistance						
08/10/2023	Williams Norwalk Tire & Alignment	303287	2023-00235/1	PRC-Car Repairs-C Evans	\$1,606.66	
08/10/2023	Williams Norwalk Tire & Alignment	303287	2023-00235/1	PRC-Car Repairs-C Evans	\$205.53	
08/10/2023	City of Norwalk	303287	2023-00235/1	PRC-Retention & Contingency-Jillisa-A Stahler	\$74.88	
08/10/2023	City of Norwalk	303287	2023-00235/1	PRC-Retention & Contingency-Jillisa-A Stahler	\$74.88	
08/10/2023	Big Lots General Office	303287	2023-00235/1	PRC-Car Repairs-Child Care-M Stephens	\$89.43	
08/10/2023	Michels A Fisher	303287	2023-00235/1	PRC-Car Repairs-Child Care-M Stephens	\$890.00	
08/10/2023	Synovate HealthC Pharmacy Commercial	303287	2023-00235/1	PRC-Car Repairs-Child Care-M Stephens	\$148.86	
08/10/2023	City of Norwalk	303287	2023-00235/1	PRC-Car Repairs-Child Care-M Stephens	\$27.22	
Account 115,115,002/00 (PRC/SSSI) Total:					\$5,316.43	
08/10/2023	Huron County Jail & Family Services	303287	2023-00236/1	COMPT TAFIR Youth-Investiture, Voucher	\$46.00	
08/10/2023	Synovate HealthC Pharmacy Commercial	303287	2023-00236/1	COMPT TAFIR Youth-Phone Card-E Meak	\$46.00	
Account 115,115,002/50 (CCMEFP) Total:					\$175.00	
08/10/2023	Frontier	303287	2023-00240/1	HVAC-July 2023	\$270.00	
08/10/2023	Frontier	303287	2023-00240/1	Fire/Burglar-July 2023	\$149.87	
08/10/2023	Drury Energy Utilities	303287	2023-00240/1	Utilities-6/24-7/2/23	\$66.23	
Account 115,115,003/50 (Utilities) Total:					\$2,611.38	
08/10/2023	ComDoc Inc.	303287	2023-00241/1	Copier Main-July 2023	\$5,052.05	
08/10/2023	ComDoc Inc.	303287	2023-00241/1	Copier Main-July 2023	\$119.82	
08/10/2023	Remedy Solutions	303287	2023-00241/1	Copier Main-July 2023	\$453.54	
08/10/2023	BAG Signage	303287	2023-00241/1	Street Toller, Training-Agency	\$3,580.00	
Account 115,115,004/75 (Other Expense) Total:					\$77.00	
Department Public Assistance Total:					\$4,374.04	
Department Public Assistance						
08/10/2023	ComDoc Inc.	303287	2023-00247/1	Copier Main-July 2023	\$173.31	
08/10/2023	ComDoc Inc.	303287	2023-00247/1	Street Toller, Training-Agency	\$1,129.84	

RESOLUTION

IN THE MATTER OF HIRING FOR THE POSITION OF RECYCLING/TRANSFER STATION EQUIPMENT OPERATOR, A FULL-TIME, CLASSIFIED POSITION FOR THE HURON COUNTY SOLID WASTE DISTRICT, AND COVERED BY THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE HURON COUNTY BOARD OF COMMISSIONERS AND AFSCME/OHIO COUNCIL 8, LOCAL 3764

Terry Boose moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Huron County Commissioners to hire a Recycling/Transfer Station Equipment Operator as a full- time, classified employee for the Huron County Transfer Station, Solid Waste District;

and

Claims Register for Payment Batches				
Warrant Date Claimant	Batch ID	PO #/Line #	Line Description	Warrant #
08/10/2023	303287	2023-000771	Rates Payment	
Account 193.193.00200 (Equipment) Total:				\$483,541.68
08/10/2023	303287	2023-000791	AEP Bill	\$3,040.00
08/10/2023	303287	2023-000791	Frontier Bill	\$3,040.00
Account 193.193.00025 (Contract Services) Total:				\$3,040.00
Department 9-1-1 & Countywide Communications Total:				\$3,040.00
Fund 193 - 9-1-1 & Countywide Communications Total:				\$3,040.00
Fund 500 - Landfill				
Department: Landfill				
08/10/2023	303287	2023-000871	#1 & #6 Stone	\$1,198.79
Account 500.501.00250 (Materials) Total:				\$1,198.79
08/10/2023	303287	2023-000891	Leachate System Repairs	\$2,323.00
08/10/2023	303287	2023-000891	Leachate System Repairs	\$2,323.00
Account 500.501.00275 (Contract Repairs) Total:				\$1,198.79
08/10/2023	303287	2023-000891	GM Monitoring Program	\$1,198.79
08/10/2023	303287	2023-000891	July Phone	\$386.70
08/10/2023	303287	2023-000891	Chisel Tool	\$1,297.21
08/10/2023	303287	2023-000891	July Phone Stipend	\$386.70
08/10/2023	303287	2023-000891	Ellecity	\$386.70
08/10/2023	303287	2023-000891	July Phone Stipend	\$386.70
08/10/2023	303287	2023-000891	July Complaint	\$80.00
08/10/2023	303287	2023-000891	Spray Paint, Pledge	\$40.15
08/10/2023	303287	2023-000891	July Phone Stipend	\$386.70
08/10/2023	303287	2023-000891	Pipe PVC, Blow 60 PVC, Culk, Laval Clear	\$100.04
08/10/2023	303287	2023-000891	Blade Cut Off Metal, Chisel, Misc Fasteners, Sst A	\$460.00
08/10/2023	303287	2023-000891	Blade Cut Off Metal, Chisel, Misc Fasteners, Sst A	\$460.00
08/10/2023	303287	2023-000891	Cap, Freight, Caution Tape	\$67.50
08/10/2023	303287	2023-000891	Student Hose	\$19.35
Account 500.501.00280 (Contract Services) Total:				\$19,027.44
Department Landfill Total:				\$28,332.23
Fund 500 - Landfill Total:				\$28,332.23
Fund 525 - Solid Waste Management District				
Department: Solid Waste Management District				
08/10/2023	303287	2023-000891	GT Consulting Services	\$171.00
Account 525.525.00250 (Recycling Programs) Total:				\$171.00
08/10/2023	303287	2023-000891	August Phone	\$50.00
Account 525.525.00300 (Travel) Total:				\$500.00
08/10/2023	303287	2023-000891	BMW Website	\$1,267.00
Account 525.525.00475 (Other Expenses) Total:				\$1,267.00
Department Solid Waste Management District Total:				\$1,267.00
Fund 525 - Solid Waste Management District Total:				\$1,267.00
Fund 520 - Harter Trust				
Department: Harter Trust				
08/10/2023	303287	2023-000891	Harter Fair Tickets-Foster Families	\$240.00
Account 520.020.00250 (Activities) Total:				\$240.00
Department Harter Trust Total:				\$240.00
Fund 520 - Harter Trust Total:				\$240.00
Fund 635 - Commissary Trust				
Department: Commissary Trust				
08/10/2023	303287	2023-004501	Cleaning supplies for inmate workers	\$66.32
08/10/2023	303287	2023-004501	60 gal black liner, turn barrel, drain dish soap	\$86.80
08/10/2023	303287	2023-004501	June Secure Deposit fee	\$197.25
Account 635.635.00250 (Expenditures) Total:				\$1,087.37
Department Commissary Trust Total:				\$1,087.37
Fund 635 - Commissary Trust Total:				\$1,087.37
Grand Total:				\$956,925.75
Sign 1 <i>Kerry Brady</i>				Sign 3 Absent
Sign 2 <i>Terry Boose</i>				
08/10/2023 2:09 PM				08/10/2023 2:09 PM

Claims Register for Payment Batches				
Warrant Date Claimant	Batch ID	PO #/Line #	Line Description	Warrant #
08/10/2023	303287	2023-000341	GT Consulting Services	
Account 525.525.00250 (Recycling Programs) Total:				\$717.00
08/10/2023	303287	2023-000361	August Phone	\$60.00
Account 525.525.00300 (Travel) Total:				\$50.00
08/10/2023	303287	2023-000361	SWMD Website	\$50.00
Account 525.525.00475 (Other Expenses) Total:				\$500.00
Department Solid Waste Management District Total:				\$1,267.00
Fund 525 - Solid Waste Management District Total:				\$1,267.00
Fund 520 - Harter Trust				
Department: Harter Trust				
08/10/2023	303287	2023-002601	Harter-Pair Tickets-Foster Families	\$240.00
Account 820.820.00250 (Activities) Total:				\$240.00
Department Harter Trust Total:				\$240.00
Fund 520 - Harter Trust Total:				\$240.00
Fund 535 - Commissary Trust				
Department: Commissary Trust				
08/10/2023	303287	2023-000301	Classroom supplies for inmate workshop	\$69.32
08/10/2023	303287	2023-0004201	Georgia Maintenance King Animal	\$683.80
08/10/2023	303287	2023-0004201	90 gal black liner, turn bowl, dam, data map	\$457.26
Account 635.635.00260 (Expenditures) Total:				\$1,087.37
Department Commissary Trust Total:				\$1,087.37
Fund 635 - Commissary Trust Total:				\$856,923.73
Grand Total:				
Sign 1 <i>Sherry Brady</i>				
Sign 2 <i>Tahy Bone</i>				
Sign 3 <i>Absent</i>				

**WHEREAS**, this position was posted in accordance with the Huron County Personnel Policies Manual and AFSCME/OHIO Council 8 Local 3764 union contract; and

**WHEREAS**, all applications were reviewed, interviews were conducted, and Ronnie Freeman, Jr. was deemed to be the most qualified applicant; and

**WHEREAS**, the Huron County Director of Operations recommends the hiring of Ronnie Freeman, Jr. to the position of Recycling/Transfer Station Equipment Operator; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the hiring of Ronnie Freeman, Jr. to the position of Recycling/Transfer Station Equipment Operator beginning August 21, 2023 at the rate of \$24.11 per hour contingent upon successful pre-employment physical, drug test and background check; and further

**BE IT RESOLVED**, that Mr. Freeman shall serve a 120-day probationary period in accordance with the terms and conditions outlined in the Collective Bargaining Agreement and after one year of employment will receive a fifty cent (\$.50) increase per hour; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Brady said we were fortunate to find Mr. Freeman to come in as an equipment operator at the Transfer Station. It is always a challenge in today’s world to find qualified people willing to work. Mr. Boose thought it was no coincidence that last week we passed a resolution to increase salaries at the Transfer Station by \$4/hour. He did have some constituents tell him they thought \$4/hour was a lot. Mr. Boose explained to them how hard it is to hire someone. He pointed out that the Henry County commissioners actually take a shift at their transfer station because it is so hard for them. This particular job is directly in competition with all the local construction companies. We are finally close to full strength at the landfill. Mr. Boose thought they would still like to have one more person. People don’t understand that we don’t have a large payroll out there. Mr. Brady thought it was about four to six people. Mr. Boose pointed out it is open six days a week. He was happy with this hire and would not apologize for the pay increases. Everyone at the Transfer Station has been on the low side and we are just catching them up. We appreciate they have stuck with us. Mr. Brady said he had a conversation with Mr. Welch and asked if the \$4 made a difference. Mr. Welch said that was why Mr. Freeman took the job; because we raised the pay.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Absent – Bruce Wilde

23-255

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$5,000.00  
SUBMITTED TO THE BOARD AUGUST 8, 2023**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$5,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

<b><u>021 Capital Improvements</u></b>		
Hartland & Wilkens	Remove & replace HVAC/Recorder’s office	\$18,680.00
		now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$5,000.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Brady explained there was a problem with the air unit out at the Recorder’s office. We seem to be having a year where all the units are going down. The problem is finding companies that have the ability to do it right away. Mr. Boose said this one has been down four plus weeks already. He thanked Ms. Tkach for using fans and getting through this. We did get three quotes. This is not the lowest, it’s the second. The reason we chose them was because they could get the system in in a couple weeks. The other one was going to take longer. It was only about a \$600 difference.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Absent – Bruce Wilde

Mr. Boose would like to hold Resolution 23-256 until we receive all the information they have requested. They are waiting to receive Exhibit A to the Memorandum of Understanding.

IN THE MATTER OF TRAVEL – none

SIGNINGS

Ms. Crable had a letter from the Auditor’s office regarding the audit. This was signing off that they had given the Auditor all the information he had requested.

*Terry Boose moved to have Mr. Brady sign the letter from the Auditor’s office. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows.*

- Aye – Terry Boose
- Aye – Harry Brady
- Absent – Bruce Wilde


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ROLAND TKACH  
HURON COUNTY AUDITOR



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July 26, 2023

Charles E. Harris & Associates, Inc.  
5510 Pearl Rd Ste 102  
Parma, OH 44129-2527

Dear Mr. Phillips:

This representation letter is provided in connection with your audit of the financial statements of Huron County (County), which comprise the respective financial position of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information as of December 31, 2022, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the disclosures (collectively, the "financial statements"), for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is immaterially small in amount could be considered material as a result of qualitative factors.

Except where otherwise stated below, immaterial matters less than 7% of assets, liabilities, deferred inflows/outflows, equity, revenues or expenditures/expenses, as appropriate for the item, for each opinion unit are not considered to be exceptions requiring disclosure for the following representations. This amount is not necessarily indicative of amounts that would require adjustment to or disclosure in the financial statements.

Our County's opinion units are:

- a. The government type activities
- b. The business type activities
- c. Each major governmental and enterprise fund
- d. Discrete component unit
- e. The remaining fund information, consisting of:
  - i. Aggregated nonmajor governmental funds
  - ii. The combined internal service funds
  - iii. The combined fiduciary funds

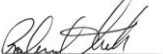
We confirm, to the best of our knowledge and belief, as of July 26, 2023, the following representations made to you during your audit.

- 2
- Financial Statements**
- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
  - 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government required by generally accepted accounting principles to be included in the financial reporting entity.
  - 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
  - 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
  - 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
  - 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
  - 7) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
  - 8) We have no knowledge of any events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment (i.e. recognized per GASB Cod. 2250) or disclosure.
  - 9) Guarantees, whether written or oral, under which the County is contingently liable, if any, have been properly recorded or disclosed, if applicable.
- Information Provided**
- 10) We have provided you with:
    - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records (including information obtained from outside of the general and subsidiary ledgers), documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
    - b) Additional information that you have requested from us for the purpose of the audit.
    - c) Unrestricted access to persons within the County from whom you determined it necessary to obtain audit evidence.
    - d) Minutes of the meetings of the Board of Health or summaries of actions of recent meetings for which minutes have not yet been prepared.
  - 11) All material transactions have been recorded in the accounting records and are reflected in the financial statements and the schedule of expenditures of federal awards.
  - 12) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

- 3
- 13) We have no knowledge of any fraud or suspected fraud that affects the County and involves—
- Management,
  - Employees who have significant roles in internal control, or
  - Others where the fraud could have a material effect on the financial statements.
- 14) We have no knowledge of any allegations of fraud or suspected fraud affecting the County's financial statements communicated by employees, former employees, regulators, or others.
- 15) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or waste or abuse, whose effects should be considered when preparing financial statements.
- 16) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 17) We have disclosed to you the names of the County's related parties and all the related party relationships and transactions, including any side agreements.
- Government-specific**
- 18) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 19) We have identified to you any previous audits, attestation engagements, and other studies related to the objectives of the audit and whether related recommendations have been implemented.
- 20) If any, we have identified to you any investigations or legal proceedings that have been initiated with respect to the period under audit.
- 21) The County has no plans or intentions that may materially affect the carrying value or classification of assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fund balance or net position.
- 22) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.
- 23) We have identified and disclosed to you all instances of identified and suspected fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we believe have a material effect on the financial statements.
- 24) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 25) The County has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 26) The County has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.

- 5
- a) We are responsible for understanding and complying with and have complied with, the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), including requirements relating to preparation of the schedule of expenditures of federal awards.
- b) We acknowledge our responsibility for preparing and presenting the schedule of expenditures of federal awards (SEFA) and related disclosures in accordance with the requirements of the Uniform Guidance, and we believe the SEFA, including its form and content, is fairly presented in accordance with the Uniform Guidance. The methods of measurement or presentation of the SEFA have not changed from those used in the prior period and we have disclosed to you any significant assumptions and interpretations underlying the measurement or presentation of the SEFA.
- c) If the SEFA is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the SEFA no later than the date we issue the SEFA and the auditor's report thereon.
- d) We have identified and disclosed to you all of our government programs and related activities subject to the Uniform Guidance compliance audit, and have included in the SEFA, expenditures made during the audit period for all awards provided by federal agencies in the form of federal awards, federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other direct assistance.
- e) We are responsible for understanding and complying with, and have complied with, the requirements of federal statutes, regulations, and the terms and conditions of federal awards related to each of our federal programs and have identified and disclosed to you the requirements of federal statutes, regulations, and the terms and conditions of federal awards that are considered to have a direct and material effect on each major program.
- f) We are responsible for establishing, designing, implementing and maintaining, and have established, designed, implemented, and maintained, effective internal control over compliance for federal programs that provides reasonable assurance that we are managing our federal awards in compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a material effect on our federal programs. We believe the internal control system is adequate and is functioning as intended.
- g) We have made available to you all federal awards (including amendments, if any) and any other correspondence with federal agencies or pass-through entities relevant to federal programs and related activities.
- h) We have received no requests from a federal agency to audit one or more specific programs as a major program.
- i) We have complied with the direct and material compliance requirements, including when applicable, those set forth in the *OMB Compliance Supplement* (including its Addendum), relating to federal awards and confirm that there were no amounts questioned and no known noncompliance with the direct and material compliance requirements of federal awards.
- j) We have disclosed any communications from federal awarding agencies and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
- k) We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the

- 7
- z) We are responsible for and have accurately prepared the addendum section of the Data Collection Form as required by the Uniform Guidance.
- aa) We are responsible for taking corrective action on each audit finding of the compliance audit and have developed a corrective action plan that meets the requirements of the Uniform Guidance.

Signature:  Title: County Auditor, Robert T. Knecht

Signature:  Title: County Commissioner

- 4
- 27) The financial statements properly classify all funds and activities in accordance with GASBS No. 34, as amended.
- 28) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 29) Components of net position (net investment in capital assets; restricted; and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 30) Investments and land are properly valued.
- 31) Provisions for uncollectible receivables have been properly identified and recorded.
- 32) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 33) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 34) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 35) Deposits and investment securities are properly classified as to risk and are properly disclosed.
- 36) Capital assets are properly capitalized, reported, and, if applicable, depreciated or amortized.
- 37) We have appropriately disclosed the County's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 38) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 39) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations.
- 40) There were no defaults in principal, interest, sinking fund, or redemption provisions with respect to any issue of bonds or notes, or any breach of covenant of a related indenture or agreement.
- 41) There has not been a loss of tax-exempt status on any outstanding County bond issue.
- 42) The County has a process to track the status of audit findings and recommendations.
- 43) The County has identified for the auditor previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 44) The County has not agreements for which disclosures are required by GASB Statement No. 77.
- 45) With respect to federal award programs:

- 6
- objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.
- l) Amounts claimed or used for matching were determined in accordance with relevant guidelines in OMB's Uniform Guidance (2 CFR part 200, subpart E).
- m) We have disclosed to you our interpretation of compliance requirements that may have varying interpretations.
- n) We have made available to you all documentation related to compliance with the direct and material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.
- o) We have disclosed to you the nature of any subsequent events that provide additional evidence about conditions that existed at the end of the reporting period affecting noncompliance during the reporting period.
- p) There are no such known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditor's report.
- q) No changes have been made in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies or material weaknesses in internal control over compliance, subsequent to the period covered by the auditor's report.
- r) Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the financial statements have been prepared.
- s) The copies of federal program financial reports provided you are true copies of the reports submitted, or electronically transmitted, to the respective federal agency or pass-through entity, as applicable.
- t) We have monitored subrecipients, as necessary, to determine that they have expended subawards in compliance with federal statutes, regulations, and the terms and conditions of the subaward and have met the other pass-through entity requirements of the Uniform Guidance.
- u) We have issued management decisions for audit findings that relate to federal awards made to subrecipients and such management decisions have been issued within six months of acceptance of the audit report by the Federal Audit Clearinghouse. Additionally, we have followed-up ensuring that the subrecipient has taken timely and appropriate action on all deficiencies detected through audits, on-site reviews, and other means that pertain to the federal award provided to the subrecipient.
- v) We have considered the results of subrecipient audits and have made any necessary adjustments to our books and records.
- w) We have charged costs to federal awards in accordance with applicable cost principles.
- x) We are responsible for and have accurately prepared the summary schedule of prior audit findings to include all findings required to be included by the Uniform Guidance, and we have provided you with all information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.
- y) We are responsible for and have ensured the reporting package does not contain protected personally identifiable information.

Next Ms. Crable had a Notice of Commencement and a Contractors Exemption Certificate for Sales and Use tax for the Administration Building Elevator project.

***Terry Boose moved to have Mr. Brady sign the documents for the Administration Building Elevator project. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows.***

***Aye – Terry Boose***

- Mr. Brady said that last Friday they had the meeting with Seneca/Crawford Area Transportation board members. The SCAT board voted to expand their services into Huron County and the Commissioners voted to work with them to make that happen. We are now in a transition period for Huron County Transit that will hopefully finish up by January 1, 2024. Can now do a walk through and figure out what we want to do with the Board of DD building. When Ms. Habig walked through with us she said all transportation really needed was a small group of offices. Mr. Brady said there had been some talk about other uses of that building for the county, including day care.
- Mr. Boose clarified that the SCAT board agreed to allow us to become a part of SCAT. We voted to accept that invitation and will be moving forward with SCAT at the beginning of the year.
- Mr. Brady said Huron County will maintain a hub of SCAT in the building we just purchased. The employees currently working for Huron County Transit will have the opportunity to transition over should they choose to. We are happy to finally be moving forward with a long-term solution for transportation in Huron County.
- Mr. Brady said the SCAT board was made up of people from all different walks: DD, JFS, education, and a Crawford County Commissioner. He said one of the things that needs to be worked out is somebody from Huron County will have to sit on that board. It may be him. He noted that Services for Aging has done a great job, but it has outgrown where they are. They will be moving into the new Senior Center. Ms. Habig told him ODOT prefers to have them separated. They prefer public transportation not be operated under the Services for the Aging. So, Services will continue to operate Senior Express if they want to. We are not taking that over, that is still under their umbrella.
- Mr. Brady stated that Ms. Habig had already done this with Crawford County back in 2017. So they

are very familiar with it. From what we have been told, ODOT is thrilled we are going with SCAT and they are willing to help financially. Ms. Habig had a list of grants we can use to remodel the building we just purchased. It seems to be a win/win for everyone involved.

- Mr. Boose said some of the things they talked about that helped make our decision was that they currently have programs that we have talked about having but for whatever reason we couldn't. He thought we will see additional programs through SCAT. Besides that, Crawford County was explaining to us the complicated funding from ODOT. SCAT is only allowed to get one of the two groups of money. Since we are in agreement with them, but still local, we are allowed to get another group of funding. This will allow us to get operating money. To Mr. Boose that was huge in deciding how to move forward. In addition, Crawford County said they have increased ridership since they have made the switch. Mr. Boose said it was an all-around good meeting. What he thought was interesting was they discussed that SCAT was looking at changing their software. ODOT recommended the software that Huron County is already using. He thought this just proves that our current transportation is doing some good things but it is just time for them to move. The Board made that decision on Friday.
- Mr. Boose said he just thought of this - he hoped Mr. Brady got ahold of Mr. Beal. Mr. Brady said he had a conversation with him on Friday after the meeting and Mr. Beal was thrilled. Mr. Brady also spoke to Ms. Minor at JFS and Ms. Cardone with MHAS and told them what was going on. During this transition he thought they would have a few meetings with the stakeholders to help develop a plan with what they want to do in Huron County and to come up with some contracts with people who are providers as far funding but not actually doing.
- Mr. Brady said he also spoke to Shawn Pickworth with New London. He told him he would like to include villages and municipalities in this as well. He talked to Bryson Hammons in Willard and Dave Light. Mr. Hammons was really thrilled with us moving forward in transportation. He mentioned something that Mr. Brady hadn't thought about. SCAT already operates into Willard because of the hospital. They are also servicing major cities: Galion, Tiffin, Fostoria, Attica. Mr. Brady thought there was the possibility down the road that people could actually get themselves to those places using public transportation. This opens up not just Huron County but other areas.

Mr. Boose told Mr. Strickler he may need to have a discussion with SCAT to find out what we need to do. Mr. Strickler said he would call Ms. Habig and have her give him the contact information for their legal counsel. Mr. Boose said they are starting now to work with us on the transition, they are not waiting until January 1. They will be talking to our employees about continuing to work and working on the whole transition process. They will also be involved in anything we do out at the building to make sure everything gets done correctly. Mr. Brady said the funding in place now that is supporting Huron County Transit will not be taken away from Seniors until December 31. Everyone agreed they needed to rebrand SCAT. Mr. Boose said there was money available for rebranding and Ms. Habig was already thinking about new names.

23-256

**IN THE MATTER OF APPROVING THE MEMORANDUM OF UNDERSTANDING FOR POLICE SERVICES BY AND BETWEEN NORWALK CITY SCHOOL DISTRICT (NCSD) AND HURON COUNTY SHERIFF'S DEPARTMENT (SHERIFF)**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, Norwalk City School District wishes to enter into a Memorandum of Understanding for Police Services with the Huron County Sheriff's Department to establish parameters of service for the Sheriff to provide a Deputy Sheriff for NCSD; and

**WHEREAS**, the Board of Huron County Commissioners has reviewed the Memorandum of Understanding; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the Memorandum of Understanding by and between the Norwalk City School District and Huron County Sheriff's Department as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Boose said he had a very good discussion with Norwalk City Schools. He thought this was

a compromise. The Commissioners did not get everything they wanted, but they can live with it. Discussed with Norwalk City Schools that this needed to be discussed throughout the year rather than waiting until July or August. Also, Norwalk Police Department should eventually take this over, but right now there are things that keep that from happening. Spoke to Commissioners in other counties, there are a lot of other expenses other counties are being reimbursed for. Mr. Brady said they are not looking to nickel and dime the school districts; just want to recoup our expenses.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Absent – Bruce Wilde

*\*On file*

***Terry Boose moved to sign the MOU between the Huron County Sheriff's Department and Norwalk City School District. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows.***

***Aye – Terry Boose  
Aye – Harry Brady  
Absent – Bruce Wilde***

#### **OLD BUSINESS / NEW BUSINESS – continued**

- Mr. Brady said he was planning to be at the Thursday morning HCDC meeting.
- Mr. Boose said there is a meeting with interested parties about the OneOhio opioid settlement money on Thursday at 10:00 a.m. at JFS. There will be providers and hopefully other local governments. Will be discussing the opioid settlement money and what it can be used for. Currently our county portion is around \$165,000. Time to for us to move forward and look at how we want to spend it.
- Mr. Boose said they had a very good Region 19 meeting last Friday. Discussed application process, rubric process, and how to score. The MOU outlines what projects they can and cannot do. Mr. Brady pointed out that they were setting up a competitive grant program, which Mr. Boose does not like. Mr. Boose said he brought that up in the meeting – it goes against everything he believes in for grants. A lot of what they did was based on recommendations from the state. Mr. Boose said he was about 50% satisfied because they have decided to divide the money the region has in half. Half will go to competitive grants. But the other half will go directly to the counties. The counties will decide what they want to do with their share. This will have to be approved by the region and by the state. But the state just approves that it is an appropriate use of the money according to the Memorandum of Understanding. Currently there is about \$3.5M in the account for the region, and seven counties in the region. Mr. Brady liked the idea that they were putting money back into the county. As commissioners, they understand we have a problem in this county.
- Mr. Boose said another discussion they had in Region 19 meeting was the fact there are a lot of things the region has to do. But there is no regional staff, nor can the money be used to pay staff. They need to figure out who the applications will be sent to, who will rate the applications, how the money will flow, etc.
- They have put together advisory committee that includes two people from each county. The representatives for Huron County are Kristen Cardone and Dr. Burggraf. They want people that work in the field to advise how to spend the money. Region 19 is also asking the advisory committee to help those that are applying for the grants.
- Huron County is the first county in the region to sit down and talk with interested parties. Other counties interested to see how it goes and what advice we can give them.
- Last Thursday Mr. Boose walked Memorial Park at Shady Lane with four people from Master Gardeners. He learned a lot about the park. There is definitely a serious woodchuck problem. Also, they looked at the tree that lost a large limb a few weeks ago. It was rotted out. He suggested the county get an arborist to look at the park and the other side of the ravine by Shady Lane to decide what trees should stay and what should go. He thought they should do this before they start tearing buildings down. Mr. Brady though this was an interesting idea. He pointed out we just had comprehensive building analysis performed. He noted that looking at the trees never made the project list. But he thought it was a good idea to look at them for safety and liability. Mr. Boose guessed that for cost reasons it would be cheaper to have them come down rather than wait until they fall and do emergency cleanup. Maybe they could put an arborist in next year's budget and get everything cleaned up. One thing they have to take into consideration is that Memorial Park is actually managed by the Park Board. They will have to have some kind of discussion with them, although Mr. Boose did not think they would argue over it. He wanted to thank Master Gardeners for bringing these things to his attention.
- Mr. Boose attended Workforce Development meeting yesterday. Discussed our transportation decision and the building at Shady Lane. Had some discussion on housing. Mr. Boose thought Mr. McCoy would discuss a meeting he was at and some possibilities of doing some things for housing.

The City of Norwalk is looking to expand the CRA program to the whole city. Mr. Boose said Bellevue has had a very successful CRA program for some time. Ms. Ross said they are using Bellevue's experience and expertise.

- Tonight is Erie County Economic Development annual meeting at Sawmill Creek. Starts at 4:30.
- Thursday is HCDC and the OneOhio meeting.
- Mr. Brady saw NACo is putting things out biweekly. Interesting to see what is being done.
- Counties Current. Mr. Boose said there is an area of concern that state money is going towards MARCs radio system. He doesn't know how we get to our state/local officials to ask where our share of the money is. Mr. Brady wondered why the state was paying people to use a particular system? What was in it for the state?
- Inaugural workforce training conference will be held September 21 and 22. Ms. Minor was going to try to make sure her staff attends.
- Mr. Brady would like to find out when the OPTA conference is this year. It was in October last year. He would like to attend again this year.
- Mr. Boose said there was one thing going on in the southeast district he thought we were ahead of. State Auditor Keith Faber said there was fraud going on out there. They get notice of employees changing bank accounts when it is really not the employee. We have things in place to make sure this doesn't happen. Mr. Faber is urging a two-person verification rule. Never accept a bank transfer request by email or phone call, even if you know the person. Mr. Strickler said the easy thing to do is call the person to verify they are making the change. Mr. Boose thought our Auditor's office was good about this.
- Commissioner Brady asked if there was anything else. Ms. Crable said she had an answer to the question about the Certificate of Review for the Data Processing department. This was their annual audit payment.

**At 10:38 a.m.** Terry Boose moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on August 8, 2023.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:38 a.m.

Signatures on File